



**BOARD OF DIRECTORS  
SAN LORENZO VALLEY WATER DISTRICT  
AGENDA  
May 17, 2018**

**MISSION STATEMENT:** Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

Notice is hereby given that a meeting of the Board of Directors of the San Lorenzo Valley Water District will be held on **Thursday, May 17, 2018 at 5:00 p.m.**, Boulder Creek Fire Station, 31230 Highway 9, Boulder Creek, CA 95006.

*In compliance with the requirements of Title II of the American Disabilities Act of 1990, the San Lorenzo Valley Water District requests that any person in need of any type of special equipment, assistance or accommodation(s) in order to communicate at the District's Public Meeting can contact the District Secretary's Office at (831) 430-4636 a minimum of 72 hours prior to the scheduled meeting.*

*Agenda documents, including materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet, are available for public inspection and may be reviewed at the office of the District Secretary, 13060 Highway 9, Boulder Creek, CA 95006 during normal business hours. Such documents are also available on the District website at [www.slvwd.com](http://www.slvwd.com) subject to staff's ability to post the documents before the meeting.*

**1. Convene Meeting/Roll Call**

**2. Additions and Deletions to Closed Session Agenda:**

*Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).*

**3. Oral Communications Regarding Items in Closed Session:**

*This portion of the agenda is reserved for Oral Communications by the public for items which are on the Closed Session portion of the Agenda. Any person may address the Board of Directors at this time, on Closed Session items. Normally, presentations must not exceed three (3) minutes in length, and individuals may only speak once during Oral Communications. No actions may be taken by the Board of Directors on any Oral Communications presented; however, the Board of Directors may request that the matter be placed on a future agenda. Please state your name and town/city of residence at the beginning of your statement for the record.*

4. Adjournment to Closed Session

*At any time during the regular session, the Board may adjourn to Closed Session in compliance with, and as authorized by, California Government Code Section 54956.9 and Brown Act, Government Code Section 54950. Members of the public will be given the opportunity to address any scheduled item prior to adjourning to closed session.*

- a. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION  
Government Code Section 54956.9(d)(1)  
Holloway v. Showcase Realty Agents, Inc. et al.  
(Santa Cruz Superior Court Case No. CV180394; 6th District Court of Appeal Case Nos. H043704, H043492).
- b. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION  
Government Code Section 54956.9(d)(1)  
Vierra v. San Lorenzo Valley Water District, et al.  
(Santa Cruz Superior Court Case No. 18CV00890)
- c. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATION OF LITIGATION  
Initiation of litigation pursuant to Government Code Section 54956.9(d)(4);  
One case  
Potential initiation of lawsuit for injunction against Director Smallman to prevent future unauthorized disclosures of the District's confidential and legally protected information
- d. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATION OF LITIGATION  
Initiation of litigation pursuant to Government Code Section 54956.9(d)(4);  
One case
- e. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Government Code Section 54957  
Title: District Manager

Closed Session Note:

**The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential closed session information; regarding attorney/client privileged communications, the entire body is the holder of the privilege and only a majority vote of the entire body can authorize the waive of the privilege.**

5. Convene to Open Session at 6:30 p.m.

6. Report of Actions Taken in Closed Session

7. Additions and Deletions to Open Session Agenda:

*Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).*

8. Oral Communications:

*This portion of the agenda is reserved for Oral Communications by the public for items which are not on the agenda. Please understand that California law (The Brown Act) limits what the Board can do regarding issues raised during Oral Communication. No action or discussion may occur on issues outside of those already listed on today's agenda.*

*Any person may address the Board of Directors at this time, on any subject that lies within the jurisdiction of the District. Normally, communication must not exceed three (3) minutes in length, and individuals may only speak once during Oral Communications.*

*If you wish to speak on a non-agendized item, please submit a 'speaker slip' to the District Secretary. It is not required, but individuals who have submitted a 'speaker slip' will be given priority. Time for Oral Communications at the start of the meeting will be limited to 15 minutes in total. If there are additional speakers, the Board will continue Oral Communications after the Consent Agenda.*

*Any Director may request that a matter raised during Oral Communication be placed on a future agenda.*

9. New Business:

*Members of the public will be given the opportunity to address each scheduled item prior to Board deliberations. The Chairperson of the Board may establish a time limit for members of the public to address the Board on agenda items.*

- a. TICKET DISTRIBUTION POLICY  
Discussion and possible action by the Board regarding SLVWD Ticket Distribution Policy.
- b. SANTA MARGARITA GROUND WATER AGENCY ALTERNATE REPRESENTATIVE  
Discussion and possible action by the Board regarding an alternate representative to the SMGWA.
- c.. FISCAL YEAR 2018/2019 BUDGET PREVIEW  
Discussion by the Board regarding preview of FY 18/19 budget.
- d. GOVERNMENT FINANCE OFFICERS ASSOCIATION AWARD OF FINANCIAL REPORTING ACHIEVEMENT (AFRA)  
Discussion by the Board regarding the GFOA Award of Financial Reporting Achievement.

- e. APPEAL TO BOARD FOR FURTHER ADJUSTMENT OF EXCESSIVE WATER BILL-L. FRASER  
Discussion and possible action by the Board regarding an appeal, in writing, to the Board to further adjust an excessive water bill.
  - f. EDUCATION GRANT COMMISSION RECOMMENDATIONS  
Discussion and possible action by the Board regarding the recommendations by the Commission for the Data Collection/Restoration Grants and the Classic Watershed Education Grants.
  - g. AWARD OF CONTRACT - PROBATION TANK  
Discussion and possible action by the Board regarding Probation Tank award of contract.
  - h. AUTHORIZATION TO INCREASE CONSTRUCTION COSTS FOR HIGHWAY 9 AND BROOKDALE PIPELINE  
Discussion and possible action by the Board to authorize an increase in construction costs for Hwy. 9 and Brookdale pipeline.
  - i. RATIFY STAGE 2 WATER SHORTAGE EMERGENCY  
Discussion and possible action by the Board to ratify Stage 2 Water Shortage Emergency conditions and restrictions.
  - j. AD HOC COMMITTEE FOR CAPITAL IMPROVEMENT PROJECTS PROGRAM DEVELOPMENT UPDATE  
Discussion and possible action by the Board regarding an update from the Ad Hoc Committee for the CIP program development.
10. Unfinished Business:  
*Members of the public will be given the opportunity to address each scheduled item prior to Board deliberations. The Chairperson of the Board may establish a time limit for members of the public to address the Board on agenda.*
- a. LOMPICO ASSESSMENT DISTRICT OVERSIGHT COMMITTEE APPLICATIONS  
Discussion and possible action by the Board regarding LADOC applications.
11. Consent Agenda:  
*The Consent Agenda contains items which are considered to be routine in nature and will be adopted by one (1) motion without discussion. Any item on the consent agenda will be moved to the regular agenda upon request from individual Directors or a member of the public.*
- a. MINUTES FROM BOARD OF DIRECTORS MEETING APRIL 19, 2018.  
Consideration and possible action by the Board to approve minutes from the April 19, 2018 BoD meeting.



- b. MINUTES FROM SPECIAL BOARD OF DIRECTORS MEETING  
MAY 3, 2018.  
Consideration and possible action by the Board to approve minutes  
from the May 3, 2018 Special BoD meeting.

12. District Reports:

*No action will be taken and discussion may be limited at the Chairperson's discretion. The District encourages that questions be submitted in writing ([bod@slvwd.com](mailto:bod@slvwd.com)) on items listed in the District Reports. Questions submitted, if any, will be posted in the next available District Reports, along with a reply.*

- DEPARTMENT STATUS REPORTS  
Receipt and consideration by the Board of Department Status Reports regarding ongoing projects and other activities.
  - Administration/Engineering
  - Finance
  - Environmental
  - Operations
- COMMITTEE REPORTS
  - Future Committee Agenda Items
  - Committee Meeting Notes/Minutes
    1. Budget & Finance Committee 5.3.18
    2. Admin Committee 5.9.18
- DIRECTORS REPORTS
  - Director's Communication
  - Future Board of Directors Meeting Agenda Items

13. Written Communication: None

14. Informational Material:

- FOCUS ON PROJECTS - Press Banner 4.30.18
- SLV WATER CHALLENGED - Sentinel 5.2.18
- RADIO STATION GETS FUNDS- Press Banner 5.4.18
- FELTON LIBRARY SCHEDULED-Press Banner 5.9.18

15. Adjournment

**Certification of Posting**

I hereby certify that on May 11, 2018 I posted a copy of the foregoing agenda in the outside display case at the District Office, 13060 Highway 9, Boulder Creek, California and at the Boulder Creek Fire Station, said time being at least 72 hours in advance of the meeting of the Board of Directors of the San Lorenzo Valley Water District (Government Code Section 54954.2).

Executed at Boulder Creek, California on May 11, 2018

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Holly B. Hossack  
District Secretary

## MEMO

TO: Board of Directors  
FROM: District Manager  
SUBJECT: Ticket Distribution Policy  
DATE: May 17, 2018

### RECOMMENDATION:

It is recommended that the Board of Directors review this memo, resolution and policy and by motion of the Board, adopt the Ticket Distribution Policy.

### BACKGROUND:

The FPPC has a specific procedure that allows tickets for admission to an entertainment or sporting event to be exempt from reporting on a Form 700.

The requirements are:

- a. the agency must have a written policy adopted by the Board stating the public purpose for distribution of the tickets and the distribution must be made in accordance with this policy;
  - b. the ticket cannot be earmarked by the original source for use by a particular agency official;
  - c. the agency must determine, in its sole discretion, which official may use the ticket or pass;
  - d. the agency must report the payment on a Form 802; and
  - e. the distribution of a ticket pursuant to the exception and policy must be posted on the agency's website within 30 days after the distribution.
- (Regulation 18944.1)

From time to time the District is offered tickets or passes to entertainment or sports events. The policy will allow distribution of the tickets to District Officials including staff.

### SUMMARY:

It is recommend that the Board of Directors review this memo, resolution and policy and by motion of the Board, adopt the Ticket Distribution Policy.

### STRATEGIC PLAN:

6.0 Public Affairs

7.0 Strategic Partners

9.0 Administrative Management

### FISCAL IMPACT:

7None

**SAN LORENZO VALLEY WATER DISTRICT  
RESOLUTION NO. 20 (17-18)  
TICKET DISTRIBUTION POLICY**

WHEREAS, Title 2, Division 6 of the California Code of Regulations, Section 18944.1 ("Section 18944.1") was adopted by the Fair Political Practices Commission ("FPPC") to regulate the distribution of tickets and/or passes ("Tickets") to, or at the behest of, its public officials; and

WHEREAS, from time to time, the District purchases or receives Tickets from third party sources, both public and private; and

WHEREAS, the District desires to distribute Tickets in a manner that furthers governmental and public purposes, including the promotion of local businesses, community resources, programs and facilities; and

WHEREAS, consistent with Section 18944.1, the District desires to adopt a written policy related to the distribution of Tickets and establishing procedures for the disclosure of such distribution of Tickets.

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors ("Board") of the San Lorenzo Valley Water District as follows:

**Section 1. Adoption of Ticket Policy**

The Board hereby adopts the San Lorenzo Valley Water District Ticket Distribution Policy ("Ticket Policy"), incorporated herein by this reference and attached hereto as "Exhibit A."

**Section 2. Posting of Ticket Policy**

Consistent with the requirements of California Code of Regulations Section 18944.1, the Board hereby directs the District Secretary to post the Ticket Policy in a prominent fashion on the District's website and send the District's website link to the FPPC by e-mail within 30 days, as required by Section 18944.1, subdivision (e)(4).

**Section 3. Effective Date**

This resolution shall take effect immediately upon its adoption.

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PASSED AND ADOPTED by the Board of Directors of the San Lorenzo Valley Water District, County of Santa Cruz, State of California, on the 17th day of May, 2018 by the following vote of the members thereof:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Holly Morrison  
Secretary of the Board  
San Lorenzo Valley Water District

## SAN LORENZO VALLEY WATER DISTRICT TICKET DISTRIBUTION POLICY

Adopted: May 17, 2018

### Resolution No. 20 (17-18)

**PURPOSE.** The purpose of this Policy is to ensure that all Tickets the District may receive from time to time from public and private entities and individuals are distributed in furtherance of governmental and/or public purposes.

### APPLICATION OF POLICY.

**Types of Tickets:** This Policy applies to Tickets which provide admission to a facility, event, show, or performance for an entertainment, amusement, recreational or similar purpose, and are either:

- a) gratuitously provided to the District by an outside source;
- b) acquired by the District by purchase;
- c) acquired by the District as a consideration pursuant to the terms of a contract for the use of a District venue; or
- d) acquired and distributed by the District in any other manner.

**Policy Applicable to Tickets Only:** This Policy shall only apply to the District's distribution of Tickets to, or at the behest of, a District Official. This Policy does not apply to any other item of value provided to the District or any District Official, regardless of whether received gratuitously or for which consideration is provided.

**DEFINITIONS.** Unless otherwise expressly provided herein, words and terms used in this Policy shall have the same meaning as that ascribed to such words and terms in the California Political Reform Act of 1974 (Government Code Sections 81000, et seq., as the same may from time to time be amended) and the Fair Political Practices Commission ("FPPC") Regulations (Title 2, Division 6 of the California Code of Regulations, Sections 18110 et seq., as the same may from time to time be amended).

"District" shall mean and include the San Lorenzo Valley Water District, and any departments, boards and committees thereof.

"District Official" shall refer to the District's "public officials" as that term is defined by Government Code Section 82048 to include every member, officer, employee or consultant of a local government agency. Such shall include, without limitation, any District Board member, committee member, or other appointed official or employee required to file an annual Statement of Economic Interests (FPPC Form 700).

"Immediate family" shall mean and refer to "immediate family" as that term is defined by Government Code section 82029, as amended from time to time, but which currently defines "immediate family" as the spouse and dependent children.

"Policy" shall mean and refer to this Ticket Distribution Policy.

"Ticket" shall mean and refer to a "ticket" or "pass" as those terms are defined in FPPC Regulation 18944.1 and 18946, as amended from time to time, but which currently defines a "ticket" as "anything that provides access, entry, or admission to a specific future event or function and for which similar tickets are sold to the public to view, listen to, or otherwise take advantage of the attraction or activity for which the ticket is sold and includes any benefits that the ticket provides," and defines "pass" as "a ticket that provides repeated access, entry, or admission to a facility or series of events and for which similar passes are sold to the public."

## GENERAL PROVISIONS.

**No Right to Tickets:** The use of complimentary Tickets is a privilege extended by the District and not the right of any person to which the privilege may from time to time be extended.

**Limitation on Transfer of Tickets:** Tickets received by a District Official pursuant to this Policy shall not be transferred to any other person, except to members of such District Official's immediate family or no more than one guest solely for their attendance at the event.

**Prohibition Against Sale of or Receiving Reimbursement for Tickets:** No person who receives a Ticket pursuant to this policy shall sell or receive reimbursement for the value of such Ticket.

**Implementation of Policy:** The District Manager shall have the authority, in his or her sole discretion, to establish procedures for the distribution of Tickets in accordance with this Policy. All requests for Tickets which fall within the scope of this Policy shall be made in accordance with the procedures established by the District Manager.

**No Earmarking of the Ticket:** No Ticket gratuitously provided to the District shall be earmarked by the source for distribution to a particular District Official. The District shall determine, in its sole discretion, who uses the Ticket.

**Reporting to FPPC:** Within 45 days of distribution of any Ticket, the District shall report the distribution to the FPPC, as required by FPPC Regulation 18944.1, subdivision (f).

**CONDITIONS UNDER WHICH TICKETS MAY BE DISTRIBUTED:** Subject to the provisions of this Policy, complimentary Tickets may be distributed to the District Officials under any one of the following three conditions:

1. The District Official reimburses the District for the face value or fair market value of the Ticket(s).
2. The District Official treats the Ticket(s) as income consistent with the applicable federal and state income tax laws, and the District reports the distribution of the

Ticket as income to the District Official in compliance with the reporting provisions of FPPC Regulation 18944.1, subdivision (f).

3. The distribution of the Ticket(s) to, or at the behest of, the District Official accomplishes a public purpose. The following is a list of public purposes the District may accomplish through the distribution of Tickets:
  - a) Facilitating the performance of a ceremonial role or function by District Officials on behalf of the District at an event;
  - b) Facilitating the attendance of a District Official at an event where the job duties of the District Official require his or her attendance at the event;
  - c) Promotion of intergovernmental relations and/or cooperation and coordination of resources with other governmental agencies, including, but not limited to, attendance at an event with or by elected or appointed public officials from other jurisdictions, their staff members and their guests;
  - d) Promotion of District resources and/or facilities available to District residents;
  - e) Promotion of District-run, sponsored or supported community programs or events;
  - f) Promoting, supporting and/or showing appreciation for programs or services rendered by charitable and non-profit organizations benefiting District residents;
  - g) Promotion of business activity, development, and/or redevelopment within the District;
  - h) Promotion of District recognition, visibility, and/or profile on a local, state, national or worldwide scale;
  - i) Promotion of open government by District official appearances, participation and/or availability at business and/or community events;
  - j) Recognizing or rewarding meritorious service by a District employee.
  - k) Promoting enhanced District employee performance or morale.

-END OF POLICY-



**California  
Form 802**  
For Official Use Only

E-mail

**Date of Original Filing:** \_\_\_\_\_  
(month, day, year)

Was ticket distribution made at the behest of agency official? Yes ☐ No ☐ If yes: \_\_\_\_\_  
Official's Name (Last, First)

<b>A.</b> Name of Agency, Department or Unit	Number of Ticket(s)/ Passes	Describe the public purpose made pursuant to the agency's policy
<b>B.</b> Name of Individual (Last, First)	Number of Ticket(s)/ Passes	Identify one of the following:
		Ceremonial Role <input type="checkbox"/> Other <input type="checkbox"/> Income <input type="checkbox"/> <i>If checking "Ceremonial Role" or "Other" describe below.</i>
		Ceremonial Role <input type="checkbox"/> Other <input type="checkbox"/> Income <input type="checkbox"/> <i>If checking "Ceremonial Role" or "Other" describe below.</i>
<b>C.</b> Name of Outside Organization (include address and description)	Number of Ticket(s)/ Passes	Describe the public purpose made pursuant to the agency's policy

(month, day, year)

Comment: \_\_\_\_\_

# Agency Report of: Ceremonial Role Events and Ticket/Pass Distributions

Agenda: 5.17.18  
Item: 9a

California  
Form **802**

**A Public Document**

This form is for use by all state and local government agencies. The form identifies persons that receive admission tickets and passes and describes the public purpose for the distribution. This form was prepared by the Fair Political Practices Commission (FPPC) and is available at [www.fppc.ca.gov](http://www.fppc.ca.gov).

## General Information

FPPC Regulation 18944.1 sets out the circumstances under which an agency's distribution of tickets to entertainment events, sporting events, and like occasions would not result in a gift to individuals that attend the function. In general, the agency must adopt a policy which identifies the public purpose served in distributing the admissions. The Form 802 serves to detail each event and the public purpose of each ticket distribution. FPPC Regulation 18942 lists exceptions to reportable gifts, including ceremonial events, when listed on this form.

When the regulation procedures are followed, persons, organizations, or agencies who receive admissions are listed on a Form 802. Agency officials do not report the admissions on the official's Statement of Economic Interests, Form 700, and the value of the admission is not subject to the gift limit.

The Form 802 also informs the public as to whether the admissions were made at the behest of an agency official and whether the behested tickets were provided to an organization or to specific individuals.

## Exception

FPPC This form is not required for admission provided to a school or university district official, coach, athletic director, or employee to attend an amateur event performed by students of that school or university.

## Reporting and Public Posting

**Ticket Distribution Policies:** An agency must post its ticket policy on its website within 30 days of adoption or amendment and e-mail a link of the website location to FPPC at [form802@fppc.ca.gov](mailto:form802@fppc.ca.gov).

**Form 802:** The use of the ticket or pass under the policy must be reported on Form 802 and posted on the agency's website within 45 days of distribution. A link to the website location of the forms must be e-mailed to FPPC at [form802@fppc.ca.gov](mailto:form802@fppc.ca.gov).

The FPPC will post on its website the link to each agency's policy and completed forms. It is not necessary to send an e-mail each time a new Form 802 is posted. It is only necessary to submit the link if the posting location changes.

This form must be maintained as a public document.

## Privacy Information Notice

Information requested by the FPPC is used to administer and enforce the Political Reform Act. Failure to provide information may be a violation subject to administrative, criminal, or civil penalties. All reports are public records available for inspection and reproduction. Direct questions to FPPC's General Counsel.

## Instructions

### Part 1. Agency Identification:

List the agency's name. Provide a designated agency contact person, their phone number, and e-mail address. Mark the amendment box if changing any information on a previously filed form and include the date of the original filing.

### Part 2. Function or Event Information:

Confirm that your agency has a policy for ticket distribution. Unless the ceremonial role or income box in Part 3, Section B, is marked, this form is only applicable if your agency has a policy.

Complete all of the other required fields that identify the ticket value, description of event, date(s) and whether the ticket was provided by the agency or an outside source. If an agency official behests the tickets, the official's name is also required. Use the comment field or an attachment to explain in full.

### Part 3. Ticket Recipients:

This part identifies who uses the tickets. The identification requirements vary depending upon who received the tickets and are categorized into three sections. Each section must list the number of tickets received. Use the comment field or an attachment to explain in full.

**Section A.** Report tickets distributed to agency staff, other than an elected official or governing board member, pursuant to the agency's policy. It is not necessary to list each employee's name, but identify the unit/department for which the employee works. The agency must describe the public purpose associated with the ticket distribution. A reference to the policy is permissible.

**Section B.** Report: 1) any agency official who performs a ceremonial role; 2) any agency official who reports the value as income; or 3) tickets used by elected officials and governing board members (including those distributed pursuant to the agency's policy).

**Section C.** Report tickets provided to an organization. The organization's name, an address (website url is permissible), and a brief description of the public purpose are required.

**Agency Report of:  
Ceremonial Role Events and Ticket/Pass Distributions  
Continuation Sheet**

**California Form 802**  
**A Public Document**

Agency Name \_\_\_\_\_

**3. Recipients**

• Use Section A to identify the agency's department or unit. • Use Section B to identify an individual. • Use Section C to identify an outside organization.

A. Name of Agency, Department or Unit	Number of Ticket(s)/ Passes	Describe the public purpose made pursuant to the agency's policy
B. Name of Individual (Last, First)	Number of Ticket(s)/ Passes	Identify one of the following:
		Ceremonial Role <input type="checkbox"/> Other <input type="checkbox"/> Income <input type="checkbox"/> <i>If checking "Ceremonial Role" or "Other" describe below:</i>
		Ceremonial Role <input type="checkbox"/> Other <input type="checkbox"/> Income <input type="checkbox"/> <i>If checking "Ceremonial Role" or "Other" describe below:</i>
		Ceremonial Role <input type="checkbox"/> Other <input type="checkbox"/> Income <input type="checkbox"/> <i>If checking "Ceremonial Role" or "Other" describe below:</i>
		Ceremonial Role <input type="checkbox"/> Other <input type="checkbox"/> Income <input type="checkbox"/> <i>If checking "Ceremonial Role" or "Other" describe below:</i>
C. Name of Outside Organization (include address and description)	Number of Ticket(s)/ Passes	Describe the public purpose made pursuant to the agency's policy

## M E M O

**TO:** Board of Directors

**FROM:** District Manager

**SUBJECT:** SANTA MARGARITA GROUND WATER AGENCY (SMGWA)  
ALTERNATE REPRESENTATIVE

**DATE:** May 17, 2018

**RECOMMENDATION:**

It is recommended that the Board review this memo and replace Director Eric Hammer as the alternate representative to the SMGWA with Director Margaret Bruce.

**BACKGROUND:**

The Santa Margarita Ground Water Agency was formed in 2017 as a Joint Powers Authority as mandated by the State of California. As per the bylaws, the San Lorenzo Valley Water District has appointed 2 Board members as Directors and 1 alternate Director. Director Eric Hammer has resigned as the alternate Director. Margaret Bruce has agreed to replace Director Hammer as the alternate.

**STRATEGIC PLAN:**

Element 6.0 Public Affairs

**FISCAL IMPACT:**

None

## M E M O

TO: Board of Directors

FROM: District Manager

PREPARED BY: Director of Finance & Business Services

SUBJECT: FY1819 Budget

DATE: May 17, 2018

### RECOMMENDATION:

It is recommended that the Board of Directors review the preliminary budget and discuss. This is just a preliminary high level review, there is no action at this time.

### BACKGROUND:

#### **BUDGET**

The budget is a financial tool to help plan and guide the District's revenue and expenses. It is slightly different than the audited financials, mainly in that the budget looks more to cash expenses and excludes depreciation and other non-cash events. It is a long process with a lot of discussions and revisions. This is the high level review as a result of multiple budget revisions that have been reviewed at the B&F Committee level.

#### **HIGH LEVEL SUMMARY**

		FY1819 Proposed
		Budget
Operating Revenue	\$	10,022,000
Operating Expenses	\$	7,961,656
<b>Operating Income (loss)</b>	<b>\$</b>	<b>2,060,344</b>
Non-Operating Revenue	\$	1,147,000
Non-Operating Expenses	\$	1,064,947
<b>Non-Operating Income (loss)</b>	<b>\$</b>	<b>82,053</b>
<b>TOTAL INCOME (LOSS)</b>	<b>\$</b>	<b>2,142,397</b>

The \$2.1M income is anticipated to go towards the capital projects and related debt to fund the projects.

## OPERATING REVENUE

The operating revenue for the Water Fund factors in the slatted rate increase. It is based on an annual consumption of 650,000 units of water sold. While this year is tracking higher than 650,000, it is still unclear if summer consumption will remain as high with the new rate structure. Given this years below average rainfall, drought restrictions may pull consumption back down to 650,000. It is more prudent to budget a conservative revenue number. Operating revenue is forecasted to be \$10M.

