

## **M E M O**

TO: Board of Directors

FROM: District Manager

DATE: November 30, 2007

SUBJECT: COMMITTEE APPOINTMENTS FOR 2008

### **RECOMMENDATION:**

It is recommended that the Board of Directors review the membership of existing committees, make any changes or appointments deemed appropriate, and by motion of the Board approve committee assignments for calendar year 2008.

### **BACKGROUND:**

Resolution No. 20 (03-04) adopted by the Board of Directors on March 4, 2004, established policies relative to committee procedures. See Attachment 1. Resolution No. 21 (03-04) also adopted on March 4, 2004 established three (3) standing committees for the Board of Directors. See Attachment 2. The three (3) standing committees are: Environmental Committee, Facilities and Planning Committee, and Finance Committee. In addition to the aforementioned three (3) established standing committees, your Board has also established two (2) ad hoc committees. Ad hoc committees are not defined as a "Legislative Board" pursuant to the Ralph M. Brown Act. Pursuant to California Government Code Section 54962(b), ad hoc advisory committees are exempt from Brown Act requirements because they are comprised solely of less than a quorum of the members of the San Lorenzo Valley Water District Board of Directors, and are charged with accomplishing a specific task within a limited period of time. On December 15, 2005 your Board established the FLOW Advisory Committee. The FLOW Advisory Committee is comprised of two (2) Board members for the purpose of liaison and communications between the District and Friends of Locally Owned Water, Felton (FLOW) relative to the potential acquisition of Cal-Am. On February 15, 2007 your Board established the Personnel Committee. The Personnel Committee is comprised of two (2) Board members for the purpose of reviewing the District's position classifications and overall staffing requirements.

Current committee assignments are as follows:

#### **Standing Committees:**

Environmental Committee  
Facilities and Planning Committee  
Finance Committee

Prather (C), Nelson, McPherson  
Prather, Rapoza (C), Vierra  
Prather, Rapoza, Vierra (C)

Ad Hoc Committees:

FLOW Advisory Committee  
Personnel Committee  
Santa Margarita Groundwater  
Basin Advisory Committee

Nelson (C), Prather  
Prather (C), Vierra  
Rapoza, Nelson (Alternate)

It is recommended that the President of the Board, with concurrence of the Board of Directors, take the following actions:

- 1) Review appointments to the three (3) standing Committees and make any changes and/or appointments deemed appropriate for calendar year 2008.
- 2) Review appointments to the two (2) ad hoc Committees and make any changes and/or appointments deemed appropriate of calendar year 2008.

---

James A. Mueller  
District Manager

JAM/bsb

Attachments