



**SPECIAL BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER DISTRICT
AGENDA
January 18, 2018**

MISSION STATEMENT: Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

Notice is hereby given that a meeting of the Board of Directors of the San Lorenzo Valley Water District will be held on **Thursday, January 18, 2018 at 5:00 p.m.**, Bear Creek Estates Country Club, 15685 Forest Hill Dr., Boulder Creek, CA 95006.

In compliance with the requirements of Title II of the American Disabilities Act of 1990, the San Lorenzo Valley Water District requests that any person in need of any type of special equipment, assistance or accommodation(s) in order to communicate at the District's Public Meeting can contact the District Secretary's Office at (831) 430-4636 a minimum of 72 hours prior to the scheduled meeting.

Agenda documents, including materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet, are available for public inspection and may be reviewed at the office of the District Secretary, 13060 Highway 9, Boulder Creek, CA 95006 during normal business hours. Such documents are also available on the District website at www.slvwd.com subject to staff's ability to post the documents before the meeting.

1. Convene Meeting/Roll Call

2. Additions and Deletions to Closed Session Agenda:

Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).

3. Oral Communications Regarding Items in Closed Session:

This portion of the agenda is reserved for Oral Communications by the public for items which are on the Closed Session portion of the Agenda. Any person may address the Board of Directors at this time, on Closed Session items. Normally, presentations must not exceed three (3) minutes in length, and individuals may only speak once during Oral Communications. No actions may be taken by the Board of Directors on any Oral Communications presented; however, the Board of Directors may request that the matter be placed on a future agenda. Please state your name and town/city of residence at the beginning of your statement for the record.

4. Adjournment to Closed Session

At any time during the regular session, the Board may adjourn to Closed Session in compliance with, and as authorized by, California Government Code Section 54956.9 and Brown Act, Government Code Section 54950. Members of the public will be given the opportunity to address any scheduled item prior to adjourning to closed session.

- a. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATION OF LITIGATION
Initiation of litigation pursuant to Government Code Section 54956.9(d)
One case
- b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code Section 54957
Title: District Manager
- c. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION
Government Code Section 54956.9(d)(1)
Holloway v. Showcase Realty Agents, Inc. et al.; Holloway v. Dildine, et al.
(6th District Court of Appeal Case Nos. H043704, H043492).
- d. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION
Government Code Section 54956.9(d)(1)
DeBert v. San Lorenzo Valley Water District et al.
(Santa Cruz County Superior Court Case No. 17CV02729).

Closed Session Note:

The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential closed session information; regarding attorney/client privileged communications, the entire body is the holder of the privilege and only a majority vote of the entire body can authorize the waive of the privilege.

5. Convene to Open Session at 6:30 p.m.

6. Report of Actions Taken in Closed Session

7. Additions and Deletions to Open Session Agenda:

Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).

8. Oral Communications:

This portion of the agenda is reserved for Oral Communications by the public for items which are not on the agenda. Please understand that California law (The Brown Act) limits what the Board can do regarding issues raised during Oral Communication. No action or discussion may occur on issues outside of those already listed on today's agenda.

Any person may address the Board of Directors at this time, on any subject that lies within the jurisdiction of the District. Normally, communication must not exceed three (3) minutes in length, and individuals may only speak once during Oral Communications.

If you wish to speak on a non-agendized item, please submit a 'speaker slip' to the District Secretary. It is not required, but individuals who have submitted a 'speaker slip' will be given priority. Time for Oral Communications at the start of the meeting will be limited to 15 minutes in total. If there are additional speakers, the Board will continue Oral Communications after the Consent Agenda.

Any Director may request that a matter raised during Oral Communication be placed on a future agenda.

9. New Business:

Members of the public will be given the opportunity to address each scheduled item prior to Board deliberations. The Chairperson of the Board may establish a time limit for members of the public to address the Board on agenda items.

a. PUBLIC HEARING - PROP 218 BEAR CREEK ESTATES
WASTEWATER

Oral and written presentations may be made on the proposed increase.

Discussion and possible action by the Board regarding the Bear Creek Estates Wastewater Enterprise rate increase.

b. FISH MONITORING PROGRAM

Discussion and possible action by the Board regarding the fish monitoring program.

c. SPECIAL DISTRICT LEADERSHIP ACADEMY CONFERENCE

Discussion and possible action by the Board regarding attendance by the Board at a Special District Leadership Academy Conference.

10. Unfinished Business:

Members of the public will be given the opportunity to address each scheduled item prior to Board deliberations. The Chairperson of the Board may establish a time limit for members of the public to address the Board on agenda.

- a. LOMPICO ASSESSMENT DISTRICT LOANS
Discussion and possible action by the Board regarding Lompico Assessment District Loans.

11. Consent Agenda:

The Consent Agenda contains items which are considered to be routine in nature and will be adopted by one (1) motion without discussion. Any Board member may request that an item be withdrawn from the Consent Agenda for separate discussion.

- a. MINUTES FROM BOARD OF DIRECTORS MEETING
DECEMBER 21, 2017.
Consideration and possible action by the Board to approve minutes from the December 21, 2017 BoD meeting.

12. District Reports:

No action will be taken and discussion may be limited at the Chairperson's discretion. The District encourages that questions be submitted in writing (bod@slvwd.com) on items listed in the District Reports. Questions submitted, if any, will be posted in the next available District Reports, along with a reply.

- DEPARTMENT STATUS REPORTS
Receipt and consideration by the Board of Department Status Reports regarding ongoing projects and other activities.
 - Administration/Engineering
 - Finance
 - Environmental
 - Operations
- COMMITTEE REPORTS
 - Future Committee Agenda Items
 - Committee Meeting Notes/Minutes
 - 1. Budget & Finance Committee 1.10.18
 - 2. Administration Committee 1.10.18
- DIRECTORS REPORTS
 - Director's Communication
 - Future Board of Directors Meeting Agenda Items

13. Written Communication:

- Department of Water Resources- Letter of Acceptance
- Monterey Bay Community Power

14. Informational Material:

- Connecting the Drops

15. Adjournment

Certification of Posting

I hereby certify that on January 12, 2018 I posted a copy of the foregoing Special agenda in the outside display case at the District Office, 13060 Highway 9, Boulder Creek, California and at the Bear Creek Estates Country Club, 15685 Forest Hill Dr., Boulder Creek, CA 95006, said time being at least 24 hours in advance of the meeting of the Board of Directors of the San Lorenzo Valley Water District (Government Code Section 54954.2).

Executed at Boulder Creek, California on January 12, 2018

Holly B. Hossack
District Secretary

Notice of Public Hearing Proposed Wastewater Rate Increase

This notice is being sent to inform you that the San Lorenzo Valley Water District (District) is proposing to increase wastewater rates over the next five years. The District will hold a public hearing to consider adopting the proposed rates as follows:

Date: Thursday, January 18, 2018

Time: 7:00 PM

Place: Bear Creek Country Club, 15685 Forest Hill Dr., Boulder Creek, CA 95006

Why is the District Proposing to Increase Wastewater Rates?

In 2017, the District conducted a rate study, which resulted in the current proposal to produce the additional revenue needed for investment in capital improvement projects throughout the District's wastewater service area, as well as to bolster the District's wastewater emergency reserve funds and cover operational costs. The proposal was drafted following a six-month process that included discussions and presentations at numerous public meetings with input from the District's Board of Directors (Board) and completion of a cost of service study.

Proposed Rates

The District is proposing to phase in wastewater rate increases over the next five years as shown in the table below. The rate increase for Fiscal Year 2017-2018 will be effective as of February 1, 2018.

Sewer Rate Schedule	Current Rates	Proposed Rates				
		FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22
Projected Increase in Rate Revenue per Financial Plan:		20.00%	20.00%	20.00%	20.00%	20.00%
Monthly Fixed Service Charges:						
All Customers	\$149.00	\$181.82	\$218.18	\$261.82	\$314.18	\$377.02

How to Submit a Written Protest

Property owners and customers may file written protests against the proposed rate increase. Pursuant to California law, all written protests must be received by the District prior to the close of the Public Hearing on Thursday, January 18, 2018. Protests must 1) identify the affected property or properties, such as by address, Assessor's Parcel Number, or customer account number, 2) include the name and signature of the customer or property owner submitting the protest, and 3) clearly state opposition to the proposed water rate increases. The proposed rates cannot be adopted if written protests are received from a majority of affected parcels, with one written protest counted per parcel. Written and signed protests can be mailed to: San Lorenzo Valley Water District, Wastewater Rate Protest, 13060 Highway 9, Boulder Creek, CA 95006, or emailed to harrison@slvwd.com. For additional information regarding the proposed wastewater rate increase, call SLVWD at (831) 338-2153.

MEMO

TO: Board of Directors

FROM: District Manager

SUBJECT: Fish Monitoring in the San Lorenzo River

DATE: January 18, 2018

RECOMMENDATION:

It is recommended that the Board review this memo, continue to support the coalition's efforts by affirming the Partner's Group decision regarding the monitoring programs for the 2018-2019 year funding the Santa Cruz County Resources Program efforts in the San Lorenzo River Watershed in partnership with other agencies.

BACKGROUND:

For 20 years, the San Lorenzo Valley Water District has supported the effort to monitor fish in the San Lorenzo River Watershed with the intent to use collected data to develop restoration efforts. San Lorenzo Valley is a community that depends on local ecosystem services for water production. The District has long recognized and supported the effort to monitor fish, wildlife and habitat resources, and where feasible support restoration efforts to sustain and improve ecosystem services for future generations.

Forest and aquatic ecosystems provide services including clean drinking water, the decomposition of wastes and regulating climate. Additionally, they provide recreational, cultural and spiritual benefits to our community. The economic value of these ecosystem services in Santa Cruz County are staggering. Ecosystem services are valued to provide between \$800 million to \$2.2 billion to the local and regional economy every year. (Healthy Lands & Healthy Economies: Nature's Value in Santa Cruz County; Resource Conservation District of Santa Cruz County, 2015: <http://www.rcdsantacruz.org/publications>) If the San Lorenzo Valley is to remain a healthy, vibrant and attractive community we must continue to invest in our ecosystem infrastructure so that our ecosystems continue to provide the services we rely on for quality of life.

One way to invest in ecosystem services is through flow, temperature and fish monitoring programs. In 2006 the County of Santa Cruz Water Resources Program, in partnership with local agencies, began managing the monitoring of stream habitat and juvenile steelhead in four Santa Cruz County watersheds: San Lorenzo, Soquel, Aptos and Corralitos. Local agencies - San Lorenzo Valley Water District, Soquel Creek Water District, City of Santa Cruz, City of Capitola and City of Watsonville contribute funding to implement this monitoring program.

The primary goal of this monitoring program is to track habitat conditions and site densities of juvenile steelhead in multiple watersheds throughout Santa Cruz County. This information includes steelhead spawning and rearing habitat conditions.

The intention of this data collection effort is to prioritize restoration and conservation efforts and inform land and water use decisions. When properly reviewed and analyzed the collected data can provide habitat and juvenile steelhead density information for permitting, monitoring, restoration and public works projects.

Over the past few years the coalition has been working toward the creation of a database with which the data can be analyzed and queried in order to guide and prioritize conservation efforts and hopefully lead to the recovery of steelhead and coho salmon in the San Lorenzo River Watershed and other watersheds in our county. During this past year the Partner's Group, consisting of biologists and other experts from the participating agencies, met and conferred regarding what steps the coalition should take to ensure maximum value of the data collected to date.

The Partner's Group determined that during the 18/19 year funding would be prioritized to completion and analysis of the database. Then, beginning in year 19/20 and based on results of the data analysis, the coalition would issue a Request for Proposals (RFP) to continue gathering data. This decision eliminates funding for conducting a monitoring program during the 18/19 year. The data-gap this would create was considered by the Partner's Group and determined worthwhile to ensure the already collected data was properly analyzed to direct future efforts.

The Partner's Group decision has caused some community concern, articulately expressed in the attached letter from Nancy Macy. There appear to be two general issues; skipping a year of data collection and issuing an RFP for future efforts.

Staff has requested Jen Michelsen, John Ricker and Kristen Kittleson, all members of the Partner's Group, to attend tonight's meeting for a discussion regarding those concerns. Additionally, Ms. Kittleson has a presentation regarding the database and the new website which will make the historic fish data available to the public in a way that is interactive and educational. It is important to note that the past 20 years of fish monitoring has shown that fish populations continue to decline. The coalition has worked to change policies and increase public education to improve fish populations. But until the community, who lives in this watershed, take action to change daily activities which negatively impact the fish, the population will likely continue to decline, risking extinction.

Staff's position regarding the issue of a data-gap condenses down to funding. Fiscal and staff resources are always constrained and the coalition is attempting to maximize the value of the program. Data-gaps may cause concern, but after discussion with the District's Biologist, staff is confident that the proposed 1/20th reduction in available data will not have serious detrimental effects on the program's success. Furthermore, staff supports a full evaluation of the monitoring program to ensure funds are used in a way that will have the best benefit to fish populations. Therefore, staff supports the

Partner's Group decision to focus on database analysis for the current year. However, the Board may wish to consider unilaterally funding a fish monitoring program specific to the San Lorenzo River watershed for the current year. Staff estimates that the cost of such program would be on the order of \$20k. This cost would be in addition to the funds which will be contributed to the County to complete the website and database (approximately \$40k).

Staff's position regarding issuing a RFP for future services is more complex. DW Alley and Associates has been the sole-source contractor for the past data collection efforts. Their efforts have been invaluable to the program and greatly appreciated by all involved. Mr. Alley must be recognized for his expertise of the local fisheries and watersheds. Additionally, staff has previously supported sole-source contracts for Nick Johnson, another recognized expert in local water issues, as well as sole-source contracts for engineering services such as WSC's contract for United States Department of Agriculture (USDA) rural development loans. Mr. Johnson's contracts remain for technical advice and expert opinion. WSC's contract is narrowly focused on a specific task to obtain a \$5M loan.

Fish assessment and data collection is a critical effort that requires expertise in biology and statistical analysis which should be available across the fishery/biologist industry. That point, coupled with our 20-year effort to date, leads staff to support the Partner Group's decision to issue an RFP for future monitoring efforts. A review is appropriate after 20 years to ensure the coalition is receiving the best value available. The only way to do that is through a comprehensive RFP process. Additionally, County policy encourages work effort to be bid at least every 5 years and County staff has received inquiries from fishery consultants about the coalitions ongoing effort. Staff encourages and hopes DW Alley and Associates provides a proposal for future services. Staff would strongly support a District 'technical-advice and expert opinion' contract with DW Alley and Associates. Mr. Alley's knowledge is well worth it.

Mr. Alley has supported San Lorenzo Valley Water District directly with other ongoing monitoring efforts as well. Those efforts include: 1. Stream Flow and Water Temperature Monitoring, an effort to identify how SLVWD surface diversions impact stream flow and water temperature. 2. Fish passage study in Fall Creek to determine minimum flow requirements for fish migration associated with the Fall Creek Diversion. 3. On-call consulting services.

2015 STRATEGIC PLAN

Strategic Element 1.0 - Water Supply Management
Strategic Element 2.0 - Watershed Stewardship

Juvenile Steelhead and Stream Habitat (JSSH) Monitoring Program Program Update *December 11, 2017*

The Juvenile Steelhead and Stream Habitat (JSSH) Monitoring Program is a partnership program among the County of Santa Cruz, City of Santa Cruz, San Lorenzo Valley Water District, Scotts Valley Water District, Soquel Creek Water District, City of Capitola and City of Watsonville. The program monitors juvenile steelhead densities and stream habitat conditions in four watersheds: San Lorenzo, Soquel, Aptos and Pajaro River. The primary goals of the monitoring program are to track juvenile steelhead densities and stream habitat conditions, to understand relationships between juvenile size, densities and habitat conditions, inform conservation efforts and evaluate restoration effectiveness, provide information for project permitting, and to contribute to monitoring for the Sustainable Groundwater Management Act. In 2006, the County of Santa Cruz started to manage the program and D.W. ALLEY and Associates (DWA) was selected as the fisheries consultant. DWA has continued to work as a sole source contractor through 2017.

For the past 5 years, County staff, in coordination with DWA, has been working to develop a database that would organize the data collected through the monitoring program. Two of the primary goals of the database are to collect and organize the data in electronic format and to provide the ability to analyze and present the data through a website. The database and website are intended to increase the accessibility of the data and to present the data in a flexible, visual format that could benefit regulators, community members and students. The monitoring program collects 11 different types of data of which 3 types have so far been formatted and incorporated into the database. The County has also produced a draft database and website.

The JSSH collects fish density data based on a representative reach method. These methods are economical for providing density data across the four watersheds and for specific stream reaches. In addition, these methods capture density trends as steelhead populations fluctuate between years. However, these methods are not based on random sampling and are limited for analyzing statistical significance of density changes and for making population estimates.

In 2005, County staff and partners researched various methods and determined to continue with the representative reach methods as the most efficient and

economical way to collect data across the four watersheds. The representative reach methods were considered the best fit for meeting the goals of the program. However, the California Department of Fish and Wildlife (CDFW) and other stakeholders have continued to question if this monitoring program could be better aligned with other local and regional efforts. For example, CDFW have started a statewide Coastal Monitoring Program and are encouraging local monitoring programs to align with state methods. Also, the City of Santa Cruz is close to completing a Habitat Conservation Plan that will include monitoring in the San Lorenzo River Watershed.

In the spring of 2017, the Partners Group made a decision to put the monitoring work out to bid, given that it had not been put out to open bidding since 2006. At that time, County staff agreed to prepare a draft scope of work that would be reviewed in the fall. However, in researching potential options for the scope, it became apparent that it would be beneficial to conduct a thorough re-evaluation of the goals and methods. In order to evaluate the current sampling methods, it's necessary to complete more of the database so that we can determine how the 20 years of collected data are meeting the current and future goals of the monitoring program. For example, there are some outstanding questions about the data collection, especially the collection and analysis of habitat typing data and habitat conditions at the fish sampling sites.

In addition, County staff believed that given limited staff and funding that it would be challenging to complete the following tasks concurrently: 1) complete the current 2017-18 work with DW ALLEY and Associates; 2) complete the database and website; 3) evaluate the data and sampling methods; and, 4) develop a scope of work for 2018-19.

At a November 3, 2017 meeting, the JSSH Partners Group reviewed the program and made the following consensus decisions:

1. The first priority is to complete the website and connection to the existing database. County staff will complete this task. The Partners Group will have a chance to review and comment on the draft.
2. The second priority is to evaluate the remaining monitoring data for inclusion into the database and evaluate its value for understanding fish and habitat trends.

3. The third priority is to evaluate the current sampling program and consider how this effort could better align with or complement other regional efforts including:
 - a. City of Santa Cruz Habitat Conservation Plan, expected to be completed within 2 years
 - b. San Lorenzo Valley Water District Conjunctive Use planning
 - c. Sustainable Groundwater Management Act requirements
 - d. Random sampling conducted by Pacific States Marine Fisheries Council, California Department of Fish and Wildlife and NMFS
 - e. Other recovery monitoring efforts
4. The JSSH Monitoring Program will NOT go out to bid to collect fish and stream habitat data in Fall 2018 for San Lorenzo, Soquel and Aptos watersheds. (The City of Watsonville and the County's Zone 7 will need to determine if monitoring is needed for Corralitos and Pajaro Lagoon). Instead, the agency funding will be used to hire a consultant or multiple consultants to provide expertise for completing and analyzing the existing 20 years of data, especially the habitat typing data, and to develop a monitoring strategy for the future.
5. County staff will complete the first priority task and write out a scope of work for consultant assistance for the second and third priority tasks. The Partners Group will participate in steps to review the scope, hire a consultant or multiple consultants and reviewing options for a future strategy.

We plan to resume field monitoring in 2019. While we will lose one year of field data in 2018, we believe it is more important to conduct a thorough review and analysis of the 20 years of data that we do have and to be sure the program is up to date and on solid footing going forward. Other monitoring programs such as sampling San Lorenzo Lagoon (City of Santa Cruz), snorkel surveys (Pacific States Marine Fisheries Commission) and Soquel Lagoon (City of Capitola) will be active in 2018.

December 17, 2017

SLVWD Board Members: President Baughman, VP Hammer, Ratcliffe, Bruce, and Smallman
SLVWD Brian Lee
SLVWD Jen Michelsen
Cc: SCC John Ricker
 SCC Kristen Kittleson
 SCWD Carol Christensen

Dear President Baughman and Members of the SLVWD Board of Directors,

Earlier this year, at a Board meeting when the fish monitoring program was discussed in relation to the contract with DW Alley & Associates, you each expressed your support of fish monitoring, as well as the crucial importance of basing policy and resulting actions on the outcomes of that monitoring, its analysis and reporting. You agreed when I and others expressed the commitment as vital and recognized Don's skill and dedication, and that of his team.

We are very grateful for your personal commitments and for the District's long-standing awareness of the importance of fish, since the fish are not simply a symbol but act as a direct indication of the health of our vital watershed and, therefore, of our water quality and supply. Yes, the monitoring and reporting undertaken by DW Alley & Associates are vital as the only *watershed-wide*, environmental undertaking that you and your fellow water agencies finance – and one rare way that has been successful in bringing the agencies to act together for the protection of the watershed.

Jen Michelsen has thoughtfully sent a *Program Update* from the *Juvenile Steelhead and Stream Habitat (JSSH) Monitoring Program*. We remember when it started, and how exciting it was, and still is, to see the County come together with all the water agencies to work on the program. It's also exciting that a plan to update and expand the availability of the data is going forward. We question, however, the aspects of the plan that directly result in removing DW Alley and Associates from the program going forward, which we find disturbing, to say the least.

There are several intertwined issues that threaten the continuity of data, and the independent analysis of the data, that is needed to help appropriately guide you (and the County and the other water districts) in building policies and making decisions.

The JSSH has decided to *skip* the monitoring for 2018. We were unaware, and perhaps you too may have been unaware, of the plan to require an RFP for future monitoring. An RFP for future monitoring is unnecessary. The plan to divert 2018 funds to finish developing the new data system, rather than maintaining the integrity of on-going monitoring, is unscientific. Equally troubling is the apparent plan to only hire outside consultants to analyze years of DW Alley data to set up the new system, and to establish a future monitoring strategy. This process should most definitely involve the company that has done the testing and analysis for years,

that is DW Alley & Associates, since they did the samplings and produced the reports, and best understand their implications.

We strongly protest the decision to skip monitoring for 2018, and ask you to require that the County restore it. Skipping a year undermines scientifically tracking the population and evaluating the viability of the fish – during a crucial year after so many years of drought broken by one year of rain – and the importance of seeing if the boost the rain brought last year is increasing the number and health of the population. The number and size and location of fish in these circumstances is important to track. *Scientifically, a goal of the monitoring report is to provide continuity in analyzing current data in relation to previous and future years, and, where possible, to other watersheds, which Don has provided in previous years, despite diminishing funding.*

Regarding an RFP, it is an unnecessary delay and expense. Unequivocally, DW Alley & Associates, is *the* specialized expert company for the job, and that overrides the need for an RFP. Don Alley and his team have the skills, techniques, and decades of direct experience that no one else has, and provide the service at a remarkably low cost – even as funding has been reduced. Don himself has demonstrated, over the past thirty-plus years, that he is an independent voice for the fish and is willing to point out the problems they face, as determined from the data, including human impacts on them, even when that analysis is uncomfortable to hear. You know that an RFP is not a legal necessity when specific specialties are needed, and this is an excellent example of that.

We do question the need for an RFP now, as well as the value and validity of changing to another process/company to do the monitoring in future years. Doing so jeopardizes the relevance of the data produced. How can it be compared to previous years when there will be differences in technique, changes in sampling locations, and inability to relate visual estimates from previous years – all of which will make the data less useful. It's potentially bad science, especially if there were to be a new RFP each year. *The major reason for the monitoring -- the potential for evaluating changes over time to find and implement policies and procedures to increase fish populations -- will be endangered.*

We understand that the reason given to skip the 2018 monitoring is to divert 2018 funds to complete the new system. We concur that the new system has exciting potential for greater accessibility and usefulness, and strongly support the website implementation. The plan is innovative and has taken a good amount of time and labor to bring to fruition. *It should be funded, and is well worthy of funding.* In fact, it is valuable enough that the County should fund it with additional monies – and thus not force Environmental Health to divert funds from crucial projects. We commend John Ricker and Kirsten Kittleson for their inspired work on this plan, and the support from Jen Michelsen and the SLV Water District to see it implemented, but not at the expense of monitoring and reporting on that monitoring. In fact, the amount provided by each agency should be increased to provide for the involvement of Don in the analysis of information to be included in the database. He has expressed both willingness and excitement to expand the ways in which the data is presented.

An alternative, if needed to protect monitoring in 2018, is to do what was done years ago -- to have each agency offer a separate contract to Don for the one year, to assure that the River and each creek is appropriately monitored.

The research needs to be done. Any disputes need to be confronted and dealt with. The County and water districts thankfully recognize their responsibility to monitor the fish for relevant and informative data, but we don't want to lose the independence and desire to prioritize habitat improvements and water levels so fish can survive. Don and his team have the skills, background, desire and experience to assure a quality job. Adequate funding can help Don provide the time to expand analyses and reporting in the form and format that more readily fits the database design, working with the additional consultants needed to complete the database.

Please let us know if and how you can plan to assure that the fish remain the priority they should be, to help restore their populations, and to continue using DW Alley and Associates so we don't lose the benefits of experience, skill and knowledge – and independence -- that team provides.

I remember what Jon Ambrose emailed to me in 2014, "We can recover Coho. We just need to stop talking and start doing." Well, the same applies to Steelhead. And we cannot drop the ball. At present, the viability of the fish population is tenuous - *still*. Unhappily, despite efforts to improve matters, the fish still decline – and climate change will exacerbate this. The message in the data is that more water needs to be left in the creeks and River, and habitat needs to be improved – and we can join the agencies to work to make this happen.

Thank you for considering our concerns, and our request. Hoping to hear from you soon.

Best wishes,

Nancy Macy, Chair
Environmental Committee for the SLV
Valley Women's Club www.valleywomensclub.org
831/338-6578 home
831/345-1555 cell

January 8, 2018

SLVWD Board Members: President Baughman, VP Hammer, Ratcliffe, Bruce, and Smallman
SLVWD Brian Lee
SLVWD Jen Michelsen

Dear President Baughman and Members of the SLVWD Board of Directors,

This letter is an expansion of the letter written in December, 2017, to provide further arguments for the maintenance of the fish monitoring system under D.W. Alley and Associates. We hope you will read it with that in mind.

Earlier this year, at a Board meeting when the fish monitoring program was discussed in relation to the contract with DW Alley & Associates, you each expressed your support of fish monitoring, and the need to base SLV Water District policy and actions on the results of that monitoring, its analysis and report. You expressed that this commitment is integral to the continued the health our watershed as it guides decision making. We are very grateful for your commitment, for the District's long-standing commitment, since the fish are not simply a symbol but act as a direct indication of the health of our living Watershed and, therefore, of our water quality and supply. The monitoring and reporting is an absolutely necessary, *watershed-wide*, environmental undertaking that you and your fellow water agencies and the County finance – and one rare way that has been successful in bringing the agencies to act together for the protection of the County's watersheds through the protection of the fish. The SLV Water District carries the large percentage of the costs of this vital program and therefore has important influence in determining how the program will proceed.

There are several intertwined issues to consider, that threaten the continuity not just of data collection, but of independent analysis and reporting. This continuity and independence must be met for water agencies and the County to appropriately build effective environmental policies, and to make good environmental decisions. Indications that County staff (while respected and experienced, are not fishery biologists) plan to provide the analysis of the raw data (or have new consultants with no local experience to do so). This may well put the goals of the fishery monitoring program in jeopardy. In addition, to our knowledge, there is no plan to include D.W.Alley and Associates. to consult on what information to provide as the new data system is designed. We feel that this undermines the very goal of the monitoring program, which is *to restore salmonid fish populations through decisions that protect and enhance their habitat, before they are extirpated from the San Lorenzo River Watershed.*

The monitoring program has been considered vital since the County's San Lorenzo River Watershed Management Plan was first proposed and instituted, and since the SLV Water District first dedicated itself to the protection of the watershed to protect vital water supplies. More recently, both the County and the SLVWD have officially recognized the importance of the monumental Salmonid Restoration Plans produced by the National Marine Fisheries

Service/National Oceanic and Atmospheric Administration (aka NOAA Fisheries) in response to the Endangered Species Act.

We are very concerned that the County of Santa Cruz Environmental Health Department has decided to *skip* the fishery monitoring for 2018, with the approval of other funding agencies. The plan to use the 2018 funds solely to finish developing the new database system, rather than maintaining the annual integrity of on-going monitoring, is misguided. Equally troubling is the apparent plan to only hire outside consultants to analyze years of data to set up the new system, and to establish a future monitoring strategy. In addition, the sudden requirement for an RFP for future monitoring is unnecessary. Future fish sampling and data analysis should be done by the company that has done the sampling for years, DW ALLEY & Associates. They developed the sampling program and have maintained its continuity for more than 20 years. Their great familiarity with our watershed during that time gives them the best insight to explaining conditions and giving management solutions to protect our fish.

