

MEMO

TO: District Manager

FROM: GIS/Engineering Technician

SUBJECT: ENGINEERING DEPARTMENT STATUS REPORT

DATE: December 13, 2007

RECOMMENDATION:

It is recommended that the Board of Directors review and file the Engineering Department status report for the week ending December 14, 2007.

BACKGROUND:

KINGS CREEK RD AND STATE HWY 9 – FIRE HYDRANT, FIRE SERVICE AND DOMESTIC SERVICE

Staff is working with the owner of APN 084-031-21, located at the intersection of State Hwy 9 and Kings Creek Rd., and his contractor. Staff assisted the contractor to pothole and locate the existing 8" water main at the site. We are awaiting materials delivery to the site for approval.

AUFDERWOOD LANE – BROOKDALE

Staff has prepared a Fire Hydrant Installation Agreement and 4 Long Service Line Agreements for Board approval.

MANANA WOODS EASEMENTS

Staff is finalizing all documents and exhibits necessary to complete the acquisition of easements required for existing and proposed facilities within the Manana Woods water system area.

FIRE SERVICE UPGRADE FOR VISTA DEL LAGO MOBILE HOME PARK – SCOTTS VALLEY

Staff is working with the District Manager, the Director of Operations, the Vista Del Lago Mobile Home Park and their Design Engineer for the proposed upgrade to the park's water meters and fire service R/P backflow devices.

WATER DISTRIBUTION SYSTEM GIS PROJECT

Staff is continuing work on updating the Water Distribution System GIS mapping for distribution to the Operations Department.

ADDITIONAL PROJECTS

Staff is preparing several meter installations as well as assisting the Operations Department with the USA locate program.

Rob Menzies
GIS/Engineering Technician