

M E M O

TO: Board of Directors

FROM: District Manager

SUBJECT: ARCHITECTURAL MASTER PLAN FOR CAMPUS
DEVELOPMENT PROJECT

DATE: December 14, 2007

RECOMMENDATION:

It is recommended that the Board of Director's review this memo, receive a presentation from the District's consultant Daniel Matthew Silvernail, Architect, and provide direction to staff as follows:

- a. By Motion of the Board accept the subject report; and
- b. Direct staff to proceed with activities associated with final design and permitting; and
- c. Direct the Finance Committee to investigate funding alternatives and return a recommendation to the Board for possible action.

BACKGROUND:

In 2005 the District acquired five (5) contiguous parcels on the east side of Highway 9 between Mountain Street and Flat Street, Boulder Creek. These parcels are generally know as "Prosser" and "Johnson" parcels. The identified purpose of these property acquisitions is to consolidate the District's administrative and operational activities into a common facility. The proposed project is generally known as the "Campus Development Project".

The District retained the services of Daniel Matthew Silvernail, Architect to assist the District with the identification of the District's program requirements and development of a long-range development project. Mr. Silvernail has completed this phase of the project and prepared our Architectural Master Plan for the proposed Campus Development Project. A copy of said report is transmitted under separate cover for your review. Mr. Silvernail will present the final report to your Board at the December 20, 2007 Board of Directors meeting.

RECOMMENDATION:

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- a. By Motion of the Board accept the subject report; and
- b. Direct staff to proceed with activities associated with final design and permitting; and
- c. Direct the Finance Committee to investigate funding alternatives and return a recommendation to the Board for possible action.

James A. Mueller
District Manager

JAM/bsb