We strongly protest the decision to skip monitoring for 2018, and ask the San Lorenzo Valley Water District Board of Directors to require that the County restore it for the San Lorenzo watershed with the funding the District provides for fish sampling, *or to fund it themselves*. Skipping a year is bad for accurately tracking the trend in steelhead densities and habitat change during a crucial year after so many years of drought broken by only one year of heavy rain so far– and the importance of seeing if the boost the rain brought last year is actually increasing the number and health of the steelhead population longer term. The density, growth and distribution of fish and sediment movements in these circumstances are vital to track. Scientifically, a goal of the monitoring report is to provide continuity in analyzing current data in relation to previous and future years, and, where possible, to other local watersheds, which DW ALLEY & Associates has undertaken in previous years.

Regarding a Request for Proposals (RFP) for a new company to gather the data, it is an unnecessary delay and expense. Unequivocally, DW Alley & Associates, is *the* specialized expert company for the job, and that overrides the need for an RFP. Don Alley and his team have the skills, techniques, and decades of direct experience that no one else has, and provide the service at a remarkably low cost – even as funding has been reduced to fund database development. Mr. Alley has developed a solid reputation over the past thirty-plus years, that he is an independent voice for the fish and is willing to point out the problems they face, based on the data, including human impacts on them, even when his analysis is uncomfortable to hear. We all rely on this honest reporting. Mr. Alley was the primary fishery consultant and co-author of the San Lorenzo River Salmonid Enhancement Plan prepared for Santa Cruz County. You know that an RFP is not a legal necessity when specific skill sets are needed, and this is an excellent example of that.

We question the need for an RFP now, as well as the value and validity of changing to another company to do the monitoring in future years. Doing so jeopardizes the relevance of the data already produced. How can the new company's data be compared to previous years? There will be differences in sampling technique and sampling ability, changes in how sampling sites are

selected, and different methods for visual estimates of important habitat conditions. Changing companies will make trend analysis unreliable, especially if there were to be a new RFP each year or even every 2-3 years with a probable change in data collecting team. The major reason for the monitoring -- the potential for evaluating trends in salmonid numbers and habitat over time -- will be endangered.

We understand that the intended use of the 2018 funds is to complete the new database system and GIS presentation. We concur that this new system has exciting potential for greater accessibility and usefulness, and strongly support its implementation. The plan is innovative and will take a good amount of time and labor to bring to fruition. *It should be funded, and is well worthy of funding.* In fact, it is valuable enough that the County should fund it with additional monies --so as not to force the County Environmental Health Department to divert funds from fish monitoring. We commend John Ricker, Kristen Kittleson and Don Alley for their inspired work on developing the database, and the support from Jen Michelsen and the SLV Water District to see it implemented, but not at the expense of monitoring.

An alternative, if needed to protect monitoring in 2018, is to do what was done for more than 10 years prior to county contracting -- to have each agency offer a separate contract to DW ALLEY & Associated for the one year, to assure that the watershed is appropriately monitored. The scope of services could remain unchanged from the 2017 county contract, with continued county staff involvement as before, and data would be provided for the database with an annual report.

The research needs to be done. The County, cities and water agencies recognize their responsibility to monitor salmonid populations for relevant and informative data. DW ALLEY & Associates have the skills, background, desire and experience to assure a quality job. We request that you fund them to continue to monitor the San Lorenzo River watershed in 2018.

Please let us know if and how you can plan to assure that the fish remain the priority they should be. And consider how to put maintenance of stream flow levels as an on-going, top priority.

I remember what Jon Ambrose from NOAA Fisheries emailed in 2014, "We can recover Coho. We just need to stop talking and start doing." Well, the same applies to Steelhead. And we cannot drop the ball.

Thank you for considering our request. Hoping to hear from you soon.

Best wishes,

Nancy Macy, Chair
Environmental Committee for the SLV
Valley Women's Club www.valleywomensclub.org
831/338-6578 home

831/345-1555 cell

MEMO

TO: Board of Directors

FROM: District Manager

SUBJECT: Board Member Participation, CSDA Special District Leadership Academy Conference

DATE: January 18, 2018

RECOMMENDATION:

It is recommend that the Board of Directors review this memo and by motion of the Board, authorize Members of the Board to attend the California Special District Association, Special District Leadership Academy Conference, "A Comprehensive Governance Conference for Elected and Appointed Directors/Trustees".

BACKGROUND:

The California Special Districts Association (CSDA) is a 501c(6), not-for-profit association that was formed in 1969 to promote good governance and improved core local services through professional development, advocacy and other services for all types of independent special districts.

For over 40 years, CSDA has been offering its members cost-efficient programs and representation at the State Capitol and boasts a membership of organizations throughout California. They are the only statewide association representing all types of independent special districts including irrigation, water, park and recreation, cemetery, fire, police protection, library, utility, harbor, healthcare and community services district.

CSDA provides education and training, insurance programs, legal advice, industry-wide litigation and public relations support, legislative advocacy, capital improvement and equipment funding, collateral design services, and, most importantly, current information that is crucial to a special districts management and operational effectiveness.

The California Special Districts Association, Special District Leadership Academy provides the knowledge base to perform essential governance responsibilities and is offering a conferences for board members and general managers to attend (see attached).

The conference “A Comprehensive Governance Conference for Elected and Appointed Directors/Trustees” will be held in following locations:

- La Quinta February 4-7, 2018 at a special discounted price of \$250 per attendee
- Monterey April 15-18, 2018-Returning Attendees \$600 (early bird by March 16)
- Napa July 8-11, 2018 \$600 (early bird by June 8)

Participation in the La Quinta and Napa conferences would require overnight accommodations and possibly airfare. The Monterey conference is slated for *Returning Attendees* only. In January of 2015 Directors Baughman, Bruce, Hammer and Ratcliffe and District Manager Lee attended the conference and earned certification from CSDA’s Special District Leadership Academy. Director Smallman was not a Board member at that time and has not attended the Leadership Academy but he can attend the Monterey conference with the rest of the SLVWD Board, however, he will not earn certification.

The District’s Board of Directors policy manual states the following:

Section 1.16 Training, Education Programs, Conferences and Meetings

The Board of Directors has determined that the following provisions shall be applicable to Director training, educational programs, conferences and meetings:

Directors are encouraged to attend educational conferences and professional meetings when the purposes of such activities are to improve District operation. Directors may attend, on behalf of the District, such training, educational programs, conferences and meetings as have been approved by the Board of Directors.

- (a) It is the policy of the District to encourage Board development and excellence of performance by reimbursing necessary and reasonable expenses incurred for tuition, travel, lodging and meals as a result of training, educational courses, participation with professional organizations, and attendance at local, state and national conferences associated with the interests of the District. Cash advances or use of District credit cards for these purposes is not permitted. All reimbursement of actual and necessary expenses shall be pursuant to District policy on expenditure reimbursement as stated herein.
- (b) Attendance by Directors at seminars, workshops, courses, professional organization meetings, and conferences etc. shall be approved by the Board of Directors at a public meeting prior to incurring any authorized reimbursable costs.

- (c) The District Manager or designee is responsible for making arrangements for Directors for conference and registration expenses, and for per diem. Per Diem, when appropriate, shall include reimbursement of expenses for meals, lodging, and travel. All expenses for which reimbursement is requested by Directors, or which are billed to the District by Directors, shall be submitted to the District Manager, together with validated receipts.
- (d) To conserve District resources and keep Directors' reimbursement expenses for training, educational programs, conferences and meetings within community standards for public officials, reimbursement expenditures should adhere to the following guidelines. Expenses to the District for Board of Directors' training, education programs, conferences and meetings should be kept to a minimum by:
 - 1. Utilizing hotel(s) recommended by the event sponsor in order to obtain discounted rates.
 - 2. Traveling together whenever feasible and economically beneficial.
 - 3. Requesting reservations sufficiently in advance, when possible, to obtain discounted air fares and hotel rates.
- (e) A Director shall not attend a conference or training event for which there is an expense to the District if it occurs after the Director has announced a pending resignation, or if it occurs after an election in which it has been determined that a Director will not retain a seat on the Board. A Director shall not attend a conference or training event when it is apparent that there is no significant benefit to the District.
- (f) Whenever a Director who has not previously attended a particular conference or educational program is available to attend same, that Director shall have preference for attendance over a Director who has previously attended the same program.
- (g) Upon returning from seminars, workshops, conferences, etc., where expenses are reimbursed by the District, Directors will either prepare a written report for distribution to the Board, or make a verbal report during the next regular meeting of the Board. The report shall detail what was learned at the session(s) that will be of benefit to the District. Materials from the session(s) may be delivered to the District office to be included in the District library for the future use of other Directors and staff.
- (h) Nothing in this policy shall permit the conduct of business in violation of the Ralph M. Brown Act when more than three (3) Directors attend the same event.

SUMMARY:

It is recommend that the Board of Directors review this memo and by motion of the Board, authorize Members of the Board to participate/attend in the California

Special District Association, Special District Leadership Academy Conference, “A Comprehensive Governance Conference for Elected and Appointed Directors/Trustees”.

Attachments

STRATEGIC PLAN:

9.2 Fiscal Plan for support of Board Development

FISCAL IMPACT:

TBD

Holly Morrison

From: Megan Hemming <meganh@csla.net>
Sent: Tuesday, January 09, 2018 10:02 AM
To: Holly Morrison
Subject: Got New Board Members? Special Offer!

Follow Up Flag: Follow up
Flag Status: Flagged

If this email does not display properly, please view our [online version](#).
To ensure receipt of our email, please add 'CSDA@informz.net' to your address book.



SPECIAL DISTRICT LEADERSHIP ACADEMY CONFERENCE

sponsored by CSDA and
co-sponsored by SDRMA



Special Offer - Just for Board Secretary/Clerk Conference Attendees

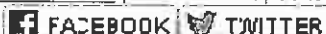
Discount on February Board Member Training

Hey! I know it's the New Year and you're really busy but remember the Board Secretary/Clerk Conference last October and what a great learning experience that was? Don't you want the same type of experience for all your new board members? Wouldn't it be awesome if your board was all on the same page and clear on what their role is?

CSDA is offering a ONE TIME discounted rate for your board members to attend the Special District Leadership Academy Conference in La Quinta - February 4 - 7, 2018 at the rate of \$250 per attendee for CSDA members- normally \$650. That's a \$400 savings! To take advantage of this discount - you'll need to call 877-924-2732 and ask for Marina - to register over the phone OR scan in the registration and send it directly to meganh@csla.net on or before **Wednesday, January 17, 2018**. Discount is valid at this location ONLY. I've even gotten the hotel to extend the room reservation cut-off to January 17 so you can still get rooms - because I'm all about showing the love to the Board Secretaries and Clerks!

P.S. Here's some insider scoop for you! The 2018 Board Secretary/Clerk Conference will take place October 22 - 24, 2018 in beautiful South Lake Tahoe. On Monday, October 22 - there will be TWO optional additional fee pre-conference workshops - "Policy and Procedure Writing" and a NEW workshop "E-Records, E-Mail, Trustworthy Electronic Records, Retention, Document Imaging, and Other Leadership Opportunities." Each pre-conference workshop is limited to 50 attendees each so if I were you - I'd register early!

California Special Districts Association | 1112 I Street | Suite 200 | Sacramento, CA 95814



If you do not wish to receive e-mail newsletters from CSDA, [click here to unsubscribe](#). Please note: unsubscribing from individual mailings will unsubscribe you from all mailings.

ACHIEVING DISTRICT GOALS... TOGETHER.



CSDA's 2018
Special District
Leadership Academy Conference

A Comprehensive Governance Leadership Conference for Elected and Appointed Directors/Trustees.



why Attend

Participate in the **Special District Leadership Academy Conference** and complete all four modules of the Academy during the course of two and a half days.

This conference content is based on CSDA's Special District Leadership Academy (SDLA) groundbreaking, curriculum-based continuing education program, which recognizes the necessity for the board and general manager to work closely toward a common goal. SDLA provides the knowledge base to perform essential governance responsibilities and is designed for both new and experienced special district board members.

Local boards are the reason why local control is local. Special district boards are the voices of the community and they are also a large reason why special districts exist.

The truth is that every elected or appointed public official needs to worry about governance; governance is what boards do. It's what they bring to the table.

Three locations throughout the state.

Early bird discount!



SDLA Conference is presented by
CSDA and co-sponsored by SDRMA.



February 4 – 7, 2018
Embassy Suites La Quinta
 55-777 Santa Rosa Plaza
 La Quinta, CA 92253

ROOM RESERVATIONS

Room reservations are available at CSDA rate of \$169 plus tax, single or double occupancy by calling 760-777-1711 and using the group code CSD. This location also offers complimentary self-parking. The room reservation cut-off is January 14, 2018, however, space is limited and may sell out before this date.



EARLY BIRD DISCOUNT

The early bird discount for this location requires registration on or before Friday, January 5, 2018.

*Cancellations must be in writing and received by CSDA no later than January 22, 2018 at 5:00 p.m. Substitutions are acceptable and must be done in writing no later than February 1, 2018 at 5:00 p.m. **



April 15 – 18, 2018
Embassy Suites Monterey – Seaside
 1441 Canyon Del Rey
 Seaside, CA 93955

ROOM RESERVATIONS

Room reservations are available at CSDA rate of \$169 plus tax, single or double occupancy by calling 1-800-EMBASSY and using the group code CS8. The room reservation cut-off is March 16, 2018, however, space is limited and may sell out before this date.



EARLY BIRD DISCOUNT

The early bird discount for this location requires registration on or before Friday, March 16, 2018.

*Cancellations must be in writing and received by CSDA no later than April 3, 2018 at 5:00 p.m. Substitutions are acceptable and must be done in writing no later than April 12, 2018 at 5:00 p.m. **



**Returning
Attendee
track only at
this location!**



July 8 – 11, 2018
Embassy Suites Napa Valley
 1075 California Blvd.
 Napa, CA 94559

ROOM RESERVATIONS

Room reservations are available at CSDA rate of \$184 plus tax, single or double occupancy by calling 1-800-HILTONS and using the group code CPD. The room reservation cut-off is June 8, 2018, however, space is limited and may sell out before this date.



EARLY BIRD DISCOUNT

The early bird discount for this location requires registration on or before Friday, June 8, 2018.

*Cancellations must be in writing and received by CSDA no later than June 25, 2018 at 5:00 p.m. Substitutions are acceptable and must be done in writing no later than July 5, 2018 at 5:00 p.m. **



SDRMA Credit Incentive Points

Special District Risk Management Authority (SDRMA) is committed to establishing a strategic partnership with our members to provide maximum protection, help control losses and positively impact the overall cost of property/liability and workers' compensation coverage through the Credit Incentive Program. Credit incentive points can be earned based on an agency's attendance at the Special District Leadership Academy Conference reducing SDRMA member's annual contribution amount.

*Important Cancellation Information

All cancellations received by the date indicated for that particular conference and location will be refunded less a \$75 cancellation fee. There will be no refunds or cancellations made after the date as specified per location. Please submit any cancellation notice or substitution requests to meganh@cstda.net or fax to 916-520-2465.



FIRST TIME ATTENDEE SCHEDULE - Available at all three locations

Sunday

5:30 – 7:00 p.m.

REGISTRATION AND NETWORKING RECEPTION

Take a moment to network with your peers from throughout the state at this informal networking reception. Reception includes light appetizers.



Monday

8:30 a.m. – 12:30 p.m.

(Break from 10:00 - 10:30 a.m.)

BUILDING A FOUNDATION FOR GOOD GOVERNANCE

This session covers Module 1 of the SDLA: Governance Foundations.

In this informational session, the instructor will lay the ground work for good governance in your district.

Attendees will discover:

- Why good governance is so important to the overall well-being of the district.
- The traits of effective board members.
- What good governance means and how to effectively put it into practice.
- How to move your board from "I" to "we," including how to become an effective team, establish team standards, and essential conditions for team building.

12:30 – 1:30 p.m.

LUNCH PROVIDED (all attendees)

1:45 – 4:30 p.m.

(Break from 3:00 - 3:30 p.m.)

FULFILLING YOUR DISTRICT'S MISSION: CHARTING THE COURSE

This session covers Module 2 of the

SDLA: Setting Direction/Community Leadership

This session will highlight the importance of setting the direction for your district. Learn the critical components of direction setting for your district along with how to avoid planning pitfalls. Attendees will walk through the steps of establishing and fulfilling your district's mission, vision, values and strategic goals and how to communicate those objectives to your constituents.



5:30 – 7:00 p.m.

SIP AND SAVOR EVENING RECEPTION



Sponsored by the Special District Risk Management Authority (SDRMA)

Join us for an evening of networking and refreshments.

Tuesday

8:30 a.m. – 12:00 p.m.

(Break from 10:00 - 10:30 a.m.)

DEFINING BOARD/STAFF ROLES AND RELATIONSHIPS

This session covers Module 4 of the

SDLA: Board's Role in Human Resources

This conference session will teach participants how to determine the Human Resource health of their district and what areas to focus on as a board and individual governing official including:

- Identifying the board's role in human resources.
- Recognizing HR red flags and positive indicators.
- Developing and maintaining essential HR policies.
- Covering confidentiality and legal liabilities.
- Evaluating the general manager.

12:00 – 1:00 p.m.

LUNCH PROVIDED (all attendees)

1:15 – 4:00 p.m.

(Break from 2:45 - 3:00 p.m.)

GET THE WORD OUT! BEST PRACTICES FOR COMMUNICATION AND OUTREACH

This session covers Module 2 of the

SDLA: Setting Direction/Community Leadership.

This session looks at common communication breakdowns and areas for improvement in public agency communications. It will discuss proper and effective communication methods to be aware of as a governing official including:

- Identifying audiences.
- Responding to public input.
- Media relations.
- Legislative outreach and advocacy.

OPEN EVENING

Wednesday

8:30 a.m. – 12:00 p.m.

(Break from 10:00 - 10:15 a.m.)

SHOW ME THE MONEY! WHAT DO BOARD MEMBERS NEED TO KNOW ABOUT DISTRICT FINANCES?

This session covers Module 3 of the SDLA: Board's Role in Finance and Fiscal Accountability.

This session will provide a review and insight of important financial concepts, reports, and policies specific to public agencies including special districts. Attendees will learn:

- How to ask the right questions.
- How to link the finance process to the district mission and goals.
- Budget process, budget assessment, and communicating budget information to the public.
- How to develop and analyze capital improvement plans and reserve guidelines.

12:00 – 12:30 p.m.

GRADUATION CERTIFICATE DISTRIBUTION

First Time Attendees must attend all sessions in order to receive their certificate at the conclusion of the conference.



**Don't miss the
Sip and Savor
evening reception
on Monday night.
Sponsored by
SDRMA.**

“The workshop on Setting
Direction/Community
Leadership was outstanding.
The Leadership Academy should
be a requirement for all new
board members.”

— Dave Kulchin, Board Member, Leucadia Wastewater District



**Two evening
receptions are
offered as great
networking
opportunities.**

you'll Learn

WORKING AS A TEAM: THE ROLES OF THE BOARD
AND STAFF IN YOUR DISTRICT.

ATTRIBUTES AND CHARACTERISTICS OF
HIGHLY EFFECTIVE BOARDS.

HOW CULTURE, NORMS, VALUES, AND
OPERATING STYLES INFLUENCE THE DISTRICT.

SPECIFIC JOBS THAT THE BOARD MUST PERFORM.

HOW INDIVIDUAL VALUES, SKILLS, AND KNOWLEDGE HELP
TO SHAPE HOW EFFECTIVE BOARDS OPERATE.

THE IMPORTANCE OF MOVING FROM “I” TO “WE”
AS THE GOVERNANCE TEAM.

THE BOARD'S ROLE
IN SETTING DIRECTION FOR THE DISTRICT.

THE BOARD'S ROLE IN FINANCE
AND FISCAL ACCOUNTABILITY.

AND MUCH MORE!



RETURNING ATTENDEE SCHEDULE - Available only at the Monterey location.

Sunday - April 15, 2018

5:30 – 7:00 p.m.

REGISTRATION AND NETWORKING RECEPTION

Take a moment to network with your peers from throughout the state at this informal networking reception. Reception includes light appetizers.



Monday - April 16, 2018

8:30 – 10:00 a.m.

THE INTRICACIES OF RUNNING A PUBLIC MEETING: DEEP DIVE INTO THE BROWN ACT

Anne Collins, Lozano Smith

Conducting the district's business in public can be convoluted and tricky. It requires district staff, general managers, and board members to strictly adhere to ever-changing laws, impacting meetings, communications, timelines and use of technology. This workshop will use entertaining hypotheticals to engage participants, letting them dive deep into the Brown Act – all designed to help attendees stay in compliance and effectively run board meetings. Newly elected and experienced board members alike will be equipped with the tools needed to avoid falling into Brown Act traps. Key focus areas: closed sessions, public comments, serial meetings, agendas, voting and quorums, e-communications, and public records.

10:00 – 10:30 a.m.

BREAK (all attendees)

10:30 a.m. – 12:30 p.m.

HARASSMENT PREVENTION FOR BOARD MEMBERS

Kelly Trainer and Traci Park, Burke, Williams & Sorensen, LLP

AB 1661 makes sexual harassment prevention training mandatory for officials receiving any compensation. This legislation requires employers to ensure that all officials receive at least two hours of sexual harassment prevention training every two years. Receive your AB 1661 compliance training for special districts with this breakout.

12:30 – 1:30 p.m.

LUNCH PROVIDED (all attendees)

1:45 – 3:00 p.m.

HOW YOUR BOARD CAN SET CLEAR DIRECTION AND BUILD YOUR DISTRICT'S FUTURE AROUND ITS CORE PRIORITIES

Martin Rauch, Rauch Communication Consultants

Whether you call it identifying priorities, building consensus or strategic planning, every board should map out clear direction around the district's core priorities. Setting direction and clear priorities is a core board responsibility that will guide your district to resolve key challenges and take advantage of important opportunities. This session will provide examples and tips on how the best districts develop and implement core priorities. There will be opportunities for questions, answers and engagement among the participants and the seminar leader.

3:00 – 3:30 p.m.

BREAK (all attendees)

3:30 – 4:30 p.m.

GOVERNANCE BEST PRACTICES

Dennis Timoney, Special District Risk Management Authority (SDRMA)

This session will discuss the board's role in the governance of a special district. Using California Community Services District Law as a template we will examine the "duties" of the board and provide a job description. Samples of various public agency board member manuals will be presented to discuss how the issues and responsibilities of governance and operations are defined. The presenter will also examine Brown Act and ethics related issues that have been identified in various Grand Jury reports recently released to the public.



5:30 – 7:00 p.m.

SIP AND SAVOR EVENING RECEPTION

Sponsored by the Special District Risk Management Authority (SDRMA)

Join us for an evening of networking and refreshments.





Tuesday - April 17, 2018

8:30 – 10:00 a.m.

SAY WHAT?!? SPEAKING PLAINLY THROUGH POLICY

Brent Ives, BHI Management Consulting

This session outlines the critical nature and importance of making long-lasting and meaningful policy as a board. Good policy is the most professional expression of a great board and agency. Yet special districts struggle with what policy means and how to make and use them. Brent Ives, recognized organizational consultant to special districts in California on policy and planning, will bring his years of experience as a consultant and his long tenure as Mayor and Council member of the City of Tracy to this critically important topic. In Brent's words, "Making good policy moves our board to the highest level of performance"

10:00 – 10:30 a.m.

BREAK (all attendees)

10:30 a.m. – 12:00 p.m.

CONDUCTING EFFECTIVE GENERAL MANAGER EVALUATIONS: KEYS TO SUCCESS

Richard Pio Roda, Meyers Nave

The general manager's performance is critical to the success of every special district. The selection, development, and retention of the right GM charged with leading the organization toward its strategic goals is of primary importance to the board. Every governing body has among its primary responsibilities a thorough and professional evaluation of its GM through the use of effective tools that enable honest feedback and incorporate performance objectives and measures. The performance review process can be most effective when it goes beyond measuring performance and incorporates goal-setting, sets expectations, provides for open dialogue, and has in place defined accountability standards. This session will give participants the tools to conduct effective general manager evaluations that will help ensure that both the board and the GM are aligned on the direction and goals of their organization.

12:00 – 1:00 p.m.

LUNCH PROVIDED (all attendees)

1:15 – 2:45 p.m.

LEVERAGING YOUR STATE AND FEDERAL RELATIONSHIPS

Christopher Townsend, Townsend Public Affairs

The course will provide members with an overview on how to best leverage federal and state advocacy trips to Washington, DC and Sacramento. The focus will be on proper preparation, building and maintaining relationships, creation of advocacy materials and leveraging follow up from the advocacy trips. The course will educate board members on the importance of interfacing with their representatives so that they can better promote and advance their legislative platforms and funding agendas. This will include a discussion on how to: schedule meetings with relevant legislators, strategize on the talking points and agendas of the meetings, prepare the offices before the meetings take place, effectively advocate during the sessions with legislators, and handle all follow up generated by the meetings. The instructor will provide guidance on how to best select trip dates and how to handle each step of the advocacy trip process. The instructor will also provide an outline on how to best leverage these trips so that relationships are developed and sustained well beyond the meetings.

2:45 – 3:00 p.m.

BREAK (all attendees)

3:00 – 4:00 p.m.

FRAUD DETECTION AND PREVENTION FOR BOARD MEMBERS

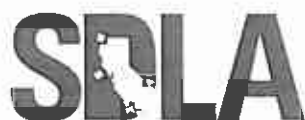
Justin Williams, Mann, Urrutia, Nelson, CPAs and Associates, LLP

Discovering fraud in your organization can be devastating. It can cost your organization time, money and loss of public trust. We will review common fraud schemes and demonstrate how to develop procedures to prevent and detect fraud. This presentation will give you the tools to help you ensure you have the proper controls and processes in place to help mitigate fraud risk in your organization.

4:00 p.m.

CONFERENCE ENDS FOR RETURNING ATTENDEES

(Use one form per registrant)



2018 Registration Form

Special District Leadership Academy Conference

Three Ways to Register

- **Register online** by visiting the Special District Leadership Academy Conference website at leadershipacademy.csda.net.
- **Fax number:** 916-520-2465. All faxed registration forms must include credit card payment.
- **Mail:** CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814. Please include registration form and payment. Checks should be made payable to: California Special Districts Association.

Not sure if you are a member?

Contact the CSDA office at 877-924-2732 to find out if your agency or company is already a member. To learn more about the many benefits of CSDA membership, contact Member Services Director Cathrine Lemaire at cathrine@csda.net or call toll-free at the number listed above.



Name/Title.		
District		
Address:		
City:	State:	Zip:
Phone:	Fax:	
<input type="checkbox"/> Member <input type="checkbox"/> Non-Member	Email:	
Emergency Contact - Name & Phone.		
WHICH CONFERENCE WILL YOU BE ATTENDING?		
FEBRUARY 4-7, 2018 - LA QUINTA EARLY BIRD DISCOUNT: JANUARY 5 <input type="checkbox"/> CSDA Member \$600 <input type="checkbox"/> Non-Member \$900 AFTER JANUARY 5 <input type="checkbox"/> CSDA Member \$650 <input type="checkbox"/> Non-Member \$975	APRIL 15-18, 2018 - MONTEREY EARLY BIRD DISCOUNT: MARCH 16 <input type="checkbox"/> CSDA Member \$600 <input type="checkbox"/> Non-Member \$900 AFTER MARCH 16 <input type="checkbox"/> CSDA Member \$650 <input type="checkbox"/> Non-Member \$975 <input type="checkbox"/> First Time Attendee <input type="checkbox"/> Returning Attendee	JULY 8-11, 2018 - NAPA EARLY BIRD DISCOUNT: JUNE 8 <input type="checkbox"/> CSDA Member \$600 <input type="checkbox"/> Non-Member \$900 AFTER JUNE 8 <input type="checkbox"/> CSDA Member \$650 <input type="checkbox"/> Non-Member \$975
SEND MORE - SAVE MORE! -- SPECIAL DISCOUNTED PRICING!		
ADDITIONAL ATTENDEE FROM THE SAME DISTRICT BEFORE EARLY BIRD DISCOUNT <input type="checkbox"/> CSDA Member \$400 <input type="checkbox"/> Non-Member \$600	ADDITIONAL ATTENDEE FROM THE SAME DISTRICT AFTER EARLY BIRD DISCOUNT <input type="checkbox"/> CSDA Member \$450 <input type="checkbox"/> Non-Member \$675	
Payment:		
<input type="checkbox"/> Check <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> American Express		
Acct Name:	Acct. Number:	
Expiration Date:	Authorized Signature:	
Special needs:		
<input type="checkbox"/> Vegetarian <input type="checkbox"/> Other:		

SDR A

SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

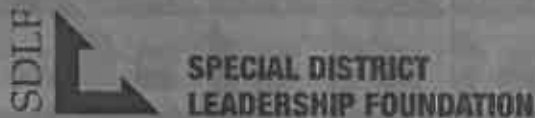
Risk management requires a well-balanced team.

For over 30 years, our goal has been to serve as an extension of your staff. We provide full-service risk management programs to California public agencies including Property/Liability, Workers' Compensation and Health Benefits coverages. We've built up member programs that surpass anything else on the market and we do it in a way that forms a sturdy foundation for all your coverage and risk management needs.

Learn more about what we do and how we can protect your agency at www.sdrma.org or **800.537.7790**.

Trusted Risk Management • 800.537.7790 • www.sdrma.org

SHOW YOUR COMMITMENT AND DEDICATION TO SERVING YOUR COMMUNITY.



The Recognition in Special District Governance was designed to acknowledge special district board members and trustees who have taken extra steps to become better educated in core areas of governance.

Complete the Special District Leadership Academy + 10 additional professional development hours and receive this recognition.

