

## M E M O

TO: District Manager

FROM: Director of Operations

SUBJECT: Operations Department Project Status Report  
Week Ending September 28, 2007

DATE: September 28, 2007

### **RECOMMENDATION:**

It is recommended that the District Manager review and file the Operations Department Project Status Report for the week ending September 28, 2007.

### **BACKGROUND:**

#### **Drought Contingency Program**

During the reporting period Drought status continued at Phase 2. Water conservation flyers are continuing to be mailed out to customers along with there billing. Water storage is at 100% with the well field shutting down during low water demand time frames. Phase 2 will continue until adequate rainfall is experience.

#### **Non-Revenue Water**

Staff is continuing with an on-going aggressive non-revenue water audit of the District's facilities. Currently staff is auditing all facilities for leakage/operational uses of water that is non-metered.

#### **Meter Change Over Program**

During the reporting period staff spent time performing water meter change-outs in the Boulder Creek area. The meter change out program is behind schedule and it is intended to be on schedule by end of this fiscal year. Meters are changed out every fifteen years to ensure accuracy as water meter accuracy decreases with age.

#### **Little Lyon Tank**

During the reporting period maintenance was perform at the Little Lyon Tank. The was cleaned and inspected. The tank has been refilled and placed back in service.

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Rick Rogers  
Director of Operations

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