



**BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER DISTRICT
AGENDA
April 18, 2019**

MISSION STATEMENT: Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

Notice is hereby given that a meeting of the Board of Directors of the San Lorenzo Valley Water District will be held on Thursday, April 18, 2019 at 5:30 p.m., SLVWD, 13057 Highway 9, Boulder Creek, CA 95006.

In compliance with the requirements of Title II of the American Disabilities Act of 1990, the San Lorenzo Valley Water District requests that any person in need of any type of special equipment, assistance or accommodation(s) in order to communicate at the District's Public Meeting can contact the District Secretary's Office at (831) 430-4636 a minimum of 72 hours prior to the scheduled meeting.

Agenda documents, including materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet, are available for public inspection and may be reviewed at the office of the District Secretary, 13060 Highway 9, Boulder Creek, CA 95006 during normal business hours. Such documents are also available on the District website at www.slvwd.com subject to staff's ability to post the documents before the meeting.

1. Convene Meeting/Roll Call

2. Additions and Deletions to Closed Session Agenda:

Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).

3. Oral Communications Regarding Items in Closed Session:

This portion of the agenda is reserved for Oral Communications by the public for items which are on the Closed Session portion of the Agenda. Any person may address the Board of Directors at this time, on Closed Session items. Normally, presentations must not exceed five (5) minutes in length, and individuals may only speak once during Oral Communications. No actions may be taken by the Board of Directors on any Oral Communications presented; however, the Board of Directors may request that the matter be placed on a future agenda. Please state your name and town/city of residence at the beginning of your statement for the record.

4. Adjournment to Closed Session

At any time during the regular session, the Board may adjourn to Closed Session in compliance with, and as authorized by, California Government Code Section 54956.9 and

Brown Act, Government Code Section 54950. Members of the public will be given the opportunity to address any scheduled item prior to adjourning to closed session.

- a. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION
Government Code Section 54956.9(d)(1)
Holloway v. Showcase Realty Agents, Inc. et al.
(Santa Cruz Superior Court Case No. CV180394; 6th District Court of Appeal Case Nos. H044505, H044800).
- b. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION
Government Code Section 54956.9(d)(1)
Vierra v. San Lorenzo Valley Water District, et al.
(Santa Cruz Superior Court Case No. 18CV00890)

Closed Session Note:

The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential closed session information; regarding attorney/client privileged communications, the entire body is the holder of the privilege and only a majority vote of the entire body can authorize the waive of the privilege.

- 5. Convene to Open Session at 6:30 p.m.
- 6. Report of Actions Taken in Closed Session
- 7. Roll Call
- 8. Additions and Deletions to Open Session Agenda:
Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).
- 9. Oral Communications:
This portion of the agenda is reserved for Oral Communications by the public for items which are not on the agenda. Please understand that California law (The Brown Act) limits what the Board can do regarding issues raised during Oral Communication. No action or discussion may occur on issues outside of those already listed on today's agenda.

Any person may address the Board of Directors at this time, on any subject that lies within the jurisdiction of the District. Normally, communication must not exceed five (5) minutes in length, and individuals may only speak once during Oral Communications.

Any Director may request that a matter raised during Oral Communication be placed on a future agenda.

10. Unfinished Business:

Members of the public will be given the opportunity to address each scheduled item prior to Board deliberations. The Chairperson of the Board may establish a time limit for members of the public to address the Board on agenda.

- a. CLASSIC WATERSHED EDUCATION GRANT PROGRAM - 2018 FINAL REPORTS
Discussion and possible action by the Board regarding acceptance of final reports for the Classic Watershed Grant program for 2018.
- b. LETTER TO PRESS BANNER
Discussion and possible action by the Board regarding a letter from the Board to the Press Banner addressing recent controversies and respectful workplace complaints.

11. New Business:

Members of the public will be given the opportunity to address each scheduled item prior to Board deliberations. The Chairperson of the Board may establish a time limit for members of the public to address the Board on agenda items.

- a. HYDROGEOLOGIST REQUEST FOR QUALIFICATIONS
Discussion and possible action by the Board regarding the RFQ for a hydrogeologist.
- b. REDWOOD MOUNTAIN FAIRE SPONSORSHIP
Discussion and possible action by the Board regarding providing potable water for the Redwood Mountain Faire.
- c. SANTA CRUZ COUNTY PARKS USE OF GLYPHOSATE
Discussion and possible action by the Board regarding the Santa Cruz County use of glyphosate in areas granted easement for the Felton Library by SLVWD.
- d. DRAFT FISCAL YEAR 2019/2020 PROPOSED BUDGET - REVENUE & EXPENSES
Discussion and possible action by the Board regarding the draft FY 19/20 proposed budget.

12. Consent Agenda:

The Consent Agenda contains items which are considered to be routine in nature and will be adopted by one (1) motion without discussion. Any item on the consent agenda will be moved to the regular agenda upon request from individual Directors or a member of the public.

- a. MINUTES FROM BOARD OF DIRECTORS MEETING APRIL 4, 2019
Consideration and possible action by the Board to approve minutes from the April 4, 2019 BoD meeting.

13. District Reports:

No action will be taken and discussion may be limited at the President's discretion. The District encourages that questions be submitted in writing (bod@slvwd.com) on items listed in the District Reports. Questions submitted, if any, will be posted in the next available District Reports, along with a reply.

- DEPARTMENT STATUS REPORTS
Receipt and consideration by the Board of Department Status Reports regarding ongoing projects and other activities.
 - Administration/Engineering
 - Finance
 - Status Report
 - Bill List
 - Operations
 - Environmental
 - Legal
- COMMITTEE REPORTS
 - Future Committee Agenda Items
 - Committee Meeting Notes/Minutes
 - Environmental Committee Minutes 3.21.19
 - Administration Committee Minutes 4.3.19

14. Written Communication: None

15. Informational Material:

- Court of Appeal Decision-Holloway v. Vierra
- Director Resigns - Press Banner 3.29.19
- Bruce Resigns - Press Banner 4.5.19

16. Adjournment

Certification of Posting

I hereby certify that on April 12, 2019 I posted a copy of the foregoing agenda in the outside display case at the District Office, 13060 Highway 9, Boulder Creek, California, said time being at least 72 hours in advance of the meeting of the Board of Directors of the San Lorenzo Valley Water District (Government Code Section 54954.2).

Executed at Boulder Creek, California on April 12, 2019.

Holly B. Hossack
District Secretary

MEMO

To: Board of Directors

From: District Manager
Prepared by: Environmental Programs Manager

SUBJECT: FINAL REPORT FOR TWO 2018 CLASSIC WATERSHED EDUCATION GRANTS.

DATE: April 18, 2019

RECOMMENDATION

It is recommended that the Board of Directors review this memo and accept the Final Reports for following 2018 Classic Watershed Education Grants including:
FAMILY SCIENCE NIGHT AT SAN LORENZO VALLEY ELEMENTARY SCHOOL AND
BANANA SLUG STRING BAND SLV PERFORMANCES

BACKGROUND

On May 21, 2018 the board awarded Classic Watershed Education Grants in the amount of \$2,100 to Jessica Curcio, Elementary School Science Teacher at the San Lorenzo Valley Elementary school for a program called Family Science Night.

In March 2019 the District received the final report (attached). This grant successfully expanded environmental literacy in the San Lorenzo Valley community. A total of 78 families attended, totaling 130 kids and 99 parents. Activities included experiments of erosion, water samples viewed through microscopes, and water conservation activities.

On May 21, 2018 the board awarded Classic Watershed Education Grants in the amount of \$2,400 to the Banana Slug String Band for multiple water conservation and watershed focused performances at multiple schools throughout the San Lorenzo Valley.

In March 2019 the District received the final report (attached). This grant successfully engaged students about their watersheds through music. Over 800 students and 34 classrooms were reached.

It is recommended that your Board receive and accept these final reports.

FISCAL IMPACT:

Final 10% of contract to be paid following board acceptance. Family Science Night - \$210 and Banana Slug String Band - \$240 for a total of \$450

STRATEGIC PLAN:

Strategic Element 2.4 Watershed Stewardship - Environmental Education Program

2018/19 Family Science Night Grant Report

San Lorenzo Valley Elementary School

San Lorenzo Valley Elementary School's third annual Family Science Night was a huge success by all measures! We thank the Water District from the bottom of our hearts for making it possible. As laid out in the proposal, Family Science Night consisted of a Children's Discovery Museum (CDM) Family Science Night Package and hands-on teacher created stations whose focus was water related science.

Our Family Science Night happened on October 4, 2018. The sign-in sheet provided by the CDM indicates that 78 families attended, totalling 130 kids and 99 parents! We gathered 20 parent, teacher, community and high school student volunteers to run the different stations.

The theme for the CDM package was "Gadgets in Motion" and stations included activities like making propeller fliers, zoetropes, playing with balancing objects, ball bearings, and more. The room was overflowing for close to an hour and a half!

The other stations were set up outside and in the science classroom by event coordinators Jessica Curcio and Hilde Largay. These were:

1. Stream tables that allowed kids to play with sand and rocks of varying sizes to explore the idea of how water moves, erosion, what causes it and how to prevent it.
2. Microscopes with slides including pond and creek water samples to compare, along with samples of other things to view up close. Students could choose to try their hand at scientific illustration using what they saw in the microscopes or other samples around the room.

Expenses:

Original Project Budget

Item	Cost
Family Science Night package from the Children's Discovery Museum of San Jose	\$1065.00
Coordinator Stipends	\$700.00
Supplies and consumables for the teacher planned activity stations	\$335.00
TOTAL	\$2100.00

Actual Expenditures

Item	Cost
Family Science Night package from the Children's Discovery Museum of San Jose	\$1065.00
Coordinator Stipend #1: Jessica Curcio	\$350.00
Coordinator Stipend #2: Hilde Largay	\$350.00
Hand lenses for scientific illustration/microscope stations and future classroom use	\$60.00
1 microscope for station and future classroom use	\$150.00
Consumables for scientific illustration stations including colored pencils, paper	\$125.00
TOTAL	\$2100.00

Final Project Report: "We all live downstream, watershed education through music"

Between the weeks of Nov. 6-March 8, the Banana Slug Band performed at 3 schools:

San Lorenzo Valley Elementary

San Lorenzo Valley Charter

Boulder Creek Elementary

We performed for over 800 students and 34 classrooms. Our Shows focused on:

-Learning what a Watershed is

-Learning to take care of Rivers and Watersheds -the Connection between the Rivers and the Oceans...and how all Rivers flow into Bays and Oceans -Recycling, and how that reduces pollution in the Watershed -The Earth is mostly covered by Water..the 'Blue Planet'(one of our songs) -Take care of Mother Earth

The shows went as expected, well received, lots of participation, singing, laughing and learning. We received much praise from Teachers and Students

The money we received for the Grant, \$2400, was spent this way:

\$2100 for musicians

\$100 for travel and food

\$200 for Office management

We really enjoyed playing for the schools in the San Lorenzo Valley, and would Love to do it again sometime, either through another Grant or some other agreement.

Thank you so Much for the opportunity!!

Larry Graff/BSSB



NOSSAMAN LLP

Memorandum

TO: Board of Directors,
San Lorenzo Valley Water District

FROM: Gina R. Nicholls, District Counsel

DATE: April 18, 2019

RE: Letter to Press Banner Editor

RECOMMENDATION

Review this memorandum and the attached draft letter; provide any edits to the draft letter, and direction whether to finalize and submit the letter to the Press Banner.

BACKGROUND

At the Board meeting on April 4, 2019, the Board provided direction to prepare a draft letter to the Press Banner addressing recent events and controversies. The draft letter is Attachment 1 to this memorandum. The Board may edit and finalize the letter, and approve it for submission to the Press Banner on behalf of the entire Board.

STRATEGIC PLAN:

N/A

FISCAL IMACT:

TBD staff and legal time

ATTACHMENTS:

Attachment 1 - Draft Letter to the Press Banner

Attachment 1 - Draft Letter to Press Banner

Open Letter to Residents of the San Lorenzo Valley Water District

Since assuming office in December, newly elected members of the SLV Water District's board of directors have guided the District with speed and purpose: Reducing spending, banning a cancer-causing chemical from its watershed, encouraging greater transparency, and filling District committees with interested members of the public.

In February, one of our directors used hateful speech on social media resulting in a flurry of responses. The board acted swiftly to condemn the hateful speech. Despite the board's decisive action, one of our directors took it upon herself to fan the flames of controversy online and in the media. The culmination of Director Bruce's media campaign came on March 8 when the Press Banner published her opinion letter entitled "That's No Way to Treat Your Constituents, Bill."

Ms. Bruce's conduct, including inflammatory social media posts, disparaging remarks about fellow board members and insults to customers, transgressed the board's core principles of respectful behavior. In addition, the District received a formal complaint that Ms. Bruce's opinion letter was disparaging to the residents of Lompico. Ms. Bruce resigned from the board on March 26.

We want to make it clear that directors represent all the residents of the SLV Water District, and we view the Lompico Community as a welcome addition.

It is unfortunate that Ms. Bruce did not remain on the board and make amends, nor wish to join us in civil deliberation to address the many challenges ahead.

The board's commitment to its customers remains unaltered. A new landscape of civility, public engagement and financial responsibility is what we promise to strive for and what our customers deserve and expect.

Board of directors meetings are held on the first and third Thursdays of each month, and the public is encouraged to attend. More information can be found on the District's website at <http://slvwd.com/>.

Lois Henry

Board Chair

MEMO

TO: Board of Directors

FROM: District Manager

SUBJECT: Request for Qualifications for As-Needed Services for Hydrogeology Consulting Services

DATE: April 18, 2019

RECOMMENDATION:

Staff recommends the Board authorize staff to solicit proposals from qualified consultants to provide as needed hydrogeological consulting services.

BACKGROUND:

In fall of 2018, the long-time hydro-geologist who had been providing as-needed services for over 30 years resigned. Currently the District needs professional services to provide guidance for the following efforts:

- Representation of SLVWD's interests at the Santa Margarita Groundwater Agency during the development of the groundwater sustainability plan to comply with the Sustainable Groundwater Management Act;
- Identification of potential management areas for the Groundwater Sustainability Plan;
- Development of specific projects necessary to maintain or achieve water supply sustainability;
- Identify new sources of supply, including well locations.
- Review and develop recommendations regarding Conjunctive Use Planning Effort and other options to sustainably manage water supply;
- Preparation and attendance of meetings with the District Board of Directors;
- Development of hydrologic assessments and project related impacts to water availability, and recommendations to the District to

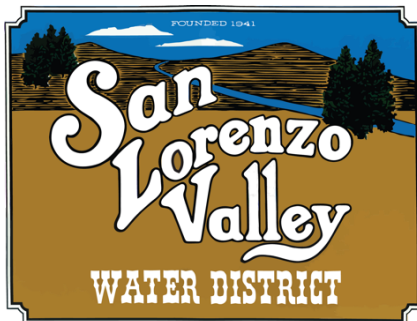
sustainably manage the District's water resources;

- Third-party review of water resources-related documents and data;
- Evaluation and reporting related to specific issues that may be encountered over the term of this contract; and
- Client communication

FISCAL IMPACT:

TBD

As-needed professional services: Time and Materials



REQUEST FOR QUALIFICATIONS TO

PROVIDE:

**PROFESSIONAL SERVICES TO THE
SAN LORNZO VALLEY WATER DISTRICT**

AS - NEEDED HYDROGEOLOGICAL

CONSULTING SERVICES

RESPONSE DUE: 3:00 PM

ON

June 3, 2019

**San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006
(831) 430-4624**

I. INTRODUCTION

Add section on Qualifications

The San Lorenzo Valley Water District (SLVWD or District) is soliciting Statement of Qualifications (SOQ) from qualified consulting firms or individuals (consultant) to provide as needed consultation to include (but is not limited to):

- Representation of SLVWD's interests at the Santa Margarita Groundwater Agency during the development of the groundwater sustainability plan to comply with the Sustainable Groundwater Management Act;
- Identification of potential management areas for the Groundwater Sustainability Plan;
- Development of specific projects necessary to maintain or achieve water supply sustainability;
- Identify new sources of supply, including well locations.
- Review and develop recommendations regarding Conjunctive Use Planning Effort and other options to sustainably manage water supply;
- Preparation and attendance of meetings with the District Board of Directors;
- Development of hydrologic assessments and project related impacts to water availability, and recommendations to the District to sustainably manage the District's water resources;
- Third-party review of water resources-related documents and data;
- Evaluation and reporting related to specific issues that may be encountered over the term of this contract; and
- Client communication

Selection of the consultant will be based on qualifications and experience as ranked by a panel of assigned individuals (staff, Environmental Committee and/or outside experts).

Each selected consultant will commit to a minimum time three-year fee schedule. The base year fee schedule will be established by contract and a maximum inflation factor of 3% will be allowed for each subsequent year.

II. GENERAL INFORMATION

San Lorenzo Valley Water District is a water supplier established in 1941 and serves several communities within the 136 square-mile San Lorenzo River watershed. The District owns, operates, and maintains four permitted water systems divided into three service areas. Each service area provides supplies from separate water sources. The North Service Area includes the unincorporated communities of Boulder Creek, Brookdale, Ben Lomond and Lompico. The South Service Area encompasses portions of the City of Scotts Valley and adjacent unincorporated neighborhoods. The Mañana Woods subdivision became part of the South Service Area as a result of the District's annexation of the Mañana Woods Mutual Water Company in July 2006. The Felton Service Area was acquired by the District from California American Water in September 2008 and includes the town of Felton and adjacent unincorporated areas.

The District's legal boundaries encompass approximately 62 square miles. Land uses include timber, State and regional parks, water supply watersheds, rural residential, low-density urban residential and commercial, quarries, agriculture, and other open space. Within these boundaries, the District's four service areas have a combined area of approximately 26 square miles and individual areas as follows: North Service Area (20.9 square miles) and Lompico (2.5 square miles), South Service Area (0.8 square mile), and Felton Service Area (2.2 square miles). Their individual water supply systems are referred to as the North, South, and Felton Systems.

The District relies on both surface water and groundwater resources, including nine currently active stream diversions, one groundwater spring, eight active groundwater wells, and operates two surface water treatment plants. These sources are derived solely from rainfall within the San Lorenzo River watershed.

The scale and complexity of SLVWD's water distribution system reflect the San Lorenzo Valley's rugged topography, complex geology, dispersed pattern of development, and widely distributed raw water sources. The District's three systems have limited above-ground storage capacity equal to a few days' average use and rely on groundwater for seasonal and year-to-year storage. The District produces and treats water based on relatively immediate water demand.

III. SOQ REQUIREMENTS

The SOQ shall not exceed 13 pages excluding resumes, cover letter, dividers, front and back covers. SOQ must use a font size of 11 or larger, and provided in a single document. Fee schedule must be provided in a separate document. Responses to this RFQ shall be in the following order and shall include:

1. Cover Letter: Include a one-page, dated cover letter indicating the consultants understanding of and interest in the project and summarizing the key

components addressed within the SOQ. This document shall be signed by a person legally authorized to represent and enter into contracts for the consultant. Please include name, address, telephone number, email and title for each of these persons.

2. Background: Provide a general description of your background and project qualifications, including years of business, any past bankruptcy filings, and identify any contract or subcontract by the consultant which has been terminated, in default, or had claims made against it that resulted in litigation or arbitration in the last five years.
3. Experience: The SOQs shall describe examples of previous work involving MODFLOW and working for water agencies. Preference will be given to respondents that have experience working with SGMA and who demonstrate an understanding of managing water supply in complex geologic environments.
4. Staff Experience: Provide resumes describing the qualifications of key staff who will be working on these projects. Provide a list of similar projects and clients that your proposed Project Manager and/or Project Engineer(s) and other key staff have completed work for in the past seven years, including their experience in working with capital improvement water projects. Clearly link the staff and projects.
5. Subconsultant's Experience: Provide a list of all proposed subconsultants, their background and qualifications, point of contact, and degree of involvement.
6. Client References: Client references, including contact person and current telephone numbers. References should focus on projects in which the personnel listed had responsibilities.
7. Fee Schedule: Provide fee schedule for as needed services in a sealed envelope or in a separate email.

IV. CONSULTANT SELECTION

Consultants will be invited to submit proposals based on the qualifications submitted for the work. The following weighted criteria will be used to evaluate SOQ's:

- a. 30% Understanding and approach to the work to be done
- b. 15% Experience of consultant with similar kinds of work
- c. 40% Experience of staff for work to be done
- d. 10% Overall clarity and presentation of SOQ
- e. 5% Consultant's Local Experience

V. SELECTION PROCESS

Contract negotiations will begin immediately with the first choice candidate after the evaluation process. If an agreement on scope and cost is not reached within thirty (30) working days, the next highest ranked candidate will be contacted and negotiations with that candidate will begin. This process will continue until an agreement is reached or it is decided to re-advertise.

If a clear choice is not evident, interviews will be scheduled with those semi-finalists of

exceptional rating.

At this time, the District contemplates the use of a Time and Material Not to Exceed contract for the services requested. Negotiations will cover: scope of work, contract terms and conditions, office arrangements, attendance requirements and appropriateness of the proposed fee schedule.

The District will require a professional liability insurance verification for coverage of not less than \$1,000,000.00 for selected consultants.

After negotiating a proposed agreement that is fair and reasonable the District Manager will present each contract to the District's Board for authorization to execute a contract with the responsive consultant.

VI. SELECTION SCHEDULE

The District anticipates that the process for selection of consultant and awarding of contracts will be according to the following tentative schedule:

SOQ Due Date	June 3, 2019
Interview (TBD-If Necessary)	TBD
Board of Directors Approval	June 20, 2019
Final Selection and Notification	June 21, 2019

VII. SPECIAL CONDITIONS / ATTACHMENTS

The following links to documents are included as attachments to provide background:

[Water Availability Assessment for the San Lorenzo River Watershed Conjunctive Use Plan](#)

[Water Supply Master Plan](#)

[2010 Urban Water Management Plan -FINAL](#)

[2015 Urban Water Management Plan](#)

VIII. SUBMITTAL REQUIREMENTS

1. Submit one electronic copy of the SOQ in PDF format by email or (on CD, DVD or Thumb Drive). The SOQ shall be signed by an individual, partner, officer or officers authorized to execute legal documents on behalf of the Consultant.
2. The SOQ must be received no later than **3:00 p.m.** local time, on or before June 3, **2019** at the office of:

**San Lorenzo Valley Water
District
13060 Highway 9
Boulder Creek, CA 95006**

hhossack@slvwd.com

Attn: Holly Hossack, District Secretary

Failure to comply with the requirements of this RFQ may result in disqualification.

Questions regarding this RFQ shall be submitted in writing to hhossack@slvwd.com by May 17 2019. The District will not respond to questions submitted after May 24, 2019.

MEMO

TO: Board of Directors
FROM: District Manager
SUBJECT: Redwood Mountain Fair – Request for Drinking Water
DATE: April 18, 2019

RECOMMENDATION

It is recommended that the Board of Directors review this memo and approve sponsorship of potable tank water in exchange for a \$2,000 level sponsorship.

BACKGROUND

On April 2, 2019 the District was contacted by the Redwood Mountain Fair asking for sponsorship by providing potable tank water for the two day event. For many years the district sponsored water and a generator for this event. This year they have only requested potable water. The 500 gallon tank is stationed in the back of one of the District's small dump trucks for the weekend event. The water station is either self-serve or staffed by the Girl Scouts or other civic organization.

Costs for supplying this water, tank and staff are estimated at \$2,055 (see attached). The Redwood Mountain Fair is attended mostly by residents of the San Lorenzo Valley.

Holly Hossack

From: Boulder Creek <bcrpd2@gmail.com>
Sent: Tuesday, April 02, 2019 12:31 PM
To: Holly Hossack
Subject: Water for Redwood Mountain Faire
Attachments: sponsoramounts.pdf; Sponsorintrofinal.pdf

Hope you are well,

We are hoping that SLV Water District will sponsor the Redwood Mountain Faire again this year.

In the past we've had your support for free water at the event
in exchange for a \$2000 level sponsorship.

We hope you will see this as a valuable partner and join us again this year.

Thanks so much,

Hallie

Redwood Mountain FAIRE

10TH YEAR
Agenda: 4-18-19
Item: 11b

CELEBRATION



WWW.REDWOODMOUNTAINFAIRE.COM

- **Show your support in your local community.** 13,000 unique Faire website views, over 500 posters, guide at our event, social media, public ads.
- **Event banners or product booth**
Display your business or showcase items from your location.
- **Network within the community**
Come be a part of our team and help support the efforts of 20 local non-profits.
- **Sponsor Ads and orders**
Due March 31st, 2019

SPONSORSHIP & ADVERTISING

Welcome to the 10th annual Redwood Mountain Faire at Roaring Camp. This year will be filled with many new opportunities and collaborations. Join us! Become a Tenth Annual Faire Sponsor! Sponsorship allows us to continue to support the local non-profits that benefit from our event. We provide exposure and opportunity for your business.

As a business owner/sponsor you can enjoy mixing philanthropy with advertising. We provide social media promotion, advertising, logos on our posters and banner placement at the main stage and entrance. Please contact our Ad and Sponsor Manager if you are interested in more information or have questions.

SPONSOR PACKAGES

Agenda: 4/11/19
Items: 11

Orders & Ads due March 31, 2019

\$7000 Meadow Sponsor

Name the Stage

(Sign made with your logo/ name)

Large banners at multiple locations

Full page ad in festival guide

VIP gift package

4 invitations to welcome party, RMF merch,

12 Festival tickets, 12 meal tickets

"Thank You" announcements from both stages

Booth Space 10 by 20

Social media, print ads, poster logo placement

\$5000 Creekside Sponsor

Name the Creekside Stage

(Sign made with your logo/name)

Large banners at multiple locations

½ page ad in festival guide

VIP gift package

2 invitations to welcome party, RMF merch,

8 Festival tickets

Social media, print ads, poster logo placement

"Thank You" announcements from stage

Booth Space 10 by 20

\$2000 Sponsor

Large banners at Stages

VIP gift package

4 invitations to welcome party, RMF merchandise

6 Festival tickets

Quarter page ad in festival guide

"Thank You" announcements from both stages

Social media, print ads, poster logo placement

\$500 Kids Zone Sponsor

Banner at Kids Zone area

Small ad in festival guide

"Thank You" announcements from both stages

Social media, print ads, poster logo placement

\$6000 Pint Glassware Sponsor

2 year sponsor on pint glassware

Large banners at multiple locations

Quarter page ad in festival guide

VIP gift package

4 invitations to welcome party, RMF merch,

10 festival tickets

Social media, print ads, poster logo placement

"Thank You" announcements from stages

Booth Space Available upon request

\$1200 Wine Glassware Sponsor

2 year sponsor on wine glassware

Large banners at multiple locations

small ad in festival guide

VIP gift package

2 invitations to welcome party, RMF merch,

5 festival tickets

Social media, print ads, poster logo placement

"Thank You" announcements from stages

\$1000 Sponsor

Medium banners at stages

VIP gift package

2 invitations to welcome party,

RMF merchandise

2 Festival tickets

logo in festival guide

"Thank You" announcements from both stages

Social media, print ads, poster logo placement

Redwood Mountain Faire

www.redwoodmountainfaire.com

PO BOX 1191 Boulder Creek

Ca, 95006

Federal Tax ID: 94-2900221

REDWOOD MTN FAIR ANALYSIS

BASIS:

Ave. Cost Per Employee	\$	34.21
Overhead %		55%
Regualr Full Burden Cost	\$	52.96
OT Full Burden Cost	\$	79.44
Unit of Water	\$	10.83

EMPLOYEE COST:

2 People, 16 Hours	\$	1,694.63	Set-up/clean-up, disinfecting, delivery/pick-up
1 Person, 2 - 2hr OT min.	\$	317.74	Each day to check on during event
EMPLOYEE COST		\$ 2,012.37	

WATER COST:

4 Units of Water (2 used, 2 clean)	\$	43.32
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TOTAL COST		\$ 2,055.69
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MEMO

TO: Board of Directors

FROM: District Manager

SUBJECT: County of Santa Cruz, IPM DAG Meeting Agenda - Use of Glyphosate on San Lorenzo Valley District property adjacent to Felton Branch Library

DATE April 18, 2019

RECOMMENDATION:

It is recommended that the Board of Directors review and comment regarding use of glyphosate on San Lorenzo Valley District property adjacent to Felton Branch Library.

BACKGROUND

In recent years the San Lorenzo Valley Water District granted two easements over portions of APN 065-281-03 to the County of Santa Cruz for public purposes related to the County's plans to develop the Felton Branch Library. The easements allow the County to conduct riparian habitat restoration activities and installation of nature trails and outdoor environmental education facilities on District property as part of the Library project. It has come to our attention that the County Parks Department has, or is planning to use, glyphosate on District property that is the subject of these easements (see attached).

In response to the carcinogenic probability for glyphosate found in the International Agency for Research on Cancer report dated March 2015, the District has banned the use of glyphosate on its property. Consistent with this District-wide ban, on the April 9, 2019, the District sent a letter to the County of Santa Cruz Parks Director requesting that the County refrain from using glyphosate on the District's property, and near the library site's boundary where glyphosate may be transported onto the adjacent District property (attached).

Staff will attend the County of Santa Cruz, IPM DAG Meeting on April 30, 2019, to request the County refrain from using glyphosate on the District's property.



SAN LORENZO VALLEY WATER DISTRICT

13060 Highway 9 • Boulder Creek, CA 95006-9119
Office (831) 338-2153 • Fax (831) 338-7986
Website: www.slvwd.com

April 9, 2019

Santa Cruz County Department of Parks
Jeff Gaffney, Parks Director
979 17th Avenue,
Santa Cruz, CA 95062

RE: County of Santa Cruz, IPM DAG Meeting Agenda, April 30, 2019, Item #6
Use of Glyphosate on San Lorenzo Valley District property adjacent to
Felton Branch Library

Dear Mr. Gaffney,

As you may be aware, in recent years the San Lorenzo Valley Water District granted two easements over portions of APN 065-281-03 to the County of Santa Cruz for public purposes related to the County's plans to develop the Felton Branch Library. The subject easements provide ingress and egress to the library site,¹ and allow the County to conduct riparian habitat restoration activities and installation of nature trails and outdoor environmental education facilities on District property.² It has come to our attention that the County Parks Department has, or is planning to use, glyphosate on District property that is the subject of these easements. (See IPM DAG Meeting Agenda, 4/30/2019, copy enclosed.)

In response to the carcinogenic probability for glyphosate found in the International Agency for Research on Cancer report dated March 2015, the District has banned the use of glyphosate on its property. Consistent with this District-wide ban, the District requests that the County refrain from using glyphosate on the District's property, and near the library site's boundary where glyphosate may be transported onto the adjacent District property. Such use of

¹ Easement Deed from the District to the County, dated January 5, 2016, and recorded March 3, 2016, recording no. 2016-0007144.

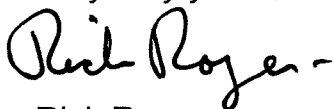
² Grant of Easement and Easement Agreement by and between the District and the County, dated September 4, 2018, and recorded September 5, 2016, recording no. 2010-0027165.

glyphosate would be outside the scope of activities permitted by the easements, and would conflict with the District's ban.

The District appreciates the County's attention to this matter. Please confirm that the County will respect the District's ban by refraining from using glyphosate on any District property and in close proximity to the District's property in the vicinity of the library site.

If you wish to discuss further please don't hesitate to contact me at 831-430-4624 or rrogers@slvwd.com.

Very truly yours,

A handwritten signature in black ink that reads "Rick Rogers". The signature is written in a cursive, flowing style.

Rick Rogers
District Manager

Enclosure

cc: Felton Library Friends, Chair Nancy Gerdt
San Lorenzo Valley Water District, Board of Directors
District Environmental Programs Manager, Jen Michelsen
District Counsel, Gina Nicholls

RECORDED AT THE REQUEST OF:

COUNTY OF SANTA CRUZ

Govt. Agency Exempt GC 27383

WHEN RECORDED RETURN TO:

DEPT. OF PUBLIC WORKS

701 OCEAN STREET RM 410

SANTA CRUZ, CA 95060

ATTN: Real Property Division

PORTION APN: 065-281-03



2016-0007144 03/03/2016 10:34:59 AM
OFFICIAL RECORDS OF Santa Cruz County
Sean Saldavia Recorder
RECORDING FEE: \$0.00
COUNTY TAX: \$0.00
CITY TAX: \$0.00

CONFORMED COPY

EASE
4 PGS

EASEMENT DEED

Documentary Tax Exempt RT 11922

For value received **SAN LORENZO VALLEY WATER DISTRICT**, a County Water District organized pursuant to Sections 30000, et. Seq., of the California Water Code

GRANTS to } COUNTY OF SANTA CRUZ, a political subdivision of the State of California
all that real property situate in the County of Santa Cruz, State of California described below

FOR LEGAL DESCRIPTION SEE EXHIBIT "A", ATTACHED HERETO AND MADE A PART HEREOF

CERTIFICATE OF ACCEPTANCE -

Govt. Code Sec. 27281

This is to certify that the interest in real property conveyed by the within deed to the County of Santa Cruz, a political subdivision of the State of California, is hereby accepted by Resolution No. 700-57 of the Board of Supervisors dated Nov. 12, 1957, and the Grantee consents to recordation thereof by its duly authorized officer.

Dated

March 2, 2016

By

Bruce McPherson

CHAIRPERSON BOARD OF SUPERVISORS

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL(S) WHO SIGNED THE DOCUMENT WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA COUNTY OF Santa Cruz

SAN LORENZO VALLEY WATER DISTRICT

On January 5, 2016 before me,
Holly B. Morrison
personally appeared BRIAN LEE

_____, who
proved to me on the basis of satisfactory evidence to be the person(s)
whose name(s) is/are subscribed to the within instrument and
acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their
signature(s) on the instrument the person(s), or the entity upon
behalf of which the person(s) acted, executed the instrument.
I certify under PENALTY OF PERJURY under the laws of the State
of California that the foregoing paragraph is true and correct.

Brian Lee
BRIAN LEE, DISTRICT MANAGER

WITNESS my hand and official seal.

Signature Holly B. Morrison (Seal)

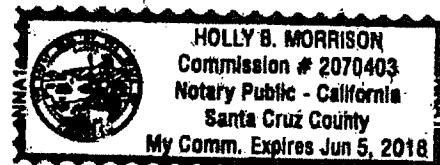


EXHIBIT "A"

INGRESS & EGRESS EASEMENT

SITUATE in the Unincorporated Area of the County of Santa Cruz, State of California and within Zayante Rancho

BEING an easement for ingress and egress over a portion of the Parcel 15 of the lands of San Lorenzo Valley Water District as described in Official Document #2002-0004598, Official Records of Santa Cruz County, more particularly described as follows:

BEGINNING at a the Northerly most corner of said lands, said point being on the former centerline of Boston Street as shown on unfiled map A70-9 titled "Map of the Town of Felton"; thence along said lands of San Lorenzo Valley Water District, South 01°00'10" West, a distance of 108.12 feet to the TRUE POINT OF BEGINNING;

thence along said lands of San Lorenzo Valley Water District, South 88°43'18" East, a distance of 29.95 feet to the westerly side of the lands of the County of Santa Cruz as described in Official Document #2015-0033062, Official Records of Santa Cruz County;

thence along said lands of San Lorenzo Valley Water District, South 01°00'10" West, a distance of 30.00 feet;

thence leaving said lands of County of Santa Cruz, North 43°39'01" West, a distance of 42.37 feet to the TRUE POINT OF BEGINNING

and **CONTAINING** 450 square feet, more or less

END OF DESCRIPTION.



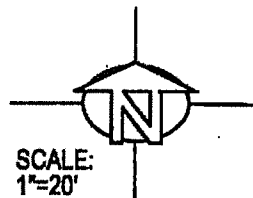
Job #P19039

Kirby St.

Kirby St.

(formerly Boston Street - see Map A70-9)

Map A70-9
"Map of Felton"
per 10 Deeds 799



Skwarek
Doc. #2001-0059085

TRUE
POINT OF
BEGINNING

(S 88°40'00" E)
S 88°43'18" E

S.L.V.W.D.
Doc. #2002-0004598 - Parcel 15

N 43°39'01" W 42.37'

INGRESS &
EGRESS EASEMENT

S 01°00'10" W
(S 01°20'00" W)

County of Santa Cruz
Doc. #2015-0033062

(former 60' wide road per Map A70-9)

ACCESS EASEMENT
EXHIBIT

RECORDED AT THE REQUEST OF:
COUNTY OF SANTA CRUZ
DEPARTMENT OF PUBLIC WORKS

WHEN RECORDED RETURN TO:
DEPARTMENT OF PUBLIC WORKS
701 OCEAN STREET RM 410
SANTA CRUZ, CA 95060
ATTN: Real Property Division
APN: 065-281-03



2018-0027165 09/05/2018 09:40:56 AM
OFFICIAL RECORDS OF Santa Cruz County
Sean Saldavia Recorder
RECORDING FEE: \$0.00
COUNTY TAX: \$0.00
CITY TAX: \$0.00



AGRE
8 PGS
RCD135

No Fee for Govt. Agency pursuant to Government Code §27383
Documentary Tax Exempt RT 11922 – Conveyance to Governmental Entity

GRANT OF EASEMENT AND EASEMENT AGREEMENT

The Parties to this Grant of Easement and Easement Agreement (“Agreement”) are the **SAN LORENZO VALLEY WATER DISTRICT**, a County Water District organized pursuant to Sections 30000, et seq., of the California Water Code (“District” or “Grantor”) and the **COUNTY OF SANTA CRUZ**, a political subdivision of the State of California (“County” or “Grantee”), collectively referred to as “Parties”.

WHEREAS, District owns that certain property located at 195 Kirby Street, Felton, also commonly known as APN 065-281-03, on which District operates its water treatment facility; and

WHEREAS, County owns that certain vacant property located on Gushee Street, Felton, between Kirby Street and Hihn Street, also commonly known as APN 065-073-03, on which County is currently pursuing construction of the Felton Branch Library; and

WHEREAS, development of the Felton Branch Library will include riparian habitat restoration activities and installation of nature trails and outdoor environmental education facilities (the resulting riparian habitat restoration area and outdoor environmental education facilities shall be referred to herein as the “Environmental Improvements”); and

WHEREAS, District and County agree it is mutually beneficial to allow County to construct a portion of the Environmental Improvements over a portion of District’s property; and

WHEREAS, District desires to grant to County, and County desires to accept from District, an easement for the use of a portion of District’s property for the Environmental Improvements, subject to the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the covenants and conditions of this Grant of Easement and Easement Agreement, District and County do hereby agree as follows:

1. Grant of Easement. In consideration of the mutual environmental benefits herewith, District hereby grants to County and its successors, assigns, officers, employees, agents, invitees, and tenants, a non-exclusive easement for the purposes of construction, maintenance, and operation of the Environmental Improvements, across a portion of the District property more particularly described and depicted within the attached Exhibit "A", incorporated herein by this reference.

2. Project Construction and Permits. County shall be responsible for design, installation, and maintenance of the Environmental Improvements in conformance with all applicable local, state, and federal permits.

3. District Fence Relocation. County shall be responsible for any removal, relocation, or installation of fencing located on District's property in conformance with District's specifications.

4. Indemnification. County shall indemnify, defend and hold harmless District, its officers, agents, employees and invitees from and against any claims, damages, costs, expenses, or liabilities (collectively "Claims") arising out of or in any way connected with this Grant of Easement and Easement Agreement including, without limitation, claims for loss or damage to any property, or for death or injury to any person or persons, but only in proportion to and to the extent that such Claims arise from the negligent or wrongful acts or omissions of County, its officers, agents, employees, invitees, and tenants.

5. Notices. All notices, estimates, or other communications hereunder shall be deemed given when personally delivered or mailed by certified mail, postage prepaid, to the Parties at the addresses set forth below:

District: San Lorenzo Valley Water District
Brian C. Lee, District Manager
10676 Hwy 9
Boulder Creek, CA 95006


County: County of Santa Cruz
Department of Public Works
ATTN: Real Property
701 Ocean Street
Santa Cruz, CA 95060

6. Governing Law. This Agreement shall be governed by and interpreted under the laws of California applicable to instruments, persons, transactions and subject matter which have legal contacts and relationships exclusively within the State of California. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of Santa Cruz, subject to any motion for change of venue.

7. Authority. Each of the persons signing this Agreement represents and warrants that such person has been duly authorized to sign this Agreement on behalf of the Party indicated, and each of the parties by signing this Agreement warrants and represents that such party is legally authorized and entitled to enter into this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this instrument the day and year last written below.