1112 I Street, Suite 200, Sacramento, CA 95814 • t: 916.231.2939 • www.sdlf.org

**SAN LORENZO VALLEY WATER DISTRICT
SPECIAL BOARD MEETING MINUTES**

December 21, 2017

5:00 p.m.

CONVENE MEETING/ROLL CALL:

President Baughman convened the meeting at 5:01 p.m.

Dirs. Bruce, Baughman, Ratcliffe and Smallman were present. District Manager Lee, Director of Operations Rogers and Legal Counsel Nicholls were also present. Dir. Hammer was not able to attend the meeting.

A motion was made and seconded to excuse Dir. Hammer. All present voted in favor (Bruce, Baughman, Ratcliffe and Smallman).

ORAL COMMUNICATIONS:

B. Holloway, Boulder Creek addressed the Board.

ADJOURMENT TO CLOSED SESSION:

Pres. Baughman adjourned the meeting to Closed Session at 5:07 p.m.

CONVENE TO OPEN SESSION:

Pres. Baughman reconvened the meeting to Open Session at 6:30 and reported out that there were no reportable actions taken in Closed Session. He noted that Dir. Hammer had been excused from the meeting in Closed Session.

ADDITIONS AND DELETIONS TO OPEN SESSION AGENDA: None

ORAL COMMUNICATIONS:

C. DeBert, Boulder Creek, addressed the Board.

NEW BUSINESS:

9a SET BOARD MEETINGS FOR 2018

DM Lee introduced this item.

B. Holloway addressed the Board.

The Board engaged in discussion.

A motion was made and seconded to the set the Board meetings as listed noting the months of April, July and October will be added later.

All present voted in favor (Bruce, Baughman, Ratcliffe and Smallman). Resolution No. 13 was adopted.

9b COMMITTEE APPOINTMENTS

DM Lee introduced this item.

An unidentified woman and B. Holloway addressed the Board.
Staff and Board responded to the public comments.

Board discussion ensued.

A motion was made and seconded to keep the committees the same as last year with the exception that President Baughman will replace Dir. Hammer on the Administration Committee.

All present voted in favor (Bruce, Baughman, Ratcliffe and Smallman).

Board continued to discuss outreach for the public members of the committees.

UNFINISHED BUSINESS: None

CONSENT AGENDA:

11a MINUTES FROM BOARD OF DIRECTORS MEETING DECEMBER 7, 2017

11b SEXUAL HARASSMENT POLICY 2018

11c PERSONNEL SYSTEM RULES & REGULATIONS 2018

11d RESPECTFUL WORKPLACE POLICY 2018

B. Holloway addressed the Board.

Dir. Bruce that item 11a be pulled from the agenda because she was absent from the meeting on December 7, 2017.

A motion was made and seconded to approve the Consent Agenda items b, c and d. Resolutions No. 14, 15 and 16 were adopted.

All present voted in favor (Bruce, Baughman, Ratcliffe and Smallman).

A motion was made and seconded to approve item a, the minutes of December 7, 2017.

3 voted in favor and 1 abstention (Bruce).

DISTRICT REPORTS:

Board and Staff discussion regarding highlights from the reports.

It was decided that Dir. Ratcliffe will attend future meetings of the Bear Creek Wastewater customers.

Dir. Ratcliffe requested that the Fish Monitoring program be agendized.

Dir. Bruce requested that fire planning be agendized.

ADJOURNMENT:

President Baughman adjourned the meeting at 7:17 p.m.

MEMO

TO: Board of Directors
FROM: District Manager
SUBJECT: Administration/Engineering Departments Status Report
DATE: January 18, 2018

RECOMMENDATION:

It is recommended that the Board of Directors review and file the Administration/Engineering Departments status report.

BACKGROUND:

MEETINGS OF NOTE

- January 1st, Happy New Year!

BEAR CREEK ESTATES PROPOSED RATE INCREASE

A public hearing on the proposed rate increase is scheduled for tonight. Staff was unable to host an additional meeting with the residents of the Bear Creek Wastewater System prior to tonight's public hearing due to scheduling issues. Staff is committed to holding future meeting with the Bear Creek Estates customers to develop a comprehensive community understanding of the issues and solutions.

ADMINISTRATION BUILDING

At the July Regular Board Meeting staff was instructed to develop a work plan for moving administrative functions to another location within the District's service area while ensuring that operation and field functions remained undisrupted. The intent being to declare the current administration building surplus and sell.

Staff is preparing an RFP for a Facility Assessment to determine if the current Ops Building is sufficient in size and shape to house the Administrative functions of the District. If the building is deemed sufficient, the District will proceed with determining if the Prosser property is sufficient in size and shape to house the Operations functions of the District. If the building is deemed insufficient, staff will return to the Board for a public discussion of remaining options.

Deleted: December 21, 2017

Formatted: Superscript

Formatted: No bullets or numbering

Deleted: <#>November 13 the District participated in the San Lorenzo Valley High School Career Day.¶
<#>December 13 the DM attended the Santa Margarita Groundwater Sustainability Agency JPA Board Meeting and Groundwater Workshop.¶
<#>December 14 the DM, District Secretary, Finance Manager, Operations Manager and Chair Baughman hosted a public meeting with the Bear Creek Estates Wastewater System residents. Supervisor Bruce McPherson attended along with Robin Musitelli (County Supervisors office) and Colt Esenwein (County Public Works). (Handouts attached)¶

Deleted: FINAL VALIDATION OF WATER RATE 218 PROTESTS¶

¶ The District contracted with the County of Santa Cruz Elections Department to determine how many of the protests received during the 2017 Water Rate Increase 218 process were valid. The County compared each ballot to the District's billing database and County tax roll. The results of the County's validation are as follows:¶

¶
<#>Validated Protests . 2,438¶
<#>Duplicates for Single Family Residences . 285¶
<#>Duplicates for Multi Family Residences . 32¶
<#>Invalid . 292¶
<#>Unknown . 16¶
<#>TOTAL . 3,063¶

¶ At the time of the public hearing the District had 7,762 customers. ¶

¶ Protests were considered invalid for a variety of reasons: parcel not found in district database or county tax roll, parcel not in district, parcel not identified (no address/APN/acct number), invalid signature.¶

Deleted: January 18th at the regularly scheduled Board Meeting

Deleted: intends

Deleted: at least one

Deleted: the

PROBATION TANK REPLACEMENT PROJECT

The 100% Plan Review is complete. The Project's Habitat Conservation Plan (HCP) is complete.

Bidding and construction of the Probation Tank project is now scheduled to start in early 2018, for completion in early 2019. Construction is expected to take 12 months.

Funding for the project is expected to be accomplished through rates, pay-as-you-go funding. USDA loans were determined to be low value for this particular project due to the service area of Probation Tank lying primarily within the Scotts Valley City Limits. Urban Areas do not qualify for USDA Loans.

UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) RURAL DEVELOPMENT LOAN

In December 2017, the Board authorized a contract with WSC Engineering to prepare the necessary Engineering Reports and Application Paperwork to apply for a ~\$5M USDA loan for construction of the following projects:

Deleted: BOARD MEETING LOCATION¶¶

¶ At the July Regular Board Meeting staff was instructed to develop a work plan for rotating the meeting location of the Board within the District's service area. The intent being to allow greater access to Board meetings for District customers while also removing the need for District owned space for periodic meetings. This item is on tonight's agenda for discussion.¶¶

- Swim Tank
- Hihn Road Pipeline
- Lyon Pipeline
- Worth Lane Pipeline
- Sequoia Road Pipeline
- Bennet Booster
- Felton Acres Tank and Booster
- Hillside Drive Pipeline
- Riverview Drive Pipeline
- Two Bar Road Pipeline
- Orman Road Pipeline
- California Drive Pipeline
- Fall Creek Fish Ladder

Consultant and Staff are scheduling a kick-off meeting with USDA for sometime in January.

Staff is working on a Request for Proposals (RFP) to hire Engineering Design Firms to complete the project designs and environmental permits for each of the listed projects. The intent will be to hire at least three firms on a time-and-material basis, assigning specific projects to each. The hired design firms will also be tasked to work in conjunction with WSC, coordinating the USDA application process. Staff expects to release the RFP in January 2018, with a proposed contract award date at the February 15th Board Meeting.

SWIM TANKS REPLACEMENT PROJECT

Project is bid ready. WSC continues to work with staff in preparation for obtaining a federal USDA loan.

FALL CREEK FISH LADDER

100% plans and specifications are under staff review.

Staff was informed in 2016 by Federal Fish and Wildlife (FFW) that the Fall Creek Diversion and Fish Ladder do not qualify for streamlined permitting. This is a change of direction from past conversations over the last three years. Individual consultation will be required and the District has submitted a request to the Army Corp of Civil Engineers. This new information will delay the project at least a year, if not longer.

Funding for the project is expected to be accomplished through low-interest USDA loans

FELTON HEIGHTS WATER STORAGE TANK

Staff is working to obtain necessary easements on neighboring property. Design is expected for winter of 2018 with construction occurring in Autumn 2018. The delay is due to timing of the USDA loan.

Funding for the project is expected to be accomplished through low-interest USDA loans.

M E M O

TO: Board of Directors
FROM: District Manager
PREPARED BY: Director of Finance & Business Services
SUBJECT: FINANCE & BUSINESS SERVICES STATUS REPORT
DATE: January 18, 2018

RECOMMENDATION:

It is recommended that the Board of Directors review and file the Finance & Business Services Department Status Report.

BACKGROUND:

AUDIT

We have completed the audit, submitted to the GFOA, and sent to the appropriate entities.

NEW RATES

All customers have received bill(s) with the new rates. The front office has been busy answering any questions people have on the new rates. So far it has not been very disruptive.

STORM DAMAGE / FEMA

We are working on another round of FEMA submittals. There are a handful of projects that have completed recently before the rainy season. We have received no news on our first submittal, other than it was received and is in process.

BUDGET

We are beginning the budget process. The first stage is internal, preparing the templates etc.

BEAR CREEK ESTATES

There has been significant time spent on learning the history and addressing questions that have arose from the Bear Creek Estates rate increase proposal.

CUSTOMER SERVICE SUPPORT

Customer Service stats and information is included in this status report for review.

BILL LIST

The Bill List is included in this status report for review.

FINANCIAL SUMMARY

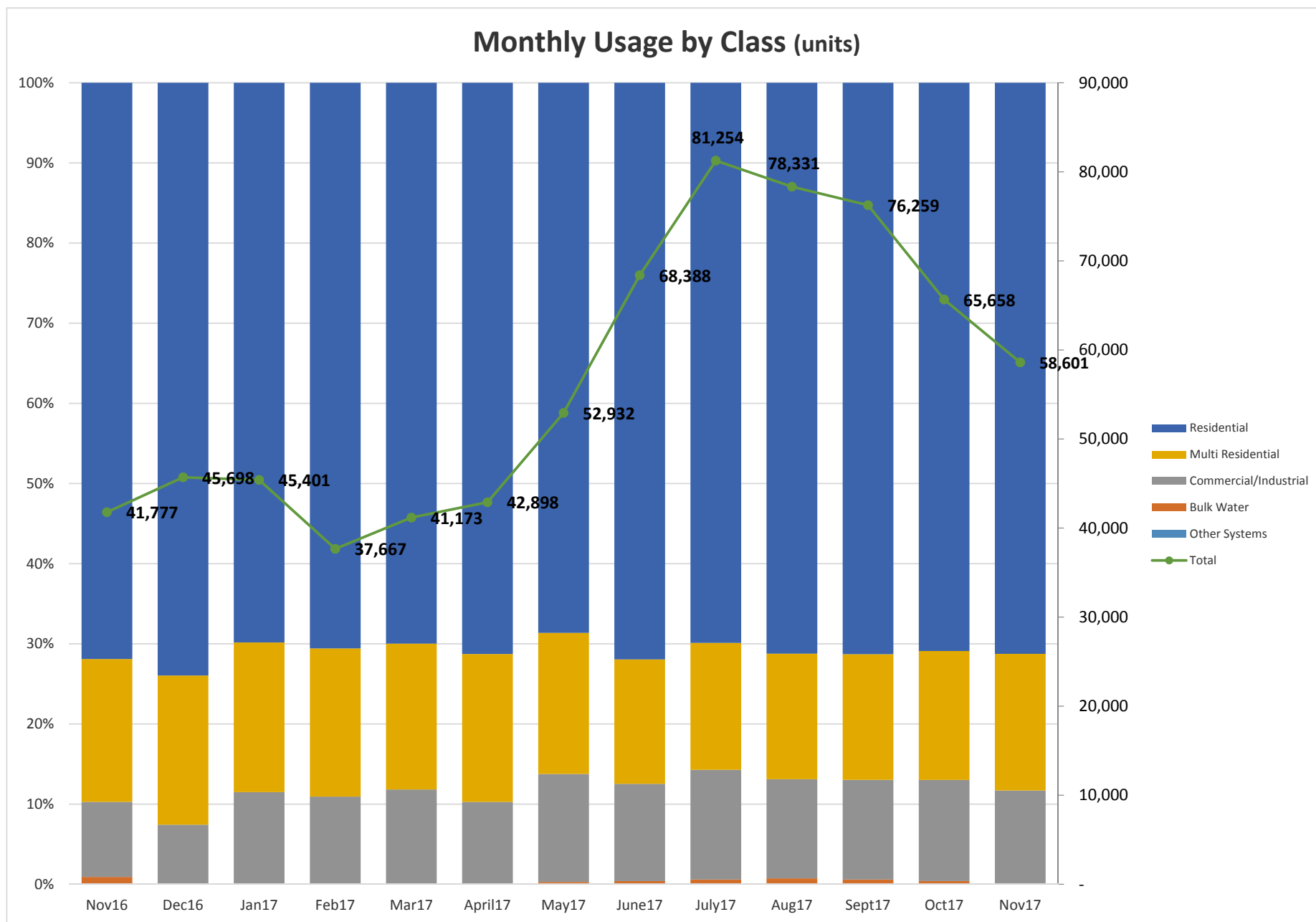
This packet contains the November 17 summary.

REVENUE STABILIZATION RATE ANALYSIS

This packet contains the current consumption as compared to the prior 3 year averages for the revenue rate stabilization. As of November, 2017 consumption, the cumulative consumption is 13% above the baseline. There are no triggers identified per the revenue stabilization rate policy.

QUARTERLY LEAK ADJUSTMENT REPORT

This packet contains the quarterly leak adjustment report.



CUSTOMER SERVICE DEPT SUMMARY

	****		***						**						*			
Monthly Stats:	Dec-17	Nov-17	Oct-17	Sep-17	Aug-17	Jul-17	Jun-17	May-17	Apr-17	Mar-17	Feb-17	Jan-17	Dec-16	Nov-16	Oct-16	Sep-16	Aug-16	Jul-16
Cut In/Outs	62	55	81	59	114	52	74	48	49	86	68	71	76	87	102	87	125	116
Final Bills	66	50	79	79	58	49	62	44	47	62	36	28	36	59	44	54	70	62
Tags	118	240	128	260	264	163	199	167	100	291	226	209	193	205	111	306	362	245
Turn-offs	42	24	26	25	29	24	23	20	36	33	12	34	38	40	23	47	74	46

Online / Going Green

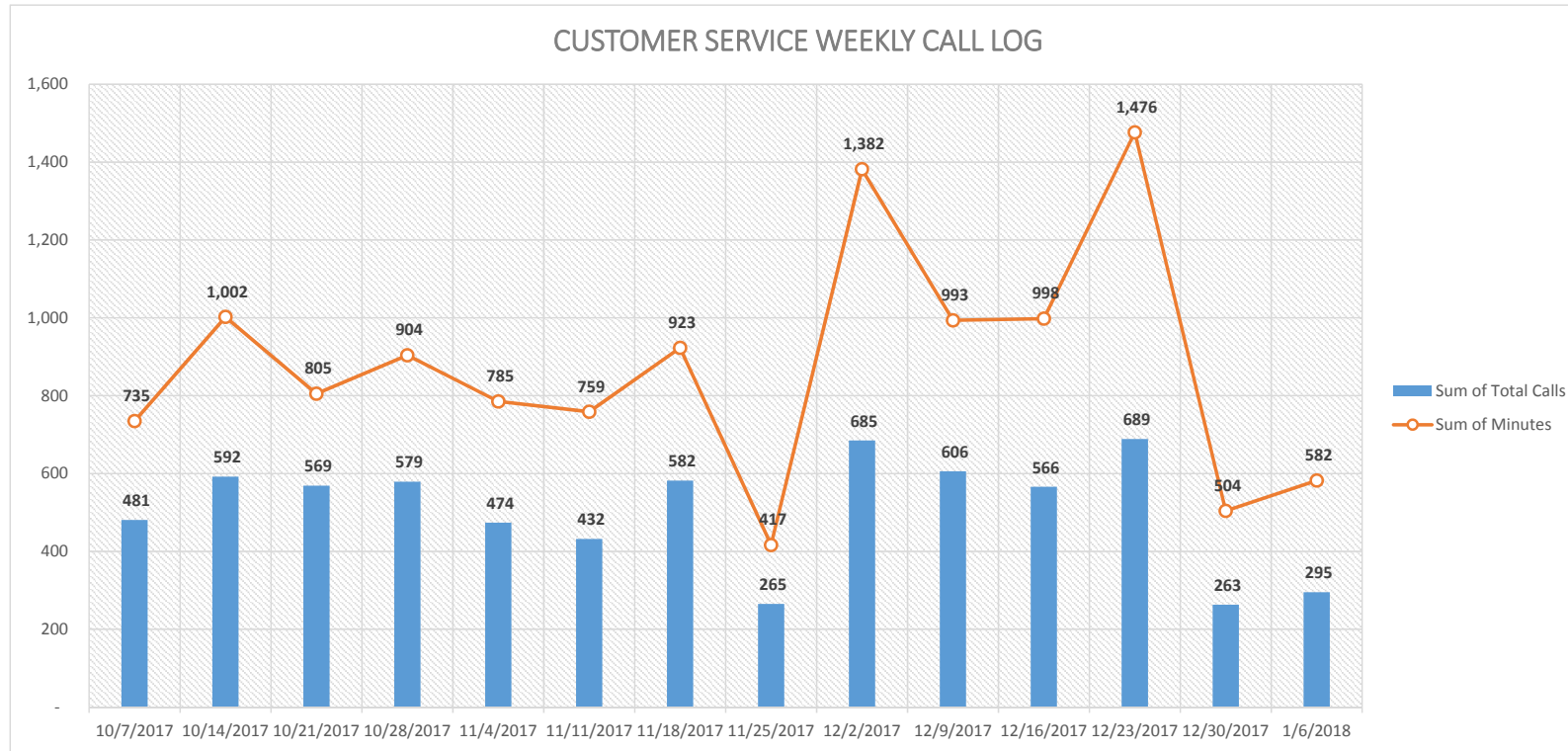
As of 01/08/2018

Online Sign-ups	3,443	3,398	3,331	3,283	3,244	3,201	3,164	3,141	3,115	3,038	2,985	2,929	2,880	2,826	2,772	2,712	2,640	2,585
E-Bills	1,064	1,043	1,018	998	979	957	949	931	920	879	858	843	826	808	783	762	740	721
Auto Pay	2,283	2,257	2,202	2,184	2,144	2,134	2,105	2,095	2,086	2,035	2,004	1,976	1,940	1,924	1,900	1,852	1,786	1,755

*Only one billing cycle was tagged/turned off this month due to timing issues

** Due to timing of tags, March had 3 tag cycles, while April only had one

*** Due to timing of tags, October only had 1 tag cycles.



Week Ending	Incoming Calls		Outgoing Calls		Total Calls	
	# Calls	Minutes	# Calls	Minutes	# Calls	Minutes
10/7/2017	302	584	179	150	481	735
10/14/2017	353	796	239	206	592	1,002
10/21/2017	295	643	274	163	569	805
10/28/2017	314	644	265	260	579	904
11/4/2017	278	626	196	159	474	785
11/11/2017	266	533	166	226	432	759
11/18/2017	369	742	582	923	582	923
11/25/2017	189	374	76	43	265	417
12/2/2017	428	1,184	257	198	685	1,382
12/9/2017	327	691	279	302	606	993
12/16/2017	334	770	232	227	566	998
12/23/2017	398	734	291	743	689	1,476
12/30/2017	205	456	58	48	263	504
1/6/2018	219	485	76	98	295	582

Weekly Notes
Turn offs, Main Break: Overlook, Vista Terrace, Oak Ave
Tags, Main Break: Dundee, Vista Terrace, Bean, Fernwood
Turn off, Main Break: Creek Road, Starview
Main Break: Fiddlesticks, Two Bar, 11237 HWY 9, Lakeshore, Brackney, Bear Creek, Zayante Drive, River Drive
Tags, Main Break: Oso Viejo, Zayante Drive
Turn offs, Main Break: Paone Street, Creek Drive, Condor
Main Break: Plateau Drive, Lake Shore, Buena Vista Avenue
Main Break: Vera Avenue, Country Club Drive, Hermosa (Holiday week)
Turn offs & Tags, Main Break: Oak & Fernwood, Brookside Avenue, Visitar,
Turn offs, Main Break: 14580 HWY 9
Tags, Main Break: Mesa Drive, West Park Avenue, Monte Vista Lane
Turn offs, Main Break: Hermosa/Oak, Glen Arbor, Middleton Ave
Main Break: Oak Place, Fairview Ave, Riverview Drive, Caledonium/Glen Arbor,
Tags

Accounts Payable

Outstanding Invoices

User: KendraNegro
 Printed: 1/9/2018 - 2:02 PM
 Date Type: JE Date
 Date Range: 12/13/2017 to 01/09/2018



13060 Highway 9
 Boulder Creek, CA 95006-9119
 (831) 338-2153 phone
 (831) 338-7986 fax

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00027 - NORTH BAY FORD						
01-800-5410	1/4/2018	12/21/2018	321859	00033-07-2018	83.06	MAINT_V#121
Total for Vendor 00027 - NORTH BAY FORD:					83.06	
00032 - SENSUS USA, INC						
01-200-5200	12/28/2017	12/18/2017	ZA17030694	00225-06-2018	540.95	AR5502 REPAIR
Total for Vendor 00032 - SENSUS USA, INC:					540.95	
00074 - PAUL FUELING						
01-400-5200	12/28/2017	12/6/2017	170779	00225-06-2018	578.27	PUMP CONTROL SCHEMATICS_I6
Total for Vendor 00074 - PAUL FUELING:					578.27	
00080 - GRANITE CONSTRUCTION CO						
01-400-5300	12/28/2017	12/13/2017	1305248	00225-06-2018	123.69	HOT MIX
Total for Vendor 00080 - GRANITE CONSTRUCTION CO:					123.69	
00082 - MID VALLEY SUPPLY						
01-400-5600	1/4/2018	12/22/2018	122217	00033-07-2018	36.88	PAPER SUPPLIES
01-400-5600	1/4/2018	12/22/2018	122217	00033-07-2018	110.67	PAPER SUPPLIES
01-100-5600	1/4/2018	12/22/2018	122217	00033-07-2018	167.06	PAPER TOWELS_OPS
Total for Vendor 00082 - MID VALLEY SUPPLY:					314.61	
00124 - BRUCE BARTON PUMP, INC						
01-400-5200	1/4/2018	12/20/2018	94943	00033-07-2018	898.83	FIREHOUSE BOOSTER REPAIR
Total for Vendor 00124 - BRUCE BARTON PUMP, INC:					898.83	

Vendor

	Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00145 - BATTERIES PLUS							
	01-800-5300	12/28/2017	12/19/2017	331826	00225-06-2018	165.64	LWTP PS BATTERIES
	01-400-5300	1/4/2018	12/22/2017	332029	00033-07-2018	3.26	3V BATTERY FOR RAIN GAUGE
Total for Vendor 00145 - BATTERIES PLUS:						168.90	
00164 - FIRST ALARM							
	01-400-5200	12/28/2017	12/15/2017	363905	00225-06-2018	92.76	ALARM SERVICES_101 QUAIL HOLLOW RD
	01-400-5200	12/28/2017	12/15/2017	363905	00225-06-2018	571.71	ALARM SERVICES_13057 HWY 9
	01-800-5200	12/28/2017	12/15/2017	363905	00225-06-2018	163.62	ALARM SERVICES_365 MADRONE DR
	02-600-5200	12/28/2017	12/15/2017	366250	00225-06-2018	333.57	ALARM SERVICES_15900 BEAR CREEK RD
	01-800-5200	12/28/2017	12/15/2017	366250	00225-06-2018	167.19	ALARM SERVICES_600 SAN LORENZO AVE
	01-800-5200	12/28/2017	12/15/2017	366250	00225-06-2018	329.22	ALARM SERVICES_195 KIRBY
	Task Label:		Type:	PO Number:	0000100918		
	01-800-5200	12/28/2017	12/15/2017	366250	00225-06-2018	287.64	ALARM SERVICES_1232 KINGS VILLAGE RD
Total for Vendor 00164 - FIRST ALARM:						1,945.71	
00204 - FEDERAL EXPRESS CORP							
	01-100-5210	1/4/2018	12/22/2018	6-033-78868	00033-07-2018	70.50	OVERNIGHT ENVELOPE
	01-100-5210	1/4/2018	12/22/2018	6-033-78868	00033-07-2018	21.56	2 DAY ENVELOPE
	01-200-5650	1/4/2018	12/22/2018	6-033-78868	00033-07-2018	103.18	RMA RETURN
Total for Vendor 00204 - FEDERAL EXPRESS CORP:						195.24	
00449 - AW DIRECT, INC							
	01-400-5300	12/28/2017	12/12/2017	3920133	00225-06-2018	28.84	LIGHT SWITCH
	01-400-5300	12/28/2017	12/14/2017	3924422	00225-06-2018	100.54	LIGHT MOUNT
Total for Vendor 00449 - AW DIRECT, INC:						129.38	
00450 - EUROFINS EATON ANALYTICAL, INC							
	01-800-5202	1/4/2018	12/22/2018	363683	00033-07-2018	5,900.00	WATER ANALYSIS
	Task Label:		Type:	PO Number:	0000100701		
	01-800-5202	1/4/2018	12/28/2018	364529	00033-07-2018	60.00	PASO 5, BOB'S LN
	Task Label:		Type:	PO Number:	0000100701		
Total for Vendor 00450 - EUROFINS EATON ANALYTICAL, INC:						5,960.00	
00505 - DELL MARKETING LP							
	01-100-5600	12/28/2017	12/15/2017	10213735220	00225-06-2018	1,570.69	ADMIN. COMPUTER
	Task Label:		Type:	PO Number:	0000100996		

Vendor	Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
Total for Vendor 00505 - DELL MARKETING LP:						1,570.69	
00512 - RIVERSIDE LIGHTING	01-400-5300	1/4/2018	12/21/2017	142969	00033-07-2018	69.36	FIREHOUSE BOOSTER ELECTRICAL
Total for Vendor 00512 - RIVERSIDE LIGHTING:						69.36	
00550 - HACH COMPANY	01-800-5300	12/28/2017	12/15/2017	10761536	00225-06-2018	902.16	WATER TREATMENT SUPPLIES_REAGENT
Total for Vendor 00550 - HACH COMPANY:						902.16	
00566 - C S S C	01-400-5510	1/4/2018	12/22/2018	17120	00033-07-2018	263.13	ANSWERING SERVICE
Task Label:			Type:	PO Number:	0000100939		
Total for Vendor 00566 - C S S C:						263.13	
00750 - FEDAK & BROWN, LLP	01-200-5201	1/4/2018	12/23/2018	122317	00033-07-2018	1,375.00	AUDIT SERVICES_DEC 2017
Total for Vendor 00750 - FEDAK & BROWN, LLP:						1,375.00	
00785 - REGIONAL WATER MANAGEMENT	01-100-5200	12/28/2017	12/15/2017	21718-CS-13	00225-06-2018	10,000.00	IRWM COORDINATION & SUPPORT SVCS
Total for Vendor 00785 - REGIONAL WATER MANAGEMENT:						10,000.00	
10067 - NBS	01-100-5200	1/4/2018	12/20/2018	101700347	00033-07-2018	1,125.00	QUARTERLY FEES
Task Label: CAP-16170002			Type: E	PO Number:			
	01-100-5200	1/4/2018	12/20/2018	101700347	00033-07-2018	750.00	QUARTERLY FEES
Task Label: EXP-1516003A			Type: E	PO Number:			
	01-100-5200	1/4/2018	12/20/2018	101700347	00033-07-2018	42.17	REIMBURSABLE ESPENSES
Total for Vendor 10067 - NBS:						1,917.17	
10138 - SWRCB - DWOCP	01-800-5172	1/4/2018	11/18/2017	111817	00033-07-2018	55.00	CERTIFICATION G1
Total for Vendor 10138 - SWRCB - DWOCP:						55.00	