## OPERATING EXPENSES

Operating expense request is \$8M, compared to the FY1718 budget and projected actuals of ~\$7.5M. It is common to see operating expenses grow 3-5% each year due to inflation. This year there currently are 2 new hire requests; a project manager and a water quality operator. There are additional environmental and water testing requests for this year that make up the majority of the difference. The \$500K increase mainly consists of \$250K from inflation and \$250K for new hires.

## TOTAL INCOME (LOSS)

The District is showing a total income of \$2.1M, factoring in both operating and non-operating income. This increase was anticipated, given the recent rate increase. The income will go towards financing capital projects and any remaining goes towards replenishing reserves.

## CAPITAL PROJECTS

Capital projects for FY1819 total \$6.2M. This will be made up of 3 main categories listed below which will either be funded through reserves, new debt or capital contributions/reimbursements such as FEMA.

FUNDING SOURCE			
RESERVES	DEBT	REIMBURSED	
\$ 1,498,744	\$ 4,450,500	\$ 225,938	<b>\$ 6,175,181</b>

The new debt payments are anticipated to be around \$600K per year, which means the “cash” requirement for capital will be the \$1.5M + \$600K = \$2.1M  
The capital and debt funding plans are still being worked out, no new debt has been factored into the budget yet.

## HIGH LEVEL REVIEW

Essentially what all this means from a high level, the budget is turning out as expected with the rate increase and increased capital project plan. The District is working on pulling together the complete budget package that will go over the expenses and capital projects in more detail.

## Revenue & Expenses Summary

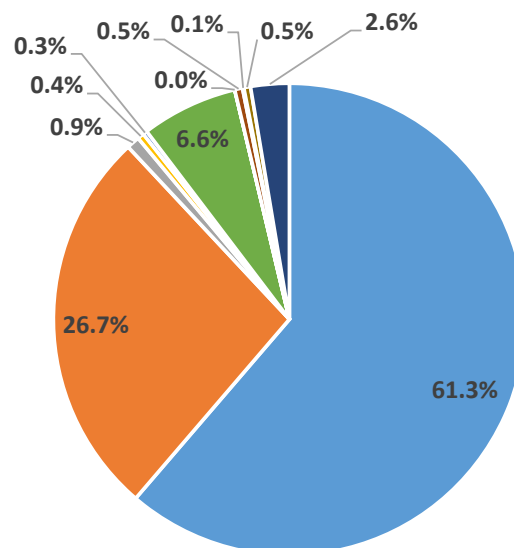
	FY1819 Proposed	FY1718 Adopted	FY1718 Est.	Variance to FY1718	Variance to FY1718		
	Budget	Budget	Actuals	Budget	Est. Actuals		
<b>Operating Revenue</b>							
Water Basic	\$ 2,986,000	\$ 3,076,000	\$ 3,040,000	\$ (90,000)	-3%	\$ (54,000)	-2%
Water Usage	6,846,000	5,390,000	5,547,000	1,456,000	27%	1,299,000	23%
Sewer Fund	100,000	100,000	100,000	-	0%	-	0%
Sale of Meters	30,000	50,000	15,000	(20,000)	-40%	15,000	100%
Miscellaneous Fees & Charges	60,000	60,000	75,000	-	0%	(15,000)	-20%
<b>Total Operating Revenue</b>	<b>\$ 10,022,000</b>	<b>\$ 8,676,000</b>	<b>\$ 8,777,000</b>	<b>\$ 1,346,000</b>	<b>16%</b>	<b>\$ 1,245,000</b>	<b>14%</b>
<b>Operating Expenses</b>							
Salaries & Benefits	\$ 5,078,246	\$ 4,531,632	\$ 4,569,549	\$ 546,614	12%	\$ 508,697	11%
Contract/Professional Services	1,286,360	1,520,561	1,419,482	(234,201)	-15%	(133,122)	-9%
Facilities	571,800	510,300	544,092	61,500	12%	27,708	5%
Gen. & Admin.	420,400	377,450	418,497	42,950	11%	1,903	0%
Operating Expenses	420,500	373,100	392,371	47,400	13%	28,129	7%
Maintenance	184,350	174,000	161,578	10,350	6%	22,772	14%
<b>Total Operating Expenses</b>	<b>\$ 7,961,656</b>	<b>\$ 7,487,043</b>	<b>\$ 7,505,568</b>	<b>\$ 474,613</b>	<b>6%</b>	<b>\$ 456,088</b>	<b>6%</b>
<b>OPERATING INCOME (LOSS)</b>	<b>\$ 2,060,344</b>	<b>\$ 1,188,957</b>	<b>\$ 1,271,432</b>	<b>\$ 871,387</b>	<b>73%</b>	<b>\$ 788,912</b>	<b>62%</b>
<b>Non-Operating Revenue &amp; Expenses</b>							
<b>Total Non-Operating Revenue</b>	<b>\$ 1,147,000</b>	<b>\$ 1,143,600</b>	<b>\$ 1,104,350</b>	<b>\$ 3,400</b>	<b>0%</b>	<b>\$ 42,650</b>	<b>4%</b>
Interest Expense	\$ 133,144	\$ 156,915	\$ 156,914	\$ (23,771)	-15%	\$ (23,770)	-15%
Debt Payments	\$ 931,803	\$ 908,033	\$ 908,033	\$ 23,770	3%	\$ 23,770	3%
<b>Total Non-Operating Expenses</b>	<b>\$ 1,064,947</b>	<b>\$ 1,064,947</b>	<b>\$ 1,064,947</b>	<b>\$ (0)</b>	<b>0%</b>	<b>\$ -</b>	<b>0%</b>
<b>NON-OPERATING INCOME (LOSS)</b>	<b>\$ 82,053</b>	<b>\$ 78,653</b>	<b>\$ 39,403</b>	<b>\$ 3,400</b>	<b>4%</b>	<b>\$ 42,650</b>	<b>108%</b>
<b>TOTAL INCOME (LOSS)</b>	<b>\$ 2,142,397</b>	<b>\$ 1,267,610</b>	<b>\$ 1,310,835</b>	<b>\$ 874,787</b>	<b>69%</b>	<b>\$ 831,562</b>	<b>63%</b>

## Revenue Budget

	FY1819 Proposed Budget	FY1718 Adopted Budget	FY1718 Est. Actuals	Variance to FY1718 Budget		Variance to FY1718 Est. Actuals	
<b>Operating Revenue</b>							
Water Basic	\$ 2,986,000	\$ 3,076,000	\$ 3,040,000	\$ (90,000)	-3%	\$ (54,000)	-2%
Water Usage	6,846,000	5,390,000	5,547,000	1,456,000	27%	1,299,000	23%
Sewer Fund	100,000	100,000	100,000	-	0%	-	0%
Sale of Meters	30,000	50,000	15,000	(20,000)	-40%	15,000	100%
Miscellaneous Fees & Charges	60,000	60,000	75,000	-	0%	(15,000)	-20%
<b>Total Operating Revenue</b>	<b>\$ 10,022,000</b>	<b>\$ 8,676,000</b>	<b>\$ 8,777,000</b>	<b>\$ 1,346,000</b>	<b>16%</b>	<b>\$ 1,245,000</b>	<b>14%</b>
<b>Non-operating Revenue</b>							
Property Taxes	\$ 738,400	\$ 725,000	\$ 710,000	\$ 13,400	2%	\$ 28,400	4%
Assessment Rev. - Oly Mutual	51,000	56,000	51,000	(5,000)	-9%	-	0%
Assessment Rev. - Lompico	295,000	300,000	297,000	(5,000)	-2%	(2,000)	-1%
Mobile Services Lease Fees	20,000	20,000	1,000	-	0%	19,000	1900%
Rental Income	32,600	32,600	32,600	-	0%	-	0%
Interest - Investments	10,000	10,000	12,750	-	0%	(2,750)	-22%
<b>Total Non-Operating Revenue</b>	<b>\$ 1,147,000</b>	<b>\$ 1,143,600</b>	<b>\$ 1,104,350</b>	<b>\$ 3,400</b>	<b>0%</b>	<b>\$ 42,650</b>	<b>4%</b>
<b>TOTAL REVENUE</b>	<b>\$ 11,169,000</b>	<b>\$ 9,819,600</b>	<b>\$ 9,881,350</b>	<b>\$ 1,349,400</b>	<b>14%</b>	<b>\$ 1,287,650</b>	<b>13%</b>

### Revenue as % of Budget

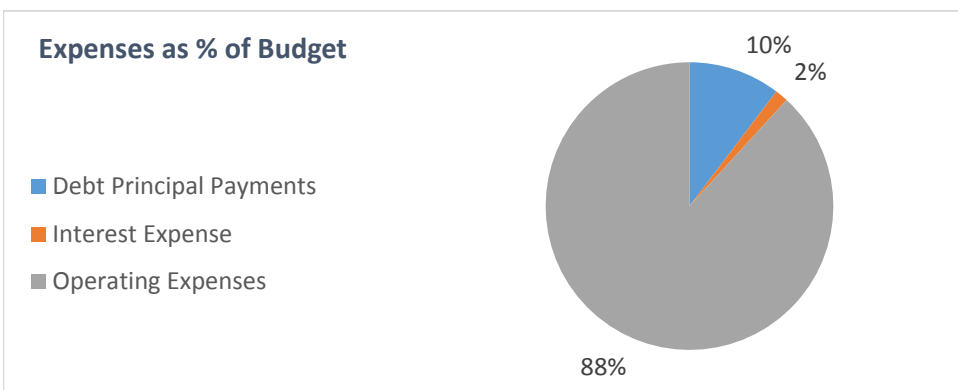
- Water Usage
- Water Basic
- Sewer Fund
- Sale of Meters
- Rental Income
- Property Taxes
- Mobile Services Lease Fees
- Miscellaneous Fees & Charges
- Interest - Investments
- Assessment Rev. - Oly Mutual
- Assessment Rev. - Lompico





## Expense Budget

	FY1819 Proposed Budget	FY1718 Adopted Budget	FY1718 Est. Actuals	Variance to FY1718 Budget		Variance to FY1718 Est. Actuals	
<b>Operating Expenses</b>							
Salaries & Benefits	\$ 5,078,246	\$ 4,531,632	\$ 4,569,549	\$ 546,614	12%	\$ 508,697	11%
Contract/Professional Services	1,286,360	1,520,561	1,419,482	(234,201)	-15%	(133,122)	-9%
Facilities	571,800	510,300	544,092	61,500	12%	27,708	5%
Gen. & Admin.	420,400	377,450	418,497	42,950	11%	1,903	0%
Operating Expenses	420,500	373,100	392,371	47,400	13%	28,129	7%
Maintenance	184,350	174,000	161,578	10,350	6%	22,772	14%
<b>Total Operating Expenses</b>	<b>\$ 7,961,656</b>	<b>\$ 7,487,043</b>	<b>\$ 7,505,568</b>	<b>\$ 474,613</b>	<b>6%</b>	<b>\$ 456,088</b>	<b>6%</b>
<b>Interest Expense</b>							
Refunding Bond	\$ 43,695	\$ 60,680	\$ 60,680	\$ (16,985)	-28%	\$ (16,985)	-28%
Felton Loan	37,220	40,771	40,771	(3,551)	-9%	(3,551)	-9%
Olympia SRF Loan	39,657	41,116	41,116	(1,459)	-4%	(1,459)	-4%
Solar Lease	9,869	10,918	10,918	(1,049)	-10%	(1,049)	-10%
Vehicle Lease	2,703	3,430	3,430	(726)	-21%	(726)	-21%
<b>Total Interest Expense</b>	<b>\$ 133,144</b>	<b>\$ 156,915</b>	<b>\$ 156,914</b>	<b>\$ (23,771)</b>	<b>-15%</b>	<b>\$ (23,770)</b>	<b>-15%</b>
<b>Debt Principal Payments</b>							
Refunding Bond	\$ 666,015	\$ 649,030	\$ 649,030	\$ 16,985	3%	\$ 16,985	3%
Felton Loan	149,577	146,026	146,026	3,551	2%	3,551	2%
Olympia SRF Loan	64,576	63,117	63,117	1,459	2%	1,459	2%
Solar Lease	29,130	28,081	28,081	1,049	4%	1,049	4%
Vehicle Lease	22,505	21,779	21,779	726	3%	726	3%
<b>Total Debt Payments</b>	<b>\$ 931,803</b>	<b>\$ 908,033</b>	<b>\$ 908,033</b>	<b>\$ 23,770</b>	<b>3%</b>	<b>\$ 23,770</b>	<b>3%</b>
<b>Total Non-operating Expenses</b>	<b>\$ 1,064,947</b>	<b>\$ 1,064,947</b>	<b>\$ 1,064,947</b>	<b>\$ (0)</b>	<b>0%</b>	<b>\$ -</b>	<b>0%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 9,026,603</b>	<b>\$ 8,551,990</b>	<b>\$ 8,570,515</b>	<b>\$ 474,613</b>	<b>6%</b>	<b>\$ 456,088</b>	<b>5%</b>



## MEMO

To: Board of Directors

From: District Manager

SUBJECT: GOVERNMENT FINANCE OFFICERS ASSOCIATION CERTIFICATE OF  
ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING  
AWARD

DATE: MAY 17, 2017

### **RECOMMENDATION**

It is recommended that the Board of Directors review this memo and accept this award on behalf of the District and to recognize Stephanie Hill and her department for their contribution.

### **BACKGROUND**

As part of our Strategic Plan the San Lorenzo Valley Water District staff has been working toward a comprehensive annual financial report (CAFR) for fiscal year ending 2017. The Government Finance Officers Association (GFOA) received the report and awarded the District the GFOA's Certificate of Achievement for Excellence in Financial Reporting. This Certificate is the highest form of recognition in governmental accounting and financial reporting. This is the second year in a row that the District has received this award.

The GFOA also recognized Stephanie Hill, Director of Finance and Business Services, for an Award of Financial Reporting Achievement (AFRA) as the individual primarily responsible for the earned Certificate. This is also the second year in a row for this award.

### **STRATEGIC PLAN:**

Element 5.4 - Obtain the Comprehensive Annual Financial Report (CAFR) Award

### **FISCAL IMPACT:**

None



## GOVERNMENT FINANCE OFFICERS ASSOCIATION **NEWS RELEASE**

### **FOR IMMEDIATE RELEASE**

05/02/2018

**For more information contact:**  
**Michele Mark Levine, Director/TSC**  
**Phone: (312) 977-9700**  
**Fax: (312) 977-4806**  
**E-mail: [mlevine@gfoa.org](mailto:mlevine@gfoa.org)**

(Chicago, Illinois)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **San Lorenzo Valley Water District** by Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s) or department designated by the government as primarily responsible for preparing the award-winning CAFR.

The CAFR has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

*Government Finance Officers Association is a major professional association servicing the needs of nearly 19,000 appointed and elected local, state, and provincial-level government officials and other finance practitioners. It provides top quality publications, training programs, services, and products designed to enhance the skills and performance of those responsible for government finance policy and management. The association is headquartered in Chicago, Illinois, with offices in Washington, D.C.*



Government Finance Officers Association

**Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting**

Presented to

**San Lorenzo Valley Water District  
California**

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended

**June 30, 2017**

*Christopher P. Morill*

Executive Director/CEO



**The Government Finance Officers Association  
of the United States and Canada**

*presents this*

**AWARD OF FINANCIAL REPORTING ACHIEVEMENT**

*to*

**Stephanie Hill**

Director of Finance

San Lorenzo Valley Water District, California



*The award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the individual(s) designated as instrumental in their government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.*

Executive Director

*Christopher P. Morill*

Date May 2, 2018

## M E M O

TO: Board of Directors

FROM: District Manager

SUBJECT: REQUEST FROM LIS FRASER FOR WAIVER FROM  
SECTION 10.04 OF THE DISTRICT'S RULES AND  
REGULATIONS (WATER BILL ADJUSTMENTS)

DATE: May 17, 2018

### RECOMMENDATION:

No recommendation.

### BACKGROUND:

The District received the attached request for a waiver of Section 10.04 of the District's Rules and Regulations from Ms. Fraser. (Water Bill Adjustment, attached.) Staff is extremely sympathetic to Ms. Fraser, but there are limitations on how much relief the District can provide when leaks occur on a customer's premises.

The District owns water facilities and has responsibility for their repair and replacement up to the meter outlet. (Rules & Regulations § 3.09.) The customer owns facilities beyond the meter outlet and has responsibility to maintain those facilities and prevent leaks. (§ 3.09, § 4.14.) The District can make a one-time adjustment to a customer's water bill to alleviate the expense due to a leak beyond the meter outlet. (§ 10.04.)

Any adjustment beyond the adjustment allowed by current Rules and Regulations would shift additional responsibility for leaks on customer premises to the District. Because the District does not own customer facilities and has limited access to them, granting the request sets a precedent that opens the District to unknown liability for leaks. It might be considered a gift of public funds and may be unfair to other customers that have experienced similar damage to private plumbing.

### STRATEGIC PLAN:

Element 6.0 - Public Affairs

### FISCAL IMPACT:

\$2483

## Holly Morrison

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**From:** list  
**Sent:** Friday, April 27, 2018 11:52 AM  
**To:** Board of Directors  
**Subject:** Appeal to Further Adjust Excessive Water Bill

SLVWD Board of Directors:

Can you please add my water bill as an agenda item for the May 17<sup>th</sup> meeting. I will be attending the meeting and am asking the Board of Directors for a special adjustment. Here is my situation:

SLVWD notified me of a "massive water leak" on my 2-acre Felton 2 property at 3:30 pm on January 17<sup>th</sup>. I immediately had the water turned off, found the leak, and by 8:00 PM, the leak was repaired. Unfortunately, the leak had existed for quite some time without my knowledge. The leak was located in an uninhabited area at the back corner of my property, among trees and poison oak. Without intelligent metering, the leak was not discovered until SLVWD arrived to *manually* read the meter and noticed it was spinning. Strangely enough, my water pressure was not impacted. Not sure if it's because I live next door to the Felton facility or what, but my water pressure is always very strong (excessively so). The result: a \$4,679 water bill !!

I applied for an adjustment and received a \$2,196 credit. BUT, the balance remains at \$2,483. This amount that exceeds my regular monthly bill by almost 20 times! I called your office and they asked me to check with my insurance company. I did and it is not covered by either my Homeowners Policy or my Personal Liability policy. I have gone back to your office and they offered me an 18-month payment plan, but that just prolongs the situation. They suggested I send an email to Brian Lee. I've done this and as much as Brian appreciates my unfortunate situation, he indicates that because of the District's Rules and Regulations, a further adjustment requires approval by the Board of Directors. Hence I am writing this now and asking the Board to make a further adjustment. This is an extraordinarily high bill that I believe should require special consideration. I can appreciate the need to penalize people for excessive water usage, but I feel this was completely out of my control and it's very unfortunate that I had no knowledge of the leak. I am a person who is very water-conscious, regularly inspecting my faucets and irrigation system and immediately repairing the slightest drip. If a single dripper is not actively irrigating a growing plant, I either replace it with a goof plug or plant something there (in fact, I've been called obsessive about my water!).

The amount of the bill came as quite an surprise. The way I had read the adjustment process, I had expected a penalty that was 50% above and beyond my regular monthly bill, not 50% of the entire water consumed by the leak (which doesn't the water just go back into the ground and get resold?! I am a long term resident of San Lorenzo Valley and I would like to think I can afford to retire here. But a water bill such as this one is frightening. I doubt this will ever happen again, especially now that SLVWD installed a Badger meter upon my request – thank you! But I kindly ask your consideration in alleviating the financial burden of such an enormous bill. If there is anything I can do to help the water district relieve me of this burden (volunteer work, etc.), please let me know. Thanks in advance for your consideration.

Sincerely,  
*Lis Fraser*  
27

## LEAK ADJUSTMENT CALCULATION

### Per District Rules & Regulations

Account Number: 00 00 Prior Adj \$:

Name: FRASIER

<b>Average Usage:</b>	
# Units	114
# Billing Cycles	12
Ave. Units	10
# Billing Cycles for event	2
<b>Event Ave. Units</b>	<b>20</b>

<b>Average Bill:</b>	
Average units	10
Flat rate @ \$10.12	10 \$ 101.20
	10 \$ 101.20
<b>Total Average Usage:</b>	<b>\$ 101.20</b>

<b>Bill Adjustment:</b>		Amount	Units
1/20/2018 & 02/20/2018	\$ 4,679.20		454
Total units		454	
(-) Ave. Units		-20	
Units Over Ave.		434	
(x) Highest Ave. Rate	\$ 4,392.08		
(x) 50% Credit Adj.	\$ 2,196.04		
Credit Adj.	\$ 2,196.04		
(-) Prior Adj.	\$ -		
<b>TOTAL CREDIT</b>	<b>\$ 2,196.04</b>		

RM  
2.23.18

  
Stephanie Hill, Finance Manager

2/22/18  
Date

  
Brian Lee, District Manager

2/22/18  
Date

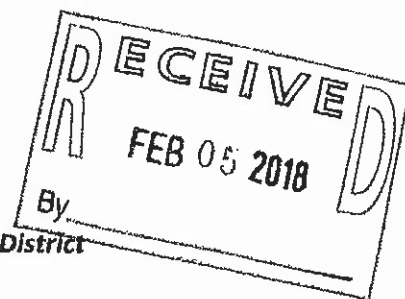


## San Lorenzo Valley Water District

13060 Hwy 9, Boulder Creek, CA 95006  
Phone (831) 338-2153; Fax (831) 338-7986

### ONE TIME LEAK ADJUSTMENT REQUEST

*Per the Rules and Regulations of the San Lorenzo Valley Water District*



Procedures for a one time leak adjustment are as follows:

1. Customer must notify the District in writing that the bill for water service was excessive due to the loss of water beyond the meter outlet as the result of a faulty fixture, or broken or damaged pipes.
2. Customer must exercise timely and reasonable diligence in correcting the problem.
3. One time leak adjustments are administered one (1) time per customer account and may be applied to an event spanning no more than two (2) billing cycles.

To apply for a one-time leak adjustment, **please submit your written request specifying that you want a one time leak adjustment and proof of repairs** to our Customer Service Department. An adjustment can not be done until the leak has been completely repaired. Proof of repairs can consist of a repair bill, receipt for parts or a picture of the repairs. Upon determining that the leak has been repaired, the adjustment will be based on 50% of the usage per cycle in excess of the prior 12 month average usage, multiplied by the consumption tier charge applicable to the last unit of the average usage. Approved adjustments will be processed as credits against the water bill.

Account # 00 - 000

Name: Lis Fraser Telephone Number: 925-922-1301

Service address: Highway 9, Felton, CA 95018

Apply to billing period(s) ending: Jan 31, 2018 Date leak was repaired: Jan 17, 2018

Signature [Signature] Date: Feb 1, 2018

Please provide a brief explanation of events:

Notified by SLVWD @ 3:30 pm that a water leak existed on my property. Immediately turned off the water and searched for the leak. My tenant John Dragunoff was able to dig and discovered a broken pipe joint. He completed a temporary repair by 8:00 pm and a permanent repair the following day. Pipe was permanently repaired at 7:56 pm on Thurs Jan 18th, 2018.

Continue on back if necessary



**SAN LORENZO VALLEY WATER DISTRICT**  
13060 HIGHWAY 9  
BOULDER CREEK CA 95006-9119  
PHONE: (831) 338-2153  
Office Hours: Monday - Friday 8:00 AM to 5:00 PM

### SPECIAL MESSAGE

The current rain fall total from 10/1/2017 to 02/01/2018 is 12.82". This time last year we had already received over 70 inches of rain!

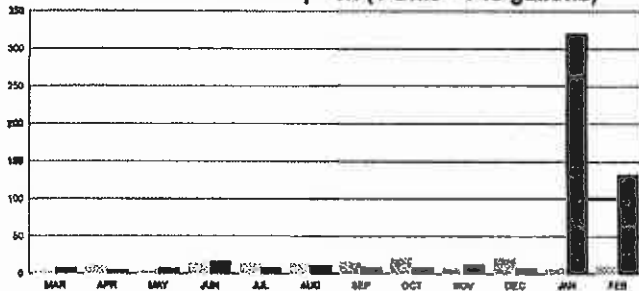
The average single family residence uses approximately 4-6 units of water a month. That's about 100-150 gallons per day. Conservation is a way of life, conserve to preserve.

### METER INFORMATION

READ PERIOD	PRIOR READ	CURRENT READ	USAGE
01/12/2018 TO 02/13/2018	1207.00	1340.00	133.00

### USAGE INFORMATION

Your Water Consumption (1 Unit = 748 gallons)





**SAN LORENZO VALLEY WATER DISTRICT**  
 13060 HIGHWAY 9  
 BOULDER CREEK CA 95006-9119  
 PHONE: (831) 338-2153  
 Office Hours: Monday - Friday 8:00 AM to 5:00 PM

Agenda: 5.17.18  
 Item: 9e

### SPECIAL MESSAGE

The current rain fall total from 10/1/2017 to 1/02/2018 is 6.06. This time last year we had already received over 33 inches of rain!

Check out our website for the Notification Sign-Up Form!  
 Get voice, text or e-mail alerts of past due balances. You can also sign up online for e-bills and auto pay!

