

MINUTES
BOARD OF DIRECTORS MEETING
December 3, 2009
SAN LORENZO VALLEY WATER DISTRICT
BOULDER CREEK, CALIFORNIA

ACTIONS BY PRESENT BOARD

CONVENE MEETING/ROLL CALL

Pres. McPherson convened the meeting at 7:30 p.m. Roll call showed Dirs. Nelson, McPherson, Prather, Rapoza and Vierra were present. District Manager Mueller, Director of Operations Rogers, Environmental Analyst Herbert and Legal Counsel Hynes were also present.

MINUTES

MINUTES REGULAR MEETING OF NOVEMBER 19, 2009

Motion made by Dir. Prather to approve minutes for the November 19, 2009 Board of Directors Meeting.

ROLL CALL:

Ayes: McPherson, Nelson, Vierra, Rapoza, Prather
Noes: None
Abstain: None
Absent: None

ELECTION OF OFFICERS

Motion made by Dir. Rapoza to elect Dir. Nelson as Board President.

ROLL CALL:

Ayes: McPherson, Nelson, Prather, Vierra, Rapoza
Noes: None
Abstain: None
Absent: None

Motion made by Dir. Vierra to elect Dir. Rapoza as Board Vice President.

ROLL CALL:

Ayes: McPherson, Nelson, Prather, Rapoza, Vierra
Noes: None
Abstain: None
Absent: None

ADDITIONS AND DELETIONS TO AGENDA: None.

ORAL COMMUNICATIONS: None.

WRITTEN COMMUNICATIONS:

The Board received the written correspondence.

CONSENT AGENDA:

Dir. McPherson requested that Items 6.b, Sexual Harassment Policy, 2010 and Item 6.c, Respectful Workplace policy, 2010 be withdrawn from the Consent Agenda and moved to the New Business Agenda. Dir. Rapoza requested that Item 6.e, Investment Policy, 2010 be withdrawn from the Consent Agenda moved to the New Business Agenda. Motion made by Dir. Rapoza to approve the Consent Agenda as revised.

- a. BOARD OF DIRECTORS MEETING DATES 2010 – RESOLUTION NO. 13
- d. PERSONNEL SYSTEM RULES AND REGULATIONS, 2010 – RESOLUTION NO. 14
- f. IDENTITY THEFT PREVENTION PROGRAM UPDATE

ROLL CALL:

Ayes: McPherson, Nelson, Prather, Vierra, Rapoza
Noes: None
Abstain: None
Absent: None

UNFINISHED BUSINESS: None.

NEW BUSINESS:

COMMITTEE APPOINTMENTS, 2010

District Manager Mueller presented the Board with the current committee appointments. Current committees will continue as they are. Dir. McPherson inquired about the Ad Hoc Committee for Public Relations/Website issues and the possibility that it be formed in 2010 as a standing committee. Pres. Nelson directed staff to schedule a meeting to discuss forming a Public Relations/Website Committee. Motion made by Dir. Prather to approve Pres. Nelson’s appointments to District Committees for 2010.

ROLL CALL:

Ayes: McPherson, Nelson, Rapoza, Vierra, Prather
Noes: None
Abstain: None
Absent: None

BOARD OF DIRECTOR’S POLICY MANUAL, 2010

District Manager Mueller presented the Board with the updated Board of Directors Policy Manual for 2010. Section 10(B) was revised to add a line item regarding the annual evaluation of General Manager and Legal Counsel. Dir. Rapoza asked staff to include a section on procedures for Board members attending remotely via telephone. Motion made by Dir. Rapoza to continue this item to the December 17, 2009 Board of Director’s meeting.

ROLL CALL:

Ayes: McPherson, Nelson, Prather, Vierra, Rapoza
Noes: None
Abstain: None
Absent: None

PROPOSED HISTORY OF SAN LORENZO VALLEY WATER DISTRICT

District Manager Mueller presented a proposal from Randall Brown to prepare a history of the San Lorenzo Valley Water District. Dir. McPherson feels that this would be beneficial for the Watershed Management Plan, Chapter 6. Motion made by Dir. Vierra to approve a proposal for development of a History of San Lorenzo Valley Water District.