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
10149 - RANDALL BROWN						
01-100-5200	1/4/2018	12/27/2017	122717	00033-07-2018	525.00	HISTORICAL RESEARCH PROJECT
Total for Vendor 10149 - RANDALL BROWN:					525.00	
10158 - NOSSAMAN, LLP						
01-100-5210	1/4/2018	12/22/2007	475403	00033-07-2018	22,098.00	SERVICES RENDERED THROUGH 11/30/17
01-100-5210	1/4/2018	12/22/2007	475403	00033-07-2018	2,302.82	DISBURSEMENTS THROUGH 11/30/17
Total for Vendor 10158 - NOSSAMAN, LLP:					24,400.82	
10179 - JCG TECHNOLOGIES, INC						
01-100-5600	12/28/2017	12/7/2017	6140	00225-06-2018	5,520.34	Digital Meeting Recording Kit
Task Label:		Type:		PO Number: 0000100989		
Total for Vendor 10179 - JCG TECHNOLOGIES, INC:					5,520.34	
10185 - NATIONAL GPR SERVICE, INC						
01-000-1565	1/4/2018	12/21/2018	178857	00033-07-2018	4,550.00	BLUE TANK PROJECT
Task Label:		Type:		PO Number: 0000100994		
Total for Vendor 10185 - NATIONAL GPR SERVICE, INC:					4,550.00	
UB*00307 - Julia Powell						
01-000-2100	1/9/2018	1/9/2018		00037-07-2018	62.12	Refund Check
Task Label:		Type:		PO Number:		
Total for Vendor UB*00307 - Julia Powell:					62.12	
UB*00372 - RONALD BEEBE						
01-000-2100	1/9/2018	1/9/2018		00037-07-2018	12.25	Refund Check
Task Label:		Type:		PO Number:		
Total for Vendor UB*00372 - RONALD BEEBE:					12.25	
UB*00373 - BARRY ESPINOSA						
01-000-2100	1/9/2018	1/9/2018		00037-07-2018	58.63	Refund Check
Task Label:		Type:		PO Number:		
Total for Vendor UB*00373 - BARRY ESPINOSA:					58.63	
UB*00374 - SIGRID SNITZER						
01-000-2100	1/9/2018	1/9/2018		00037-07-2018	130.95	Refund Check
Task Label:		Type:		PO Number:		

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
UB*00374 - SIGRID SNITZER						
01-000-2100	1/9/2018	1/9/2018		00037-07-2018	3.50	Refund Check
Task Label:		Type:	PO Number:			
Total for Vendor UB*00374 - SIGRID SNITZER:					134.45	
UB*00375 - MICHAEL SHULTS						
01-000-2100	1/9/2018	1/9/2018		00037-07-2018	29.79	Refund Check
Task Label:		Type:	PO Number:			
Total for Vendor UB*00375 - MICHAEL SHULTS:					29.79	
UB*00376 - PENELOPE BROOKS						
01-000-2100	1/9/2018	1/9/2018		00037-07-2018	62.37	Refund Check
Task Label:		Type:	PO Number:			
01-000-2100	1/9/2018	1/9/2018		00037-07-2018	0.81	Refund Check
Task Label:		Type:	PO Number:			
Total for Vendor UB*00376 - PENELOPE BROOKS:					63.18	
UB*00377 - ROBERT DEACON						
01-000-2100	1/9/2018	1/9/2018		00037-07-2018	22.62	Refund Check
Task Label:		Type:	PO Number:			
Total for Vendor UB*00377 - ROBERT DEACON:					22.62	
UB*00378 - JOANNE BORTOLI						
01-000-2100	1/9/2018	1/9/2018		00037-07-2018	49.50	Refund Check
Task Label:		Type:	PO Number:			
01-000-2100	1/9/2018	1/9/2018		00037-07-2018	188.60	Refund Check
Task Label:		Type:	PO Number:			
Total for Vendor UB*00378 - JOANNE BORTOLI:					238.10	
Report Total:					62,708.45	

Accounts Payable

Checks by Date - Detail by Check Number

User: KendraNegro
Printed: 1/9/2018 2:00 PM



13060 Highway 9
Boulder Creek, CA 95006-9119
(831) 338-2153 phone
(831) 338-7986 fax

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	00178	CALPERS	01/03/2018		
	JAN 2018	HEALTH INSURANCE			450.00
	JAN 2018	HEALTH INSURANCE			17,323.30
	JAN 2018	HEALTH INSURANCE			11,395.93
	JAN 2018	HEALTH INSURANCE			1,490.84
	JAN 2018	HEALTH INSURANCE			779.86
	JAN 2018	HEALTH INSURANCE			14,545.27
	JAN 2018	HEALTH INSURANCE			2,860.56
	JAN 2018	HEALTH INSURANCE			183.41
	JAN 2018	HEALTH INSURANCE			3,006.53
Total for this ACH Check for Vendor 00178:				0.00	52,035.70
14150	00055	AT&T	12/14/2017		
	120117	TELEPHONE CHARGES_WTP			1,835.87
	120117	TELEPHONE CHARGES_OPS			3,697.33
	120117	TELEPHONE CHARGES_ADMIN			170.96
	120117	TELEPHONE CHARGES_BCEWW			345.67
Total for Check Number 14150:				0.00	6,049.83
14151	00687	AT&T U-VERSE	12/14/2017		
	120517	INTERNET_13057 HWY 9			70.00
Total for Check Number 14151:				0.00	70.00
14152	00141	B & B SMALL ENGINE	12/14/2017		
	386676	HAND HELD GAS BLOWER			546.46
Total for Check Number 14152:				0.00	546.46
14153	10025	BADGER METER, INC	12/14/2017		
	80016005	BEACON SERVICES THROUGH NOV 2017			608.76
Total for Check Number 14153:				0.00	608.76
14154	00145	BATTERIES PLUS	12/14/2017		
	330836	FLASHLIGHT			35.96
Total for Check Number 14154:				0.00	35.96
14155	00124	BRUCE BARTON PUMP, INC	12/14/2017		
	94702	PUMP REPAIR			753.91
Total for Check Number 14155:				0.00	753.91
14156	00234	CITY OF SCOTTS VALLEY	12/14/2017		
	111517	SEWER CHARGES_9/21 - 11/15/17			79.00
Total for Check Number 14156:				0.00	79.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
14157	00788 120317	COMCAST INTERNET_545 FALL CREEK DR	12/14/2017		169.05
		Total for Check Number 14157:		0.00	169.05
14158	00788 120517	COMCAST INTERNET_280 BLUE RIDGE DR	12/14/2017		172.46
		Total for Check Number 14158:		0.00	172.46
14159	00788 120717	COMCAST INTERNET_15819 FOREST HILL DR	12/14/2017		172.46
		Total for Check Number 14159:		0.00	172.46
14160	10120 120	CREDIT BUREAU ASSOCIATES COLLECTION FEES	12/14/2017 VOID	63.31	
		Total for Check Number 14160:		63.31	0.00
14161	00076 720464	ERNIE'S AUTO CENTER CELL PHONE MOUNT	12/14/2017		52.20
		Total for Check Number 14161:		0.00	52.20
14162	00450 359092 359093 359094 359123	EUROFINS EATON ANALYTICAL, INC WATER ANALYSIS_VARIOUS SITES WATER ANALYSIS_235 MIRA FLORES WATER ANALYSIS_7301 HWY 9, 150 VIEW C WATER ANALYSIS_PASO 5, BOB'S LN	12/14/2017		800.00 200.00 400.00 60.00
		Total for Check Number 14162:		0.00	1,460.00
14163	00210 1978955	FISHER SCIENTIFIC BUFFER	12/14/2017		99.79
		Total for Check Number 14163:		0.00	99.79
14164	00080 1285394 1285430 1288207	GRANITE CONSTRUCTION CO LWTP SLIDE_SAND BAGS QUAIL 5 BIN STOCK HOT MIX	12/14/2017		54.59 465.96 494.76
		Total for Check Number 14164:		0.00	1,015.31
14165	00367 127801 127801	INFOSEND, INC MAILING FEES POSTAGE FEES	12/14/2017		1,149.26 2,652.83
		Total for Check Number 14165:		0.00	3,802.09
14166	00233 72918	JACK LADD TOW _ V#211	12/14/2017		190.00
		Total for Check Number 14166:		0.00	190.00
14167	01004 121217	CHADWICK PRICE BACKFLOW TEST_0 REYNOLDS	12/14/2017		65.00
		Total for Check Number 14167:		0.00	65.00
14168	10001 792070	RUTAN & TUCKER, LLP LEGAL SERVICES	12/14/2017		1,505.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 14168:	0.00	1,505.00
14169	00768	HD SUPPLY FACILITIES MAINT, LTD	12/14/2017		
	421501	SAFETY GEAR_OPS			1,371.58
	421501	SAFETY GEAR_CS			315.37
	430890	TUBING KITS			347.49
			Total for Check Number 14169:	0.00	2,034.44
14170	00567	BOB PILGREEN	12/19/2017		
	120917	TREE REMOVAL_JOHNSON BLDG			3,000.00
			Total for Check Number 14170:	0.00	3,000.00
14171	00362	ACCELA, INC #774375	12/21/2017		
	36157	WEB PAYMENTS_BANK FEES			185.00
	36157	WEB PAYMENTS_TRANSACTION FEES			2,399.00
			Total for Check Number 14171:	0.00	2,584.00
14172	00162	ANTHEM BLUE CROSS	12/21/2017		
	40182851	RETIRED EMPLOYEE MEDICAL			316.02
			Total for Check Number 14172:	0.00	316.02
14173	10023	AT & T CAPITAL SERVICES, INC	12/21/2017		
	3026541	V2 SYSTEM MAINTENANCE			396.07
			Total for Check Number 14173:	0.00	396.07
14174	00309	AT&T IP SERVICES	12/21/2017		
	4651519303	IP SERVICES_195 KIRBY			267.45
			Total for Check Number 14174:	0.00	267.45
14175	00309	AT&T IP SERVICES	12/21/2017		
	9605599301	IP SERVICE_OPS			259.53
	9605599301	IP SERVICE_WTP			259.53
	9605599301	IP SERVICE_ADMIN			259.53
			Total for Check Number 14175:	0.00	778.59
14176	00687	AT&T U-VERSE	12/21/2017		
	ACCT #13216744	INTERNET_365 MADRONE AVE			79.00
			Total for Check Number 14176:	0.00	79.00
14177	00687	AT&T U-VERSE	12/21/2017		
	ACCT #13233829	INTERNET_GRAHAM HILL			75.00
			Total for Check Number 14177:	0.00	75.00
14178	00687	AT&T U-VERSE	12/21/2017		
	132166881	INTERNET_MANANA WOODS			85.00
			Total for Check Number 14178:	0.00	85.00
14179	00687	AT&T U-VERSE	12/21/2017		
	250354021	INTERNET_365 MADRONE AVE			75.00
			Total for Check Number 14179:	0.00	75.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
14180	00687 132182018	AT&T U-VERSE INTERNET_345 QUAIL TERRACE	12/21/2017		75.00
			Total for Check Number 14180:	0.00	75.00
14181	00096 7001425898	AWWA MEMBERSHIP DUES_1/1 -12/31/18	12/21/2017		2,172.00
			Total for Check Number 14181:	0.00	2,172.00
14182	10173 122017	CARLY BLANCHARD MILEAGE REIMBURSEMENT	12/21/2017		21.06
			Total for Check Number 14182:	0.00	21.06
14183	00146 229396	BLUEPRINT EXPRESS TROUT FARM PLANS_SCAN/EMAIL	12/21/2017		16.35
			Total for Check Number 14183:	0.00	16.35
14184	10121 34335	COLANTUONO,HIGHSMITH & WHATL LEGAL SERVICES THROUGH 11/30/17	12/21/2017		726.00
			Total for Check Number 14184:	0.00	726.00
14185	00137 79471	COLLEEN NEVINS NAME PLATES	12/21/2017		31.61
			Total for Check Number 14185:	0.00	31.61
14186	00788 120617	COMCAST INTERNET_295 EAST RD	12/21/2017		172.46
			Total for Check Number 14186:	0.00	172.46
14187	00788 120817	COMCAST INTERNET_17277 HWY 9	12/21/2017		172.46
			Total for Check Number 14187:	0.00	172.46
14188	00273 30341528	CORELOGIC, INC. REALQUEST SERVICE	12/21/2017		200.00
			Total for Check Number 14188:	0.00	200.00
14189	00050 087-092-24	COUNTY OF SANTA CRUZ LIEN RELEASE FEE	12/21/2017		15.00
			Total for Check Number 14189:	0.00	15.00
14190	00409 111117	EASYPERMIT POSTAGE POSTAGE & FEES	12/21/2017		554.77
			Total for Check Number 14190:	0.00	554.77
14191	00343 64050 64333	ERNIE'S SERVICE CENTER NEW TIRES/SERVICE V#309 SERVICE V #480	12/21/2017		1,261.51 1,418.28
			Total for Check Number 14191:	0.00	2,679.79
14192	00450 359756	EUROFINS EATON ANALYTICAL, INC WATER ANALYSIS_CREEKWOOD, LAKE BI	12/21/2017		400.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
Total for Check Number 14192:					0.00 400.00
14193	00530	JAMES FURTADO	12/21/2017 VOID		
	121817	WRENCHES_V#275		107.05	
	121817	WRENCHES_V#230		270.17	
	121817	SKILL SAW_OPS		183.36	
Total for Check Number 14193:					560.58 0.00
14194	10123	GOVERNMENT FINANCE OFFICERS A	12/21/2017		
	ID #300222815	CONTRACT SERVICES			370.00
Total for Check Number 14194:					0.00 370.00
14195	00550	HACH COMPANY	12/21/2017		
	10732690	WATER TREATMENT SUPPLIES			152.33
Total for Check Number 14195:					0.00 152.33
14196	00020	HARO, KASUNICH & ASSOCIATES	12/21/2017 VOID		
	04090-17120	LWTP ACCESS RD SLIDE		6,056.40	
	04090-17121	LWTP ACCESS ROAD SLIDE		5,850.15	
	04090-17122	BLUE TANK REPLACEMENT		206.25	
Total for Check Number 14196:					12,112.80 0.00
14197	00573	STEPHANIE HILL	12/21/2017		
	121917	REIMBURSEMENT FOR MILEAGE			36.94
Total for Check Number 14197:					0.00 36.94
14198	10005	ICMA RETIREMENT C/O M & T RETIRI	12/21/2017		
	INV #102497294	RETIREMENT WITHHOLDING_PP END 12/2			2,810.00
Total for Check Number 14198:					0.00 2,810.00
14199	00236	IDEXX DISTRIBUTION CORP	12/21/2017		
	3024270346	Bacteriological sample bottles and media			717.43
Total for Check Number 14199:					0.00 717.43
14200	00058	IHWY, INC.	12/21/2017		
	12206	BUSINESS HOSTING_slvwd.com			25.00
Total for Check Number 14200:					0.00 25.00
14201	00367	INFOSEND, INC	12/21/2017		
	129191	MAILING FEES			1,151.26
	129191	POSTAGE FEES			2,651.49
Total for Check Number 14201:					0.00 3,802.75
14202	00640	MONTEREY BAY AIR RESOURCES	12/21/2017		
	936	GENERATOR PERMITS			2,788.00
Total for Check Number 14202:					0.00 2,788.00
14203	00944	PHIL NEUMAN	12/21/2017		
	2523	MONTHLY SERVER BACKUP			505.00
Total for Check Number 14203:					0.00 505.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
14204	00569 3101758507	PITNEY BOWES GLOBAL FIN.LLC MAIL MACHINE LEASE_09/30/17 - 12/29/17	12/21/2017		459.29
		Total for Check Number 14204:		0.00	459.29
14205	10151 613475 613475	OSCAR RODAS MAINTENANCE OCT 2017 MAINTENANCE NOV 2017	12/21/2017		250.00 250.00
		Total for Check Number 14205:		0.00	500.00
14206	00047 7110490 7110623 7110624 7110839 7110840	SOIL CONTROL LAB WATER ANALYSIS_OLY 2_PHOSPHATE 11/1 WATER ANALYSIS_235 MIRAFLORES_GEN WATER ANALYSIS_235 MIRAFLORES_MET WATER ANALYSIS_CANEPA/ELENA WATER ANALYSIS_OLY 2_PHOSPHATE_11.	12/21/2017		39.00 145.00 37.00 145.00 39.00
		Total for Check Number 14206:		0.00	405.00
14207	00148 1496237	SOQUEL CREEK WATER DIST SHARED POSTER CONTEST EXPENSE	12/21/2017		70.94
		Total for Check Number 14207:		0.00	70.94
14208	00722 WD-0127179	SWRCB - ELAP ANNUAL PERMIT FEE_FELTON	12/21/2017		500.00
		Total for Check Number 14208:		0.00	500.00
14209	00722 WD-0130608	SWRCB - ELAP ANNUAL PERMIT FEE_BCEWW_CS	12/21/2017		2,088.00
		Total for Check Number 14209:		0.00	2,088.00
14210	00722 WD-0130630	SWRCB - ELAP ANNUAL PERMIT FEE_BCEWW_WWF	12/21/2017		5,598.00
		Total for Check Number 14210:		0.00	5,598.00
14211	10072 2879 2879 2879	WATER SYSTEMS CONSULTING, INC CONSULTING SERVICES 10/1/17 THROUGH HWY 9/WESTERN 6" MAIN REPAIR CONSULTING SERVICES 10/1/17 THROUGH	12/21/2017		2,642.00 13,635.00 9,873.75
		Total for Check Number 14211:		0.00	26,150.75
14212	00545 423758	AFLAC SUPPLEMENTAL INSURANCE_DEC 2017	12/22/2017		310.30
		Total for Check Number 14212:		0.00	310.30
14213	00567 121517	BOB PILGREEN TREE WORK_OPS BLDG.	12/22/2017		4,000.00
		Total for Check Number 14213:		0.00	4,000.00
14214	00020 17121 17122	HARO, KASUNICH & ASSOCIATES LWTP ACCESS RD SLIDE LWTP ACCESS RD SLIDE	12/22/2017		5,850.15 206.25
		Total for Check Number 14214:		0.00	6,056.40

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
14215	00729 7121429	ALPHA ANALYTICAL LABS WASTEWATER MONITORING	12/27/2017		428.00
			Total for Check Number 14215:	0.00	428.00
14216	00686 121317	AT&T LONG DISTANCE LONG DISTANCE_ADMIN	12/27/2017		8.50
			Total for Check Number 14216:	0.00	8.50
14217	00096 7001446573	AWWA SUBSCRIPTION RENEWAL	12/27/2017		767.00
			Total for Check Number 14217:	0.00	767.00
14218	00609 217018-1117	BALANCE HYDROLOGICS, INC STREAM MONITORING THROUGH 11/18/17	12/27/2017		5,936.25
			Total for Check Number 14218:	0.00	5,936.25
14219	00145 331108 331350	BATTERIES PLUS UPS BATTERY UPS BATTERIES	12/27/2017		74.10 111.15
			Total for Check Number 14219:	0.00	185.25
14220	10106 6381	CEL ANALYTICAL, INC LT2 MONITORING	12/27/2017		409.00
			Total for Check Number 14220:	0.00	409.00
14221	00788 121517	COMCAST INTERNET_200 ANNIE'S WAY	12/27/2017		172.46
			Total for Check Number 14221:	0.00	172.46
14222	00265 2476	COMMUNITY TELEVISION MEETING COVERAGE_11/16/17	12/27/2017		340.00
			Total for Check Number 14222:	0.00	340.00
14223	00037 33039	COUNTY OF SANTA CRUZ RECYCLE TOILETS	12/27/2017		24.00
			Total for Check Number 14223:	0.00	24.00
14224	00343 64393 64531 64558	ERNIE'S SERVICE CENTER V #155 SERVICE HEATER REPAIR_V#338 OIL, LUBE_V #222	12/27/2017		756.30 391.59 96.84
			Total for Check Number 14224:	0.00	1,244.73
14225	00450 361263	EUROFINS EATON ANALYTICAL, INC WATER ANALYSIS_VARIOUS LOCATIONS	12/27/2017		2,000.00
			Total for Check Number 14225:	0.00	2,000.00
14226	00118 66594400	FARMER BROTHERS COFFEE COFFEE/SUPPLIES	12/27/2017		259.85
			Total for Check Number 14226:	0.00	259.85

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
14227	10103	OCTAVIO FERNANDEZ	12/27/2017		
	122117	UNIFORM REIMBURSEMENT			145.95
	122217	UNIFORM REIMBURSEMENT			217.72
Total for Check Number 14227:					0.00 363.67
14228	00080	GRANITE CONSTRUCTION CO	12/27/2017		
	1301591	WASHED SAND_QUAIL BINS			139.57
	1301940	PAVING MIX			210.27
Total for Check Number 14228:					0.00 349.84
14229	00016	GREENWASTE RECOVERY,INC	12/27/2017		
	11-2017	SPOIL REMOVAL			332.40
Total for Check Number 14229:					0.00 332.40
14230	00336	LAND TRUST OF SANTA CRUZ CNTY	12/27/2017		
	11-2017	Olympia Patrol Service_NOV 2017			735.53
Total for Check Number 14230:					0.00 735.53
14231	00313	MET LIFE	12/27/2017		
	JAN 2018	LIFE INSURANCE_ADMIN			33.30
	JAN 2018	DENTAL INSURANCE_WTP			1,168.00
	JAN 2018	LIFE INSURANCE_ENV			33.30
	JAN 2018	DISIBILITY INSURANCE_OPS			312.92
	JAN 2018	LIFE INSURANCE_FIN			144.02
	JAN 2018	LIFE INSURANCE_WTP			146.52
	JAN 2018	DENTAL INSURANCE_ADMIN			251.80
	JAN 2018	LIFE INSURANCE_OPS			169.83
	JAN 2018	DISIBILITY INSURANCE_ENV			78.38
	JAN 2018	DISIBILITY INSURANCE_FIN			280.24
	JAN 2018	DENTAL INSURANCE_ENG			61.75
	JAN 2018	LIFE INSURANCE_ENG			16.65
	JAN 2018	DENTAL INSURANCE_FIN			1,389.40
	JAN 2018	DISIBILITY INSURANCE_ENG			41.45
	JAN 2018	DISIBILITY INSURANCE_ADMIN			84.83
	JAN 2018	DENTAL INSURANCE_OPS			1,699.69
	JAN 2018	DISIBILITY INSURANCE_WTP			320.28
	JAN 2018	DENTAL INSURANCE_ENV			187.55
Total for Check Number 14231:					0.00 6,419.91
14232	00539	MILLER MAXFIELD, INC	12/27/2017		
	1117SLV	PUBLIC OUTREACH CONSULTING_NOV 2017			950.00
Total for Check Number 14232:					0.00 950.00
14233	00302	POLLARDWATER.COM	12/27/2017		
	95548	METER COUPLING WRENCHES			439.85
Total for Check Number 14233:					0.00 439.85
14234	10001	RUTAN & TUCKER, LLP	12/27/2017		
	794257	LEGAL SERVICES			5,495.00
Total for Check Number 14234:					0.00 5,495.00
14235	00183	SDRMA	12/27/2017		
	121117	AUTOLIABILITY DEDUCTIBLE			825.61

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 14235:	0.00	825.61
14236	00047	SOIL CONTROL LAB	12/27/2017		
	7120226	GEN PHYSICAL_243 EL SERENO			145.00
	7120228	GEN PHYSICAL_LOMPICO			29.00
			Total for Check Number 14236:	0.00	174.00
14237	00642	STEVEN M BUTLER	12/27/2017		
	120817	WATERSHED MAINTENANCE			1,695.95
			Total for Check Number 14237:	0.00	1,695.95
14238	00722	SWRCB - ELAP	12/27/2017		
	WD-0127175	ANNUAL PERMIT FEES			700.00
			Total for Check Number 14238:	0.00	700.00
14239	00065	T & P SALES	12/27/2017		
	11546	POLY WASHERS			109.84
			Total for Check Number 14239:	0.00	109.84
14240	00727	ULINE SHIPPING SUPPLIES	12/27/2017		
	93025208	HAZ-MAT SUPPLIES			358.57
			Total for Check Number 14240:	0.00	358.57
14241	00011	VERIZON WIRELESS	12/27/2017		
	9798075431	CELL PHONE CHARGES_WTP			370.58
	9798075431	CELL PHONE CHARGES_ADMIN			100.12
	9798075431	CELL PHONE CHARGES_OPS			580.76
			Total for Check Number 14241:	0.00	1,051.46
14242	00209	ZEE MEDICAL, INC	12/27/2017		
	66 287297	TRUCK KIT			94.94
	66 287297	TRUCK KITS			189.88
	66 287297	FIRST AID CABINET			237.07
			Total for Check Number 14242:	0.00	521.89
14243	00788	COMCAST	01/03/2018		
	1018662	INTERNET_264 ORCHARD RD			136.12
			Total for Check Number 14243:	0.00	136.12
14244	00788	COMCAST	01/03/2018		
	1028380	INTERNET_7400 HWY 9			141.12
			Total for Check Number 14244:	0.00	141.12
14245	00788	COMCAST	01/03/2018		
	1171123	INTERNET_23 SUMMIT AVE			141.12
			Total for Check Number 14245:	0.00	141.12
14246	UB*00371	FIELD ASSET SERVICES LLC	01/03/2018		
		Refund Check			60.86
			Total for Check Number 14246:	0.00	60.86

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
14247	10139	NATIONAL METER AUTOMATION	01/03/2018		
	1093260.001,002	Felton Meter Change Out			4,660.71
	S1090944.001	BADGER METER 5/8" X 3/4" MODEL 25 #8			3,637.49
	S1092202.001	BADGER METER 5/8" X 3/4" MODEL 25 #8			8,292.18
Total for Check Number 14247:				0.00	16,590.38
14248	00054	PACIFIC GAS & ELECTRIC	01/03/2018		
	122217	ELECTRIC_LAZYWOODS			53.58
Total for Check Number 14248:				0.00	53.58
14249	00054	PACIFIC GAS & ELECTRIC	01/03/2018		
	122317	ELECTRIC_ZAYANTE & ROSEBLOOM			1,097.75
Total for Check Number 14249:				0.00	1,097.75
14250	00011	VERIZON WIRELESS	01/03/2018		
	9798075432	TABLET CHARGES_ENV			95.20
	9798075432	TABLET CHARGES_OPS			223.87
	9798075432	TABLET CHARGES_GIS			95.20
Total for Check Number 14250:				0.00	414.27
14251	00399	VISION SERVICE PLAN - (CA)	01/03/2018		
	JAN 2018	VISION INSURANCE_FINANCE			169.40
	JAN 2018	VISION INSURANCE_ENV			37.82
	JAN 2018	VISION INSURANCE_ADMIN			37.82
	JAN 2018	VISION INSURANCE_GIS			10.92
	JAN 2018	VISION INSURANCE_OPS			313.02
	JAN 2018	VISION INSURANCE_WTP			138.26
Total for Check Number 14251:				0.00	707.24
14252	00057	AFSCME COUNCIL 57	01/03/2018		
	JAN 2018	UNION DUES_JAN 2018			998.66
Total for Check Number 14252:				0.00	998.66
14253	10113	BANK MIDWEST	01/03/2018		
	JAN 2018	SOLAR LOAN_PRINCIPAL			2,343.55
	JAN 2018	SOLAR LOAN_INTEREST			906.35
Total for Check Number 14253:				0.00	3,249.90
14254	00099	JOEL BUSA	01/03/2018		
	JAN 2018	RETIRED EMPLOYEE MEDICAL			125.00
Total for Check Number 14254:				0.00	125.00
14255	00208	LEONARD KUHNLEIN	01/03/2018		
	JAN 2018	RETIRED EMPLOYEE MEDICAL			125.00
Total for Check Number 14255:				0.00	125.00
14256	00662	JAMES A. MUELLER	01/03/2018		
	JAN 2018	RETIRED EMPLOYEE MEDICAL			50.00
Total for Check Number 14256:				0.00	50.00
14257	00181	LAS ANIMAS CONCRETE	01/08/2018		
	131916	MAIN REPAIR_FAIRVIEW BOOSTER			1,023.10

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 14257:	0.00	1,023.10
14258	10139 S1092229.001	NATIONAL METER AUTOMATION #8001-000 METER 5/8"x3/4" BADGER MO	01/08/2018		1,434.92
			Total for Check Number 14258:	0.00	1,434.92
14259	00711	ROBERTS & BRUNE CO.	01/08/2018		
	S1694169.001	FULL CIRCLE 12.62-13.02 12.50"			421.08
	S1703635.001	BLUE PAINT WATERBASE #3620			76.86
	S1703635.001	4 HYMAX FLEX CPLG 4.25-5.63			817.27
	S1703635.002	4" NUT & BOLT SET PLATED 150#			46.13
	S1703635.002	REPAIR CLAMP 3/4" X 3"			53.27
	S1703635.002	ELL 90 STREET GALV 1/2"			19.89
	S1703635.002	REPAIR CLAMP 1" X 3"			72.78
	S1703635.002	FULL CIRCLE 3.96-4.25 12.50"			217.59
	S1703635.002	BUSHING GALV 2" X 1"			56.61
	S1703635.002	COMPRESSION COUPLING 1" G/T			93.57
	S1703635.002	REPAIR CLAMP 1/2" X 3"			39.22
	S1703635.002	FULL CIRCLE 3/4-3 REDI-CLP 244			64.34
	S1703635.002	FULL CIRCLE 6.56-6.96 12.50"			510.65
	S1703635.002	NIPPLE GALV 4" X 5"			34.64
	S1703635.002	FULL CIRCLE 4.45-4.73 12.50"			223.86
	S1703635.002	BUSHING GALV 1" X 3/4"			17.34
	S1703635.002	TEE GALV 4"			70.70
	S1703635.002	NIPPLE BRASS 1" X 0"			20.43
	S1703635.002	NIPPLE BRASS 3/4" X 0"			16.16
	S1703635.002	REPAIR CLAMP 3/4" X 6"			74.53
	S1705366.001	GATE VALVE FLG X FLG 6" A2360-6			499.32
	S1705366.001	GATE VALVE FLG X FLG 4" SQNUT			747.06
	S1707634.001	MADRONE BOOSTER REPAIR			1,304.32
			Total for Check Number 14259:	0.00	5,497.62
14260	00001	ROYAL WHOLESALE ELECTRIC	01/08/2018		
	623526	MISC SUPPLIES_WTP			356.56
	623526	STARTER_BCEWW			387.33
	623565	MISC SMALL TOOLS			110.18
			Total for Check Number 14260:	0.00	854.07
14261	00125	SCARBOROUGH LUMBER	01/08/2018		
	010418	ADJSUTMENT_MISAPPLIED DISCOUNTS			-11.76
	303691	BCEWW CREDIT RETURN			-177.18
	303735	MISC TOOLS, CLEANING SUPPLIES			28.11
	303827	HEATER_FIREHOUSE BOOSTER			53.69
	303916	MISC PARTS_BLAIR TANK			17.46
	303953	LIGHT BULBS_FIREHOUSE BOOSTER			18.43
	304129	CLEANING SUPPLIES_WTP			38.18
	304239	INVERTER FOR B/U BATTERIES			57.99
	304710	KWTP SUPPLIES			35.01
	304745	KWTP PLUMBING PARTS			24.37
	304749	POSTHOLE DIGGER			44.28
	304749	GLOVES, OIL			57.96
	304749	TECHFOAM INSULATION			105.45
	304785	MISC ELECTRICAL TOOLS			235.37
	305251	PARTS FOR FIREHOUSE BOOSTER			15.37
	305309	FIREHOUSE BOOSTER PARTS			40.97
	305311	FIREHOUSE BOOSTER PARTS			7.79
	375385	WT SAMPLING SUPPLIES			36.46