### ACCOUNT INFORMATION

CUSTOMER: LIS FRASIER  
 ACCOUNT NUMBER: 00 -000  
 METER NUMBER/SIZE: 70955771 (1")  
 SERVICE ADDRESS: HWY 9  
 ROUTE NUMBER: 26  
 SERVICE TYPE: WATER  
 BILLING PERIOD: 01/01/2018 to 01/31/2018  
 BILL DATE: 01/20/2018  
 DUE DATE: 02/10/2018

### METER INFORMATION

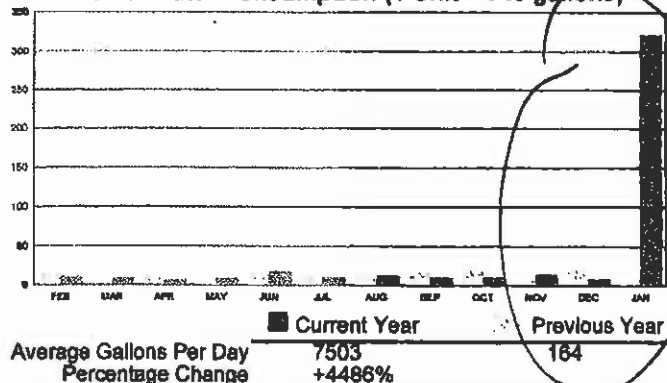
READ PERIOD	PRIOR READ	CURRENT READ	USAGE
12/11/2017 TO 01/12/2018	886.00	1207.00	321.00

### BILLING INFORMATION

Tier	Units	Unit Cost	Amount
1 Water	321.00	10.12	3248.52
Basic Charge			42.36
<b>Current Charges</b>			<b>3290.88</b>
Previous Balance Due			123.32
Payment Received - THANK YOU			-123.32
Adjustments			0.00
<b>Total Amount Due</b>			<b>3290.88</b>

### USAGE INFORMATION

Your Water Consumption (1 Unit = 748 gallons)



Please write your account number on your check, detach the payment stub and return with your payment.



**SAN LORENZO VALLEY WATER DISTRICT**  
 13060 HIGHWAY 9  
 BOULDER CREEK CA 95006-9119

ACCOUNT NUMBER: 001 -000  
 SERVICE ADDRESS: HWY 9  
 TOTAL AMOUNT DUE: 3290.88

AMOUNT ENCLOSED:

LOR0119B AUTO SCH 5-DIGIT 95018  
 7000002304 00.0007.0255 2271/1



LIS FRASIER  
 HIGHWAY 9  
 FELTON CA 95018-9881



MAKE CHECKS PAYABLE TO:



SAN LORENZO VALLEY WATER DISTRICT  
 13060 HIGHWAY 9  
 BOULDER CREEK CA 95006-9119

# Utility Billing

FRASIER LIS 00

000 -

IWY 9

32

User: rachelmunoz

Printed: 2/20/2018 10:27:40 AM



13060 Highway 9  
Boulder Creek, CA 95006-9119  
(831) 338-2153 phone  
(831) 338-7986 fax

Account Number	Read Date	Reading	Consumption	Reading Period/Year	New	Billed	Estimated	Order	Description
00 1-000	2/13/2018	1340	133	02/2018	True	False	False	0	
00 1-000	1/12/2018	1207	321	01/2018	False	True	False	0	
00 1-000	12/11/2017	886	8	12/2017	False	True	False	0	
00 1-000	11/13/2017	878	13	11/2017	False	True	False	0	
00 1-000	10/11/2017	865	9	10/2017	False	True	False	0	
00 1-000	9/12/2017	856	9	09/2017	False	True	False	0	
00 1-000	8/15/2017	847	11	08/2017	False	True	False	0	
00 1-000	7/12/2017	836	9	07/2017	False	True	False	0	
00 1-000	6/14/2017	827	17	06/2017	False	True	False	0	
00 1-000	5/11/2017	810	8	05/2017	False	True	False	0	
00 1-000	4/13/2017	802	5	04/2017	False	True	False	0	
00 1-000	3/13/2017	797	8	03/2017	False	True	False	0	
00 1-000	2/9/2017	789	10	02/2017	False	True	False	0	
00 1-000	1/13/2017	779	7	01/2017	False	True	False	0	
00 1-000	12/13/2016	772	21	12/2016	False	True	False	0	
00 1-000	11/9/2016	751	8	11/2016	False	True	False	0	
00 1-000	10/13/2016	743	21	10/2016	False	True	False	0	
00 1-000	9/14/2016	722	16	09/2016	False	True	False	0	
00 1-000	8/12/2016	706	14	08/2016	False	True	False	0	
00 1-000	7/12/2016	692	14	07/2016	False	True	False	0	
00 1-000	6/13/2016	678	15	06/2016	False	True	False	0	
00 1-000	5/10/2016	663	5	05/2016	False	True	False	0	
00 1-000	4/12/2016	658	11	04/2016	False	True	False	0	
00 1-000	3/14/2016	647	4	03/2016	False	True	False	0	
00 1-000	2/10/2016	643	16	02/2016	False	True	False	0	
00 1-000	1/12/2016	627	6	01/2016	False	True	False	0	
00 1-000	12/7/2015	621	2	12/2015	False	True	False	0	
00 1-000	11/10/2015	619	9	11/2015	False	True	False	0	
00 1-000	10/13/2015	610	10	10/2015	False	True	False	0	
00 1-000	9/14/2015	600	12	09/2015	False	True	False	0	
00 1-000	8/11/2015	588	11	08/2015	False	True	False	0	
00 1-000	7/13/2015	577	12	07/2015	False	True	False	0	
00 1-000	6/9/2015	565	10	06/2015	False	True	False	0	Conversion Read

Account Number	Read Date	Reading	Consumption	Reading Period/Year	New	Billed	Estimated	Order	Description
000000000000	5/13/2015	555	12	05/2015	False	True	False	0	Conversion Read
000000000000	4/13/2015	543	13	04/2015	False	True	False	0	Conversion Read
000000000000	3/10/2015	530	4	03/2015	False	True	False	0	Conversion Read
000000000000	2/10/2015	526	4	02/2015	False	True	False	0	Conversion Read
000000000000	1/13/2015	522	4	01/2015	False	True	False	0	Conversion Read
000000000000	12/9/2014	518	3	12/2014	False	True	False	0	Conversion Read
000000000000	11/13/2014	515	7	11/2014	False	True	False	0	Conversion Read
000000000000	10/13/2014	508	21	10/2014	False	True	False	0	Conversion Read
000000000000	9/10/2014	487	17	09/2014	False	True	False	0	Conversion Read
000000000000	8/12/2014	470	17	08/2014	False	True	False	0	Conversion Read
000000000000	7/14/2014	453	15	07/2014	False	True	False	0	Conversion Read
000000000000	6/13/2014	438	15	06/2014	False	True	False	0	Conversion Read
000000000000	5/14/2014	423	36	05/2014	False	True	False	0	Conversion Read
000000000000	3/24/2014	387	11	03/2014	False	True	False	0	Conversion Read
000000000000	1/28/2014	376	8	01/2014	False	True	False	0	Conversion Read
000000000000	11/26/2013	368	13	11/2013	False	True	False	0	Conversion Read
000000000000	9/25/2013	355	26	09/2013	False	True	False	0	Conversion Read
000000000000	7/23/2013	329	35	07/2013	False	True	False	0	Conversion Read
000000000000	5/22/2013	294	34	05/2013	False	True	False	0	Conversion Read
000000000000	3/26/2013	260	14	03/2013	False	True	False	0	Conversion Read
000000000000	1/28/2013	246	10	01/2013	False	True	False	0	Conversion Read

San Lorenzo Valley Water District  
rachelmunoz

Utility Billing  
Service Request Form

Agenda: 5.17.18  
2/8/2018 - 9:16 AM  
Item: 9c

Request Number: 000116-02-2018  
Account Number: 00 00

Last Updated By: rachelmunoz  
On: 2/8/2018

Account Status: Active

Name: LIS FRASIER  
Billing Address: HIGHWAY 9  
FELTON, CA 950189681

Home Phone:  
Business Phone: 0000000000  
Cell Phone:

Service Address: HWY 9

Request Date: 2/8/2018  
Request Description: Leak Adjustment Request

Service Description: Assigned to 175 - Felton

Water/Gas Meters	Route-Seq Read Dt	Serial No Cons	Register ID No Of Digits	MXU ID	Manufacturer	Model No	Reading
Existing Water Meter	26-00780 1/12/2018	70955771 321	65861292 6		Sensus	1-6-1	1207 1340

Location: LEFT OF DRIVEWAY OF S.C. WATER

RM

Comments:

No spn

Follow up needed? 34 yes no Serviced By: 17 59 Date: 2-12-18 Time: 4:11

## **Article X. COMPLAINTS AND DISPUTED BILLS**

### **Section 10.01 Report and Adjustments.**

Customer complaints regarding water service or disputes regarding the correctness of a bill for water service shall be directed to the District Manager for consideration and adjustment.

### **Section 10.02 Complaints at Board Hearing.**

If a customer is unable to resolve their complaints through discussion with the District Manager, the customer may either submit their complaint in writing with a full and detailed explanation to the Board, or the customer may appear in person before the Board at any regular meeting.

### **Section 10.03 Disputed Bills.**

If a resolution to a disputed bill cannot be reached between the customer and the Manager, the customer within twenty (20) days after the bill becomes due and payable may deposit with the District the amount of the disputed bill, together with a full explanation of the dispute. The remittance so deposited shall be made payable to the District, and the District shall be notified that the deposit is against a disputed bill. At its regular meeting following receipt of the deposit, the Board will hear the dispute and will render its decision thereon. The hearing for good cause may be continued to the next regular meeting of the Board. Service will not be discontinued pending the outcome of the hearing, provided that subsequent bills are paid or the amount thereof deposited unconditionally with the District.

### **Section 10.04 Water Bill Adjustment**

A customer may request in writing an adjustment on their water bill, stating that the bill for water service was excessive due to the loss of water beyond the meter outlet as a result of a faulty fixture or broken or damaged pipe. Upon making a finding and determination that the customer's bill for water service is excessively high, that the customer exercised timely and reasonable diligence in correcting the problem which resulted in excessive water consumption, and that the consumption could have reasonably gone unnoticed, the District Manager may authorize adjustment of the customer's bill.

Whenever the District approves a customer's request for adjustment due to loss of water beyond the meter, the consumptive tier charge applicable to the last unit of usage for the customer's annual average monthly usage shall be utilized and applied to all units of consumption in excess of the customer's monthly annual usage.

The customer's actual total water charges due the District for said period will be recalculated based upon the aforementioned procedure. The customer's bill shall be adjusted by 50% of the usage in excess of the customer's annual average

monthly usage. Excluded from the adjustment will be any and all amounts in excess of \$2,500.

Said adjustment may only be administered one time per customer account and may only be applied to one billing period. In addition, the District Manager may enter into an arrangement for repayment of such excessive bill, providing all unpaid charges are paid within 24 months. The customer shall pay the adjusted water bill.



## MEMO

TO: Board of Directors

FROM: District Manager

PREPARED BY: Environmental Programs Manager

SUBJECT: EDUCATION PROGRAM ADVISORY COMMISSION  
RECOMMENDATIONS FOR 2017 "CLASSIC WATERSHED  
GRANT" AWARDS

DATE: May 17, 2018

### **RECOMMENDATION:**

It is recommended that your Board review this memo and the backup materials which will be provided at the board meeting on May 17th and approve the attached resolution regarding the Education Program Advisory Commission's recommended 2018 Education Program "Classic Watershed Grant" and the "Data Collection and Restoration Grant" awards.

### **BACKGROUND:**

On June 5, 2003 your Board approved District Ordinance No. 100, which established the San Lorenzo Valley Water District Education Program Advisory Commission. The Purpose of the Commission is to advise the Board of Directors regarding the selection and allocation of Education Program grants.

The mission of the Education Program is to provide funding for the educational and other projects that enhance the understanding of the San Lorenzo River watershed or improve the watershed's environmental health.

From 2004 to 2016, the District annually budgeted up to \$17,500 to fund education grants that advance the mission of the District's Education Program. To date, the District has funded a total of 84 projects through the program. The amount awarded to date is \$200,374.

The second round of grants was designated as "Data Collection/Restoration Grants" on District lands and are funded through the Watershed Department. The Commission would also evaluate these grant proposals, the evaluation guidelines, as well as suggested projects would be recommended by the Environmental Committee to the Board prior to the Commission's evaluation.

### **2018 Notice of Availability and Response**

2018 is the sixth year that two rounds of Education Program Grant funding are being noticed. On March 7th staff noticed the availability of this year's Educational Grant Program funding for "Classic Watershed Grants and for Data Collection/Restoration."

Subsequently, the District received eight (8) "Classic Watershed Grant" and two (2) Data/Restoration proposals for a total funding request of \$32,000.

### **Evaluation Procedure**

To evaluate and score "Classic Watershed Grant" proposals, the Commission used the procedure that it established in 2006. According to this procedure, each commissioner independently evaluates and scores each grant proposal, using a standard scoring matrix. Each Commissioner returns, anonymously, the scored grant proposal application to District staff. Staff compiles the aggregate scores for review by the Commission at a scheduled public meeting.

On May 11, 2018, the Education Advisory Commission met at a noticed public meeting to evaluate proposals, and to recommend funding awards to your Board. Due to the Education Commission meeting occurring after the board agenda was finalized, back up materials and recommendations will be handed out at the May 17<sup>th</sup> Board Meeting.

### **RECOMMENDED GRANT AWARDS:**

It is recommended that your Board review this memo and backup material available at the meeting and the attached resolution regarding the Education Program Advisory Commission's recommended 2018 Education Program "Classic Watershed Grant" and "Data Collection/Restoration Grant" awards.

#### **FISCAL IMPACT:**

FY 16-17 Budget -

Classic Watershed Education Grants - \$17,500

Data Collection Grants - \$15,000

#### **STRATEGIC PLAN:**

Strategic Element 2.0 - Watershed Stewardship

## MEMO

To: Board of Directors

From: District Manager

SUBJECT: PROBATION TANK SITE REPLACEMENT PROJECT

DATE: MAY 17, 2018

### **RECOMMENDATION**

It is recommended that the Board of Directors review this memo, review attachments and authorize staff to enter into a construction contract with Canyon Springs Enterprises (dba RSH Construction).

### **BACKGROUND**

The District recently went out to bid for replacement of a redwood storage tank at the Probation tank site. The engineer's opinion of probable construction cost is \$1,400,000. The three bids received were as follows:

- Don Chapin - \$2,149,170
- CRW Industries - \$2,012,612
- Canyon Springs Enterprises - \$1,829,652

Post bid opening the District conducted due diligence review of the lowest and second lowest bids. District's review indicates that the low bidder may be considered the lowest responsible bid. As such, staff recommends award to Canyon Springs Enterprises for a not to exceed amount of \$1,829,652.

### **STRATEGIC PLAN:**

Element 3.1 Capital Improvement Program

### **FISCAL IMPACT:**

Prior years expenditure - \$199,000

FY1718 Budget - \$590,000

Construction cost bid at - \$1,829,652

Total project cost estimated at - \$2,250,000

Original project estimate was - \$1,700,000

**SECTION 00010A**

**TITLE PAGE**



**SAN LORENZO VALLEY WATER DISTRICT  
13060 CA-9  
BOULDER CREEK, CALIFORNIA 95006**

**PROBATION TANK REPLACEMENT**

**MARCH 13, 2018**

**BID DOCUMENT VOLUME II OF II**

**CONTRACT BID FORMS**

**Prepared by:**

**MME  
224 Walnut Ave Suite B  
Santa Cruz, CA 95060**



*Submitted By: Canyon Springs Enterprises dba RSK Construction Services*

Probation Tank Replacement  
March 13, 2018

Contract Bid Forms Table of Contents  
00015A-1

**SECTION 00015A**

**CONTRACT BID FORMS TABLE OF CONTENTS**

**VOLUME II – CONTRACT BID FORMS**

**Entire Volume II Contract Bid Forms Due at Time of Bid**

**Section**

00010A	Title Page
00015A	Contract Documents Table of Contents
00300	Bid Proposal
00404	List of Material and Equipment Manufacturers
00405	List of Subcontractors
00406	Contractor's Licensing Statement
00408	Contractor's Experience Statement
00410	Bid Security
00415	Bid Guaranty Bond
00420	Safety Compliance
00480	Non-Collusion Affidavit

Probation Tank Replacement  
March 13, 2018

Bid Proposal  
00300-1

**SECTION 00300**

**BID PROPOSAL**

San Lorenzo Valley Water District  
13060 CA-9  
Boulder Creek, CA 95006

Ladies and Gentlemen:

The undersigned hereby proposes to perform all Work for which a Contract may be awarded him/her and to furnish any and all plant, labor, services, materials, tools, equipment, supplies, transportation, utilities, water, and all other items and facilities necessary therefore as provided in the Contract Documents, and to do everything required therein for the Work as set forth in the documents entitled:

**PROBATION TANK REPLACEMENT**

Together with appurtenances thereto, all as set forth on the Bid Package and other Contract Documents; and he/she further proposes and agrees that, if this Bid is accepted, he/she will contract in the form and manner stipulated to perform all the Work called for by Drawings, Specifications, and other Contract Documents, and to complete all such Work in strict conformity therewith within the time limits set forth therein, and that he/she will accept as full payment therefore the prices set forth in the Bid Sheet(s) forming a part hereof.

It is understood and agreed that:

1. The undersigned has carefully examined all the Contract Documents which will form a part of the Contract; and all additions, deletions, modifications, appendices, and all Addenda as prepared prior to the date of bid opening setting forth any modifications or interpretations of any of said documents.
2. The undersigned has by investigation of the site of the Work and otherwise satisfied himself/herself as to the nature and location of the Work and has fully informed himself/herself as to all conditions and matters which can in any way affect the Work or the cost thereof;
3. The undersigned fully understands the scope of the Work and has checked carefully all words and figures inserted in the Bid and he/she further understands that SLVWD will in no way be responsible for any errors or omissions in the preparation of this Bid;
4. The undersigned will execute the Contract Agreement and furnish the required proof of insurance coverage within ten (10) work days (not including Sundays and holidays) after Notice of Award to him/her of acceptance of his/her Bid by SLVWD.
5. The undersigned Bidder further agrees that if he/she shall fail to complete the Work within the Contract Time and any authorized extension thereof, he/she shall pay liquidated damages of five hundred dollars (\$500) per calendar day to SLVWD for each calendar day of unauthorized delay in completion of the

Probation Tank Replacement  
March 13, 2018

Bid Proposal  
00300-2

Work, until the Work is completed unless another amount is agreed to and stated in the Contract Agreement.

6. The undersigned hereby certifies that this proposal is not made in the interest of; or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.
7. In conformance with current statutory requirements of Section 1860, et seq., of the Labor Code of the State of California, the undersigned confirms the following as his/her certification; I am aware of the provision of Section 3700 of the Labor Code which require every employer to be insured against liability for workmen's compensation or to undertake self insurance in accordance with the provisions before commencing the performance of the Work of this Contract.
8. SLWWD has obtained from the Director of the Department of Industrial Relations ("DIR") the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work in the locality in which the Public Work is to be performed for each craft, classification or type of workman needed to execute this Contract. (Copies of the wage determination are on file and may be obtained by interested parties at the office of SLWWD). The Contractor and all Subcontractors shall comply with all requirements and provisions of Section 1775 and 1776 of the California Labor Code. The Contractor shall forfeit, as a penalty to SLWWD, two-hundred dollars (\$200.00), for each calendar day, or portion thereof, for each worker paid less than stipulated prevailing rates for Work done under the Contract Agreement by him, or any Subcontractor under him, in violation of the provisions of the California Labor Code. Copies of these wage determinations shall be posted and maintained at the job site by the successful bidding Contractor.
  - a. Subject to the provisions of Section 1810 to 1815, inclusive, of the California Labor Code, the time of service of any laborer, workman, or mechanic employed on the Work shall be limited and restricted to eight (8) hours during any one (1) calendar day and forty (40) hours in any one (1) calendar week, except as otherwise provided in said sections, and the Contractor shall forfeit to SLWWD as a penalty, twenty-five

Probation Tank Replacement  
March 13, 2018

Bid Proposal  
00300-3

- dollars (\$25.00) for each laborer, worker, or mechanic employed in the execution of the Work by him or any Subcontractor under him for each calendar day during which such laborer, worker, or mechanic is required or permitted to labor more than eight (8) hours in any one (1) calendar day and forty (40) hours in any one (1) calendar week in violation of provisions of the California Labor Code.
- b. The Contractor and all Subcontractors shall conform to all the requirements of Sections 1777.5 and 1777.6 of the California Labor Code concerning the employment of apprentices by the Contractor or any Subcontractor under him. The Contractor shall provide SLVWD with a copy of the contract award information at the time that information is submitted to the applicable apprenticeship program. Within sixty (60) work days after concluding the Work pursuant to this Contract, the Contractor shall submit, and require each Subcontractor under him to submit, to SLVWD and the apprenticeship program a verified statement of the journeyman and apprentice hours performed on the Contract.
  - c. Contractor and all Subcontractors shall comply with Sections 1776 and 1771.4(a)(3) of the California Labor Code, regarding payroll records, and shall be subject to penalties for violation thereof. The Contractor shall cause a clause identical to Section 00800CA, Paragraph K to be included in every subcontract for Work pursuant to this Contract.
  - d. Contractor shall not perform work with a Subcontractor who is ineligible to perform work on a public works project pursuant to Sections 1777.1 or 1777.7 of the California Labor Code.
9. In compliance with Section 1725.5 of the California Labor Code, Contractor must be, and must require all Subcontractors be, registered with the DIR prior to execution of the Contract Agreement. Contractor and all Subcontractors who bid or work on, and/or who are awarded the Contract Agreement, must be registered with and pay an annual fee to the DIR. Neither Contractor nor any Subcontractors may be listed on this Bid Proposal unless registered with the DIR pursuant to Section 1725.5 of the Labor Code. Neither Contractor nor any Subcontractors may be awarded the Contract Agreement unless registered with the DIR pursuant to Section 1725.5 of the Labor Code. This project is subject to compliance monitoring and enforcement by the DIR. Contractor shall submit proof of current DIR registration, and shall require all Subcontractors to submit proof of current DIR registration, to SLVWD prior to commencing work on this project.
10. In compliance with the provisions of Section 4100-4114 of the Public Contract Code of the State of California, and any amendments thereof, the undersigned Bidder has set forth below the name and the location of the place of business of each Subcontractor who will perform work or labor or render service to the Contractor in or about the construction of the Work to be performed under the Contract Documents in which this Bid is responsive, and where the portion of the Work which will be done by each Subcontractor for each subcontract is in excess of one-half of one percent (0.5%) of the Total Bid. The undersigned Bidder understands that if he/she fails to specify a Subcontractor for any portion of the Work or specifies more than one



Probation Tank Replacement  
March 13, 2018

Bid Proposal  
00300-4

subcontractor for any portion of the Work, he/she shall be deemed to have agreed to perform such portion himself/herself and that he/she shall not be permitted to sublet or subcontract that portion of the Work except in cases of public emergency or necessity, and then only after a finding is reduced to writing as a public record of SLVWD setting forth the facts constituting the emergency or necessity.

11. Receipt is hereby acknowledged of addenda number(s) 1 through 8, 9-12.
12. The undersigned is licensed in accordance with the Laws of the State of California: License Number 806747 Class A, Expiration Date 4/30/2020.
13. If the Bidder is a partnership, corporation, or joint venture, the undersigned certifies that he/she is entitled to execute and submit this Bid proposal on behalf of bidder.
14. In signing below, the Bidder certifies that its Total Bid includes funds sufficient to allow the Bidder to comply with all applicable local, state, and federal laws or regulations governing the labor or services to be provided under the Contract. Furthermore, the Bidder hereby indemnifies SLVWD for liabilities and penalties for violations of Section 2810 of the California Labor Code.

NOW: In compliance with all the provisions herein before stipulated, the undersigned, with full cognizance thereof, hereby proposes to perform the entire Work for the prices set forth in the attached Schedule(s) upon which Award of Contract is made. (A duly authorized officer of the company may sign on the president's behalf.)