GRANTEE:
COUNTY OF SANTA CRUZ



MATT MACHADO, PE, LS
Deputy County Administrative Officer
Public Works Director

Date: 9/4/18

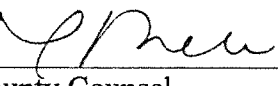
GRANTOR:
SAN LORENZO VALLEY WATER DISTRICT



BRIAN LEE
District Manager

Date: 8/28/18

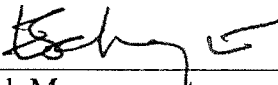
Approved as to Form:



County Counsel

Date: 8/30/18

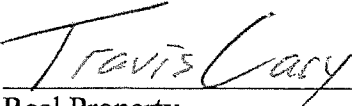
Approved as to Risk:



Risk Management

Date: 8/31/18

Recommended for Approval:



Real Property

Date: 8-29-18

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL(S) WHO SIGNED THE DOCUMENT WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA

COUNTY of Santa Cruz

On August 28 , 2018 before me,
DOUGLAS DUBOIS, Deputy Clerk of said County of Santa Cruz,
personally appeared **BRIAN LEE**, who proved to me on
the basis of satisfactory evidence to be the person(s) whose
name(s) is/are subscribed to the within instrument and
acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their
signature(s) on the instrument the person(s), or the entity upon
behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State
of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal at my office in said County
and State, **GAIL PELLERIN**, COUNTY CLERK



Signature *Douglas DuBois*, Deputy
DOUGLAS DUBOIS

The following information is **OPTIONAL**, however it may prove valuable to person(s) relying on the document and
could prevent fraudulent removal and re-attachment of this acknowledgment to another document.

DESCRIPTION OF THE ATTACHED DOCUMENT

Title or Type of Document: Grant of Easement and Easement Agreement

Document Date: N/A Number of Pages: 3 plus Exhibit "A" legal description and map

Signer(s) Other Than Named Above: Matt Machado

Other Information: _____

CAPACITIES CLAIMED BY SIGNER

Signer(s) Name: BRIAN LEE

 X District Manager, San Lorenzo Valley Water District

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL(S) WHO SIGNED THE DOCUMENT WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA

COUNTY of Santa Cruz

On 4 September 4 , 2018 before me,
DOUGLAS DuBOIS, Deputy Clerk of said County of Santa Cruz,
personally appeared **MATT MACHADO**, who proved to me on
the basis of satisfactory evidence to be the person(s) whose
name(s) is/are subscribed to the within instrument and
acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their
signature(s) on the instrument the person(s), or the entity upon
behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State
of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal at my office in said County
and State, **GAIL PELLERIN**, COUNTY CLERK

Signature *Douglas DuBois*, Deputy
DOUGLAS DuBOIS

The following information is **OPTIONAL**, however it may prove valuable to person(s) relying on the document and
could prevent fraudulent removal and re-attachment of this acknowledgment to another document.

DESCRIPTION OF THE ATTACHED DOCUMENT

Title or Type of Document: Grant of Easement and Easement Agreement

Document Date: N/A Number of Pages: 3 plus Exhibit "A" legal description and map

Signer(s) Other Than Named Above: Brian Lee

Other Information: _____

CAPACITIES CLAIMED BY SIGNER

Signer(s) Name: MATT MACHADO

 X Deputy County Administrative Officer, public Works Director

**CERTIFICATE OF ACCEPTANCE
GRANT OF EASEMENT AND EASEMENT AGREEMENT**

APN 065-281-03

**CERTIFICATE OF ACCEPTANCE -
Govt. Code Sec. 27281**

This is to certify that the interest in real property conveyed by the within deed to the County of Santa Cruz, a political subdivision of the State of California, is hereby accepted by Ordinance No. 5247 of the Board of Supervisors dated May 24, 2017, and the Grantee consents to recordation thereof by its duly authorized officer.

Dated 9/4/18

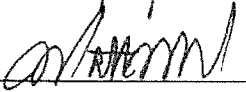
By 
DIRECTOR OF PUBLIC WORKS



EXHIBIT "A"
Easement over APN 065-281-03

SITUATE in the County of Santa Cruz, State of California.

BEING an easement for construction, maintain and operation of riparian habitation restoration area and environmental education facilities lying within of the lands conveyed to San Lorenzo Valley Water District by Final Order of Condemnation recorded September 10, 2008 in Document 2008-0038112 as Parcel 10, Official Records of Santa Cruz County, the area of said easement is described as follows;

Beginning at the southwesterly corner of said Parcel 10;
thence South 88°40'00" East along the southerly boundary of said Parcel 10, 240.00 feet to the southeasterly corner of said Parcel 10;
thence North 01°20'00" East along the easterly boundary of said Parcel 10 145.00 feet;
thence leaving said easterly boundary North 77°30'00" West 29.72 feet;
thence South 14°00'00" West 24.50 feet;
thence North 77°30'00" West 30.54 feet;
thence South 14°00'00" West 86.98 feet;
thence North 77°30'00" West 159.46 feet to the westerly boundary of said Parcel 10;
thence South 01°20'00" West along said westerly boundary 78.78 feet to the Point of Beginning.

END OF DESCRIPTION

This description was prepared by me or under my direction in conformance with the requirements of the Land Surveyor's Act.

Prepared by: Paul Jensen
Professional Land Surveyor #4627
August 17, 2017

KIRBY ST.



SL.V.W.D.
PARCEL 10
DOC. 2008-0038112
APN 065-281-03

(S01° 20' 00"W)
(316.00')

(S59° 30' 12"W)
(246.48')

(108.12')
(N01° 00' 10"E)
(29.95')

(N88° 43' 18"W)
(198.97')

COUNTY OF SANTA CRUZ
APN 065-073-03

(444.88')
(N01° 20' 00"E)

GUSHEE ST.

SEE DETAIL BELOW

(240.00')

(S88° 40' 00"E)

POINT OF BEGINNING

SCHUMACHER LAND AND
VINEYARD CO. OF CA
APN 065-281-01

(60')

HIHN ST.

DETAIL

(S01° 20' 00"W)
78.78'

(N77° 30' 00"W)
159.46'

AREA = 0.47 ACRES

(240.00')

(S88° 40' 00"E)

(S14° 00' 00"W)
24.50'

(N77° 30' 00"W)
30.54'

(N77° 30' 00"W)
29.72'

(S14° 00' 00"W)
86.98'

(N01° 20' 00"E)
145.00'

EXHIBIT "B"

PLAT TO
ACCOMPANY
LEGAL DESCRIPTION
for an

EASEMENT
over a portion of the
Lands of
SAN LORENZO VALLEY
WATER DISTRICT
A.P.N. # 065-281-03

06-19-2017

P.O.B.

County of Santa Cruz
IPM DAG Meeting Agenda
Tuesday, April 30, 2019 10:00 AM
Simkins Swim Center
Second Floor Conference Room
979 17th St Santa Cruz CA 95060

- 1) Introductions
- 2) Additions/deletions
- 3) Approval of 02/13/18 meeting minutes
- 4) Public comment/oral communications
- 5) New items
 - A. Use of the Mirimichi Green vs glyphosate compounds.
 - B. Update on the PERC.
 - C. Reduction of anticoagulant rodent baits per the BOS resolution
- 6) IPM Coordinator's Report: exemptions for rodent control on the levees and glyphosate at Felton Library, annual BOS letter.

MEMO

TO: Board of Directors

FROM: District Manager

PREPARED BY: Director of Finance

SUBJECT: FY1819 Budget

DATE: April 18, 2019

RECOMMENDATION:

It is recommended that the Board review the preliminary budget and discuss thoughts and direction for staff to proceed.

BACKGROUND:

BUDGET

The budget is a financial tool to help plan and guide the District's revenue and expenses. It is slightly different than the audited financials, mainly in that the budget looks more to cash expenses and excludes depreciation and other non-cash events. It is a long process with a lot of discussions and revisions. This is the initial review of the FY1920 budget process for expenses and revenue. The capital budget will come next.

HIGH LEVEL VIEW

	FY1920 Proposed Budget	FY1819 Adopted Budget	FY1819 Est. Actuals	Variance to FY1819 Budget	Variance to FY1819 Est. Actuals		
OPERATING REVENUE	\$ 10,792,670	\$ 10,022,000	\$ 10,226,140	\$ 770,670	8%	\$ 566,530	6%
OPERATING EXPENSES	8,301,639	7,961,656	7,593,151	339,983	4%	708,488	9%
OPERATING INCOME	2,491,031	2,060,344	2,632,989	430,687	21%	(141,958)	-5%
NON-OPERATING REVENUE	1,316,500	1,147,000	1,246,050	169,500	15%	70,450	6%
NON-OPERATING EXPENSES	1,091,394	1,469,947	1,058,943	(378,553)	-26%	32,451	3%
NON-OPERATING INCOME	225,106	(322,947)	187,107	548,053	-170%	37,999	20%
NET INCREASE	2,716,137	1,737,397	2,820,096	978,740	56%	(103,959)	-4%

- Operating Revenue is in line with expectations given the rate increase.

- Operating Expenses:
 - FY1819 is coming in under budget, some of these are real savings, but others are timing related. This is why the operating expense increase for FY1819 actuals appears higher, 9%.
 - FY1819 is coming in below budget, majority of this was timing related to hiring the Engineering Manager. It was originally slated to be a full year hire, savings of \$125K.
 - Changes in the health rates encouraged employees to move to lower cost plans, which in turn saved the District \$60K
 - Stopping public relations consultants and not renewing ACWA saved \$50K
 - Water conservation program and education programs, savings \$45K
 - Difference between old DM and new, plus not filling Deputy position saved \$83K
 - Operating expenses compared to FY1819 budget are more in line with expectations, being a 4% increase.
 - The DM has already gone through the original requested budget and cut \$138K
 - There is an Associate Engineer new hire slated for 1/1/2020. The Engineering Department is accounting for the majority of the increases.
 - Non-operating Revenue is increasing mainly due to anticipated property tax increase of \$45K and environmental grant reimbursements of \$95K.
 - Non-operating Expenses varied to the FY1819 budget as there was anticipated higher debt expenses that has been pushed out more.
 - Please note there is still additional debt planned for FY1920 budget that will be factored in later.

ADDITIONAL SUPPORT

Attached are additional support that will go over the main categories, similar to the budget package.

IN-DEPTH REVIEW

The Budget & Finance Committee received the details by account for each department that we went over. These were brought in as supplemental support that we went over line by line in the meeting. These are in-depth documents management uses to put together the document and review. If you (being a Board member) review this document, please feel free to call me or stop by so I may assist with explaining. These additional documents can be found with the 4/9/2019 B&F agenda packet online.

<http://slvwd.com/agendas/OTHER/2019/4.9.19%20B%20&%20F%20COMM%20agenda.pdf>

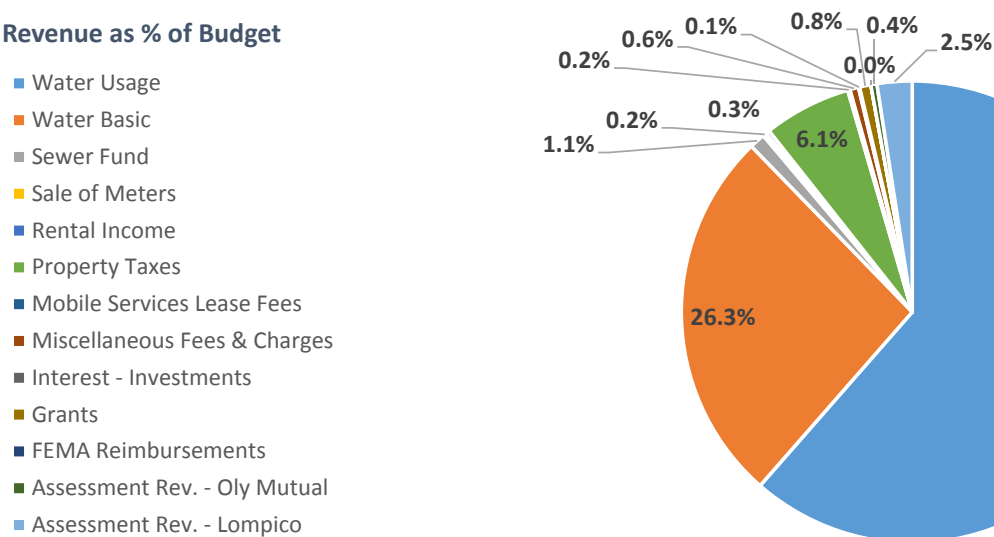
STILL TO COME

We are in the process of pulling together all the capital projects, this a major piece of the budget. This will lead into the further debt analysis and options for paying down other District liabilities such as the pension liability.

Revenue Budget

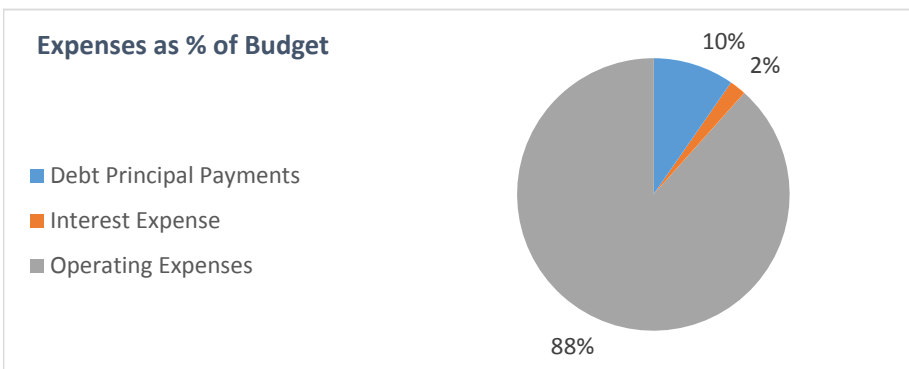
	FY1920 Proposed Budget	FY1819 Adopted Budget	FY1819 Est. Actuals	Variance to FY1819 Budget	Variance to FY1819 Est. Actuals		
Operating Revenue							
Water Basic	\$ 3,163,000	\$ 2,986,000	\$ 2,984,000	\$ 177,000	6%	\$ 179,000	6%
Water Usage	7,395,500	6,846,000	7,024,000	549,500	8%	371,500	5%
Sewer Fund	132,170	100,000	110,140	32,170	32%	22,030	20%
Sale of Meters	30,000	30,000	30,000	-	0%	-	0%
Miscellaneous Fees & Charges	72,000	60,000	78,000	12,000	20%	(6,000)	-8%
Total Operating Revenue	\$ 10,792,670	\$ 10,022,000	\$ 10,226,140	\$ 770,670	8%	\$ 566,530	6%
Non-operating Revenue							
Property Taxes	\$ 783,750	\$ 738,400	\$ 750,000	\$ 45,350	6%	\$ 33,750	5%
Assessment Rev. - Oly Mutual	51,000	51,000	51,000	-	0%	-	0%
Assessment Rev. - Lompico	295,000	295,000	300,000	-	0%	(5,000)	-2%
Mobile Services Lease Fees	23,750	20,000	23,750	3,750	19%	-	0%
Rental Income	18,000	32,600	19,300	(14,600)	-45%	(1,300)	-7%
Interest - Investments	50,000	10,000	69,000	40,000	400%	(19,000)	-28%
Total Non-Operating Revenue	\$ 1,221,500	\$ 1,147,000	\$ 1,213,050	\$ 74,500	6%	\$ 8,450	1%
Capital Contributions							
Grants	\$ 95,000		\$ 33,000	\$ 95,000	0%	\$ 62,000	188%
FEMA Reimbursements							
Total Capital Contributions	\$ 95,000	\$ -	\$ 33,000	\$ 95,000	0%	\$ 62,000	188%
TOTAL REVENUE	\$ 12,109,170	\$ 11,169,000	\$ 11,472,190	\$ 940,170	8%	\$ 636,980	6%

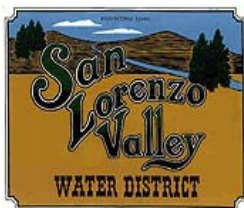
Revenue as % of Budget



Expense Budget

	FY1920 Proposed Budget	FY1819 Adopted Budget	FY1819 Est. Actuals	Variance to FY1819 Budget	Variance to FY1819 Est. Actuals		
Operating Expenses							
Salaries & Benefits	\$ 5,267,458	\$ 5,048,246	\$ 4,834,887	\$ 219,212	4%	\$ 432,571	9%
Contract/Professional Services	1,355,711	1,316,360	1,227,227	39,351	3%	128,484	10%
Facilities	467,250	571,800	415,826	(104,550)	-18%	51,424	12%
Gen. & Admin.	252,850	420,400	175,878	(167,550)	-40%	76,972	44%
Operating Expenses	591,700	420,500	580,276	171,200	41%	11,424	2%
Maintenance	366,670	184,350	359,056	182,320	99%	7,614	2%
Total Operating Expenses	\$ 8,301,639	\$ 7,961,656	\$ 7,593,151	\$ 339,983	4%	\$ 708,488	9%
Interest Expense							
Refunding Bond	\$ 26,267	\$ 43,695	\$ 43,696	\$ (17,428)	-40%	\$ (17,429)	-40%
Felton Loan	33,582	37,220	37,220	(3,638)	-10%	(3,638)	-10%
Olympia SRF Loan	37,987	39,657	39,657	(1,670)	-4%	(1,670)	-4%
Probation Tank Loan	77,146	130,000	-	(52,854)	-41%	77,146	0%
Solar Lease	8,775	9,869	9,862	(1,094)	-11%	(1,087)	-11%
Vehicle Lease	1,953	2,703	2,703	(750)	-28%	(750)	-28%
Total Interest Expense	\$ 185,710	\$ 263,144	\$ 133,138	\$ (77,434)	-29%	\$ 52,572	39%
Debt Principal Payments							
Refunding Bond	\$ 582,031	\$ 666,015	\$ 660,015	\$ (83,984)	-13%	\$ (77,984)	-12%
Felton Loan	153,215	149,577	149,577	3,638	2%	3,638	2%
Olympia SRF Loan	66,246	64,576	64,576	1,670	3%	1,670	3%
Probation Tank Loan	50,716	275,000	-	(224,284)	-82%	50,716	0%
Solar Lease	30,220	29,130	29,132	1,090	4%	1,088	4%
Vehicle Lease	23,256	22,505	22,505	751	3%	751	3%
Total Debt Payments	\$ 905,684	\$ 1,206,803	\$ 925,805	\$ (301,119)	-25%	\$ (20,121)	-2%
Total Non-operating Expenses	\$ 1,091,394	\$ 1,469,947	\$ 1,058,943	\$ (378,553)	-26%	\$ 32,451	3%
TOTAL EXPENSES	\$ 9,393,033	\$ 9,431,603	\$ 8,652,094	\$ (38,570)	0%	\$ 740,939	9%





**BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER DISTRICT
MINUTES
APRIL 4, 2019**

MISSION STATEMENT: Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

Thursday, April 4, 2019 at 6:30 p.m., SLVWD, 13057 Highway 9, Boulder Creek, CA 95006 and by teleconference at 2017 American Dr., Lago Vista, TX 78645.

1. Convene Meeting 6:30 p.m.
Roll Call: Smallman, Fultz, Swan, Henry
Staff: R. Rogers, J. Furtado, H. Hossack
2. Additions and Deletions to Agenda: none
3. Oral Communications:
 - L. Henry announced that each person may have 5 five minutes to address the Board pertaining to the Water District.
 - R. Moran-Ben Lomond, said that he learned about the possible use of glyphosate on the Felton Library site. He said that the water department should stop it's use.
 - N. Naccari-Ben Lomond, said he is pro-education but education falls under the purview of schools or community groups. Rate payers should only be billed for costs involved water. He applauds the Board for keeping costs down. He watched aghast as M. Bruce gave away \$14,000 to her friends at Ecology Action.
 - C. Baughman-Boulder Creek, said he has been told that Chair Henry submitted a complaint to the employer of a member of the public because of this person's communications with others during the time that Dir. Smallman was facing criticism for his speech, resulting in censure. He believes the complaint to be punitive and a warning to curb future participation in the public process. No member of the public should have to consider that their participation could result in a possible threat to their livelihood. He would like the Board to have a public discussion of this matter and implement appropriate measures.
 - B. Fultz asked for clarification, was this was a complaint against an employee of the District.
 - C. Baughman said a complaint was submitted to the employer of a member of the public.
 - M. Lee-Ben Lomond, he feels that there should be a workshop on appropriate communications.

P. Lang-Boulder Creek, he said he was on the Board 1994-96. He congratulated the new Board members and said thank you for serving.

R. Rogers said he made a call to the County Parks regarding glyphosate. He will have more information at the next BoD meeting.

4. Unfinished Business:

a. USDA LOAN UPDATE

K. Plonka presented the status of the USDA Loan.

B. Smallman asked for clarification on the projects.

K. Plonka said this is one loan. It's a package of 5 pipelines and construction of a tank.

B. Fultz questioned how much was spent on the USDA portion.

K. Plonka answered the original contract was for \$270,000 but some of it was environmental.

E. Frech questioned how much under budget was the USDA.

K. Plonka said it was about \$90,000 under budget. The USDA dictates the amount of engineering costs that are in the loan.

R. Rogers said that WSC has 2 different contracts with the District, one is for the USDA loan and the other is for on-call engineering.

E. Frech-Lompico, he said he remembers that the first \$60,000 was for getting loans for Lompico and for the District. They said that Lompico couldn't get the loan because it is an assessment district.

R. Rogers said he wasn't sure about that.

K. Plonka said the original contract did include researching loans. She personally did not look into a loan for Lompico. Her scope was to look for a loan for the District as a whole.

E. Fresco questioned the timing of the loans.

K. Plonka explained that the District will have to get an interim loan or bridge loan. This loan is backed by USDA but not provided by USDA. The expectation is that the interest rate will be higher than 4%. It's in the District's best interest to pay the interim loan back as quickly as possible.

M. Lee-Ben Lomond regarding the engineering piece of \$1,556,000, dictated by USDA, what percentage is the preliminary engineering report.

K. Plonka she can get that information but she doesn't have the numbers. She reminds him that this number is dictated by the USDA and doesn't mean it has to be spent.

R. Rogers said none of these effects 300 customers. The projects with heavy environmental requirements were taken off of the list. The age of the system and amount of leaks in the area dictate the priority. The Lyon zone will feed 100% of our customers as a pass through to the whole District. The work in the sand hills is done in the pavement so environmental isn't needed.

L. Henry questioned does USDA know anything about costs in this area.

K. Plonka said that USDA uses averages. They do projects in multiple regions so the estimates they come up with are from multiple projects and multiple regions. All of the costs are planning level costs.

V. Champlin-Ben Lomond, how restrictive are the categories on the USDA estimates.

K. Plonka USDA wants things done in their format in an efficient manner. They understand that costs change and that all of these costs are estimates. If costs came in much higher, there is a possibility to borrow more.

N. Naccari said that many of his friends won't drive on his road. He is concerned about heavy trucks on his road.

R. Rogers said it's a County maintained road. Construction projects for a water tank is relatively small.

B. Fultz said as long as the equipment meets all of the standards for the County, then it's the County's responsibility.

T. Norton questioned the \$5.5 million amount. When did you decide on these projects?

K. Plonka said the when the project began the District said they wanted to find projects totaling about \$5 million for grants/loans. Last spring the final projects were chosen.

B. Fultz said that future presentations should have more quantitative information.

5. New Business:

Members of the public will be given the opportunity to address each scheduled item prior to Board deliberations. The Chairperson of the Board may establish a time limit for members of the public to address the Board on agenda items.

a. WSC CONTRACT AMENDMENT

R. Rogers read from his memo regarding the on-call engineering as needed contract. This is the 3rd amendment.

B. Fultz the total contract will be \$220,000. The original contract was not bid because it was a small emergency. As the contract was extended there was no RFP at that time. It's important to keep momentum going and he has no problem saying this is the number that is needed for the transition to the new engineer.

R. Rogers can't say what we will be able to accomplish until we all sit down and roll our sleeves up.

B. Fultz questioned if WSC will be doing standard drawings. We are getting ready to do the geotech. Can they do the RFP?

R. Rogers said he wouldn't recommend they do the RFP.

B. Fultz questioned how much is writing the RFP.

K. Plonka without the revised geotech and a project, we're not far enough along for preparation of the RFP.

B. Fultz plans and specifications for going over bridge piping.

K. Plonka said she doesn't have enough background data she can't cost it out.

B. Fultz said he is uncomfortable going to \$220,000 without an RFP process.

R. Rogers why not cut the amount in half. If we run into a problem, we'll bring it back for more detail.

B. Smallman this could be a cost saving measure for transition to an in-house engineering department.

R. Rogers if you want to stop these projects right now, he'll do it.
L. Henry questioned the different amounts voted on previously, adding up to \$220,000. She said she doesn't quite get it.
B. Fultz said he is very interested in hearing what the engineer has to say.
R. Rogers said we are still going to need additional engineering.
B. Fultz said for the next 2 to 3 months, your belief is that \$45,000 will cover you for outside consulting.
R. Rogers said he thinks that is correct. We'll come back at the end of that period with a report.
B. Fultz he definitely wants the Bear Creek Estates to start. They have waited long enough.
R. Rogers the Glen Arbor Bridge needs to be done.
B. Fultz and the Lyon Tank access
R. Rogers that's already a time extension. FEMA has given us an extension.
L. Henry will \$45,000 cover the 3 things that were just mentioned.
R. Rogers said that it's a guess. We'll have time to get together with the new engineer, the Dir. of Ops and Kirsten to talk and come up with a plan.
K. Plonka said that you won't finish all of those projects with that amount of money but you won't finish all of those projects because Lyon Tank access will take longer than that.
B. Smallman doesn't want to throw a monkey in the wrench but he wants to put pressure on you.
S. Swan said that he will go along with the \$45,000.
P. Lang questioned if there is anything on paper.
M. Lee questioned what the entry level engineer's hourly rate is.
K. Plonka responded that the rates are in the packet. They have not increased their billing rate for this contract since the contract started in 2017.
E. Frech questioned if Ms. Plonka did the fire service work on the Trout Farm. He said he doesn't understand the charges.
R. Rogers the standards are District charges. The actual plan will be charged back to the customer.
E. Frech said that the original Lompico PRV plan was for boxes that were too large. He questioned if there was extra cost to Lompico because the engineer designed boxes that were too large. He doesn't think we should have paid for that.
R. Rogers said that there was probably a small amount of cost.
J. Furtado said that the engineer did not design the box. Clay Valve came out with the standard of that vault size.
E. Frech said that AWWA has standard drawings that you can buy instead of hiring an engineer to do the design.
R. Rogers said that the District uses the AWWA standards all of the time.
M. Lee said that he agrees that the amount should be \$45,000 and then add incrementally as needed.
D. Loewen said that the District is required to have competitive bidding and they have been out of compliance.
L. Farris progress we need WSC use resources we have, partners

N. Nicari what does it cost.
L. Henry even if we did the \$90,000 “as needed”
R. Rogers
T. Norton agrees it’s not just \$ its time
B. Smallman made a motion to approve \$45,000
B. Fultz seconded.
All present voted in favor. Motion passed.

b. BOARD RESIGNATION

R. Rogers announced that District Counsel Nicholls is present via phone and will bring this item to the Board.
G. Nicholls introduced this item. Dir. Bruce has resigned. The Board will decide if they want to fill the vacancy by appointment for the remainder of the term (must be done within 60 days) or the Board can call for an election in the fall. It is recommended that the Board make an appointment so that it will not be difficult to obtain a quorum. She would like to see a motion that declares the vacancy, pursuant to Gov. Code 1780 and directs staff to post the notice of vacancy and establish April 24, 2019 at 5:00 p.m. the closing date and time to receive applications for the Board seat for the remainder of the term.
L. Henry questioned if the Board needs to accept the resignation.
G. Nicholls said that by operation of law Dir. Bruce’s resignation means there is a vacancy.
B. Fultz if the Board were to wait for the November election, the District would pay for the 2019 election and again for the 2020 election.
L. Henry said she feels the Board should solicit applications.
G. Nicholls April 24th is more than 15 days for solicitation of applications and will allow time for the applications to be put in the May 2nd Board packet.
B. Fultz so that would mean that there will only be a vacancy for a month.
R. Rogers that is if you can agree to appoint someone.
E. Fresco questioned the basis for your decision for an appointee. What are you looking for in a Board member?
B. Fultz clarified that is not on the agenda for tonight.
E. Fresco asked if that could be put on the next agenda.
L. Henry questioned if the Board can put out there what they want.
G. Nicholls the item for tonight does include a draft application which has fields for information that the Board would be interested in to connect with applicants.
B. Fultz to be clear there is no limiting who can apply.
R. Rogers they have to be residents of the San Lorenzo Valley
E. Fresco said that the reason that she asked was because last month you didn’t want someone on the Environmental Committee because she had a science background.
L. Henry said she only wanted to have 3 of 4 people that applied. I did say something about science but there are other people that we picked that do have a science background.

M. Lee said he likes Dist. Counsel's proposal with the timeframe she has outlined.

R. Moran said it has been the precedence of the Water District to appoint someone.

B. Smallman thinks this is the way to go but he would extend the time by 2 weeks.

G. Nicholls if the Board doesn't have the discussion until mid-May and the appointment isn't agreed upon at that date, then the opportunity is lost and the County has to make the appointment.

B. Fultz it's a 60-day process from March 26, 2019. The first thing the Board has to do is declare the vacancy.

B. Smallman made a motion that the Board declare a vacancy.

B. Fultz questioned G. Nicholls if they need to quote the Government Code in the motion.

G. Nicholls said no, that's not necessary. A motion finding that a Board seat has become vacant on March 26, 2019 and that you direct staff to proceed with filling the vacancy by appointment of the Board and to post notice of vacancy with April 24, 2019 5:00 p.m. as the closing date and time for the receipt of applications.

B. Smallman made a motion as stated by Dist. Counsel.

B. Fultz seconded.

All present voted in favor of the motion. Motion passed.

c. COMMITTEE APPOINTMENTS

R. Rogers explained that this item was put on the agenda not knowing exactly what the Board was going to do regarding the vacancy. There doesn't seem to be a reason to change committee appointments at this time.

L. Henry noted that there is just one Board member on Environmental and one on Engineering. It's just for one meeting.

R. Rogers said that you just have to be sure you inform staff if you are not going to be able to attend a meeting.

B. Fultz appreciated the foresight to add this to the agenda but since it is not necessary he would like to move on.

L. Farris questioned the combining of Environmental and Engineering Committees.

L. Henry not at this time. It may happen but not now.

R. Rogers noted that Dir. Bruce was also the alternate on the SMGWA.

B. Fultz said the District can get by without the committee assignments being filled for a month.

L. Henry agreed.

d. HARO KASUNICH AND ASSOCIATES CONTRACT AMENDMENT

R. Rogers introduced this item and read the memo. One option is to put in a culvert and back fill. Environmental requirements may not allow the culvert. The other option is a series of secant walls.

B. Fultz said a wall could keep sliding.

R. Rogers said that's right. These are deep walls.

B. Fultz said that he imagined it was easier to do things in 79 & 80.
R. Rogers said they put a culver in and back filled. It was repaired.
B. Smallman said he thought that the culvert plan meant you have to haul in too much dirt. How deep is the slide?
J. Furtado 45-60', 75 - 100' piers in the bedrock.
B. Smallman why does HKA need another \$35,000?
R. Rogers said we tried to get an RFP for repairs but the contractors that looked at the job found that the report was not thorough enough to bid the project.
B. Fultz said he hopes regulatory agencies understanding this serves an enormous number of human beings. Let's hope that they have some flexibility.
R. Rogers said that people don't understand why we don't just move the treatment plant. We're stuck there by elevation, streams and ancillary pipelines. The best thing we can hope for is a different access in. The tank and treatment plant are sound. They have been evaluated by the geotech engineers and there is no movement.
E. Frech questioned whether you can talk to the environmental regulatory agency before you have a design.
R. Rogers said that we are talking to them now.
M. Lee shared his knowledge of regulations regarding drainage at this elevation.
R. Rogers noted that since the slide the District has spent \$118,000 on the project.
M. Lee questioned if the geotechnical coring has been done.
B. Fultz made a motion for approval of the contract with HKA in the amount of \$35,540.
L. Henry seconded.
All present voted in favor. Motion passed.

e. LETTER TO PRESS BANNER

G. Nicholls introduced the follow up to closed session where the Board decided to consider a draft letter to consider some of the recent complaints, however with the resignation of Dir. Bruce the circumstances have changed and it is not clear what the content of the letter would be. We are coming to the Board for direction.
B. Smallman said he thinks this is about him.
L. Henry said it isn't about Dir. Smallman.
B. Smallman said he is taking this seriously.
L. Henry reiterated that this is not about Dir. Smallman.
B. Smallman continued to read a prepared statement.
B. Fultz said the circumstances still needs a response.
R. Rogers agrees that a different letter should be drafted from the current sitting Board.
B. Fultz said he thinks this needs to be addressed. He questioned if the information from D. Loewen has been seen before.
R. Rogers responded that the letter from D. Loewen has not been seen before.

L. Henry said that Margaret wrote and posted on social media about Dir. Smallman's post and because a member of the public suggested that he spoke for all of us she jumped out said he doesn't speak for her. Then she said, Board Pres. Henry, where are you?

B. Fultz said he didn't know it was going on.

L. Henry continued that Margaret also said Mr. Smallman and Pres. Henry presided over the failed Lompico Water District. Lompico didn't fail.

B. Fultz said part of this was debated during the campaign. He doesn't understand the antipathy toward a valued community in our District is coming from. He thinks the Board should work on a different letter.

R. Rogers questioned if the Board still wants a letter.

S. Swan still wants a letter to go out.

B. Smallman thinks a letter is a great idea.

B. Fultz asked District Counsel if we need a motion.

G. Nicholls said a motion isn't necessary, just direction. She also asked for 1 or 2 Directors to consult regarding the draft.

B. Fultz volunteered to consult on the letter.

S. Swan also volunteered to assist with the letter.

T. Norton said she was appalled by what J. Hayes said at the candidate debate. It was not true. She would like the Lompico part addressed.

D. Loewen said this is not about Bill Smallman. She said she wasn't going to talk about Margaret the way that past Board members spoke about Bill Smallman. She recalled an instance in April of 2018 when Dir. Bruce picked on R. Moran publicly. There are 3 violations here; a possible Brown Act violation by baiting other Board members to respond, a violation of the Board manual which defines acceptable Board behavior and a violation of the Respectful Workplace Policy.

V. Champlin questioned the process of how the letter be handled. Will it be brought back to the Board for approval before submission?

G. Nicholls said that is correct.

E. Fresco doesn't know what happened with Lompico. She didn't know the previous Board. She questioned why D. Loewen is so critical of them, it doesn't seem helpful to talk about the previous board. She hopes the letter doesn't criticize the previous Board.

L. Henry explained that she cannot address another member of the public.

G. Nicholls asked for clarification, will Directors Swan and Henry be consulting on the letter.

B. Fultz said it will be he and Director Swan to take it on with Gina.

6. Informational Material:

- Water Board Grapples - Press Banner 3.19.19
- Director Resigns - SC Sentinel 3.28.19

7. Adjournment 9:05 pm

MEMO

To: Board of Directors
From: District Manager
Subject: March 2019 Administration Department Monthly Report
Date April 18, 2019

Recommendation

It is recommended that the Board of Directors review and file the Administration Department Monthly Report for March 2019.

PROBATION TANK REPLACEMENT

The Probation Tank Construction project is continuing. During the reporting period the contractor has completed building concrete retaining wall panels and preparing steel for painting coatings and delivery. Project completion date is September 2019.

LOMPICO ASSESSMENT DISTRICT PROJECT

Staff has been working with engineering consultants on the design of the water storage tanks and PRV replacement projects. The bid has been awarded for the replacement of the six PRV stations and we are in the process of obtaining insurance, contract signing, and construction schedule.

Staff met with engineering consultant regarding the redwood tank replacement project. Additional system modeling has been completed to determine residency time for storage. Tank configuration, construction concerns, environmental, and design have been discussed. Consultant is moving forward with plans and specifications for construction. Tentative schedule plans, specifications, and bid documents completed September 2019 with construction starting Spring 2020 for the Kaski and Madrone Tanks. Lewis tank may take longer to start construction in due to environmental review.

Six redwood tanks and six PRV's are being replaced as part of the consolidation assessment district. The draft engineering report was submitted to the Engineering Committee for comment at the March 18, 2019 meeting.

BEAR CREEK WASTEWATER

Staff is moving forward with the draft Request for Proposal for a Capital Improvement Study and will be reviewing it with the residents of Bear Creek Estates at a Special Engineering Committee meeting on April 17, 2019 at the Bear Creek Estates Country Club.

BOARD OF DIRECTORS MEETING SUBJECT CALENDAR

Staff is moving forward with a Board of Directors meeting agenda schedule. The calendar will have a schedule of board and committee meeting dates and topics that will assist staff and the Board in planning work in conjunction with the Strategic Plan.

WEBSITE

The Request for Proposal (RFP) to provide web site redesign, development and maintenance for the District has been released. Proposals are due May 22, 2019. Proposals will go to the Admin Committee for review and recommendations will then be brought to the Board for final approval.

COMMUNITY CHAT FELTON ROCKY'S CAFÉ

During the reporting period Community Chat was held at Rocky's Café in Felton. The Board Chair, Finance Manager, and District Manager represented the District. Approximately six members of the public attended and discussed the following topics:

Water Rates	Bottled Water
Education Grants	AB401 Mark Stone
Finance Committee	Grand Jury Report Training
Groundwater Recharge	SMGWA
Fish Ladder	University of Kentucky How to write a report

M E M O

TO: Board of Directors

FROM: District Manager

PREPARED BY: Director of Finance & Business Services

SUBJECT: FINANCE & BUSINESS SERVICES STATUS REPORT

DATE: April 18, 2019

RECOMMENDATION:

It is recommended that the Board of Directors review and file the Finance & Business Services Department Status Report.

BACKGROUND:

BUDGET

Budget & Finance Committee have reviewed the Revenue and Expenses in the detail version. The Board presentation has the more summarized versions as seen in the actual budget report. The Operating Expense detail support is attached to the 4/9/2019 B&F agenda if you wish to review further.

Please see the specific agenda item in this agenda for further review.

CUSTOMER SERVICE SUPPORT

Customer Service stats and information is included in this status report for review.

REVENUE STABILIZATION RATE ANALYSIS

This packet contains the current consumption as compared to the prior 3 year averages for the revenue rate stabilization. As of February 2019 consumption, the cumulative consumption is 2% above the baseline. There are no triggers identified per the revenue stabilization rate policy.

QUARTERLY LEAK ADJUSTMENT REPORT

This packet contains the quarterly leak adjustment report. Q3 had 46 leak adjustments, totaling \$15,864, bringing YTD to 101 adjustments, totaling \$31,492.

