

## **M E M O**

TO: Board of Directors

FROM: District Manager

DATE: June 29, 2006

SUBJECT: AUTHORIZED SIGNATURES FOR CHECKING, SAVINGS AND INVESTMENT ACCOUNTS

### **RECOMMENDATION:**

It is recommended that the Board of Directors review this memo and approve the three (3) attached resolutions revising authorized signature cards for the District's checking, savings and investment accounts.

### **BACKGROUND:**

The District has a number of checking, savings and investment accounts spread among Wells Fargo Bank, Liberty Bank, State of California Local Agency Investment Fund and Morgan Stanley. When the District changes names on its accounts, the Board must approve a resolution to authorize signatures of all Board members and others involved. The attached resolutions will satisfy the requirements for any changes that may be required on checking, savings and investment accounts for all officers or their successors.

Due to the appointment of Fred McPherson, Board Director, it is necessary to revise the signatories to the District's various accounts.

Based upon that requirement, the attached resolutions have been prepared to approve the District's signatures changes as may be required by the particular institutions involved.

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James Mueller  
District Manager

JAM/bsb

SAN LORENZO VALLEY WATER DISTRICT

**RESOLUTION NO. XX (06-07)**

**SUBJECT: DESIGNATING AND AUTHORIZING PERSONS TO SIGN FOR  
DISTRICT CHECKING AND SAVINGS ACCOUNTS**

WHEREAS, the District is required to place funds in institutions in order to pay bills, collect funds, and for investment purposes; and

WHEREAS, from time to time the District designates certain persons for the purpose of signing on these accounts; and

WHEREAS, the principal persons who work on these accounts are the District Manager and the Finance Manager.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Lorenzo Valley Water District:

1. That the San Lorenzo Valley Water District has established accounts with Wells Fargo Bank and Liberty Bank and that the District Manager and Finance Manger are authorized to open these accounts.

2. That any of the following persons or their successors may sign checks or other instruments withdrawing or transferring funds from said accounts: James Nelson, Board Member; James Rapoza, Board Member; Terry Vierra, Board Member; Fred McPherson, Board Member; Lawrence Prather, Board Member; James A. Mueller, District Manager; and Karen Alvarez, Finance Manager.

3. That said institutions may honor and pay all checks or other instruments signed in accordance with this resolution, including those payable to persons who signed them and that said institutions may also accept for deposit checks or other instruments payable to the District, whether they are endorsed in writing or by stamp.

4. That all written transactions shall require two signatures.

5. That the District is authorized to invest such funds as are in its deposit accounts at authorized banks or other of this District's funds by purchasing U.S. Government Securities, or State or Local Government Securities.

6. That the District is authorized to request incoming and outgoing fund transfers to said

Institutions and accounts.

7. That each of the foregoing statements shall continue in full force and effect until said institutions have received expressed written notice of its rescission or modification.

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PASSED AND ADOPTED by the Board of Directors of the San Lorenzo Valley Water District, County of Santa Cruz, State of California, on the 6th day of July, 2006, by the following vote of the members thereof:

AYES:  
NOES:  
ABSENT:

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District Secretary  
San Lorenzo Valley Water District

SAN LORENZO VALLEY WATER DISTRICT

**RESOLUTION NO. xx (06-07)**

**SUBJECT: AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND**

WHEREAS, Pursuant to Chapter 730 of the statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Board of Directors does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein as in the best interests of the San Lorenzo Valley Water District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Lorenzo Valley Water District does hereby authorize the deposit and withdrawal of San Lorenzo Valley Water District monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein, and verification by the State Treasurer's Office of all banking information provided in that regard.

BE IT FURTHER RESOLVED, that the following San Lorenzo Valley Water District officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:  
James Nelson, Board Member; James Rapoza, Board Member; Terry Vierra, Board Member; Fred McPherson, Board Member; Lawrence Prather, Board Member; James A. Mueller, District Manager; and Karen Alvarez, Finance Manager.

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PASSED AND ADOPTED by the Board of Directors of the San Lorenzo Valley Water District, County of Santa Cruz, State of California, on the 6th day of July, 2006, by the following vote of the members thereof:

AYES:  
NOES:  
ABSENT:

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District Secretary  
San Lorenzo Valley Water District

SAN LORENZO VALLEY WATER DISTRICT

**RESOLUTION NO. xx (06-07)**

**SUBJECT: DESIGNATING AND AUTHORIZING PERSONS TO SIGN FOR  
DISTRICT INVESTMENT BROKERAGE ACCOUNT**

WHEREAS, the District is required to place funds in institutions in order to pay bills, collect funds, and for investment purposes; and

WHEREAS, from time to time the District designates certain persons for the purpose of signing on these accounts; and.

WHEREAS, the principal persons who work on these accounts are the District Manager and the Finance Manager.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Lorenzo Valley Water District:

1. That the District Manager is hereby authorized to establish and investment brokerage account with the firm of Morgan Stanley Dean Witter, Santa Cruz, CA for the purpose of the purchase of U.S. Treasury and Agency Securities, and certificate of deposit, and

2. That any of the following persons or their successors may sign instruments regarding the investment, withdrawal or transfer of funds from said account: James Nelson, Board Member; James Rapoza, Board Member; Terry Vierra, Board Member, Fred McPherson, Board Member; Lawrence Prather, Board Member; James A. Mueller, District Manager; and Karen Alvarez, Finance Manager.

3. That said institutions may honor all instruments signed in accordance with this resolution.

4. That all written transactions shall require two signatures.

5. That the District is authorized to request incoming and outgoing fund transfer to said account

6. That each of the foregoing statements shall continue in full force and effect until said institutions have received expressed written notice of its rescission or modification.

\* \* \* \* \*

PASSED AND ADOPTED by the Board of Directors of the San Lorenzo Valley Water District, County of Santa Cruz, State of California, on the 6th day of July, 2006, by the following vote of the members thereof:

AYES:  
NOES:  
ABSENT:

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District Secretary  
San Lorenzo Valley Water District