Individual Name: \_\_\_\_\_  
Contractor Address: \_\_\_\_\_  
Partnership Name: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
Phone No.: \_\_\_\_\_  
By: \_\_\_\_\_, Partner  
Other Partners: \_\_\_\_\_

Corporation: Name: Canyon Springs Enterprises dba RSH Construction Services  
Business Address: PO Box 2810 Hemet CA 92343  
Business Address: \_\_\_\_\_  
Phone No.: 951-925-2288

Probation Tank Replacement  
March 13, 2018

Bid Proposal  
00300-5

Name: Robert Hamilton

Title: President

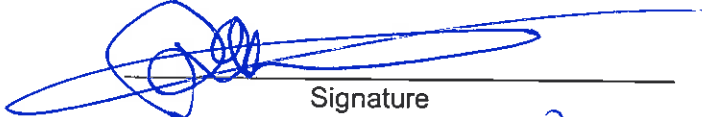
Organized under the laws of the State of California

Date: 1/23/18

(Place By:

Seal

Here)

  
Signature

Robert Hamilton, President  
(Print Name and Title)

Probation Tank Replacement  
April 13, 2018

Bid Proposal  
00300-6

PROBATION TANK REPLACEMENT  
SCHEDULE OF VALUES

ITEM NO.	ITEM/DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
1	Mobilization	1	LS	124,952	124,952
2	Erosion Control BMPs	1	LS	5,000-	5,000-
3	Remove Existing Tank	1	LS	18,000-	18,000-
4	Clearing, Grubbing, and Demolition	1	LS	40,000-	40,000-
5	Excavation	250	CY	<del>150-</del> 37,500- DH	<del>37,500-</del> 9,000- DH
6	Fill	70	CY	50-	3,500-
7	Overexcavation	1,000	CY	<del>25-</del> 15- DH	<del>25,000-</del> 15,000- DH
8	Import	35	CY	80-	2,800-
9	Soldier Beam Retaining Wall	1,800	SF	180-	324,000-
10	Concrete V-Ditch	90	LF	50-	4,500-
11	Guardrail	130	LF	100-	13,000-
12	Storm Drainage Structure	7	EA	2,000-	14,000-
13	Relocate Shed	4	LS	NIC	NIC
14	Relocate Propane Tank	1	LS	1,000-	1,000-
15	Aggregate Base	100	CY	50-	5,000-

Probation Tank Replacement  
April 13, 2018

Bid Proposal  
00300-7

16	Asphalt Paving around Tank	2,500	SF	6-	15,000-
17	Trench Repair on Access Road	4,500	SF	9-	40,500-
18	Asphalt Overlay on Access Road	14,000	SF	2-	28,000-
49	Revegetation	4	LS	NIC	NIC
20	Tank Concrete Ring Foundation	35	CY	<del>4,000</del> <del>600-</del> DH	<del>140,000</del> <del>21,000-</del> DH
21	530,000 Gallon Water Tank (60'D x 32'H)	1	LS	<del>510,000</del> <del>480,000</del> DH	<del>510,000</del> <del>480,000</del> DH
22	Tank Coating	1	LS	<del>160,000</del> <del>145,000</del> DH	<del>160,000</del> <del>145,000</del> DH
23	Hydrodynamic Mixing System	1	LS	<del>95,000</del> <del>90,000</del> DH	<del>95,000</del> <del>90,000</del> DH
24	Cathodic Protection System	1	LS	18,900-	18,900-
25	Instrumentation and Controls	1	LS	17,000	17,000
26	Water Piping and Valves	1	LS	90,000	90,000
27	Temporary Tanks	0	NIC	—	—
28	Temporary Piping, Valves, and Controls	0	NIC	—	—
29	Storm Drainage Piping	220	LF	150-	33,000-
30	First Anniversary Inspection	1	LS	3,000-	3,000-
31	Overhead Utility Line Relocation Coordination	1	LS	1,000	1,000
32	New Utility Service	4	LS	NIC	NIC
33	Trenching and UG Electrical	1	LS	12,000	12,000

Probation Tank Replacement  
April 13, 2018

Bid Proposal  
00300-8

34	Misc. Electrical	1	LS	24,000	24,000
35	Permits and Inspections	1	LS	5,000-	5,000-
36	Chain Link Fence & Gates	1	LS	19,000 <del>16,000</del> DH	19,000 <del>16,000</del> DH
TOTAL BID:					\$ 1,829,652-

TOTAL BID (in words): one million, eight hundred twenty-nine thousand; <sup>six hundred</sup> ~~fifty-two~~ <sup>dollars</sup>

35	Bid Alternative #1 – Concrete Lagging, Additive	1	LS	18,000	18,000
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END OF SECTION 00300

Probation Tank Replacement  
March 13, 2018

Bid Proposal  
00300-6

PROBATION TANK REPLACEMENT  
SCHEDULE OF VALUES

ITEM NO.	ITEM/DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
1	Mobilization	1	LS		
2	Erosion Control BMPs	1	LS		
3	Remove Existing Tank	1	LS		
4	Clearing, Grubbing, and Demolition	1	LS		
5	Excavation	250	CY		
6	Fill	70	CY		
7	Overexcavation	1,000	CY		
8	Import	35	CY		
9	Soldier Beam Retaining Wall	1,800	SF		
10	Concrete V-Ditch	90	LF		
11	Guardrail	130	LF		
12	Storm Drainage Structure	8	EA		
13	Relocate Shed	1	LS		
14	Relocate Propane Tank	1	LS		
15	Aggregate Base	100	CY		

Probation Tank Replacement  
March 13, 2018

Bid Proposal  
00300-7

16	Asphalt Paving around Tank	2,500	SF		
17	Trench Repair on Access Road	4,500	SF		
18	Asphalt Overlay on Access Road	14,000	SF		
19	Revegetation	1	LS		
20	Tank Concrete Ring Foundation	35	CY		
21	530,000 Gallon Water Tank (60'D x 32'H)	1	LS		
22	Tank Coating	1	LS		
23	Hydrodynamic Mixing System	1	LS		
24	Cathodic Protection System	1	LS		
25	Instrumentation and Controls	1	LS		
26	Water Piping and Valves	1	LS		
27	Temporary Tanks	0	NIC		
28	Temporary Piping, Valves, and Controls	0	NIC		
29	Storm Drainage Piping	220	LF		
30	First Anniversary Inspection	1	LS		
31	Overhead Utility Line Relocation Coordination	1	LS		
32	New Utility Service	1	LS		
33	Trenching and UG Electrical	1	LS		

Probation Tank Replacement  
March 13, 2018

Bid Proposal  
00300-8

34	Misc. Electrical	1	LS		
35	Permits and Inspections	1	LS		
	<b>TOTAL BID:</b>				\$

**TOTAL BID (in words):** \_\_\_\_\_

35	Bid Alternative #1 – Concrete Lagging, Additive	1	LS		
----	--	---	----	--	--

END OF SECTION 00300

*Per RF1 B-003*



Probation Tank Replacement  
March 13, 2018

List of Material and Equipment Manufacturers  
00404-1

**SECTION 00404**

**LIST OF MATERIAL AND EQUIPMENT MANUFACTURERS**

The undersigned Bidder understands and agrees that SLVWD may consider this Bid incomplete and unresponsive unless the Bidder names a manufacturer for each item of material or equipment in the following list. The undersigned Bidder hereby agrees that, after submission of this Bid, he/she will not make any change in the following listing of manufacturers and will not award a contract or agreement of any kind to a manufacturer not listed below for the listed items of material or equipment unless such change, award, or agreement is first approved in writing by SLVWD according to the provisions of the Contract Documents pertaining to substitutions and equals. The Bidder hereby certifies that the manufacturers' names below produce the listed items of material or equipment which comply with the requirements of the Contract Documents, and the undersigned Bidder will furnish and install the complying material or equipment of the manufacturers' names in the following list.

The items identified in the table below are deemed mandatory and shall be completed by the Bidder; however, the listed items are not considered to be a complete listing of materials or equipment required for the Project. The Bidder shall provide additional items manufacturer and model for other items.

SCHEDULE OF MANUFACTURERS		
ITEM	MANUFACTURER	MODEL
23 - Hydrodynamic Mixing System	Tideflex-misco	7104279
26 - <del>Pipe</del> Flex-tend	<del>EBA</del> EBA	4412 F20 B
26 - Valves	Crispin Ludlow	K-F10 500 RENSELAER-RW
26 - Transducer	Rosemount	4088-B

**END OF SECTION 00404**

Probation Tank Replacement  
March 13, 2018

List of Subcontractors  
00405-1

**SECTION 00405**

**LIST OF SUBCONTRACTORS**

The Bidder is required to furnish the following information in accordance with the provisions of the California Subletting and Subcontracting Fair Practices Act, contained in Section 4100 to 4114, inclusive, of the Public Contract Code of the State of California and any amendments thereto, for each subcontractor performing more than one-half of one percent (0.5%) of the Total Bid. Do not list alternative subcontractors for the same work. The Contractor shall list only one subcontractor for each such portion of Work as is defined by the Contractor in his/her Bid. Contractor shall not substitute any person as subcontractor in the place of a subcontractor listed below, except as provided in the General Conditions.

The Bidder understands that if he/she fails to specify a subcontractor for any portion of the Work to be performed under the Contract, or specifies more than one subcontractor for the same portion of the Work, he/she shall be deemed to have agreed that he/she is fully qualified to perform that portion himself/herself and that he/she shall not be permitted to sublet or subcontract that portion of the Work, except as provided in the General Conditions.

Name Under Which Subcontractor is Licensed	License Number	Address and Telephone Number	Specific Description of Subcontract and Percent of Total Base Bid
<u>Paso Robles Tank</u>	<u>784971</u>	<u>3883 Wentworth DR</u> <u>Nemet CA 92545</u> <u>951-350-9612</u>	<u>Tank Coatings</u> <u>CP</u> <u>26</u> %
<u>Halcyon Electric</u>	<u>717223</u>	<u>1055-A Ortega Way</u> <u>Placentia, CA 92870</u> <u>714-630-1400</u>	<u>Electrical</u> <u>5</u> %
<u>All Steel Fence</u>	<u>710512</u>	<u>Po Box 1309</u> <u>Lathrop CA 95330</u> <u>209-983-8409</u>	<u>Fencing</u> <u>1</u> %
			%
			%

**END OF SECTION 00405**

Probation Tank Replacement  
March 13, 2018

Contractor's Licensing Statement  
00406-1

**SECTION 00406**

**CONTRACTOR'S LICENSING STATEMENT**

Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four years of the date of the alleged violation. A complaint regarding a latent act or omission pertaining to structural defects must be filed within 10 years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, California 95826. (A duly authorized officer of the company may sign on the president's behalf.)

The undersigned is licensed in accordance with the laws of the State of California providing for the registration of contractors:

License Number: 806747

Class: A

Expiration Date: 4/30/2020

Name of Contractor's Firm: Canyon Springs Enterprises dba PSH Construction Services

Business Address and Telephone Number: PO Box 2810 Hemet CA 92546  
951. 925-2288

The following owner swears under penalty of perjury under the laws of the State of California that the information provided is true and correct:

Name of individual owner (Print or Type):

Signature of owner N/A

Or

The following partners swear under penalty of perjury under the laws of the State of California that the information provided is true and correct.

Signature, title, and address of members signing on behalf of the partnership:

Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

Probation Tank Replacement  
March 13, 2018


Contractor's Licensing Statement  
00406-2

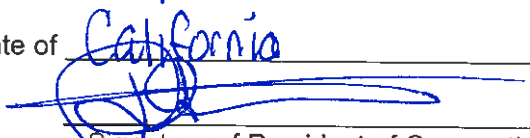
Or

The following officers swear under penalty of perjury under the laws of the State of California that the information provided is true and correct.

Corporation organized under the laws of the State of California

(Place Seal  
Signature of Secretary of Corporation  
Here)

  
Chuck Erickson, Secretary

  
Signature of President of Corporation  
Robert Hamilton, President

For Owners, Partners or Corporation Officers:

This Contractor's Licensing Statement Form is executed at Nemet  
3883 Wentworth Dr (Location), California, on 4/23/18 (Date).  
Building B

END OF SECTION 00406

Probation Tank Replacement  
March 13, 2018

Contractor's Experience Statement  
00408-1

**SECTION 00408**

**CONTRACTOR'S EXPERIENCE STATEMENT**

The following outline is a record of the undersigned Bidder's experience in construction of a type similar in magnitude and character to that contemplated under this Contract. The Bidder shall include in his/her outline the project name, owner, contact name and phone number, type of work and final cost of all similar type projects constructed in the past five (5) years. The Bidder shall also provide the name, work resume, and qualifications for the individual who will be the job superintendent during the performance of this Contract. The Bidder shall not reassign the designated superintendent without prior approval of SLVWD. Additional numbered pages outlining this portion of the Bid may be attached to this Bid.

Project Name / Date Completed	Owner Name / Address	Contact Name / Phone	Type of Work	Final Cost
Reservoir 3001-2 3/14/18	Coachella Valley Water District 15515 Highway 111 Palm Desert	Deian Foss 760-398- 2661 x 2331	Grading, Demo, Electrical, Piping Construct Tank	\$1,571,434.00
3.0MG welded steel tank 5/29/16	California Water Service Company 2432 W 237th ST Torrance 90505	Carmelo Sorce 310.257.1475	Grading, Construct Tank, wall, Elec, Demo, Elec Piping	\$3,333,740.00
500,000 Gall Water Storage Reservoir 5/8/17	Mayood Mutual Water Company 5953 Cliffside Ave Huntington Park	Chris Dater 651.480.0440	Grading, Demo, Piping Construct Tank Filter System, Elec	\$3,815,520.00
7.5MG Reservoir 2 Reservoirs 1/31/17	Santa Margarita Water Dist. 26111 Antonio Hwy Rancho Ca Margarita	Jaime Aguilar 949.459.4582	Grading, Piping Construct 2 Reservoirs, Elec	\$2,499,704.35
Longview 5.6MG Water Storage Tank 12/8/15	Eastern Municipal Water District 2770 Tumblin Peters CA	Sambo Lay 951.928-3777	Grading, Demo Excavating, Concrete Elec, Piping	\$4,205,551.40
Middle Chiquita Cyn Water	Santa Margarita Water District 26111 Antonio Hwy R. Santa Margarita	John Nagle RBF 949. 472.8373	Grading, Intert Other Piping, Tank Construction, Site Work	\$2,997,200.00

END OF SECTION 00408

Probation Tank Replacement  
March 13, 2018

Bid Security  
00410-1

**SECTION 00410**

**BID SECURITY**

*(Check to accompany Bid)*

*(Note: The following form shall be used if check accompanies Bid)*

Accompanying this proposal is a \*Certified / \*Cashier's check payable to the order of San Lorenzo Valley Water District, hereinafter referred to as "SLVWD," for

\_\_\_\_\_ Dollars (\$\_\_\_\_\_),  
this amount being ten (10) percent of the total amount of the Bid. The proceeds of this check shall become the property of said SLVWD provided this proposal shall be accepted by the said SLVWD through issuance of a Notice of Award and the undersigned shall fail to execute a Contract and furnish the required Performance and Payment Bonds and Proof of Insurance Coverage within the stipulated time; otherwise, the check shall be returned to the undersigned. The proceeds of this check shall also become the property of SLVWD if the undersigned shall withdraw his/her Bid within the period of sixty (60) calendar days after the date set for the opening thereof, unless otherwise required by law, and notwithstanding the award of the Contract to another Bidder.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Bidder

\*Delete the inapplicable word

NOTE: If the Bidder desires to use a bond instead of a check, the Bid Guaranty Bond form in Section 00415 shall be executed. The sum of this bond shall be not less than ten (10) percent of the total amount of this Bid.

**END OF SECTION 00410**

Bond No. CSBA-7587

Probation Tank Replacement  
March 13, 2018

Bid Guaranty Bond  
00415-1

**SECTION 00415**

**BID GUARANTY BOND**

KNOW ALL MEN AND WOMEN BY THESE PRESENTS:

                    Canyon Springs Enterprises  
THAT dba RSH Construction Services, hereinafter called Principal, and  
Fidelity and Deposit Company of Maryland, hereinafter called the Surety, are jointly and  
severally held and firmly bound unto the San Lorenzo Valley Water District, 13060 CA-9,  
Boulder Creek, California 95006, hereinafter called SLVWD, in the penal sum of ten percent  
(10%) of the Bid of Principal for the Work described herein. This sum not to exceed  
Ten Percent of Amount Bid Dollars (\$ 10%) lawful  
money of the United States of America, for the payment whereof unto SLVWD, Principal and  
Surety jointly and severally bind themselves forever firmly by these presents, except said penal  
sum shall not exceed ten percent (10%) of the amount Bid by Principal for Work which is  
awarded to Principal by SLVWD.

WHEREAS, Principal is herewith submitting a Bid for the Work entitled:

**PROBATION TANK REPLACEMENT**

NOW, THEREFORE, the condition of this obligation is such that if Principal is awarded  
a Contract for the Work, and if Principal within the time specified in the Bid enters into, executes  
and delivers to SLVWD an agreement in the form provided herewith, and if Principal within the  
time specified in the Bid gives to SLVWD the performance bond and the payment bond on the  
forms provided herewith, and any other documents required by these Contract Documents, then  
this obligation shall be void. If, however, Principal shall fail or refuse to furnish, execute and  
deliver to SLVWD said agreement in the time stated in the Bid or should fail or refuse to furnish  
Performance Bond and Payment Bond or other required document in the time stated in the Bid,  
then Principal and Surety shall forfeit to SLVWD the penal sum hereof.

AND IT IS HEREBY DECLARED AND AGREED that Surety shall be liable under this  
obligation as Principal, and that nothing of any kind or nature whatsoever that will not discharge  
Principal shall operate as a release of liability of Surety.

Probation Tank Replacement  
March 13, 2018

Bid Guaranty Bond  
00415-2

IT IS HEREBY FURTHER DECLARED AND AGREED that this obligation shall be binding upon and inure to the benefit of Principal, Surety and SLVWD and their respective heirs, executors, administrators, successors and assigns.

SIGNED AND SEALED THIS 23rd day of April, 2018. ~~X2018~~

Canyon Springs Enterprises dba RSH Construction Services

Principal

By: 

Signature

Robert Hamilton, President

Fidelity and Deposit Company of Maryland

Surety

By: 

Signature Shaunna Rozelle Ostrom, Attorney-in-Fact

Fidelity and Deposit Company of Maryland

777 South Figueroa Street, Suite 3900

Los Angeles, CA 90017

(Surety's Mailing Address)

(213) 270-0600

(Telephone Number)

(Attach Notary Acknowledgement of Surety)

(NOTE: The standard printed bond form of any bonding company acceptable to SLVWD may be used in lieu of the foregoing approved sample bond form provided the security stipulations protecting SLVWD are not in any way reduced by use of the Surety Company's printed standard form.)

**END OF SECTION 00415**



## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Orange

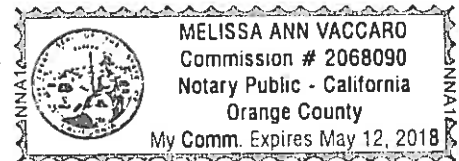
On April 23, 2018 before me, Melissa Ann Vaccaro, Notary Public  
(insert name and title of the officer)

personally appeared Shaunna Rozelle Ostrom  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Melissa Ann Vaccaro (Seal)  
Melissa Ann Vaccaro



### EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

### CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney....Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 23rd day of April, 20 18.



A handwritten signature in cursive script, reading "Michael C. Fay".

Michael C. Fay, Vice President

**TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:**

Zurich Surety Claims  
1299 Zurich Way  
Schaumburg, IL 60196-1056  
[www.zurichna.com/en/claims](http://www.zurichna.com/en/claims)

## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Riverside

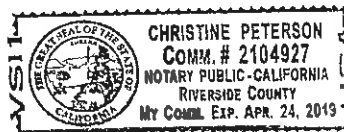
On 4/30/18 before me, Christine Peterson, Notary Public  
(insert name and title of the officer)

personally appeared Robert Hamilton  
who proved to me on the basis of satisfactory evidence to be the person~~(s)~~ whose name~~(s)~~ is/are subscribed to the within instrument and acknowledged to me that ~~he~~/she/they executed the same in ~~his~~/her/their authorized capacity~~(ies)~~, and that by ~~his~~/her/their signature~~(s)~~ on the instrument the person~~(s)~~, or the entity upon behalf of which the person~~(s)~~ acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Christine Peterson (Seal)



Probation Tank Replacement  
March 13, 2018

Safety Compliance  
00420-1

**SECTION 00420**  
**SAFETY COMPLIANCE**

Contractors are required by law to comply with an established company Safety Program that includes an Injury Illness Prevention Plan (IIPP). The undersigned hereby proposes to follow their Contractor's Safety Program including all subcontractors while performing the work described as:

**PROBATION TANK REPLACEMENT**

*Complete the following information (as applicable):*

Person responsible for implementing your Safety Program / IIPP on this project:

Name (Print):

Greg Sawka

Title:

Safety Director

Phone No:

951. 925. 2288 x 234

Written Safety Program / IIPP:

Yes ☒ No ☐

Dated:

1-15-18

Written Code of Safe Practices:

Yes ☒ No ☐

Dated:

1-15-18

On-site Personal Protective Equipment (PPE) Requirements:

Yes ☒ No ☐

Eye Protection

Yes ☒ No ☐

Hard Hats

Yes ☒ No ☐

Steel Toed Boots

Yes ☒ No ☐

Hearing Protection

Yes ☒ No ☐

Respirators

Training Requirements:

Yes ☒ No ☐

Weekly Tailgate/Safety Training

Yes ☒ No ☐

Documented

Site Safety Inspections:

Yes ☒ No ☐

Regular Inspections

Yes ☒ No ☐

Documented

Material Safety Data Sheets (MSDS):

Yes ☒ No ☐

On-site (Specific)

Equipment:

Yes ☒ No ☐

Manuals On-site (Specific)

Yes ☒ No ☐

Fire Extinguishers on Equipment

Probation Tank Replacement  
March 13, 2018

Safety Compliance  
00420-2

First Aid/CPR Trained Personnel On-site:

Yes ☒ No ☐ Name: Superintendent  
Name: \_\_\_\_\_

Equipped On-site:

Yes ☒ No ☐ First Aid Kit  
Yes ☒ No ☐ Fire Extinguishers  
Yes ☒ No ☐ MSDS  
Yes ☒ No ☐ Emergency Phone Numbers

Subcontractors:

Yes ☒ No ☐ Certificates of Insurance  
Yes ☒ No ☐ Prime Named as Additional Insured.

Workers' Compensation Experience Modification Rate (last 3 years):

Year: 2015 Rate: 0.73  
Year: 2016 Rate: 0.98  
Year: 2017 Rate: 0.79

OSHA Citations (within last 3 years): Yes ☒ No ☐ If yes, attach copy of citation.

Contractor/Subcontractor Training Requirements - Project Specific:

Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	OSHA 10 Hour	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Hazard Assessment
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Welding	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Fall Protection
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Electrical	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Confined Space
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Forklifts	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Rigging / Slings
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Demolition	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Tool Safety
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Accident Prevention	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	PPE
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Scaffolding	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Haz-Com / MSDS
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Lock out / Tag out	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Trench / Shoring
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Cranes	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Ladders
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Traffic Control	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Asbestos/Lead/ Exposure

Training Documentation/Certificates:

Yes ☒ No ☐ Available Upon Request

**END OF SECTION 00420**

Probation Tank Replacement  
March 13, 2018

Non-Collusion Affidavit  
00480-1

**SECTION 00480**

Failure to submit a Non Collusion Affidavit in this form shall constitute grounds for rejection of the Bid. This Affidavit to be fully executed.

**NONCOLLUSION AFFIDAVIT**

**TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID**

The undersigned declares:

I am the President of Canyon Springs Enterprises dba RSH Construction Services the party making the foregoing bid. The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 4/23/18 date, at Mermet city, California state.

Signature: 

Title: Robert Hamilton, President

(Attach Notary Acknowledgement of Contractor)

**END OF SECTION 00480**

## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Riverside

On 4/23/18 before me, Christine Peterson, Notary Public  
(insert name and title of the officer)

personally appeared Robert Hamilton  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Christine Peterson (Seal)



**CANYON SPRINGS ENTERPRISES**  
**DBA RSH CONSTRUCTION SERVICES**

A Wholly Owned Subsidiary of Associated Construction and Engineering, Inc.

Agenda: 5.17.18  
Item: 9g  
Phone: (951) 925-2288  
Fax: (951) 925-1288  
3883 Wentworth Drive, Bldg B  
Hemet, CA 92545  
Website: [www.rshconstruction.com](http://www.rshconstruction.com)

Subject: Cal/OSHA Citation Description

To Whom It May Concern,

The following describes information regarding Cal/OSHA citations issued to Canyon Springs Enterprises dba RSH Construction on 12/19/13, following an inspection conducted by Cal/OSHA on 10/8/13 at the Calle Cordillera/Calle Amancer jobsite in San Clemente, CA. The inspection arose from a complaint filed with Cal/OSHA through the Local Union.

Following the inspection, three citations were issued. The first citation issued was Other than serious violation 341(c) failure to notify DOSH of permit-required activity. The second citation issued was a Serious violation 1541.1(a) failure to protect from cave-ins. The third citation issued was a Serious violation 1541.1(e) inadequate trench excavation support system.

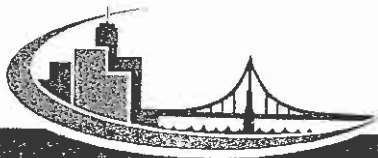
At the time of the inspection, a protective system was in place, in which RSH used OSHA tabulated data tables to select and construct, and no employees were working in the trench. Excavation training has been provided to affected employees. Cal/OSHA notification prior to job startups has been implemented.

These citations were appealed and resolved on 3/25/15. Dockets 14-R3D1-0115 through 0117. Final settlements of each of the violations were \$500, \$3600, and \$3600.

Respectfully yours,

Greg Sawka  
Safety Manager  
RSH Construction





# MME

CIVIL + STRUCTURAL ENGINEERING • SINCE 1987

## NOTICE TO BIDDERS

### BID EXTENSION

Project: San Lorenzo Valley Water District / Probation Tank Replacement  
Date Issued: April 23, 2018  
Regarding: Receipt and Opening of Bids Extension

#### Notice to Bidders

We are sending this notice to bidders for a one week extension of the receipt and opening of bids. Sealed bids will be received by Holly Morrison at SLVWD, 13060 CA-9, Boulder Creek, California, 95006, Telephone (831) 338-2153 until 2:00 p.m. on May 1, 2018 for the construction of the Work entitled:

#### Probation tank Replacement

Please make your bid based upon the Addendum #1 plans dated 4/13/2018 available on the District website.

Requests for interpretation of the Contract Documents shall be submitted to Holly Morrison at SLVWD in writing to [hmorrison@slvwd.com](mailto:hmorrison@slvwd.com) no later than 4:00 p.m., April 26, 2018. SLVWD will release final response to requests for interpretation no later than April 27, 2018.

Signed By: 

Date: 04/23/18



# MME

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## BIDDER QUESTION #12

### Engineer's Response to Request for Information

Project: San Lorenzo Valley Water District / Probation Tank Replacement

RFI No: B - 012

Requested by: CRW Industries, Inc.

Date Received: April 25, 2018

Regarding: SCADA Installation

#### Response

The contractor will be responsible to mount SCADA equipment to the new tank as directed by SLVWD and contract documents. The contractor will be responsible to coordinate with Emerson personnel during installation and start up. Emerson personnel will program the system hardware and provide onsite support during installation and start up assistance.

Signed By:

Date: 04/27/18



# MME

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## BIDDER QUESTION #11

### Engineer's Response to Request for Information

Project: San Lorenzo Valley Water District / Probation Tank Replacement

RFI No: B - 011

Requested by: Collins Electrical Company, Inc.

Date Received: April 24, 2018

Regarding: SCADA Photovoltaic Mounting & Emerson Offer WAM16 Equipment

#### Response

1. The contractor shall install the SCADA photovoltaic power and mount the SCADA RTU enclosure control box on the tank stair and top railing and all associated conduits and hardware as directed by SLVWD.
2. All SCADA equipment provided under Emerson Offer WAM16110048 will be furnished by owner. Contractor will supply all associated conduits, wire and hardware required by contract documents not included in Emerson Offer WAM16110048.