FINANCIAL SUMMARY

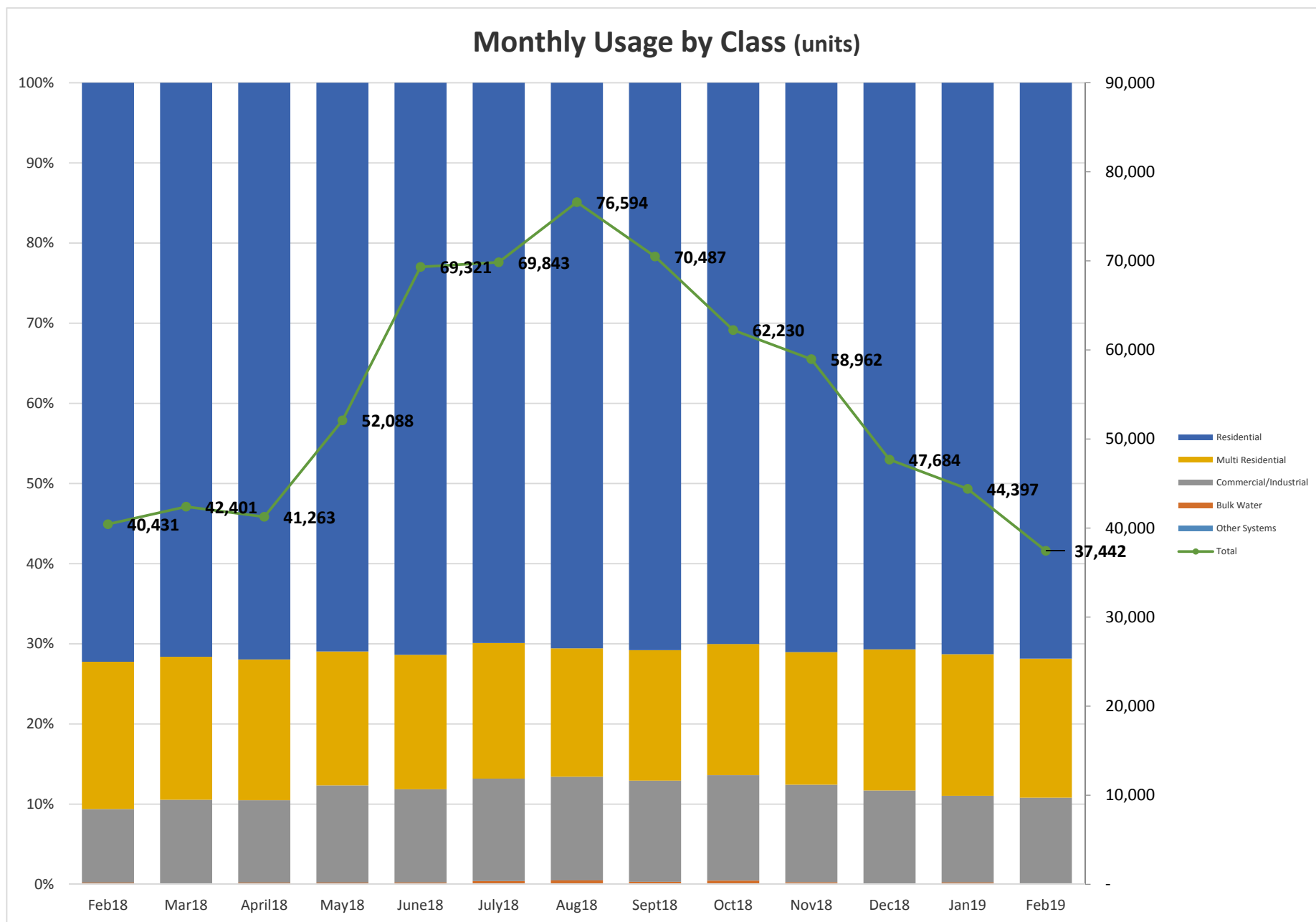
The February 2019 results are herein. Below is a high level summary of the YTD results:

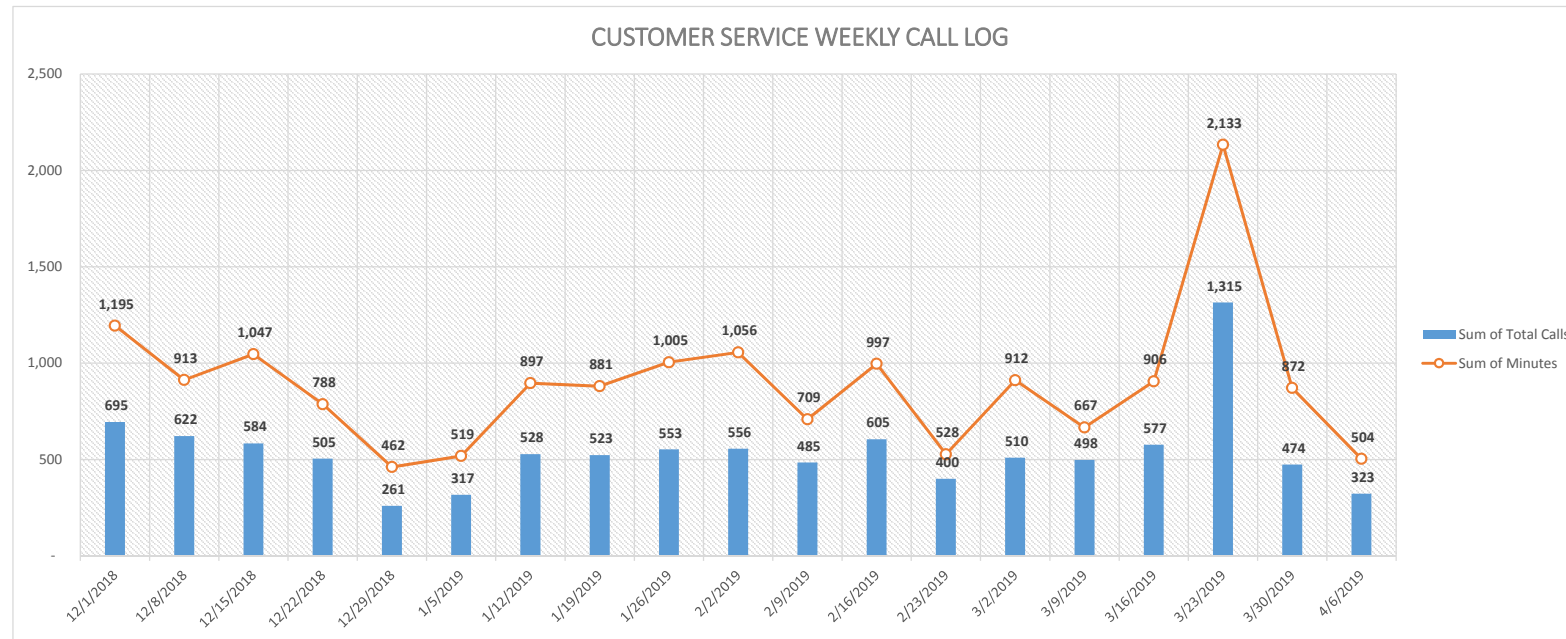
Overall: Operating Revenues & Expenses are tracking as expected to budget.

YTD Operating Revenues are at \$6.6M, which is in line with the budget and 15% higher than prior year.

YTD Operating Expenses are \$4.8M, which is slightly better than a straight-lined annual budget. Higher expenses tend to hit in the beginning and end of year, we expect to come in close to budget. Expenses are approximately the same as prior year.

Current Month: February Operating Expenses appear lower compared to prior year, this is timing related to a \$70K payment to SMGWA in Feb 2018. There is still another expected \$60K payment to be made later this fiscal year to SMGWA.





Week Ending	Incoming Calls		Outgoing Calls		Total Calls	
	# Calls	Minutes	# Calls	Minutes	# Calls	Minutes
12/1/2018	401	889	294	306	695	1,195

12/8/2018	330	618	292	295	622	913
12/15/2018	350	757	234	289	584	1,047
12/22/2018	288	580	217	208	505	788
12/29/2018	202	411	59	51	261	462
1/5/2019	240	449	77	70	317	519
1/12/2019	319	679	209	217	528	897
1/19/2019	317	704	206	176	523	881
1/26/2019	314	765	239	240	553	1,005
2/2/2019	318	869	238	186	556	1,056
2/9/2019	304	566	181	143	485	709
2/16/2019	360	763	245	233	605	997
2/23/2019	224	414	176	114	400	528
3/2/2019	323	737	187	176	510	912
3/9/2019	281	540	217	126	498	667
3/16/2019	352	653	225	254	577	906
3/23/2019	836	1,644	479	489	1,315	2,133
3/30/2019	329	688	145	184	474	872
4/6/2019	227	416	96	88	323	504

Weekly Notes

Turn offs & Tags, Main Break: Blue Ridge Road, 335 Vista Terrace, 381 Middleton Dr, 1463 Two Bar #5, 9095 Glen Arbor Rd.

Turn offs, Main Breaks: hwy 9 & Graham Hill Rd., 6630 Hwy 9, 6706 hwy 9, 11247 hwy 9, Lorenzo Ln & Hwy 9, 15610 Hwy 9, 10990 Riverside Rd., California Dr. East Creek Bridge, 261 Main St., 730 Sugar Pine Rd., Sunnyside & Main St., 10405 Lake Blvd., Tags, Main Break: 6 Ridgewood Dr.

Turn offs, Main Breaks: 9460 Sunnyside, 305 Reynolds Dr., Across the St. from 10825 Lake Blvd.

15965 Kings Creek Rd., 200 Caledonium Ave., 11101 Sequoia Ave., 8937 Glen Arbor Rd. *(closed 2 days)*

Tags, Main Breaks: 10926 Sequoia Ave. *(closed 2 days)*

Turn offs, Main Breaks: Quail 4A Well, 8945 Redwood Dr., 8255 Oak Ave., 9695 Live Oak Ave., Road Work; 1090 Pine Drive

Tags, Main Breaks; 1160 Lakeside Dr., Water Line Replacement.

Turn offs, Main Breaks; 10641 Visitar St., 225 Band Rd.

Tags, (closed 1 day), Main Breaks; 13515 West Park Ave., 334 More Dr., 5765 Hillside Dr., 11844 Sunset Ct., 9545 Central Ave.

Turn off, Main Breaks: 167 Russell Ave., 1501 Caledonia Ave., Road Work: 10497-10495 Vera Ave.

Tags, Main Breaks: 325 Capelli Dr., 1200 Dundee Ave., 8035 Fernwood, West of 949 Brookside Way, Country Club Dr. & Jackson Ave., 10405 Lake Blvd.

Turn off, Main Breaks: 555 Cook Wy., 8297 Hermosa Ave., 11866 Van Allen Rd.

Tags, Main Breaks: 581 La Cuesta Dr., 288 Douglas Ave., 135 Glen Lomond Ln., Drainage from storm.

Turn off, Main Breaks: 221 Lake St.

Tags, Main Breaks: 340 Manzanita Ave., 136 Daffodil Hill, 206 Crecent & River, 10707 West Dr., 111 Royal Oak Ct., 260 Scenic Way, 403 Meadow Dr., 396 Meadow Dr.

Turn offs, Main Breaks: 15000 Two Bar Rd., 13800 Bear Creek Rd., 405 Hoot Owl Way, 575 Ralston Ridge, 630 Manzanita Ave., Pine St., 10982 Sequoia Ave.

Tags, Main Breaks: 213 Spreading Oak Dr., 190 Mesa Dr., 635 Sunset Rd.,

Turn off, Main Breaks: 10580 CA-9/Blake Hammond Manor

CUSTOMER SERVICE DEPT SUMMARY

		*	*					*				*	*		
Monthly Stats:	Mar-19	Feb-19	Jan-19	Dec-18	Nov-18	Oct-18	Sep-18	Aug-18	Jul-18	Jun-18	May-18	Apr-18	Mar-18	Feb-18	Jan-18
Cut In/Outs	60	38	58	34	63	66	59	77	86	59	68	58	30	42	61
Final Bills	37	35	56	32	64	74	64	115	40	66	71	42	34	58	57
Tags	238	124	210	157	191	158	206	275	176	121	232	72	312	198	194
Turn-offs	19	34	38	25	26	42	32	36	22	23	25	29	24	32	26

Online / Going Green [1]

4/11/2019

Online Sign-ups	4,184	4,120	4,078	4,033	3,980	3,938	3,883	3,839	3,779	3,726	3,680	3,636	3,599	3,543	3,499
E-Bills	1,413	1,378	1,356	1,326	1,302	1,284	1,260	1,238	1,210	1,193	1,174	1,157	1,145	1,120	1,092
Auto Pay	2,706	2,659	2,716	2,673	2,638	2,603	2,553	2,509	2,492	2,463	2,445	2,427	2,386	2,350	2,316

* Due to timing, had abnormal tag periods

[1] Please note these numbers are slightly higher than actuals being utilized. When a person closes their account, they typically leave their online account active for a while for their own personal records. We currently do not have an easy way to break down to only active customers.

REVENUE STABILIZATION RATE ANALYSIS FY1819

In accordance with the District's Revenue Stabilization Rates Policy & Procedures, the District Manager shall provide the Board of Directors with the average units of water sales (by month) for the rolling previous three years, which will serve as the baseline against which current annual sales to date will be compared. If the District Manager determines that budget-year water sales (in units) to date, and corresponding revenue, is more than 10% below expected year-to-date levels (based on monthly averages over the previous three years), the District Manager shall notify, at a public meeting, the Board of Directors of this determination at or before the next regularly scheduled Board meeting. For more information, please refer to the District's full Policy & Procedures.

MONTHLY CONSUMPTION IN UNITS BY FISCAL YEAR (BASELINE)

	July	August	September	October	November	December	January	February	March	April	May	June	TOTAL
FY1516	66,779	64,961	69,609	60,022	49,837	41,773	44,025	37,290	42,433	43,153	48,328	68,129	636,340
FY1617	74,199	73,414	71,825	59,518	41,777	45,698	45,401	37,667	41,173	42,898	52,932	68,388	654,889
FY1718	81,254	78,331	76,259	65,658	58,601	42,693	48,947	40,431	42,401	41,263	52,088	69,321	697,247
3 YR AVERAGE (BASELINE)	74,077	72,235	72,564	61,733	50,072	43,388	46,124	38,463	42,002	42,438	51,116	68,613	662,826

ACTUAL FY1819 CONSUMPTION

FY1819	69,843	76,594	70,487	62,230	58,962	47,684	44,397	37,442					467,639
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CUMULATIVE ANALYSIS

% Above or Below Average	-6%	6%	-3%	1%	18%	10%	-4%	-3%					
Cumulative %	-6%	0%	-1%	-1%	2%	3%	2%	2%					

NOTES:

Consumption is cumulatively slightly above the prior three year average baseline. As of February 2019 consumption, the cumulative consumption is 2% above the baseline. There are no triggers identified per the revenue stabilization rate policy.

Utility Billing
Transactions by Date
LEAK ADJUSTMENT - Q3 2019



13060 Highway 9
Boulder Creek, CA 95006-9119
(831) 338-2153 phone
(831) 338-7986 fax

Date Range: From: 01/01/2019 To: 03/31/2019
Batch Type: Adj & Fees
Billing Cycle: 001, 002, 999

Account No	Journal Entry Date	Amount Credited	Units Above Average	Consumption Billed	Units Used	Cause of Leak	How Leak Was Detected
006546-000	01/04/2019	\$ (59.57)	11	\$ 129.96	12	TOILET LEAK	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
008870-000	01/04/2019	\$ (54.15)	10	\$ 194.94	15	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
015293-000	01/04/2019	\$ (75.81)	14	\$ 205.77	19	TOILET LEAK	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
008861-000	01/04/2019	\$ (54.15)	10	\$ 88.62	14	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
015094-000	01/04/2019	\$ (124.55)	23	\$ 303.24	28	WATER TANK LEAK	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
015209-000	01/04/2019	\$ (297.83)	55	\$ 267.59	60	LEAK ON IRRIGATION	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
009332-00	01/14/2019	\$ (1,679.92)	332	\$ 4,858.72	462	LEAK ON SERVICE LINE	CUSTOMER FOUND LEAK
005546-000	01/14/2019	\$ (752.69)	139	\$ 1,960.23	181	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
015564-000	01/14/2019	\$ (563.16)	104	\$ 1,191.30	110	LEAK ON POOL PUMP	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
006184-000	01/24/2019	\$ (108.30)	20	\$ 259.92	24	LEAK ON SERVICE LINE	CUSTOMER FOUND LEAK
012000-000	01/24/2019	\$ (178.70)	33	\$ 552.33	51	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
005707-000	01/24/2019	\$ (70.40)	13	\$ 194.94	18	TOILET LEAK	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
011065-000	01/24/2019	\$ (129.96)	24	\$ 441.72	38	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
012270-000	01/24/2019	\$ (178.70)	33	\$ 530.67	49	LEAK ON SERVICE LINE	CUSTOMER FOUND LEAK
006517-000	01/24/2019	\$ (335.73)	62	\$ 812.25	75	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
007810-000	01/24/2019	\$ (454.86)	84	\$ 963.87	89	LEAK ON SERVICE LINE	CUSTOMER FOUND LEAK
014394-000	01/30/2019	\$ (129.96)	24	\$ 324.90	30	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
006100-018	01/30/2019	\$ (465.69)	86	\$ 1,153.95	101	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
011531-000	01/30/2019	\$ (119.13)	22	\$ 346.56	32	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
005986-000	01/30/2019	\$ (584.82)	108	\$ 1,416.42	128	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
012484-000	02/06/2019	\$ (54.15)	10	\$ 88.62	14	LEAK ON SERVICE LINE	CUSTOMER FOUND LEAK
007952-000	02/06/2019	\$ (113.72)	21	\$ 270.75	25	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
012267-000	02/14/2019	\$ (1,667.82)	308	\$ 3,541.41	327	LEAK ON SERVICE LINE	CUSTOMER FOUND LEAK
013724-000	2/14/2019	\$ (292.41)	54	\$ 671.46	62	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
007707-000	02/14/2019	\$ (276.17)	51	\$ 725.61	67	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
009154-000	02/20/2019	\$ (438.62)	81	\$ 913.98	83	LEAK ON SERVICE LINE	CUSTOMER FOUND LEAK
005836-000	02/20/2019	\$ (102.89)	19	\$ 270.75	28	LEAK ON SERVICE LINE	CUSTOMER FOUND LEAK
015483-000	02/20/2019	\$ (238.26)	44	\$ 714.78	66	TOILET LEAK	CUSTOMER FOUND LEAK
011730-000	02/20/2019	\$ (303.24)	56	\$ 779.76	72	LEAK ON SERVICE LINE	CUSTOMER FOUND LEAK
013717-000	03/06/2019	\$ (146.21)	27	\$ 552.33	51	TOILET LEAK	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
013456-000	03/06/2019	\$ (205.77)	38	\$ 649.80	64	TOILET LEAK	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
009372-000	03/06/2019	\$ (97.47)	18	\$ 216.60	20	LEAK ON SERVICE LINE	CUSTOMER FOUND LEAK
011368-001	03/06/2019	\$ (2,512.56)	464	\$ 6,874.74	632	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
008417-000	03/06/2019	\$ (37.91)	7	\$ 108.30	10	LEAK ON SERVICE LINE	CUSTOMER FOUND LEAK
009773-000	03/20/2019	\$ (243.68)	45	\$ 647.49	57	LEAK ON SERVICE LINE	CUSTOMER FOUND LEAK
009128-000	03/20/2019	\$ (97.47)	18	\$ 249.09	23	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
011818-000	03/20/2019	\$ (725.61)	134	\$ 1,673.31	157	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
014504-000	03/20/2019	\$ (666.05)	123	\$ 1,342.92	124	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
007553-000	03/20/2019	\$ (200.60)	37	\$ 444.03	41	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
007967-000	03/20/2019	\$ (92.06)	17	\$ 335.73	31	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
008385-000	03/20/2019	\$ (92.06)	17	\$ 249.09	23	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
009212-000	03/20/2019	\$ (86.64)	16	\$ 281.58	26	TOILET LEAK	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
010550-000	03/27/2019	\$ (444.03)	82	\$ 1,039.68	96	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
009768-000	03/27/2019	\$ (205.77)	38	\$ 444.03	41	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
012562-000	03/27/2019	\$ (55.66)	11	\$ 242.88	24	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
012562-000	03/27/2019	\$ (48.74)	9	\$ 238.26	22	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE

LEAK Totals \$ (15,863.65)
Leak Adj 46

FY 1819 YTD Totals \$ (31,491.60)
Leak Adj 101

In accordance with District Rules & Regulations, authorizing water bill adjustments, District staff has adjusted the above accounts for the period stated above.

OPERATING ANALYSIS - FEBRUARY 2019

REVENUE BY CATEGORY

DESCRIPTION

WATER USAGE
BASIC CHARGES
METERS, PENALTIES & OTHER
SEWER CHARGES
TOTAL OPERATING REVENUE

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 400,867	59.7%	\$ 425,445	\$ (24,577)	-6%	6%	\$ 6,846,000	68%
253,706	37.8%	237,269	16,437	7%	8%	2,986,000	30%
6,810	1.0%	5,760	1,050	18%	8%	90,000	1%
10,013	1.5%	8,344	1,669	20%	10%	100,000	1%
\$ 671,396	100.0%	\$ 676,818	\$ (5,422)	-1%	7%	\$ 10,022,000	100%

REVENUE COMMENTS

Water Usage: Feb 19 had 7% lower consumption than the prior January.
Sewer Charges: New rates went into effect Dec 18.

EXPENSES BY CATEGORY

DESCRIPTION

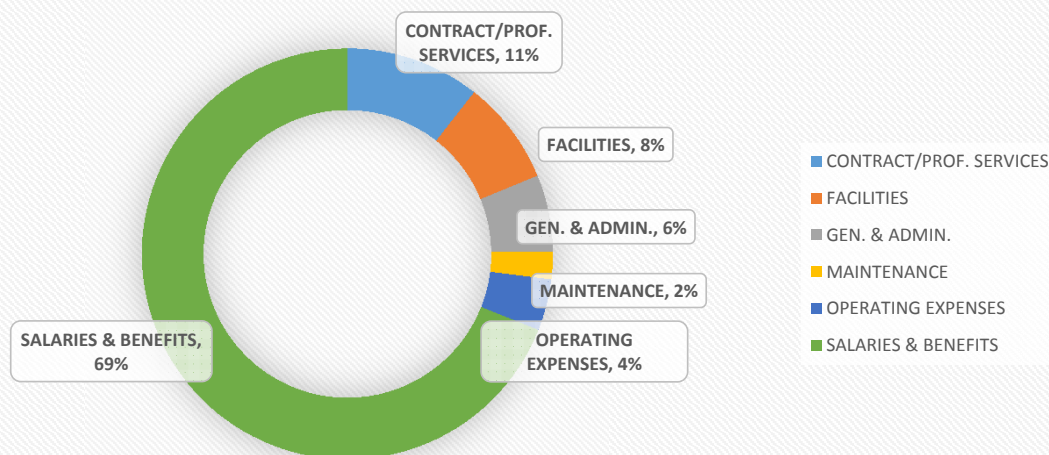
SALARIES & BENEFITS
CONTRACT/PROF. SERVICES
OPERATING EXPENSES
MAINTENANCE
FACILITIES
GEN. & ADMIN.
TOTAL OPERATING EXPENSES

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 341,758	69.0%	\$ 334,151	\$ 7,607	2%	7%	\$ 5,048,246	63%
52,406	10.6%	161,057	(108,650)	-67%	4%	1,316,360	17%
20,032	4.0%	29,765	(9,733)	-33%	5%	420,500	5%
10,786	2.2%	14,083	(3,297)	-23%	6%	184,350	2%
40,639	8.2%	34,961	5,678	16%	7%	571,800	7%
29,839	6.0%	19,918	9,920	50%	7%	420,400	5%
\$ 495,460	100%	\$ 593,935	\$ (98,475)	-17%	6%	\$ 7,961,656	100%

EXPENSE COMMENTS

Prof. Serv: Prior year had \$70K payment into SMGWA
Legal Bills: Feb19 legal bills were \$13.1K

% BREAKDOWN OF CATEGORY EXPENDITURES



OPERATING ANALYSIS - YTD FY1819 (JULY-FEB)

REVENUE BY CATEGORY

DESCRIPTION

WATER USAGE
BASIC CHARGES
METERS, PENALTIES & OTHER
SEWER CHARGES
TOTAL OPERATING REVENUE

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 4,514,659	68.3%	\$ 3,474,176	\$ 1,040,483	30%	66%	\$ 6,846,000	68%
1,971,112	29.8%	2,141,992	(170,880)	-8%	66%	2,986,000	30%
54,570	0.8%	59,339	(4,769)	-8%	61%	90,000	1%
71,769	1.1%	66,756	5,013	8%	72%	100,000	1%
\$ 6,612,110	100.0%	\$ 5,742,263	\$ 869,846	15%	66%	\$ 10,022,000	100%

REVENUE COMMENTS

YTD revenues are higher due to the rate increase that went into effect Nov 2018. The change in rate structure is still seen in the Basic Charge shift.

EXPENSES BY CATEGORY

DESCRIPTION

SALARIES & BENEFITS
CONTRACT/PROF. SERVICES
OPERATING EXPENSES
MAINTENANCE
FACILITIES
GEN. & ADMIN.
TOTAL OPERATING EXPENSES

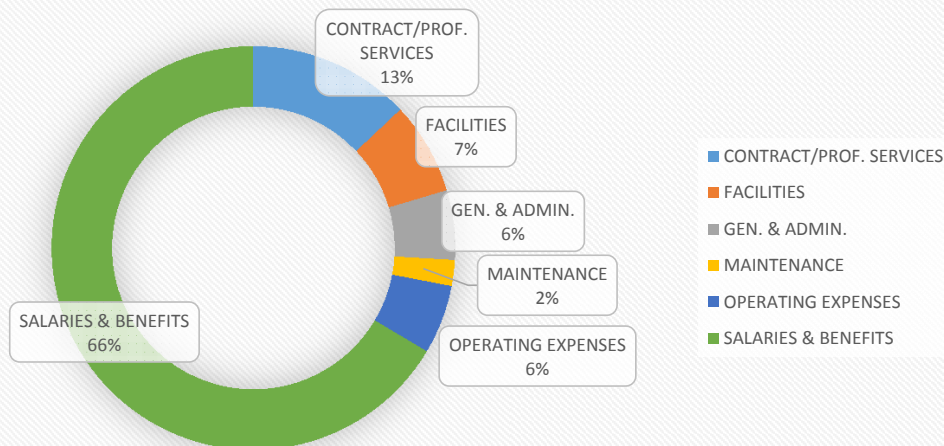
COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 3,170,485	66.5%	\$ 2,967,316	\$ 203,169	7%	63%	\$ 5,048,246	63%
618,744	13.0%	845,288	(226,544)	-27%	47%	1,316,360	17%
263,754	5.5%	226,843	36,911	16%	63%	420,500	5%
98,822	2.1%	102,586	(3,764)	-4%	54%	184,350	2%
353,026	7.4%	349,676	3,350	1%	62%	571,800	7%
266,090	5.6%	268,922	(2,833)	-1%	63%	420,400	5%
\$ 4,770,920	100%	\$ 4,760,631	\$ 10,289	0%	60%	\$ 7,961,656	100%

EXPENSE COMMENTS

For the most part, expenses are tracking similar to the prior year, outside of budgeted increases. \$50K of payroll was related to employee final paychecks.

Legal is running \$100K less than PYTD.

% BREAKDOWN OF CATEGORY EXPENDITURES



OPERATING ANALYSIS - YTD TREND FY1819**REVENUE BY CATEGORY**

DESCRIPTION	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	YTD	BUDGET	% OF BUD.
WATER USAGE	359,119	777,219	706,435	645,508	636,311	515,103	474,097	400,867	4,514,659	6,846,000	66%
BASIC CHARGES	237,313	237,200	236,928	245,212	253,599	253,817	253,337	253,706	1,971,112	2,986,000	66%
METERS, PENALTIES & OTHER	5,250	9,855	6,665	6,135	7,570	2,970	9,315	6,810	54,570	90,000	61%
SEWER CHARGES	8,344	8,345	8,344	8,344	8,344	10,016	10,018	10,013	71,769	100,000	72%
TOTAL OPERATING REVENUE	610,027	1,032,619	958,372	905,199	905,824	781,906	746,768	671,396	6,612,110	10,022,000	66%

EXPENSES BY CATEGORY

DESCRIPTION	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	YTD	BUDGET	% OF BUD.
SALARY & BENEFITS	514,027	510,140	321,543	327,440	334,286	335,127	486,163	341,758	3,170,485	5,048,246	63%
CONTRACT/PROF. SERVICES	5,572	48,144	81,763	220,894	70,907	85,897	53,160	52,406	618,744	1,316,360	47%
OPERATING EXPENSES	11,986	33,476	41,893	32,378	32,244	41,966	49,778	20,032	263,754	420,500	63%
MAINTENANCE	3,079	10,102	18,770	11,277	10,919	14,728	19,160	10,786	98,822	184,350	54%
FACILITIES	11,383	31,020	61,400	58,815	51,252	55,790	42,726	40,639	353,026	571,800	62%
GEN. & ADMIN.	101,568	16,460	31,246	25,456	21,413	21,938	18,171	29,839	266,090	420,400	63%
TOTAL OPERATING EXPENSES	647,615	649,343	556,615	676,260	521,021	555,446	669,158	495,460	4,770,920	7,961,656	60%

OPERATING INCOME (LOSS)	(37,589)	383,276	401,756	228,939	384,802	226,460	77,609	175,936	1,841,190	2,060,344	89%
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COMMENTS**REVENUE/EXPENSES:**

Current year to date revenue and expenses are tracking as expected overall. Please refer to the current month analysis for any further detail on revenue or expenses.

GENERAL/PROCESS:

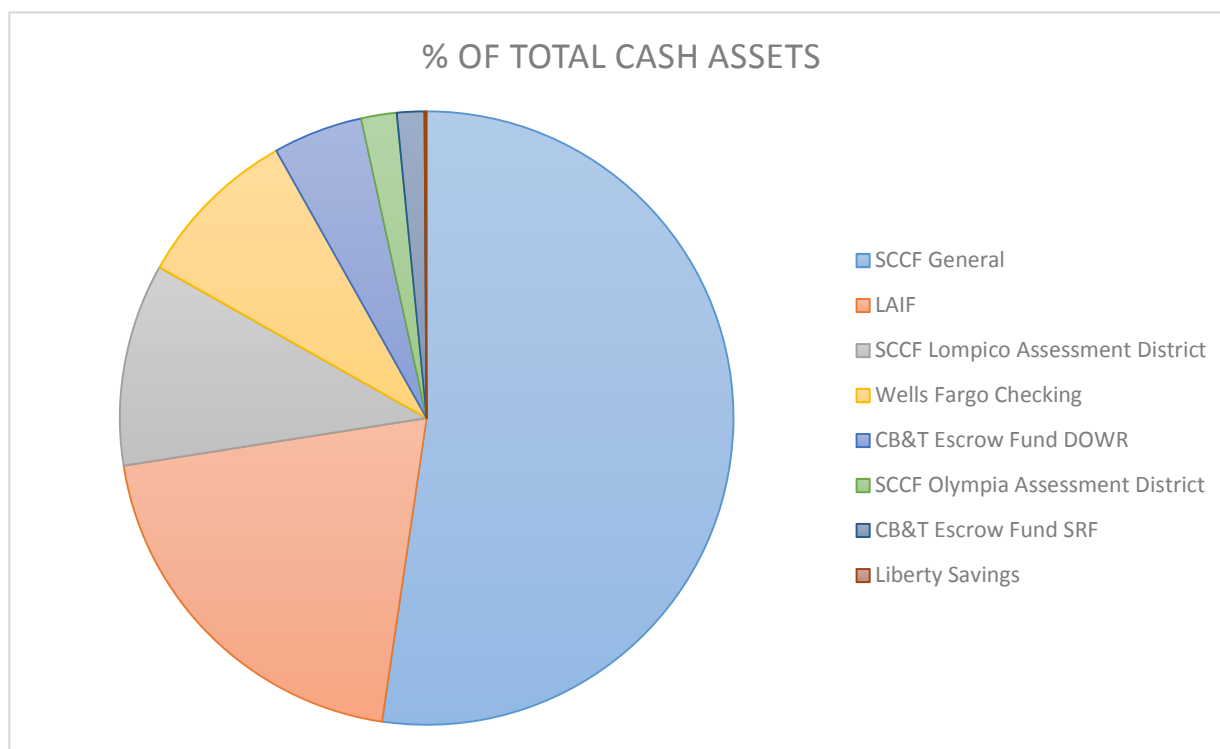
There are annual/one-time expenses paid upfront that could cause individual months to appear skewed or accrual based accounting that will impact June/July more so. An example of this would be some insurances are paid in July, this causes July expenses to appear higher than other months. The District operates on an annual budget and performs accrual based accounting procedures for a hard year end close, this is typical for governmental accounting.

Data is continuously being reviewed, so it is not un-common for a prior report balance to change slightly throughout the year as accounts are reconciled.

CASH BALANCES AS OF

2/28/2019

		Ave Interest Rate
OPERATING ACCOUNTS		
Wells Fargo Checking	\$ 366,709	0.35%
Liberty Savings	\$ 4,514	0.15%
LAIF	\$ 854,565	2.39%
SCCF General	\$ 2,213,792	2.25%
OPERATING BALANCE	\$ 3,439,580	
RESTRICTED ACCOUNTS		
SCCF Lompico Assessment District	\$ 451,086	2.25% <i>For AD Projects</i>
SCCF Olympia Assessment District	\$ 79,587	2.25% <i>For Debt Repayment</i>
SCCF Probation Tank Loan Proceeds	\$ 1,845,922	2.25% <i>Loan Proceeds</i>
CB&T Escrow Fund SRF	\$ 61,037	0.09% <i>For Debt Repayment</i>
CB&T Escrow Fund DOWR	\$ 199,887	0.09% <i>For Debt Repayment</i>
RESTRICTED BALANCE	\$ 2,637,518	



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
April 11, 2019

SAN LORENZO VALLEY WATER DISTRICT

DISTRICT MANAGER
13060 HIGHWAY 9
BOULDER CREEK, CA 95006

[PMIA Average Monthly Yields](#)

// [Tran Type Definitions](#)

February 2019 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
2/27/2019	2/26/2019	RD	1599073	STEPHANIE HILL	350,000.00

Account Summary

Total Deposit:	350,000.00	Beginning Balance:	504,565.08
Total Withdrawal:	0.00	Ending Balance:	854,565.08

G/L Balances

Criteria: As Of = 2/28/2019; Fund = 76644, 76530

G/L Account	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	End Balance
Fund 76530 -- SLV-LOMPICO WTR, EFF 6/2/16					
Sub-Fund 76530001 -- SLV- EFF 6/2/16					
000	NOT APPLICABLE	0.00	0.00	(44,120.51)	(44,120.51)
101	EQUITY IN POOLED CASH	81,836.54	44,120.51	0.00	125,957.05
240	STALE DATED WARRANTS LIABILITY	(1,363.90)	0.00	0.00	(1,363.90)
344	FUND BALANCE	(80,472.64)	0.00	0.00	(80,472.64)
Total Sub-Fund 76530001		0.00	44,120.51	(44,120.51)	0.00
Sub-Fund 76530200 -- SLV-LOMPICO WTR-ASSESSMENTS					
000	NOT APPLICABLE	0.00	24,337.59	(159,187.18)	(134,849.59)
101	EQUITY IN POOLED CASH	368,507.70	159,187.18	(24,337.59)	503,357.29
344	FUND BALANCE	(368,507.70)	0.00	0.00	(368,507.70)
Total Sub-Fund 76530200		0.00	183,524.77	(183,524.77)	0.00
Total Fund 76530		0.00	227,645.28	(227,645.28)	0.00
Fund 76644 -- SAN LORENZO VALLEY WATER TRUST					
Sub-Fund 76644001 -- SAN LORENZO VALLEY WATER TRUST					
000	NOT APPLICABLE	0.00	501,771.77	(432,908.39)	68,863.38
101	EQUITY IN POOLED CASH	1,940,804.04	432,908.39	(501,771.77)	1,871,940.66
201	VOUCHERS PAYABLE (VENDOR)	0.00	500,000.00	(500,000.00)	0.00
344	FUND BALANCE	(1,940,804.04)	0.00	0.00	(1,940,804.04)
Total Sub-Fund 76644001		0.00	1,434,680.16	(1,434,680.16)	0.00
Sub-Fund 76644100 -- SAN LORENZO VLY WTR-OLYMPIA MU					
000	NOT APPLICABLE	0.00	24,871.29	(26,504.68)	(1,633.39)
101	EQUITY IN POOLED CASH	78,209.75	26,504.68	(24,871.29)	79,843.14
344	FUND BALANCE	(78,209.75)	0.00	0.00	(78,209.75)
Total Sub-Fund 76644100		0.00	51,375.97	(51,375.97)	0.00
Sub-Fund 76644200 -- SLV WATER-SUBFD FOR LOAN CASH					
000	NOT APPLICABLE	0.00	0.00	(2,009,288.22)	(2,009,288.22)
101	EQUITY IN POOLED CASH	0.00	2,009,288.22	0.00	2,009,288.22
Total Sub-Fund 76644200		0.00	2,009,288.22	(2,009,288.22)	0.00
Total Fund 76644		0.00	3,495,344.35	(3,495,344.35)	0.00

Accounts Payable

Outstanding Invoices

User: KendraNegro
 Printed: 4/9/2019 - 8:48 AM
 Date Type: JE Date
 Date Range: 03/13/2019 to 04/09/2019



13060 Highway 9
 Boulder Creek, CA 95006-9119
 (831) 338-2153 phone
 (831) 338-7986 fax

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00047 - SOIL CONTROL LAB						
01-800-5202	3/22/2019	3/20/2019	9030355	00223-09-2019	145.00	WATER ANALYSIS_5 LOCATIONS
Task Label:		Type:	PO Number:	0000101098		
01-800-5202	3/22/2019	3/20/2019	9030472	00223-09-2019	87.00	WATER ANALYSIS_CLEAR/FOREMAN/SWEETWATER CREEK
Task Label:		Type:	PO Number:	0000101098		
01-800-5202	3/25/2019	3/21/2019	9030411	00238-09-2019	116.00	WATER ANALYSIS_4 LOCATIONS
Task Label:		Type:	PO Number:	0000101098		
01-800-5202	4/1/2019	3/27/2019	9030138	00017-10-2019	78.00	WATER ANALYSIS_OLY 2 & 3
Task Label:		Type:	PO Number:	0000101098		
01-800-5202	4/1/2019	3/27/2019	9030356	00017-10-2019	39.00	WATER ANALYSIS_OLY 2
Task Label:		Type:	PO Number:	0000101098		
01-800-5202	4/1/2019	3/27/2019	9030619	00017-10-2019	145.00	WATER ANALYSIS_5 LOCATIONS
Task Label:		Type:	PO Number:	0000101098		
01-800-5202	4/1/2019	3/27/2019	9030620	00017-10-2019	29.00	WATER ANALYSIS_PEAVINE CREEK
Task Label:		Type:	PO Number:	0000101098		
Total for Vendor 00047 - SOIL CONTROL LAB:					639.00	
00054 - PACIFIC GAS AND ELECTRIC (ACH)						
01-100-5500	4/8/2019	4/1/2019	419_3658024062A	00062-10-2019	599.98	UTILITIES_MARCH2019_ADMIN
01-400-5500	4/8/2019	4/1/2019	419_3658024062B	00062-10-2019	8,310.31	UTILITIES_MARCH2019_OPS
01-800-5500	4/8/2019	4/1/2019	419_3658024062C	00062-10-2019	14,130.53	UTILITIES_MARCH2019_WTP
02-600-5500	4/8/2019	4/1/2019	419_3658024062D	00062-10-2019	211.33	UTILITIES_MARCH2019_BCE WASTEWATER
Total for Vendor 00054 - PACIFIC GAS AND ELECTRIC (ACH):					23,252.15	
00058 - IHWW						
01-100-5200	4/1/2019	4/1/2019	05113	00017-10-2019	25.00	BUSINESS HOSTING_APRIL
Task Label:		Type:	PO Number:	0000101125		
Total for Vendor 00058 - IHWW:					25.00	
00142 - SAN LORENZO LUMBER						

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00142 - SAN LORENZO LUMBER						
01-400-5420	3/29/2019	3/21/2019	61-0135264	00291-09-2019	9.66	OPERATIONS MAP WALL
01-400-5420	3/29/2019	3/21/2019	61-0135434	00291-09-2019	35.05	OPERATIONS MAP WALL
Total for Vendor 00142 - SAN LORENZO LUMBER:					44.71	
00147 - EMERSON PROCESS MANAGEMENT						
01-000-1565	3/29/2019	3/21/2019	9075701	00291-09-2019	11,009.14	SCADA SURVEY / LOMPICO ASSESMENT DIST. PROJECT
Task Label: CAP-16170002		Type: S	PO Number: 0000101154			
Total for Vendor 00147 - EMERSON PROCESS MANAGEMENT:					11,009.14	
00227 - SUPERIOR TANK COMPANY, INC						
01-000-1565	3/29/2019	3/22/2019	27687P	00291-09-2019	47,345.00	STEEL STORAGE TANK
Task Label:		Type:	PO Number: 0000100936			
Total for Vendor 00227 - SUPERIOR TANK COMPANY, INC:					47,345.00	
00265 - COMMUNITY TELEVISION						
01-100-5200	3/25/2019	3/19/2019	2633	00238-09-2019	924.00	MEETING COVERAGE FEB 7TH & 21ST
Total for Vendor 00265 - COMMUNITY TELEVISION:					924.00	
00273 - CORELOGIC, INC.						
01-200-5200	4/2/2019	3/31/2019	30417855	00037-10-2019	206.00	REALQUEST SERVICES_BILLING PERIOD 03/01/19 - 03/31/19
Task Label:		Type:	PO Number: 0000101090			
Total for Vendor 00273 - CORELOGIC, INC.:					206.00	
00300 - APOLLO DRAIN SERVICE						
02-600-5200	3/25/2019	3/18/2019	1036	00238-09-2019	250.00	SEWER LINES_BCE WASTEWATER
Total for Vendor 00300 - APOLLO DRAIN SERVICE:					250.00	
00343 - ERNIE'S SERVICE CENTER						
01-400-5410	3/25/2019	3/14/2019	75499	00238-09-2019	703.47	SERPENTINE BELT & TENSIONER_VE-485_WO#99
01-200-5410	3/25/2019	3/21/2019	75634	00238-09-2019	582.58	SERVICE FOR VE-341_WO#97
Total for Vendor 00343 - ERNIE'S SERVICE CENTER:					1,286.05	
00367 - INFOSEND, INC						
01-800-5200	3/29/2019	3/22/2019	151087A	00291-09-2019	68.73	MAILER_LOMPICO EAST/MANANA
01-800-5650	3/29/2019	3/22/2019	151087B	00291-09-2019	164.85	POSTAGE FOR MAILER_LOMPICO EAST/MANANA

