

## M E M O

TO: District Manager

FROM: Director of Operations

SUBJECT: Operations Department Project Status Report  
Week Ending January 12, 2007

DATE: January 11, 2007

### **RECOMMENDATION:**

It is recommended that the District Manager review and file the Operations Department Project Status Report for the week ending January 12, 2007.

### **BACKGROUND:**

#### **Meter Change Over Program**

During the reporting period staff spent the majority of time performing water meter change-outs. The meter change out program is behind schedule and it is intended to be on schedule by end of this fiscal year. Meters are changed out every fifteen years to ensure accuracy as water meter accuracy decreases with age.

#### **Winter Storm Operations Extreme Cold Front**

During the reporting period the National Weather Service issued an extreme cold front winter warning in parts of California. Weather predictions show the low temperature in the Boulder Creek area between 24 and 19 degrees Fahrenheit over Friday and Saturday January 12, and 13, 2006. In preparation for the below normal weather staff spent considerable amount of time strengthening freeze protection at all major facilities to ensure continual operations through out the duration of the cold front. Additional staffs have been assigned to provide customer service to customers that experience freeze related problems over the weekend of January 13 as needed.

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Rick Rogers  
Director of Operations

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