Signed By:

Date: 04/27/18



# MME

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## BIDDER QUESTION #10

### Engineer's Response to Request for Information

Project: San Lorenzo Valley Water District / Probation Tank Replacement

RFI No: B - 010

Requested by: The Don Chapin Co. Inc.

Date Received: April 23, 2018

Regarding: Bid Item No.31 and Bid item No.35

#### Response

1. "Bid Item 31, Overhead Utility Line Relocation Coordination" Contractor must coordinate access to site for utility company to relocate existing overhead utility line, coordinate temporary measures to keep existing services operational during power outage, schedule and complete all work that conflicts with new overhead route like tree removal.
2. "Bid Item 35, Permits and Inspections" Please see Engineer's Response to Request for Information of Bidder Question #6 for information on permits and inspections required under this item.

Signed By:

Date: 04/27/18



# MME

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## BIDDER QUESTION #8

### Engineer's Response to Request for Information

Project: San Lorenzo Valley Water District / Probation Tank Replacement

RFI No: B - 008

Requested by: Crosno Construction, Inc.

Date Received: April 21, 2018

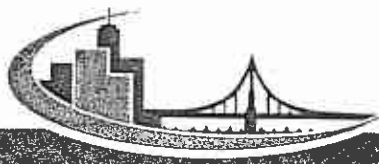
Regarding: Tank Floor Plate Installation on Top of 1" Layer of Grout per Detail 4/C8.0 and Seismic Design Parameters in Soils Report

#### Response

1. Please see Engineer's Response to Request for Information of Bidder Question #7 available on the District website for the substitution of 1" layer of grout for sand over the top of AC under tank floor plate.
2. The seismic design parameters in the soils report are the minimum values that shall be used for seismic design. Higher values may be used at the discretion of the tank manufacturer's licensed Civil Engineer that prepares the tank design calculations and detailed drawings as required by sheet T2.0, Tank Notes in the Submittals Section, Item 1.

Signed By:

Date: 04/27/18



# MME

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## BIDDER QUESTION #7

### Engineer's Response to Request for Information

Project: San Lorenzo Valley Water District / Probation Tank Replacement

RFI No: B - 007

Requested by: CRW Industries, Inc.

Date Received: April 17, 2018

Regarding: Tank Floor Plate Installation on Top of 1" Layer of Grout per Detail 4/C8.0

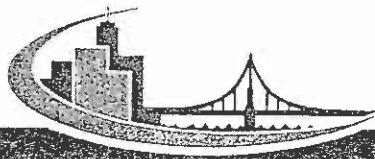
#### Response

Since the tank design is a deferred submittal, the substitution of the 1" layer of grout under the tank floor for thickened asphalt layer will be considered by the design team upon submission of detailed tank drawings as required by sheet T2.0, Tank Notes in the Submittals Section, Item 2 by the tank manufacturer.

At this time please make your bid based upon the Addendum #1 plans dated 4/13/2018 available on the District website.

Signed By:

Date: 04/20/18



# MME

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## BIDDER QUESTION #6

### Engineer's Response to Request for Information

Project: San Lorenzo Valley Water District / Probation Tank Replacement

RFI No: B - 006

Requested by: The Don Chapin Co. Inc.

Date Received: April 12, 2018

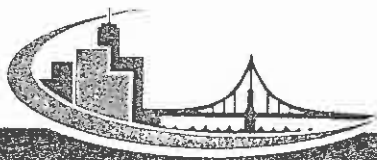
Regarding: Contractor Permit Responsibilities, Project Survey & Testing Professionals  
Existing Redwood Tank Foundation

#### Response

1. The District has secured U.S. Fish & Wildlife Service Native Endangered Species Habitat Conservation Plan Endangered Wildlife Permit Number: TE58263C-0, please see Appendix F of the project specifications. Sheet C1.1, General Notes Item 4: "Contractor shall inform themselves of, and fully adhere to the rules regulations and requirements of all governmental agencies having jurisdiction over the work, and all federal, state and local laws, codes or regulations regarding construction activity, including the Federal Fish and Wildlife Permit and June Beetle safety measures. Contractor shall investigate and procure any and all permits that may be required on the project." Additional permit information is contained in the project specifications.
2. Project specifications Section 01050 Construction Surveying includes information for survey requirements. The District surveyor is Paul Jensen Professional Land Surveyor #4627. Project specifications Appendix A List of Inspections includes information for project testing. The District will likely hire Smith-Emery San Francisco for structural testing & Bay Area Coating Consultants, Inc. for inspection of coating and lining of the new tank.
3. The existing foundation for the redwood tank is a circular concrete pad foundation of unknown thickness.

Signed By:

Date: 04/13/18



# MME

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## BIDDER QUESTION #5

### Engineer's Response to Request for Information

Project: San Lorenzo Valley Water District / Probation Tank Replacement  
RFI No: B - 005  
Requested by: Granite Construction  
Date Received: April 10, 2018  
Regarding: Coating Requirements for Handrail

#### Response

The coating requirements for the roof railing is contained on sheet T2.0, note 11: "The roof railing shall be hot dipped galvanized and coated according to the requirements of the tank Outside Coating System."

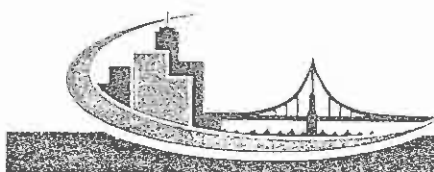
The coating requirements for the stair handrail is contained on sheet T2.0, last sentence of note 12: "...All stair and security cage components shall be hot dipped galvanized and the complete stair assembly shall be coated according to the requirements of the tank Outside Coating System."

The coating requirements for the retaining wall guardrail is contained on sheet C1.1, Structural Steel & Miscellaneous Iron Section, second paragraph: "All steel material, assemblies and fasteners exposed to earth or weather in the completed structure shall be cleaned and painted with a zinc-rich urethane paint in accordance with Section 59-9 "Painting Steel Soldier Piles" and Section 91 "Paint" of the Caltrans Standard Specifications. Steel shall be dry blast to SPP10 and steam cleaned then shop primed with zinc-rich urethane primer such as Tnemec Brand "Tnemec-Zinc" 2.5 to 3.5 mils thick. Intermediate coat shall be such as Tnemec Brand "Hi-Bulde" Epoxoline II Series 69 4.0 to 6.0 mils thick. Finish coat shall be such as Tnemec Brand Series 1075 Endura Shield, 2.0 to 3.5 mils thick, color 84BR (weathered bark brown) or alternative color with written approval of Owner. Allow minimum 12 hours drying time between coats."

Signed By:

Date: 04/13/18





# MME

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## BIDDER QUESTION #4

### Revised Engineer's Response to Request for Information

Project: San Lorenzo Valley Water District / Probation Tank Replacement

RFI No: B - 004

Requested by: Crosno Construction Inc.

Date Received: April 9, 2018

Regarding: Tank Coating Contractor Qualifications

#### Revised Response

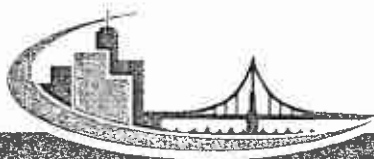
~~The tank coating contractor qualification for this project on sheet T3.0, Tank Coating in the Qualifications Section, Item 1: "Contractor engaged in surface preparation and coating application shall be certified according to SSPC QP 1."~~

~~This qualification requirement will not be modified or waived.~~

The tank coating contractor qualification for this project has been revised in the Addendum #1 Plans on sheet T3.0, Tank Coating in the Qualifications Section, Item 1: "Contractor Contractor engaged in surface preparation and coating application shall be certified according to SSPC QP 1 or be licensed as a Painting and Decorating Contractor in the State of California (C-33) with a minimum of ten (10) years of practical experience and successful history in coating welded steel potable water storage tanks. Upon request, a written list of references shall be submitted to substantiate the experience requirement. For surface preparation, coating, and related work, Contractor shall coordinate with an independent, third-party SSPC QP 5 certified inspection company hired by SLWWD."

Signed By:

Date: 04/18/18



# MME

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## BIDDER QUESTION #4

### Engineer's Response to Request for Information

Project: San Lorenzo Valley Water District / Probation Tank Replacement

RFI No: B - 004

Requested by: Crosno Construction Inc.

Date Received: April 9, 2018

Regarding: Tank Coating Contractor Qualifications

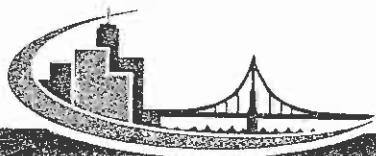
#### Response

The tank coating contractor qualification for this project on sheet T3.0, Tank Coating in the Qualifications Section, Item 1: "Contractor engaged in surface preparation and coating application shall be certified according to SSPC-QP 1."

This qualification requirement will not be modified or waived.

Signed By:

Date: 04/13/18



# MME

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## BIDDER QUESTION #3

### Engineer's Response to Request for Information

Project: San Lorenzo Valley Water District / Probation Tank Replacement

RFI No: B - 003

Requested by: All Steel Fence, Inc.

Date Received: April 6, 2018

Regarding: Buy American Material Steel Requirements & Fencing Details

#### Response

1. This project is not subject to the Buy America or Buy American material requirements for steel products.
2. Chain link fence specifications and details are referenced on sheet C1.1, Chain Link Fences section: "Temporary construction fences should be 6' high chain link fencing. Permanent perimeter fences should be 6' high galvanized steel chain link fencing with extension arms and 3 barbed wires. Chain link fences should conform to Caltrans Standard Specifications Section 80-3 "Chain Link Fences" and Caltrans Standard Plans A85 "Chain Link Fence" and A86 "Barbed Wire and Wire Mesh Fences".
3. The addendum will include Caltrans 2015 Revised Standard Plan RSP A85 & A85A.
4. At the bank of the new tank, near the cell tower area the new fence around the tank attaches to an existing fence and gate leading to the cell tower area.
5. The addendum will include an updated Schedule of Values with a line item for Chain Link Fences & Gates as a lump sum.

Signed By:

Date: 04/13/18



# MME

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## BIDDER QUESTION #2

### Engineer's Response to Request for Information

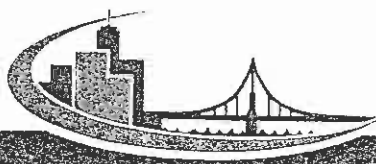
Project: San Lorenzo Valley Water District / Probation Tank Replacement  
RFI No: B - 002  
Requested by: Granite Construction  
Date Received: April 6, 2018  
Regarding: Geotechnical Report

#### Response

The project geotechnical investigation is included in the project specifications, please see Appendix B.

Signed By:

Date: 04/09/18



# MME

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## BIDDER QUESTION #1

### Engineer's Response to Request for Information

Project: San Lorenzo Valley Water District / Probation Tank Replacement  
RFI No: B - 001  
Requested by: Superior Hydroseeding, Inc.  
Date Received: March 21, 2018  
Regarding: Bid Item #19 - Revegetation

#### Response

Revegetation will occur per a restoration plan developed during construction and implemented after construction is completed on a separate contract.  
Please exclude hydroseeding or any other revegetation from your bid.

All items for erosion control shall be included under bid item #2. Due to a restriction on the use of landscaping elements, please substitute 3" of rice straw certified weed free, with minor areas of erosion control blanket on 2H:1V slopes to provide temporary erosion control during construction.

MME will issue an addendum further clarifying the elimination of bid item #19 revegetation from the project scope and the substitution for 3" of rice straw, certified weed free in place of erosion control blanket on slopes less than 2H:1V.

Signed By:  Date: 03/28/18

## MEMO

To: Board of Directors

From: District Manager

SUBJECT: HIGHWAY 9 AND BROOKDALE PIPELINE CONSTRUCTION COST  
INCREASE

DATE: MAY 17, 2018

### **RECOMMENDATION**

It is recommended that the Board of Directors review this memo, review attachments and authorize staff to execute a not-to-exceed construction contract with Gordon Ball for \$99,621.00.

### **BACKGROUND**

At the April 19<sup>th</sup> regular meeting the Board authorized staff to enter into a construction contract with Gordon Ball for a maximum price of \$80,000 to construct a replacement pipeline within Highway 9 at Brookdale. This construction is a result of the damage to Highway 9 caused during the 2017 storms.

CalTrans has been working on a repair to Highway 9 for over a year. Last month the District was notified that CalTrans had altered their roadway design, allowing for quicker construction and reduced cost. However, the changes necessitated abandoning the design work for a replacement water pipeline and developing a new plan.

Fortunately, the new CalTrans plans also simplified the pipeline construction. Instead of suspending a pipeline along the underside of a viaduct, the pipeline can now be installed within a trench. WSC Engineering (District's design engineer) quickly put together a cost estimate for the revised plans with a high estimate of \$80,000.

Since that time a more detailed understanding of the construction shows that the proposed trench was not wide enough to accommodate the District's pipeline and additional trenching was required. The price to complete the pipeline installation exceeded April's estimate by \$20,000 (see attached).

### **STRATEGIC PLAN:**

Element 3.1 Capital Improvement Program

### **FISCAL IMPACT:**

CIP construction cost of \$99,621.00, partially reimbursable by FEMA (up to 75% reimbursement)

# PROPOSAL

## GORDON N. BALL, INC.

Engineering Contractors  
License No. 710807  
333 Camille Avenue  
Alamo, CA 94507  
925-838-5675  
925-838-0814 (Fax)

Date: May 3, 2018  
Bid No.: 248CA

Proposal Submitted to: San Lorenzo Valley Water District  
Attn: Michael Goymerac, P.E.

Phone: (707) 585-1221  
Fax: (707) 585-1601

Job Name: Hwy 9 Brookdale Viaduct  
6" Watermain Replacement

Job Location: Brookdale, CA

Architect/Engineer: Water Systems Consulting  
Specification Date: April 23, 2018

Plans, Date, Revisions, Addenda:

The scope of work proposed is limited to the following:

### SEE ATTACHED BID FORM

The following items checked are specifically EXCLUDED from our proposal:

<input checked="" type="checkbox"/> Fees	<input checked="" type="checkbox"/> Survey
<input checked="" type="checkbox"/> Permits	<input type="checkbox"/> Traffic Control for others
<input type="checkbox"/> Spoils created by others	<input type="checkbox"/> Erosion Control Bid Items
<input type="checkbox"/> Bonds; add 1% to include	<input type="checkbox"/> Maintenance of SWPPP
<input type="checkbox"/>	<input type="checkbox"/> Sanitary Units

CLARIFICATION OF OUR PROPOSAL:

1. Mobilizations are included as will be required per an agreed upon construction schedule.
2. 1" ARV is excluded.
3. 24" Minimum Cover is figured adjacent to Bridge Cap Beam.
4. All layout from Survey by others and dust control for our work is INCLUDED.

DISCLAIMER OF RESPONSIBILITY: Engineering design; Adequacy of existing subgrade, base or pavements; Settlement, cracks, or discoloration of concrete; Damage to unmarked or concealed underground facilities; (Other);

**THIS PROPOSAL IS SUBJECT TO OUR APPROVAL OF FINANCIAL ARRANGEMENTS OR FUNDS SET ASIDE**

In the event that it becomes necessary for the Contractor, by lien or other action, to enforce collection of any amount payable by Buyer hereunder, Buyer agrees to pay Contractor all expenses, including interest and attorney's fees, incurred in the institution and prosecution of such action.

Contractors are required by law to be licensed and regulated by the Contractors' State License Board. Any questions concerning the responsibilities of a contractor may be referred to the Registrar of the Board whose address is:

Contractors State License Board  
1020 N Street  
Sacramento, CA 95814

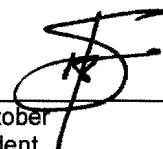
**WE PROPOSE** hereby to furnish material and labor limited to the above scope of work, for the sum of:

**\$99,621.00**

Payments as follows: **90% progress payments due within thirty (30) days of invoice; retention in accordance with terms and conditions of the prime contract.**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be excluded only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized Signature:

  
Hal Stober  
President

**Note:** This proposal may be withdrawn by us if not accepted within 15 days.



## MEMO

TO: Board of Directors

FROM: District Manager

PREPARED BY: Environmental Programs Manager

SUBJECT: Discussion and Possible Action on Recommendation to Reaffirm the Current Stage 2 Water Shortage Emergency

DATE: April 17, 2018

### RECOMMENDATION:

It is recommended that the Board of Directors reaffirm the current Stage 2 Water Shortage Emergency.

### BACKGROUND

On April 3, 2014 the Board Declared a Water Shortage Emergency and adopted Ordinance 105 Water Shortage Emergency Regulations.

On April 1, 2015, Governor Brown issued Executive Order B-29-15 directing the first-ever statewide mandatory water reductions. The Governor directed that California urban water use be reduced by 25%.

On May 7, 2015 the Board of Directors adopted a revised Water Shortage Emergency Ordinance 106 and declared that we continue with Stage 2 water shortage. The provisions of this Ordinance shall take effect whenever the District Manager, upon analysis of the District's water supplies, finds and determines that a water shortage exists or is imminent within District's service area and a declaration of a water shortage is made by a resolution of the Board of Directors, and they shall remain in effect for the duration of the water shortage set forth in the resolution.

Although 2015/16 water year was a normal rainfall year, and 2016/17 was an extremely wet rainfall year, groundwater levels were significantly impacted from the previous 7 years of drought, no action was taken by the Board to change the Stage 2 (two) Water Emergency Status.

As of May 2018, the District's Boulder Creek rain gage indicates rainfall totals are 26 inches for the 2017/18-water year. That is only 60% of average according to the District's rainfall data dating back to 1981. Despite the wet year in 2016/17, stream flows are currently at only 60% of average as well, which will likely impact the town of Felton as it relies solely on surface water. In normal years, the North System gets about half its water supply from surface water. Small streams that flow to the San Lorenzo River typically begin to dry out during as summer temperatures begin to rise. As those stream flows begin to taper off, the Water District uses water conjunctively, using groundwater

supplies to make up for shortage in surface water availability. Groundwater aquifers that are used in the summer months are over drafted, especially in the south system.

Additionally, there are three infrastructure projects that have resulted in less water available for customers in the South System, which includes areas of Pasatiempo Pines, Scotts Valley and the Mañana Woods neighborhood.

The projects include:

- **Probation Tank Replacement** – A new 500,000 gallon steel tank will replace the “Probation Tank,” an old, leaking, 100,000-gallon redwood tank, and will allow firefighters to have adequate water resources in the area. This replacement may impact water pressure for some of our customers in the south system during the high water demand in the coming months. Construction is anticipated to be completed by June 2019.
- **Well replacement** – Pasatiempo Well 6, which went into service in 1990, has reached the end of its life expectancy. The well, a significant water producer for the District, has suffered from structural problems for several years including age-related failures of the casing. The replacement process has begun and it is anticipated that drilling of the new well will begin in June. It is estimated the new well will be 800 feet deep with a flow of 350 gallons per minute.
- **Well rehabilitation** – The Pasatiempo Well 7 well is offline until June 1 for rehabilitation, following discovery that the well screens were plugged with iron and manganese deposits, which block the flow of water. The well was taken out of service to be scrubbed and treated.

The water supply shortage in the south system will likely impact the North system as water is used conjunctively, and transferred from north system wells to reduce drops in pressure during peak water demand.

## RECOMMENDATION

Upon analysis it has been determined that accumulated precipitation has not been adequate to recharge groundwater supplies nor provide sufficient surface water resources on which the District relies. Additionally, infrastructure projects are temporarily impacting water supply. Therefore it is recommended that the Board of Directors reaffirm the District’s 2015 Declaration of a Stage 2 Water Shortage Emergency.

## FISCAL IMPACT:

None.

## 2015 STRATEGIC PLAN:

Strategic Element 1.0 - Water Supply Management

Strategic Element 2.0 - Watershed Stewardship

## MEMO

TO: Board of Directors

FROM: CIP Replacement Program Ad Hoc Committee

SUBJECT: Ad Hoc Committee Update

DATE: May 17, 2018

The Capital Replacement Program Ad Hoc Committee was created by the San Lorenzo Valley Board of Directors on May 3, 2018 for the purpose "to review the District's plan to implement its ambitious capital replacement program, and to make recommendations to the full Board regarding whether the schedule is attainable and whether there are critical unmet resource needs."

With a desire to ramp up the CIP program quickly the Committee will consider how to address the critical elements of the engineering activities, financing needs, and staffing/contracting needs.

The committee met for the first time on Wednesday, May 9, continuing the meeting on Thursday, May 10. It was attended by both appointed committee members, directors Baughman and Bruce, and was supported by the District Manager and other senior District staff.

This initial meeting focused on the following activities:

With a time-critical opportunity for a low-interest USDA loan, the Committee reviewed and staff selected projects for the application for this loan; high-priority in-road pipeline replacements, totaling less than five million dollars. The District must secure and is seeking short term environmental consulting support to complete the application.

To support the project management needs staff plans to begin recruiting for a full time Project Manager to support the coordination of the CIP projects. (This position is in accordance with the Board approved staffing plan.)

In the future the Committee will be considering the feasibility of front-loading or accelerating as much work as possible; taking advantage of lower interest financing, grouping projects by geography or type, and seeking grants. Additional staffing (a CIP pipeline crew and/or a grant writer) will be considered. Opportunities for bundled financing will also be explored.

STRATEGIC PLAN:

3.1 Capital Improvement Program

FISCAL IMPACT:

NA

## M E M O

**TO:** Board of Directors

**FROM:** District Manager

**SUBJECT:** LOMPICO ASSESSMENT DISTRICT OVERSIGHT COMMITTEE  
(LADOC) APPLICATIONS

**DATE:** May 17, 2018

### RECOMMENDATION:

At the last meeting of the BoD the Board was unable to choose a replacement to the open position on the committee. In the interim John Grunow resigned from the LADOC and Lois Henry removed her application from the committee replacement process. That leaves 2 open spaces and 2 applicants. It is recommended that the Board review this memo and appoint Andrew Rippert and Mary Ann LoBalbo to the committee.

### BACKGROUND:

The merger of Lompico County Water District and San Lorenzo Valley Water District was completed on June 1, 2016. The Local Agency Formation Commission (LAFCO) condition of the merger was that SLVWD create a Lompico Oversight Committee.

On May 19, 2016 the District modified Section 14 - 'Committees' of the Board Procedure Manual to include a Lompico Oversight Committee, later becoming the Lompico Assessment District Oversight Committee (LADCO).

The District appointed the five charter members of the LADOC.

1. April Crittenden
2. John Grunow
3. Lydia Hammack
4. Ruth Shaw
5. Antoinette (Toni) Norton

April Crittenden and John Grunow have resigned from the LADOC leaving 2 empty spaces on the committee. The District advertised for applicants for the open position and received 3 applications (1 applicant later withdrew from the application process).

### STRATEGIC PLAN:

Element 5.2 Funding Infrastructure Replacement

Element 6.2 Increase Civic Understanding and Engagement

### FISCAL IMPACT:

None

## Holly Morrison

---

**From:** Andrew Rippert <andrew.rippert@gmail.com>  
**Sent:** Monday, March 05, 2018 1:40 PM  
**To:** Holly Morrison  
**Subject:** Lompico Assessment District Oversight Committee  
**Attachments:** Scan001 (32).pdf

Hello,

Attached please find my application to be part of the Lompico District Oversight Committee. I have been a homeowner in Lompico since 2015 and don't plan on going anywhere anytime soon.

I used to work in environmental consulting and would love to have a better understanding of what projects are being prioritized for our area.



# Lompico Assessment District Oversight Committee Application Form

Thank you for your interest in participating in LADOC.

Members of the public play a vital role in shaping the District and your willingness to contribute time and effort is greatly appreciated.

Please send your completed application to the District Secretary, 13060 Hwy. 9, Boulder Creek, CA 95006 or to [hmorrison@slvwd.com](mailto:hmorrison@slvwd.com)

## Personal Details

Name: Andrew Rippert Mr. ☒ Mrs. ☐ Miss ☐ Ms. ☐  
Postal Address: 354 Lenore Way, Lompico, 95018  
Telephone: (Home) \_\_\_\_\_ (Mobile) 203 610 0702

E-Mail: Andrew.rippert@gmail

## The Committee

This committee will be made up of 5 individuals interested in assisting in an advisory role to review matters of revenue and expenses directly related to Assessment District 2016-1 projects. We ask that you be a customer of the former Lompico water district.

## Why You Want to Participate

- Concerned that local community does not value sound, healthy infrastructure
- B.S. in Environmental Engineering
- Desires more information on direction of SLVWD in Lompico

## Andrew C. Rippert

---

354 Lenore Way  
Felton, CA, 95018

Phone: (203)-610-0702  
Andrew.Rippert@gmail.com

### Education and Training

- B.S., Environmental Engineering: Municipal Processes, University of New Hampshire, Durham, New Hampshire, 2005
- Asbestos Building Inspector
- DOT 8-hour Hazardous Materials Management

### Profile

I am currently serving as the Hazardous Waste Manager at the University of California, Santa Cruz. Previously I have worked as an Environmental Engineer with over 8 years of experience as a consultant with private and federal clients on RCRA and CERCLA sites. I have served as the field lead on environmental investigations and remedial actions, as well as authored field sampling plans, remedial investigation summaries, and managed field sampling databases throughout the United States.