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	375847	HOUSEHOLD SUPPLIES			47.29
	376045	GAS CAN, OIL			8.73
	376079	GAS CAN, OIL			26.52
	376176	PIPE INSULATION			11.15
	565975	ADMIN DROP BOX REPAIR			44.78
	565980	ADMIN DROP BOX REPAIRS			4.82
	566023	PARTS FOR BCEWW BLOWER BLDG			60.54
	566045	ADMIN BLDG LIGHT REPAIR			25.74
	566046	ADMIN LIGHTS_ CREDIT RETURN			-1.29
	566048	ADMIN BLDG LIGHT REPAIR			23.62
	566204	POWER STRIP			28.99
	566227	TARPS_QUAIL BINS			57.84
	566255	SUPPLIES FOR SIGNS			31.85
	566368	BCEWW BLOWER SHED_TARP			45.56
	566371	V#380 MAINTENANCE			109.93
	566452	MISC TOOLS			14.20
	566534	AUTO FUSES			6.75
	566550	BCEWW BLOWER PARTS			13.32
	566554	MISC PVC PARTS_METER CHANGE			21.53
	566573	SAFETY EQUIPMENT			128.88
	566661	TUBING_FIREHOUSE BOOSTER			20.24
	566725	TUBE BENDING TOOL			35.97
	566742	PARTS FOR FIREHOUSE BOOSTER			59.79
	566750	FIREHOUSE BOOSTER			6.12
	566765	GLEN ARBOR MAIN REPAIR			85.03
	566773	TUBING_FIREHOUSE BOOSTER			1.64
		Total for Check Number 14261:		0.00	1,547.49
14262	00168	SCOTTS VALLEY SPRINKLER	01/08/2018		
	149557	KWTP PLUMBING MATERIAL			244.58
		Total for Check Number 14262:		0.00	244.58
14263	00359	ALLIED ELECTRONICS	01/08/2018		
	9008726556	RELAY SWITCH			94.62
		Total for Check Number 14263:		0.00	94.62
14264	00055	AT&T	01/08/2018		
	121917	TELEPHONE CHARGES_FELTON ACRES			109.94
		Total for Check Number 14264:		0.00	109.94
14265	00309	AT&T IP SERVICES	01/08/2018		
	8255229300	OP SERVICES_ADMIN			408.75
	8255229300	OP SERVICES_WTP			408.75
	8255229300	OP SERVICES_OPS			408.75
		Total for Check Number 14265:		0.00	1,226.25
14266	00687	AT&T U-VERSE	01/08/2018		
	121917	INTERNET_365 MADRONE AVE			55.00
		Total for Check Number 14266:		0.00	55.00
14267	00145	BATTERIES PLUS	01/08/2018		
	314-331400	CELL PHONE CASE			56.66
	314-331543	UP SBATTERY			165.64
		Total for Check Number 14267:		0.00	222.30

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
14268	00220 30539	BAY BUILDING JANITORIAL,INC JANITORIAL SERVICES_DEC 17	01/08/2018		424.42
		Total for Check Number 14268:		0.00	424.42
14269	10173 010318	CARLY BLANCHARD TRAINING FEES	01/08/2018		279.50
		Total for Check Number 14269:		0.00	279.50
14270	00788 122617	COMCAST INTERNET_195 KIRBY ST	01/08/2018		151.12
		Total for Check Number 14270:		0.00	151.12
14271	00444 122617 122617 122617 122617	COSTCO-CAPITAL ONE COMMERCIAL OFFICE SUPPLIES_OPS OFFICE SUPPLIES_WTP OFFICE SUPPLIES_ADMIN OFFICE SUPPLIES_FINANCE	01/08/2018		43.36 97.56 81.21 90.06
		Total for Check Number 14271:		0.00	312.19
14272	10186 1275	DAVE WILSON BF TEST	01/08/2018		185.00
		Total for Check Number 14272:		0.00	185.00
14273	00319 65479	ECOLOGY ACTION OF SANTA CRUZ WATER COALITION TIME/MATERIALS	01/08/2018		1,651.00
		Total for Check Number 14273:		0.00	1,651.00
14274	00080 1303076	GRANITE CONSTRUCTION CO HOT MIX	01/08/2018		61.85
		Total for Check Number 14274:		0.00	61.85
14275	10005 102505127	ICMA RETIREMENT C/O M & T RETIRE RETIREMENT WITHHOLDING_PP END 1/3/	01/08/2018		2,910.00
		Total for Check Number 14275:		0.00	2,910.00
14276	00054 122717	PACIFIC GAS & ELECTRIC ELECTRIC CHARGES_19 SUMMIT AVE	01/08/2018		297.64
		Total for Check Number 14276:		0.00	297.64
14277	00054 12272017	PACIFIC GAS & ELECTRIC ELECTRIC CHARGES_1150 REBECCA DR	01/08/2018		42.40
		Total for Check Number 14277:		0.00	42.40
14278	00054 122817 122817 122817 122817 122817	PACIFIC GAS & ELECTRIC ELECTRIC CHARGES_COMMUNITY WELL ELECTRIC CHARGES_MADRONE BOOSTER ELECTRIC CHARGES_LOMPICO PUMPING ELECTRIC CHARGES_PUMP_WELL #6 ELECTRIC CHARGES_LOMPICO PUMP	01/08/2018		20.37 230.08 147.84 22.86 206.93
		Total for Check Number 14278:		0.00	628.08
14279	00054	PACIFIC GAS & ELECTRIC	01/08/2018		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	DEC 1227	GRHAM HILL PUMP_ELECTRIC ADJUSTMI			334.48
	DEC 2717	GAS/ELECTRIC CHARGES_OPS			5,691.49
	DEC 2717	GAS/ELECTRIC CHARGES_ADMIN			636.29
	DEC 2717	GAS/ELECTRIC CHARGES_BCEWW			210.90
	DEC 2717	GAS/ELECTRIC CHARGES_WTP			18,751.98
Total for Check Number 14279:					0.00
14280	00047 7120440	SOIL CONTROL LAB WATER ANALYSIS_GEN PHYSICAL	01/08/2018		145.00
Total for Check Number 14280:					0.00
14281	00148 1496246	SOQUEL CREEK WATER DIST WATER CONSERVATION CAMPAIGN	01/08/2018		37.00
Total for Check Number 14281:					0.00
14282	00721 114-6137441	UNITED SITE SVCS.,INC QUAIL YARD TOILET_12/9 - 1/5/18	01/08/2018		165.21
Total for Check Number 14282:					0.00
14283	10072 2879A 2879A 2879A 2879A	WATER SYSTEMS CONSULTING, INC AS-NEEDED SERVICES FUNDING OPTIONS SUPPORT BC RD PIPELINE DESIGN MILEAGE REIMBURSEMENT	01/08/2018		270.00 9,161.25 2,362.50 193.14
Total for Check Number 14283:					0.00
14284	10152 122017 122017	WESTAMERICA BANK TRUCK LOAN_PRINCIPAL TRUCK LOAN_INTEREST	01/08/2018		1,811.28 289.40
Total for Check Number 14284:					0.00
14285	00599 52578327 52578327 52578327	WEX BANK FUEL_CS FUEL_OPS FUEL_WTP	01/08/2018		614.27 2,555.35 1,287.13
Total for Check Number 14285:					0.00
14286	00415 JAN 2018	CA BANK & TRUST/GOV SVC DEPT_10 1976 SAFE DRINKING WATER BOND	01/08/2018		15,581.43
Total for Check Number 14286:					0.00
Report Total (138 checks):				12,736.69	278,696.93

EFT TRANSACTIONS

DECEMBER 2017



13060 Highway 9
Boulder Creek, CA 95006-9119
(831) 338-2153 phone
(831) 338-7986 fax

Date	Check No	Vendor	Description	Amount
12/6/2017	EFT	PAYCHEX	ADMIN & DELIVERY FEES 12/06/17	\$ 1,200.38
12/6/2017	EFT	PAYCHEX	PAYROLL 12/06/17	\$ 89,249.96
12/8/2017	EFT	CHICAGO TITLE COMPANY	LAND TRUST WIRE	\$ 57,404.41
12/20/2017	EFT	CALPERS	RETIREMENT BENEFITS 12/06/17 & 12/20/17	\$ 33,835.05
12/20/2017	EFT	PAYCHEX	ADMIN & DELIVERY FEES 12/20/17	\$ 1,200.38
12/20/2017	EFT	PAYCHEX	PAYROLL 12/20/17	\$ 90,357.40
TOTAL EFT TRANSACTIONS				<u>\$ 273,247.58</u>

CASH REQUIREMENTS

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 12/06/17. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION		BANK DRAFT AMOUNTS & OTHER TOTALS
12/05/17	WELLS FARGO BANK, NA	xxxxxx1358	Direct Deposit	Net Pay Allocations	54,957.82	54,957.82
12/05/17	WELLS FARGO BANK, NA	xxxxxx1358	Taxpay®	Employee Withholdings		
				Social Security	6,066.88	
				Medicare	1,606.01	
				Fed Income Tax	13,304.93	
				CA Income Tax	4,147.90	
				CA Disability	716.92	
				Total Withholdings	25,842.64	
				Employer Liabilities		
				Social Security	6,066.91	
				Medicare	1,605.71	
				Total Liabilities	7,672.62	33,515.26
12/05/17	WELLS FARGO BANK, NA	xxxxxx1358	Section 125	PXUME EE PRE	392.26	
				PXDCA EE PRE	384.62	776.88
				EFT FOR 12/05/17		89,249.96
				TOTAL EFT (Does not reflect administrative charges)		89,249.96

NEGOTIABLE CHECKS - Check amounts will be debited when payees cash checks. Funds must be available on check date.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION		TOTAL
12/06/17	WELLS FARGO BANK, NA	xxxxxx1358	Payroll	Check Amounts	16,875.14	
				TOTAL NEGOTIABLE CHECKS		16,875.14

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION		TOTAL
12/06/17	Refer to your records for account	Information	Payroll	Employee Deductions		
				Aflc/Col Post	66.65	
				Aflc/Col Pre	260.35	
				Calper 457	2,525.00	
				DPer	6,981.99	
				Health	1,709.97	
				ICMA	2,810.00	

CASH REQUIREMENTS

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 12/06/17. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (cont.) - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	TOTAL
12/06/17	Refer to your records for account	Information	Payroll	Employee Deductions (cont.)	
				Life Ins	14.00
				Union dues	499.33
				Total Deductions	14,867.29
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (Does not reflect administrative charges)					14,867.29

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

DUE DATE	PRODUCT	DESCRIPTION	
12/13/17	Taxpay®	FED IT PMT Group	28,650.44
12/13/17	Taxpay®	CA IT PMT Group	4,864.82

0087 A87P-7177 San Lorenzo Valley Water District

CASH REQUIREMENTS

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 12/20/17. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex *at or after 12:01 A.M.* on transaction date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
12/19/17	WELLS FARGO BANK, NA	xxxxxx1358	Direct Deposit	Net Pay Allocations	56,334.82	56,334.82
12/19/17	WELLS FARGO BANK, NA	xxxxxx1358	Taxpay®	Employee Withholdings		
				Social Security	6,030.16	
				Medicare	1,670.54	
				Fed Income Tax	13,142.57	
				CA Income Tax	4,074.86	
				CA Disability	691.39	
				Total Withholdings	25,609.52	
				Employer Liabilities		
				Social Security	6,030.16	
				Medicare	1,606.14	
				Total Liabilities	7,636.30	33,245.82
12/19/17	WELLS FARGO BANK, NA	xxxxxx1358	Section 125	PXUME EE PRE	392.26	
				PXDCA EE PRE	384.50	776.76
					EFT FOR 12/19/17	90,357.40
TOTAL EFT (Does not reflect administrative charges)						90,357.40

NEGOTIABLE CHECKS - Check amounts will be debited when payees cash checks. Funds must be available on check date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
12/20/17	WELLS FARGO BANK, NA	xxxxxx1358	Payroll	Check Amounts	16,419.48	
TOTAL NEGOTIABLE CHECKS						16,419.48

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
12/20/17	Refer to your records for account	Information	Payroll	Employee Deductions		
				Aflc/Col Post	66.65	
				Aflc/Col Pre	260.35	
				Calper 457	1,925.00	
				DPer	7,067.64	
				Health	1,709.97	
				ICMA	2,810.00	

CASH REQUIREMENTS

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 12/20/17. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (cont.) - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	TOTAL
12/20/17	Refer to your records for account	Information	Payroll	Employee Deductions (cont.)	
				Life Ins	14.00
				Union dues	499.33
				Total Deductions	14,352.94
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (Does not reflect administrative charges)					14,352.94

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

DUE DATE	PRODUCT	DESCRIPTION	
12/28/17	Taxpay®	FED IT PMT Group	28,479.57
12/28/17	Taxpay®	CA IT PMT Group	4,766.25

OPERATING ANALYSIS - NOVEMBER 2017

REVENUE BY CATEGORY

DESCRIPTION

WATER USAGE
BASIC CHARGES
METERS, PENALTIES & OTHER
SEWER CHARGES
TOTAL OPERATING REVENUE

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 590,116	69.2%	\$ 217,010	\$ 373,106	172%	11%	\$ 5,390,000	62%
246,655	28.9%	302,484	(55,829)	-18%	8%	3,076,000	35%
7,405	0.9%	4,600	2,805	61%	7%	110,000	1%
8,344	1.0%	8,026	318	4%	8%	100,000	1%
\$ 852,520	100.0%	\$ 532,120	\$ 320,399	60%	10%	\$ 8,676,000	100%

REVENUE COMMENTS

Nov 17 contains the new rates, which explains the decrease in the basic charge and part of the increase in usage. Nov 17 usage was 40% higher than Nov 16 usage, which is also a factor in the increased usage revenue.

EXPENSES BY CATEGORY

DESCRIPTION

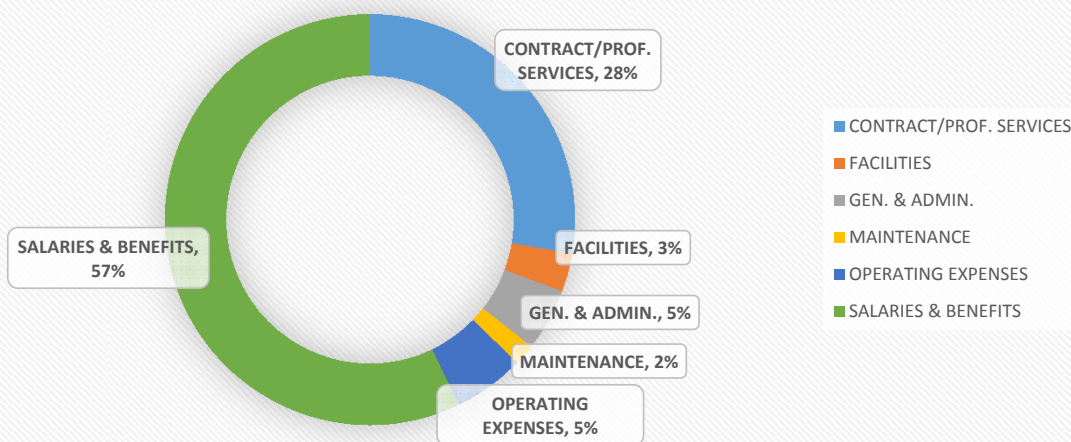
SALARIES & BENEFITS
CONTRACT/PROF. SERVICES
OPERATING EXPENSES
MAINTENANCE
FACILITIES
GEN. & ADMIN.
TOTAL OPERATING EXPENSES

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 309,986	57.1%	\$ 276,479	\$ 33,507	12%	7%	\$ 4,531,632	61%
149,885	27.6%	98,725	51,160	52%	10%	1,520,561	20%
30,382	5.6%	33,843	(3,460)	-10%	8%	373,100	5%
9,135	1.7%	10,685	(1,549)	-15%	5%	174,000	2%
16,509	3.0%	50,512	(34,003)	-67%	3%	510,300	7%
26,626	4.9%	34,303	(7,676)	-22%	7%	377,450	5%
\$ 542,523	100%	\$ 504,546	\$ 37,978	8%	7%	\$ 7,487,043	100%

EXPENSE COMMENTS

For the most part, expenses were tracking similar to the prior year. There was approximately \$50K in professional services for well work that occurred this year. The decrease in facilities is expected to just be timing related.

% BREAKDOWN OF CATEGORY EXPENDITURES



OPERATING ANALYSIS - YTD FY1718**REVENUE BY CATEGORY**

DESCRIPTION	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	YTD	BUDGET	% OF BUD.
WATER USAGE	217,386	442,081	423,848	475,748	590,116	2,149,180	5,390,000	40%
BASIC CHARGES	299,905	300,306	299,969	274,396	246,655	1,421,231	3,076,000	46%
METERS, PENALTIES & OTHER	4,950	7,375	8,410	4,797	7,405	32,937	110,000	30%
SEWER CHARGES	8,344	8,229	8,463	8,344	8,344	41,724	100,000	42%
TOTAL OPERATING REVENUE	530,586	757,991	740,691	763,285	852,520	3,645,072	8,676,000	42%

EXPENSES BY CATEGORY

DESCRIPTION	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	YTD	BUDGET	% OF BUD.
SALARY & BENEFITS	563,268	422,914	265,336	309,876	309,986	1,871,380	4,531,632	41%
CONTRACT/PROF. SERVICES	30,644	86,967	130,591	145,466	149,885	543,553	1,520,561	36%
OPERATING EXPENSES	12,148	26,573	32,390	25,600	30,382	127,093	373,100	34%
MAINTENANCE	7,245	10,897	12,561	20,260	9,135	60,099	174,000	35%
FACILITIES	14,530	52,281	55,352	57,133	16,509	195,804	510,300	38%
GEN. & ADMIN.	94,278	19,232	25,442	18,622	26,626	184,200	377,450	49%
TOTAL OPERATING EXPENSES	722,113	618,864	521,671	576,958	542,523	2,982,129	7,487,043	40%
OPERATING INCOME (LOSS)	(191,527)	139,127	219,019	186,327	309,996	662,943	1,188,957	56%

COMMENTS

Current year to date revenue and expenses are tracking as expected overall. Consumption has been tracking higher the last couple months. If consumption continues on this track, revenue may be greater than original anticipated.

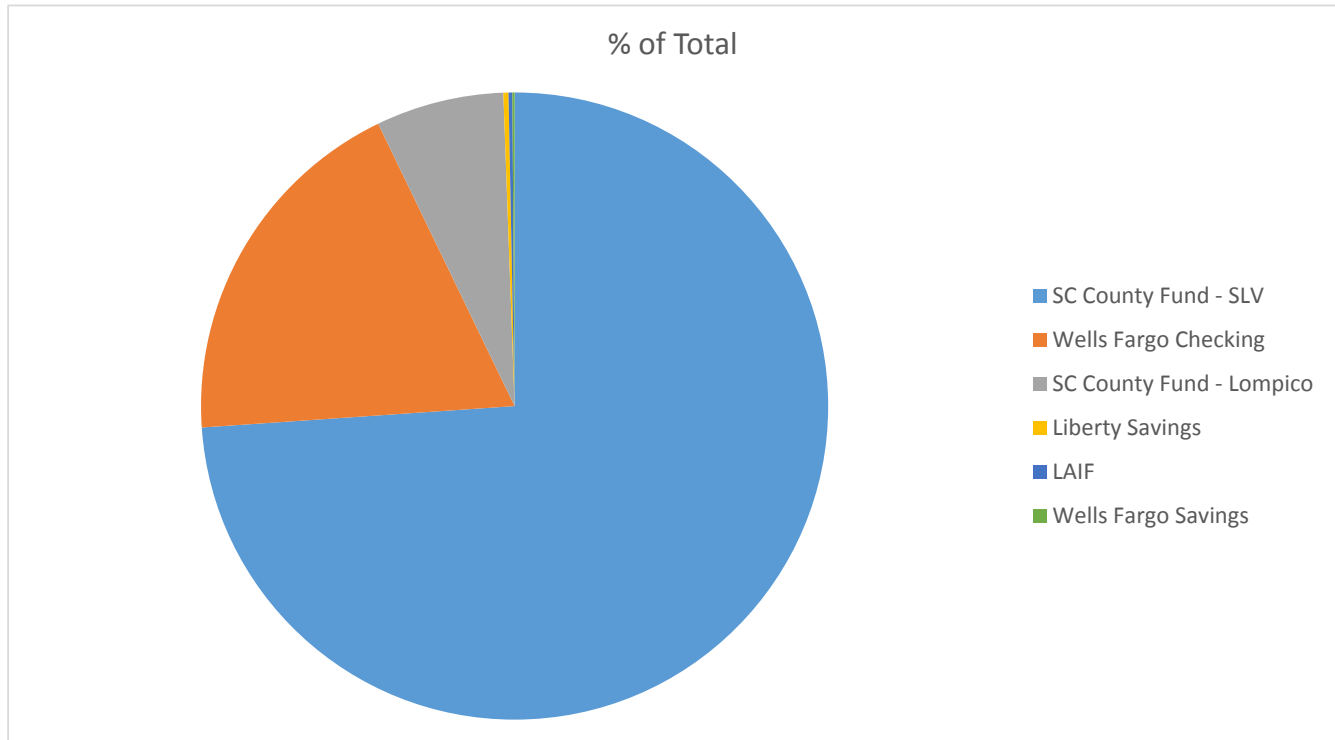
There are annual expenses paid upfront that could cause individual months to appear skewed. An example of this would be some insurances are paid in July, this causes July expenses to appear higher than other months.

There are also differences between how numbers are budgeted and how they have to be booked for accrual based accounting for audit purposes. An example of this would be part of July usage revenue is booked back into June based on a prorated estimate of any read periods covering part of June.

Data is continuously being reviewed, so it is not un-common for a prior report balance to change slightly throughout the year as accounts are reconciled.

AS OF 11/30/2017

LIQUID ASSETS	\$ Amount	% of Total	Ave Interest Rate
Wells Fargo Checking	327,017	18.9%	0.35%
Wells Fargo Savings	1,971	0.1%	0.10%
Liberty Savings	4,506	0.3%	0.15%
SC County Fund - SLV	1,276,993	73.9%	0.99%
SC County Fund - Lompico	113,857	6.6%	0.99%
LAIF	3,402	0.2%	1.14%
	<u>\$ 1,727,746</u>	<u>100%</u>	



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
December 04,
2017

SAN LORENZO VALLEY WATER DISTRICT

DISTRICT MANAGER
13060 HIGHWAY 9
BOULDER CREEK, CA 95006

[PMIA Average Monthly Yields](#)

// [Tran Type Definitions](#)

November 2017 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	3,401.55
Total Withdrawal:	0.00	Ending Balance:	3,401.55

G/L Balances

Criteria: As Of = 11/30/2017; Fund = 76644, 76530

G/L Account	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	End Balance
Fund 76530 -- SLV-LOMPICO WTR, EFF 6/2/16					
101	EQUITY IN POOLED CASH	411,360.23	2,496.66	(300,000.00)	113,856.89
201	VOUCHERS PAYABLE (VENDOR)	0.00	300,000.00	(300,000.00)	0.00
240	STALE DATED WARRANTS LIABILITY	(1,363.90)	0.00	0.00	(1,363.90)
344	FUND BALANCE	(409,996.33)	300,000.00	(2,496.66)	(112,492.99)
Total Fund 76530		0.00	602,496.66	(602,496.66)	0.00
Fund 76644 -- SAN LORENZO VALLEY WATER TRUST					
101	EQUITY IN POOLED CASH	1,455,046.45	21,946.88	(200,000.00)	1,276,993.33
201	VOUCHERS PAYABLE (VENDOR)	0.00	200,000.00	(200,000.00)	0.00
220	DEFERRED CREDITS	(500,000.00)	500,000.00	0.00	0.00
344	FUND BALANCE	(955,046.45)	200,000.00	(521,946.88)	(1,276,993.33)
Total Fund 76644		0.00	921,946.88	(921,946.88)	0.00

REVENUE STABILIZATION RATE ANALYSIS FY1718

In accordance with the District's Revenue Stabilization Rates Policy & Procedures, the District Manager shall provide the Board of Directors with the average units of water sales (by month) for the rolling previous three years, which will serve as the baseline against which current annual sales to date will be compared. If the District Manager determines that budget-year water sales (in units) to date, and corresponding revenue, is more than 10% below expected year-to-date levels (based on monthly averages over the previous three years), the District Manager shall notify, at a public meeting, the Board of Directors of this determination at or before the next regularly scheduled Board meeting. For more information, please refer to the District's full Policy & Procedures.

MONTHLY CONSUMPTION IN UNITS BY FISCAL YEAR (BASELINE)

	July	August	September	October	November	December	January	February	March	April	May	June	TOTAL
FY1415	72,137	70,653	69,617	60,931	52,275	40,785	49,486	40,781	41,301	53,193	50,988	51,218	653,365
FY1516	66,779	64,961	69,609	60,022	49,837	41,773	44,025	37,290	42,433	43,153	48,328	68,129	636,340
FY1617	74,199	73,414	71,825	59,518	41,777	45,698	45,401	37,667	41,173	42,898	52,932	68,388	654,889
3 YR AVERAGE (BASELINE)	71,038	69,676	70,350	60,157	47,963	42,752	46,304	38,579	41,636	46,415	50,750	62,578	648,198

ACTUAL FY1718 CONSUMPTION

FY1718	81,254	78,331	76,259	65,658	58,601								360,103
--------	--------	--------	--------	--------	--------	--	--	--	--	--	--	--	----------------

CUMULATIVE ANALYSIS

% Above or Below Average	14%	12%	8%	9%	22%
Cumulative %	14%	13%	12%	11%	13%

NOTES:

Consumption is cumulatively higher than the prior three year average baseline. As of November 2017 consumption, the cumulative consumption is 13% above the baseline. There are no triggers identified per the revenue stabilization rate policy.

Utility Billing
Transactions by Date
LEAK ADJUSTMENT - Q2 2018



13060 Highway 9
Boulder Creek, CA 95006-9119
(831) 338-2153 phone
(831) 338-7986 fax

Date Range: From: 10/01/2017 To: 12/31/2017
Batch Type: Adj & Fees
Billing Cycle: 001, 002, 999

Account No Reference No	Journal Entry Date Tran Type	Amount	Units Used Total Consumption Charged	Units Above Average Cause of Leak	How Leak Was Detected
005690-000 140676000	Adjustment	\$ (1,252.80)	390 \$2,949.91	360 LEAK NEAR BACKFLOW VALVE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
013953-000 15702000	Adjustment	\$ (31.27)	15 \$137.41	13 BROKEN PIPE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
013981-000 13101000L	Adjustment	\$ (245.31)	110 \$849.42	102 BROKEN SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
005685-000 140672000	Adjustment	\$ (301.49)	149 \$1,072.08	101 FAUCET AND HOSE LEAK	CUSTOMER DISCOVERED LEAK
006728-000 260001550	Adjustment	\$ (188.06)	76 \$560.37	63 LEAKING TOILET	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
006719-000 260001100	Adjustment	\$ (167.16)	76 \$557.98	56 CUSTOMER SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
005294-000 110270142	Adjustment	\$ (155.22)	74 \$544.06	52 CUSTOMER SERVICE LINE	CUSTOMER DISCOVERED LEAK
012172-000 830390001	Adjustment	\$ (281.39)	129 \$914.69	117 CUSTOMER SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
006688-000 250007500	Adjustment	\$ (639.83)	230.35 \$1,726.14	214.35 CUSTOMER SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
012401-000 850559005	Adjustment	\$ (56.72)	35 \$274.60	19 TOILET & FAUCET BROKE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
012725-000 91017004	Adjustment	\$ (98.51)	61 \$453.58	33 IRRIGATION LEAK	CUSTOMER DISCOVERED LEAK
007775-000 300115011	Adjustment	\$ (243.60)	102 \$728.74	70 CUSTOMER SERVICE LINE	CUSTOMER DISCOVERED LEAK
006328-000 240001250	Adjustment	\$ (177.97)	75 \$552.76	74 TREE FELL ON SERVICE LINE	CUSTOMER DISCOVERED LEAK
006490-000 240008502	Adjustment	\$ (62.69)	27 \$202.43	21 WATER LEFT ON BY SPECIAL NEEDS CHILD	CUSTOMER DISCOVERED LEAK
008557-000 520234003	Adjustment	\$ (38.81)	14 \$112.94	13 HIRED HELPER LEFT WATER ON	CUSTOMER DISCOVERED LEAK
010147-000 650564002	Adjustment	\$ (238.10)	103 \$758.13	99 CUSTOMER SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
011825-000 810119002	Adjustment	\$ (60.72)	20 \$230.67	12 WATER HEATER LEAK	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
011944-000 820214001	Adjustment	\$ (200.00)	85 \$623.87	67 TOILET RUNNING	CUSTOMER DISCOVERED LEAK
012537-000 860680002	Adjustment	\$ (417.90)	194 \$1,387.23	140 CUSTOMER SERVICE LINE	CUSTOMER DISCOVERED LEAK
012777-000 920041141	Adjustment	\$ (96.14)	26 \$291.39	19 FAUCET IN BACKYARD BROKE	CUSTOMER DISCOVERED LEAK
012815-000 920062013	Adjustment	\$ (238.80)	104 \$774.31	80 CARETAKER LEFT WATER ON	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
008463-000 510156022	Adjustment	\$ (228.36)	70 \$694.30	48 LEAK IN POOL	CUSTOMER DISCOVERED LEAK
006985-000 270005300	Adjustment	\$ (130.75)	51.25 \$475.73	39.25 CUSTOMER SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
014507-000 N/A	Adjustment	\$ (189.98)	64 \$633.58	40 CUSTOMER SERVICE LINE	CUSTOMER DISCOVERED LEAK
LEAK Totals		\$ (5,741.58)			
# Leak Adj		24			
FY 1718 YTD Totals		\$ (11,571.93)			
# Leak Adj		51			

In accordance with District Rules & Regulations, authorizing water bill adjustments, District staff has adjusted the above accounts for the period stated above.