ROLL CALL:

Ayes: McPherson, Nelson, Prather, Rapoza, Vierra
Noes: None
Abstain: None
Absent: None

2009 EDUCATION GRANT PROGRAM FINAL PROJECT REPORTS: "PROJECT PROTECT IT: RIVERS OF THE REDWOODS" AND "WATERSHED NATURE WALKS". Environmental Analyst Herbert presented to the Board final project reports for Educational Grant Program HOWL Science Program and the Valley Women's Club watershed nature walks. Ms. Brummel addressed the Board regarding the HOWL Science Program and the scholarships for children to attend "Project Protect It: Rivers of the Redwoods". Ms. Brummel showed the Board a brief video of the children learning about the San Lorenzo Valley river. Ms. Carson of the Valley Women's Club addressed the Board about the 6 (six) watershed nature walks. The walks were attended by an average of 30 plus people that all had positive input on the knowledge of the guides. Motion made by Dir. Rapoza to accept and file the final project reports: "Project Protect It: Rivers of the Redwoods" and "Watershed Nature Walks".

ROLL CALL:

Ayes: McPherson, Nelson, Prather, Vierra, Rapoza
Noes: None
Abstain: None
Absent: None

SEXUAL HARASSMENT POLICY, 2010

District Manager Mueller presented the Board with the Sexual Harassment Policy for 2010. Dir. McPherson has requested that the wording of this policy and the Respectful Workplace Policy be consistent for the reporting procedures for initiating a report that involves the District Manager. Motion made by Dir. Rapoza to approve the Sexual Harassment Policy, 2010 with amendments, Resolution No. 15.

ROLL CALL:

Ayes: McPherson, Nelson, Prather, Vierra, Rapoza
Noes: None
Abstain: None
Absent: None

RESPECTFUL WORKPLACE POLICY, 2010

District Manager Mueller presented the Board with the Respectful Workplace Policy for 2010. Dir. McPherson has requested that the wording of this policy and the Sexual Harassment Policy be consistent for the reporting procedures for initiating a report that involves the District Manager. Motion made by Dir. Rapoza to approve the Respectful Workplace Policy, 2010 with amendments, Resolution No. 16.

ROLL CALL:

Ayes: McPherson, Nelson, Prather, Vierra, Rapoza
Noes: None
Abstain: None
Absent: None

INVESTMENT POLICY, 2010

District Manager Mueller presented the Board with the Investment Policy for 2010. Dir. Rapoza requested that Section 5B wording be changed to reflect more current information on the amount insured by the Federal Deposit Insurance Corporation (FDIC). Motion made by Dir. Rapoza to approve the Investment Policy, 2010 with amendments, Resolution No. 17.

ROLL CALL:

Ayes: McPherson, Nelson, Prather, Vierra, Rapoza
Noes: None
Abstain: None
Absent: None

GENERAL MANAGER REPORTS:

Bill List Period Ending December 3, 2009

Motion made by Dir. Vierra to approve the Bill List Period Ending December 3, 2009.

ROLL CALL:

Ayes: McPherson, Nelson, Prather, Rapoza, Vierra
Noes: None
Abstain: None
Absent: None

Investment Report Period ending October 31, 2009

The Board received the Investment Report Period ending October 31, 2009.

Department Status Reports

The Board received the Department Status Reports.

COMMITTEE/DIRECTOR REPORTS (Oral): None.

INFORMATION MATERIAL:

Dir. McPherson suggested that the Environmental Committee and/or Finance Committee discuss the proposed state water package bond on the ballot for 2010 and benefits for San Lorenzo Valley Water District.

ADJOURNMENT TO CLOSED SESSION

Pres. Nelson adjourned the regular meeting to closed session at 8:50 p.m. for the purpose of:

CONFERENCE WITH LEGAL COUNSEL; EXISTING LITIGATION

Existing litigation pursuant to subdivision (a) of California Government Code Section 54956.9

Name of case: San Lorenzo Valley Water District vs. Constance Noel, et al.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: District Counsel

Government Code Section 54957

RECONVENE TO OPEN SESSION TO REPORT ACTIONS TAKEN IN CLOSED SESSION:

Pres. Nelson reconvened the regular meeting at 9:40 p.m. and reported out that:

CONFERENCE WITH LEGAL COUNSEL; EXISTING LITIGATION

Existing litigation pursuant to subdivision (a) of California Government Code Section 54956.9

Name of case: San Lorenzo Valley Water District vs. Constance Noel, et al.

No reportable action.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: District Counsel

Government Code Section 54957

The Board of Directors completed a performance evaluation for the District Counsel.

ADJOURNMENT

Pres. Nelson adjourned the meeting at 9:40 p.m.

Brandon Barchi
District Secretary