### Representative Projects

#### University of California, Santa Cruz - 2015 to Present

##### *Hazardous Waste Manager, Santa Cruz, CA*

Responsible for management of all hazardous waste generated on campus

- Responsible for management of all hazardous waste generated on campus
  - Responsible for making all waste determinations on campus as they arise
  - Collection, segregation, storage and shipment of all hazardous wastes on campus and satellite campuses
  - Authored on-line hazardous waste training program for campus
  - Provide in person environmental compliance training for hazardous material users and hazardous waste generators, as needed
  - Assisted in procuring systemwide hazardous waste services agreement for all UC Campuses
  - Lead role in campus Emergency Response Team, leading trainings and responding to incidents as they arise
  - All administrative requirements pertinent to a large-scale hazardous waste generator, including biennial reports, hazardous materials business plans, and hazardous waste manifests
  - Responds to industrial health and environmental complaints as they arise
  - Management of hazardous waste services contractors on campus
  - Lead point of contact during regulatory compliance inspections



## Andrew C. Rippert

---

### CH2M, Inc. – 2008 to 2015

*Site Environmental Manager, NASA Santa Susana Field Lab, Los Angeles, CA.*

Responsible for fence-to-fence Environmental Compliance on behalf of NASA.

- Responsible for management of all waste generated by NASA at facility
  - Classification of all waste generated using site history and interpretation of analytical data
  - Oversight of characterization and shipment of all waste materials generated
  - Compliance with site SWPPP and RCRA permits
  - Maintained subcontracts and managed budgets for all general and waste transportation subcontractors
- Managed all permit-driven groundwater monitoring events
- Primary Emergency Response contact for facility
- Primary Regulatory Agency contact for all site audits
- Provided budget estimates for environmental compliance and waste management for all field projects conducted on site

*Field Team Manager, NASA Santa Susana Field Lab, Los Angeles, CA.*

2011 – 2013

Field Lead for expansive Soil and Soil Vapor Characterization project.

- Lead multi-disciplinary teams in the collection of over 1,500 soil, soil vapor, rock core, and groundwater samples throughout high-profile site
- Developed excellent working relationship with regulators through weekly regulator observation of field activities
- Responsible for implementing all Field Sampling Plans including
  - Staffing and Budget Tracking
  - Sample Database Management
  - Primary contact for all subcontracted laboratories
  - Quality Control - ensured all samples were collected and documented according to quality control plan and standard operating procedures (SOPs)
- Established SOPs and trained field staff on proper sample collection procedures and documentation

*Field Team Manager, NASA Marshall Space Flight Center, Huntsville, AL.*

2011 – 2012

Sampling Team Lead for Remedial Excavation

- Managed multiple sampling crews supporting remedial excavation of contaminated soil within active facility
- Tracking, characterization, and preparation of all containers of excavated material, shipping as many as 35 roll-off containers per day to disposal facilities
- Staffing, training, and daily oversight of crews
- Responsible for collection, management, interpretation, and presentation of all confirmation and waste characterization data to client and technical team

## Andrew C. Rippert

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*Environmental Engineer, Hanford Site, U.S. Department of Energy, Richland, WA*  
2010 – 2011

Field Sampling Plan Author and Field Characterization Lead

- Implemented field screening program using X-ray fluorescence to expedite characterization and remediation of waste sites
- Authored field sampling plans for characterization of sites contaminated with both radiological and non-radiological contaminants
- Performed technical reviews of SOPs and scope of work documents for drilling events.
- Managed analytical data from field sampling events
- Provided support for other document leads by creating figures and implementing GPS data using ArcGIS
- Performed oversight of drilling, remedial excavation, and sample collection teams

*Environmental Engineer, Various Military Installations, U.S. Air Force, CA*  
2008-2010

Author of Field Sampling Plans, Remedial Investigation Reports, Drilling, Stormwater Sampling

- Authored field sampling plans and remedial investigation characterization summaries to address data gaps on disposal pits, pipelines, and former process areas with both radiological and non-radiological contaminants
- Oversight of drilling, soil, soil vapor, groundwater sampling and monitoring well installation. Lead contact during soil vapor sampling techniques for EPA audits
- Collection of stormwater and sewer samples during precipitation events, authored reports summarizing data for client and regulatory agencies

**URS Corp. – 2006 to 2008**

*Environmental Engineer, Active Refinery; Motiva Enterprises; Delaware City, Delaware.*  
2006–2008

Junior Environmental Engineer

- Construction and operation of two pilot groundwater treatment systems designed to promote aerobic biodegradation of MTBE and petroleum hydrocarbons
- Designed and implemented study directly demonstrating system's positive effect on MTBE biodegradation
- Performed low-flow sampling of monitoring wells
- Interpreted microcosm studies evaluating the effects of different terminal electron acceptors for aerobic and anaerobic biological treatment of MTBE and TBA
- Authored routine groundwater monitoring and remedial system performance reports
- Oversight of rotosonic and direct-push drilling for installation of monitoring wells
- Installed and maintained pressure transducers and pumps as part of constant-rate aquifer test

## Andrew C. Rippert

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*Environmental Engineer; Former Industrial Facility, Pennsylvania DEP, Doylestown, Pennsylvania.*  
2006–2008

Junior Environmental Engineer

- On-site point of contact for client and community parties on high-profile active commercial site
- Field Team Lead for routine groundwater sampling events
- Managed the storage and disposal of investigation derived wastes
- Performed step-drawdown and packered interval testing of fractured bedrock aquifer
- Modeled and implemented tracer study to determine perceived breakthrough time for constant-rate aquifer test
- Installed and maintained pressure transducers during aquifer testing activities
- Prepared work plans and coordinated subcontractors for field effort involving well installation, drilling, geophysical investigation, and packered interval testing in fractured bedrock aquifer

### Languages

English

Mandarin Chinese (novice)

### Professional Registrations

Engineer in Training: New Hampshire #4247

*References Available Upon Request*

## Holly Morrison

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**From:** Mary Ann LoBalbo <maryann.lobalbo@comcast.net>  
**Sent:** Thursday, April 05, 2018 11:52 PM  
**To:** Holly Morrison  
**Subject:** Lompico Oversight committee Application LoBalbo-Mary Ann  
**Attachments:** LoBalbo-M-LADOC Application 2.28.18.pdf

Hello,

Here is my application for the Lompico Oversight Committee.

Please let me know if there is anything else I need to do and if you have received this.

Thank you and have a great day!

Mary Ann LoBalbo

831 566-3385



# Lompico Assessment District Oversight Committee Application Form

Thank you for your interest in participating in LADOC.

Members of the public play a vital role in shaping the District and your willingness to contribute time and effort is greatly appreciated.

Please send your completed application to the District Secretary, 13060 Hwy. 9, Boulder Creek, CA 95006 or to [hmorrison@slvwd.com](mailto:hmorrison@slvwd.com)

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## Personal Details

Name: Mary Ann LoBalbo Mr. ☐ Mrs. ☐ Miss ☐ Ms. ☒

Postal Address: PO Box 501 Felton, CA 95018

Telephone: (Home) (831)335-1117 (Mobile) (831)566-3385

E-Mail: Maryann.LoBalbo@comcast.net

## The Committee

This committee will be made up of 5 individuals interested in assisting in an advisory role to review matters of revenue and expenses directly related to Assessment District 2016-1 projects. We ask that you be a customer of the former Lompico water district.

## Why You Want to Participate

Hello,

My name is Mary Ann LoBalbo and I live in Lompico and was a customer of Lompico Water Company prior to becoming part of SLV Water. I was part of the Lompico Water Company on a few committees and went to many meetings because I wanted to know and be apart of the community water company.

I did apply the first time for this committee, but was sick and could not make the meeting a few years ago. I have gone to a meeting or two with this committee when it was first formed, but life got busy with some family matters at the time.

Things a much better and would enjoy working with the team. I currently work for the County in the Department Public Works as the Accounts Payable Supervisor. I also owned my own business and have taken multiple accounting classes and excel. I feel I could be a great asset helping to analyze the information we receive from SLV. I understand great customer service and enjoy talking to the community to bring information to them so they too can understand when needed.

thank you and I look forward to hearing from you soon!! Mary Ann LoBabo

## Holly Morrison

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**From:** Lois Henry <lannhenry@comcast.net>  
**Sent:** Monday, April 23, 2018 6:04 PM  
**To:** Holly Morrison  
**Subject:** Invoice

Hi Holly

Could you please send me a copy of Randall Brown's invoice #032218 Paid on 3/30/18 Ck # 14753 amount \$240.

Also remove my name applying for the vacancy on the Lompico Over Sight Committee.

Thank you.

Lois

## Holly Morrison

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**From:** john <jgrunow@yahoo.com>  
**Sent:** Sunday, April 29, 2018 4:17 PM  
**To:** Board of Directors  
**Cc:** Brian Lee  
**Subject:** Resigning LADOC

San Lorenzo Valley Water District April 29, 2018

Board of Directors

13060 Hwy 9

Boulder Creek, Ca 95006

Re: Resigning From LADOC

Dear Gentle-persons,

Effective immediately, I am resigning from the Lompico Assessment District Oversight Committee for personal reasons.

Sincerely,

John H. Grunow

12040 Madrone Ave.

Felton, Ca 95018

Cc: Brian Lee

Holly Morrison



**BOARD OF DIRECTORS  
SAN LORENZO VALLEY WATER DISTRICT  
Minutes  
April 19, 2018**

**Thursday, April 19, 2018 at 5:00 p.m.**, Felton Community Hall, 6191 Highway 9, Felton, CA 95018.

1. Convene Meeting/Roll Call 5:03 pm  
**Present:** Pres. Baughman, Dir. Bruce  
**Absent:** Dir. Smallman  
**Excused:** Dir. Ratcliffe, VP Smallman  
**Staff:** District Manager B. Lee, Dist. Counsel G. Nicholls, Director of Finance and Business Services S. Hill, Director of Operations, R. Rodgers, Acting Board Secretary, C. Sladwick
2. Additions and Deletions to Closed Session Agenda:  
5:04pm Closed Session was adjourned due to lack of quorum.  
  
5:06pm Dir. Smallman arrived.
3. Convene to Open Session at 6:30 p.m.  
**Present:** Pres. Baughman, Dir. Bruce, Dir. Smallman
4. Report of Actions Taken in Closed Session: None
5. Additions and Deletions to Open Session Agenda: None
8. Oral Communications:  
  
L. Henry-Lompico. D. Loewen-Lompico, R. Shaw, B.Holloway-Boulder Creek addressed the board.
9. New Business:
  - a. LOMPICO ASSESSMENT DISTRICT OVERSIGHT COMMITTEE APPLICATIONS  
  
District Manager B. Lee introduced this item.  
  
A. Rippert, M. Lobalbo, L. Henry, R. Shaw, L. Hammack addressed the board.  
  
Discussion by the Board.  
  
Dir. Bruce made a motion to appoint Andrew Rippert to the LADOC.



Pres. Baughman made a motion to appoint M. Lobalbo to the LADOC.

Further Board discussion.

A motion was made and seconded to table this discussion until the next meeting.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).  
**Yes:** Pres. Baughman, Dir. Bruce, Dir. Smallman.

b. SANTA CRUZ WATER DEPARTMENT/SAN LORENZO VALLEY WATER DISTRICT SAN LORENZO RIVER AND NORTH COAST WATERSHEDS SANITARY SURVEY

District Manager Lee introduced this item.

Discussion by the Board regarding SCWD/SLVWD river and watersheds update.

A motion was made and seconded to accept the Sanitary Survey.

B. Fultz-Boulder Creek, B.Holloway-Boulder Creek addressed the board.

R. Rodgers addressed the Board and public.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).  
**Yes:** Pres. Baughman, Dir. Bruce, Dir. Smallman.

c. FIRST ANNUAL GROUNDWATER SUSTAINABILITY AGENCY SUMMIT

Discussion by the Board regarding attendance of the Groundwater Sustainability Agency Summit.

A motion was made and seconded to authorize the attendance of Pres. Baughman and Dir. Radcliffe at the 1<sup>st</sup> Annual Groundwater Sustainability Summit.

Further discussion by the Board.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).  
**Yes:** Pres. Baughman, Dir. Bruce, Dir. Smallman.

d. LETTER FROM B. HOLLOWAY REGARDING ALLEGATIONS OF BROWN ACT VIOLATIONS

G. Nicholls, District Counsel, addressed the Board.

Staff recommended that the Board adopt Resolution No. 19 (17-18).

B. Fultz-Boulder Creek, B. Holloway-Boulder Creek,  
D. Loewen-Lompico, L. Henry-Lompico addressed the board.

G. Nicholls addressed the board.

Discussion by the Board regarding a letter from B. Holloway regarding  
allegations of Brown Act violations.

A motion was made and seconded to authorize the letter and adopt  
Resolution No. 19 (17-18).

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).  
**Yes:** Pres. Baughman, Dir. Bruce, Dir. Smallman.

e. IDEA PROPOSAL FOR ERADICATION OF FRENCH BROOM ON THE  
OLYMPIA WATERSHED PROPOSAL

Dir. Smallman addressed the Board.

M. Lee-Ben Lomond, J. Fasolas-Felton, A. Rippert-Lompico,  
J. Hayes-Felton, J. Gomez-Felton, B. Fultz-Boulder Creek, M. Lobalbo  
addressed the board.

J. Michelsen Environmental Programs Manager addressed the Board.  
Discussion by Board by the Board regarding an Idea Proposal by Director  
Smallman.

No Action Taken

f. IDEA PROPOSAL-MODIFICATION OF THE BEAR CREEK  
WASTEWATER COLLECTION AND TREATMENT INTO A SEPTIC TANK  
EFFLUENT SYSTEM

Dir. Smallman addressed the Board.

Discussion by the board and staff.

L. Hammock-Lompico, D. Loewen-Lompico, B. Fultz-Boulder Creek,  
J. Fasolas-Felton addressed the board.

Discussion by the Board.

No action taken.

g. REQUEST FOR ATTORNEY REPRESENTATION BY DIRECTOR SMALLMAN

G. Nicholls addressed the board.

B. Holloway, L. Henry, D. Loewen, M. Lee, B. Fultz addressed the Board.

Discussion and possible action by the Board regarding a request for attorney representation by Director Smallman pursuant to Government Code section 995.

No action taken at this time.

10. Unfinished Business:

a. ENGINEERING AND DESIGN SERVICES CONTRACT NEGOTIATIONS

Dist. Manager Lee introduced this item.

Discussion by the Board.

J. Fasolas, M. Lee, M. LoBalbo addressed the Board.

Discussion by Board and staff.

A motion was made and seconded to approve the Services Contracts.

**Vote:** Motion was not passed (**summary:** Yes = 2, No = 1, Abstain = 0).

**Yes:** Dir. Bruce, Dir. Smallman.

**No:** Pres. Baughman.

AD HOC Committee will be formed to go over capital project schedule/2 boards members and senior staff for 2 months. Move to future agenda.

b. AWARD OF BID FOR DISTRICT WIDE 2-WAY RADIO SYSTEM

Dist. Mgr. Lee introduced this item.

A motion was made and seconded to award the bid to Golden State Communications for \$60,801.

M. Lee addressed the Board.

R. Rodgers addressed the Board.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).

**Yes:** Pres. Baughman, Dir. Bruce, Dir. Smallman.

c. AWARD OF BID FOR CONJUNCTIVE USE FISH CONSULTANT

J. Michelsen, Environmental Programs Manager, introduced the item.

Discussion by the Board regarding the award of bid for conjunctive use fish consultant.

A motion was made and seconded to award the bid to Mr. Podlech.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).

**Yes:** Pres. Baughman, Dir. Bruce, Dir. Smallman.

d. CONJUNCTIVE USE SUB-GRANT AMENDMENT

J. Michelsen introduced this item.

M. Lee addressed the board.

A motion was made and seconded to approve the changes to the sub-grant.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).

**Yes:** Pres. Baughman, Dir. Bruce, Dir. Smallman.

e. PIPE INSTALLATION APPROVAL ON HIGHWAY 9 IN BROOKDALE

Dist. Mgr. B.Lee Introduced the item.

Discussion by Board and staff.

A motion was made and seconded to approve the pipe installation.

J. Hayes addressed the board.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).

**Yes:** Pres. Baughman, Dir. Bruce, Dir. Smallman.

11. Consent Agenda:

a. MINUTES FROM BOARD OF DIRECTORS MEETING  
MARCH 15, 2018.

Pres. Baughman requested that the minutes be pulled from the Consent Agenda for discussion. Item 9d. Vote should read Yes = 4.

b. CALIFORNIA SPECIAL DISTRICT'S ASSOCIATION CREDIT CARD  
ISSUED BY UMPQUA BANK

A motion was made and seconded to approve the Consent Agenda with the change to the minutes of to item 9d.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).

**Yes:** Pres. Baughman, Dir. Bruce, Dir. Smallman.

12. District Reports:

- DEPARTMENT STATUS REPORTS  
Receipt and consideration by the Board of Department Status Reports regarding ongoing projects and other activities.
  - Administration/Engineering
  - Finance
  - Environmental
  - Operations

B. Holloway, M. Lee addressed the board.

- COMMITTEE REPORTS
  - Future Committee Agenda Items
  - Committee Meeting Notes/Minutes
    1. Admin Committee 3.14.18
    2. Environmental Committee 3.20.18
    3. Special Budget & Finance Committee 4.9.18
    4. Admin Committee 4.11.18
- DIRECTORS REPORTS
  - Director's Communication
  - Future Board of Directors Meeting Agenda Items

13. Written Communication:

14. Informational Material:

15. Adjournment 9:23pm



## SAN LORENZO VALLEY WATER DISTRICT

### BOARD OF DIRECTORS SPECIAL MINUTES May 3, 2018

Thursday, May 3, 2018 at 6:30 p.m., 13057 Highway 9, Boulder Creek, California.

**1. Roll Call. 6:30 p.m.**

**Present:** Pres. Baughman, Dir. Bruce, Dir. Ratcliffe.

**Absent:** Dir. Smallman.

**Excused:** VP Hammer.

**Staff:** Director of Operations-R. Rogers, Director of Finance-S. Hill, Dist. Secretary-H. Hossack

**2. Additions and Deletions: None**

**3. New Business:**

**a. PROPOSED FORMATION OF *AD HOC* COMMITTEE**

Pres. Baughman introduced this item.

Discussion by Board and staff.

Presentation by Kirsten Plonka of WSC.

Discussion by Board and staff.

E. Frech-Lompico, D. Loewen-Lompico, B. Holloway-Boulder Creek, M. Lee-Ben Lomond and J. O'Riley-Ben Lomond addressed the Board.

Discussion by the Board and staff.

A motion was made and seconded that the Capital Replacement Ad Hoc Committee be formed to review the District's plan to implement its ambitious replacement program and to make recommendations to the full Board whether it is attainable and whether it meets critical resource needs.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).

**Yes:** Pres. Baughman, Dir. Bruce, Dir. Ratcliffe.

**Excused:** VP Hammer.

**Absent:** Dir. Smallman

**5. 7:02 Adjournment**

## M E M O

TO: Board of Directors  
FROM: District Manager  
SUBJECT: Administration/Engineering Departments Status Report  
DATE: May 17, 2018

Deleted: April 19

### RECOMMENDATION:

It is recommended that the Board of Directors review and file the Administration/Engineering Departments status report.

### BACKGROUND:

#### MEETINGS OF NOTE

- DM and senior staff met with CIP ad hoc committee on Wednesday and Thursday afternoon, May 9<sup>th</sup> and 10<sup>th</sup>.

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#### BEAR CREEK ESTATES PROPOSED RATE INCREASE

Once the B&F Committee selects a recommended expense allocation formula, staff will prepare a formal proposal for future wastewater customer rates and how the system moves forward to develop solutions to the aging infrastructure.

Deleted: <#>Tuesday, March 6 – President and DM attended oral arguments in the Holloway 1090 appeal.¶  
<#>Thursday, March 15 – DM hosted regional monthly General Manager's luncheon¶  
<#>Thursday, April 5 – President, DM and Env. Mngr participated in GSA JPA interviews for project facilitator.¶

Staff anticipates scheduling an all-customer meeting with the Bear Creek Estates customers once the details of fully funding the wastewater system have been developed.

Deleted: At a Special meeting on Monday, April 9 the Budget and Finance Committee began discussion of allocating District non-direct expenses between the two cost centers; water and sewer. Staff will be returning to the next B&F meeting with additional information.

#### ADMINISTRATION BUILDING

At the July Regular Board Meeting staff was instructed to develop a work plan for moving administrative functions to another location within the District's service area while ensuring that operation and field functions remained undisrupted. The intent being to declare the current administration building surplus and sell.

Staff is preparing an RFP for a Facility Assessment to determine if the current Ops Building is sufficient in size and shape to house the Administrative functions of the District. If the building is deemed sufficient, the District will proceed with determining if the Prosser property is sufficient in size and shape to house the Operations functions of the District. If the building is deemed insufficient, staff will return to the Board for a public discussion of remaining options.

## PROBATION TANK REPLACEMENT PROJECT

Staff has begun the process of shutting down the redwood Probation Tank. Poly Tanks have been delivered and installed. The redwood Probation Tank is no longer in service.

Bids were opened on May 1<sup>st</sup> and the contract is up for discussion tonight. PG&E application has been submitted and staff is anticipating a four to six month process to have the polls relocated. Construction of the new tank is dependent on when PG&E completes their relocation, in coordination with telecom.

**Deleted:** The project has been put out to bid with a scheduled bid opening of April 24<sup>th</sup>.

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## UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) RURAL DEVELOPMENT LOAN

In December 2017, the Board authorized a contract with WSC Engineering to prepare the necessary Engineering Reports and Application Paperwork to apply for a ~\$5M USDA loan for construction of the following projects:

- Swim Tank
- Hihn Road Pipeline
- Lyon Pipeline
- Worth Lane Pipeline
- Sequoia Road Pipeline
- Bennet Booster
- Felton Acres Tank and Booster
- Hillside Drive Pipeline
- Riverview Drive Pipeline
- Two Bar Road Pipeline
- Orman Road Pipeline
- California Drive Pipeline
- Fall Creek Fish Ladder

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¶

At April's regular meeting the Board formed an ad hoc committee to work with staff on ensuring resources and scheduling are in place to succeed on all CIP projects. Ad hoc committee will be providing an update at tonight's meeting.

**Deleted:** Tonight, staff is requesting the Board to authorize negotiations with three engineering firms to provide design services for the USDA projects. Final contracts will be presented to the Board for approval when available.¶  
¶

## SWIM TANKS REPLACEMENT PROJECT

Project is bid ready. WSC continues to work with staff in preparation for obtaining a federal USDA loan.

## FALL CREEK FISH LADDER

100% plans and specifications for improvements are under staff review.



Staff was informed in 2016 by Federal Fish and Wildlife (FFW) that the Fall Creek Diversion and Fish Ladder do not qualify for streamlined permitting. This is a change of direction from past conversations over the last three years. Individual consultation will be required and the District has submitted a request to the Army Corp of Civil Engineers. This new information will delay the project at least a year, if not longer.

Funding for the improvement project is expected to be accomplished through low-interest USDA loans.

During the 2017 Winter Storms Fall Creek Fish Ladder experienced significant debris build-up and damage. The repair project has been submitted and approved by FEMA. Staff will be bidding the work out for the repair project later this year. Anticipated completion of the repair project is expected prior to October 15, 2018, the official start of the 'rainy season'.

#### FELTON HEIGHTS WATER STORAGE TANK

Staff is working to obtain necessary easements on neighboring property. Design is expected for winter of 2018 with construction occurring in Autumn 2018. The delay is due to timing of the USDA loan.

Funding for the project is expected to be accomplished through low-interest USDA loans.

#### LOMPICO PRESSURE REDUCING VALVES AND LATERALS

Staff has contracted with WSC Engineering to prepare a District Standard PRV drawing. Once the drawing is finalized (late April), staff will distribute a bid package to local contracting firms to replace two PRVs this budget year for a price of \$35k each, or \$70 total.

The construction bid packet will also include standard drawings and specifications for the replacement of laterals in the Lompico Service Area. The selected unit bid price for replacement of a service lateral will determine how many laterals can be replaced under the construction contract. Based on the estimate of \$1,500 per lateral and meter (meters have already been replaced) in the Engineer's Report, staff anticipates being able to replace approximately 60 laterals this fiscal year for a total price of ~\$60k.

The total contract price is estimated to be \$130k, leaving approximately \$100k in the Assessment District cash balance. Assuming decent bid prices and a positive working relationship with the contractor, staff may recommend extending the contract into fiscal year 2018/19 (starting July 1<sup>st</sup>, 2018), to replace additional PRVs and laterals.

LOCAL AGENCY FORMATION COMMISSION  
RESOLUTION NO. 953-A

On the motion of Commissioner  
Duly seconded by Commissioner  
The following resolution is adopted:

MAKING DETERMINATIONS AND ORDERING PROTEST PROCEEDINGS  
OF TERRITORY DESIGNATED AS THE LOMPICO REORGANIZATION  
LAFCO NO. 953-A

\*\*\*\*\*

The Santa Cruz Local Agency Formation Commission does hereby RESOLVE,  
DETERMINE, AND ORDER as follows:

1. A resolution for the proposed annexation of certain territory was filed by Resolution No. 128-2013 of the Lompico County Water District and Resolution No. 31 (13-14) of the San Lorenzo Valley Water District, pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code Section 56000 et seq.); and the territory is assigned the short term designation of the "Lompico Reorganization, LAFCO No. 953-A".
2. The reorganization consists of the following changes of organization:
  - Dissolution of the Lompico County Water District,
  - Annexation of territory to the San Lorenzo Valley Water District.
3. The Executive Officer of the Commission has reviewed the resolutions; has prepared a report, including his recommendations thereon; and has presented the same before this Commission for consideration.
4. Public hearing by the Commission was held on August 6, 2014; and at the hearing the Commission heard and received all oral and written protests, objections, and evidence that were presented.
5. Said territory includes approximately 757 acres and is found to be inhabited for purposes of reorganization law.
6. The boundaries of the area of the proposed reorganization are approved as revised to include the annexation of parcels on Zayante Drive and as shown on Exhibit A.
7. The approval of this reorganization is conditioned upon the following terms and conditions:
  - A) INFRASTRUCTURE BOND  
Prior to the filing of the Certificate of Completion, a Community Facilities District bond or similar revenue instrument shall be passed by the voters

and/or property owners of the Lompico service area so that proceeds not greater than \$2.75 million will go to the San Lorenzo Valley Water District (SLVWD) for the purposes of infrastructure improvements solely for the benefit of the Lompico service area. If a grant or other source of funds can be secured to make infrastructure improvements that are programmed to be included in the not-to-exceed \$2.75 million of bond proceeds, or if the costs of the programmed improvements are lower, the amount of the bond proceeds can be a lesser amount if authorized in writing by the San Lorenzo Valley Water District Board following consideration of the reduction at a public meeting of that board.