M E M O

TO: Board of Directors

FROM: District Manager

PREPARED BY: Environmental Programs Manager

SUBJECT: Environmental Status Report

DATE: January 18, 2017

RECOMMENDATION:

It is recommended that the Board of Directors review and file the Environmental Department status report.

WATER SUSTAINABILITY PLANNING

CONJUNCTIVE USE GRANT

The District is seeking proposals for a surface water hydrologist to assess the following:

Detailed analysis shall be completed for the following scenarios:

- 1) During dry periods, reduce Felton diversions to comply with water rights by using existing interties to supply the Felton service area with (a) additional groundwater pumping from South system wells and (b) if necessary, excess diversions and/or groundwater pumping from the North system. During wet periods, (a) provide the South System service areas with excess diversions from the Felton system and (b) if possible also provide water to the North system to reduce groundwater pumping during dry periods.
- 2) Utilize the District's right to 313 AFY of Loch Lomond water, in the following priority of use: first to supply the Felton service area and reduce Fall Creek diversions to comply with water rights; second, to serve the South service area and reduce South system groundwater pumping (i.e., achieve in-lieu recharge); and lastly to supply the North service area in order to reduce diversions, achieve in-lieu recharge, and increase groundwater discharge to dry-period base flows.

Preliminary feasibility-level analysis shall be completed for the following scenarios:

- 3) Recharge the Olympia area aquifer by injecting excess wet period diversions from the North system, Felton system, and/or Loch Lomond. Increase dry-period Olympia groundwater pumping by a comparable amount to reduce North system diversions.
- 4) Supply the South system and Scotts Valley Water District with excess wet period diversions from the Felton system, North system, and/or Loch Lomond in order to achieve in-lieu recharge. Utilize increased groundwater storage to increase dry period groundwater use and reduce stream diversions in the Felton system and North system.

SANTA MARGARITA SUSTAINABLE GROUNDWATER MANAGEMENT AGENCY (SMGWA.ORG)

The Agency has posted a request for qualifications for two (2) consultants:

1. Hydrologist to evaluate the current existing groundwater model to assess its capacity to quantify impacts to surface water baseflow from over drafted groundwater aquifers.
2. Individuals or firms with expertise in public agency governing board consensus building, process design and facilitation.

ENVIRONMENTAL COMPLIANCE

CAPITOL IMPORVEMENT PERMITTING UPDATE

Staff is working to acquire permits for the following projects:

- Pasatiempo Well Replacement Project
- Fall Creek Fish Ladder,
- Lewis Tank Replacement Project
- Bull Bennet Pipeline
- Lompico Intertie

SANITARY SURVEY

Staff has been working with the City of Santa Cruz Water Department on the Sanitary Survey update.

The Sanitary Survey Update is a high-level summary of the San Lorenzo River Watershed for the City of Santa Cruz Water Department (SCWD) and the San Lorenzo Valley Water District (SLVWD), which merged with the Lompico County Water District in 2016. The Watershed Sanitary Survey (WSS) includes detailed description of Watersheds & Water Supply Systems, Potential Contaminant Sources, Watershed Management Activities, Non-Drinking Water Regulatory Challenges, Water Quality Data Summary, and Conclusions & Recommendations.

FALL CREEK FISH LADDER

Staff is coordinating with Resource Conservation District of Santa Cruz County to sub contract with various professional services to acquire the 7 permits necessary to conduct construction on the Fall Creek Fish Ladder.

COMPLETION REPORTS

MITIGATION BANK

SLVWD now has its own mitigation bank which comprises of 6.7 acres of land at the Olympia Wellfield which will compensate for impacts to other sandhill habitat which result from District Operations and Maintenance. A conservation easement with the Land Trust of Santa Cruz County has been established, escrow for development rights closed in December 2017.

GREEN BUSINESS CERTIFICATION

The District received notice from the California Green Business Network that the District has satisfied all requirements and is now a Certified Green Business. The District should receive the official letter in January.

2015 UWMP

The District received a letter from DWR in December 2017 indicating that the 2015 UWMP satisfies all State requirements.

PROBATION TANK

USFWS Federal permit has been received. CEQA is complete.

SWIM TANKS MITIGATED NEGATIVE DECLARATION

Environmental compliance (CEQA) requirements for the Swim Tank Replacement Project are complete. Bids for the contract came in too high, the project will be delayed until more bids can be acquired.

WATERSHED MANAGEMENT

BLUE RIBBON PANEL

Staff has confirmed 8 experts to participate in the “blue ribbon” panel to review the District’s approach to broom management. The Panel will meet approximately 6 times and should complete the recommendations by March 2018.

WEED MANAGEMENT AREA OF SANTA CRUZ (WMA)

The Weed Management Area of Santa Cruz (WMA) had its first meeting of the year. The Calfora Observer app has been updated to allow for real time mapping which will allow land managers to monitor invasive and non-invasive plant life. As the WMA develops it is shifting its goals to better support member’s needs; such as invasive removal, herbicide positive press, and invasive plant prevention.

BROOM MANAGEMENT ON OLYMPIA WELLFIELD

Staff is working to map invasive broom on the Olympia, and is working to prioritize future broom eradication efforts.

DATA COLLECTION/ RESTORATION GRANT PROGRAM

The District did not receive any applications for the Data Collection/Restoration Grant. The grant opportunity will be reviewed and opened again in the new year along with the Watershed Education Grants.

Data Collection/Restoration Grants for the following areas:

1. Development of comprehensive evaluation of potential energy generation opportunities on District lands and buildings (e.g. solar panels, wind turbines, micro hydro, etc.).
2. Development of a long-term monitoring program including baseline and protocols to evaluate invasive species eradication success and to determine long-term biodiversity trends on the District’s Olympia Watershed Property.

3. Design and implementation of a soil sampling and monitoring effort to determine if invasive species management strategies impact soil quality.

WATER CONSERVATION

Stage 2 water restrictions are still in effect. The District continues to ask customers to conserve water as a way of life.

- Teacher conservation workshop & in-class presentation training has begun. Staff has attended in-class presentations in other districts and will be attending workshop trainings starting January 2018. Program should be completed and implemented in SLV schools by August 2018.
- At home water wise audit program in early stages of creation. Staff is currently working with other districts to develop the program. As the program becomes active collaboration with other businesses to maintain larger accounts (such as schools, parks, industrial) will need to be discussed. Many of Santa Cruz's utilizes use Waterfluence as their partner.
- Water Conservation Coalition of Santa Cruz meeting is in January. Will discuss rebate programs, upcoming workshops and water wise program.

CLIMATE ADAPTATION

- The initial phase of completing the Climate Action Plan is to inventory existing carbon outputs from District operations.
- Data entry has begun with the Climate Registry. Verification should take place for 2013-2017 in July 2018. Completed entry and reports should be available by December 2018.

COMMUNICATIONS

There are 3 upcoming public events the District is co-sponsoring with partner agencies. Mark your calendars:

CONNECTING THE DROPS

Working Together For Water

Thursday., Feb 1, 2018 at New Brighton Middle School Auditorium

6:30PM Open House to Browse Stations

7:15 Speakers & Panel Discussion

STATE OF THE SAN LORENZO RIVER

Including a Tour which will be part of the Exploring the San Lorenzo River Series, co-led by the Museum of Natural History and CWC with the goal of connecting people to the species in the San Lorenzo River system.

March 17, 2018 Time and Location TBD

LESSONS LEARNED FROM THE BEAR FIRE

How to prevent and prepare for the next big fire.

Date, time and location TBD:

PUBLIC OUTREACH

- The District Facebook page and website are updated regularly (3-5 times per week).
- The District is running ads in the Mountain Bulletin monthly.

FELTON LIBRARY OUTDOOR EDUCATION ZONE

Staff continues to participate as part of the Felton Library Design Team. Community stakeholders meet monthly to discuss design, outreach & education opportunities for the Nature Discovery Park that will be associated with the new Felton Library.

NETWORKING/ COLLABORATIONS

FIRE SAFE SANTA CRUZ COUNTY

Staff serves as a board member representing SLVWD on the Fire Safe Santa Cruz County.

The purpose of the Fire Safe Santa Cruz County (FSSCC) is to help residents and landowners prepare for and respond to the effects of wildfire in Santa Cruz County in an effort to maintain the quality of life, property and the environment. FSSCC will assist in coordinating the fire preparedness actions of local residents, landowners/managers, utilities, fire districts, CALFIRE and local fire safe councils. FSSCC will identify and seek funding for the highest fire safety priorities, coordinate work activities, assist neighborhoods in securing equipment and labor, and best position fire-safe entities working in the County for funding opportunities and applications.

FSSCC is organized and operated exclusively for charitable and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.

SAN LORENZO 2025

The San Lorenzo River Watershed is the main source of drinking water for multiple communities and tens of thousands of residents. This watershed is home to dozens of species of fish and wildlife, including both threatened and endangered species. It is the heart of our community and is at risk because the San Lorenzo River is under stress from the effects of drought, climate change, and habitat degradation. Acting now we can keep the San Lorenzo River watershed viable for our communities and our native fish and wildlife for generations to come.

San Lorenzo River 2025 is a collaborative effort focused on addressing the risks facing the San Lorenzo River over the next ten years. Through a partnership between local governments, water districts, the Resource Conservation District and local nonprofits, San Lorenzo River 2025 seeks to achieve **reliability** of water, **restoration** of watershed habitats, and a **resilient and safe** community resource. This effort will increase both the pace and the scale of investment into the San Lorenzo Watershed.

San Lorenzo River 2025 will:

- Implement a suite of habitat restoration and watershed protection activities to maintain and improve water supplies, water quality, and natural habitats for native fish and wildlife
- Provide wildfire planning and readiness to avoid catastrophic events in the watershed
- Improve ailing infrastructure for flood protection and projected sea level rise
- Maintain and improve public areas, trails, and places for the community to enjoy the river.

FELTON LIBRARY - <http://feltonlibraryfriends.org/>

Staff continues to participate with the Technical Advisory Committee including Friends of the Felton Library, the Valley Women's Club and County Planners and administrators to design and implement a new Library building located on Gushee Street in Felton as well as an outdoor education area adjacent to the location and the District's Kirby Treatment Plant. The New Library has been awarded 10 million dollars for construction of a new library. Meetings held several times a month.

SANTA CRUZ MOUNTAINS STEWARDSHIP NETWORK - <http://scmsn.net/>

The Santa Cruz Mountains Stewardship Network is a region-wide and cross-sector collaboration of independent individuals and organizations who are committed to working together to help cultivate a resilient, vibrant region where human and natural systems thrive for generations to come. Meeting was held March 9, 2017 all day.

SANTA CRUZ MOUNTAINS BIOREGIONAL COUNCIL - <http://www.scmbc.org/>

Jen Michelsen was nominated to serve as president of the Santa Cruz Mountains Bioregional Council.

The Bioregional Council is dedicated to the preservation and enhancement of regional biodiversity over time through education, the dissemination of accurate scientific information and assistance in the planning, coordination and implementation of conservation efforts. Next meeting scheduled May 19th.

WATER CONSERVATION COALITION - <http://watersavingtips.org/>

The Water Conservation Coalition is a partnership between all the local Water Districts in Santa Cruz County as well as the County Water Resources Division, Ecology Action and other groups who share a passion for water conservation and public education. Our goal is to combine efforts and share resources to provide a common message about water conservation issues to residents throughout Santa Cruz County, which is a special place because ALL of our water supply comes from rain that falls within our County boundaries. Though each water district gets drinking water from different sources, we all share a common goal and work together to protect water resources in our aquifers and watersheds and continue to provide safe, high quality drinking water to all who live, work and play in Santa Cruz County. Meeting held quarterly or monthly depending on activity level.

SANTA MARGARITA GROUNDWATER AGENCY- <http://smgwa.org/>

Under the Sustainable Groundwater Management Act of 2014, overdrafted groundwater basins need to be sustainably managed by a Groundwater Sustainability Agency (GSA) through the development of a Groundwater Sustainability Plan (GSP). The GSP must be completed by 2022, and the basin must reach sustainability by 2040.

Under development is the Santa Margarita Groundwater Agency (SMGA), a three-member agency comprised of the Scotts Valley Water District, San Lorenzo Valley Water District and the County of Santa Cruz, which will oversee the groundwater management activities of the Santa Margarita Basin Area in Santa Cruz County, California. The Board of Directors of the SMGA includes two Board members from each of the water districts, one from the County, one from the City of Scotts Valley, one from the City of Santa Cruz, one from the Mount Hermon Association Community Water System and two private well owner representatives.

Once a Joint Powers Agreement (JPA) is completed in early 2017, the SMGA will apply to the state Department of Water Resources to become the GSA for the Basin.

SANTA CRUZ INTEGRATED GROUNDWATER MANAGEMENT - <http://www.santacruzirwmp.org/>

The Santa Cruz Integrated Regional Water Management (IRWM) program provides a framework for local stakeholders to manage this region's water and water-related resources. The Santa Cruz IRWM Plan was developed in response to California's IRWM planning initiative to promote an informed, locally-driven, and consensus-based approach to water resources management.

The IRWM Plan includes strategies for developing and implementing policies and projects to ensure sustainable water use, reliable water supply, better water quality, improved flood protection and storm water management, and environmental stewardship. [Find out more.](#)

MEMO

TO: District Manager

FROM: Director of Operations

SUBJECT: OPERATIONS DEPARTMENT STATUS REPORT
DECEMBER 2017

DATE: January 12, 2018

RECOMMENDATION:

It is recommended that the District Manager review and file the Operations Department Project Status Report for the month of December 2017.

BACKGROUND:

PASATIEMPO WELL 6 REPAIRS

The Districts Pasatiempo Well 6 recently has had a series of operational issues (casing damage) resulting in failed attempts to repair leaving the well inoperable. The well has reached the end of its service life and efforts to repair and maintain the well will likely not be effective or cost-efficient. The well is 27 years old which is close to the typical service life for a well-constructed of mild steel.

The District Environmental Consultant has submitted an emergency request to US Fish and Wildlife Service to perform work in the Santa Cruz Sandhills by performing a suite of conservation measures to reduce and compensate for the impacts of the emergency work on endangered species. The District is still awaiting approval and is moving forward with preparation of contract documents for bidding.

BLUE TANK REPLACEMENT

During the reporting period ground penetrating radar inspection of the existing tank foundation was performed. In addition to the concrete inspection geotechnical review of soils are being performed. Concrete and soils reports should be received over the next two weeks for review.

During routine inspection it was discovered that the Districts Blue Tank in Manana Woods has experienced extensive corrosion to the upper ring of staves, roof and internal roof structure system. In addition to corrosion the tank experienced buckling damage from the 1989 Loma Prieta Earthquake.

The combined condition of the corrosion and earthquake damage to the tank warrants immediate replacement. During the reporting period contractor started dismantling the existing water tank.

The new, bolted steel tank will hold 65,000 gallons of water. In response to input from the community, the tank will be light brown in color. The steps in the process to install the new tank include removal of the current tank for recycling, geotechnical and structural review of the site and installation of the new tank.



The project is estimated to cost approximately \$100,000 and will be funded through the District's general fund. Construction is estimated to be completed by the end of November 2017. The Blue Tank, named for its exterior color, was originally installed in the 1980s by the Mañana Woods Mutual Water Company, which was acquired by the San Lorenzo Valley Water district in 2005.

Dismantled Blue Tank

SCADA COMMUNICATIONS

Communications issues are continuing to be experienced with the District's SCADA system, however have been greatly reduced. Loss of communications and intermittent alarms sometimes up to several hundred over a short period of time was being experienced. AT&T SCADA Bridge has been upgraded to IP based communication as a possible solution. This work has been completed and alarm issues are still being experienced but greatly reduced. The data concentrator which collects and sorts data has been replaced and staff is monitoring overall performance.

During the reporting period consultant was on location to work with staff on moving forward with replacement of the data concentrator and perform communication analysis.

MAINTENANCE ISSUES

Kirby Surface Water Treatment Plant - Staff reinstalled Clarification Basin Return Pump 2. The pump was removed for motor repair.

Felton Water System Water Meter Replacement- Staff has started the Felton Water System Replacement Project. Domestic water meters are being replaced as existing metering has reached their life expectancy. Meters are being changed to the new Beacon "Eye on Water" system that will allow customers to monitor their water usage over the internet.

Service Line Replacements
Boulder Creek - Wicket Lane
Lompico- Lompico Road

Main Breaks

Fairview Drive - 6" Main Break

Glen Arbor - 6" Main Break

Hwy 9 Felton - 6" Fire Hydrant Repair

Rick Rogers

Director of Operations

SAN LORENZO VALLEY WATER DISTRICT PRODUCTION COMPARRISON

Source	December-17	November-17	December-13	Difference This Year To 2013
North System				
Surface Water Sources				
Foreman Creek	11,207,950	10,140,550	718,000	
Peavine Creek + Hydro	2,586,450	2,395,050	1,552,000	
Clear Creek	2,069,160	1,916,040	987,000	
Sweetwater Creek	1,379,440	1,277,360	658,000	
Sub-Total (Streams)	17,243,000	15,729,000	3,915,000	340.43%
Wells (North)				
Olympia No. 2	10,346,000	8,630,000	9,203,000	
Olympia No. 3	-	455,000	4,771,000	
Quail Well No. 4-A	5,377,000	6,237,000	8,863,000	
Quail Well No. 5-A	2,367,900	2,277,800	5,349,000	
Sub Total North Wells	18,090,900	17,599,800	28,186,000	-35.82%
South System Wells				
Pasatiempo 5A	8,807,600	8,138,000	N/A	
Pasatiempo 6	-	-	5,975,000	
Pasatiempo 7	-	-	2,493,000	
Sub Total Pasatiempo Wells	8,807,600	8,138,000	8,468,000	4.01%
North South All Sources Combined	44,141,500	41,466,800	40,569,000	8.81%
Felton System - Surface Water				
Fall Creek	3,752,348	5,800,697	5,707,580	
Bennett Spring	3,900,000	4,148,408	2,438,500	
Bull 1 & 2	1,847,972	1,947,792	0	
Total Felton System Sources	9,500,320	11,896,897	8,146,080	16.62%
Manana Woods System				
Well 1	-	-	507,775	
Total Manana Woods Sources	-	-	507,775	
Sub - Total Production				
North / Felton / Manana	53,641,820	53,363,697	49,222,855	8.98%
Surface	26,743,320	27,625,897	12,061,080	121.73%
Wells	26,898,500	25,737,800	37,161,775	-27.62%
Total Surface Water Percentage	49.86	51.77	24.50	103.47%
Total Wells Percentage	50.14	48.23	75.50	-33.58%

**SAN LORENZO VALLEY WATER DISTRICT
PRODUCTION BY SYSTEM
+/- INTERTIES
December 2017**

North System All Sources	44,141,500
Interties IN +	472,992
Interties OUT -	153
TOTAL NORHT SYSTEM	44,614,339
Felton Water system All Sources	9,500,320
Interties IN +	153
Interties OUT -	7,696
TOTAL FELTON SYSTEM	9,492,777
Manana Woods System	
Manana Woods Well 1	0
Interties IN +	N/A
TOTAL MANANA WOODS	0

SAN LORENZO VALLEY WATER DISTRICT INTERTIE USAGE December 2017

INTERTIE 2

SLVWD to SVWD 0

SVWD to SLVWD 0

INTERTIE 3

SLV SOUTH to SLV NORTH 465,296

SLV NORTH to SLV SOUTH -

INTERTIE 4

SLVWD to MHWD 0

MHWD to SLVWD 0

INTERTIE 6

SLV NORTH to SLV FELTON 153

SLV FELTON to SLV NORTH 7,696

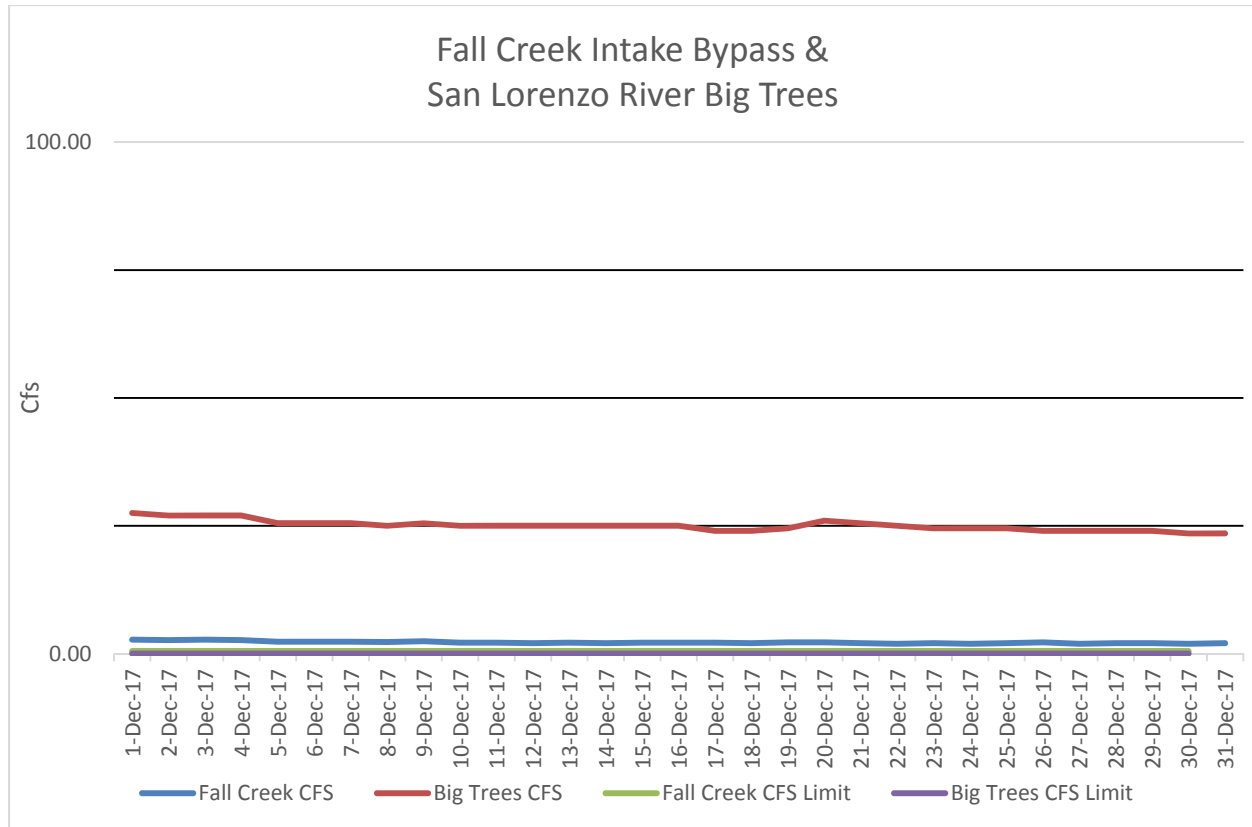
LOMPICO INTERTIE

SLV NORTH to LOMPICO N/A

MANANA WOODS INTERTIE

SLVWD to MANANA WOODS N/A

Fall Creek Intake December 2017



Normal Rainfall Fall Creek Intake Bypass Requirements

April 1 through October 31 1.0 cubic feet per second

November 1 through March 31 1.5 cubic feet per second

Dry Conditions Fall Creek Intake Bypass Requirements

April 1 through October 31 0.5 cubic feet per second

November 1 through March 31 0.75 cubic feet per second

Number of Days in month 0.5 cfs or below, ZERO days

San Lorenzo River USGS Big Trees Flow Requirements

September 11 cubic feet per second

October 26 cubic feet per second

November 1 through May 31 21 cubic feet per second

June - August No Requirements

Fall Creek Intake December 2017

For the protection of fish and wildlife, during the period: (a) April 1 through October 31 bypass a minimum of 0.5 cfs; (b) November 1 through March 31 bypass a minimum of 1.5 cfs past the Fall Creek point of diversion. The natural streamflow shall be bypassed whenever it is less than 1.5 cfs; provided, however, that during a dry year, the bypass requirement shall be reduced from 1.5 to 0.75 cfs. A dry year is defined on a monthly basis of cumulative runoff beginning October 1 of each season in the San Lorenzo River at the USGS gage at Big Trees. These runoff figures are based on approximately 50 percent of normal runoff as the dividing level between normal and dry year runoff and are as follows:

- November 1 for the month of October 500 af
- December 1 for October-November, inclusive 1,500 af
- January 1 for October-December, inclusive 5,000 af
- February 1 for October-January, inclusive 12,500 af
- March 1 for October-February, inclusive 26,500 af

Fall Creek Weir Measurement

Agenda: 1 18 18

	Month:	December	Year:	2017	Big Trees > 26,500 Acre-ft Oct-Feb Normal Yr <input checked="" type="checkbox"/>					Big Trees <26,500 Acre-ft Oct-Feb Dry Yr <input type="checkbox"/>		
Date	Time	Initials	Pump #	Fall Cr. GPM into Kirby plant	Weir Board Height	Weir Height Measurement	Fall Creek (Cubic Feet per Second)	Big Trees (Cubic Feet per Second)	Rainfall (Felton gauge)	Met Fall Cr, Bypass Requirement: Normal Year April 1 - Oct 31 1.0 cfs Dry Year April 1- Oct 31 0.5 cfs Nov. 1 - March 31 0.75 cfs (yes/no)	Met Big Trees Requirement Nov-May 21cfs Sept 11 cfs Oct 26 cfs (yes/no)	Notes
1	8:15	jg	1	106	25.0	35.04	2.718	27.5	0	Yes	Yes	
2	9:55	jt	2	107	25.0	34.84	2.636	27.0	0	Yes	Yes	
3	8:55	jt	2	121	25.0	35.04	2.718	27.0	0	Yes	Yes	
4	8:25	jg	2	86	25.0	34.84	2.636	27.0	0.05	Yes	Yes	
5	9:00	jg	2	140	25.0	34.46	2.327	25.5	0	Yes	Yes	
6	12:50	db	2	130	25.0	34.3	2.327	25.5	0	Yes	Yes	
7	12:25	db	2	133	25.0	34.3	2.327	25.5	0	Yes	Yes	
8	8:55	jg	2	106	25.0	34.26	2.253	25.0	0	Yes	Yes	
9	7:20	ho	2	61	25.0	34.46	2.402	25.5	0	Yes	Yes	
10	7:50	jg	2	80	25.0	34.07	2.109	25.0	0	Yes	Yes	
11	8:40	jg	2	83	25.0	34.07	2.109	25.0	0	Yes	Yes	
12	7:50	jg	2	127	25.0	33.88	2.040	25.0	0	Yes	Yes	
13	11:00	jg	2	81	25.0	34.07	2.109	25.0	0	Yes	Yes	
14	8:35	jg	2	87	25.0	33.88	2.040	25.0	0	Yes	Yes	
15	8:05	jg	2	78	25.0	34.07	2.109	25.0	0	Yes	Yes	
16	10:25	jg	2	94	25.0	34.07	2.109	25.0	0	Yes	Yes	
17	6:55	ho	2	96	25.0	34.07	2.109	24.0	0	Yes	Yes	
18	9:45	db	2	98	25.0	33.9	2.040	24.0	0	Yes	Yes	
19	11:05	db	2	53	25.0	34.1	2.180	24.5	0.19	Yes	Yes	
20	9:50	db	2	145	25.0	34.1	2.180	26.0	0	Yes	Yes	
21	8:40	jg	2	99	25.0	33.88	2.040	25.5	0	Yes	Yes	
22	8:45	jg	2	46	25.0	33.68	1.905	25.0	0	Yes	Yes	
23	7:00	ho	2	54	25.0	33.88	2.040	24.5	0	Yes	Yes	
24	7:05	ho	2	87	25.0	33.68	1.905	24.5	0	Yes	Yes	
25	10:25	jg	2	58	25.0	33.88	2.040	24.5	0	Yes	Yes	
26	10:20	ho	2	70	25.0	34.07	2.180	24.0	0	Yes	Yes	
27	8:55	jg	2	78	25.0	33.68	1.905	24.0	0	Yes	Yes	
28	8:30	jg	2	78	25.0	33.88	2.04	24.0	0	Yes	Yes	
29	8:00	jg	2	66	25.0	33.88	2.04	24.0	0	Yes	Yes	
30	11:55	jg	2	78	25.0	33.68	1.905	23.5	0	Yes	Yes	
31	9:30 ⁹³	jg	2	81	25.0	33.88	2.04 ⁵⁶	23.5	0	Yes	Yes	

San Lorenzo Valley Water District Loch Lomond Water Supply December 2017

Loch Lomond Water Level



Week ending 1/03/2018

(in feet above mean sea level; lake spills at 577.25 feet)

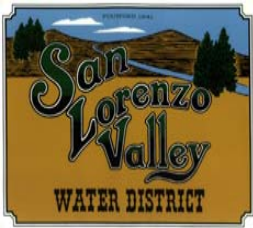
Currently:	573.15 ft
Percent of capacity:	91.6 %

In 1958 SLVWD sold 2,500 acres of property in the vicinity of the Newell Creek Watershed to the City of Santa Cruz, with the agreement that SLVWD would be entitled to purchase 12 ½ percent of the annual safe yield from a future Newell Creek reservoir, up to a maximum of 500 AF/yr. Based on the 1958 agreement, SLVWD began receiving deliveries of Loch Lomond water from the City in 1963. In 1965 the District constructed the Glen Arbor Water treatment plant for treating Loch Lomond water. Toward the end of the 1976-77 drought, the City stipulated that the District was not entitled to an allocation of 500 AF/yr, merely 12.5% of the safe yield. This decision based on a reduction to the estimated annual safe yield from the Newell Creek Reservoir, reduced the Districts contractual allocation. On June 7, 1977, the District filed a Complaint for Declaratory Relief, which requested the court to make a judicial determination of the respective parties' duties and rights. In June 1980 a court order fixed the estimated safe yield from Newell Creek Reservoir at reduced quantity, which resulted in a reduction to the Districts contractual allocation to 313 AF/yr.