Vendor	Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00367 - INFOSEND, INC							
	01-800-5200	3/29/2019	3/25/2019	151226A	00291-09-2019	37.85	MAILER_LOMPICO WEST
	01-800-5650	3/29/2019	3/25/2019	151226B	00291-09-2019	91.74	POSTAGE FOR MAILER_LOMPICO WEST
Total for Vendor 00367 - INFOSEND, INC:						363.17	
00441 - MISSION COMMUNICATIONS,LLC							
	01-400-5510	3/29/2019	3/25/2019	1027712	00291-09-2019	237.33	ANTENNA CABLE
Total for Vendor 00441 - MISSION COMMUNICATIONS,LLC:						237.33	
00450 - EUROFINS							
	01-800-5202	4/2/2019	4/2/2019	L0444299	00037-10-2019	680.00	WATER ANALYSIS_CLEAR CREEK
	Task Label:		Type:	PO Number:	0000101092		
	01-800-5202	4/2/2019	4/2/2019	L0444300	00037-10-2019	680.00	WATER ANALYSIS_SWEETWATER CREEK
	Task Label:		Type:	PO Number:	0000101092		
	01-800-5202	4/2/2019	4/2/2019	L0444301	00037-10-2019	680.00	WATER ANALYSIS_FOREMAN CREEK
	Task Label:		Type:	PO Number:	0000101092		
	01-800-5202	4/2/2019	4/2/2019	L0444314	00037-10-2019	680.00	WATER ANALYSIS_PEAUVINE CREEK
	Task Label:		Type:	PO Number:	0000101092		
Total for Vendor 00450 - EUROFINS:						2,720.00	
00525 - ESRI, INC.							
	01-300-5200	4/8/2019	4/5/2019	93622242	00063-10-2019	10,000.00	ENGINEERING GIS SOFTWARE 2019_04/28/19-04/27/2020
	Task Label:		Type:	PO Number:	0000100871		
Total for Vendor 00525 - ESRI, INC.:						10,000.00	
00550 - HACH COMPANY							
	01-800-5300	4/2/2019	3/27/2019	11398067	00037-10-2019	938.97	REAGENT_MARCH2019
	Task Label:		Type:	PO Number:	0000101075		
	01-800-5300	4/2/2019	3/27/2019	11398316	00037-10-2019	335.66	LAB SUPPLIES_FORMAZIN & BUFFER SOLN
Total for Vendor 00550 - HACH COMPANY:						1,274.63	
00589 - ALLARD'S SEPTIC SERVICE							
	01-800-5200	4/1/2019	3/28/2019	7719	00017-10-2019	300.00	SEPTIC SERVICES_03/28/19
	Task Label:		Type:	PO Number:	0000101135		
Total for Vendor 00589 - ALLARD'S SEPTIC SERVICE:						300.00	
00599 - WEX BANK							
	01-200-5410	4/1/2019	3/31/2019	58512396A	00010-10-2019	912.43	GAS_FINANCE

Vendor	Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00599 - WEX BANK							
	01-400-5410	4/1/2019	3/31/2019	58512396B	00010-10-2019	3,801.82	GAS_OPS
	01-800-5410	4/1/2019	3/31/2019	58512396C	00010-10-2019	2,233.64	GAS_WTP
Total for Vendor 00599 - WEX BANK:						6,947.89	
00643 - MANCO, INC							
	01-400-5300	3/27/2019	3/20/2019	545601	00280-09-2019	195.91	ENCLOSURE FOR TANK LEVEL TRANSDUCER
	Task Label:		Type:	PO Number:	0000101203		
	01-400-5300	4/1/2019	3/26/2019	545725	00017-10-2019	5,116.83	FLOW METER
	Task Label:		Type:	PO Number:	0000101200		
Total for Vendor 00643 - MANCO, INC:						5,312.74	
00729 - ALPHA ANALYTICAL LABS							
	02-600-5202	3/27/2019	3/25/2019	9034299	00280-09-2019	912.00	LAB FEES-ANALYTICAL SERVICES
	Task Label:		Type:	PO Number:	0000101087		
	02-600-5202	3/29/2019	3/28/2019	9034752	00291-09-2019	110.00	LAB FEES-ANALYTICAL SERVICES
	Task Label:		Type:	PO Number:	0000101087		
Total for Vendor 00729 - ALPHA ANALYTICAL LABS:						1,022.00	
00746 - SCOTTS VALLEY BANNER							
	01-800-5200	3/29/2019	3/22/2019	60174	00291-09-2019	265.00	MANANA WOODS MAIN FLUSH_RUN DATE 03/22/19
	01-800-5200	3/29/2019	3/22/2019	60175	00291-09-2019	265.00	LOMPICO MAIN FLUSH_RUN DATE 03/22/19
	01-800-5200	4/2/2019	3/29/2019	60414	00037-10-2019	265.00	LOMPICO MAIN FLUSH_RUN DATE 03/29/19
	01-100-5640	4/2/2019	3/29/2019	60469	00037-10-2019	220.00	COMMUNITY CHATS_RUN DATE 03/29/19
Total for Vendor 00746 - SCOTTS VALLEY BANNER:						1,015.00	
00768 - USA BLUEBOOK							
	01-800-5300	3/29/2019	3/21/2019	844889	00291-09-2019	284.81	CHLORINE PUMP PARTS
	Task Label:		Type:	PO Number:	0000101207		
	01-800-5300	4/1/2019	3/25/2019	847381	00017-10-2019	951.06	CHLORINE DRUM PUMP TUBES
	Task Label:		Type:	PO Number:	0000101205		
Total for Vendor 00768 - USA BLUEBOOK:						1,235.87	
00784 - CORE & MAIN LP							
	01-000-1310	3/27/2019	3/18/2019	K223811	00280-09-2019	232.20	3/4 X 3 FULL CIRCLE REPAIR CLAMPS
Total for Vendor 00784 - CORE & MAIN LP:						232.20	

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00944 - PDNC, INC.						
01-100-5200	4/1/2019	4/1/2019	3366	00017-10-2019	517.68	MONTHLY SERVER SUPPORT_APRIL2019
Total for Vendor 00944 - PDNC, INC.:					517.68	
10018 - HOLLY HOSSACK						
01-300-5630	4/8/2019	3/31/2019	03312019_10018	00063-10-2019	47.20	EMPLOYEE REIMBURSEMENT_MILEAGE
Total for Vendor 10018 - HOLLY HOSSACK:					47.20	
10025 - BADGER METER, INC						
01-200-5200	4/1/2019	3/29/2019	80031067	00017-10-2019	1,516.56	BEACON SERVICES_MARCH 2019
Task Label:		Type:	PO Number:	0000101206		
Total for Vendor 10025 - BADGER METER, INC:					1,516.56	
10067 - NBS						
01-100-5200	3/27/2019	3/20/2019	219000352A	00280-09-2019	1,125.00	QUARTERLY ADMIN FEES_04/01/19-06/30/19
Task Label: CAP-16170002		Type: E	PO Number:			
01-100-5200	3/27/2019	3/20/2019	219000352B	00280-09-2019	24.13	REIMBURSABLE EXPENSES
Task Label: CAP-16170002		Type: E	PO Number:			
01-100-5200	3/27/2019	3/20/2019	219000352C	00280-09-2019	750.00	QUARTERLY ADMIN FEES_04/01/19-06/30/19
Task Label: EXP-1516003A		Type: E	PO Number:			
01-100-5200	3/27/2019	3/20/2019	219000352D	00280-09-2019	16.09	REIMBURSABLE EXPENSES
Task Label: EXP-1516003A		Type: E	PO Number:			
Total for Vendor 10067 - NBS:					1,915.22	
UB*00591 - Melissa Huelin						
01-000-2100	4/4/2019	4/4/2019		00040-10-2019	72.98	Refund Check
Task Label:		Type:	PO Number:			
Total for Vendor UB*00591 - Melissa Huelin:					72.98	
Report Total:					119,711.52	

Accounts Payable

Checks by Date - Detail by Check Number

User: KendraNegro
Printed: 4/9/2019 8:49 AM



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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	00054	PACIFIC GAS AND ELECTRIC	03/14/2019		
	319_3658024062A	UTILITIES_ADMIN			614.42
	319_3658024062B	UTILITIES_OPS			8,181.29
	319_3658024062C	UTILITIES_WTP			14,595.65
	319_3658024062D	UTILITIES_BCE WASTEWATER			222.28
Total for this ACH Check for Vendor 00054:				0.00	23,613.64
ACH	00178	CALPERS	04/02/2019		
	APRIL 2019.1	HEALTH INSURANCE			2,367.94
	APRIL 2019.2	HEALTH INSURANCE			13,756.51
	APRIL 2019.3	HEALTH INSURANCE			768.25
	APRIL 2019.4	HEALTH INSURANCE			17,450.26
	APRIL 2019.5	HEALTH INSURANCE			2,765.70
	APRIL 2019.6	HEALTH INSURANCE			900.00
	APRIL 2019.7	HEALTH INSURANCE			10,107.82
	APRIL 2019.8	HEALTH INSURANCE			124.47
	APRIL 2019.9	HEALTH INSURANCE			1,856.53
Total for this ACH Check for Vendor 00178:				0.00	50,097.48
16879	00055	AT&T	03/13/2019		
	319_9607360489A	PHONE_ADMIN			232.91
	319_9607360489B	PHONE_OPS			4,052.44
	319_9607360489C	PHONE_WTP			1,189.68
	319_9607360489D	PHONE_BCE WASTEWATER			407.12
Total for Check Number 16879:				0.00	5,882.15
16880	UB*00582	JENNIFER CHARD Refund Check	03/13/2019		88.65
Total for Check Number 16880:				0.00	88.65
16881	00788	COMCAST	03/13/2019		
	030319_0956185	INTERNET_545 FALL CREEK DRIVE			173.50
Total for Check Number 16881:				0.00	173.50
16882	00788	COMCAST	03/13/2019		
	030419_0302438	INTERNET_1075 WHISPERING PINES DRIV			193.38
Total for Check Number 16882:				0.00	193.38
16883	00788	COMCAST	03/13/2019		
	030519_1236165	INTERNET_280 BLUE RIDGE DRIVE			174.79
Total for Check Number 16883:				0.00	174.79
16884	00788	COMCAST	03/13/2019		
	030519_1368455	INTERNET_345 QUAIL TERRACE			162.29

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 16884:	0.00	162.29
16885	00267 2019-001	MARTIN B FEENEY, PG, CHg PASATIEMPO 6 REPLACEMENT WELL_WO	03/13/2019 VOID	13,732.50	
			Total for Check Number 16885:	13,732.50	0.00
16886	10103 030619_10103	OCTAVIO FERNANDEZ EMPLOYEE REIMB_STAINLESS STEEL FAS	03/13/2019		22.95
			Total for Check Number 16886:	0.00	22.95
16887	00256 030819_256	JESSE GUIVER EMPLOYEE REIMBURSEMENT_D3 RENEW	03/13/2019		90.00
			Total for Check Number 16887:	0.00	90.00
16888	10005 104099	ICMA RETIREMENT C/O M & T RETIRI RETIREMENT WITHHOLDING_PP ENDING	03/13/2019		3,374.80
			Total for Check Number 16888:	0.00	3,374.80
16889	00610 C19-017	MAGGIORA BROS DRILLING PASATIEMPO WELL #8_WO#814	03/13/2019		115,117.50
			Total for Check Number 16889:	0.00	115,117.50
16890	00082 234496A 234496B	MID VALLEY SUPPLY PAPER TOWELS_ADMIN PAPER TOWELS_OPS	03/13/2019		110.67 134.90
			Total for Check Number 16890:	0.00	245.57
16891	UB*00580	DAN MORGAN Refund Check Refund Check	03/13/2019		3.16 71.84
			Total for Check Number 16891:	0.00	75.00
16892	UB*00581	TIMOTHY MULLANE Refund Check	03/13/2019		2.27
			Total for Check Number 16892:	0.00	2.27
16893	UB*00584	ORENDA RANDUCH Refund Check	03/13/2019		116.88
			Total for Check Number 16893:	0.00	116.88
16894	10151 228152	OSCAR RODAS MAINTENANCE_FEBRUARY 2019	03/13/2019		250.00
			Total for Check Number 16894:	0.00	250.00
16895	00436 18-0025	SANTA CRUZ COUNTY CLERK ELECTION FEES	03/13/2019		24,952.93
			Total for Check Number 16895:	0.00	24,952.93
16896	00040 21819_1393475	SANTA CRUZ SENTINEL SUBCRIPTION_52 WEEKS ALL ACCESS	03/13/2019		56.36

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 16896:	0.00	56.36
16897	UB*00583	ANN SCOBIE Refund Check	03/13/2019		2.42
			Total for Check Number 16897:	0.00	2.42
16898	10144 125360	SHAPE , INC LYON PLANT_RETURN PUMP_WTP	03/13/2019		12,581.66
			Total for Check Number 16898:	0.00	12,581.66
16899	00721 8138546	UNITED SITE SVCS.,INC QUAIL 5 TOILET SERVICE AND CLEANING	03/13/2019		204.35
			Total for Check Number 16899:	0.00	204.35
16900	UB*00579	TRISH VAN WANDELEN Refund Check Refund Check	03/13/2019		554.36 397.07
			Total for Check Number 16900:	0.00	951.43
16901	00109 031019_109	BENJAMIN VIRAMONTES EMPLOYEE REIMBURSEMENT_UNIFORM	03/13/2019		66.44
			Total for Check Number 16901:	0.00	66.44
16902	00268 12317	WATTS ON NINA TANK GENERATOR SERVICE_OPS	03/13/2019		369.84
			Total for Check Number 16902:	0.00	369.84
16903	00217 B-191815	CO. OF SANTA CRUZ PLANNING DEPT ISSUANCE FEES_BEAR CREEK ESTATES	03/14/2019		327.76
			Total for Check Number 16903:	0.00	327.76
16904	00362 ACC44264A ACC44264B	ACCELA, INC #774375 WEB PAYMENTS_ONLINE BILLS WEB PAYMENTS_TRANSACTION FEE	03/19/2019		185.00 1,305.50
			Total for Check Number 16904:	0.00	1,490.50
16905	00309 7898817407	AT&T IP SERVICES PHONE SYSTEM_195 KIRBY STREET	03/19/2019		273.18
			Total for Check Number 16905:	0.00	273.18
16906	10025 80030049	BADGER METER, INC BEACON SERVICES_FEBRUARY 2019	03/19/2019		1,511.22
			Total for Check Number 16906:	0.00	1,511.22
16907	00013 44250 CM44293	CENTRAL HOME SUPPLY BLUE TANK REPLACEMENT_WO#521 PALLET IN 18.00 CALSTONE_RETURN_WO	03/19/2019		1,989.23 -72.00
			Total for Check Number 16907:	0.00	1,917.23
16908	10207 3719_2535A	CITI CARDS_COSTCO TOGOS_EMPLOYEE APPRECIATION LUNC	03/19/2019		243.97

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	3719_2535B	AMAZON_HOLLY			82.79
	3719_2535C	BELNICK RETAIL_CHAIRS FOR BOARD MI			732.46
	3719_2535D	WAYFAIR_OFFICE CHAIR FOR HOLLY			124.76
			Total for Check Number 16908:	0.00	1,183.98
16909	00788	COMCAST	03/19/2019		
	030619_1236017	INTERNET_295 EAST ROAD			174.79
			Total for Check Number 16909:	0.00	174.79
16910	00788	COMCAST	03/19/2019		
	030619_1318955	INTERNET_1150 REBECCA DRIVE			143.29
			Total for Check Number 16910:	0.00	143.29
16911	00788	COMCAST	03/19/2019		
	030719_1236124	INTERNET_15819 FOREST HILL DRIVE			174.79
			Total for Check Number 16911:	0.00	174.79
16912	00273	CORELOGIC, INC.	03/19/2019		
	30413339	REALQUEST SERVICES_02/01/19-02/28/19			206.00
			Total for Check Number 16912:	0.00	206.00
16913	00505	DELL MARKETING LP	03/19/2019		
	10301391842	ADMIN. MONITORS			493.53
			Total for Check Number 16913:	0.00	493.53
16914	01039	ERA - A WATERS COMPANY	03/19/2019		
	16XLXC9	LAB SUPPLIES_WTP			311.95
			Total for Check Number 16914:	0.00	311.95
16915	00080	GRANITE CONSTRUCTION CO	03/19/2019		
	1544059	FILL SAND_BASE ROCK			114.25
			Total for Check Number 16915:	0.00	114.25
16916	00120	GRANITEROCK	03/19/2019		
	04012019_120	QUAIL HOLLOW PIPE EASEMENT			1.00
			Total for Check Number 16916:	0.00	1.00
16917	00016	GREENWASTE RECOVERY,INC	03/19/2019		
	3944170	TRASH/RECYCLE/YARDWASTE SERVICES_			413.08
			Total for Check Number 16917:	0.00	413.08
16918	00367	INFOSEND, INC	03/19/2019		
	149875A	MAILING FEES_SOUTH FLUSHING			99.80
	149875B	POSTAGE FEES_SOUTH FLUSHING			213.62
	149876A	MAILING FEES_NORTH FLUSHING			274.79
	149876B	POSTAGE FEES_NORTH FLUSHING			268.47
			Total for Check Number 16918:	0.00	856.68
16919	00181	LAS ANIMAS CONCRETE	03/19/2019		
	141734	SLURRY BACKFILL_OPS			306.03

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 16919:	0.00	306.03
16920	10245 1207506632	LOGMEIN USA, INC, AUDIO SERVICE_01/31/19 THROUGH 02/27/	03/19/2019		35.20
			Total for Check Number 16920:	0.00	35.20
16921	00643 545382	MANCO, INC TANK LEVEL TRANSDUCERS	03/19/2019		2,757.38
			Total for Check Number 16921:	0.00	2,757.38
16922	00296 0219002 0219003 0219020	MESITI-MILLER ENGINEERING,INC PROBATION TANK_WO#823 PROBATION TANK_WO#823 BLUE TANK BIDDING PHASE_WO#521	03/19/2019		59.90 7,014.80 1,884.20
			Total for Check Number 16922:	0.00	8,958.90
16923	00944 3268A 3268B 3268C 3268D 3268E 3268F 3301	PDNC, INC. NETWORK_SERVER SUPPORT SERVICES_ NETWORK_SERVER SUPPORT SERVICES_I NETWORK_SERVER SUPPORT SERVICES_I NETWORK_SERVER SUPPORT SERVICES_(NETWORK_SERVER SUPPORT SERVICES_I NETWORK_SERVER SUPPORT SERVICES_\ MONTHLY SERVER SUPPORT_MARCH 201	03/19/2019		96.10 96.10 96.09 96.10 96.10 96.10 517.68
			Total for Check Number 16923:	0.00	1,094.27
16924	00264 1315638	RAIN FOR RENT PASO WELL #8_DISCHARGE PIPING_WO#8	03/19/2019		2,858.61
			Total for Check Number 16924:	0.00	2,858.61
16925	00512 SAN125	RIVERSIDE LIGHTING BLUE TANK POWER FEED_WO#521	03/19/2019		27.90
			Total for Check Number 16925:	0.00	27.90
16926	00436 031419_436 03142019_436 31419_436	SANTA CRUZ COUNTY CLERK HANDLING FEES_HIHN ROAD PIPELINE HANDLING FEES_CALIFORNIA DRIVE PIP HANDLING FEES_HILSIDE DRIVE PIPELIN	03/19/2019		50.00 50.00 50.00
			Total for Check Number 16926:	0.00	150.00
16927	00125 329785 329981 329982 330068 330131 330381 581338 581567 581581	SCARBOROUGH LUMBER JOHNSON BUILDING CLEANING SUPPLIES_LYON PLANT BROOM_DUSTPAN_LYON PLANT CHAIN SAW CHAIN_OPS QUAIL YARD TARP_OPS SPRAYER_GLOVES_OPS JOHNSON BUILDING MAINTENANCE JOHNSON BUILDING_MOLD REMOVAL CLEANING SUPPLIES_OPS	03/19/2019		63.85 191.45 34.35 23.62 15.45 41.70 14.48 74.62 11.79
			Total for Check Number 16927:	0.00	471.31
16928	00746	SCOTTS VALLEY BANNER	03/19/2019		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	59685	SOUTH SYSTEM MAIN FLUSHING_RUN D/			265.00
			Total for Check Number 16928:	0.00	265.00
16929	00168	SCOTTS VALLEY SPRINKLER	03/19/2019		
	153016	KIRBY PLANT BACKWASH PUMP_WTP			110.34
	153022	KIRBY PLANT BACKWASH PUMP_WTP			26.32
			Total for Check Number 16929:	0.00	136.66
16930	00047	SOIL CONTROL LAB	03/19/2019		
	9020694	WATER ANALYSIS_5 LOCATIONS			145.00
			Total for Check Number 16930:	0.00	145.00
16931	10072	WATER SYSTEMS CONSULTING, INC	03/19/2019		
	3689A	PROJECT MANAGEMENT_SERVICES FROM			1,440.00
	3689B	BEAR CREEK ESTATES WWTP PROGRAM_			45.00
			Total for Check Number 16931:	0.00	1,485.00
16932	00687	AT&T U-VERSE	03/19/2019		
	3519_137458730	U-VERSE_13057 HWY 9			75.00
			Total for Check Number 16932:	0.00	75.00
16933	00687	AT&T U-VERSE	03/19/2019		
	3619_132166881	U-VERSE_MANANA WOODS			90.00
			Total for Check Number 16933:	0.00	90.00
16934	00687	AT&T U-VERSE	03/19/2019		
	3719_132182018	U-VERSE_345 QUAIL TERRACE			80.00
			Total for Check Number 16934:	0.00	80.00
16935	00788	COMCAST	03/19/2019		
	30819_1236058	INTERNET_17277 HWY 9			174.79
			Total for Check Number 16935:	0.00	174.79
16936	00788	COMCAST	03/19/2019		
	30819_1323583	INTERNET_365 MADRONE DRIVE			264.20
			Total for Check Number 16936:	0.00	264.20
16937	00788	COMCAST	03/19/2019		
	30819_1323641	INTERNET_365 MADRONE DR OFC			264.20
			Total for Check Number 16937:	0.00	264.20
16938	00788	COMCAST	03/19/2019		
	30919_1318922	INTERNET_3652 GRAHAM HILL RD			143.29
			Total for Check Number 16938:	0.00	143.29
16939	00788	COMCAST	03/19/2019		
	31119_1171123	INTERNET_23 SUMMIT AVENUE			153.29
			Total for Check Number 16939:	0.00	153.29
16940	00545	AFLAC	03/21/2019		
	821650	2019 MONTHLY INS. PREMIUMS_MARCH 2			221.77

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 16940:	0.00	221.77
16941	00162 74494557	ANTHEM BLUE CROSS RETIRED EMPLOYEE MEDICAL_04/01/19-0	03/21/2019		355.77
			Total for Check Number 16941:	0.00	355.77
16942	00767 974755641	ANTHEM BLUE CROSS MEDICARE RX_04/01/19-05/01/19	03/21/2019		116.90
			Total for Check Number 16942:	0.00	116.90
16943	00313	MET LIFE	03/21/2019		
	031419_313A	DENTAL_ADMIN			192.14
	031419_313B	DISABILITY_ADMIN			84.83
	031419_313C	LIFE INSURANCE_ADMIN			33.30
	031419_313D	DENTAL_FINANCE			1,425.60
	031419_313E	DISABILITY_FINANCE			284.18
	031419_313F	LIFE INSURANCE_FINANCE			138.19
	031419_313G	DENTAL_ENG			62.57
	031419_313H	DISABILITY_ENG			41.45
	031419_313I	LIFE INSURANCE_ENG			16.65
	031419_313J	DENTAL_OPS			1,778.27
	031419_313K	DISABILITY_OPS			310.11
	031419_313L	LIFE INSURANCE_OPS			176.49
	031419_313M	DENTAL_ENVIR			258.32
	031419_313N	DISABILITY_ENVIR			78.38
	031419_313O	LIFE INSURANCE_ENVIR			33.30
	031419_313P	DENTAL_WTP			1,439.72
	031419_313Q	DISABILITY_WTP			348.49
	031419_313R	LIFE INSURANCE_WTP			156.51
			Total for Check Number 16943:	0.00	6,858.50
16944	00125	SCARBOROUGH LUMBER	03/21/2019		
	330526	POWER DROP_BEAR CREEK TANK			5.33
	330559	WASTEBASKET_GARBAGE BAGS_WTP			92.29
	581629	OPS BLDG INTERIOR WALL PAINT			43.76
	581653	JOHNSON BLDG_LOCKS FOR DOORS			17.38
			Total for Check Number 16944:	0.00	158.76
16945	UB*00588	ANNETTE & JOE CONE	03/22/2019		
		Refund Check			2,993.76
		Refund Check			3,216.51
			Total for Check Number 16945:	0.00	6,210.27
16946	00589 7708	ALLARD'S SEPTIC SERVICE SEPTIC SERVICES_MARCH 2019	03/26/2019		300.00
			Total for Check Number 16946:	0.00	300.00
16947	00729 9031747	ALPHA ANALYTICAL LABS LAB FEES-ANALYTICAL SERVICES	03/26/2019		55.00
			Total for Check Number 16947:	0.00	55.00
16948	10023 3064523	AT & T CAPITAL SERVICES, INC MONTHLY PHONE LEASE_AVAYA	03/26/2019		396.07

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 16948:	0.00	396.07
16949	00309	AT&T IP SERVICES	03/26/2019		
	0370806401A	IP SERVICES_ADMIN			249.97
	0370806401B	IP SERVICES_OPS			249.97
	0370806401C	IP SERVICES_WTP			249.97
			Total for Check Number 16949:	0.00	749.91
16950	00686	AT&T LONG DISTANCE	03/26/2019		
	MAR_834287386A	LONG DISTANCE_ADMIN			9.96
	MAR_834287386B	LONG DISTANCE_WTP			5.02
			Total for Check Number 16950:	0.00	14.98
16951	00034	DAVE BASLER	03/26/2019		
	APRIL 2019_34	RETIREE MEDICAL_APRIL2019			75.00
			Total for Check Number 16951:	0.00	75.00
16952	00145	BATTERIES PLUS	03/26/2019		
	314-P12176851	RALSTON TANK_REPLACEMENT BATTER			326.90
	P12400608	RALSTON TANK_REPLACEMENT BATTER			-9.81
			Total for Check Number 16952:	0.00	317.09
16953	00220	BAY BUILDING JANITORIAL,INC	03/26/2019		
	32183	JANITORIAL SERVICES_MARCH 2019			424.42
			Total for Check Number 16953:	0.00	424.42
16954	10173	CARLY BLANCHARD	03/26/2019		
	030819_10173A	EMPLOYEE REIMB_PARKING FEES			5.50
	030919_10173B	EMPLOYEE REIMB_MILEAGE			23.78
	031319_10173C	EMPLOYEE REIMB_SALMONID RESTORA			793.69
	031319_10173D	EMPLOYEE REIMB_TRAINING FEES_FIEL			100.00
	031319_10173E	EMPLOYEE REIMB_HOTEL FIRE FIELD SC			168.00
			Total for Check Number 16954:	0.00	1,090.97
16955	00099	JOEL BUSA	03/26/2019		
	APRIL2019_99	RETIREE MEDICAL_APRIL 2019			125.00
			Total for Check Number 16955:	0.00	125.00
16956	00788	COMCAST	03/26/2019		
	031519_1236074	INTERNET_200 ANNIES WAY			174.79
			Total for Check Number 16956:	0.00	174.79
16957	00788	COMCAST	03/26/2019		
	031619_1018662	INTERNET_264 ORCHARD WAY			148.29
			Total for Check Number 16957:	0.00	148.29
16958	00788	COMCAST	03/26/2019		
	031919_1028380	INTERNET_7400 HWY 9			153.29
			Total for Check Number 16958:	0.00	153.29
16959	00061	DHS PUBLIC HEALTH LAB	03/26/2019		
	2315	TICK TESTING			33.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 16959:	0.00	33.00
16960	00450	EUROFINS	03/26/2019		
	L0439865	WATER ANALYSIS_7301 HWY 9_150 VIEW (400.00
	L0439866	WATER ANALYSIS_SAMPLE SITE #39_21_1			1,000.00
	L0441292	WATER ANALYSIS_PASO 7			40.00
	L0442153	WATER ANALYSIS_235 MIRA FLORES			10.00
			Total for Check Number 16960:	0.00	1,450.00
16961	10189	EXPONENT, INC	03/26/2019		
	1801115.000	SLVWD_CONJUNCTIVE USE PLAN			2,410.00
			Total for Check Number 16961:	0.00	2,410.00
16962	00118	FARMER BROTHERS COFFEE	03/26/2019		
	68902813	COFFEE SUPPLIES_OPS			327.44
			Total for Check Number 16962:	0.00	327.44
16963	10128	FERRELLGAS	03/26/2019		
	RNT6785883	SHOP TANK RENTAL FROM 2017			1.00
	RNT7700274	SHOP TANK RENTAL_02/07/19-02/06/20			95.00
	RNT7700275	OFFICE TANK RENTAL_02/07/19-02/06/20			65.00
			Total for Check Number 16963:	0.00	161.00
16964	00164	FIRST ALARM	03/26/2019		
	458856A	ALARM SERVICES_13057 HWY 9_04/01/19-(588.84
	458856B	ALARM SERVICES_101 QUAIL HOLLOW_0			95.55
	458856C	ALARM SERVICES_365 MADRONE DRIVE_			168.51
	461156A	ALARM SERVICES_195 KIRBY ST_04/01/19-			339.12
	461156B	ALARM SERVICES_600 SAN LORENZO_04/			172.20
	461156C	ALARM SERVICES_15900 BEAR CREEK RD			343.59
			Total for Check Number 16964:	0.00	1,707.81
16965	UB*00587	BRIAN & HEATHER FOUST	03/26/2019		
		Refund Check			52.42
		Refund Check			8.66
			Total for Check Number 16965:	0.00	61.08
16966	10123	GOVERNMENT FINANCE OFFICERS A	03/26/2019		
	122815	MEMBERSHIP RENEWAL_05/01/19-04/30/20			160.00
			Total for Check Number 16966:	0.00	160.00
16967	00550	HACH COMPANY	03/26/2019		
	11366395	LYON PLANT UNIT #3_TURBIDIMETER DO			145.56
			Total for Check Number 16967:	0.00	145.56
16968	00020	HARO, KASUNICH & ASSOCIATES	03/26/2019		
	04090-19032	BLUE TANK MIRAFLORES_WO#521			2,742.65
			Total for Check Number 16968:	0.00	2,742.65
16969	10005	ICMA RETIREMENT C/O M & T RETIRI	03/26/2019		
	109403	RETIREMENT WITHHOLDING_PP ENDING			3,374.80

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 16969:	0.00	3,374.80
16970	10179 6847	JCG TECHNOLOGIES, INC JCG SUPPORT SERVICES PACKAGE_NEW C	03/26/2019		450.00
			Total for Check Number 16970:	0.00	450.00
16971	00208 APRIL2019_208	LEONARD KUHNLEIN RETIREE MEDICAL_APRIL 2019	03/26/2019		125.00
			Total for Check Number 16971:	0.00	125.00
16972	00608 345881	LLOYD'S TIRE SERVICE, INC NEW TIRES_VE-338_WO#95	03/26/2019		886.96
			Total for Check Number 16972:	0.00	886.96
16973	00662 APRIL2019_662	JAMES A. MUELLER RETIREE MEDICAL_APRIL 2019	03/26/2019		50.00
			Total for Check Number 16973:	0.00	50.00
16974	10120 022100000138	PACIFIC CREDIT SERVICES COLLECTION SERVICES	03/26/2019		467.52
			Total for Check Number 16974:	0.00	467.52
16975	00302 132058	POLLARDWATER.COM DE-CHLOR TABLETS_FLUSHING	03/26/2019		872.82
			Total for Check Number 16975:	0.00	872.82
16976	00264 1320845 1320851	RAIN FOR RENT SLVWD PASO WELL #8 DISCHARGE PUMP_ SLVWD PASO WELL #8 DISCHARGE PUMP_	03/26/2019		682.08 1,138.33
			Total for Check Number 16976:	0.00	1,820.41
16977	00711	ROBERTS & BRUNE CO.	03/26/2019		
	S1820924.001A	PLUG GALV 1"			11.60
	S1820924.001B	BUSHING GALV 3/4" X 1/2"			5.57
	S1820924.001C	UNION GALV 3/4"			48.26
	S1820924.001D	ELL 90 GALV 1/2"			7.76
	S1820924.001E	NIPPLE GALV 1/2" X 4"			6.74
	S1820924.001F	NIPPLE GALV 1" X 6"			17.94
	S1820924.001G	NIPPLE BRASS 3/4" X 0"			19.11
	S1820924.001H	GATE VALVE 3/4"			101.38
	S1820924.001I	GATE VALVE 2"			329.98
	S1820924.001J	CHECK VALVE 2"			167.91
	S1820924.001K	4 HYMAX FLEX CPLG 4.25-5.63			702.98
	S1820924.001L	BLUE PAINT WATERBASE #3620			78.10
	S1820924.002A	REPAIR CLAMP 3/4" X 3"			68.38
	S1820924.002B	REPAIR CLAMP 1" X 3"			65.96
	S1820924.002C	REPAIR CLAMP 1" X 6"			109.57
	S1820924.002D	REPAIR CLAMP 3OD" X 3"			47.33
	S1820924.002E	FULL CIRCLE 2.35-2.63 7.50"			278.56
	S1820924.002F	FLEX COUPLING 1" X 5"			184.47
	S1820924.002G	FLEX COUPLING 1-1/2" X 5"			263.30
	S1820924.002H	SADDLE SS 4.74-5.63 X 1"			135.27
	S1822139.001A	METER BOX LID B16 -BADGER ORION			993.64
	S1822139.001B	VALVE BOX RISER GRD RING 1-1/2			263.46

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	S1823199.001	FLANGE RING GASKETS 6" NO BLT			38.61
			Total for Check Number 16977:	0.00	3,945.88
16978	00001 7719-642714	ROYAL WHOLESALE ELECTRIC POWER DROP_BEAR CREEK TANK	03/26/2019		163.38
			Total for Check Number 16978:	0.00	163.38
16979	UB*00586	ANISHA & NEEL PALAKURTHY SARM Refund Check	03/26/2019		56.36
			Total for Check Number 16979:	0.00	56.36
16980	00125 330735 330742 330799 330895 331044 393788 393795 581582 581739 581741 581813 581909 K66998 K67239	SCARBOROUGH LUMBER BEAR CREEK TANK POWER REPAIR SUPPLIES_WTP 5 MILE INTAKE LINER TOOLS_PARTS FOR VALVE REPLACEMENT COMPUTER CORD_OPS LYON PLANT #1 REPAIR LYON PLANT_WTP FACE MASK_JOHNSON BLDG CLEANUP ETHERNET CABLE_LYON PLANT BEAR CREEK TANK_POWER REPAIR MAP WALL PAINTING_OPS SERVICE LINE REPAIR_OPS SAMPLING PARTS & SUPPLIES LYON PLANT #1 REPAIR	03/26/2019		20.76 28.91 23.15 145.37 7.73 14.67 37.67 43.49 25.13 22.00 9.66 16.23 66.54 50.48
			Total for Check Number 16980:	0.00	511.79
16981	10233 30886	SCHAAF & WHEELER, CONSULTING C LOMPICO TANKS	03/26/2019		18,124.26
			Total for Check Number 16981:	0.00	18,124.26
16982	00746 59901 59902 59903	SCOTTS VALLEY BANNER SOUTH SYSTEM FLUSH NOTICE_RUN DAT MANANA WOODS MAIN FLUSH NOTICE_F LOMPICO MAIN FLUSH NOTICE_RUN DAT	03/26/2019		265.00 265.00 265.00
			Total for Check Number 16982:	0.00	795.00
16983	00168 153042 153067	SCOTTS VALLEY SPRINKLER SUPPLIES_WTP LYON PLANT UNIT #1 REPAIR	03/26/2019		47.96 10.00
			Total for Check Number 16983:	0.00	57.96
16984	00183 PD1819007681	SDRMA INSURANCE CLAIM_12/27/18	03/26/2019		1,855.56
			Total for Check Number 16984:	0.00	1,855.56
16985	10230 031319_10230	DAWN STILES EMPLOYEE REIMB_MILEAGE CALPERS CI	03/26/2019		59.16
			Total for Check Number 16985:	0.00	59.16
16986	00369 APRIL2019_369	CAROLE TRIANTAFILLOS RETIREE MEDICAL_APRIL 2019	03/26/2019		125.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 16986:	0.00	125.00
16987	00011	VERIZON WIRELESS	03/26/2019		
	9826155814A	CELL PHONE_ADMIN			173.24
	9826155814B	CELL PHONE_OPS			344.52
	9826155814C	CELL PHONE_WTP			382.25
			Total for Check Number 16987:	0.00	900.01
16988	00011	VERIZON WIRELESS	03/26/2019		
	9826155815A	CELL PHONE_ADMIN			10.02
	9826155815B	CELL PHONE_ENVIR			95.17
	9826155815C	CELL PHONE_OPS			250.45
	9826155815D	CELL PHONE_WTP			131.84
			Total for Check Number 16988:	0.00	487.48
16989	10152	WESTAMERICA BANK	03/26/2019		
	32019_10152A	TRUCK LOAN_INTEREST			211.52
	32019_10152B	TRUCK LOAN_PRINCIPAL			1,889.16
			Total for Check Number 16989:	0.00	2,100.68
16990	UB*00585	MICHAEL YAKLIN	03/26/2019		
		Refund Check			17.14
			Total for Check Number 16990:	0.00	17.14
16991	00267	MARTIN B FEENEY, PG, CHg	03/28/2019		
	2019-001reissue	PASATIEMPO 6 REPLACEMENT WELL_WO			13,732.50
			Total for Check Number 16991:	0.00	13,732.50
16992	10139	NATIONAL METER & AUTOMATION	03/28/2019		
	S1111679.001A	METER 5/8" X 3/4" BADGER MODEL 25 COI			8,505.49
	S1111679.001B	ME ENDPOINT DRIVE-BY_NICOR CONNEC			1,920.63
	S1111679.001C	METER 1" BADGER MODEL 55 COMPLETE			729.82
			Total for Check Number 16992:	0.00	11,155.94
16993	00711	ROBERTS & BRUNE CO.	03/28/2019		
	S1820924.003A	MTR VLV COPR-MTR STRT 3/4X5/8"			550.57
	S1820924.003B	MTR VLV COPR-MTR STRT 1X1"			272.98
	S1820924.003C	COMPRESSION COUPLING 1" G/T			232.08
	S1820924.003D	CORP PIPE-COPPER IP 3/4"			253.49
	S1820971.001	LYON PLANT SPARE PARTS			1,657.15
	S1825726.001	LYON PLANT SPARE PARTS_GASKETS			125.35
	S1825726.003	LYON PLANT SPARE PARTS_GASKETS			62.67
			Total for Check Number 16993:	0.00	3,154.29
16994	00268	WATTS ON	03/28/2019		
	12333	BENNETT CHLORINE_GENERATOR SERVI			497.52
			Total for Check Number 16994:	0.00	497.52
16995	00057	AFSCME COUNCIL 57	04/01/2019		
	MARCH2019_57	UNION DUES_MARCH2019			1,020.37
			Total for Check Number 16995:	0.00	1,020.37