**B) BOND OVERSIGHT COMMITTEE**

Upon distribution of the bond proceeds, SLVWD shall establish a citizens' bond oversight committee consisting of five Lompico water customers to review expenditure of the bond proceeds on projects that directly benefit Lompico.

**C) LOAN PAYBACK**

Prior to the filing of the Certificate of Completion, Lompico County Water District shall pay the entire amount due on the PERS Side Fund Loan Agreement that was executed on July 30, 2013 by and between Lompico County Water District and San Lorenzo Valley Water District.

**D) LOMPICO WATER RATES AND CHARGES**

SLVWD shall bill the Lompico customers of SLVWD the same rates as the other customers within SLVWD. However, prior to filing of the Certificate of Completion, in order to cover the difference between SLVWD's estimated revenues collected in Lompico and SLVWD's estimated operating costs in Lompico, Lompico County Water District shall enact a reduction in their water rates, effective only upon the reorganization, so that \$140,000 in excess of the amount generated by SLVWD rates would be collected in the first year following the effective date of the reorganization. LAFCO shall authorize SLVWD to continue to collect these Lompico charges after the reorganization. Prior to the Certificate of Completion being filed, SLVWD will deliver a letter to the LAFCO Executive Officer indicating that the charges adopted by the Lompico County Water District are structured in a manner that SLVWD is willing to implement. The Lompico charges shall not exceed the following amounts:

<u>Year</u>	<u>Beginning</u>	<u>Per Month</u> <u>Per Connection</u>
1	Upon the effective date of the reorganization	\$23.50
2	One year after effective date of the reorganization	\$19.50
3	Two years after effective date of the reorganization	\$8.50
4	Three years after effective date of the reorganization	\$5.50
5	Four years after effective date of the reorganization	\$5.50

The Lompico charges shall be phased out no later than five years after the effective date of the reorganization.

- E) The proponent districts shall provide a legal map, description, and fees to meet State Board of Equalization requirements.
  - F) The proponent districts shall be responsible to pay any fees required to comply with Fish and Game Code Section 711.4 (Fish and Game Fees required when notices of environmental decisions are filed).
  - G) The proponent districts shall pay any remaining processing fees as set in this Commission's Schedule of Fees and Deposits.
  - H) Prior to issuance of a Certificate of Completion for this reorganization, the proponent districts shall deliver an executed indemnification agreement that is in a form that is acceptable to this Commission and suitable for recordation.
8. This project qualifies for a Class 19 Categorical Exemption (annexation of existing facilities) and a Class 20 Categorical Exemption (consolidation or two or more districts having identical powers) from further analysis under the California Environmental Quality Act.
  9. Upon completion of this reorganization, the property tax revenues will be transferred in accordance with the Board of Supervisors tax exchange resolution (No. 158-2014) adopted for the Lompico Reorganization.
  10. Upon completion of this reorganization, all assets and liabilities of Lompico County Water District shall transfer to the San Lorenzo Valley Water District.
  11. The reorganization, as approved, is consistent with the Spheres of Influence of the Lompico County Water District and the San Lorenzo Valley Water District as amended by LAFCO Resolution No. 953 on August 6, 2014.
  12. This Commission hereby approves this reorganization, as conditioned, and directs the Executive Officer to conduct protest proceedings in accordance with State law.

PASSED AND ADOPTED by the Local Agency Formation Commission in the County of Santa Cruz this sixth day of August 2014.

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
JAMES W. ANDERSON, CHAIRPERSON  
Santa Cruz Local Agency Formation Commission

Attest:

\_\_\_\_\_  
Patrick M. McCormick, Executive Officer

Approved as to form:

\_\_\_\_\_  
LAFCO Counsel

## M E M O

TO: Board of Directors

FROM: District Manager

PREPARED BY: Director of Finance & Business Services

SUBJECT: FINANCE & BUSINESS SERVICES STATUS REPORT

DATE: May 17, 2018

### RECOMMENDATION:

It is recommended that the Board of Directors review and file the Finance & Business Services Department Status Report.

### BACKGROUND:

#### **BUDGET**

Budget is the focus point right now. We have presented more detailed 1<sup>st</sup> and 2<sup>nd</sup> round budget numbers to the B&F Committee, and are now presenting a high level look for the Board. We are working on getting a draft of the complete package ready for the June 1<sup>st</sup> B&F Committee meeting. We will likely have a special Board meeting in June dedicated to discussing and approving the budget, similar to prior years.

#### **AUDIT**

We have received the interim audit support request. We will be working on preparing that for the on-site interim work the first week of June.

#### **BEAR CREEK ESTATES**

We have identified the accounts and process for the Bear Creek Estates Sewer Fund allocation. Indirect costs are planned to be based on overall District customers as a way to provide equitable allocations of more general and administrative work. This will be discussed more at the formal budget presentation.

#### **LOANS - FEMA AND USDA**

We continue to reconcile FEMA projects and have been receiving some of the smaller project reimbursements. There is going to be a need in the near future to cover the more expensive projects, such as the Lyon Access Road Slide.

We are also working on the financial package and discussions for the USDA loan. Semi similar to the FEMA projects, we will need to get a bridge loan to cover the USDA projects, as they are only reimbursed upon completion of the projects.

#### **AD HOC – CIP PROGRAM DEVELOPMENT**

I am part of the recently created ad hoc committee. We have had 2 meetings this week which focused on the more eminent need for the USDA loan and then a broader discussion on the other CIP in the near future for the pay as you go projects and Lompico AD.

#### **CUSTOMER SERVICE SUPPORT**

Customer Service stats and information is included in this status report for review.

#### **BILL LIST**

The Bill List is included in this status report for review.

#### **FINANCIAL SUMMARY**

This packet contains the March and Q3 2018 summary. Please see the Financial Summary for further detail.

#### **REVENUE STABILIZATION RATE ANALYSIS**

This packet contains the current consumption as compared to the prior 3 year averages for the revenue rate stabilization. As of March, 2018 consumption, the cumulative consumption is 9% above the baseline. There are no triggers identified per the revenue stabilization rate policy.

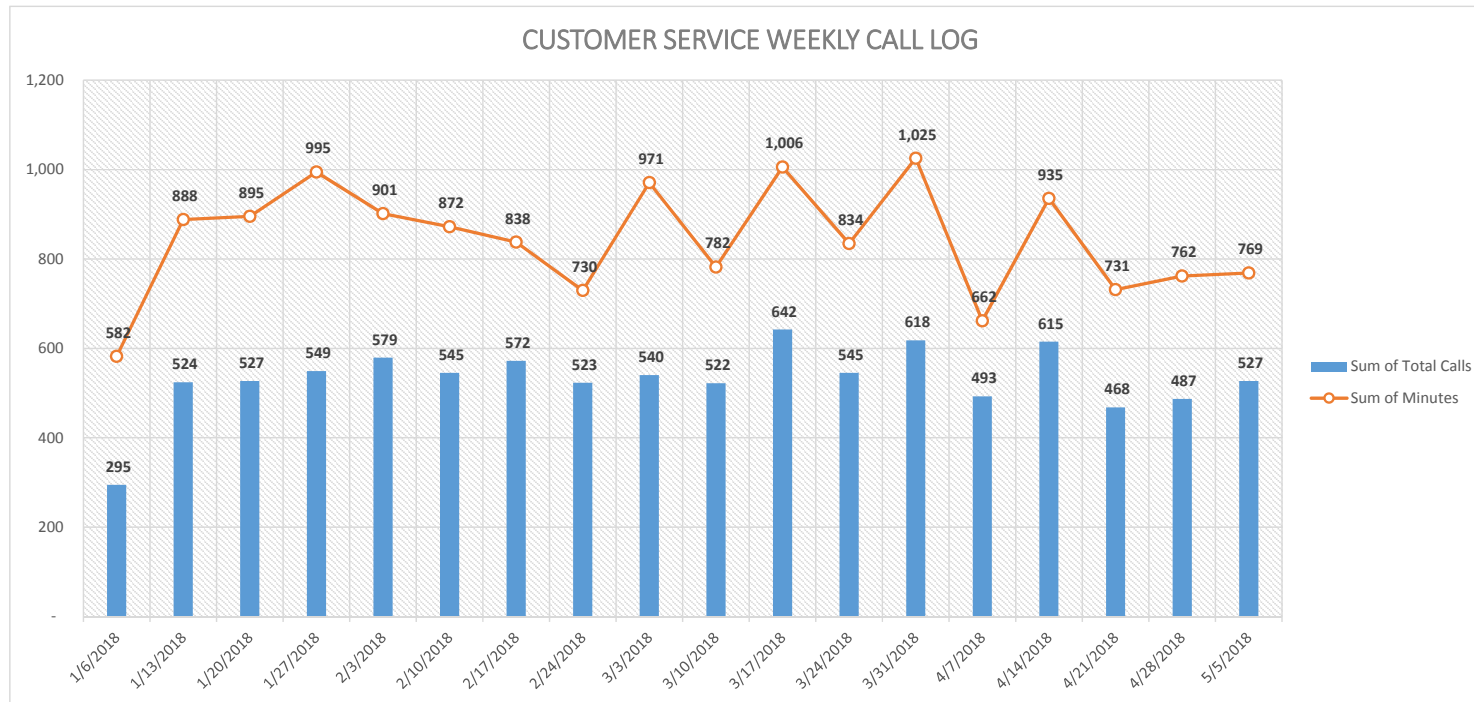
**CUSTOMER SERVICE DEPT SUMMARY**

	*	**			*		*						*	**			
<b>Monthly Stats:</b>	<b>Apr-18</b>	<b>Mar-18</b>	<b>Feb-18</b>	<b>Jan-18</b>	<b>Dec-17</b>	<b>Nov-17</b>	<b>Oct-17</b>	<b>Sep-17</b>	<b>Aug-17</b>	<b>Jul-17</b>	<b>Jun-17</b>	<b>May-17</b>	<b>Apr-17</b>	<b>Mar-17</b>	<b>Feb-17</b>	<b>Jan-17</b>	<b>Dec-16</b>
Cut In/Outs	58	30	42	61	62	55	81	59	114	52	74	48	49	86	68	71	76
Final Bills	42	34	58	57	66	50	79	79	58	49	62	44	47	62	36	28	36
Tags	72	312	198	194	118	240	128	260	264	163	199	167	100	291	226	209	193
Turn-offs	29	24	32	26	42	24	26	25	29	24	23	20	36	33	12	34	38
<b>Online / Going Green</b>																	
<i>As of 05/08/2018</i>																	
Online Sign-ups	3,636	3,599	3,543	3,499	3,443	3,398	3,331	3,283	3,244	3,201	3,164	3,141	3,115	3,038	2,985	2,929	2,880
E-Bills	1,157	1,145	1,120	1,092	1,064	1,043	1,018	998	979	957	949	931	920	879	858	843	826
Auto Pay	2,427	2,386	2,350	2,316	2,283	2,257	2,202	2,184	2,144	2,134	2,105	2,095	2,086	2,035	2,004	1,976	1,940

\* Due to timing, only had 1 tag/turn off cycle

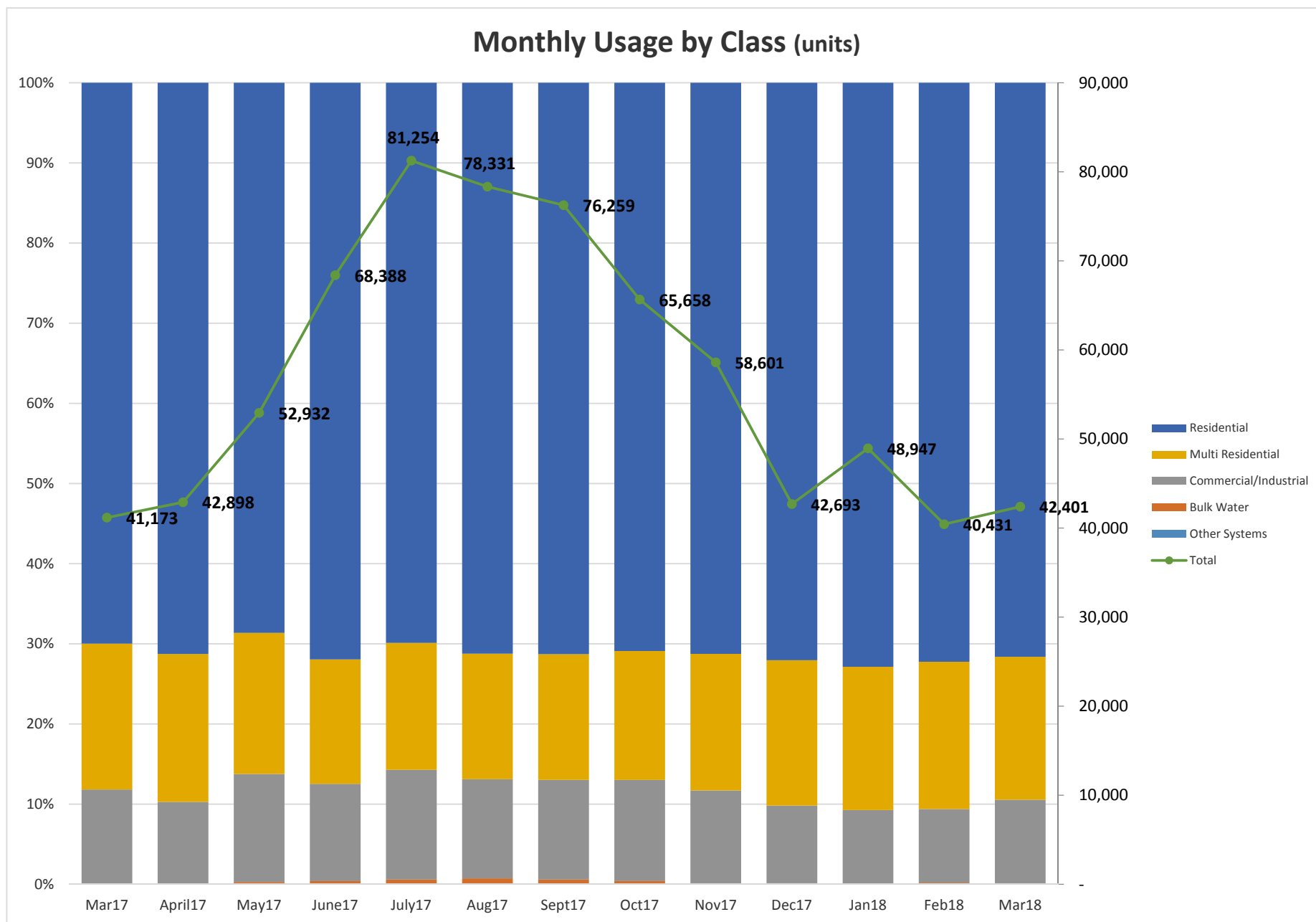
\*\* Due to timing, had 3 tag/turn off cycle





Week Ending	Incoming Calls		Outgoing Calls		Total Calls	
	# Calls	Minutes	# Calls	Minutes	# Calls	Minutes
1/6/2018	219	485	76	98	295	582
1/13/2018	315	671	209	218	524	888
1/20/2018	321	719	206	177	527	895
1/27/2018	310	754	239	240	549	995
2/3/2018	357	781	222	120	579	901
2/10/2018	293	668	252	204	545	872
2/17/2018	310	641	262	196	572	838
2/24/2018	294	554	229	176	523	730
3/3/2018	332	772	208	198	540	971
3/10/2018	266	555	256	227	522	782
3/17/2018	368	742	274	264	642	1,006
3/24/2018	288	588	257	247	545	834
3/31/2018	350	762	268	263	618	1,025
4/7/2018	291	546	202	116	493	662
4/14/2018	359	720	256	215	615	935
4/21/2018	242	530	226	201	468	731
4/28/2018	272	553	215	209	487	762
5/5/2018	322	651	205	117	527	769

Weekly Notes
Tags, Main Break: Blach Way, Oak Ave, Oak St, Blue Ridge Drive
Turn offs, Main Break: Blue Ridge Dr, Old County HWY, McGaffigan Mill Rd, tank leak
Tags, Main Break: Brookside Ave, 11995 Alta Via Rd, Kings Creek Rd, 11916 Alta Via Rd
Turn offs, Main Break: San Lorenzo
Tags
Turn offs, Main Break: Bear Creek, Brackney & Bridge St., Riverview Dr.
Tags, Main Break: Vera Ave, Hermosa Ave, La Lena St, Riverview Dr.
Turn offs, Main Break: HWY 9
Tags, Main Break: Mitchell Drive
Turn offs, Main Break: Rambling Rd, Lake Blvd
Tags, Main Break: La Lena St, Brimblecom rd
Turn offs
Tags, Main Break: Blackstone Drive, McKinley Way
Turn offs, Main Break: Azalea Circle, Hartman Ave, Brookside Ave
Tags, Main Break: Bear Creek Rd, Lomita Ave, El Solyo Ave, Camino Sinuoso
Turn offs, Main Break: Highland Drive - Hydrant, Blue Ridge
Old County Hwy, Blackstone - Hydrant, Apple Knoll, Pine Dr, Dana Ct, Cresta Dr, Bean Ave,
Forest Way
Tags, Main Break: Country Club Lane, Center St, Valley View Road



# Accounts Payable

## Outstanding Invoices

User: KendraNegro  
Printed: 5/9/2018 - 2:05 PM  
Date Type: JE Date  
Date Range: 04/11/2018 to 05/09/2018



13060 Highway 9  
Boulder Creek, CA 95006-9119  
(831) 338-2153 phone  
(831) 338-7986 fax

### Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00047 - SOIL CONTROL LAB						
01-800-5202	4/26/2018	4/25/2018	8040753	00202-10-2018	145.00	GENERAL PHYSICAL_CANEPA/ELENA
Task Label:		Type:		PO Number: 0000100983		
01-800-5202	5/8/2018	5/4/2018	8050143	00076-11-2018	145.00	WATER ANALYSIS_MIRA FLORES
Task Label:		Type:		PO Number: 0000100983		
01-800-5202	5/8/2018	5/4/2018	8050145	00076-11-2018	29.00	WATER ANALYSIS_WEST DR
Task Label:		Type:		PO Number: 0000100983		
Total for Vendor 00047 - SOIL CONTROL LAB:					319.00	
00080 - GRANITE CONSTRUCTION CO						
01-800-5200	4/30/2018	4/19/2018	1371683	00235-10-2018	1,212.20	OLY HAUL OUT CHARGES
01-400-5300	5/8/2018	4/23/2018	1373295	00076-11-2018	295.36	1/2" HOTMIX FOR PAVING
01-000-1565	5/8/2018	4/25/2018	1374566	00076-11-2018	160.58	GABION ROCK_FOR PROBATION TANK WALL
Total for Vendor 00080 - GRANITE CONSTRUCTION CO:					1,668.14	
00082 - MID VALLEY SUPPLY						
01-400-5600	4/26/2018	4/24/2018	225120	00202-10-2018	73.78	PAPER TOWELS_OPS
Total for Vendor 00082 - MID VALLEY SUPPLY:					73.78	
00097 - JIM WALTERS						
01-400-5200	4/26/2018	4/21/2018	6094	00202-10-2018	1,147.50	OLY HAUL OUT TRUCKING CHARGE
Total for Vendor 00097 - JIM WALTERS:					1,147.50	
00118 - FARMER BROTHERS COFFEE						
01-400-5600	5/8/2018	5/2/2018	67931671	00076-11-2018	231.00	COFFEE & SUPPLIES
Total for Vendor 00118 - FARMER BROTHERS COFFEE:					231.00	
00125 - SCARBOROUGH LUMBER						

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00125 - SCARBOROUGH LUMBER						
01-800-5300	5/4/2018	4/27/2018	312346	00053-11-2018	102.99	GREASE
01-800-5300	5/4/2018	4/30/2018	312493	00053-11-2018	70.52	MISC. SUPPLIES
01-000-1565	5/4/2018	5/1/2018	312564	00053-11-2018	206.65	MISC MATERIAL FOR PROBATION TANK
01-400-5401	5/4/2018	5/1/2018	312580	00053-11-2018	43.26	GLOVES
01-800-5300	5/4/2018	5/1/2018	570933	00053-11-2018	15.44	RAKE, SKIMMER HEAD
01-400-5410	5/4/2018	5/1/2018	570934	00053-11-2018	5.01	MISC SCREWS
01-200-5410	5/4/2018	5/2/2018	570971	00053-11-2018	70.22	CAR WASH, GLOVES, TOOLS_V#340
01-000-1565	5/4/2018	5/2/2018	K44407	00053-11-2018	-113.10	CREDIT_PASO 7 REHAB
Total for Vendor 00125 - SCARBOROUGH LUMBER:					400.99	
00145 - BATTERIES PLUS						
01-800-5600	4/26/2018	4/20/2018	314-338154	00202-10-2018	57.76	CELL PHONE CASE
02-600-5300	4/26/2018	4/23/2018	314-338286	00202-10-2018	14.68	PH PROBE BATTERY
01-800-5300	4/30/2018	4/27/2018	314-338474	00235-10-2018	76.29	CELL PHONE CASE FOR N GILLESPIE
Total for Vendor 00145 - BATTERIES PLUS:					148.73	
00168 - SCOTTS VALLEY SPRINKLER						
02-600-5300	5/4/2018	4/26/2018	150573	00053-11-2018	100.69	TANK FOR BCEWW
Total for Vendor 00168 - SCOTTS VALLEY SPRINKLER:					100.69	
00184 - CA SURVEYING & DRAFTING SUPPLY						
01-300-5600	4/26/2018	4/18/2018	101335	00202-10-2018	56.64	BOND PAPER
Total for Vendor 00184 - CA SURVEYING & DRAFTING SUPPLY:					56.64	
00209 - ZEE MEDICAL, INC						
01-400-5401	5/8/2018	5/3/2018	66 287306	00076-11-2018	368.79	FIRST AID KIT SUPPLIES
01-400-5401	5/8/2018	5/3/2018	66 287330	00076-11-2018	358.27	FIRST AID KIT SUPPLIES
Total for Vendor 00209 - ZEE MEDICAL, INC:					727.06	
00212 - CO. OF SANTA CRUZ ENVIRONMENTAL HEALTH						
01-100-5320	4/30/2018	4/30/2018	IN0087861	00235-10-2018	824.00	HEALTH PERMIT_ADMIN
Total for Vendor 00212 - CO. OF SANTA CRUZ ENVIRONMENTAL HEALTH:					824.00	
00273 - CORELOGIC, INC.						
01-200-5200	5/8/2018	4/30/2018	30363809	00076-11-2018	200.00	REALQUEST SERVICES

Vendor	Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
Total for Vendor 00273 - CORELOGIC, INC.:						200.00	
00296 - MESITI-MILLER ENGINEERING,INC	01-000-1565	5/8/2018	4/30/2018	0418013	00076-11-2018	13,679.96	PROFESSIONAL SERVICES THROUGH 4/25/18
Total for Vendor 00296 - MESITI-MILLER ENGINEERING,INC:						13,679.96	
00336 - LAND TRUST OF SANTA CRUZ COUNTY	01-500-5200	5/8/2018	5/3/2018	4-2018	00076-11-2018	612.60	Olympia Patrol Service_APRIL 2018
	Task Label:		Type:	PO Number:	0000100987		
Total for Vendor 00336 - LAND TRUST OF SANTA CRUZ COUNTY:						612.60	
00359 - ALLIED ELECTRONICS	02-600-5300	4/30/2018	4/25/2018	9009330166	00235-10-2018	916.62	ISOLATING SWITCH FOR BCEWW
Total for Vendor 00359 - ALLIED ELECTRONICS:						916.62	
00362 - ACCELA, INC #774375	01-200-5610	5/8/2018	4/30/2018	39396	00076-11-2018	2,422.00	WEB PAYMENTS_TRANSACTION FEES
	01-200-5200	5/8/2018	4/30/2018	39396	00076-11-2018	185.00	WEB PAYMENTS_BANK FEE
Total for Vendor 00362 - ACCELA, INC #774375:						2,607.00	
00367 - INFOSEND, INC	01-800-5200	5/8/2018	4/24/2018	135699	00076-11-2018	170.17	MAILING FEES
	01-800-5650	5/8/2018	4/24/2018	135699	00076-11-2018	47.91	POSTAGE FEES
Total for Vendor 00367 - INFOSEND, INC:						218.08	
00384 - DON ALLEY	01-500-5200	4/26/2018	4/6/2018	418-01	00202-10-2018	14,451.05	STREAM MONITORING PROGRAM
	Task Label: EXP-1516001A		Type: S	PO Number:			
Total for Vendor 00384 - DON ALLEY:						14,451.05	
00398 - WATSONVILLE METAL CO.,INC	01-400-5300	4/26/2018	4/19/2018	8424872	00202-10-2018	600.00	OLY DUMPSTER SERVICE
Total for Vendor 00398 - WATSONVILLE METAL CO.,INC:						600.00	
00450 - EUROFINS EATON ANALYTICAL							