Production Loch Lomond to SLVWD

Date	Total Used	Total Available
1976 July to June 1977	353 AF	
1977 July to June 2015	0	313 AF
2015 July to 02/2016	0	313 AF
2/20/16 to Current	0	313 AF

Last time District used Loch Lomond water was June 1977

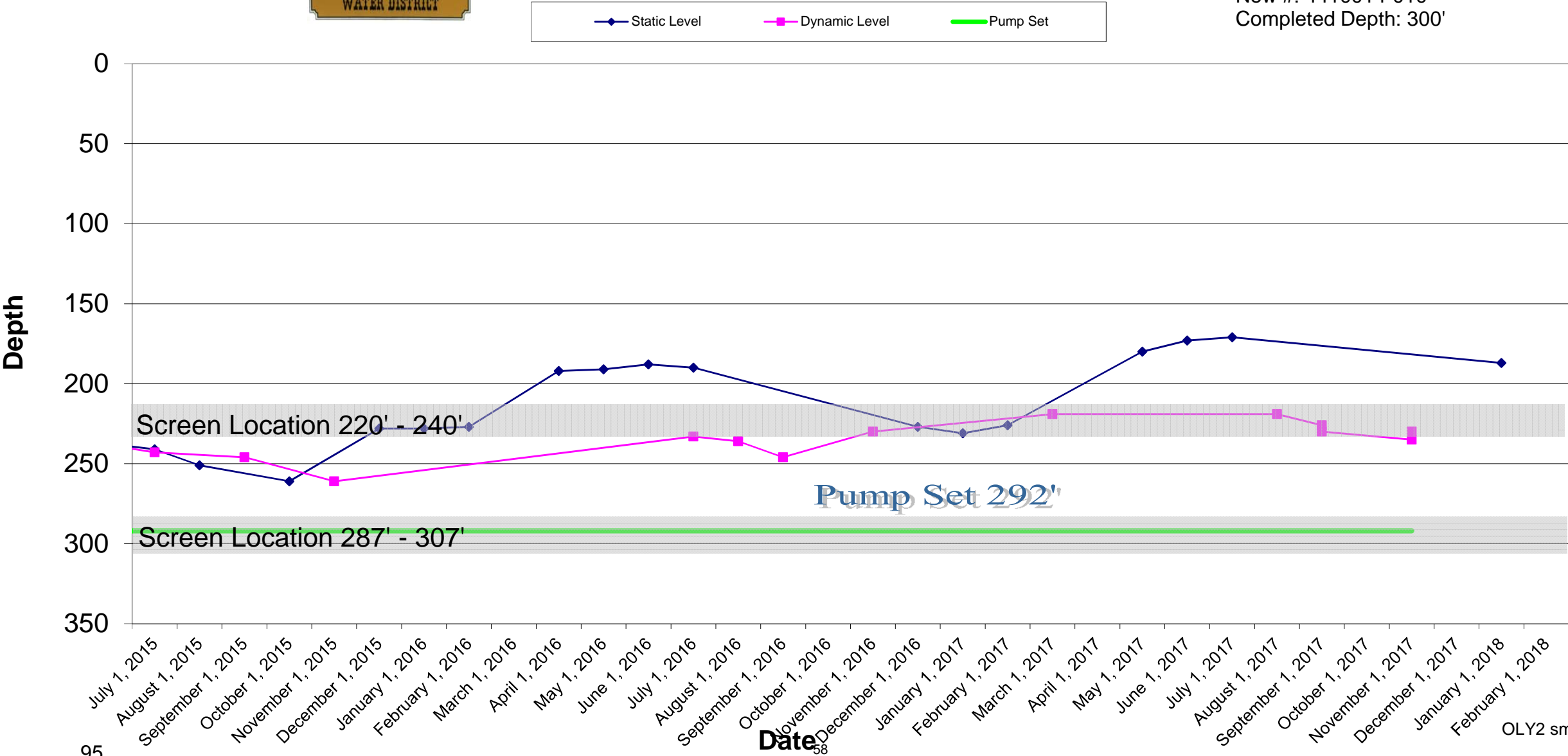


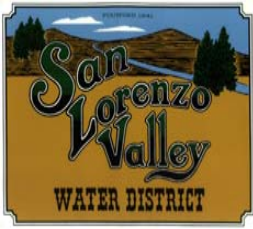
SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

Olympia 2

Location: 7701 E. Zayante Rd.
Elevation: 525'
Installed: April 28, 1980
State Well #:10S/O2W-11P01
New #: 4410014-010
Completed Depth: 300'



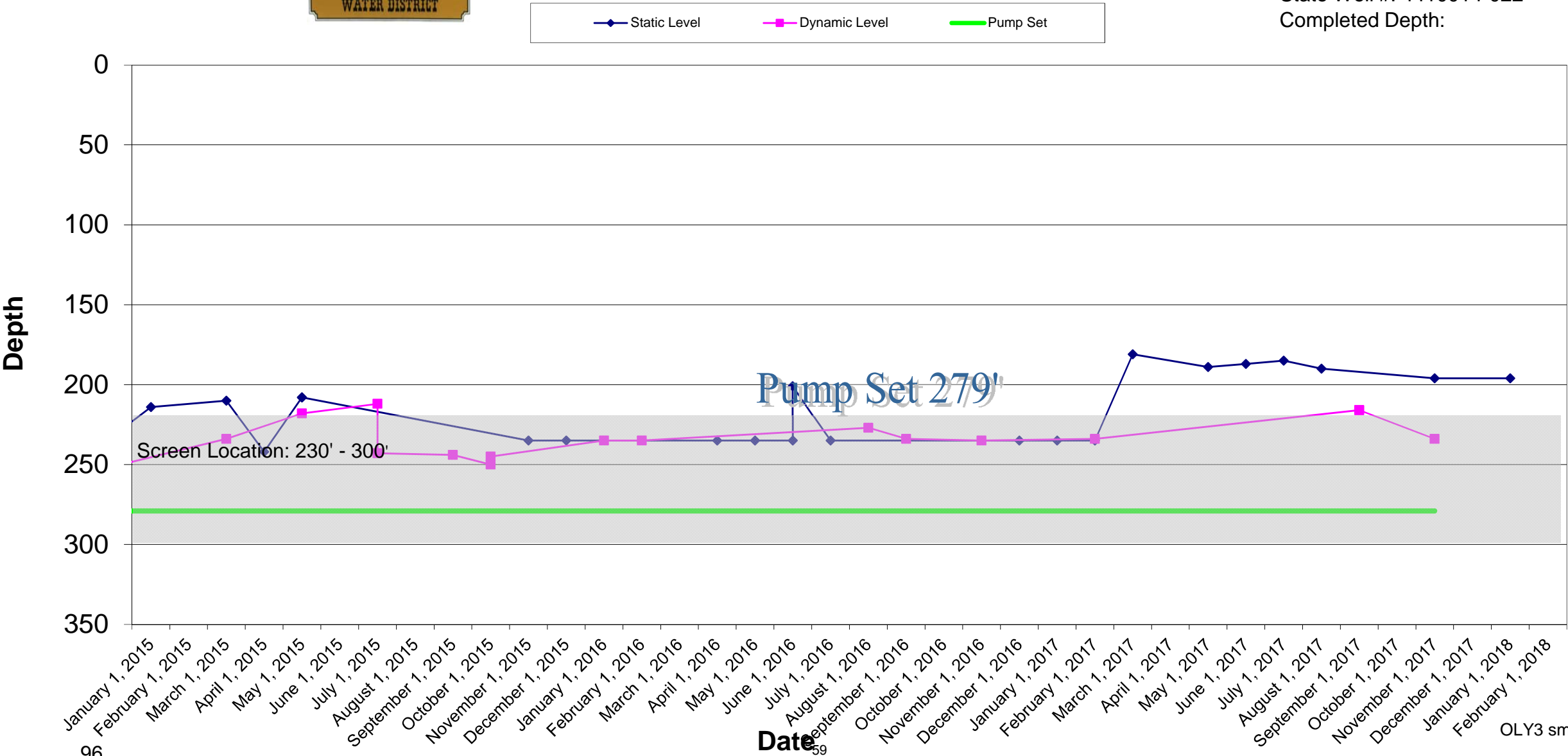


SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

Olympia 3

Location: 7701 E. Zayante Rd
Elevation: 538' Mean Sea Level
Installed: 8-15-90
State Well #: 4410014-022
Completed Depth:



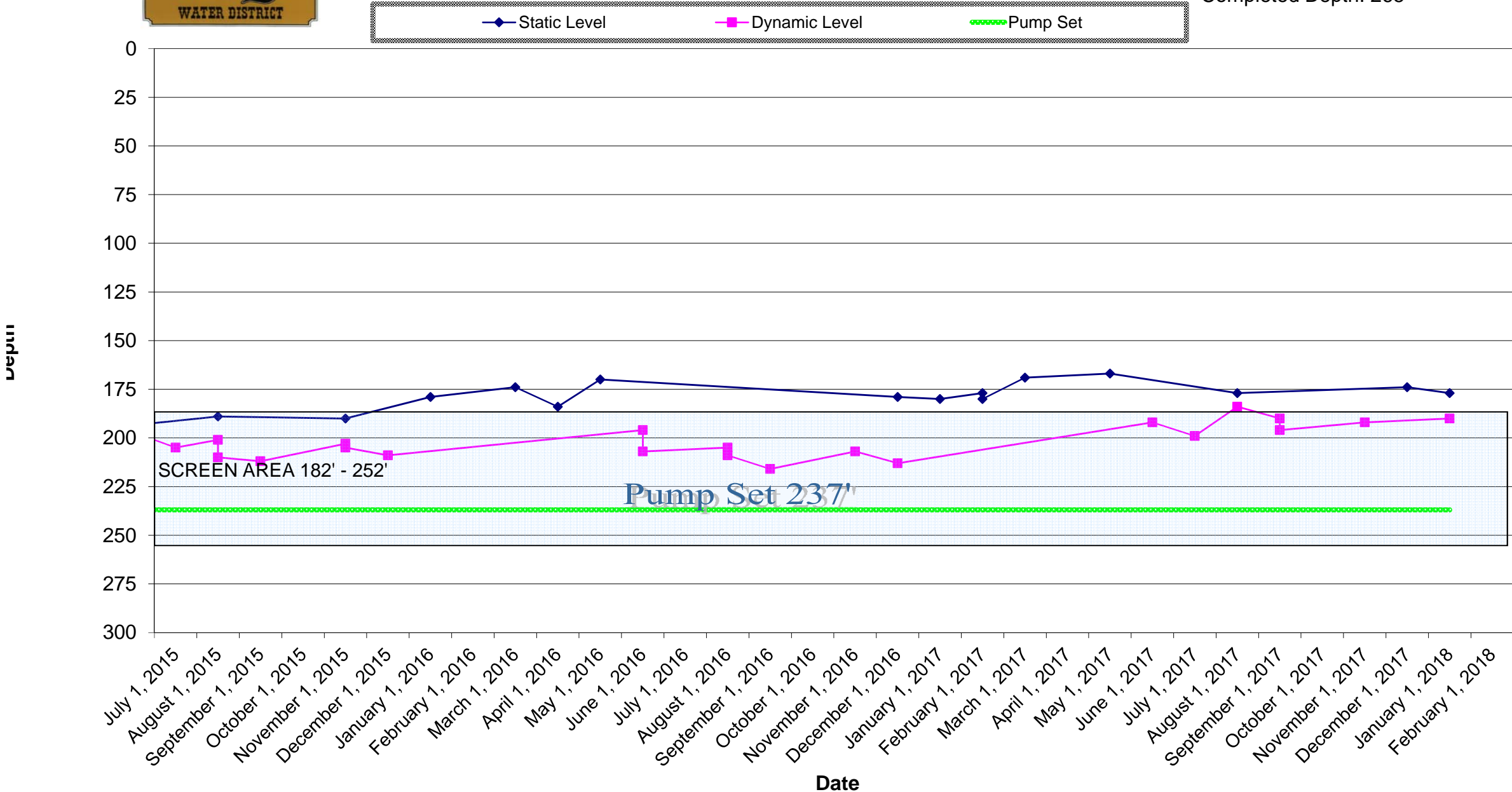
Location: Cumora Ln. Ben Lomond
Elevation: 596.54 ft @ Pad
Installed: 6-07-2001
State Well #: 4410014-026
Completed Depth: 265

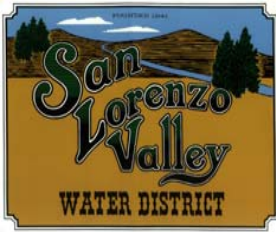


SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

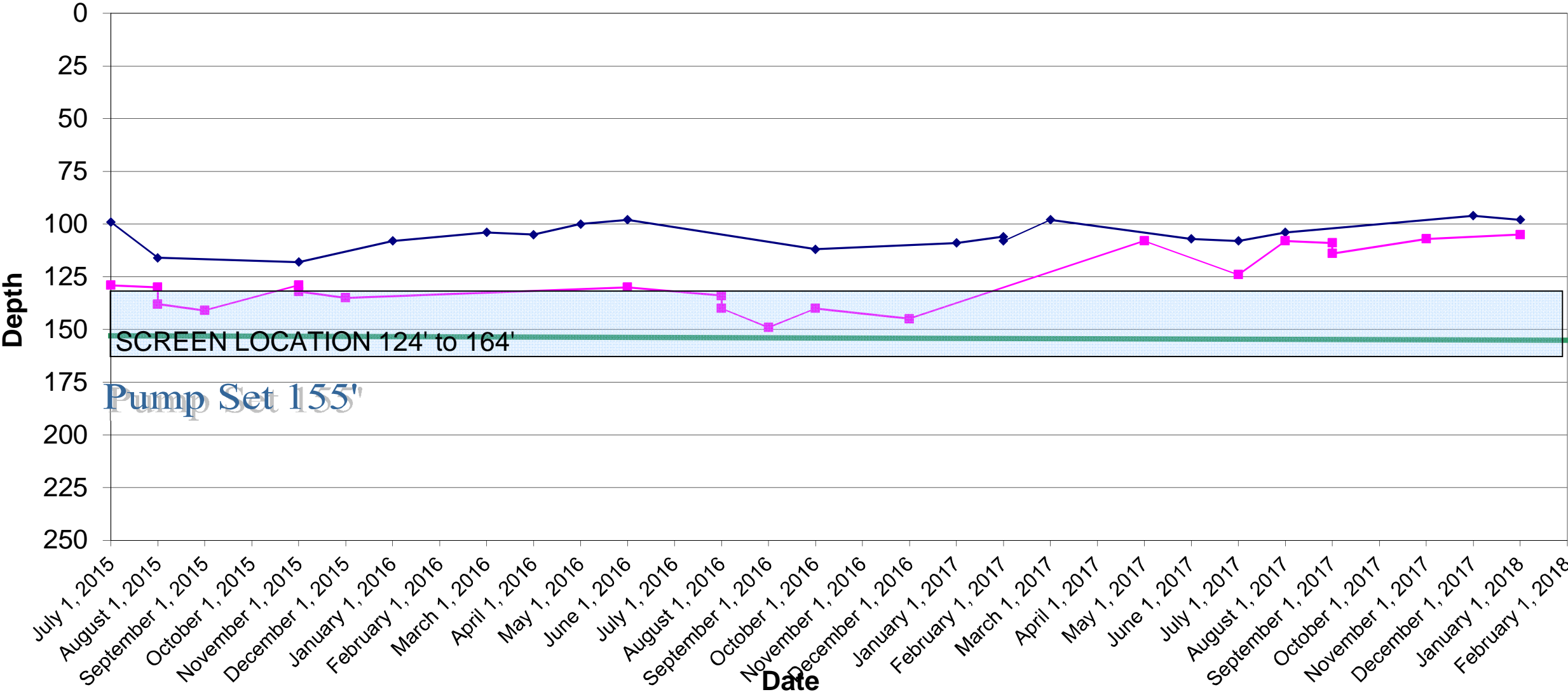
Quail Well 4-A

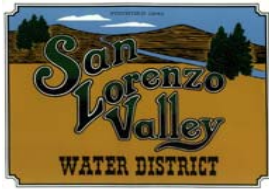




SAN LORENZO VALLEY WATER DISTRICT
Well Drawdown Report
Quail Well 5-A

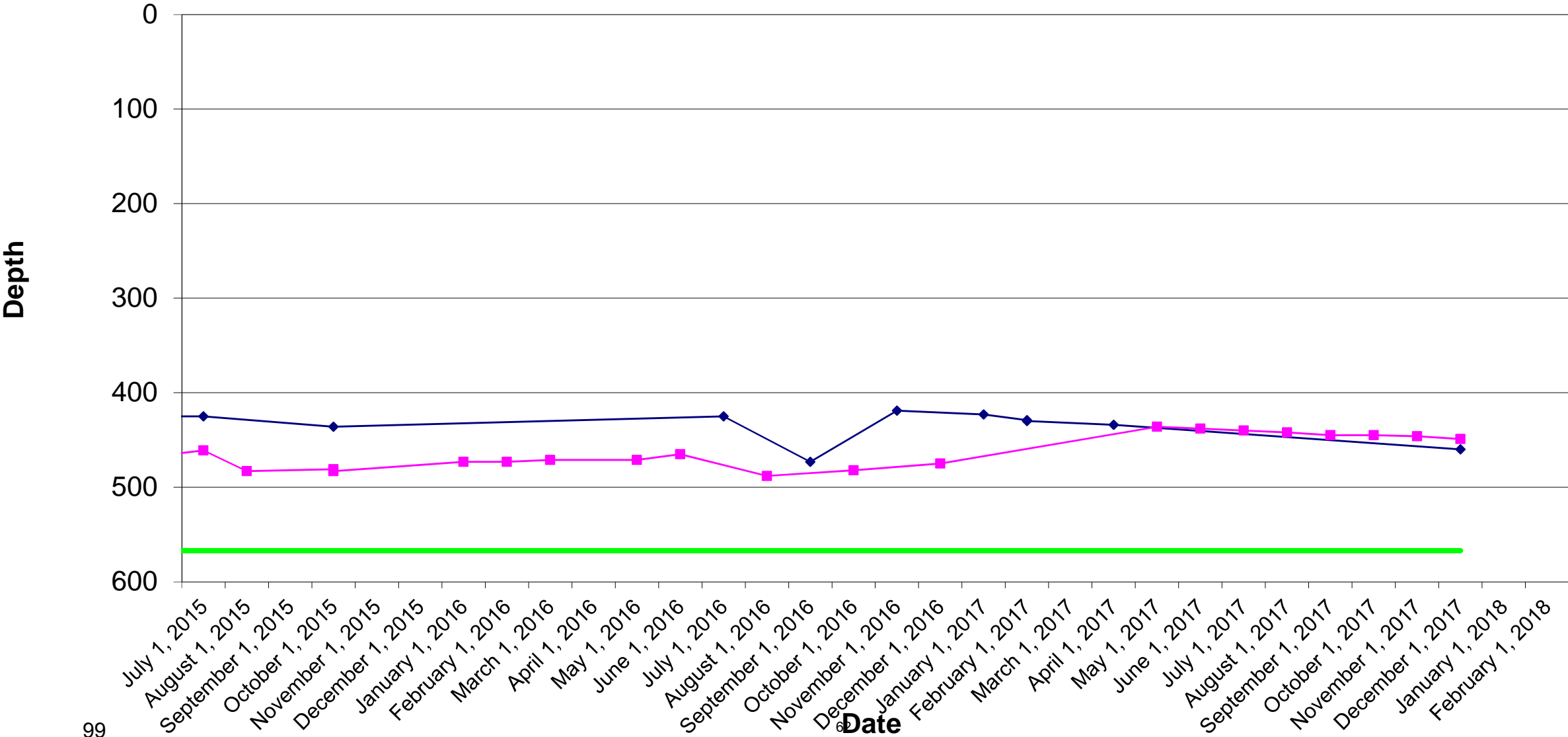
Location: 1161 Quail Hollow Rd.
Ben Lomond
Elevation: 517.65 ft. @ Pad
Installed: March 2000
State Well #: 4410014-025
Completed Depth: 174'

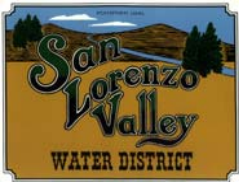




SAN LORENZO VALLEY WATER DISTRICT
Well Drawdown Report
Pasatiempo 5-A

Location: So. Of 3650 Graham Hill Rd
Elevation: 752'
Installed 1-1-14
State Well #:4410014-014
Completed Depth: 710'

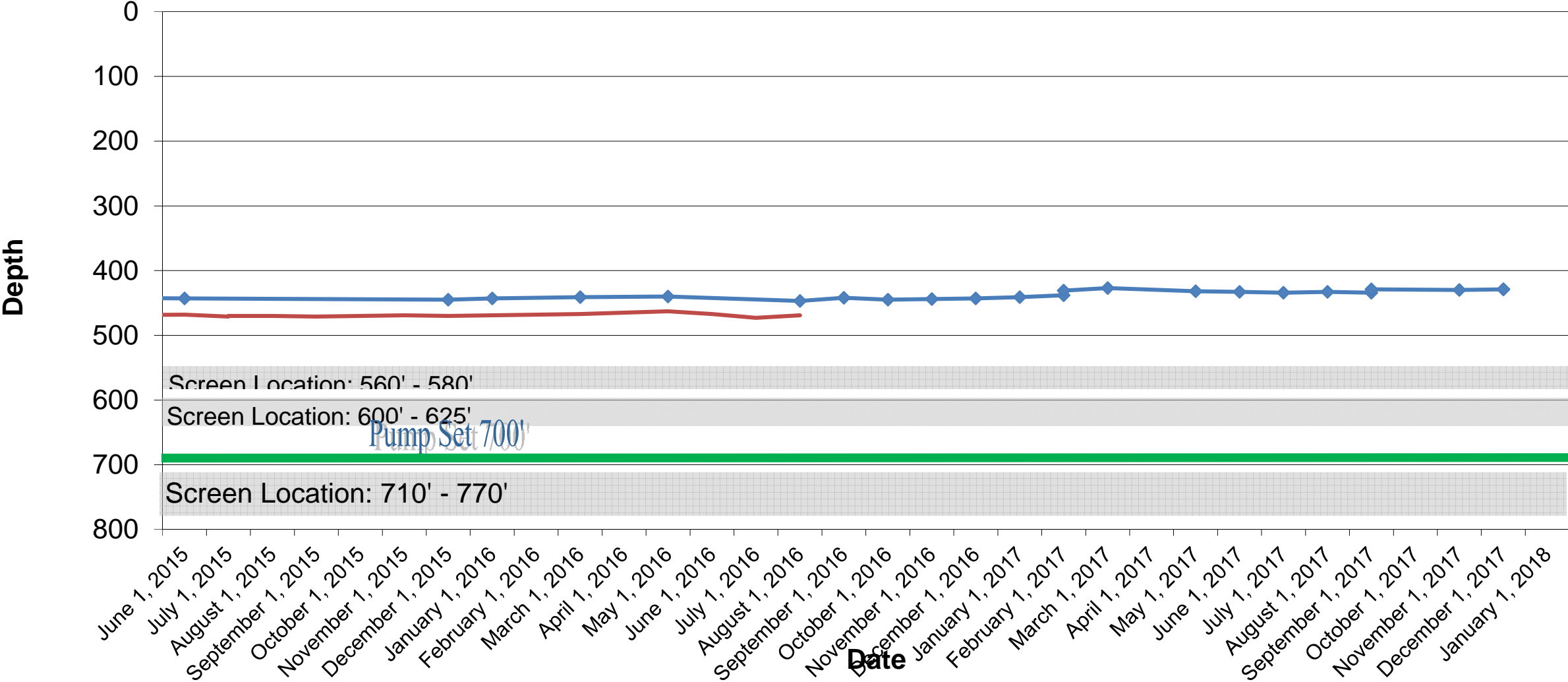




SAN LORENZO VALLEY WATER DISTRICT
Well Drawdown Report
Pasatiempo 6

Location: Behind 3650 Graham Hill Rd.
Elevation: 775'
Installed: 5-30-91
State Well #: 4410014-023