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
16996	00488 76669	ANTHEM BLUE CROSS EAP EAP PROGRAM_MAY 2018-APRIL 2019	04/01/2019		167.28
		Total for Check Number 16996:		0.00	167.28
16997	00055 319_8313355273	AT&T PHONE_FELTON ACRES_WTP	04/01/2019		164.85
		Total for Check Number 16997:		0.00	164.85
16998	10173 032719_10173	CARLY BLANCHARD EMPLOYEE REIMBURSEMENT_MILEAGE	04/01/2019		106.14
		Total for Check Number 16998:		0.00	106.14
16999	00363 MARCH19_363	CINCINNATI LIFE INSURANCE CO 201 LIFE INSURANCE_MARCH2019	04/01/2019		28.00
		Total for Check Number 16999:		0.00	28.00
17000	01050 0313405	COLONIAL LIFE 2019 INSURANCE PREMIUMS_03/13/19 & 0	04/01/2019		559.04
		Total for Check Number 17000:		0.00	559.04
17001	00204 649752584	FEDERAL EXPRESS CORP LOCATOR REPAIR_SHIPPING CHARGES	04/01/2019		115.76
		Total for Check Number 17001:		0.00	115.76
17002	00050 087-191-16	CO. OF SANTA CRUZ RECORDER'S OF RECORDING FEES FOR 087-191-16	04/01/2019		14.00
		Total for Check Number 17002:		0.00	14.00
17003	10231 6066594	TIAA COMMERCIAL FINANCE, INC. 5 YR LEASE NEW COPIER_MARCH2019	04/01/2019		252.28
		Total for Check Number 17003:		0.00	252.28
17004	00399 032019_399A 032019_399B 032019_399C 032019_399D 032019_399E 032019_399F	VISION SERVICE PLAN - (CA) APRIL VISION_ADMIN APRIL VISION_FINANCE APRIL VISION_ENG APRIL VISION_OPS APRIL VISION_ENVIR APRIL VISION_WTP	04/01/2019		28.44 139.20 11.14 333.74 38.58 197.78
		Total for Check Number 17004:		0.00	748.88
17005	00359 9010752779	ALLIED ELECTRONICS REPLACEMENT GENERATOR PLUG	04/02/2019		636.34
		Total for Check Number 17005:		0.00	636.34
17006	00729 9032581-SLVWD	ALPHA ANALYTICAL LABS LAB FEES-ANALYTICAL SERVICES	04/02/2019		430.00
		Total for Check Number 17006:		0.00	430.00
17007	00309 0202496403A 0202496403B	AT&T IP SERVICES IP SERVICES_ADMIN IP SERVICES_OPS	04/02/2019		393.00 393.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	0202496403C	IP SERVICES_WTP			393.01
			Total for Check Number 17007:	0.00	1,179.01
17008	10113	BANK MIDWEST	04/02/2019		
	APRIL19_10113A	SOLAR LOAN_INTEREST			796.43
	APRIL19_10113B	SOLAR LOAN_PRINCIPAL			2,453.47
			Total for Check Number 17008:	0.00	3,249.90
17009	00566	C S S C	04/02/2019		
	190300059101A	ANSWERING SERVICE_SERVICE PERIOD 0			167.84
	190300059101B	ANSWERING SERVICE_USAGE CHARGE 02			67.41
			Total for Check Number 17009:	0.00	235.25
17010	UB*00590	W CLEARIHUE	04/02/2019		
		Refund Check			2,955.55
		Refund Check			1,058.48
			Total for Check Number 17010:	0.00	4,014.03
17011	00788	COMCAST	04/02/2019		
	032619_0987198	INTERNET_195 KIRBY STREET			153.29
			Total for Check Number 17011:	0.00	153.29
17012	00343	ERNIE'S SERVICE CENTER	04/02/2019		
	75166	SERVICE VE-226_WO#110			701.99
	75398	LIFT GATE CONTROLLER_VE-309_WO#92			346.40
			Total for Check Number 17012:	0.00	1,048.39
17013	00267	MARTIN B FEENEY, PG, CHg	04/02/2019		
	2019-006	PASO 8 SERVICES FINAL INVOICE_02/2019			2,340.00
			Total for Check Number 17013:	0.00	2,340.00
17014	00080	GRANITE CONSTRUCTION CO	04/02/2019		
	1547117	QUAIL BINS			167.70
	1548789	HOT MIX/PAVING			176.81
			Total for Check Number 17014:	0.00	344.51
17015	00367	INFOSEND, INC	04/02/2019		
	150129A	STATEMENT POSTAGE_FEBRUARY 2019			2,628.69
	150129B	MAILING FEES_FEBRUARY 2019			1,088.78
			Total for Check Number 17015:	0.00	3,717.47
17016	00233	LADD'S AUTO BODY & TOWING	04/02/2019		
	75884	DUMP TRUCK TOW_VE-485			250.00
			Total for Check Number 17016:	0.00	250.00
17017	00336	LAND TRUST OF SANTA CRUZ COUN	04/02/2019		
	2-2019	OLYMPIA PATROL SERVICE_FEBRUARY 20			329.53
			Total for Check Number 17017:	0.00	329.53
17018	00181	LAS ANIMAS CONCRETE	04/02/2019		
	142083	SLURRY_BACKFILL			786.42

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 17018:	0.00	786.42
17019	UB*00589	MAIN STREET REALTORS	04/02/2019		
		Refund Check			10.50
		Refund Check			7.82
			Total for Check Number 17019:	0.00	18.32
17020	00711 S1827336.001	ROBERTS & BRUNE CO. HYDRANT_BLAKE HAMMON CORNER	04/02/2019		
					179.09
			Total for Check Number 17020:	0.00	179.09
17021	00125	SCARBOROUGH LUMBER	04/02/2019		
	330811	SPRING BOOSTER			436.31
	330865CM	SPRING BOOSTER_WOOD RETURN			-160.89
	331279	MISC_GLOVES_THREAD TAPE			39.58
	331280	MISC_SCREWS_MADRONE TANK			5.42
	331294	SPRING BOOSTER			133.15
	393913	SLVHS METER			10.12
	581897	OPERATIONS MAP WALL			30.10
	582016	JOHNSON BUILDING_CLEAN UP			94.11
	582053	JOHNSON BUILDING_TOILET REPAIR			29.84
			Total for Check Number 17021:	0.00	617.74
17022	00746	SCOTTS VALLEY BANNER	04/02/2019		
	60101	MANANA WOODS MAIN FLUSH NOTICE_F			265.00
	60102	LOMPICO MAIN FLUSH NOTICE_RUN DAT			265.00
			Total for Check Number 17022:	0.00	530.00
17023	00047	SOIL CONTROL LAB	04/02/2019		
	9020349	WATER ANALYSIS_OLY WELL #2 & #3			78.00
	9020530	WATER ANALYSIS_OLY 2 & 3			78.00
	9030137	WATER ANALYSIS_5 LOCATIONS			145.00
			Total for Check Number 17023:	0.00	301.00
17024	00398	WATSONVILLE METAL CO.,INC	04/02/2019		
	8425319	DUMPSTER SERVICE_OLY			600.00
			Total for Check Number 17024:	0.00	600.00
17025	00415	CA BANK & TRUST/GOV SVC DEPT_10	04/08/2019		
	APRIL2019_415	1976 SAFE DRINKING WATER BOND			15,581.43
			Total for Check Number 17025:	0.00	15,581.43
17026	10247	DON CHAPIN CO. INC.	04/08/2019		
	219024-02	BLUE TANK_FOUNDATION REPAIRS_WO#.			22,225.00
			Total for Check Number 17026:	0.00	22,225.00
17027	00610	MAGGIORA BROS DRILLING	04/08/2019		
	M19-041	PASO 5 WELL RE-HAB			59,745.03
			Total for Check Number 17027:	0.00	59,745.03
17028	10158	NOSSAMAN, LLP	04/08/2019		
	493336A	PROFESSIONAL SERVICES RENDERED THI			15,156.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	493336B	DISPURSEMENTS MADE TO ACCOUNT TH			769.84
			Total for Check Number 17028:	0.00	15,925.84
17029	10227 033119_10227	RSH CONSTRUCTION SERVICES PROBATION TANK DESIGN_WO#823	04/08/2019		10,687.50
			Total for Check Number 17029:	0.00	10,687.50
			Report Total (153 checks):	13,732.50	509,629.97

EFT TRANSACTIONS

MARCH 2019



13060 Highway 9
Boulder Creek, CA 95006-9119
(831) 338-2153 phone
(831) 338-7986 fax

Date	Check No	Vendor	Description	Amount
3/4/2019	EFT	BLUEFIN	BANK FEES	\$ 4,927.47
3/4/2019	EFT	MERCHANT TRANSACT	BANK FEES	\$ 706.88
3/11/2019	EFT	WELLS FARGO	BANK FEES	\$ 717.31
3/13/2019	EFT	PAYCHEX	ADMIN & DELIVERY FEES	\$ 219.50
3/13/2019	EFT	PAYCHEX	PAYROLL	\$ 107,058.61
3/15/2019	EFT	PAYCHEX	PAYCHEX INVOICE	\$ 403.80
3/18/2019	EFT	PAYCHEX	ADMIN & DELIVERY FEES	\$ 179.35
3/18/2019	EFT	PAYCHEX	PAYROLL	\$ 1,392.51
3/27/2019	EFT	PAYCHEX	ADMIN & DELIVERY FEES	\$ 230.90
3/27/2019	EFT	PAYCHEX	PAYROLL	\$ 104,828.92
3/27/2019	EFT	CALPERS	RETIREMENT BENEFITS 02/13/19 & 02/27/19	\$ 36,107.12
TOTAL EFT TRANSACTIONS				<u>\$ 256,772.37</u>

0084 A87P-7177 San Lorenzo Valley Water District

CASH REQUIREMENTS**CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 03/13/19: \$119,639.07****TRANSACTION SUMMARY**

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	107,058.61
	TOTAL NEGOTIABLE CHECKS	12,580.46
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	119,639.07
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	14,909.35
	CASH REQUIRED FOR CHECK DATE 03/13/19	134,548.42

TRANSACTION DETAIL**ELECTRONIC FUNDS TRANSFER** - *Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
03/12/19	WELLS FARGO BANK, NA	xxxxxx1358	Direct Deposit	Net Pay Allocations	68,916.65	68,916.65
03/12/19	WELLS FARGO BANK, NA	xxxxxx1358	Taxpay®	Employee Withholdings		
				Social Security	7,620.17	
				Medicare	1,782.12	
				Fed Income Tax	13,069.16	
				CA Income Tax	5,039.16	
				CA Disability	1,229.07	
				Total Withholdings	28,739.68	
				Employer Liabilities		
				Social Security	7,620.12	
				Medicare	1,782.16	
				Total Liabilities	9,402.28	38,141.96
				EFT FOR 03/12/19		107,058.61
				TOTAL EFT		107,058.61

NEGOTIABLE CHECKS - *Check amounts will be debited when payees cash checks. Funds must be available on check date.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
03/13/19	WELLS FARGO BANK, NA	xxxxxx1358	Payroll	Check Amounts	12,580.46	
				TOTAL NEGOTIABLE CHECKS		12,580.46

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - *Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
03/13/19	Refer to your records for account	Information	Payroll	Employee Deductions		
				Aflc/Col Post	55.34	
				Aflc/Col Pre	335.08	

0084 A87P-7177 San Lorenzo Valley Water District

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 03/13/19: \$119,639.07

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (cont.) - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
03/13/19	Refer to your records for account Information		Payroll	Employee Deductions (cont.)	
				Calper 457	1,025.00
				DPer	7,678.18
				Health	928.22
				ICMA	3,374.80
				Life Ins	14.00
				PXDCA EE PRE	576.92
				PXUME EE PRE	400.77
				Union dues	521.04
				Total Deductions	14,909.35
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES					14,909.35

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	
03/20/19	Taxpay®	FED IT PMT Group	31,873.73
03/20/19	Taxpay®	CA IT PMT Group	6,268.23

0084 A87P-7177 San Lorenzo Valley Water District

CASH REQUIREMENTS**CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 03/18/19: \$3,846.89****TRANSACTION SUMMARY**

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	3,846.89
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	3,846.89
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	228.78
	CASH REQUIRED FOR CHECK DATE 03/18/19	4,075.67

TRANSACTION DETAIL**ELECTRONIC FUNDS TRANSFER** - Your financial institution will initiate transfer to Paychex **at or after 12:01 A.M.** on transaction date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
03/18/19	WELLS FARGO BANK, NA	xxxxxx1358	Direct Deposit	Net Pay Allocations	2,454.38	2,454.38
03/18/19	WELLS FARGO BANK, NA	xxxxxx1358	Taxpay®	Employee Withholdings		
				Social Security	232.08	
				Medicare	54.28	
				Fed Income Tax	556.62	
				CA Income Tax	225.74	
				CA Disability	37.43	
				Total Withholdings	1,106.15	
				Employer Liabilities		
				Social Security	232.08	
				Medicare	54.28	
				Total Liabilities	286.36	1,392.51
				EFT FOR 03/18/19		3,846.89
				TOTAL EFT		3,846.89

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		TOTAL
03/18/19	Refer to your records for account	Information	Payroll	Employee Deductions		
				DPer	182.63	
				PXUME EE PRE	46.15	
				Total Deductions	228.78	
				TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES		228.78

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 03/18/19: \$3,846.89

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	
03/22/19	Taxpay®	FED IT PMT Group	1,129.34

0084 A87P-7177 San Lorenzo Valley Water District

CASH REQUIREMENTS**CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 03/27/19: \$115,748.76****TRANSACTION SUMMARY**

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	104,828.92
	TOTAL NEGOTIABLE CHECKS	10,919.84
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	115,748.76
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	14,735.11
	CASH REQUIRED FOR CHECK DATE 03/27/19	130,483.87

TRANSACTION DETAIL**ELECTRONIC FUNDS TRANSFER** - *Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
03/26/19	WELLS FARGO BANK, NA	xxxxxx1358	Direct Deposit	Net Pay Allocations	68,397.35	68,397.35
03/26/19	WELLS FARGO BANK, NA	xxxxxx1358	Taxpay®	Employee Withholdings		
				Social Security	7,392.47	
				Medicare	1,728.92	
				Fed Income Tax	12,296.08	
				CA Income Tax	4,700.33	
				CA Disability	1,192.35	
				Total Withholdings	27,310.15	
				Employer Liabilities		
				Social Security	7,392.50	
				Medicare	1,728.92	
				Total Liabilities	9,121.42	36,431.57
				EFT FOR 03/26/19		104,828.92
				TOTAL EFT		104,828.92

NEGOTIABLE CHECKS - *Check amounts will be debited when payees cash checks. Funds must be available on check date.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
03/27/19	WELLS FARGO BANK, NA	xxxxxx1358	Payroll	Check Amounts	10,919.84	
				TOTAL NEGOTIABLE CHECKS		10,919.84

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - *Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
03/27/19	Refer to your records for account	Information	Payroll	Employee Deductions		
				Aflc/Col Post	55.34	
				Aflc/Col Pre	335.08	

0084 A87P-7177 San Lorenzo Valley Water District

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 03/27/19: \$115,748.76

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (cont.) - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
03/27/19	Refer to your records for account Information		Payroll	Employee Deductions (cont.)	
				Calper 457	1,025.00
				DPer	7,571.80
				Health	928.22
				ICMA	3,374.80
				Life Ins	14.00
				PXDCA EE PRE	576.92
				PXUME EE PRE	354.62
				Union dues	499.33
				Total Deductions	14,735.11
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES					14,735.11

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	
04/03/19	Taxpay®	FED IT PMT Group	30,538.89
04/03/19	Taxpay®	CA IT PMT Group	6,155.85

MEMO

TO: District Manager

FROM: Director of Operations

SUBJECT: OPERATIONS DEPARTMENT STATUS REPORT
March 2019

DATE: April 18, 2019

RECOMMENDATION:

It is recommended that the District Manager review and file the Operations Department Project Status Report for the month of March 2019.

BACKGROUND:

DISTRICT FLUSHING PROGRAM

During the reporting period staff continued the 2019 Mainline Flushing Program. Each year several areas of the distribution system are flushed to remove iron and manganese deposits and sediment from mainlines. The first flushing began on February 11, 2019 and will continue to April 19, 2019. Direct mailing and display ads will be used to notify customers in flushing areas directly affected by the flushing activities, weekly as the flushing moves areas. Flushing is going very well thus far.

BLUE TANK REPLACEMENT

All site enhancements have been complete and the District is awaiting delivery and install of the new tank. The District has received a tentative start date from Superior Tank Company of April 24, 2019.

During routine inspection it was discovered that the Districts Blue Tank in Manana Woods has experienced extensive corrosion to the upper ring of staves, roof and internal roof structure system. In addition to corrosion the tank experienced buckling damage from the 1989 Loma Prieta Earthquake.

FELTON WATER SYSTEM WATER METER REPLACEMENT

Domestic water meters are being replaced as existing meters have reached their life expectancy. Meters are being changed to the new Beacon "Eye on Water" system that will allow customers to monitor their water usage over the internet.

PASO WELL #8

The new Paso Well #8 construction continues. Well head design is submitted to the State Water Resources Control Board for approval, there has been some back and forth on the Well pad and piping design. The District still does not have approval from the State as of the end of March.

Paso Well #8 is a replacement to Paso Well #6 that began splitting in its casing in 2015, which was allowing sand to overcome the pump and motor. Many attempts to fix and seal the casing on the Well were unsuccessful leading to full replacement of the Well.

PASO WELL #5A

District staff is in the process of disinfecting, flushing and sampling the Well. The Well is being very difficult; staff has been doing all it can to get clean samples. Staff has been running multiple different scenarios of flushing and disinfecting the Well getting only one set of clean samples thus far. Staff will continue to disinfect, flush and sample this Well until we are able to get two consecutive sets of clean samples required to be able to put the Well back online.

The District received multiple calls in the Scott's Valley area of brown and dirty water in December 2018. The water quality group found that Paso Well #5A was pumping sand and gravel. The Well was pulled and video of the Well was taken. There was an area found in the screens where there was sand and gravel coming through the gravel pack and screen. It is undetermined what caused the sand and smaller gravel to begin to come through the gravel pack and screens, could have been ground movement or the pump and motor hitting the side of the Well column during a start or stop.

SCADA (Supervisory control and data acquisition) UPGRADE

In March 2019 there was good progress on the SCADA upgrade. The SCADA project is in the fine tuning stage. SCADA will be up and fully operational by the end of April 2019. The project is proceeding forward and the District staff is anxious and looking forward to the system upgrade being complete.

The District is about 95% done with conversion of the new SCADA and HMI system. The conversion that is done is operational and live. Our equipment and software are out of date and have been crashing needing restarting and rebooting several times a month, leading to this upgrade. District staff has been working with an outside contractor that was contracted to do the upgrade and replacement.

MAINTENANCE ISSUES

Service Line Replacement Lompico

Service Line Replacement:

None

Main Line Repairs

2 inch main line repairs Pine St. Boulder Creek, replaced 30 feet.

System Wide

Full service line replacement 133 Grove St. Boulder Creek.

Full service line replacement 330 Manzanita Ave Boulder Creek.

Replaced 2 inch square nut valve on a blow off at the end of Dana Ct. Scotts Valley for flushing.

Install of clarification basin return pump Kirby water treatment plant.

Removed and returned 3000 feet of rain for rent pipe from the probation site used for discharge water from Well development.

Replaced 10' of sewer main at #8 Ridgewood Lane Bear Creek Estates.

Install sound proofing around pump station due to noise complaint at Spring booster off of Scenic Dr. Ben Lomond.

Johnson building clean up lower unit from water infiltration, and clean up and set up of units 3 and 4 of the upper units for a District meeting room for committees meetings.

13+/- Mainline/Service Line Leaks Were Repaired.

James Furtado

Director of Operations

SAN LORENZO VALLEY WATER DISTRICT PRODUCTION COMPARRISON

Source	March-19	February-19	March-13	Difference This Year To 2013
North System				
Surface Water Sources				
Foreman Creek	32,365,580	25,763,519	28,219,000	
Peavine Creek + Hydro	192,070	745,487	5,297,000	
Clear Creek	111,210	2,091,596		
Sweetwater Creek	74,140	1,394,398		
Sub-Total (Streams)	32,743,000	29,995,000	33,516,000	-2.31%
Wells (North)				
Olympia No. 2	1,644,000	1,363,000	0	
Olympia No. 3	70,000	532,000	0	
Quail Well No. 4-A	-	71,000	1,610,000	
Quail Well No. 5-A	9,500	9,700	4,800	
Sub Total North Wells	1,723,500	1,975,700	1,614,800	6.73%
South System Wells				
Pasatiempo 5A	-	-	N/A	
Pasatiempo 6	-	-	6,227,000	
Pasatiempo 7	1,684,000	652,000	2,125,000	
Sub Total Pasatiempo Wells	1,684,000	652,000	8,352,000	-79.84%
North South All Sources Combined	36,150,500	32,622,700	43,482,800	-16.86%
Felton System - Surface Water				
Fall Creek	3,962,605	2,986,356	5,004,570	
Bennett Spring	2,852,872	2,599,300	4,158,400	
Bull 1 & 2	1,258,136	1,097,316	4,130,500	
Total Felton System Sources	8,073,613	6,682,972	13,293,470	-39.27%
Manana Woods System				
Well 1	-	-	386,725	
Total Manana Woods Sources	-	-	386,725	
Sub - Total Production				
North / Felton / Manana	44,224,113	39,305,672	57,162,995	-22.64%
Surface	40,816,613	36,677,972	46,809,470	-12.80%
Wells	3,407,500	2,627,700	10,353,525	-67.09%
Total Surface Water Percentage	92.29	93.31	81.89	12.71%
Total Wells Percentage	7.71	6.69	18.11	-57.46%

**SAN LORENZO VALLEY WATER DISTRICT
PRODUCTION BY SYSTEM
+/- INTERTIES
March 2019**

North System All Sources	36,150,500
Interties IN +	707
Interties OUT -	6,027,920
TOTAL NORHT SYSTEM	30,123,287
Felton Water system All Sources	8,073,613
Interties IN +	15,419
Interties OUT -	0
TOTAL FELTON SYSTEM	8,089,032
Manana Woods System	
Manana Woods Well 1	0
Interties IN +	
TOTAL MANANA WOODS	0

**SAN LORENZO VALLEY WATER DISTRICT
INTERTIE USAGE
March 2019**

INTERTIE 2

SLVWD to SVWD 0

SVWD to SLVWD 0

INTERTIE 3

SLV SOUTH to SLV NORTH 707

SLV NORTH to SLV SOUTH 6,012,501

INTERTIE 4

SLVWD to MHWD 0

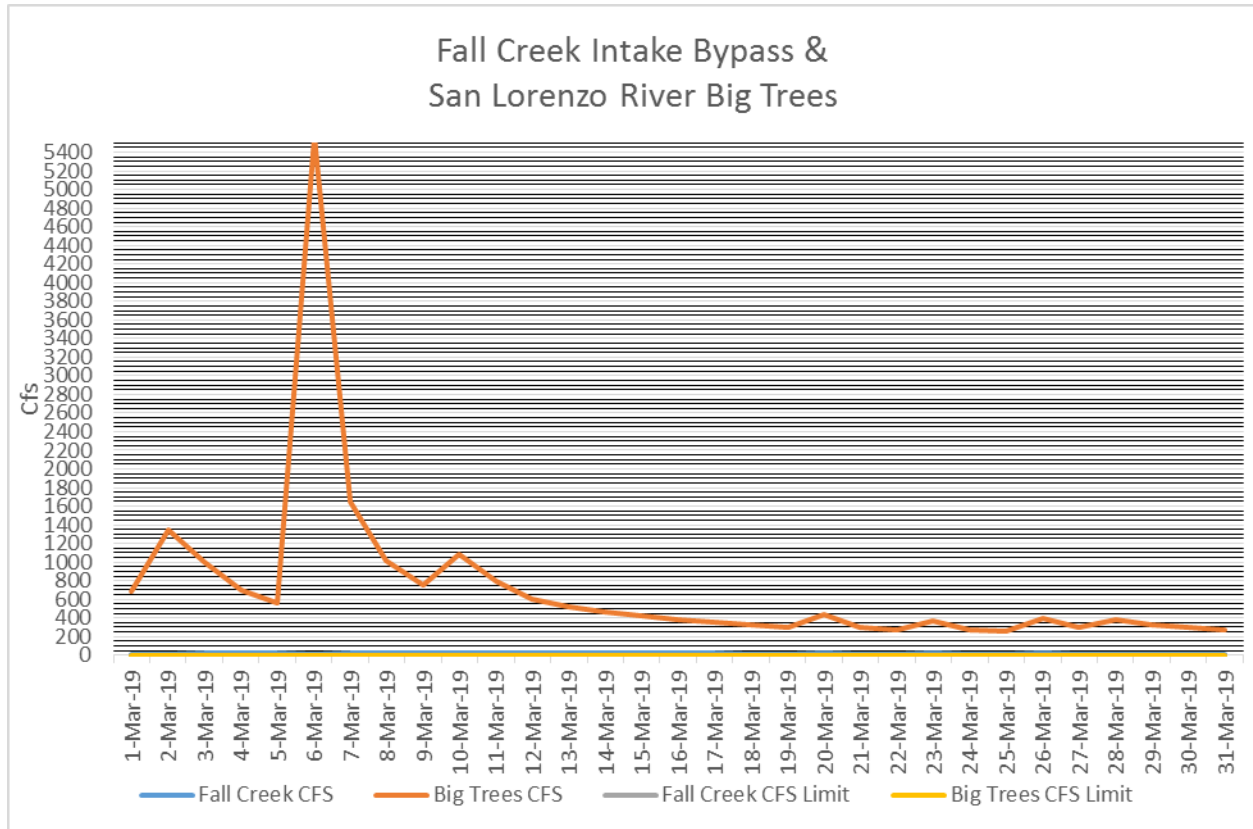
MHWD to SLVWD 0

INTERTIE 6

SLV NORTH to SLV FELTON 15,419

SLV FELTON to SLV NORTH -

Fall Creek Intake March 2019



Normal Rainfall Fall Creek Intake Bypass Requirements

April 1 through October 31 1.0 cubic feet per second

November 1 through March 31 1.5 cubic feet per second

Dry Conditions Fall Creek Intake Bypass Requirements

April 1 through October 31 0.5 cubic feet per second

November 1 through March 31 0.75 cubic feet per second

Number of Days in month 0.5 cfs or below, ZERO days

San Lorenzo River USGS Big Trees Flow Requirements

September 11 cubic feet per second

October 26 cubic feet per second

November 1 through May 31 21 cubic feet per second

June - August No Requirements

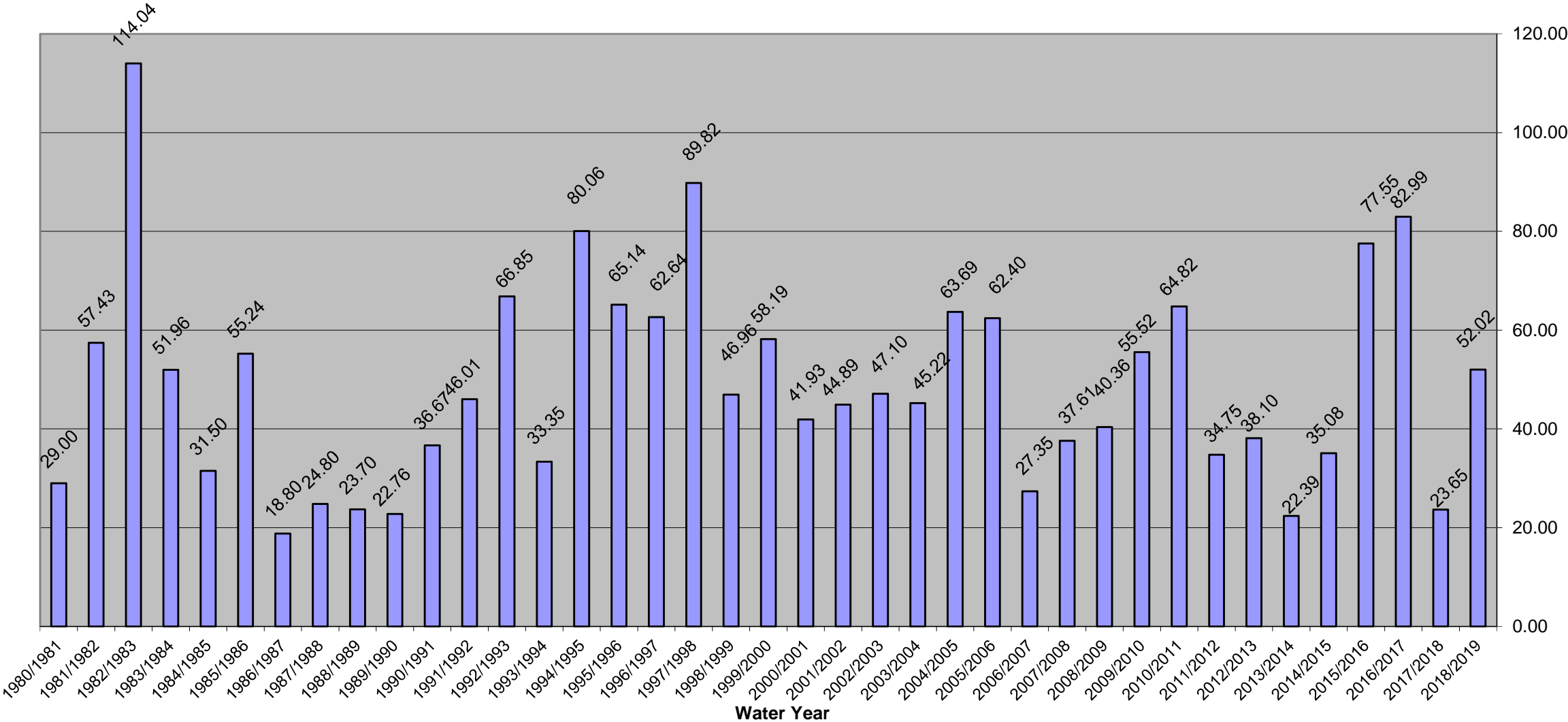
Fall Creek Intake March 2019

For the protection of fish and wildlife, during the period: (a) April 1 through October 31 bypass a minimum of 0.5 cfs; (b) November 1 through March 31 bypass a minimum of 1.5 cfs past the Fall Creek point of diversion. The natural streamflow shall be bypassed whenever it is less than 1.5 cfs; provided, however, that during a dry year, the bypass requirement shall be reduced from 1.5 to 0.75 cfs. A dry year is defined on a monthly basis of cumulative runoff beginning October 1 of each season in the San Lorenzo River at the USGS gage at Big Trees. These runoff figures are based on approximately 50 percent of normal runoff as the dividing level between normal and dry year runoff and are as follows:

- November 1 for the month of October 500 af
- December 1 for October-November, inclusive 1,500 af
- January 1 for October-December, inclusive 5,000 af
- February 1 for October-January, inclusive 12,500 af
- March 1 for October-February, inclusive 26,500 af

Fall Creek Weir Measurement											
	Month:	March		Year:	2019	Big Trees > 26,500 Acre-ft Oct-Feb Normal Year			Big Trees <26,500 Acre-ft Oct-Feb Dry Year		
								<input checked="" type="checkbox"/>			<input type="checkbox"/>
Date	Time	Initials	Pump #	Fall Cr. GPM into Kirby plant	Weir Board Height (inches)	Fall Creek Bypass (CFS)	Big Trees Bypass (CFS)	Rainfall (Felton gauge)	Met Fall Cr, Bypass Requirement: Normal Year April 1 - Oct 31 1.0 cfs; Nov 1 - March 31 1.5 cfs Dry Year April 1 - Oct 31 0.5 cfs Nov. 1 - March 31 0.75 cfs (yes/no)	Met Big Trees Requirement Nov-May 20cfs Sept 10 cfs Oct 25 cfs (yes/no)	Notes
1	0730	HO	2	141	25	9.99	681	0.02	Yes	Yes	
2	0905	HO	2	65	25	9.99	1350	1.86	Yes	Yes	
3	0910	HO	2	102	25	22.0	996	0.05	Yes	Yes	
4	0850	HO	2	94	25	20.31	696	0.04	Yes	Yes	
5	0950	HO	2	130	25	19.52	557	0.15	Yes	Yes	
6	0940	HO	Off	0	0	11.41	5570	1.95	Yes	Yes	Weir Pulled
7	0810	TH	Off	0	0	22.11	1650	0.44	Yes	Yes	Weir Pulled
8	0745	TH	Off	0	0	22.99	1020	0.09	Yes	Yes	Weir Pulled
9	0945	JG	1	68	25	21.73	753	0.2	Yes	Yes	Weir In
10	1045	JG	1	80	25	23.64	1080	1.3	Yes	Yes	
11	0750	HO	1	95	25	22.46	800	0.18	Yes	Yes	
12	0945	HO	1	109	25	21.21	609	0	Yes	Yes	
13	1500	HO	1	45	25	20.09	515	0.02	Yes	Yes	
14	0800	TH	1	50	25	19.57	464	0	Yes	Yes	
15	0830	TH	1	135	25	18.1	418	0.01	Yes	Yes	
16	0915	JT	1	108	25	17.6	382	0	Yes	Yes	
17	1145	JT	1	116	25	17.1	348	0	Yes	Yes	
18	0815	TH	1	72	25	16.32	326	0	Yes	Yes	
19	1345	TH	1	91	25	16.06	301	0	Yes	Yes	
20	0930	HO	1	95	25	17.73	431	1	Yes	Yes	
21	0900	HO	1	80	25	16.49	301	0.02	Yes	Yes	
22	1000	TH	1	70	25	15.86	273	0.03	Yes	Yes	
23	0805	HO	1	80	25	17.03	370	0.8	Yes	Yes	
24	0940	HO	1	60	25	15.63	278	0.02	Yes	Yes	
25	0810	TH	1	107	25	15.36	258	0.03	Yes	Yes	
26	0730	SS	1	112	25	17.36	397	0.74	Yes	Yes	
27	0930	HO	1	65	25	16.5	303	0.24	Yes	Yes	
28	0740	JG	1	99	25	16.87	379	0.42	Yes	Yes	
29	0800	KS	1	43	25	16.45	329	0.25	Yes	Yes	
30	0700	KS	1	63	25	15.86	299	0	Yes	Yes	
31	0920	KS	1	45	25	15.55	273	0	Yes	Yes	

**San Lorenzo Valley Water District
Annual Rainfall History Graph**



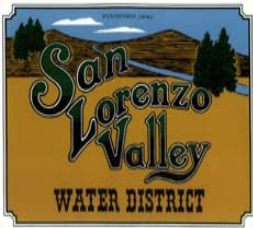
**SAN LORENZO VALLEY WATER DISTRICT
MONTHLY RAINFALL DATA SUMMARY
DATA COLLECTED AT SLVWD OFFICE 13060 HIGHWAY 9, BOULDER CREEK**

WATER YEAR 2018/2019

<u>Date</u>	<u>Oct-18</u>	<u>Nov-18</u>	<u>Dec-18</u>	<u>Jan-19</u>	<u>Feb-19</u>	<u>Mar-19</u>	<u>Apr-19</u>	<u>May-19</u>	<u>Jun-19</u>	<u>Jul-19</u>	<u>Aug-19</u>	<u>Sep-19</u>	<u>Total</u>
1	0.00	0.00	0.18	0.00	0.78	0.06	0.03	0.00	0.00	0.00	0.00	0.00	1.05
2	0.00	0.00	0.01	0.00	2.94	1.24	0.31	0.00	0.00	0.00	0.00	0.00	4.50
3	0.00	0.00	0.00	0.00	1.15	0.09	0.00	0.00	0.00	0.00	0.00	0.00	1.24
4	0.01	0.00	0.24	0.00	1.76	0.01	0.00	0.00	0.00	0.00	0.00	0.00	2.02
5	0.00	0.00	0.26	1.39	0.33	0.51	0.00	0.00	0.00	0.00	0.00	0.00	2.49
6	0.00	0.00	0.00	4.51	0.01	2.21	0.00	0.00	0.00	0.00	0.00	0.00	6.73
7	0.00	0.00	0.01	0.00	0.01	0.07	0.00	0.00	0.00	0.00	0.00	0.00	0.09
8	0.00	0.00	0.00	0.23	0.74	0.06	0.00	0.00	0.00	0.00	0.00	0.00	1.03
9	0.00	0.00	0.01	0.62	0.58	0.69	0.00	0.00	0.00	0.00	0.00	0.00	1.90
10	0.00	0.00	0.00	0.00	0.38	0.35	0.00	0.00	0.00	0.00	0.00	0.00	0.73
11	0.00	0.00	0.01	0.47	0.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.50
12	0.00	0.00	0.00	0.01	0.26	0.01	0.00	0.00	0.00	0.00	0.00	0.00	0.28
13	0.00	0.00	0.01	0.00	3.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.61
14	0.00	0.00	0.00	0.15	1.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.63
15	0.00	0.00	0.01	2.44	0.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.10
16	0.00	0.00	1.77	2.41	0.49	0.01	0.00	0.00	0.00	0.00	0.00	0.00	4.68
17	0.00	0.00	0.20	0.48	0.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.85
18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19	0.00	0.00	0.00	0.00	0.01	0.02	0.00	0.00	0.00	0.00	0.00	0.00	0.03
20	0.00	0.00	0.00	0.47	0.01	0.96	0.00	0.00	0.00	0.00	0.00	0.00	1.44
21	0.00	1.72	0.01	0.02	0.00	0.01	0.00	0.00	0.00	0.00	0.00	0.00	1.76
22	0.00	0.99	0.01	0.01	0.00	0.09	0.00	0.00	0.00	0.00	0.00	0.00	1.10
23	0.00	0.82	0.00	0.00	0.00	0.34	0.00	0.00	0.00	0.00	0.00	0.00	1.16
24	0.00	0.04	0.55	0.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.60
25	0.00	0.00	0.08	0.01	0.01	0.68	0.00	0.00	0.00	0.00	0.00	0.00	0.78
26	0.00	0.00	0.01	0.01	1.84	0.12	0.00	0.00	0.00	0.00	0.00	0.00	1.98
27	0.00	0.26	0.00	0.00	1.97	0.64	0.00	0.00	0.00	0.00	0.00	0.00	2.87
28	0.00	1.72	0.00	0.00	<u>0.02</u>	0.11	0.00	0.00	0.00	0.00	0.00	0.00	1.85
29	0.00	1.33	0.00	0.00		0.01	0.00	0.00	0.00	0.00	0.00	0.00	1.34
30	0.00	<u>0.00</u>	0.00	0.23		0.00	<u>0.00</u>	0.00	0.00	0.00	0.00	<u>0.00</u>	0.23
31	<u>0.00</u>		<u>0.00</u>	<u>0.45</u>		<u>0.00</u>		0.00		<u>0.00</u>	<u>0.00</u>		<u>0.45</u>
TOTAL	0.01	6.88	3.37	13.92	19.21	8.29	0.34	0.00	0.00	0.00	0.00	0.00	52.02

WATER YEAR 2017/2018

<u>Date</u>	<u>Oct-17</u>	<u>Nov-17</u>	<u>Dec-17</u>	<u>Jan-18</u>	<u>Feb-18</u>	<u>Mar-18</u>	<u>Apr-18</u>	<u>May-18</u>	<u>Jun-18</u>	<u>Jul-18</u>	<u>Aug-18</u>	<u>Sep-18</u>	<u>Total</u>
1	0.00	0.00	0.01	0.00	0.01	2.44	0.00	0.00	0.00	0.00	0.00	0.00	2.46
2	0.00	0.00	0.00	0.00	0.00	0.55	0.00	0.00	0.00	0.00	0.00	0.00	0.55
3	0.00	0.15	0.03	0.40	0.00	0.19	0.00	0.00	0.00	0.00	0.00	0.00	0.77
4	0.00	0.03	0.00	0.20	0.00	0.01	0.00	0.00	0.00	0.00	0.00	0.00	0.24
5	0.00	0.00	0.00	0.38	0.01	0.01	0.30	0.00	0.00	0.00	0.00	0.00	0.70
6	0.00	0.01	0.00	0.10	0.00	0.00	1.26	0.00	0.00	0.00	0.00	0.00	1.37
7	0.00	0.00	0.01	0.01	0.00	0.00	0.86	0.00	0.00	0.00	0.00	0.00	0.88
8	0.00	0.58	0.00	3.66	0.00	0.04	0.00	0.00	0.00	0.00	0.00	0.00	4.28
9	0.00	0.79	0.01	0.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.41
10	0.00	0.06	0.01	0.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.08
11	0.00	0.00	0.00	0.00	0.00	0.00	0.25	0.00	0.00	0.00	0.00	0.00	0.25
12	0.00	0.00	0.01	0.00	0.00	0.56	0.08	0.00	0.00	0.00	0.00	0.00	0.65
13	0.00	0.08	0.00	0.00	0.00	0.90	0.00	0.00	0.00	0.00	0.00	0.00	0.98
14	0.00	0.00	0.01	0.01	0.00	0.30	0.00	0.00	0.00	0.00	0.00	0.00	0.32
15	0.00	0.12	0.00	0.01	0.00	0.67	0.08	0.00	0.00	0.00	0.00	0.00	0.88
16	0.00	2.46	0.01	0.00	0.00	0.27	0.25	0.00	0.00	0.00	0.00	0.00	2.99
17	0.00	0.02	0.00	0.00	0.00	0.13	0.00	0.00	0.00	0.00	0.00	0.00	0.15
18	0.00	0.01	0.00	0.16	0.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.18
19	0.05	0.01	0.00	0.01	0.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.08
20	0.16	0.00	0.14	0.01	0.00	0.33	0.00	0.00	0.00	0.00	0.00	0.00	0.64
21	0.00	0.00	0.01	0.00	0.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.04
22	0.00	0.01	0.01	0.57	0.06	0.33	0.00	0.00	0.00	0.00	0.00	0.00	0.98
23	0.00	0.00	0.00	0.00	0.00	0.04	0.00	0.00	0.00	0.00	0.00	0.00	0.04
24	0.00	0.00	0.00	0.59	0.00	0.01	0.00	0.00	0.00	0.00	0.00	0.00	0.60
25	0.00	0.01	0.00	0.06	0.00	0.00	0.00	0.04	0.00	0.00	0.00	0.00	0.11
26	0.00	0.76	0.00	0.00	0.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.06
27	0.00	0.45	0.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.46
28	0.00	0.01	0.00	0.01	<u>0.43</u>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.45
29	0.00	0.00	0.01	0.01		0.00	0.01	0.00	0.00	0.00	0.00	0.00	0.03
30	0.00	<u>0.01</u>	0.01	0.00		0.00	<u>0.00</u>	0.00	0.00	0.00	0.00	<u>0.00</u>	0.02
31	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>		<u>0.00</u>		0.00		<u>0.00</u>	<u>0.00</u>		<u>0.00</u>
TOTAL	0.21	5.57	0.29	6.81	0.86	6.78	3.09	0.04	0.00	0.00	0.00	0.00	23.65

