

MEMO

TO: District Manager

FROM: Finance Manager

SUBJECT: FINANCE DEPARTMENT STATUS REPORT
WEEK ENDING NOVEMBER 13, 2009

DATE: November 13, 2009

RECOMMENDATION:

It is recommended that the District Manager review and file the Finance Department status report for the week ending November 13, 2009.

BACKGROUND:

AUTO BILL PAY

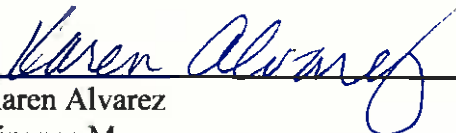
Staff is continuing to work with Datastream to prepare for auto bill pay (coming soon!). Additionally, staff met with Liberty Bank to discuss interfacing with this new process.

AUDITOR

The auditor met with the Finance Committee on Friday, November 6, 2009 to present a draft of the Annual Financial Statement for the fiscal year ending June 30, 2009. He will be teleconferencing a presentation of the Audit at the Board of Director's meeting on November 19, 2009.

FELTON

The Finance staff is working with Operations staff to coordinate updating information for the Felton customers.



Karen Alvarez
Finance Manager

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