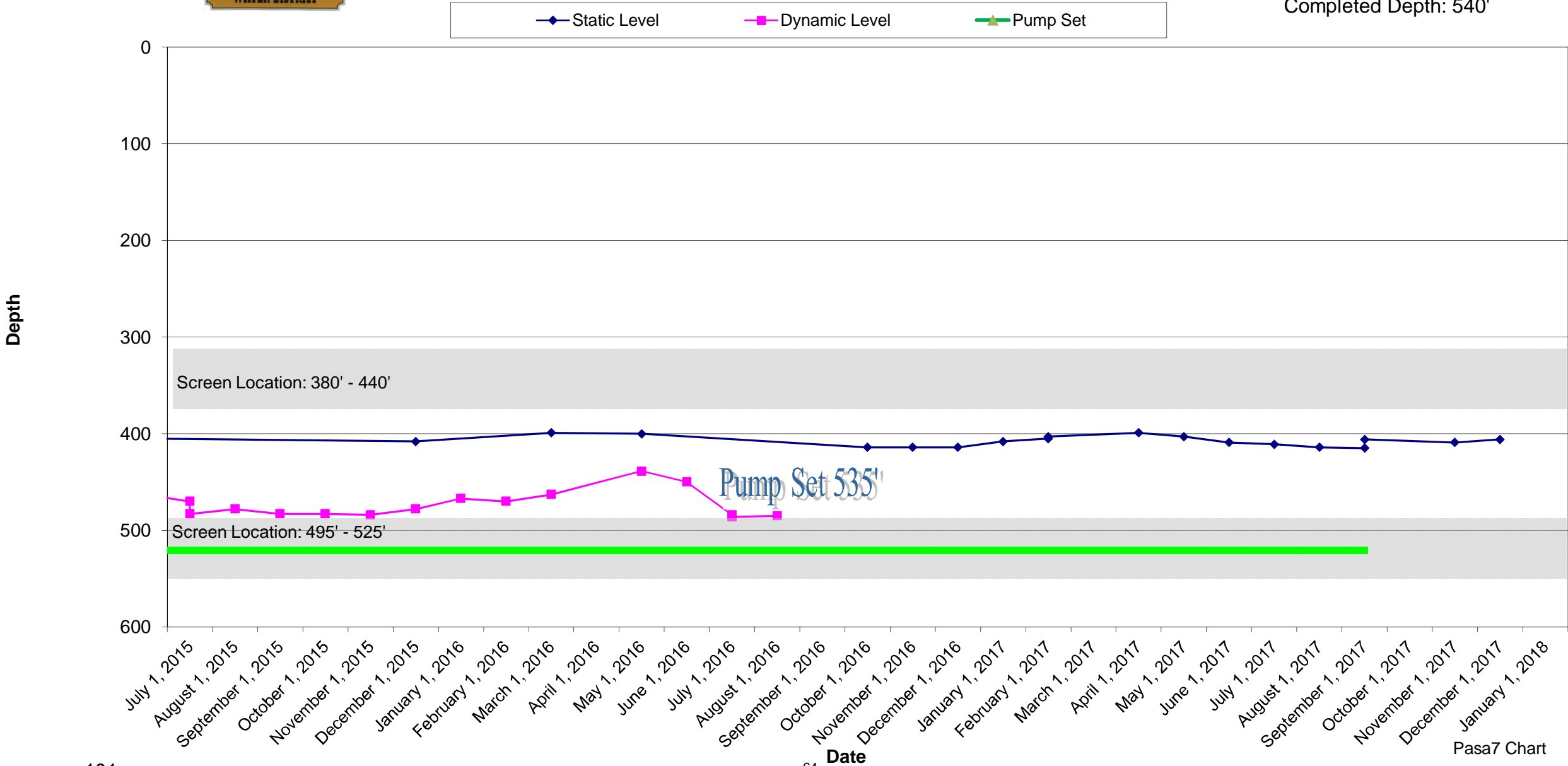
Pump Set STATIC DYNAMIC





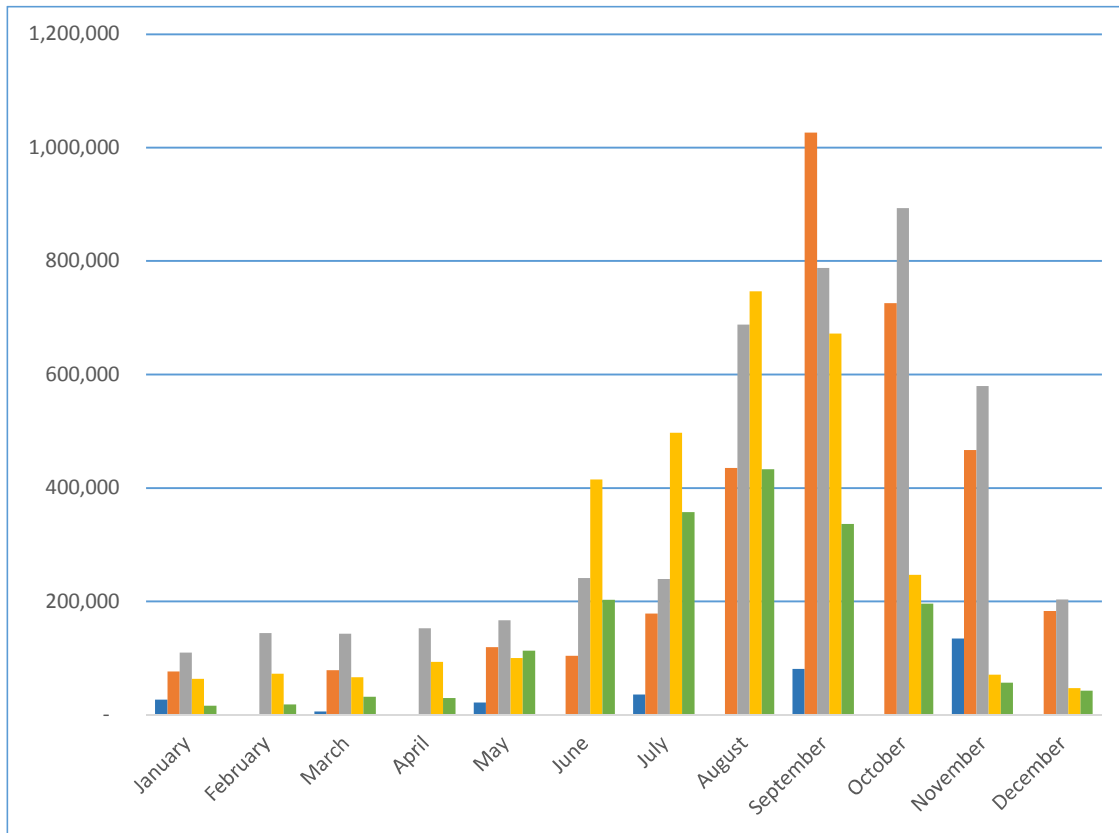
SAN LORENZO VALLEY WATER DISTRICT
Well Drawdown Report
Pasatiempo 7

Location: South of Probation
Center
Elevation: 734' MSL
Installed: July 21, 1990
State Well #: 4410014-024
Completed Depth: 540'



SAN LORENZO VALLEY WATER DISTRICT
BULK WATER SALES
GALLONS
December 2017

Agenda: 1.18.18
Item: 12



Month	2013	2014	2015	2016	2017
January	26,928	76,296	109,965	63,850	16,456
February			144,364	72,556	18,700
March	5,984	78,540	142,868	66,572	32,164
April			152,592	93,500	29,920
May	21,692	119,680	166,804	100,232	112,948
June		103,972	240,983	415,140	203,179
July	35,904	178,772	239,360	497,420	357,544
August		435,336	688,160	746,504	433,092
September	81,352	1,026,256	787,644	672,183	336,570
October		725,560	893,112	246,840	195,976
November	134,640	466,752	579,700	71,060	56,848
December		183,260	203,456	47,124	42,636
Totals	306,500	3,394,424	4,349,008	3,092,981	1,836,033

SAN LORENZO VALLEY WATER DISTRICT
MONTHLY LEAK REPORT
December 2017

Agenda: 1.18.18
Item: 12

NORTH SYSTEM

Leak Type	Location	Town	Gallons Lost
400 MAIN LEAKING	13756 West Park Ave.	BOULDER CREEK	2,880
400 MAIN LEAKING	190 MESA DRIVE	BOULDER CREEK	2,160
400 MAIN LEAKING	500 FAIRVIEW AVE	BOULDER CREEK	6,000
400 MAIN LEAKING	300 OAK PLACE	BOULDER CREEK	1,440
400 MAIN LEAKING	160 RIVERVIEW DR	BOULDER CREEK	360
400 MAIN LEAKING	244 MONTE VISTA LANE	BOULDER CREEK	360
400 MAIN LEAKING	GLEN ARBOR	BEN LOMOND	27,000
Total North System			40,200

FELTON SYSTEM

HYDRANT LEAK	6240 HWY 9	FELTON	240
Total Felton System			240

MANANA WOODS

Total Manana Woods			-

Total All Systems 40,440

SAN LORENZO VALLEY WATER DISTRICT
Authorized Unmetered Water Use (GALLONS)
December 2017

Agenda: 1.18.18
Item: 12

<u>North System</u>		Monthly Total
Mainline Flushing		-
Tank Leakage		93,744
Probation	1.0 gpm	44,640
Upper Swim	0.3 gpm	13,392
Blue Ridge	0.4 gpm	17,856
Echo	0.1 gpm	4,464
Highland	0.3 gpm	13,392
Process Water		95,976
Lyon cL2 Analyzer	0.02 gpm	893
Quail 5 cL2 Analyzer	0.11 gpm	4,910
Olympia cL2 Analyzer	1.32 gpm	58,925
Paso cL2 Analyzer	0.7 gpm	31,248
Firefighting		
Tank Overflow		-
Waste Water		0
Sub Total North		189,720
<u>Felton Water System</u>		
Mainline Flushing		
Tank Leakage		4,464
El Solyo	0.1 gpm	4,464
Process Water		
Kirby WTP cL2 Analyzers	0.8 gpm	35,712
Firefighting		
Tank Overflow		0
Waste Water		0
Sub Total Felton		40,176
<u>Manana Woods Water System</u>		
Mainline Flushing		-
Tank Leakage		
Process Water		
Firefighting		
Tank Overflow		
Waste Water		
Sub Total Manana Woods		0
<u>Lompico Water System</u>		
Kaski Tank	0.1 gpm	4,464
Lewis Tank	0.3 gpm	13,392
Sub Total Lompico		17,856
Total All Systems		247,752

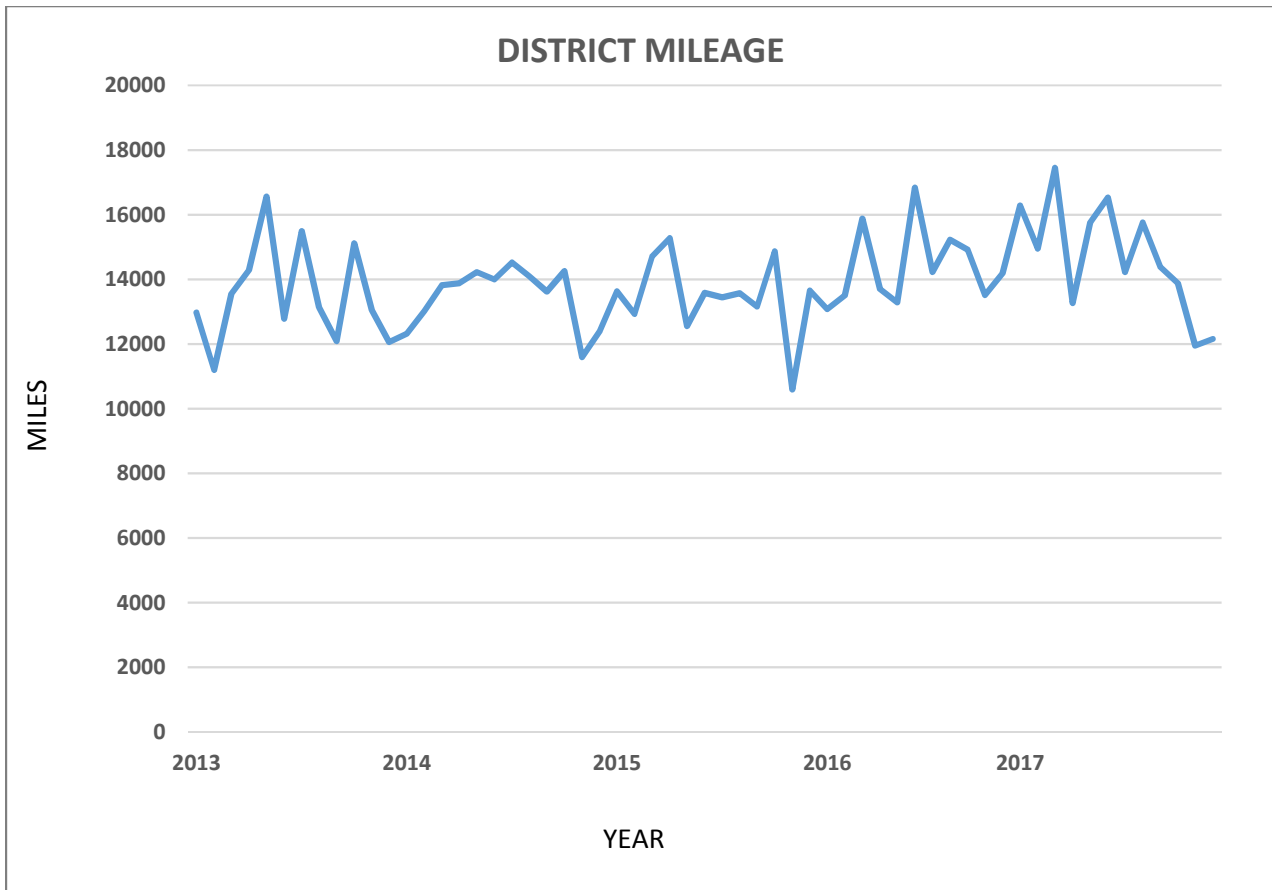
	Water Quality Complaint List									
Date Received	Type Of Complaint							Address	Conclusion	System
	Taste/ Odor	Color	Turbidity/ Particles	Worms/ Other Visible Organisms	Pressure (High/Low)	Illness (Waterborne)	Other (Specify)			
12/22/2017		X					Customer stated that water was coming out of all faucets a brown color	185 Larita Dr	Upon field investigation by SLVWD staff, the customer's water appeared brown coming out of the front hose spigot. A large main break had occurred in close proximity to this residence on 12/21/17, which is the most likely cause of the brown water episode. SLVWD staff flushed the main on Larita Dr until the water ran clear. After flushing the main on Larita Dr, the service line at 185 Larita Dr was flushed until the water ran clear. After flushing, water quality results were within normal range. Free chlorine was 0.9 mg/L and field turbidity was 3.6 NTU. Customer will call back if brown water returns.	SLVWD

SAN LORENZO VALLEY WATER DISTRICT

VEHICLE MILEAGE

December 2017

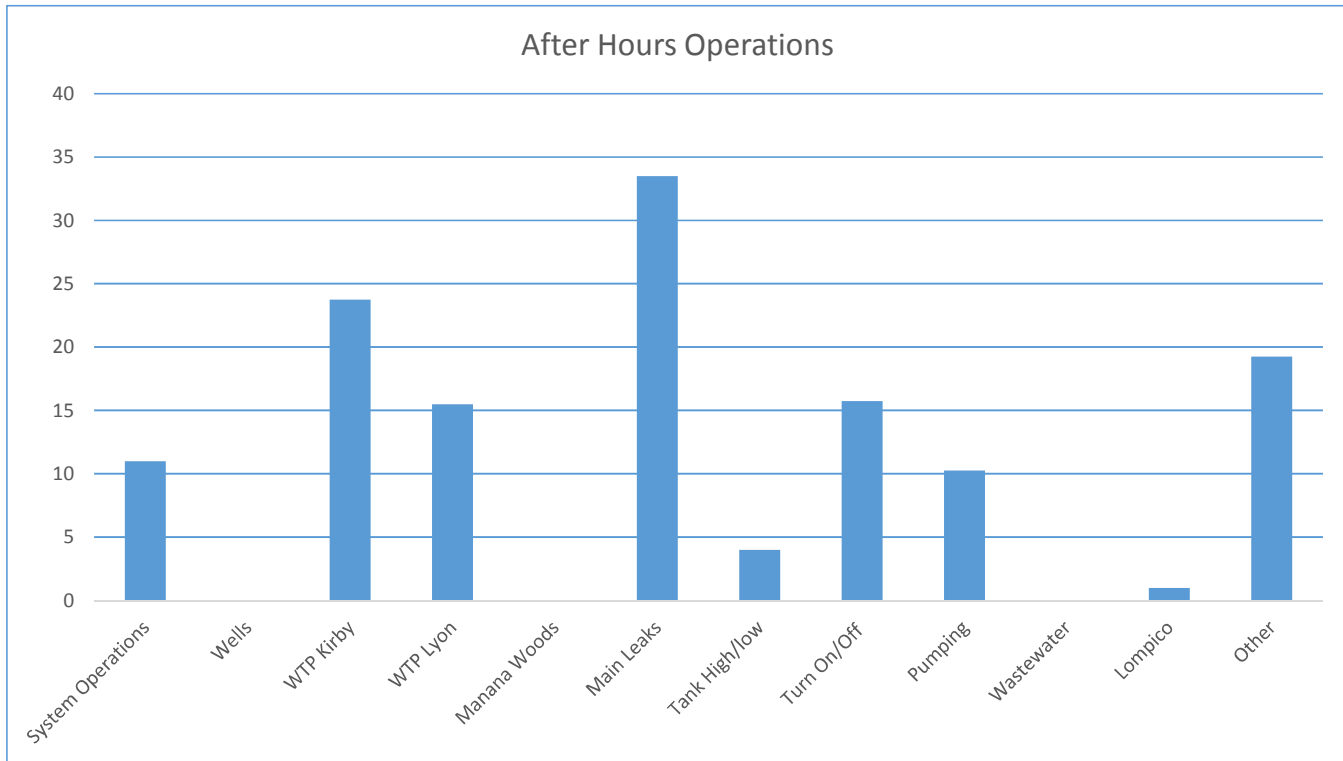
Agenda: 1.18.18
Item: 12



Month	2013	2014	2015	2016	2017
January	12,976	12,317	13,633	13,082	16,286
February	11,201	13,015	12,934	13,505	14,945
March	13,558	13,817	14,714	15,882	17,451
April	14,283	13,883	15,279	13,704	13,270
May	16,560	14,228	12,550	13,290	15,757
June	12,780	14,000	13,582	16,841	16,534
July	15,497	14,519	13,441	14,228	14,229
August	13,136	14,096	13,569	14,923	15,761
September	12,087	13,622	13,137	15,229	14,388
October	15,120	14,261	14,868	14,924	13,880
November	13,046	11,594	10,591	13,510	11,952
December	12,060	12,394	13,648	14,187	12,158
Totals	162,304	161,746	161,946	173,305	176,611

SAN LORENZO VALLEY WATER DISTRICT
OPERATIONS DEPARTMENT
December 2017

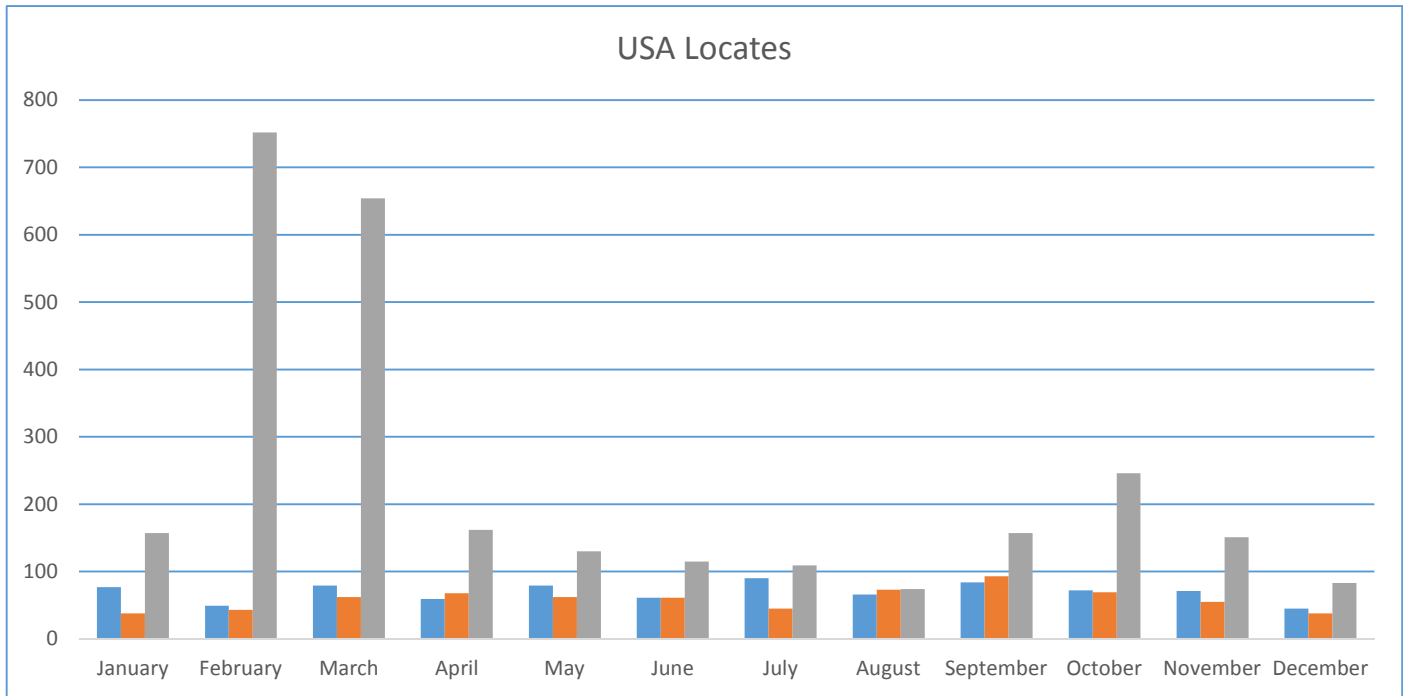
Agenda: 1.18.18
Item: 12



<u>Description</u>	<u>Hours</u>		<u>2015</u>	<u>2016</u>	<u>2017</u>
System Operations	11	January	N/A	145	280.75
Wells	0	February	N/A	86.5	192.25
WTP Kirby	23.75	March	N/A	153.75	105.75
WTP Lyon	15.5	April	82.50	72	128.75
Manana Woods	0	May	104.75	49.25	132.75
Main Leaks	33.5	June	172.50	83.25	112.75
Tank High/low	4	July	124.25	80.25	162.00
Turn On/Off	15.75	August	111.75	81.25	141.25
Pumping	10.25	September	230.25	175	201.25
Wastewater	0	October	128.25	78.5	104.00
Lompico	1	November	114.25	96.25	122.50
Other	19.25	December	186.25	130.75	134.00
Total	134		1254.75	1231.75	1818.00

SAN LORENZO VALLEY WATER DISTRICT
OPERATIONS DEPARTMENT
December 2017

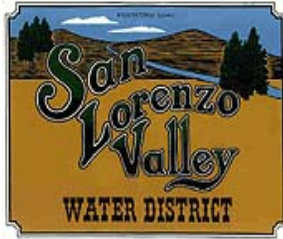
Agenda: 1.18.18
 Item: 12



<u>Month</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
January	77	38	157
February	49	43	752
March	79	62	654
April	59	68	162
May	79	62	130
June	61	61	115
July	90	45	109
August	66	73	74
September	84	93	157
October	72	69	246
November	71	55	151
December	45	38	83
Total to Date	832	707	2,790



Know what's below.
Call before you dig.



MINUTES OF SPECIAL BUDGET & FINANCE COMMITTEE MEETING

Responsible for the review of District finances including: rates, fees, charges and other sources of revenue; budget and reserves; audit; investments; insurance; and other financial matters.

1. Roll Call: 9:00 am
Chair Baughman, Dir. Ratcliffe and Public Member Hayes were present.
Dist. Mgr. Lee was also present. Director of Finance Hill was excused.
2. Oral Communications: None
3. Old Business:
 - A. REVIEW FY 16/17 CAFR AUDIT
Discussion by the Committee regarding the FY 16/17 CAFR audit.

Oral Communication:
B. Holloway, Boulder Creek, addressed the Committee.
4. New Business:
 - A. ELECTION OF COMMITTEE CHAIR
Discussion by the Committee regarding Committee Chair.

C. Baughman was nominated for chair. He accepted the nomination.
All present voted in favor. C. Baughman will remain chair of the committee.
 - B. SET DAY AND TIME FOR COMMITTEE REGULARLY SCHEDULED MEETINGS
Discussion by the Committee regarding regularly scheduled meeting time and day.

The Committee agreed to make the meeting time for the Committee to be 9:30 am 2 Tuesdays before the 3rd Thursday of each month.
 - C. REVIEW FISCAL YEAR 16/17 BUDGET VERSUS ACTUALS REPORT
Discussion by the Committee & staff regarding the FY 16/17 versus actuals report.

Oral Communication:
B. Holloway addressed the Committee.

Continued discussion by Committee & staff.

B. Holloway addressed the Committee.
5. Future Agenda Items:
 - Continue Review of Actuals
 - Investment Policy
 - Cash flow Projects - quarterly
 - Depreciation

- Sewer System
- GSA Finances

6. Adjournment:
Chair Baughman adjourned the meeting at 9:35 am



MINUTES OF SPECIAL ADMINISTRATION COMMITTEE MEETING

Covering Policy, Administration and Community
Relations/Communications

1. Convene Meeting/Roll Call: 10:30 am
Chair Bruce, Dir. Baughman and Public Member Fultz were present.
Dist. Mgr. Lee was also present.
2. Oral Communications:

B. Holloway, Boulder Creek, addressed the Committee (x2).
3. Old Business: None
4. New Business:
 - A. ELECTION OF COMMITTEE CHAIR:
Discussion by the Committee regarding Committee Chair.

A motion was made to approve M. Bruce to remain as chair.

All present voted in favor of the motion.
 - B. SET DAY AND TIME FOR COMMITTEE REGULARLY SCHEDULED MEETINGS
Discussion by the Committee regarding regularly scheduled meeting time and day.

The Committee agreed to the 2nd Wednesday of each month at 10:30 am for 1 hour.

B. Holloway addressed the Committee.

Continued discussion by Committee & staff.
 - C. STRATEGIC PLAN REVIEW
Discussion by the Committee & staff regarding a review of the Strategic Plan priorities.

B. Holloway addressed the Committee.
 - D. CREATE A WORK PLAN FOR POLICY GOALS
Discussion by the Committee to create a work plan for policy goals.
5. Future Agenda Items:
 - Technology Plan
 - Records retention and curation policy
 - Completion of Rules & Regulations, Policies & Procedures and Board Policy Manual
 - Board Development
 - "Round-it-up/Pay-it-forward" program
 - Increase Civic Understanding
6. Adjournment:
Chair Bruce adjourned the meeting at 12:18 pm

DEPARTMENT OF WATER RESOURCES

1416 NINTH STREET, P.O. BOX 942836
SACRAMENTO, CA 94236-0001
(916) 653-5791



December 29, 2017

Jen Michelsen
Environmental Programs Manager
San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, California 95006

RE: Urban Water Management Plan Requirements Addressed

Dear Ms. Michelsen:

The Department of Water Resources (DWR) has reviewed the San Lorenzo Valley Water District's 2015 Urban Water Management Plan (UWMP) received on December 2, 2016. The California Water Code (CWC) directs DWR to report to the legislature once every five years on the status of submitted UWMPs. In meeting this legislative reporting requirement, DWR reviews all submitted UWMPs.

DWR's review of the San Lorenzo Valley Water District's 2015 plan has found that the UWMP addresses the requirements of the CWC. DWR's review of plans is limited to assessing whether suppliers have addressed the required legislative elements. In its review, DWR does not evaluate or analyze the supplier's UWMP data, projections, or water management strategies. This letter acknowledges that the San Lorenzo Valley Water District's 2015 UWMP addresses the CWC requirements. The results of the review will be provided to DWR's Financial Assistance Branch.

If you have any questions regarding the review of the UWMP or urban water management planning, please call Gwen Huff at 916-651-9672.

Sincerely,

A handwritten signature in blue ink, appearing to read "Vicki Lake".

Vicki Lake
Unit Chief
Urban Water Use Efficiency
(916) 651-0740

Electronic cc:
Spencer Waterman

RECEIVEDLocal Choice • Clean Energy • Economic Vitality
MBCCommunityPower.org 

JAN 08 2018

**SAN LORENZO VALLEY
WATER DISTRICT***Agenda
Communications*

January 2, 2018

Dear Business Owner or Operations Manager,

Beginning in March 2018, Monterey Bay Community Power (MBCP) will provide electricity customers in Monterey, Santa Cruz and San Benito counties with **clean, carbon-free power at a lower cost than PG&E**. MBCP is a Community Choice Energy agency established by local communities to provide carbon-free electric generation services.

MBCP will provide customers with clean energy and an **annual rebate of at least 3%** of their total electric generation cost. PG&E will continue to deliver electricity, maintain infrastructure, send bills and provide customer service.

As a large user of electricity, MBCP wants to provide you with the contact information for our Key Accounts Team.

- **Mark Bachman, Key Accounts Manager** mbachman@mbcommunitypower.org or (831) 641-7207
- **James Mark, Key Accounts Manager** jmark@mbcommunitypower.org or (831) 641-7211

If you have any questions, please reach out to us directly. We can help answer any questions regarding electric generation services, rebate programs or any other questions. You can also visit mbcommunitypower.org to learn more.

You don't need to do a thing.

On your regular billing date in March, you will be automatically enrolled, along with all commercial, agricultural, and municipal customers. You will receive a total of four enrollment notices by mail that will serve as reminders of this important change. Two notices will be mailed prior to enrollment, and two following enrollment.

You may **opt out** of MBCP and continue to purchase from PG&E's generation service. Call toll free (888) 909-6227 (MBCP) or visit mbcommunitypower.org. Please have your 10-digit PG&E account number available.

Rates and Billing

MBCP customers continue to receive their monthly bill from PG&E, with MBCP charges replacing PG&E generation charges and displayed as a line item charge. MBCP commercial rates are aligned with current PG&E tariffs (e.g. A-6, E-19, E-20, AG-5). *PG&E Direct Access customers will not be enrolled in MBCP.*

The rebate of at least 3% on electricity generation charges will be paid to customers as a credit on their bill, semi-annually for small and medium-sized businesses and quarterly for large businesses.

- **Carbon-Free Electricity at a Lower Cost**
- **Same Reliable Service**
- **Just One Bill**

MBCP is a locally-controlled public agency, funded by rate-payer revenue and not by taxes or other public funds.

Programs and Resources

PG&E will continue to collect public goods charges that fund a broad range of energy efficiency rebates, incentives and services. MBCP commercial customers remain eligible for these programs.

Except for PG&E's Peak Day Pricing program, MBCP business customers remain eligible to participate in demand response programs including those available through third-party aggregators.

MBCP provides business customers with new energy choices that deliver savings and significant environmental benefits. In addition, MBCP will work to expand programs for commercial energy efficiency and clean energy infrastructure in our region.

Becoming a Monterey Bay Community Power customer means clean electricity at a lower cost.

Thank you, and welcome to MBCP!



Tom Habashi, CEO, Monterey Bay Community Power

The County of Santa Cruz, Regional Water Management Foundation
and the Santa Cruz Local Agency Formation Commission

INVITES YOU TO:

CONNECTING THE DROPS

WORKING TOGETHER
FOR WATER

Keynote Speaker:

Taryn Ravazzini, Deputy Director
California Dept. of Water Resources

Panel Discussion on Local Water Management

Information Stations

Countywide Sustainable Groundwater Management & Planning •
Groundwater Recharge • Stormwater Management •
Collaborative Planning for Water Supply • Water Conservation •
Fish, Water Supply & Watershed Management

THURS., FEBRUARY 1
6:30 - 9:00 PM

6:30 Open House to Browse Stations
7:15 Speakers & Panel Discussion

**NEW BRIGHTON MIDDLE
SCHOOL AUDITORIUM**
250 Washburn Ave., Capitola

www.SantaCruzRWMP.org/DROPS
Agenda & Resources:



SANTA MARGARITA
Groundwater Agency



REGIONAL WATER
MANAGEMENT FOUNDATION