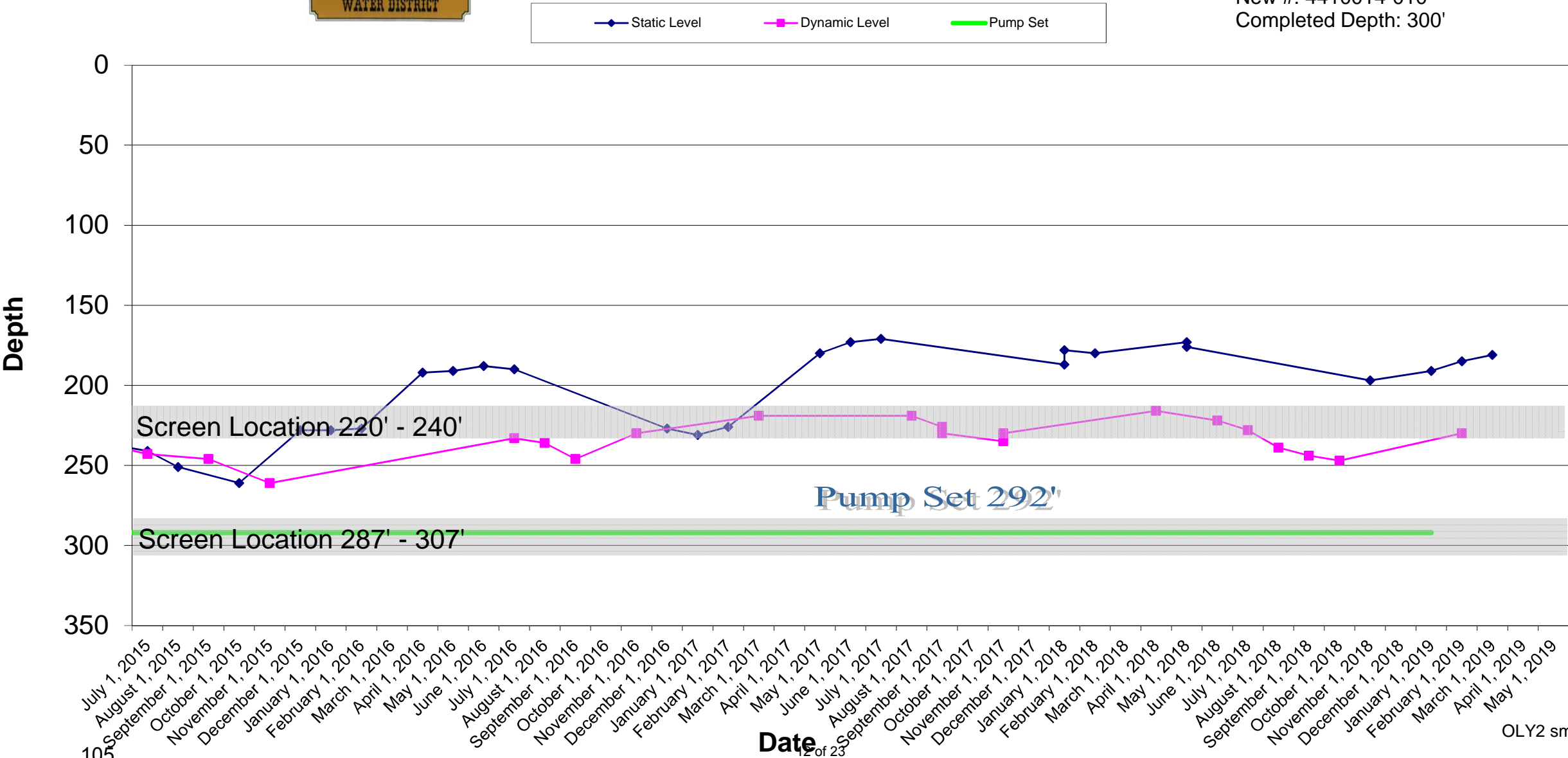


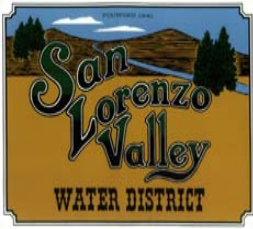
SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

Olympia 2

Location: 7701 E. Zayante Rd.
Elevation: 525'
Installed: April 28, 1980
State Well #:10S/O2W-11P01
New #: 4410014-010
Completed Depth: 300'



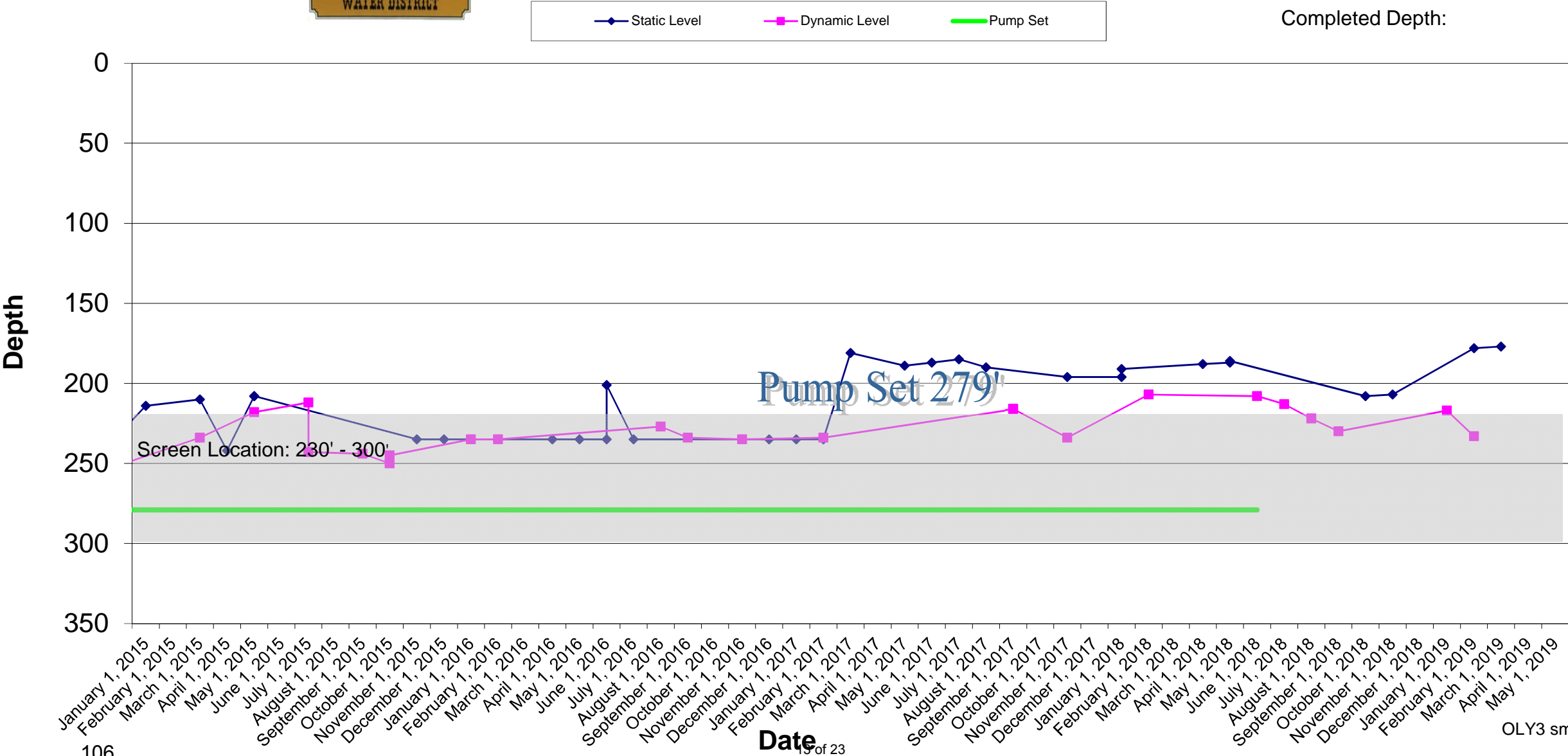


SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

Olympia 3

Location: 7701 E. Zayante Rd
Elevation: 538' Mean Sea Level
Installed: 8-15-90
State Well #: 4410014-022
Completed Depth:



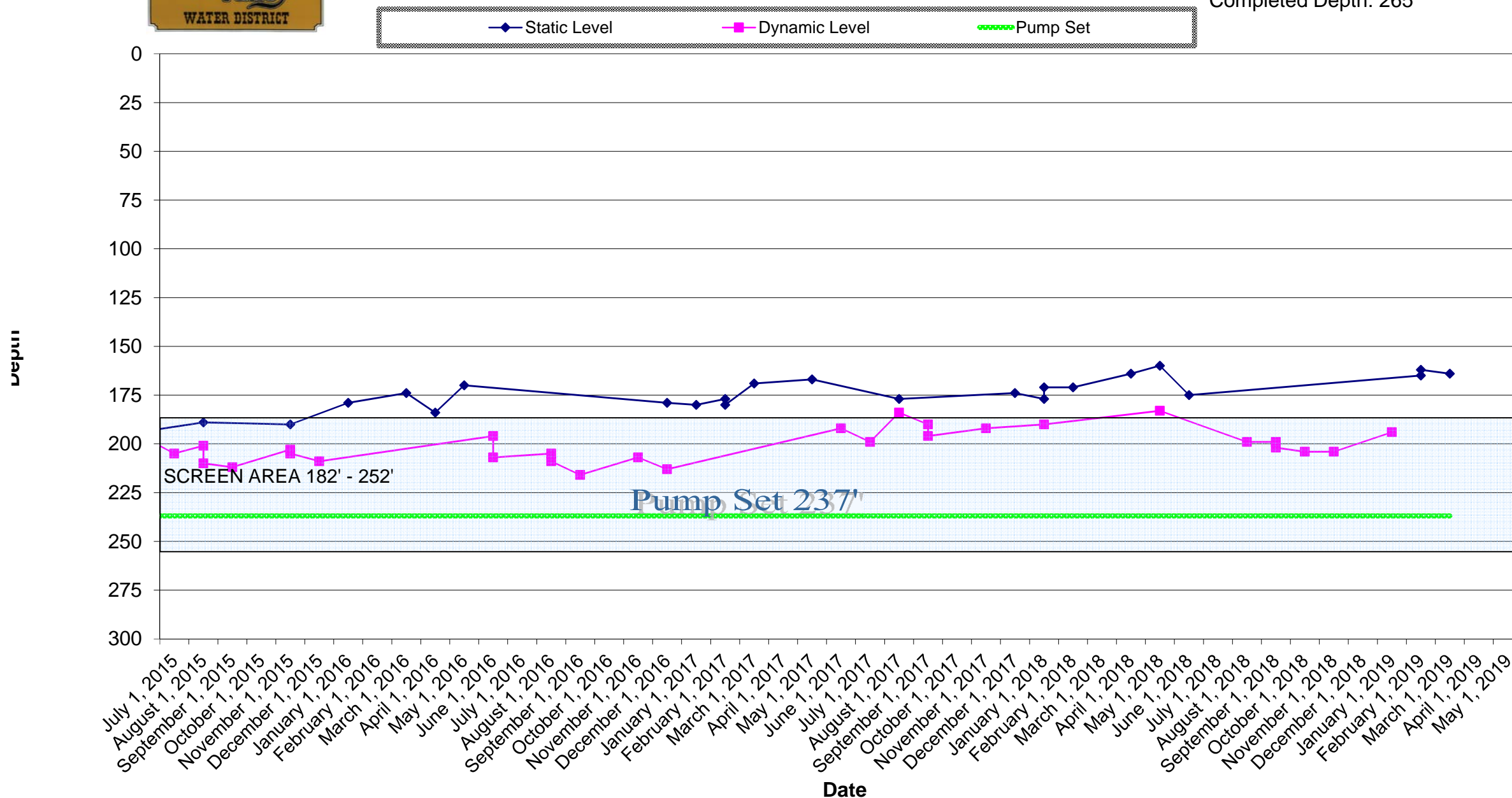


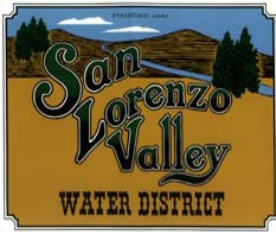
SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

Quail Well 4-A

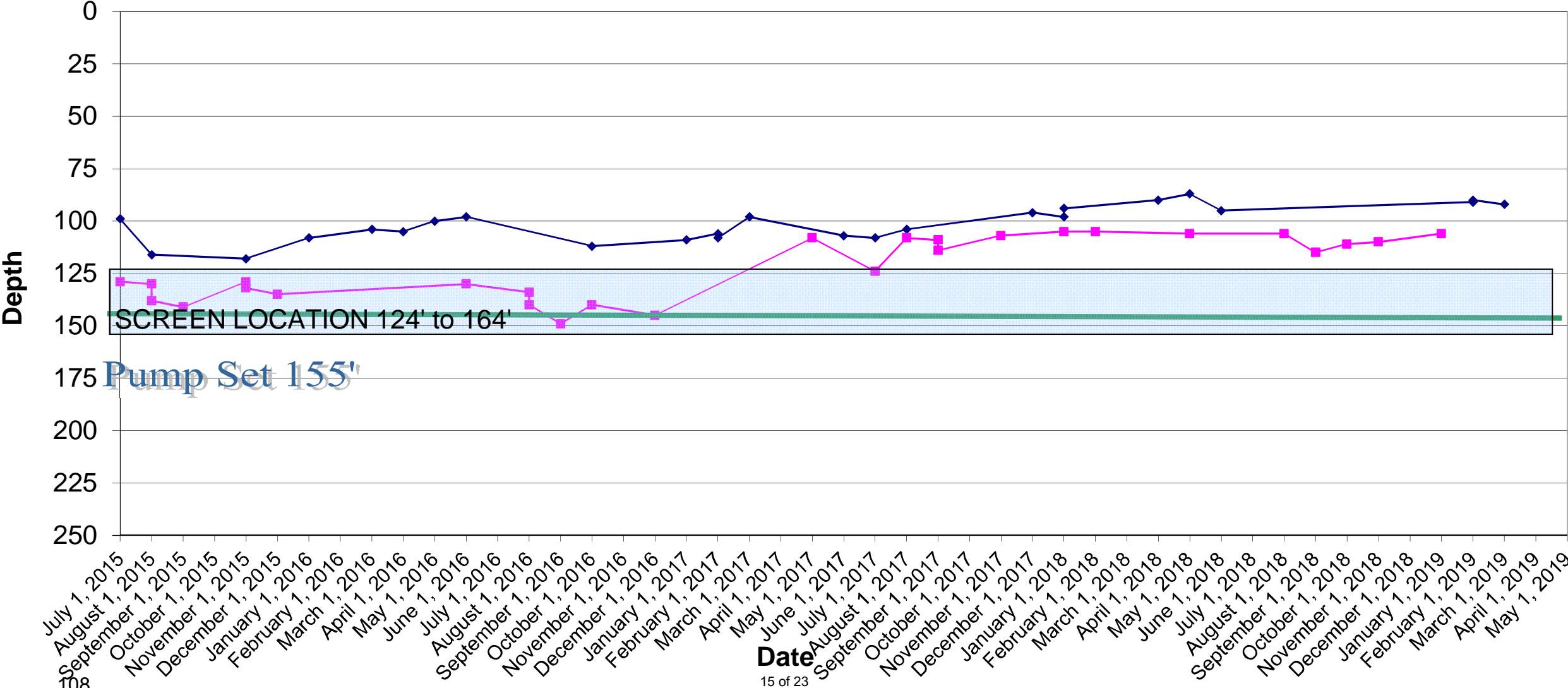
Location: Cumora Ln. Ben Lomond
Elevation: 596.54 ft @ Pad
Installed: 6-07-2001
State Well #: 4410014-026
Completed Depth: 265

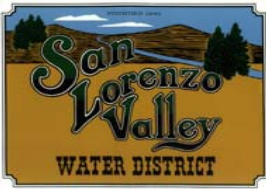




SAN LORENZO VALLEY WATER DISTRICT
Well Drawdown Report
Quail Well 5-A

Location: 1161 Quail Hollow Rd.
Ben Lomond
Elevation: 517.65 ft. @ Pad
Installed: March 2000
State Well #: 4410014-025
Completed Depth: 174'



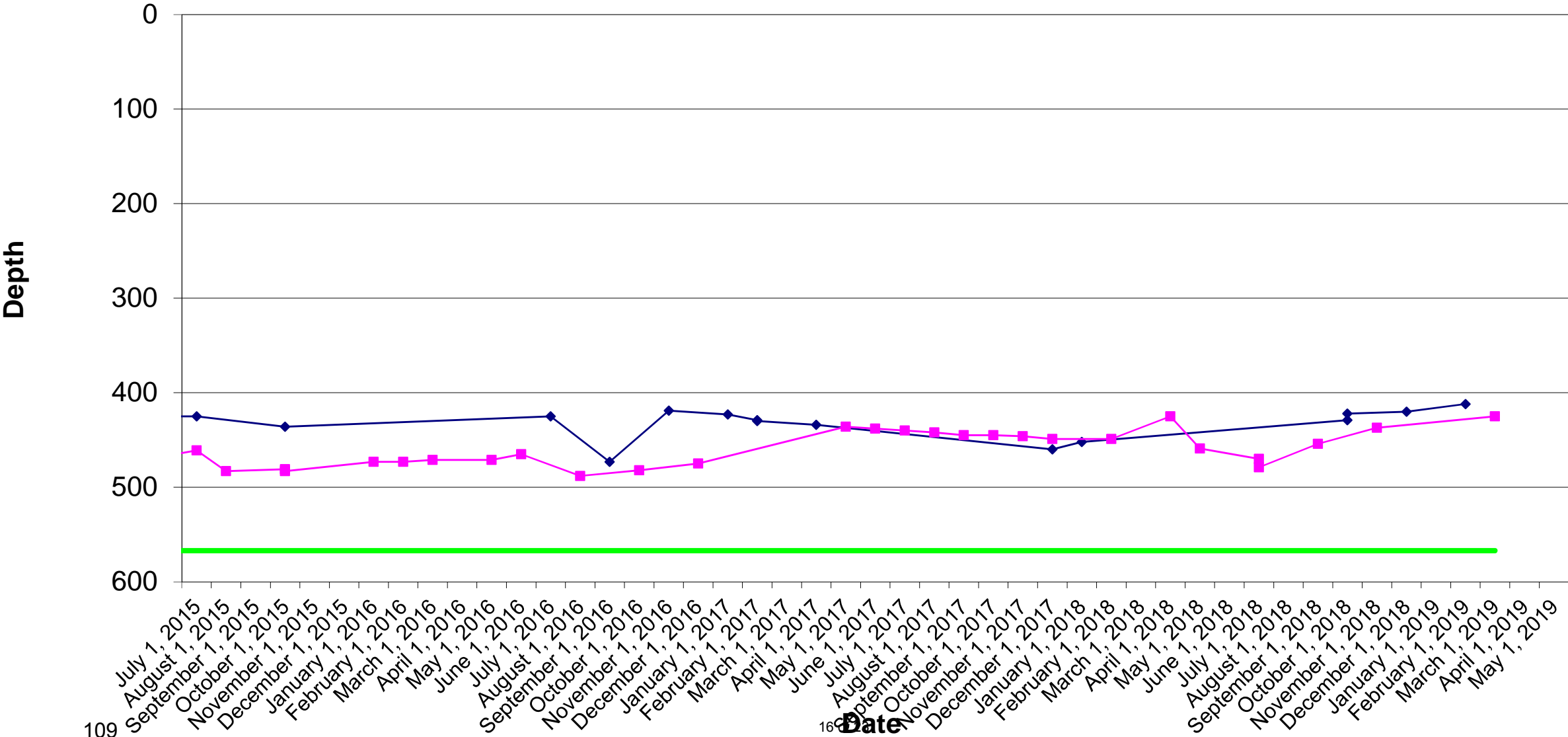


SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

Pasatiempo 5-A

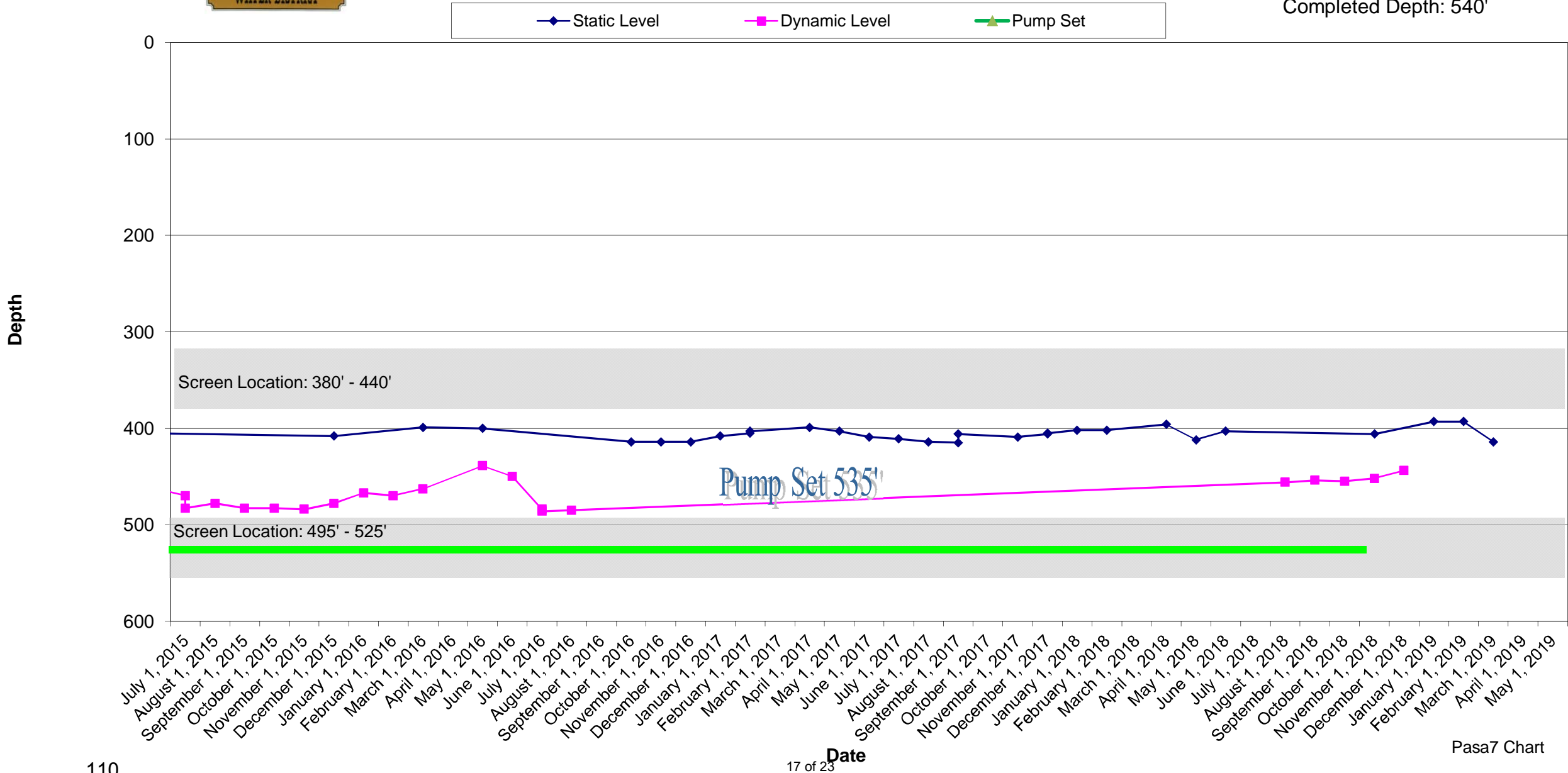
Location: So. Of 3650 Graham Hill Rd
Elevation: 752'
Installed 1-1-14
State Well #:4410014-014
Completed Depth: 710'





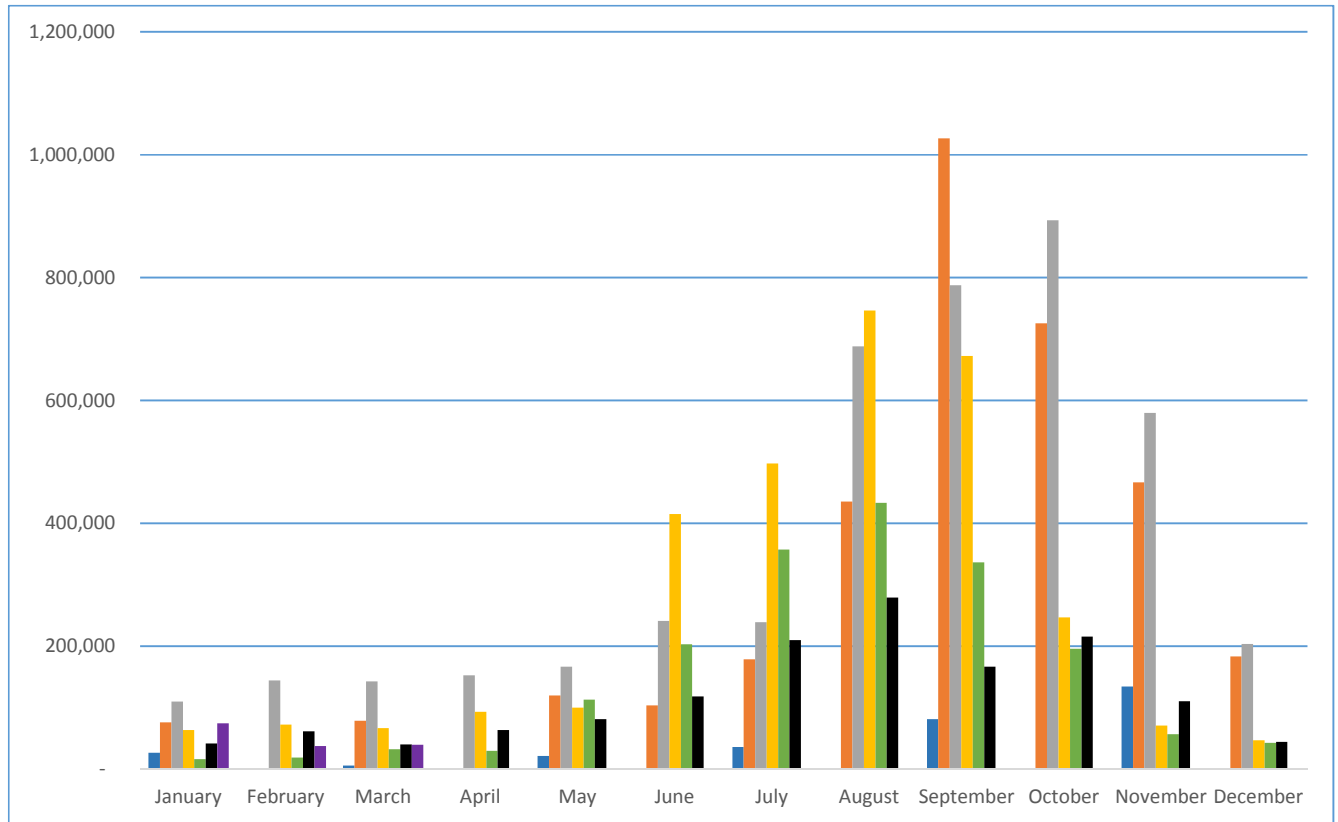
SAN LORENZO VALLEY WATER DISTRICT
Well Drawdown Report
Pasatiempo 7

Location: South of Probation
Center
Elevation: 734' MSL
Installed: July 21, 1990
State Well #: 4410014-024
Completed Depth: 540'



SAN LORENZO VALLEY WATER DISTRICT
BULK WATER SALES
GALLONS
March 2019

Agenda: 4.18.19
Item: 13.3



<u>Month</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
January	26,928	76,296	109,965	63,850	16,456	41,888	74,800
February			144,364	72,556	18,700	61,366	37,400
March	5,984	78,540	142,868	66,572	32,164	40,392	39,644
April			152,592	93,500	29,920	63,580	
May	21,692	119,680	166,804	100,232	112,948	81,532	
June		103,972	240,983	415,140	203,179	118,184	
July	35,904	178,772	239,360	497,420	357,544	210,188	
August		435,336	688,160	746,504	433,092	279,004	
September	81,352	1,026,256	787,644	672,183	336,570	166,804	
October		725,560	893,112	246,840	195,976	215,424	
November	134,640	466,752	579,700	71,060	56,848	110,704	
December		183,260	203,456	47,124	42,636	44,132	
Totals	306,500	3,394,424	4,349,008	3,092,981	1,836,033	1,433,198	151,844

SAN LORENZO VALLEY WATER DISTRICT
MONTHLY LEAK REPORT
March 2019

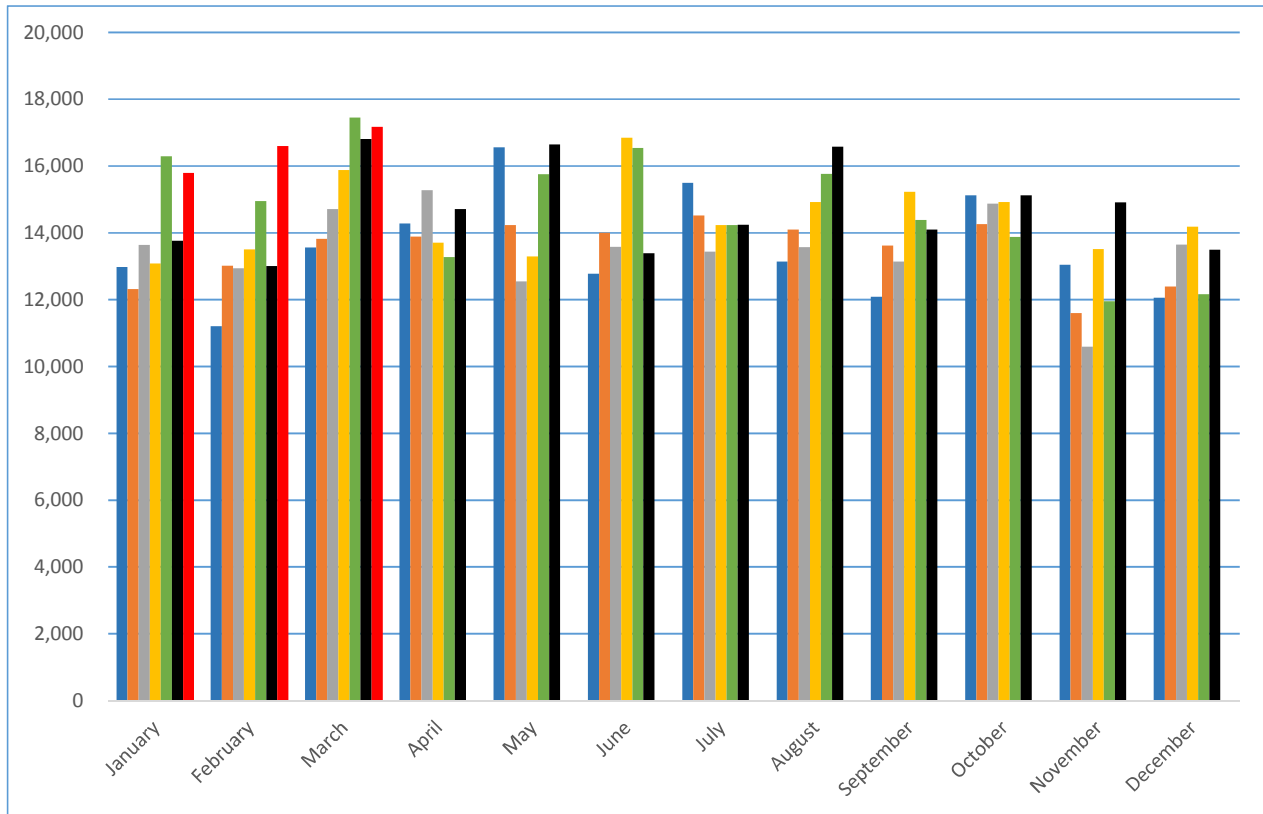
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Leak Type	Location - NORTH SYSTEM	Town	Gallons Lost
400 MAIN LEAKING	10266 CALIFORNIA DR	BEN LOMOND	17,280
400 MAIN LEAKING	260 SCENIC WAY	BEN LOMOND	1440
400 MAIN LEAKING	635 SUNSET RD	BOULDER CREEK	5,760
400 MAIN LEAKING	403 MEADOW DR.	BOULDER CREEK	3,600
400 MAIN LEAKING	190 MESA DR.	BOULDER CREEK	500
400 MAIN LEAKING	PINE ST	BOULDER CREEK	7,200
400 MAIN LEAKING	13800 BEAR CREEK RD.	BOULDER CREEK	900
400 MAIN LEAKING	15000 TWO BAR RD.	BOULDER CREEK	34,560
400 MAIN LEAKING	630 MANZANITA AVE	BOULDER CREEK	1,440
400 MAIN LEAKING	13026 HWY 9	BOULDER CREEK	500
400 MAIN LEAKING	136 DAFFODIL HILL	BOULDER CREEK	25,920
400 MAIN LEAKING	340 MANZANITA AVE	BOULDER CREEK	2,880
420 HYDRANT LEAK/REPAIRS	10580 CA-9/BLAKE HAMMOND MANOR	BROOKDALE	900
Total North			102,880
FELTON SYSTEM			
400 MAIN LEAKING	167 RUSSELL AVE	FELTON	43,200
Total Felton			43,200
LOMPICO			
400 MAIN LEAKING	10982 SEQUOIA AVE	LOMPICO	30
400 MAIN LEAKING	221 LAKE ST.	LOMPICO	4,320
Total Lompico			4,350
SCOTTS VALLEY			
400 MAIN LEAKING	111 & 116 ROYAL OAK CT	SCOTTS VALLEY	10,800.00
Total Scotts Valley			10,800
Total All Systems			161,230

				Water Quality Complaint List						
Date Received	Type Of Complaint							Address	Conclusion	System
	Taste/ Odor	Color	Turbidity /Particle s	Worms/ Other Visible Organisms	Pressure (High/Low)	Illness (Waterborne)	Other (Specify)			
3/15/2019		X					Customer called noticing colored water when her hot tub was filled	250 Fox Ct	Upon investigation by SLVWD staff, water quality results were normal and within range at customers front hose bib. Free chlorine was 1.0 mg/L, turbidity was 0.13 NTU, and no color was detected in field sample. Notified customer of results and requested to the customer to call back if colored water is experienced again and to collect a sample of the event in a clean container.	SLVWD-North
3/15/2019	X						Customer states that water has smelled like plastic for last 5 days.	615 Robinhoods Hollow	Upon investigation by SLVWD staff, water quality results were normal and within range at customers front hose bib. Free chlorine was 0.8 mg/L, turbidity was 0.21 NTU, no color was detected in field sample, and only a slight chlorine odor was noticed in field odor sample. Notified customer of results and asked to call back if problem persists.	SLVWD-North
3/22/2019	X						Customer stated that the water smells like chlorine.	715 Trinkling Creek Dr	Upon investigation by SLVWD staff, water quality results were normal and within range at 730 Trinkling Creek Dr. Free chlorine was 0.8 mg/L. 715 Trinkling Creek Dr was inaccesable at the time of sampling. Customer was notified of results and asked to call back if problem returns.	SLVWD-North
3/25/2019	X						Customer stated that the water has a strong chlorine taste	107 Hazel Ave	Upon investigation by SLVWD staff, water quality results were normal and within range. Free chlorine was 1.1 mg/L. Customer was asked to call back if strong chlorine taste persists.	SLVWD-North

SAN LORENZO VALLEY WATER DISTRICT
VEHICLE MILEAGE
March 2019

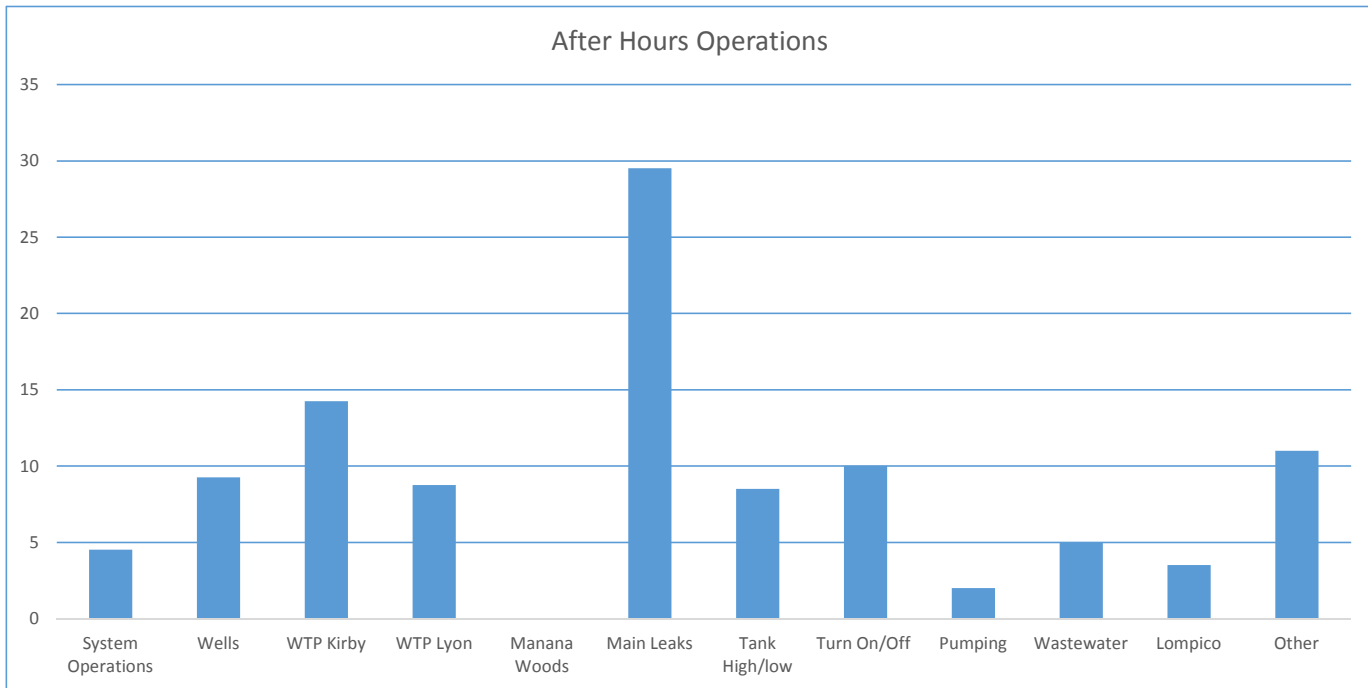
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<u>Month</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
January	12,976	12,317	13,633	13,082	16,286	13,763	15,790
February	11,201	13,015	12,934	13,505	14,945	13,003	16,599
March	13,558	13,817	14,714	15,882	17,451	16,809	17,167
April	14,283	13,883	15,279	13,704	13,270	14,711	
May	16,560	14,228	12,550	13,290	15,757	16,646	
June	12,780	14,000	13,582	16,841	16,534	13,390	
July	15,497	14,519	13,441	14,228	14,229	14,242	
August	13,136	14,096	13,569	14,923	15,761	16,576	
September	12,087	13,622	13,137	15,229	14,388	14,094	
October	15,120	14,261	14,868	14,924	13,880	15,126	
November	13,046	11,594	10,591	13,510	11,952	14,908	
December	12,060	12,394	13,648	14,187	12,158	13,492	
Totals	162,304	161,746	161,946	173,305	176,611	176,760	49,556

SAN LORENZO VALLEY WATER DISTRICT
OPERATIONS DEPARTMENT
 March 2019

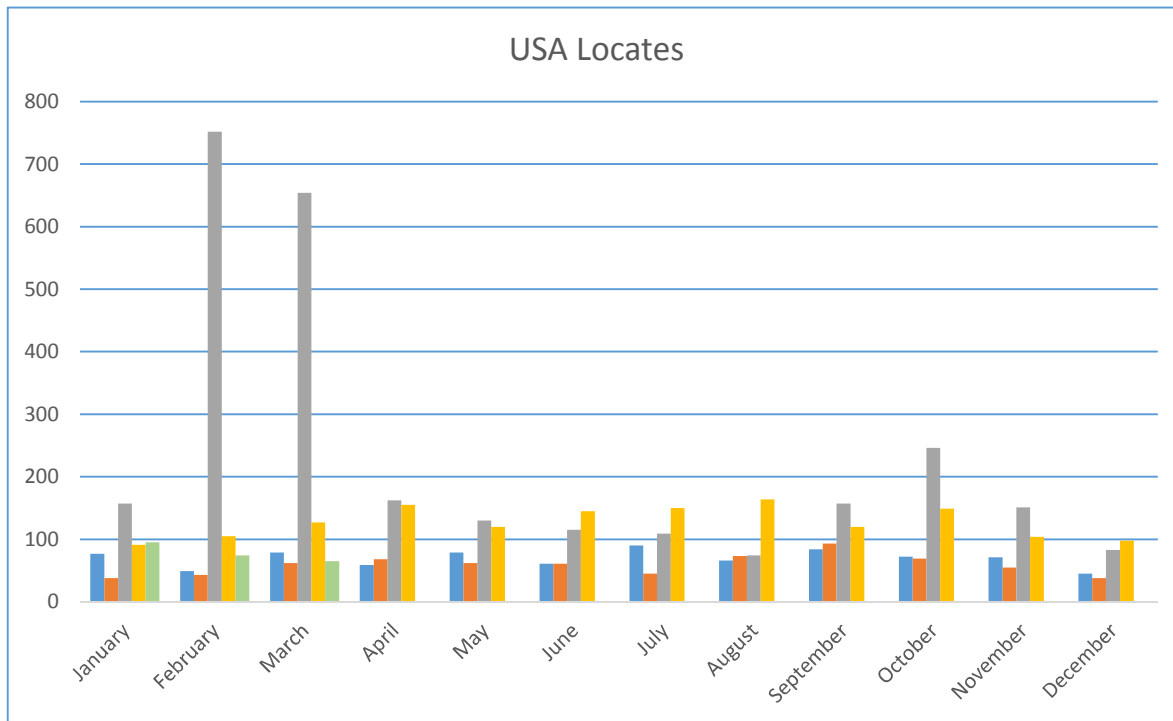
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Description	Hours		2015	2016	2017	2018	2019
System Operations	4.5	January	N/A	145.00	280.75	90.50	96.50
Wells	9.25	February	N/A	86.50	192.25	72.00	180.00
WTP Kirby	14.25	March	N/A	153.75	105.75	80.25	106.25
WTP Lyon	8.75	April	82.50	72.00	128.75	19.00	
Manana Woods	0	May	104.75	49.25	132.75	105.5	
Main Leaks	29.5	June	172.50	83.25	112.75	89.00	
Tank High/low	8.5	July	124.25	80.25	162.00	145.25	
Turn On/Off	10	August	111.75	81.25	141.25	134.5	
Pumping	2	September	230.25	175.00	201.25	155.25	
Wastewater	5	October	128.25	78.50	104.00	111.5	
Lompico	3.5	November	114.25	96.25	122.50	197.5	
Other	11	December	186.25	130.75	134.00	220.25	
Total	106.25		1254.75	1231.75	1818.00	1420.50	382.75

**SAN LORENZO VALLEY WATER DISTRICT
OPERATIONS DEPARTMENT
March 2019**

Agenda: 4.18.19
Item: 13.3



<u>Month</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
January	77	38	157	91	95
February	49	43	752	105	74
March	79	62	654	127	65
April	59	68	162	155	
May	79	62	130	120	
June	61	61	115	145	
July	90	45	109	150	
August	66	73	74	164	
September	84	93	157	120	
October	72	69	246	149	
November	71	55	151	104	
December	45	38	83	98	
Total to Date	832	707	2,790	1528	234



M E M O

TO: Board of Directors
FROM: District Manager
PREPARED BY: Environmental Programs Manager
SUBJECT: Environmental Department Status Report
DATE: April 18, 2019

RECOMMENDATION:

It is recommended that the Board of Directors review and file the Environmental Department status report.

