

M E M O

TO: District Manager

FROM: Director of Operations

SUBJECT: INVENTORY OF DISTRICT PARCELS

DATE: March 12, 2007

RECOMMENDATION

It is recommended that the Board of Directors review this memo and provide direction to Staff relative to the disposal of lands determined to be no longer necessary for District use in the foreseeable future.

BACKGROUND:

District Staff has conducted an inventory of all lands owned by the District. A draft Parcel Inventory Report was presented and reviewed by the Facilities and Planning Committee at their January 19, 2007 meeting. Based upon direction received from the Facility and Planning Committee, Staff prepared a final report. The final Parcel Inventory Report dated March 2007 is transmitted under separate cover.

The District owns 114 separate parcels of land, with a combined area of approximately 1,900 acres. District Staff reviewed each parcel and provided a description of current and foreseeable usage. Staff is recommending that your Board consider nineteen (19) parcels as surplus lands. Generally most of the parcels recommended for consideration as surplus lands, are small (less than 5, 000 square feet) landlocked parcels.

In addition to the parcels recommended for consideration as surplus lands, Staff also recommends that ten (10) parcels for additional review. Parcels recommended for additional review include seven (7) parcels which the District owns in the upper Zayante Creek Watershed.

It is recommended that the Board of Directors review this memo and provide direction to Staff relative to the disposal of lands determined to be no longer necessary for District use in the foreseeable future.

James A. Mueller
District Manager

JAM/bsb