

MEMO

To: Board of Directors

From: District Manager

Subject: Special Counsel Advisory Committee

Date: August 26, 2005

RECOMMENDATION:

It is recommended that the Board of Directors review this memo and create an ad-hoc advisory committee for the purpose of producing a recommendation to the full Board for the procurement of Special Counsel to the District relative to the potential acquisition of California American Water Company, Felton District.

BACKGROUND:

Pursuant to the San Lorenzo Valley Water District Board of Director's Policy Manual, your Board, at its discretion, may create ad-hoc advisory committees. Staff is recommending that your Board create an ad-hoc advisory committee comprised of two (2) Board members for the purpose of producing a recommendation within six (6) months to the Board of Directors relative to procurement of the services of a law firm to serve as Special Counsel to the District relative to the potential acquisition of California American Water Company, Felton District.

The proposed Special Counsel Advisory Committee would not be defined as a "legislative body" pursuant to the Ralph M. Brown Act. Pursuant to California Government Code Section 54952(b), the proposed committee would be exempt from Brown Act requirements because it would be comprised solely of less than a quorum of the members of the San Lorenzo Valley Water District Board of Directors, and it is charged with accomplishing a specific task within a short period of time. Therefore, the proposed Special Counsel Advisory Committee would be a limited term ad-hoc committee.

It is recommended that the Board of Directors review this memo and create an ad-hoc advisory committee for the review and procurement of Special Counsel to the District relative to the potential acquisition of California American Water Company, Felton District.

James Mueller
District Manager

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