SUSTAINABLE WATER SUPPLY PLANNING

The District is working on a multi-tier effort to optimize operations, sustainably manage water supply and diversify water sources to ensure a resilient water supply as we adapt to a changing climate through the following efforts:

- Water Conservation
- Improving System Efficiencies through Conjunctive Use (Using surface water when available to rest and recharge groundwater sources)
- Capital Improvement (increasing pipeline sizes, reducing leaks, and increasing storage tank capacities)
- Permit Intertie Pipelines to optimize operations and sustainably manage water supply.
- Sustainable Groundwater Management (SMGWA.ORG)
- Climate Adaptation and Mitigation (Climate Vulnerability Assessment)
- Exploring New Groundwater Supplies

CONJUNCTIVE USE GRANT

- Fish Assessment underway.
- Public Engagement Workshop to be announced following Fish Assessment Report Completion.

Detailed analysis shall be completed for the following scenarios:

- 1) During dry periods, reduce Felton diversions to comply with water rights by using existing interties to supply the Felton service area with (a) additional groundwater pumping from South system wells and (b) if necessary, excess diversions and/or groundwater pumping from the North system. During wet periods, (a) provide the South System service areas with excess diversions from the Felton system and (b) if possible also provide water to the North system to reduce groundwater pumping during dry periods.

- 2) Utilize the District's right to 313 AFY of Loch Lomond water, in the following priority of use: first to supply the Felton service area and reduce Fall Creek diversions to comply with water rights; second, to serve the South service area and reduce South system groundwater pumping (i.e., achieve in-lieu recharge); and lastly to supply the North service area in order to reduce diversions, achieve in-lieu recharge, and increase groundwater discharge to dry-period base flows.

Preliminary feasibility-level analysis shall be completed for the following scenarios:

- 3) Recharge the Olympia area aquifer by injecting excess wet period diversions from the North system, Felton system, and/or Loch Lomond. Increase dry-period Olympia groundwater pumping by a comparable amount to reduce North system diversions.
- 4) Supply the South system and Scotts Valley Water District with excess wet period diversions from the Felton system, North system, and/or Loch Lomond in order to achieve in-lieu recharge. Utilize increased groundwater storage to increase dry period groundwater use and reduce stream diversions in the Felton system and North system.

STREAMFLOW, TEMPERATURE AND RELATED OBSERVATIONS FOR THE SAN LORENZO VALLEY WATER DISTRICT'S SURFACE SOURCES OF COMMUNITY WATER SUPPLY *WATER YEAR 2014 TO 2017*
Planning for water year 2019:

The District has been conducting Stream gaging associated with the District's surface water diversions since WY 2014 to learn more about how the District's water supply production impacts habitat in the San Lorenzo River and associated tributaries. Staff facilitated a Regulatory Agency meeting to discuss the results of the study and to discuss the future of the program, in addition to the Conjunctive Use Planning Effort. Staff conducted a Board workshop on February 7th to discuss the District's Water Supply Outlook and to bring the new board up to speed with the effort.

SANTA MARGARITA SUSTAINABLE GROUNDWATER MANAGEMENT AGENCY (SMGWA.ORG)

- Staff provides ongoing support and District representation at the SMGWA at staff level.
- Montgomery and Associates was selected as the Technical Consultant and will correct the deficiencies identified in the hydrologic model, and assist with the technical writing of the Sustainable Groundwater Management Plan.
- Staff supports the Facilitation Committee in publicly noticed meetings monthly. We have completed a series of 3 Educational Workshops that focused on Local Hydrology and Growth, Land Use & Water and Integrated Water Management & Surface Water Groundwater Interactions.
- The next SGMWA Meeting is scheduled for Thursday, May 23 at 7:00 PM at Scott's Valley Water District. For more information <http://smgwa.org/>

ENVIRONMENTAL COMPLIANCE - CAPITAL IMPROVEMENT PROGRAM

SANDHILLS HABITAT CONSERVATION PLAN FOR THE SAN LORENZO VALLEY WATER DISTRICT CAPITAL IMPROVEMENT PLAN

District is preparing a Habitat Conservation Plan to mitigate the impacts to listed species in sandhills habitat which result from the District's Capital Improvement Projects. The HCP will cover the District's capital improvement projects, operations and maintenance activities, and watershed management actions, that impact species protected by the Endangered Species Act (ESA) and sensitive habitat of the Santa Cruz sandhills. The District Sandhills HCP (DSHCP) will provide the basis for the United States Fish and Wildlife Service (USFWS), which administers the ESA for terrestrial species, to issue the District an Incidental Take Permit (ITP) to cover all of the capital improvement projects, operations and maintenance activities, and watershed management actions that affect the covered species. This approach will greatly reduce the timeline and cost for project permitting compared to preparing individual HCPs for each project or site. Timeline to Submit HCP for agency review is December 2019. Cost for development of HCP: \$129,000

CIP PROJECT PERMITTING CEQA Lion Pipeline Project - Complete

Staff is working to secure permits for the following Projects:
Fall Creek Fish Ladder Project Cost: \$ 1,160,000
Lion Treatment Plan Access Road Slide (FEMA funded)
Lompico Tank Replacement Program

WATERSHED MANAGEMENT/ STEWARDSHIP

ZAYANTE CREEK STREAM WOOD HABITAT ENHANCEMENT PROJECT

The San Lorenzo Valley Water District owns about 0.5 mile of Zayante Creek upstream of the Mountain Charlie Gulch confluence. This stream reach has the potential to serve as extremely valuable spawning and rearing habitat for both steelhead and Coho salmon. With the District's ownership, this reach is not impacted by residential development, which is prevalent in lower Zayante Creek, and is down stream of multiple obstructions that limit steelhead access into upper Zayante Creek.

The project focuses on habitat enhancement measures on publicly held properties, owned by the City and the SLVWD, with the objective of developing cost-effective restoration actions that attempt to restore historic functions that created and maintained the physical habitat necessary to support key life stages for these listed species. The design process to date has included technical review, site visits, and collaboration with the City, SLVWD, the City's consulting forester, County of Santa Cruz, Santa Cruz County Resource Conservation District, National Marine Fisheries Service, and California Department of Fish and Wildlife.

Timeline:

1. October 2, 2014: The SLVWD Board granted permission for the project to take place on District property.
2. July 2018: Resource Conservation District received a grant from State Water Resources Control Board for the Upper Zayante Creek Stream Wood Enhancement Project, and are in the process of mobilizing to begin work.
3. April 2019: District to enter into cooperative agreement associated with permitting and implementation of the project.
4. June 2019: Acquire Permits from State and Federal agencies, under the direction of the RCD.
5. Summer 2019: Large wood to be installed.

FIRE MANAGEMENT PLANNING ON DISTRICT WATERSHED LANDS

Staff is working to prepare a Fire Management Plan which will improve mapping, road access for fire personnel and improve communications with Fire Prevention Agencies. Staff is also working to create a post-fire plan to ensure the most efficient recover of District's water resources following a fire event.

Staff is scheduled to meet with fire agencies in early May to discuss plan and give tour of properties.

Staff attended a post-fire field school in April 2019 - focused on sediment, roads, and water systems.

WATER CONSERVATION

Water Conservation Rebate Quarterly Report

FY 18/19 Q3 Ending March 31, 2019

Code	Type	Water Savings by type	# Rebates	Amount	Water Saved Gallons per year
RBD RIP sqft	Drip	4,500 gpy/ 500sf			0
RBHECW	Clothes Washers	5100GPY	2	\$200	10200
RBHWRS	Recirculation System	7800GPY	0		0
RBLAWN	Lawn	6 ft/sqft or 7.48*6=44.88 gpy/sqft	0		0
RBT1.6	Toilet 1.6	1280 gpy	0		
RBT3.5	Toilet 3.5	5000gpcy	1	\$200	20000
RBWBICSI	Irrigation Controler	1.7g/sqft/y	0		0
RBGWLL	Greywater Irrigation	14,565 gpy	0		0
			3	\$400.00	30200

Additional efforts to reduce water consumption system wide include:

Education:

- Staff is working with teachers throughout District to plan conservation workshops & in-class presentations for Fall 2019
- Teachers have access and have been supplied with water related workbooks to use in their curriculum
- Annual Water Conservation Video Contest prep has begun and staff has contacted teachers within District. Contest judging is scheduled for April.
- 2018 Education Grants **final reports** due beginning April 2019. As reports are received they will be brought to the board for approval. 2019 Education Grant Program has been suspended.

District Water Conservation Programs:

- Conservation staff reordering conservation devices and outreach materials. Currently all water conservation devices in stock. Staff plans to reassess inventory in Spring of 2019.
- Water audit program formation is complete. Staff is currently working with commercial and high water users. Water-wise audits are being offered upon request to all customers. Staff will begin to advertise and add water audit information to the District website in Spring 2019.
- Staff completed two large institutional water user water-wise audits in 2018. Both accounts have begun to implement suggested water saving findings and committed to lower their usage. Large multi-site institute audit complete in March, possible assistance with commercial rebates as upgrades are made to facilities.
- Water conservation staff to take over high usage and leak prevention tagging follow-ups.
- Staff working to update current rebate programs and add additional programs. Rebate updates scheduled for discussion at the April Environmental Committee meeting. New programs to be considered by the Board in Spring 2019.
- Environmental staff monitoring and mapping invasive species on District properties.
- Water Conservation Staff received Water Efficiency Certification through AWWA.
- 2020 Urban Water Management update will require a thorough reporting of climate mitigation and adaption strategies. Staff is internally tracking District's GHG emissions

PUBLIC OUTREACH

- Staff has created a 2019 Communications Plan which was discussed with ENV Committee at the March meeting.
- The District Facebook page and website are updated regularly (5-7 times per week).

- Create content for public outreach such as videos, content for social media and district workshops. Working with various agencies to create content efficiently.
- Staff to attend Felton's farmer market once a month to answer questions, supply water conservation materials, and update customers on District news.
- Staff to attend outreach events throughout District to supply information, answer questions, and improve outreach.

FELTON LIBRARY OUTDOOR EDUCATION PARK

Staff continues to participate as part of the Felton Library Environmental Literacy Programming. Community stakeholders meet monthly to discuss design, outreach & education opportunities for the Nature Discovery Park that will be associated with the new Felton Library.

UPCOMING EVENTS

EARTH DAY 2019 April 20th, 11 am – 4 pm in San Lorenzo Park

CLIMATE ADAPTATION

- The initial phase of completing the Climate Action Plan is to inventory existing carbon outputs from District operations. District plans to use 2012 as the base year and update inventory from 2017 onward.
- Annually summarize all District GHG emissions data to update "Our Carbon Footprint" page on the District website.

Environmental staff has initiated a Climate Action Plan. Staff is seeking training on climate change planning in preparation to write SLVWD's Climate Action Plan

NETWORKING & COLLABORATIONS

SANTA MARGARITA GROUNDWATER AGENCY- <http://smgwa.org/>

Under the Sustainable Groundwater Management Act of 2014, over-drafted groundwater basins need to be sustainably managed by a Groundwater Sustainability Agency (GSA) through the development of a Groundwater Sustainability Plan (GSP). The GSP must be completed by 2022, and the basin must reach sustainability by 2040.

Under development is the Santa Margarita Groundwater Agency (SMGA), a three-member agency comprised of the Scotts Valley Water District, San Lorenzo Valley Water District and the County of Santa Cruz, which will oversee the groundwater management activities of the Santa Margarita Basin Area in Santa Cruz County, California. The Board of Directors of the SMGA includes two Board members from each of the water districts, one from the County, one from the City of Scotts Valley, one from the City of Santa Cruz, one from the Mount Hermon Association Community Water System and two private well owner representatives.

Once a Joint Powers Agreement (JPA) is completed in early 2017, the SMGA will apply to the state Department of Water Resources to become the GSA for the Basin.

SANTA CRUZ INTEGRATED GROUNDWATER MANAGEMENT - <http://www.santacruzirwmp.org/>

The Santa Cruz Integrated Regional Water Management (IRWM) program provides a framework for local stakeholders to manage this region's water and water-related resources. The Santa Cruz IRWM Plan was developed in response to California's IRWM planning initiative to promote an informed, locally-driven, and consensus-based approach to water resources management.

The IRWM Plan includes strategies for developing and implementing policies and projects to ensure sustainable water use, reliable water supply, better water quality, improved flood protection and storm water management, and environmental stewardship. [Find out more.](#)

FIRE SAFE COUNCIL OF SANTA CRUZ COUNTY <https://www.firesafesantacruz.org/>
Staff represents SLVWD and sits on the Board of the Fire Safe Santa Cruz County FSSCC and participates as one of the Directors on the Community Outreach Committee.

The purpose of the Fire Safe Santa Cruz County (FSSCC) is to help residents and landowners prepare for and respond to the effects of wildfire in Santa Cruz County in an effort to maintain the quality of life, property and the environment. FSSCC will assist in coordinating the fire preparedness actions of local residents, landowners/managers, utilities, fire districts, CALFIRE and local fire safe councils. FSSCC will identify and seek funding for the highest fire safety priorities, coordinate work activities, assist neighborhoods in securing equipment and labor, and best position fire-safe entities working in the County for funding opportunities and applications.

FSSCC is organized and operated exclusively for charitable and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.

FSSCC is currently seeking applications from community members in need of funding to reduce fire hazards in their neighborhoods. Contact Fire Safe SCC for applications.

WEED MANAGEMENT AREA OF SANTA CRUZ (WMA)

The Weed Management Area of Santa Cruz (WMA) meets 4 times annually. The group is working on the Strategic Plan, and prioritizing efforts for Santa Cruz County, and working to acquire resources to achieve the goal of fighting invasive species that impact biodiversity. The WMA will continue its use of the Calfora Observer app to allow for real time mapping which will allow land managers to monitor invasive and non-invasive plant life. As the WMA develops it is shifting its goals to better support member's needs; such as invasive removal, invasive plant prevention, engaging the community to be better stewards and collaborating to share information, and resources to protect biodiversity. On 01/08/19 the WMA held its fall quarter meeting. Networking, discussion of current invasive species and invasive removal practices were discussed. Ken Moore presented as special guest. The next meeting will focus on glyphosate and its uses for controlling invasive plant species.

SAN LORENZO 2025

The San Lorenzo River Watershed is the main source of drinking water for multiple communities and tens of thousands of residents. This watershed is home to dozens of species of fish and wildlife, including both threatened and endangered species. It is the heart of our community and is at risk because the San Lorenzo River is under stress from the effects of drought, climate change, and habitat degradation. Acting now we can keep the San Lorenzo River watershed viable for our communities and our native fish and wildlife for generations to come.

San Lorenzo River 2025 is a collaborative effort focused on addressing the risks facing the San Lorenzo River over the next ten years. Through a partnership between local governments, water districts, the Resource Conservation District and local nonprofits, San Lorenzo River 2025 seeks to achieve **reliability** of water, **restoration** of watershed habitats, and a **resilient and safe** community resource. This effort will increase both the pace and the scale of investment into the San Lorenzo Watershed.

San Lorenzo River 2025 will:

- Implement a suite of habitat restoration and watershed protection activities to maintain and improve water supplies, water quality, and natural habitats for native fish and wildlife
- Provide wildfire planning and readiness to avoid catastrophic events in the watershed
- Improve ailing infrastructure for flood protection and projected sea level rise
- Maintain and improve public areas, trails, and places for the community to enjoy the river.

FELTON LIBRARY - <http://feltonlibraryfriends.org/>

Staff continues to participate with the Technical Advisory Committee including Friends of the Felton Library, the Valley Women's Club and County Planners and administrators to design and implement a new Library building located on Gushee Street in Felton as well as an outdoor education area adjacent to the location and the District's Kirby Treatment Plant. The New Library has been awarded 10 million dollars for construction of a new library. Meetings held several times a month.

SANTA CRUZ MOUNTAINS STEWARDSHIP NETWORK - <http://scmsn.net/>

The Santa Cruz Mountains Stewardship Network is a region-wide and cross-sector collaboration of independent individuals and organizations who are committed to working together to help cultivate a resilient, vibrant region where human and natural systems thrive for generations to come.

SANTA CRUZ MOUNTAINS BIOREGIONAL COUNCIL - <http://www.scmbc.org/>

Jen Michelsen serves as president of the Santa Cruz Mountains Bioregional Council. The Bioregional Council is dedicated to the preservation and enhancement of regional biodiversity over time through education, the dissemination of accurate scientific information and assistance in the planning, coordination and implementation of conservation efforts.

WATER CONSERVATION COALITION - <http://watersavingtips.org/>

The Water Conservation Coalition is a partnership between all the local Water Districts in Santa Cruz County as well as the County Water Resources Division, Ecology Action and other groups who share a passion for water conservation and public education. Our goal is to combine efforts and share resources to provide a common message about water conservation issues to residents throughout Santa Cruz County, which is a special place because ALL of our water supply comes from rain that falls within our County boundaries. Though each water district gets drinking water from different sources, we all share a common goal and work together to protect water resources in our aquifers and watersheds and continue to provide safe, high quality drinking water to all who live, work and play in Santa Cruz County. Meeting held quarterly or monthly depending on activity level. Planned meeting for late January 2019.

COMPLETION REPORTS 2019

Completed the three-part Educational Series “Understanding Our Water” for Santa Margarita Groundwater Management Agency.

January 12: Land Use and Water: How much does growth matter?

February 9: Water Budgets: How do we balance all needs?

March 9: Managing Groundwater: How can we prepare for an uncertain future?

Staff has completed permits for the following USDA Loan Projects:

Swim Tank \$ 678,000 Hihn Road Pipeline \$ 90,000 Lyon Pipeline \$ 450,000 Worth Lane Pipe \$ 120,000 Sequoia Road Pipe \$ 120,000 Bennett Booster \$ 390,000 Hillside Drive Pipe \$ 240,000 Riverview Drive Pipe \$ 240,000 Two Bar Road Pipe \$ 450,000 Orman Road Pipe \$ 300,000 California Drive Pipe \$ 240,000

CEQA for Lyon and Sequoia Pipelines Complete

Climate Registry Green House Gas Inventory of 2017 has been completed and completed verification through Cameron-Cole, LLC. Information has been updated on the website under Our Carbon Footprint.



TO: Board of Directors,
San Lorenzo Valley Water District

FROM: Gina R. Nicholls, District Counsel

DATE: April 12, 2019

RE: Legal Department Status Report
502665-0001

I have been asked by the San Lorenzo Valley Water District (“District”) to provide information about the District’s legal expenditures in a format that is suitable for public disclosure.¹ Since the last legal department status report dated January 10, 2019, the most significant broad categories of expenses arise from providing legal advice and support in the following areas, listed in descending order of their approximate significance in terms of cost to the District:²

- Pending and anticipated litigation
- Board meetings
- Complaints re: violations of District policies/procedures
- Other

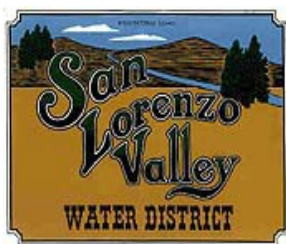
During the past two months, pending litigation (3 cases against the District) and one anticipated litigation matter have comprised roughly one half of the legal work performed on behalf of the District. (This calculation excludes work performed by counsel appointed and paid by the District’s insurance providers.)

¹ Legal work performed for the District is confidential and privileged. Accordingly, the information provided herein is written in broad and general terms to avoid waiver and any disclosures that might compromise the District’s interests in pending or future legal matters.

² List includes general and special counsel work by Nossaman and other law firms, if any, representing the District.

The most significant areas of effort over the next month are likely to include the following:

- Pending and anticipated litigation
- Board meetings
- District policies & procedures



MINUTES OF ENVIRONMENTAL COMMITTEE MEETING

Responsible for matters of stewardship of the District's property including: Urban Water Management Plans; Water Conservation Programs; Classis Watershed Education Grants; Watershed Management; Resource Management and other environmental related matter.

March 21, 2019 at 2:00 p.m. at the Johnson Building, 12788 #4, Highway 9, Boulder Creek, California.

MINUTES:

1. Convene Meeting 2:31 pm
Roll Call: Dir. Fultz, E. Fresco, K. O'Connor, J. Supp
Dir. Bruce was absent
Staff: R. Rogers-Dist. Manager, J. Michelsen-Environmental Programs Manager, H. Hossack-Dist. Secretary
3. Old Business: None
4. New Business:
 - A. ELECTION OF COMMITTEE CHAIR
B. Fultz nominated M. Bruce for chair of the Environmental Committee. E. Fresco seconded the nomination.
All present voted in favor of the nomination. M. Bruce was elected chair.
 - B. SET DAY AND TIME FOR COMMITTEE REGULARLY SCHEDULED MEETINGS
B. Fultz asked for their availability.
J. Supp said 1st thing in the morning or at the end of the day works best for him. He will try to accommodate whatever the committee comes up with.
E. Fresco questioned what 1st thing in the morning is.
J. Supp said 7:00, 8:00 or 9:00.
K. O'Connor said that afternoon works best for him. His schedule changes quarterly.
E. Fresco said that after 8:30 and before 5:00 work best for her.
B. Fultz said that afternoons don't work for him. He suggested 9:00 in the morning.
J. Michelsen said that 9:00 doesn't work for her but 9:30 would be a good time.
H. Hossack noted that the Boardroom isn't available until 10:00 on Wednesday morning.
R. Rogers said that we can use the Johnson Bldg. on Wednesday morning.
J. Supp said he cannot make Tuesday meetings.
B. Fultz made a motion to set regular committee meetings on the 2nd Thursday at 9:30 am. The motion was seconded by E. Fresco. All present voted in favor of the motion.
 - C. 2019 1ST & 2ND QUARTER GOALS
J. Michelsen introduced this item. She provided a handout with information to be covered by the Committee.
 - D. RFQ FOR HYDROGEOLOGIST
J. Michelsen introduced this item. She provided a copy of the RFQ.

B. Fultz asked if the RFQ was part of the packet. For maximum transparency he requested that supporting material be included with the agenda.

J. Michelsen explained the difference between a hydrologist (surface water) and a hydrogeologist (surface and ground water).

B. Fultz questioned if it needs to be a firm or can it be an individual. (It can be an individual.) Will the firm or individual have to attend all SMGWA meetings? (No, only when necessary.

As needed.) When it comes to identification and development, would they make suggestions and not proceed without approval? (It would come to the Board for approval.)

K. O'Connor do you want someone with engineering capabilities? (No, more conceptual and hydrologic analysis.)

E. Fresco asked how you advertise. (Jen has a list of hydrogeologists that she knows, also there will be an ad in the paper. Word will spread through the industry.)

B. Fultz questioned if there is an association of hydrogeologists. (Jen does not know of an association but will look into the possibility.)

K. O'Connor questioned the format of the RFQ. (Jen agreed with his comments and will revise.)

C. Baughman questioned where the communication for SMGWA in this process is. (Part of what the hydrogeologist will be doing is reviewing the plans that come from the SMGWA and give feedback to SLVWD.)

B. Fultz wants to make sure that this SGMA and the hydrogeologist is looking at the future situation of the valley as dynamic and not static.

B. Fultz questioned the "hard copy" requirement, also why the no 11 x 17 pages. (Jen will say that the document needs to be submitted electronically.)

J. Supp questioned the 3-year fee schedule. (Jen explained that this is as needed. She would like to have 3 years so that we don't have to go through this process again in a year. If it doesn't work out, we can cancel the contract.)

B. Fultz doesn't want to get into never ending relationships.

J. Supp questioned #6, item C is referenced but not found. (Jen will correct that.)

B. Fultz questioned Consultant Selection, are they expected to be the same price. He would never consider hiring a consultant without knowing the price. It should be a factor in the process. He is not comfortable looking at solicitations without prices. (Hiring a consultant with an RFQ is hiring the most qualified not the lowest bid.)

C. Baughman said that he thinks legal should be contacted regarding this discussion.

J. Michelsen requested that the committee recommend sending this to the Board as soon as possible.

C. Baughman questioned if \$1,000,000 liability is necessary.

K. O'Connor said he like the idea of grading the qualifications without the pricing.

J. Michelsen asked how she can get the information to the committee members without violating the Brown Act. (Through the agenda.)

B. Fultz said the preparation for the Board meeting would be to go through all of the requests and do your scoring.

K. O'Connor asked that the percentages for ranking be revisited.

J. Michelsen said that she can change the ranking percentages to make it more individual friendly rather than focused on firms. She can make those changes throughout the document.

B. Fultz says they should know that price will be an evaluation.

J. Michelsen said that the dates for this item were tentative and would change with today's discussion. The qualifications should be available for discussion on the June 13th Environmental Committee meeting.

K. O'Connor requested that the RFQ go out for 45 days, not 30.

J. Supp questioned the procedure for answering an individual's questions regarding the RFQ.

It was explained that a list of all people that received the RFQ is maintained and each time a question is asked it is shared, along with the answer to the entire list, as well as posted on the SLVWD website.

2. Oral Communications: None

E. 2019 DRAFT COMMUNICATIONS PLAN

J. Michelsen introduced this item and shared a handout with the communications plan for this year.

B. Fultz had a few suggestions. He would like more communication to the customers about construction progress. He would also like to start pushing a place on our website for key financial information.

J. Michelsen questioned what methods Mr. Fultz envisions for these topics.

B. Fultz said he wants to make sure that he knows what forms of social media will be used. He wants to interact with neighbor groups, Next Door for example.

J. Michelsen questioned if Mr. Fultz ever sees other agencies, non-profits, or groups posting on neighbor groups. It usually has to be an individual that posts to those sites.

B. Fultz said it would have to be curated by the administrator.

J. Michelsen says that the challenge is that she hasn't been able to figure out how to post something from the water district onto a neighbor page that comes from the water district.

B. Fultz would also like to know about number 20. It says CIP Update - required for SDLF Transparency. What exactly is the requirement?

J. Michelsen said it doesn't have to be a direct mailer, this is just one example of what we did last year with the CIP Update. The direct mailer goes to every single customer.

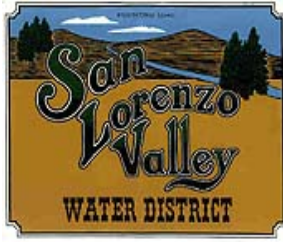
B. Fultz said that as a matter of policy and programmatic guidance, he personally would like to see us move away from hardcopies.

E. Fresco questioned what is proposed for people that don't have internet.

5. Informational Material:

Broom Pull Volunteer Opportunity Sunday April 7, 2019

6. Adjournment 3:56



MINUTES OF ADMINISTRATION COMMITTEE MEETING

Covering Policy, Administration and Community
Relations/Communications

Wednesday, April 3, 2019 at 9:00 am at the Johnson Building, 12788 #3, Highway 9, Boulder Creek, California.

MINUTES

1. Convene Meeting 9:00 a.m.
Roll Call: Fultz, Henry, Benkert, Bounds, White
Staff: Rogers, Furtado, Hossack
2. Oral Communications: None
3. Old Business:
 - A. DISTRICT WEBSITE UPDATE
R. Rogers introduced this item. RFP has been sent out. Proposals are due by April 22, 2019. The RFP was sent out to 13 different firms and posted it on our website. May 1, 2019 we hope to bring the proposals to the Admin Committee to start the process. May 16, 2019 BoD meeting we hope to interview the top candidates.
E. Frech said that you did an RFP and then met with a group called Chatterbox. Did you ever contact them?
R. Rogers said that the District has been in contact with Chatterbox. We're looking at them to support the transfer of data to the new website.
4. New Business:
 - A. ADMINISTRATION/OPERATIONS FACILITY
B. Fultz introduced this item.
R. Rogers explained the background on the Administration/Operations facilities. The current facilities are too small and they are substandard. They don't meet ADA and the office space and restrooms are horrible. There are currently 4 or 5 different areas where we store equipment and parts. This process goes way back 3 or 4 Boards ago staff was directed to find a space that was centrally located in the District where we could combine all of the District's office and storage needs. It would need to be on the Highway 9 corridor, where someone could take a bus to, to pay a bill. The Johnson Building and Prosser Property was purchased but the project got too expensive and was put on hold. Since this project began the District has grown with the addition of Felton, Lompico, etc. The number of employees has also grown. With internet and auto pay, the process should start over. The work that has already been put in to the project will be helpful but a fresh look will be productive. He suggested that a Citizens Committee be formed to get buy out from the public.
B. Fultz asked for a list of the facilities we currently have equipment, storage and people.
R. Rogers explained that we work out of 3 buildings:
 - Administration Bldg. in downtown Boulder Creek-houses Finance, Customer Service, Engineering and Administration
 - Operations Bldg. across the street from Admin-houses the main SCADA, Dir. of Operations, Network Specialist and Field Services.
 - Felton Treatment Plant on Kirby across from the Fire Station in Felton-houses the Water Treatment personnel.

Equipment and parts storage we have several locations because we don't have the room for equipment. We use the Bear Creek Estates yard (pipe), back of the Admin Bldg. (small pipe, clamps, etc.), Lyon Treatment Plant (larger equipment), Quail Hollow Bldg. (the bulk of materials), Felton yard (meter boxes, larger pieces of equipment and pipe supplies), Quail Hollow storage yard (dry records retention & shop), Johnson Bldg. downstairs where we store things we don't know what else to do with.

The plan for the campus consolidation brings all of that in to one location. The Highway 9 corridor is important because they work hard to keep the road open during major events. The Boardroom was going to cost \$1 million. There wasn't a community facility in this end of the valley. That was a different Board. The Johnson Bldg. has a downstairs where we could put a Boardroom. We could utilize the ground floor for office space for the Admin Bldg. The upstairs could be used for HVAC & mechanical. We have to have the public's participation this time.

B. Fultz asked if he thinks the most critical is the Admin Bldg?

R. Rogers responded yes. It isn't ADA compliant, for one. There's no room for more than one or two customers in the front. The Ops Bldg. is in great shape but we're spread out. The transition can be done in phases.

J. Furtado having the crews split up and meeting in 2 different places every day is costing the District time and money.

H. Hossack noted that safety is also a concern for the Admin Bldg. Most public buildings have bullet proof glass between the staff and the public. The age of the Bldg. makes it a possible health hazard.

R. Rogers as far as the town plan. This type of business doesn't belong in retail corridor of downtown Boulder Creek.

A. Benkert asked if the Districts owns the properties. Then the cost can be offset by selling them. The comment about getting the staff together makes a lot of sense.

R. Rogers he doesn't think we have to spend a lot of resources because we already have.

B. Fultz asked for clarification regarding Dist. Mgr. advocating for the former plan.

R. Rogers he is not advocating for anything. He is just sharing historical knowledge.

C. White noted that the increase in the cost of property is much more significant now. She would advocate for a Citizen's Advisory Committee.

R. Rogers costs are a big piece to this project. Maybe we don't use this building, sell this parcel and build on the property in the back.

L. Farris questioned if there is a problem with groundwater intrusion in the basement.

R. Rogers yes, and that adds to the cost. All of the drainage on this property is substandard and can be upgraded.

E. Frech remembers that the current Admin Bldg. was surplus. Will ADA compliance be required before you sell the property?

R. Rogers the previous manager had put several properties on surplus. It doesn't mean much unless the Board tells the staff to dispose of property.

B. Fultz questioned how many people come in to pay their bills.

M. Bounds said she would be curious to hear how many customers come in to bill pay.

R. Rogers said that a lot of the people that come in have had their water shut off so they come in to get their water turned back on.

B. Fultz questioned when was the last appraisal on all of this property.

R. Rogers responded that it must have been 10 years ago.

C. Baughman questioned the wet lands mitigation.

R. Rogers said he believes we would have to renew the permit. It was approved we just never moved ahead. He said he would like to revisit the whole wetlands issue and fight that designation.

B. Fultz said he put this on the agenda to start the conversation. The committee should discuss whether not they want to take on the investigation or whether a Citizens' Advisory Committee is called for. We need to decide what the goal for either the committee or a Citizens' Advisory Committee.

M. Bounds said she thinks the public needs to get involved.

L. Henry agreed that the District needs to form a Citizens' Advisory Committee.

A. Benkert also agreed. He suggests that people from all of the communities served by the District be included.

R. Rogers said he would like to see people with backgrounds in construction, engineering, real estate be on the committee.

B. Fultz said he will craft the next round for the committee.

B. CIVIC ENGAGEMENT STRATEGIES

B. Fultz introduced this item.

A. Benkert questioned what is the goal for the civic engagement strategy.

B. Fultz said there are a lot of infrastructure projects that need to have updates for the public. The costs of the projects and how the District pays for them is important. Continued information on conservation also needs to be communicated.

M. Bounds questioned what is envisioned. Presence at the parade, community events, etc.? More visibility, on-line presence?

C. White questioned if the District has a communications plan? Does the District have a Strategic Communications Plan or a Crisis Communications Plan? (R. Rogers responded no.) She said she thinks these should be the first things the District works on.

L. Henry said there is going to be an antenna in North Boulder Creek that will increase the radio station reach to the entire District.

R. Rogers explained that the District has been working with the BC Recreation and Parks District for a site to erect a transceiver for the KBCZ radio station, the benefit to the District is emergency messages out to the entire community if necessary.

C. White said she has worked on communications plans for 20 years.

R. Rogers the District has staff that is assigned to outreach. We staff a table at the Farmers Market and many people come up to the table. We also engage the public at Coffee Chats and the Redwood Mountain Faire.

C. White said the message needs to be consistent across the Board, whether the radio station, social media, etc.

D. Loewen said you need to prioritize efforts to fit the budget.

V. Champlin pointed out that mechanism needs to take a backseat to policy.

L. Farris said that the District needs to do a good job with strategic and crisis communication. He asked that a PR firm not become our civic engagement.

C. White said that PR firms can be useful.

B. Fultz said it sounds like we need to do this in 2 steps

C. STRATEGIC PLAN UPDATE

B. Fultz introduced this item.

R. Rogers said he hopes to start getting an outline together. He is planning a more streamlined Strategic Plan.

L. Henry said the Strategic plan ought to be about our strengths and weaknesses, where we want to go, and what we want to accomplish.

C. White said one of the strengths are that we have a resourceful staff that has done a lot with a little for a long time. Also, independence is a strength and our community,

L. Henry said our weakness is lack of funds.

M. Bounds added communication as a weakness.

L. Henry said that being spread all over the area is a weakness. Operations can be inefficient.

J. Furtado maintenance guys don't have computers, they don't have desks, they have trucks and tools. Treatment guys have testing kits. Their communication is getting together and making a plan for the field work.

R. Rogers said another strength is our water supply.

B. Fultz in terms of facilitation what has the district done in the past?

R. Rogers said that we have used an outside firm. Brent Ives has facilitated the Strategic Plan on several iterations.

Benkert said that maybe the Strat Plan is a smaller, higher level document. Then a 5-year plan comes up that is more project oriented.

B. Fultz questioned how specific the plan needs to be.

Benkert said he thinks it should be high level.

L. Henry said the Strat Plan should change every year.

C. White explained what she thinks the Strat Plan needs to be.

L. Henry agreed that we need X amount of reserves.

R. Rogers thinks we need a comprehensive capital improvement program.

B. Holloway shared his opinion regarding strength, weakness, etc.

V. Champlin explained what shouldn't be in the Strat. Plan.

L. Farris said to start with strengths and weaknesses is to base yourself in today, it should be about 5 years in the future.

L. Henry most Strat Plans include what do we do with our weaknesses to improve.

V. Champlin said every decision we make has underlying assumptions.
D. Loewen said it's not uncommon to have a one page Strat Plan.

5. Informational Material:
R. Rogers before we adjourn, he received an invitation to Pat McCormick's last meeting on May 1st at 10:30 a.m. That is the next scheduled meeting day, so can we move this meeting?
B. Fultz suggested moving the meeting to 8:30 on May 1st.
6. Adjournment 10:27

Filed 3/14/19 Holloway v. Vierra CA6

NOT TO BE PUBLISHED IN OFFICIAL REPORTS

California Rules of Court, rule 8.1115(a), prohibits courts and parties from citing or relying on opinions not certified for publication or ordered published, except as specified by rule 8.1115(b). This opinion has not been certified for publication or ordered published for purposes of rule 8.1115.

IN THE COURT OF APPEAL OF THE STATE OF CALIFORNIA
SIXTH APPELLATE DISTRICT

BRUCE HOLLOWAY,

Plaintiff and Respondent,

v.

TERRY VIERRA et al.,

Defendants and Appellants.

H044505

(Santa Cruz County
Super. Ct. No. CV180394)

BRUCE HOLLOWAY,

Plaintiff and Respondent,

v.

TERRY VIERRA,

Defendant and Appellant.

H044800

(Santa Cruz County
Super. Ct. No. CV180394)

We have before us two appeals.¹ Terry Vierra, a director of the San Lorenzo Valley Water District (District), was found liable for violating the Political Reform Act (Gov. Code, § 91005) following a court trial.² He appeals the judgment (case No. H044505). Vierra argues that the action against him was time barred, he is not a “public official” within the meaning of section 87200, and respondent Bruce Holloway, a

¹ We ordered Vierra’s two current appeals in case Nos. H044505 and H044800 considered together for briefing, oral argument and disposition.

² All further unspecified statutory references are to the Government Code.

taxpayer residing within the District's boundaries, failed to comply with the Government Claims Act (§ 905).

The trial court awarded \$116,647.47 in attorneys' fees to Holloway. Vierra also appeals that order (case No. H044800). He argues that the court abused its discretion in ordering the amount of fees.

We affirm the judgment in case No. H044505 and we affirm the attorneys' fee order in case No. H044800.³

I. STATEMENT OF THE CASE

In September 2010, District commenced negotiations to purchase real property in Boulder Creek, California from Gregory and Edwige Dildine (Dildines). Vierra's wife was the listing agent on the property, and Vierra had partial ownership in Showcase Realty (Showcase), the agency that facilitated the property sale.

Before the board meeting when the property purchase was first discussed on September 2, 2010, Vierra received a phone call from District Manager, James Mueller asking for information about the property. Vierra told Mueller during the call that his wife was the listing agent, and that he and his wife were owners of Showcase. Vierra sent an e-mail to Mueller with the listing history of the property and the amount the Dildines had paid for it.

At the September 2, 2010 board meeting, Vierra announced that he had a conflict of interest in the property transaction, and he abstained from all discussions about the property.

³ On July 20, 2017, we ordered the related appeals in case Nos. H043492, and H043704 considered together with the current appeals in case Nos. H044505 and H044800 for the purposes of oral argument and disposition. The appeals in case Nos. H043492 and H043704 were disposed of in *Holloway v. Showcase Realty Agents, Inc.* (2018) 22 Cal.App.5th 758 (*Holloway*) on April 5, 2018. On the court's own motion, we consider the current appeals in case Nos. H044505 and H044800 separate from the appeals disposed of in *Holloway*.

Mueller signed a purchase agreement for the property on behalf of District on October 10, 2010. Invoices that are submitted to the board for payment are placed on “bill lists” that are approved by the board. At the October 21, 2010 board meeting, Vierra voted along with other board members to approve five invoices on the bill list that were related to the purchase of the property. These five invoices were payments to First American Title in the amount of \$5,250.00, American Home Inspection in the amount of \$400, Daddario Roofing in the amount of \$125, De Angelo Pest Control in the amount of \$225, and Pete’s Outflow Technicians in the amount of \$425.

At the November 4, 2010 board meeting, Vierra voted to approve two invoices on the bill list that were related to the purchase of the property. These two invoices were payments to Geo-Disclosure in the amount of \$250 and Ali M. Oskoorouchi in the amount of \$500 for geotechnical evaluation of the property.

At the November 18, 2010 board meeting, Vierra voted to approve one invoice on the bill list reflecting a payment of \$415.00 to De Angelo Pest Control that was related to the purchase of the property.

District closed escrow on the property on November 24, 2010.

Holloway filed the operative second amended complaint against District, Showcase and Vierra in July 2015 alleging the following: “[Holloway] is a citizen and taxpayer served by District. Vierra was a board member of District, and a majority shareholder of Showcase. In September 2010, District began negotiations to purchase real property in Boulder Creek, California from the Dildines. The contract was finalized and escrow closed in November 2010. When escrow closed, Vierra received a real estate broker’s commission of \$13,050 through his ownership of Showcase, as well as a community property interest in his wife’s real estate commission for facilitating the sale. Holloway became aware that Vierra’s wife, who worked for Showcase, was the listing agent for the property in November 2013.

“Holloway asserted causes of action for conflict of interest against District, Showcase and Vierra pursuant to Government Code section 1090, and liability pursuant to Government Code section 91005.⁴ He sought a declaration that the real estate contract was void, and disgorgement of public monies paid to Vierra in real estate commissions, and the Dildines for the property sale.

“In September 2015, District, Showcase and Vierra filed a demurrer to the second amended complaint arguing Holloway lacked standing under Government Code section 1092,⁵ and the second cause of action for liability under Government Code section 91005 was time barred by a four-year statute of limitations as stated in Government Code section 91011, subdivision (b).” (*Holloway, supra*, 22 Cal.App.5th at pp. 761-762.)

The court sustained the demurrer without leave to amend as to the first cause of action for conflict of interest, finding Holloway did not have standing to assert the claim. The court overruled the demurrer as to the second cause of action for violation of the Political Reform Act under section 91005, finding facts sufficient to justify Holloway’s delayed discovery of Vierra’s financial interest in District’s action.⁶ (*Holloway, supra*, 22 Cal.App.5th at p. 762.)

⁴ Section 91005 is the liability provision encompassed in the Political Reform Act of 1974, as codified in sections 81000 through 91014. Section 87100 prohibits public officials from acting to influence a government decision in which they have a financial interest.

⁵ Section 1092, subdivision (a) provides, in relevant part: “(a) Every contract made in violation of any of the provisions of Section 1090 may be avoided at the instance of any party except the officer interested therein.”

⁶ After the court overruled the demurrer to the second cause of action, Showcase filed a motion for judgment on the pleadings on the ground that liability under section 91005 could only be pursued against Vierra as the public official, and not against Showcase. Showcase filed the motion because it was not clear if Holloway was proceeding against all defendants, or Vierra alone. Holloway filed a non-opposition to the motion, which stated: “The only cause of action left is one under Government Code section 91005 and the plain language of that code applies only to a public official”

Holloway filed a notice of appeal from the judgment entered after the court sustained the demurrer to his conflict of interest cause of action in the second amended complaint. We reversed the judgment of the trial court, finding that Holloway had standing to assert his claims. (*Holloway, supra*, 22 Cal.App.5th at p. 771.)

The matter proceeded to trial against Vierra alone for violation of the Political Reform Act under section 91005 for his involvement in the property sale. District directors James Rapoza, Fred McPherson and James Nelson testified that the board formulates and approves the investment policy for District, and establishes guidelines for asset allocation and investment transactions. The District Manager testified that District's investment policy is developed and approved by the board which includes establishing guidelines for asset allocation and approving investment transactions. The Board Policy Manual states that the board is responsible for District's finances and developing and approving investment policy.

At the end of trial, the court ruled in favor of Holloway, finding that he had met his burden of proof on all of the elements of his cause of action against Vierra for violation of the Political Reform Act under section 91005, subdivision (b). Specifically, the court found that "Vierra was a public official" who "participated in, made or influenced a governmental decision in which" he "had a financial interest in the decision" and he "realized an economic benefit." The court ordered Vierra to pay a total of \$9,346.67 as a fine representing his financial gain from the property sale. \$4,673.34 was to be paid to the State's General Fund, and \$4,673.34 was to be paid to Holloway.

The trial court entered judgment in favor of Holloway on January 23, 2017. Vierra moved for a new trial and to vacate the judgment, which the trial court denied on

The court granted the motion, and entered a judgment of dismissal in favor of Showcase. The record does not contain a judgment of dismissal in favor of District. Based on the allegations in the second cause of action, and Holloway's statements in his non-opposition to Showcase's motion for judgment on the pleadings, it appears that Holloway pursued the second cause of action against Vierra alone.

March 17, 2017. Vierra filed a timely notice of appeal from the judgment on March 21, 2017, in case No. H044505.

On June 22, 2017, the trial court granted Holloway's request for attorneys' fees in the amount of \$116,647.47. On June 30, 2017, Vierra filed a timely notice of appeal from the attorneys' fee order in case No. H044800.

II. DISCUSSION

A. Case No. H044505

Vierra argues that Holloway's claim for violation of the Political Reform Act is barred by the 60-day validation statute of limitations pursuant to Water Code sections 3000 et seq., Code of Civil Procedure sections 860 and 863, and the four-year statute of limitations in section 91011, subdivision (b). Vierra also asserts that Holloway failed to comply with the Government Claims Act (§ 905), and that Vierra is not a "public official" as defined by section 87200.

1. Standard of Review

Vierra's challenges to the judgment are based on the interpretation and application of statutes, thereby posing questions of law, which we review de novo. (*Boy Scouts of America National Foundation v. Superior Court* (2012) 206 Cal.App.4th 428, 446.) "Our fundamental task in construing a statute is to ascertain the intent of the lawmakers so as to effectuate the purpose of the statute." (*Day v. City of Fontana* (2001) 25 Cal.4th 268, 272 (*Day*).) In interpreting a statute, we give "the language its usual, ordinary import and accord[] significance, if possible, to every word, phrase and sentence in pursuance of the legislative purpose." (*A.M. v. Ventura Unified School Dist.* (2016) 3 Cal.App.5th 1252, 1257.) If there is no ambiguity in the language, "then we presume the lawmakers meant what they said, and the plain meaning of the language governs. [Citations.] If, however, the statutory terms are ambiguous, then we may resort to extrinsic sources, including the ostensible objects to be achieved and the legislative history. [Citation.] In such circumstances, we "select the construction that comports most closely with the apparent

intent of the Legislature, with a view to promoting rather than defeating the general purpose of the statute, and avoid an interpretation that would lead to absurd consequences.” ’ ’ ” (*Day, supra*, 25 Cal.4th at p. 272.)

2. 60-Day Validation Statute of Limitations

Holloway filed his initial complaint challenging Vierra’s actions on November 7, 2014, four years after District entered into the real estate contract in 2010. Vierra argues that we should dismiss this appeal for lack of jurisdiction because Holloway’s complaint was filed beyond the 60-day period for validation actions as set forth in Water Code sections 30000 et seq. and Code of Civil Procedure sections 860 and 863.

In the related appeals in *Holloway, supra*, 22 Cal.App.5th 758, Vierra, District and Showcase advanced similar arguments with respect to Holloway’s claim asserting Vierra’s conflict of interest in violation of section 1090. (*Holloway, supra*, at p. 766.) Vierra did not then include a jurisdictional challenge to Holloway’s allegation that Vierra was personally liable under the Political Reform Act as set forth in section 91005. He now incorporates by reference the argument that a reverse validation action was a prerequisite to Holloway’s challenge under section 91005 using the arguments set forth in the Supplemental Briefs filed in the related appeals in *Holloway*, as allowed by California Rules of Court, rule 8.200 (a)(5). In *Holloway*, we rejected Vierra’s contention that the validation statutes applied to Holloway’s conflict of interest claims based on our interpretation of the applicable statutes. Our reasoning, summarized below, applies to Vierra’s current jurisdictional challenge as well.

“The validation statutes are found in Code of Civil Procedure sections 860 through 870.5. A public agency may file a validation action to determine the validity of any matter brought within the scope of the validation statutes. [Citation.] Alternatively, an ‘interested person’ may bring a validation action to determine the validity of the matter [Citation.]” (*Holloway, supra*, 22 Cal.App.5th at p. 763.) If the action is initiated by an interested person, it is referred to as a reverse validation action. (*Id.* at p. 764.) “The procedures for validation actions are accelerated so the agency or interested persons can

obtain a definitive ruling on the validity of the agency's action. [Citation.] If the validation statutes apply, the complaint must be filed within 60 days of the agency's act being challenged. [Citation.]" (*Ibid.*)

Recognizing that "not all actions of a public agency are subject to validation," we noted in *Holloway* that Code of Civil Procedure section 860 permits validation as to " 'any matter which under any other law is authorized to be determined pursuant to this chapter.' " (*Holloway, supra*, 22 Cal.App.5th at p. 764.) Vierra argued, and argues here as well, that because Holloway's complaint sought to "challenge a county water district's action of entering into a contract, it is subject to Water Code section 30000 et seq., which provides in relevant part, 'County water districts shall be managed under the provisions of this division' " (*Ibid.*) "Water Code section 30066 further provides: 'An action to determine the validity of an assessment, or of warrants, contracts, obligations, or evidence of indebtedness . . . may be brought pursuant to Chapter 9' Because Water Code section 30066 encompasses validation of contracts, [Vierra] asserts it necessarily applies to the present case involving Holloway's challenge to District's real estate contract" thus requiring Holloway to first bring a validation action within the 60-day time period. (*Ibid.*)

We found that Vierra's ". . . broad reading of Water Code section 30066 to include *all* contracts entered into by a county water district being subject to the validation requirements" was contrary to persuasive authority that the term "contracts" should be viewed narrowly to include " 'only those that are in the nature of, or directly relate to a public agency's bonds, warrants or other evidences of indebtedness.' [Citation.]" (*Holloway, supra*, 22 Cal.App.5th at pp. 764-765.) We noted our Supreme Court has concluded "... a broad reading of the term 'contracts' would unduly burden taxpayers challenging government actions, because virtually all government actions would fall within the definition. . . . [S]uch a broad and sweeping definition was not part of the overarching scheme of validation statutes. [Citation.]" (*Id.* at p. 765.)

We also rejected Vierra's contentions based on our reading of *Santa Clarita Organization for Planning & the Environment v. Abercrombie* (2015) 240 Cal.App.4th 300 (*Abercrombie*), a case similar both to *Holloway* and the one at bar, where the court specifically considered whether conflict of interest actions under sections 1090 and 91003⁷ of the Political Reform Act are subject to the validation statutes in the Water Code. "In *Santa Clarita Organization for Planning & the Environment v. Abercrombie* (2015) 240 Cal.App.4th 300 (*Abercrombie*), a wholesale water agency adopted a resolution authorizing an eminent domain action to acquire the stock of the water company. At the time, an agency board member was also serving as the general manager of a water company. Santa Clarita Organization for Planning and the Environment (SCOPE), a taxpayer organization, brought an action for conflict of interest pursuant to section 1090 against the board member for his involvement on both sides of the transaction." (*Holloway, supra*, 22 Cal.App.5th at p. 765.)

The *Abercrombie* court concluded that conflict of interest actions brought pursuant to sections 1092, and 91003, are not part of the validation statutes stating: "[b]ecause the conflict of interest claim is brought pursuant to [Government Code] sections 1092, subdivision (b) and 91003, neither of which are part of or subject to the validation statutes, SCOPE's conflict of interest claim does not appear to be subject to the validation statutes" (*Abercrombie, supra*, 240 Cal.App.4th at p. 308.) The court also concluded that because SCOPE was not challenging the agency's use of bonds, warrants or other evidences of indebtedness, and because "no statute declares SCOPE's conflict of interest claim to be subject to the validation statutes," the expedited procedural requirements of those statutes did not apply. (*Id.* at p. 310.)

⁷ Section 91003 is one of the enforcement provisions of the Political Reform Act, and states, in relevant part: "Any person residing in the jurisdiction may sue for injunctive relief to enjoin violations or to compel compliance with the provisions of this title. . . ." (§ 91003, subd. (a).)

In *Abercrombie*, the court considered the applicability of the validation statutes to section 91003, one of the enforcement provisions of the Political Reform Act. Here, Vierra argues that the validation statutes apply to section 91005, the liability provision of the Political Reform Act. We conclude section 91005, like section 91003, is within the statutory scheme of the Political Reform Act, and is not subject to the validation statutes. (*Abercrombie*, *supra*, 240 Cal.App.4th at p. 308.) Based on *Abercrombie* and our interpretation of the contract provision in Water Code section 30066, we again conclude that the 60-day validation statutes do not apply to bar Holloway's claim.

3. Four-Year Statute of Limitations

Vierra argues that Holloway's action is barred by the four-year statute of limitations as stated in section 91011, subdivision (b), which provides: "No civil action alleging a violation of any provisions of this title . . . shall be filed more than four years after the date the violation occurred."

In *Aryeh v. Canon Business Solutions, Inc.* (2013) 55 Cal.4th 1185, 1191 (*Aryeh*) our Supreme Court summarized the law governing limitations periods. The statute of limitations begins running "from the moment a claim accrues." (*Ibid.*) A " 'cause of action accrues "when [it] is complete with all of its elements"—those elements being wrongdoing, harm, and causation.' [Citations.] This is the 'last element' accrual rule: ordinarily, the statute of limitations runs from 'the occurrence of the last element essential to the cause of action.' " (*Ibid.*)

The last element essential to the cause of action for a violation of section 91005, subdivision (b)⁸ is a public official's realization of financial benefit for participating in a

⁸ Section 91005, subdivision (b) provides: "Any designated employee or public official specified in Section 87200, except an elected state officer, who realizes an economic benefit as a result of a violation of Section 87100 or of a disqualification provision of a conflict of interest code is liable in a civil action brought by the civil prosecutor or by a person residing within the jurisdiction for an amount up to three times the value of the benefit."

government decision in which that official knows he or she has a financial interest. Here, Holloway asserts that the action is timely, because the complaint was filed on November 7, 2014, and the last element of the cause of action was satisfied on November 29, 2010, when Vierra realized a financial benefit through his wife's receipt of the commission check for the sale of the property.

Vierra argues that he realized the financial benefit from the sale when his wife "earned" her commission by signing an exclusive listing agreement. Vierra cites *Austin v. Richards* (1956) 146 Cal.App.2d 436 (*Austin*), and *Schmidt v. Berry* (1996) 183 Cal.App.3d 1299, 1309-1310 (*Schmidt*) for the proposition that Vierra's right to his wife's commission vested when the parties signed the listing agreement on October 10, 2010. In *Austin*, the plaintiff real estate broker sued the property seller for rescinding their agreement for the broker's exclusive right to sell the property prior to the close of escrow. The court held that the seller's promise to pay the broker his commission was absolute when the parties signed the listing agreement and was not contingent on escrow closing. (*Austin, supra*, at p. 440.) Similarly, the court in *Schmidt*, following the reasoning in *Austin*, held that the right to collect a commission vested when the broker presented a "ready, willing and able buyer," and was not contingent on the closing of escrow. (*Schmidt, supra*, at pp. 1309-1310.)

We are not persuaded by Vierra's argument that he realized a financial benefit when his wife signed the listing agreement to sell the property. There is no ambiguity in the language of section 91005, subdivision (b). The plain meaning of the term "realize" as defined by Merriam-Webster is "to convert to actual money," and "to bring or get by sale, investment or effort." (Merriam-Webster Dict. Online (2019) <<https://www.merriam-webster.com/dictionary/realize>>[as of Mar. 12, 2019], archived at <<https://perma.cc/8CLV-N5SR>>.) We conclude, consistent with *Austin* and *Schmidt*, while the *right to collect* a commission vests when a broker enters into an exclusive

listing agreement and presents a buyer to the seller, the broker “*realizes*” the financial benefit when the commission is actually paid.

Here, Vierra realized the financial benefit of the sale of property as contemplated in section 91001, subdivision (b) when his wife was paid her commission on November 29, 2010. Therefore, the last element of Vierra’s violation of section 91005 accrued on that date, and Holloway’s filing of the initial complaint on November 7, 2014, was within the four-year statute of limitations under section 91011, subdivision (b).

4. Government Claims Act

Vierra argues that Holloway violated the Government Claims Act because he neither presented a written claim to Vierra requesting money damages within the specified statutory period, nor alleged compliance with the Government Claims Act in his complaint.

The Government Claims Act requires that “all claims for money or damages against local public entities” must be presented in accordance with the claim presentation statutes. The Government Claims Act “establishes certain conditions precedent to the filing of a lawsuit against a public entity. As relevant here, a plaintiff must timely file a claim for money or damages with the public entity. (§ 911.2.) The failure to do so bars the plaintiff from bringing suit against that entity. (§ 954.4.)” (*State of California v. Superior Court* (2004) 32 Cal.4th 1234, 1237.) “Unless a specific exception applies, ‘[a] suit for “money or damages” includes all actions where the plaintiff is seeking monetary relief, regardless whether the action is founded in “ ‘tort, contract or some other theory.’ ” [Citation.] (*California School Employees Assn. v. Governing Bd. of South Orange County Community College Dist.* (2004) 124 Cal.App.4th 574, 589.)

However, Holloway’s action for violation of the Political Reform Act is against Vierra as an *individual*, not as an *entity*. We find no ambiguity in the language of the statute and ascribe the plain meaning to the term “entity,” which Merriam-Webster defines as: “an organization (such as a business or governmental unit) that has an identity

separate from those of its members.” (Merriam-Webster Dict. Online (2019) <<https://www.merriam-webster.com/dictionary/entity>>[as of Mar. 12, 2019], archived at <<https://perma.cc/B9H5-FH7S>>.) Vierra provides no contrary authority that the Government Claims Act applies to individuals. We find that Holloway’s action against Vierra is not barred by a failure to comply with the provisions of the Government Claims Act.

5. Public Official Pursuant to Section 87200

Vierra argues that he is not a “public official” who “managed public investments” within the meaning of section 87200. Section 87200 provides: “This article is applicable to elected state officers, judges and commissioners of courts of the judicial branch of government, members of the Public Utilities Commission, members of the State Energy Resources Conservation and Development Commission, members of the Fair Political Practices Commission, members of the California Coastal Commission, members of the High-Speed Rail Authority, members of planning commissions, members of the board of supervisors, district attorneys, county counsels, county treasurers, and chief administrative officers of counties, mayors, city managers, city attorneys, city treasurers, chief administrative officers and members of city councils of cities, and *other public officials who manage public investments*, and to candidates for any of these offices at any election.” (Emphasis added.)

California Code of Regulations, title 2, section 18700.3 provides definitions for section 87200 as follows: “(b) For purposes of Section 87200, the following definitions apply: [¶] (1) ‘Other public officials who manage public investments’ means: [¶] (A) Members of boards and commissions, including pension and retirement boards or commissions, or of committees thereof, who exercise responsibility for the management of public investments; [¶] (B) High-level officers and employees of public agencies who exercise primary responsibility for the management of public investments, such as chief or principal investment officers or chief financial managers. This category shall not

include officers and employees who work under the supervision of the chief or principal investment officers or the chief financial managers; and [¶] (C) Individuals who, pursuant to a contract with a state or local government agency, perform the same or substantially all the same functions that would otherwise be performed by the public officials described in subdivision (b)(1)(B). [¶] (c) ‘Public investments’ means the investment of public moneys in real estate, securities, or other economic interests for the production of revenue or other financial return. [¶] (d) ‘Public moneys’ means all moneys belonging to, received by, or held by, the state, or any city, county, town, district, or public agency therein, or by an officer thereof acting in his or her official capacity, and includes the proceeds of all bonds and other evidences of indebtedness, trust funds held by public pension and retirement systems, deferred compensation funds held for investment by public agencies, and public moneys held by a financial institution under a trust indenture to which a public agency is a party. [¶] (e) ‘Management of public investments’ means the following nonministerial functions: directing the investment of public moneys; formulating or approving investment policies; approving or establishing guidelines for asset allocations; or approving investment transactions.”

The evidence at trial supports the conclusion that Vierra, as a District director, was a “public official,” who “managed public investments.” Three of Vierra’s fellow District directors James Rapoza, Fred McPherson, and James Nelson, all testified that the board formulates and approves the investment policy for the District. They also testified that the board approves and establishes guidelines for asset allocation and investment transactions. The District Manager testified that the board’s investment policy is developed and approved by the board, which includes approving and establishing guidelines for asset allocation. The board also approves investment transactions. In addition, the board’s policy manual states that the board is responsible for “all District finances,” including establishing written guidelines for the investment of all District funds.

Vierra argues that we should give deference to the decision of the California Fair Political Practices Commission (“FPPC”), which determined that another District director, Eric Hammer, did not come within the provisions of section 87200. Vierra cites *Yamaha Corp. of America v. State Board of Equalization* (1998) 19 Cal.4th 1 in support of his argument, which held that a court should exercise its independent judgment when interpreting a statute, taking into consideration an interpretation by the agency. Vierra asserts that “[t]he FPPC concluded Vierra is outside section 87200.” However, he cites no competent evidence in the record supporting this claim. The letter and determination of the FPPC that Hammer was not a public official for the purpose of section 87200 was not admitted into evidence at trial because the court ruled it was “irrelevant, as the letter pertained to a different matter, and was hearsay.”

Vierra also argues that that directors, such as himself, do not “manage public investments,” because that is the job of district staff. He points to the provision in Water Code section 30541, which states “A director shall not be the general manager, secretary, treasurer, or auditor.” Vierra argues that the auditor and the treasurer of District deposit money and manage bank accounts, among other responsibilities. (See, §§ 53633, 53634, 53643.)

While District staff may have the authority to conduct routine or even ministerial financial operations for District, this does not negate the fact that District directors manage the public investment of District funds by directing investment policy, investment transactions and investment allocation. These responsibilities, which require that the District directors exercise decisional authority, fall squarely within those enumerated in the Code of Regulations section 18700.3. The evidence in this case clearly shows the Vierra, as a District director, “exercise[d] responsibility for the management of public investments” within the meaning of section 18700.3, and therefore, is a “public official” pursuant to section 87200.

6.

Conclusion

We find that Holloway's action is not barred by the 60-day validation statute of limitations pursuant to Water Code section 30000 et seq., and Code of Civil Procedure sections 860 and 863, nor is it barred by the four-year statute of limitations pursuant to section 91011, subdivision (b). We also find that Holloway was not required to present a claim pursuant to the Government Claims Act, because his action is against Vierra, an individual, not a government entity. Finally, we find that Vierra is a "public official" under section 87200. We therefore affirm the judgment in Case No. H044505.

B.

Case No. H044800

Vierra argues that the trial court erred in ordering him to pay \$116,647.47 in attorneys' fees. Specifically, he asserts that the trial court did not understand that it had discretion to deny the fee request under section 91003 and Code of Civil Procedure section 1021.5, it granted a multiplier to the fee amount without supportive findings, made a mathematical miscalculation in the fee award, and it based its final fee on an incorrect assumption about the amount of actual fees incurred.

I.

Standard of Review

The Political Reform Act provides: "The court may award to a plaintiff or defendant who prevails his costs of litigation, including reasonable attorney's fees." (§ 91003, subd. (a).) Code of Civil Procedure section 1021.5⁹ provides for awards of attorneys' fees in public interest cases. An award of attorneys' fees under Code of Civil Procedure section 1021.5 is reviewed for abuse of discretion. (*Roybal v. Governing Bd. of Salinas City Elementary School Dist.* (2008) 159 Cal.App.4th 1143, 1148.) The "standard of review affords considerable deference to the trial court provided that the

⁹ Holloway's motion for attorneys' fees was brought "pursuant to Government Code § 91003 or Code of Civil Procedure § 1021.5." Code of Civil Procedure section 1021.5 is "a codification of the 'private attorney general' attorney fee doctrine" developed in case law. (*Woodland Hills Residents Assn., Inc. v. City Council* (1979) 23 Cal.3d 917, 933.)

court acted in accordance with the governing rules of law.” (*Mejia v. City of Los Angeles* (2007) 156 Cal.App.4th 151, 158 (*Mejia*).)

2.

Trial Court Discretion

Code of Civil Procedure section 1021.5 provides: “Upon motion, a court may award attorneys’ fees to a successful party against one or more opposing parties in any action which has resulted in the enforcement of an important right affecting the public interest if: (a) a significant benefit, whether pecuniary or nonpecuniary, has been conferred on the general public or a large class of persons, (b) the necessity and financial burden of private enforcement, or of enforcement by one public entity against another public entity, are such as to make the award appropriate, and (c) such fees should not in the interest of justice be paid out of the recovery, if any.”

Section 91003, subdivision (a), provides that “[a]ny person residing in the jurisdiction may sue for injunctive relief to enjoin violations or to compel compliance with the provisions of this title. . . . The court may award to a plaintiff or defendant who prevails his [or her] costs of litigation, including reasonable attorney’s fees.”

Both section 91003 and Code of Civil Procedure section 1021.5 grant the trial court discretion to award fees to a successful party. However, Vierra argues that the trial court “misapprehended its discretion to deny fees.” He points to the following statement the court made at the fee hearing: “And case law makes clear that, because of the uncertainty of these cases and the difficulty of recovery, that there should be some multiplier applied to the actual fees incurred.” Vierra asserts this statement demonstrates that the court believed it was “compelled to award fees here and to grant a multiplier,” and in fact, the court was permitted to exercise its discretion to deny fees under both section 91003 and Code of Civil Procedure section 1021.5.

We are not persuaded that the trial court “misapprehended” its discretion in this case. The court’s statement at the hearing: “case law makes clear that . . . there should be some multiplier applied to the actual fees incurred,” is not a misstatement of the law,

and does not demonstrate that the court believed that it had no discretion to deny fees. Moreover, “[w]e presume that the court properly applied the law and acted within its discretion unless the appellant affirmatively shows otherwise. [Citations.]” (*Mejia, supra*, 156 Cal.App.4th at p. 158.) Vierra has not affirmatively shown that the court did not properly apply the law and exercise its discretion in this case.

3. *Trial Court’s Use of a Multiplier*

“Generally, an order granting or denying attorney fees under section 1021.5 is reviewed for abuse of discretion.” (*Bui v. Nguyen* (2014) 230 Cal.App.4th 1357, 1367.) “[T]he award will be upheld unless ‘there is no substantial evidence to support the trial court’s findings or when there has been a miscarriage of justice. If the trial court has made no findings, the reviewing court will infer all findings necessary to support the judgment and then examine the record to see if the findings are based on substantial evidence.’” (*Id.* at p. 1368.)

Attorneys’ fees under Code of Civil Procedure section 1021.5 are determined in the trial court’s discretion. “The trial court’s exercise of discretion will not be disturbed unless the appellate court is convinced the award is clearly wrong, since the experienced trial judge can best determine the value of professional services rendered in that judge’s court. [Citation.]” (*Downey Cares v. Downey Community Development Com.* (1987) 196 Cal.App.3d 983, 993 (*Downey*), fn. omitted.)

The court has discretion to adjust fees by using a multiplier in order “to fix a fee at the fair market value for the particular action. In effect, the court determines, retrospectively, whether the litigation involved a contingent risk or required extraordinary legal skill justifying augmentation of the unadorned lodestar in order to approximate the fair market rate for such services.” (*Ketchum v. Moses* (2001) 24 Cal.4th 1122, 1132 (*Ketchum*)). In adjusting fees “[t]he ‘experienced trial judge is the best judge of the value of professional services rendered in his court, and while his judgment is of course

subject to review, it will not be disturbed unless the appellate court is convinced that it is clearly wrong.” ’ [Citation.]” (*Id.* at p. 1132.)

Here, Holloway requested a total of \$106,043.16 in attorneys’ fees. This amount included \$68,003.21 in attorneys’ fees that were actually incurred, with an additional 50 percent multiplier. The adjusted fee was based on the fact that Holloway and his attorneys entered into a hybrid fee agreement, wherein his attorneys agreed to an hourly fee that was below Bay Area market rates in addition to a contingent fee that would raise the hourly fee to market rate. The discounted hourly fees for attorney John Brown were \$250 per hour, for a total of \$3,650. The discounted hourly fees for attorney Gary Redenbacher were \$350 per hour for a total of \$63,509.36. Finally, the discounted hourly fees for the firm’s paralegal, Sharon Clark, were \$95 per hour, for a total of \$843.85. The additional 50 percent multiplier increased the hourly fees to \$375 per hour for John Brown and \$525 per hour for Gary Redenbacher, raising the total adjusted fees to \$101,582.89.¹⁰ In addition to the adjusted fee, Holloway requested \$4,460.27 for the fees incurred to pursue the attorneys’ fees motion, for a total of \$106,043.16.

In support of the request for the addition of a 50 percent multiplier, Holloway presented the declaration of his counsel Gary Redenbacher, who attested to specific information regarding prevailing rates for attorneys in the Bay Area with similar experience. He stated that colleagues with 20 or more years of experience charged \$500 to \$900 per hour. Mr. Redenbacher also consulted the Laffey Matrix,¹¹ which stated that the hourly fee in the Washington D.C. area is \$826 per hour, as well as the National Law

¹⁰ This total reflects a small calculation error. The correct total with the addition of a 50 percent multiplier is \$102,004.81.

¹¹ The Laffey Matrix is “The primary tool for assessing legal fees in the Washington-Baltimore area.” (Laffey Matrix home page <<http://www.laffeymatrix.com>>[as of Mar. 12, 2019], archived at <<https://perma.cc/5W69-LDKY>>.) Laffey Matrix may be used to calculate prevailing rates for attorneys’ fees. (*Syers Properties III, Inc. v. Rankin* (2014) 226 Cal.App.4th 691, 702.)

Journal, which stated the average fee for an attorney in a large firm in San Francisco is \$825 per hour.

In addition to the 50 percent multiplier, the court added a ten percent multiplier to the total amount Holloway had requested, making the final award \$116,647.47. Vierra argues that the total fee award that included both the additional 50 percent and ten percent multipliers was the result of the court's incorrect assumption about the actual fees incurred. Vierra bases this argument on the oral record at the hearing on the motion for attorneys' fees, wherein the court stated: "Mr. Redenbacher asked me to apply a 50 percent multiplier, and I haven't done that. I've applied a very minimal multiplier, based on my evaluation of the overall case and my recognition that this attorney fee award would be a substantial hardship on Mr. Vierra." Vierra asserts that the court intended to apply the minimal multiplier of ten percent to the actual fees incurred of \$68,003.21, rather than to the fees of \$101,582.89 that included a 50 percent multiplier. He argues that the court's decision to combine the 50 percent multiplier and the 10 percent multiplier belies the court's representation that it intended to impose a "minimal" multiplier.

In order to correct what he perceived was a clerical error in the court's fee calculation, Vierra brought a motion in the trial court on the ground that the court based its award on a misunderstanding of the actual amount of attorneys' fees incurred. The court denied the motion, stating: "It is true that the court's oral recitation of its analysis of the fee request made an erroneous assumption regarding the actual attorneys [sic] fees incurred However, the ultimate amount of the fee award approved by the court constituted the courts [sic] determination of what the appropriate fee award should be in light of all of the circumstances, and giving due regard to the factors to be considered in making such a determination."

The court's order denying Vierra's motion to correct a clerical error indicates that it may have based its final award on an incorrect assumption that the actual fees incurred

by Holloway’s counsel were \$101,582.89 rather than \$68,003.21. However, when presented with the opportunity to review that award, the court stated that it considered the final fee amount reasonable under all of the circumstances of the case—it made a conscious decision to affirm its fees order. We note that the trial court is in the best position to value the services rendered by the attorneys in his or her courtroom. (*Ketchum, supra*, 24 Cal.4th at p. 1132.) Here, the court’s overall evaluation of the case and its determination that the ultimate award was reasonable under the circumstances is entitled to deference. In the circumstances presented here, we cannot say this judge was “ ‘clearly wrong.’ ” (*Ibid.*)

Moreover, the fact that the court did not provide specific factual findings to support its addition of a multiplier does not demonstrate error. The court expressed its reason for imposing a multiplier at the hearing on the motion for attorneys’ fees by stating, “because of the uncertainty of these kinds of cases and the difficulty of recovery, [] there should be some multiplier applied to the actual fees incurred.” In its order denying Holloway’s motion to correct a clerical error, the court specifically stated that in determining the final award, it considered “all of the circumstances,” and gave “due regard to the factors to be considered” “We are entitled to presume the trial court considered all the appropriate factors in choosing the multiplier and applying it to the whole lodestar.” (*Downey, supra*, 196 Cal.App.3d at p. 998.)

In addition to that legal presumption, the evidence Holloway presented regarding prevailing attorney rates amply supported the adjusted fee of \$101,582.89 to meet the goal of awarding fees consistent with market rates in the Bay Area. In addition, the use of a multiplier is in accord with the fundamental objective of the private attorney general doctrine of attorney fees, which is “ ‘to encourage suits effectuating a strong [public] policy by awarding substantial attorney’s fees . . . to those who successfully bring such suits and thereby bring about benefits to a broad class of citizens.’ [Citation.]” (*Serrano v. Priest* (1977) 20 Cal.3d 25, 43.) “The doctrine rests upon the recognition that privately

initiated lawsuits are often essential to the effectuation of the fundamental public policies embodied in constitutional or statutory provisions, and that, without some mechanism authorizing the award of attorney fees, private actions to enforce such important public policies will as a practical matter frequently be infeasible. [Citation.]” (*Woodland Hills Residents Assn., Inc. v. City Council* (1979) 23 Cal.3d 917, 933.)

The fact that Vierra did not act with “evil intent” in voting on the bill lists associated with the property purchase does not require the trial court to balance the equities to reduce an award of attorneys’ fees under the Political Reform Act. The fact that an individual may have acted in good faith despite violating the Political Reform Act is not a factor for the court to consider when awarding attorneys’ fees. (*People v. Roger Hedgecock for Mayor Com.* (1986) 183 Cal.App.3d 810.) “[T]he primary purpose of the prevailing party attorneys’ fee provisions of the Political Reform Act is to encourage private litigation enforcing the Act.” (*Id.* at p. 816.) Moreover, “[t]he attorney’s fees provisions of the Political Reform Act are designed to ameliorate the burden of the individual citizen who seeks to remedy what is essentially a collective wrong.” (*Id.* at pp. 815-817.)

4.

Conclusion

We find that the court did not abuse its discretion in ordering Vierra to pay \$116,647.47 in attorneys’ fees. We presume the court properly applied the law and exercised its discretion to order fees under section 91003 and Code of Civil Procedure section 1021.5. We also find that the court’s use of a multiplier was well within its discretion, and was supported by the evidence and the circumstances of the entire case.

III.

DISPOSITION

In case No. H044505, the judgment is affirmed. In case No. H044800, the attorneys’ fees order is affirmed. The costs on appeal are awarded to Holloway.

Greenwood, P.J.

WE CONCUR:

Grover, J.

Danner, J.

Holloway v. Vierra et al./ Holloway v. Vierra
Nos. H044505/ H044800

Press Banner March 29, 2019

SLVWD director resigns

The San Lorenzo Valley Water District (SLVWD) has announced that Director Margaret Bruce has resigned from the Board effective Tuesday, March 26, 2019.

Former Director Bruce was first appointed to the Board in 2012 and has served continuously. During her tenure on the Board Ms. Bruce served as president for two terms and made many important contributions to the District including the Regional Emergency Intertie Project, the consolidation of Lompico Water into the District and many environmental achievements.

The Board of Directors will address this vacancy at the upcoming April 4, 2019 Board meeting in accordance with Government Code §1780 et seq. The meeting will be held at 13057 Highway 9, Boulder Creek, California at 6:30 PM.

Bruce Resigns from SLVWD Board

Press Banner staff report

The board of the San Lorenzo Valley Water District is looking for a new member after the sudden resignation of Margaret Bruce last week.

The district announced Bruce's departure in a news release on March 26.

"During her tenure on the Board Ms. Bruce served as president of the Board for 2 terms, she made many important contributions to the District including the Regional Emergency Intertie Project, the consolidation of Lompico Water into the District and many environmental achievements," the release read.

Bruce was first appointed to the board in 2012 after almost 7 years on the district's Water Education Commission. She won election in 2016 with 35 percent of the vote.

Bruce spoke with the Press Banner by phone on Monday and then released a written statement.

"Differences of opinion are a good thing, but an accumulation of differences in philosophy prompted my decision," she wrote. "For example; cancelling the watershed education grants because they were 'too expensive.' As the saying goes, 'If you think education is expensive, try ignorance.' Insisting decisions (particularly associated with environmental matters) have a 'return on investment' — which is different from 'be cost effective.'"



BRUCE, CONTINUED ON PAGE 3

Bruce also cited a distinct lack of transparency as part of her decision as well as concerns about a board agenda that does not pass scientific muster.

"Science underpins the work of the district, particularly in protecting our watersheds," she wrote. "I was distressed to hear the Board President's disapproving complaint, 'the science changes' — implying that new information invalidates science. The Board President's statement to prospective public committee members, that the new board had a 'platform' and committee members should agree with that platform. A litmus test? A loyalty oath?"

Bruce said that she could not continue to represent ratepayers because she had become marginalized.

"I am one, alone. They are four, alike," she wrote. "My opportunity to make a positive impact became very limited. The district — like all water districts — is facing an infrastructure and cost juggernaut. Expenses, risks and complexity are rising, fast. Now is not the time to don rose colored glasses, think small, or stomp on the brakes. This is the people's water district. I hope they are paying attention."

The remaining four directors considered how to address the vacancy during their regular meeting Thursday, which was after press time. They could choose to appoint a fifth member to serve for the two-year remainder of Bruce's term or hold a special election.

■ Contact the Press Banner at pbeditor@pressbanner.com or (831)438-2500.