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00450 - EUROFINS EATON ANALYTICAL						
01-800-5202	4/26/2018	4/25/2018	386267	00202-10-2018	560.00	WATER ANALYSIS _LWTP EFFLUENT
Task Label:		Type:	PO Number:	0000101030		
01-800-5202	4/26/2018	4/25/2018	386268	00202-10-2018	560.00	WATER ANALYSIS_PASO WELL 5A
Task Label:		Type:	PO Number:	0000101030		
01-800-5202	5/8/2018	5/3/2018	387962	00076-11-2018	60.00	WATER ANALYSIS_PASO 5, BOB'S LN
Task Label:		Type:	PO Number:	0000101030		
01-800-5202	5/8/2018	5/4/2018	388189	00076-11-2018	90.00	WATER ANALYSIS_PASO WELL
Task Label:		Type:	PO Number:	0000101030		
Total for Vendor 00450 - EUROFINS EATON ANALYTICAL:					1,270.00	
00525 - ESRI, INC.						
01-300-5200	5/8/2018	5/4/2018	93458095	00076-11-2018	10,000.00	ENGINEERING GIS SOFTWARE_4/28/18-4/27/19
Task Label:		Type:	PO Number:	0000100871		
Total for Vendor 00525 - ESRI, INC.:					10,000.00	
00589 - RONALD RAY GREENLY						
01-800-5200	4/26/2018	4/18/2018	7521	00202-10-2018	300.00	KWTP HOLDING TANK/HAUL AWAY
Total for Vendor 00589 - RONALD RAY GREENLY:					300.00	
00711 - ROBERTS & BRUNE CO.						
01-000-1310	5/4/2018	5/2/2018	S1727505.002	00053-11-2018	1,122.80	METER BOX LID B9 -BADGER ORION
Task Label:		Type:	PO Number:	0000101035		
01-000-1310	5/4/2018	5/2/2018	S1734964.001	00053-11-2018	41.63	PLUG GALV 4"
Task Label:		Type:	PO Number:	0000101049		
01-000-1310	5/4/2018	5/2/2018	S1734964.001	00053-11-2018	2.29	COUPLING GALV 1/2"
Task Label:		Type:	PO Number:	0000101049		
01-000-1310	5/4/2018	5/2/2018	S1734964.001	00053-11-2018	11.52	BUSHING GALV 1" X 3/4"
Task Label:		Type:	PO Number:	0000101049		
01-000-1310	5/4/2018	5/2/2018	S1734964.001	00053-11-2018	51.26	CAP GALV 4"
Task Label:		Type:	PO Number:	0000101049		
01-000-1310	5/4/2018	5/2/2018	S1734964.001	00053-11-2018	4.40	BELL REDCR GALV 1" X 3/4"
Task Label:		Type:	PO Number:	0000101049		
01-000-1310	5/4/2018	5/2/2018	S1734964.001	00053-11-2018	64.67	FLANGE RING GASKETS 6" NO BLT
Task Label:		Type:	PO Number:	0000101049		
01-000-1310	5/4/2018	5/2/2018	S1734964.001	00053-11-2018	38.01	FLANGE RING GASKETS 4" NO BLT
Task Label:		Type:	PO Number:	0000101049		
01-000-1310	5/4/2018	5/2/2018	S1734964.001	00053-11-2018	54.18	UNION GALV 2"
Task Label:		Type:	PO Number:	0000101049		
01-000-1310	5/4/2018	5/2/2018	S1734964.001	00053-11-2018	44.36	BLUE PAINT WATERBASE #3620
Task Label:		Type:	PO Number:	0000101049		
01-000-1310	5/4/2018	5/2/2018	S1734964.001	00053-11-2018	61.34	ELL 90 STREET GALV 2"

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00711 - ROBERTS & BRUNE CO.						
Task Label:		Type:	PO Number:	0000101049		
01-000-1310	5/4/2018	5/2/2018	S1738028.001	00053-11-2018	156.46	METER BOX B36
Task Label:		Type:	PO Number:	0000101050		
Total for Vendor 00711 - ROBERTS & BRUNE CO.:					1,652.92	
00721 - UNITED SITE SVCS.,INC						
01-400-5200	5/8/2018	4/30/2018	6697988	00076-11-2018	177.93	QUAIL YARD TOILET_4/28/18 - 5/25/18
Task Label:		Type:	PO Number:	0000100924		
Total for Vendor 00721 - UNITED SITE SVCS.,INC:					177.93	
00727 - ULINE SHIPPING SUPPLIES						
01-400-5401	5/8/2018	5/1/2018	97154234	00076-11-2018	99.07	SAFETY GLOVES
Total for Vendor 00727 - ULINE SHIPPING SUPPLIES:					99.07	
00729 - ALPHA ANALYTICAL LABS						
02-600-5202	5/8/2018	5/8/2018	8051754	00076-11-2018	430.00	WASTEWATER MONITORING
Task Label:		Type:	PO Number:	0000100920		
Total for Vendor 00729 - ALPHA ANALYTICAL LABS:					430.00	
00746 - SCOTTS VALLEY BANNER						
01-100-5640	4/30/2018	4/20/2018	51135	00235-10-2018	160.00	FLUSHING NRICE_4/2/18 RUN DATE
Total for Vendor 00746 - SCOTTS VALLEY BANNER:					160.00	
00944 - PDNC, INC.						
01-100-5200	5/8/2018	4/30/2018	2685	00076-11-2018	505.00	MONTHLY SERVER BACKUP
01-100-5200	5/8/2018	4/30/2018	2708	00076-11-2018	250.00	TECH SERVICES
Total for Vendor 00944 - PDNC, INC.:					755.00	
10025 - BADGER METER, INC						
01-200-5200	5/8/2018	4/30/2018	80020133	00076-11-2018	523.32	BEACON SERVICES_68886-104
Task Label:		Type:	PO Number:	0000100923		
01-200-5200	5/8/2018	4/30/2018	80020133	00076-11-2018	577.61	BEACON SERVICES_68886-001
Task Label:		Type:	PO Number:	0000100923		
Total for Vendor 10025 - BADGER METER, INC:					1,100.93	
10073 - KEN GIROUARD						

**Vendor**

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
10073 - KEN GIROUARD						
01-300-5200	4/26/2018	4/19/2018	6	00202-10-2018	130.00	7720 HWY 9 METER REVIEW
Total for Vendor 10073 - KEN GIROUARD:					130.00	
10120 - PACIFIC CREDIT SERVICES						
01-200-5200	5/8/2018	4/27/2018	126	00076-11-2018	70.14	COLLECTIONS
Total for Vendor 10120 - PACIFIC CREDIT SERVICES:					70.14	
10139 - NATIONAL METER & AUTOMATION						
01-000-1565	4/30/2018	4/20/2018	S1097704.001	00235-10-2018	54,848.65	FELTON METER CHANGE _5/8" X 3/4" METERS
Task Label:		Type:	PO Number: 0000101045			
01-000-1565	4/30/2018	4/23/2018	S1097704.003	00235-10-2018	1,331.83	FELTON METER CHANGE _3/4" METERS
Task Label:		Type:	PO Number: 0000101045			
01-000-1565	4/30/2018	4/25/2018	S1097704.005	00235-10-2018	6,804.74	FELTON METER CHANGE _1" METERS
Task Label:		Type:	PO Number: 0000101045			
01-000-1565	4/30/2018	4/27/2018	S1097704.007	00235-10-2018	9,930.19	FELTON METER CHANGE 1-1/2" & 2" METERS, MOUNTING KITS
Task Label:		Type:	PO Number: 0000101045			
Total for Vendor 10139 - NATIONAL METER & AUTOMATION:					72,915.41	
10151 - OSCAR RODAS						
01-100-5420	5/8/2018	4/30/2018	656707	00076-11-2018	250.00	JOHNSON PROPERTY MAINT._ APRIL
Total for Vendor 10151 - OSCAR RODAS:					250.00	
10158 - NOSSAMAN, LLP						
01-100-5210	4/26/2018	4/23/2018	479568	00202-10-2018	1,258.30	DISBURSEMENTS MADE THROUGH 3/31/18
01-100-5210	4/26/2018	4/23/2018	479568	00202-10-2018	15,672.00	PROFESSIONAL SVCS RENDERED THROUGH 3/31/18
Total for Vendor 10158 - NOSSAMAN, LLP:					16,930.30	
10180 - STEVEN BECK						
01-800-5410	4/30/2018	4/15/2018	381661	00235-10-2018	230.00	AMBER LIGHTS_V #122
01-000-2130	4/30/2018	4/15/2018	381661	00235-10-2018	-39.10	SALES TAX WITHHOLDING
01-800-5410	4/30/2018	4/15/2018	381661	00235-10-2018	230.00	AMBER LIGHTS_V #121
01-800-5410	4/30/2018	4/15/2018	381661	00235-10-2018	39.10	TAX @ 8.5%
Total for Vendor 10180 - STEVEN BECK:					460.00	



Vendor	Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
Report Total:						145,684.54	

# Accounts Payable

## Checks by Date - Detail by Check Number

User: KendraNegro  
Printed: 5/9/2018 2:05 PM



13060 Highway 9  
Boulder Creek, CA 95006-9119  
(831) 338-2153 phone  
(831) 338-7986 fax

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	00178	CALPERS	05/01/2018		
	MAY 2018	HEALTH INSURANCE			18,553.27
	MAY 2018	HEALTH INSURANCE			193.92
	MAY 2018	HEALTH INSURANCE			779.86
	MAY 2018	HEALTH INSURANCE			15,319.30
	MAY 2018	HEALTH INSURANCE			3,006.53
	MAY 2018	HEALTH INSURANCE			1,567.54
	MAY 2018	HEALTH INSURANCE			3,640.42
	MAY 2018	HEALTH INSURANCE			11,395.93
	MAY 2018	HEALTH INSURANCE			600.00
Total for this ACH Check for Vendor 00178:				0.00	55,056.77
14779	00729 8032664	ALPHA ANALYTICAL LABS WASTEWATER MONITORING	04/12/2018		982.00
Total for Check Number 14779:				0.00	982.00
14780	10023 3035002	AT & T CAPITAL SERVICES, INC V2 PHONE SYSTEM MAINTENANCE	04/12/2018		396.07
Total for Check Number 14780:				0.00	396.07
14781	00378	BANK OF THE WEST BANKCARD CEN	04/12/2018		
	032818	MAIL CHIMP			50.00
	032818	SONICWALL SUPPORT_SER #COEAE48A86			286.00
	032818	OFFICE SUPPLIES			108.16
	032818	CSDA CONFERENCE_G RATCLIFFE			400.00
	032818	PINTLE HOOK, HITCH FOR V#228			177.99
	032818	PROBATION TANK PROJECT SUPPLIES			545.00
	032818	AWWA_H20 TRAINING			299.00
	032818	2xHigh-Tech Operator Course/Course Manual			665.50
	032818	KNEELING PADS			331.58
	032818	SONICWALL RENEWAL_SER #COEAE48A8			286.00
	032818	INTERNET SERVICE_K CONRAD			4.00
	032818	CSDA CONFERENCE_M BRUCE			400.00
	032818	OFFICE SUPPLIES			21.68
	032818	STAMP PAD REPLACEMENT			18.08
	032818	APP RIVER CLOUD SERVICES			158.40
	032818	OFFICE OF WATER PROGRAMS CLASS/MA			159.93
	032818	NOTARY DUES_H HOSSACK			184.00
	032818	OFFICE SUPPLIES			152.16
	032818	INTERNET SERVICE_C BLANCHARD			4.00
Total for Check Number 14781:				0.00	4,251.48
14782	00220 30813	BAY BUILDING JANITORIAL,INC JANITORIAL SERVICES _ MARCH 2018	04/12/2018		424.42

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 14782:	0.00	424.42
14783	01077 033018	JOSEPH B BEASLEY UNIFORM REIMBURSEMENT	04/12/2018		51.01
			Total for Check Number 14783:	0.00	51.01
14784	00342 26070	BRASS KEY LOCKSMITH STRIKE ADJUSTMENT CONSULT_Q4	04/12/2018		184.00
			Total for Check Number 14784:	0.00	184.00
14785	00124 0095824-IN	BRUCE BARTON PUMP, INC MISC MATERIAL FOR LWTP PUMP	04/12/2018		287.41
			Total for Check Number 14785:	0.00	287.41
14786	00486 LZD0324 LZD2200	CDW-G COMPUTING DISTRICT SECRETARY MONITORS/CABLE; DISTRICT SECRETARY MONITORS/CABLE;	04/12/2018		460.93 77.90
			Total for Check Number 14786:	0.00	538.83
14787	00234 040218	CITY OF SCOTTS VALLEY 323 KV RD SEWER CHARGES_1/15/18 - 3/15	04/12/2018		79.00
			Total for Check Number 14787:	0.00	79.00
14788	00788 4118_1236033	COMCAST INTERNET_215 BLACKSTONE DR	04/12/2018		172.59
			Total for Check Number 14788:	0.00	172.59
14789	00788 4318_0956185	COMCAST INTERNET_545 FALL CREEK DR	04/12/2018		169.05
			Total for Check Number 14789:	0.00	169.05
14790	00757 030318	JOE DAVIS UNIFORM REIMBURSEMENT	04/12/2018		58.56
			Total for Check Number 14790:	0.00	58.56
14791	00061 1973	DHS PUBLIC HEALTH LAB TICK ANALYSIS_3 EMPLOYEES	04/12/2018		99.00
			Total for Check Number 14791:	0.00	99.00
14792	00343 66400 66842	ERNIE'S SERVICE CENTER SERVICE_V #280 SERVICE_V #280	04/12/2018		215.93 17.55
			Total for Check Number 14792:	0.00	233.48
14793	00450 378683 378694 378695 378696 378697 378698 378701	EUROFINS EATON ANALYTICAL WATER ANALYSIS_OLY WELL 3 WATER ANALYSIS_VARIOUS LOCATIONS WATER ANALYSIS_VARIOUS LOCATIONS WATER ANALYSIS_MIRA FLORES WATER ANALYSIS_CREEKWOOD, LAKE BI WATER ANALYSIS_HWY 9, VIEW CIRCLE WATER ANALYSIS_OLY 2 WELL	04/12/2018		90.00 700.00 800.00 200.00 400.00 400.00 90.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	378935	WATER ANALYSIS_OLY 2 RAW			40.00
	379393	FALL CREEK, BULL 1,2, BENNETT SPRING			360.00
Total for Check Number 14793:				0.00	3,080.00
14794	00164	FIRST ALARM	04/12/2018		
	383124	ALARM SERVICES_101 QUAIL HOLLOW			92.76
	383124	ALARM SERVICES_365 MADRONE AVE			163.62
	383124	ALARM SERVICES_13057 HWY 9			571.71
	385422	ALARM SERVICES_195 KIRBY ST			329.22
	385422	ALARM SERVICES_600 SAN LORENZO AVI			167.19
	385422	ALARM SERVICES_232 KINGS VILLAGE RI			287.64
	385422	ALARM SERVICES_BCEWW			343.59
Total for Check Number 14794:				0.00	1,955.73
14795	10123	GOVERNMENT FINANCE OFFICERS A	04/12/2018		
	0122815	MEMBERSHIP RENEWAL			160.00
Total for Check Number 14795:				0.00	160.00
14796	00329	GRAINGER	04/12/2018		
	9701979313	SPILL PLATFORM			650.38
Total for Check Number 14796:				0.00	650.38
14797	00080	GRANITE CONSTRUCTION CO	04/12/2018		
	1353503	QUAIL BINS			176.46
	1354451	QUAIL BINS			66.41
	1354451	QUAIL BINS			44.00
	1354451	QUAIL BINS			418.81
Total for Check Number 14797:				0.00	705.68
14798	00016	GREENWASTE RECOVERY,INC	04/12/2018		
	0003347797	SPOIL REMOVAL			395.14
Total for Check Number 14798:				0.00	395.14
14799	00615	HOME DEPOT CREDIT SERVICES	04/12/2018		
	2022418	FENCING FOR PROBATION TANK_WO #822			780.87
Total for Check Number 14799:				0.00	780.87
14800	00267	MARTIN B FEENEY, PG, CHg	04/12/2018		
	2004-722	PASO WELL 7 REHAB_8/2017 -2/2018			2,047.50
Total for Check Number 14800:				0.00	2,047.50
14801	00082	MID VALLEY SUPPLY	04/12/2018		
	223950	BATH TISSUE			69.82
	224059	LIQUID SOAP			18.31
Total for Check Number 14801:				0.00	88.13
14802	00054	PACIFIC GAS & ELECTRIC	04/12/2018		
	36588024062-4	GAS/ELECTRIC CHARGES_BCEWW			197.50
	36588024062-4	GAS/ELECTRIC CHARGES_ADMIN			650.97
	36588024062-4	GAS/ELECTRIC CHARGES_OPS			5,751.02
	36588024062-4	GAS/ELECTRIC CHARGES_WTP			15,352.17
Total for Check Number 14802:				0.00	21,951.66

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
14803	00302 0103750	POLLARDWATER.COM DE-CHLOR TABS	04/12/2018		649.21
			Total for Check Number 14803:	0.00	649.21
14804	00746 50047	SCOTTS VALLEY BANNER FLUSHING AD	04/12/2018		225.00
			Total for Check Number 14804:	0.00	225.00
14805	00309 2883980409	AT&T IP SERVICES KWTP IP SERVICES	04/16/2018		267.33
			Total for Check Number 14805:	0.00	267.33
14806	00687 4518_132166881	AT&T U-VERSE INTERNET_MANANA WOODS	04/16/2018		85.00
			Total for Check Number 14806:	0.00	85.00
14807	00788 4518_1236165	COMCAST INTERNET_280 BLUE RIDGE DR	04/16/2018		172.59
			Total for Check Number 14807:	0.00	172.59
14808	00037 02-00816812 02-00819233 02-00820034 02-00820249	CO. OF SANTA CRUZ DEPT OF PUBLIC TOILET RECYCLE TOILET RECYCLE WOOD WASTE TOILET RECYCLE	04/16/2018		7.00 14.00 14.00 14.00
			Total for Check Number 14808:	0.00	49.00
14809	00212 IN0086865 IN0086865	CO. OF SANTA CRUZ ENVIRONMENTA LWTP HAZ MAT PERMITS LWTP HAZ MAT PENALTIES	04/16/2018		1,224.00 293.75
			Total for Check Number 14809:	0.00	1,517.75
14810	00076 732791	ERNIE'S AUTO CENTER PART FOR V #260	04/16/2018		18.54
			Total for Check Number 14810:	0.00	18.54
14811	00120 041218	GRANITEROCK QUAIL HOLLOW PIPE EASEMENT	04/16/2018		1.00
			Total for Check Number 14811:	0.00	1.00
14812	10005 14777	ICMA RETIREMENT C/O M & T RETIRI RETIREMENT WITHHOLDING_PR 4/11/18	04/16/2018		3,888.08
			Total for Check Number 14812:	0.00	3,888.08
14813	01052 37257	SCOTT MATTOCH REIMBURSEMENT_SCAN BLDG PLANS	04/16/2018		7.62
			Total for Check Number 14813:	0.00	7.62
14814	UB*00411	LINDA BEACH Refund Check Refund Check	04/18/2018		10.12 29.21

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 14814:	0.00	39.33
14815	UB*00408	PHILIP DEBRINCAT Refund Check	04/18/2018		41.82
			Total for Check Number 14815:	0.00	41.82
14816	UB*00410	LINDA GRIFFIN Refund Check	04/18/2018		22.54
			Total for Check Number 14816:	0.00	22.54
14817	UB*00407	SUSAN NEWMAN Refund Check	04/18/2018		1.88
			Total for Check Number 14817:	0.00	1.88
14818	UB*00409	CHRISTINE THYDEN Refund Check	04/18/2018		15.43
			Total for Check Number 14818:	0.00	15.43
14819	UB*00414	DONALD ANDERSON Refund Check	04/18/2018		99.08
			Total for Check Number 14819:	0.00	99.08
14820	UB*00416	ROSS BARTOLETTI Refund Check	04/18/2018		58.63
			Total for Check Number 14820:	0.00	58.63
14821	UB*00412	CHRIS & LISA GOODENOUGH Refund Check	04/18/2018		107.49
			Total for Check Number 14821:	0.00	107.49
14822	UB*00415	JEREMY LAMPEL Refund Check	04/18/2018		228.58
			Total for Check Number 14822:	0.00	228.58
14823	UB*00413	Bruce Young Refund Check	04/18/2018		13.99
			Total for Check Number 14823:	0.00	13.99
14824	00545 132373	AFLAC SUPPLEMENTAL INSURANCE_APR 2018	04/19/2018		221.77
			Total for Check Number 14824:	0.00	221.77
14825	00729 8033850	ALPHA ANALYTICAL LABS WASTEWATER MONITORING	04/19/2018		360.00
			Total for Check Number 14825:	0.00	360.00
14826	00055 040118 040118 040118 040118	AT&T TELEPHONE CHARGES_BCEWW TELEPHONE CHARGES_OPS TELEPHONE CHARGES_WTP TELEPHONE CHARGES_ADMIN	04/19/2018		366.39 3,718.01 1,988.95 189.65

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 14826:	0.00	6,263.00
14827	00687 4818_250354021	AT&T U-VERSE INTERNET_365 MADRONE AVE	04/19/2018		75.00
			Total for Check Number 14827:	0.00	75.00
14828	00687 132182018	AT&T U-VERSE INTERNET_345 QUAIL TERRACE	04/19/2018		75.00
			Total for Check Number 14828:	0.00	75.00
14829	00687 137458730	AT&T U-VERSE INTERNET_13057 HWY 9	04/19/2018		75.00
			Total for Check Number 14829:	0.00	75.00
14830	00449 SIO4098821	AW DIRECT, INC SAFETY LIGHT FOR V #121	04/19/2018		355.04
			Total for Check Number 14830:	0.00	355.04
14831	00310 032718	AWWA CA NV SECTION RENEWAL_ WATER QUALITY ANALYST	04/19/2018		55.00
			Total for Check Number 14831:	0.00	55.00
14832	00145 RA1151245-01	BATTERIES PLUS SCREEN FOR PHONE REPAIR	04/19/2018		119.89
			Total for Check Number 14832:	0.00	119.89
14833	00220 30720	BAY BUILDING JANITORIAL,INC JANITORIAL SERVICES_FEB 2018	04/19/2018		424.42
			Total for Check Number 14833:	0.00	424.42
14834	00124 0095996-IN	BRUCE BARTON PUMP, INC REPAIR PUMP_SPRING TANK BOOSTER	04/19/2018		482.35
			Total for Check Number 14834:	0.00	482.35
14835	00788 4618_1236017	COMCAST INTERNET_295 EAST RD	04/19/2018		172.59
			Total for Check Number 14835:	0.00	172.59
14836	00788 4918_0302438	COMCAST INTERNET_1075 WHISPERING PINES DR	04/19/2018		240.20
			Total for Check Number 14836:	0.00	240.20
14837	00788 4718_1236124	COMCAST INTERNET_15819 FOREST HILL DR	04/19/2018		172.59
			Total for Check Number 14837:	0.00	172.59
14838	00788 4818_1236058	COMCAST INTERNET_17277 HWY 9	04/19/2018		172.59
			Total for Check Number 14838:	0.00	172.59

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
14839	00343 67080	ERNIE'S SERVICE CENTER TIRES FOR V#181	04/19/2018		1,069.26
		Total for Check Number 14839:		0.00	1,069.26
14840	00450 380168 380169 380713 380714 380940 380942 381875	EUROFINS EATON ANALYTICAL WATER ANALYSIS_BULL SPRING 1 WATER ANALYSIS_BULL SPRING 2 WATER ANALYSIS_FALL CREEK WATER ANALYSIS_BENNETT SPRING WATER ANALYSIS_OLY WELL 2, 3 WATER ANALYSIS_PASO WELL 5A PASO 5, BOB'S LN	04/19/2018		680.00 680.00 680.00 680.00 1,670.00 90.00 60.00
		Total for Check Number 14840:		0.00	4,540.00
14841	00750 032718	FEDAK & BROWN, LLP AUDIT SERVICES FOR MARCH 2018	04/19/2018		2,000.00
		Total for Check Number 14841:		0.00	2,000.00
14842	00397 5924007	FERGUSON ENTERPRISES, INC KWTP EYEWASH REPAIR	04/19/2018		198.81
		Total for Check Number 14842:		0.00	198.81
14843	00210 7461327	FISHER SCIENTIFIC LAB SUPPLIES	04/19/2018		123.92
		Total for Check Number 14843:		0.00	123.92
14844	00577 I-056492	GOLDEN STATE FLOW BLACKSTONE, PASO 7, OLY METERS REPA	04/19/2018		546.16
		Total for Check Number 14844:		0.00	546.16
14845	00329 9744201147	GRAINGER PIPE WRENCHES	04/19/2018		164.68
		Total for Check Number 14845:		0.00	164.68
14846	00550 10892168	HACH COMPANY REAGENT	04/19/2018		902.16
		Total for Check Number 14846:		0.00	902.16
14847	00768 524439 524505	HD SUPPLY FACILITIES MAINT, LTD CHLORINATION PARTS/SUPPLIES CHLORINATION PARTS/SUPPLIES	04/19/2018		1,744.84 1,121.56
		Total for Check Number 14847:		0.00	2,866.40
14848	00953 209238 209238	HOSE SHOP FORK LIFT HOSE FLUSHING HOSE	04/19/2018		86.32 142.18
		Total for Check Number 14848:		0.00	228.50
14849	10005 12833	ICMA RETIREMENT C/O M & T RETIRI RETIREMENT WITHHOLDING_3/28/18	04/19/2018		3,888.08
		Total for Check Number 14849:		0.00	3,888.08



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
14850	00058 12206_APRIL	IHWY, INC. BUSINESS HOSTING_slvwd.com	04/19/2018		25.00
Total for Check Number 14850:				0.00	25.00
14851	00367 134449 134449	INFOSEND, INC POSTAGE CHARGES_LOMPICO FLUSHING MAILING CHARGES_LOMPICO FLUSHING	04/19/2018		209.69 238.19
Total for Check Number 14851:				0.00	447.88
14852	10087 B59-032018	INLAND POTABLE SERVICES, INC BROOKDALE TANK REPAIR	04/19/2018		7,208.50
Total for Check Number 14852:				0.00	7,208.50
14853	10194 1955A 1955A	KEN GRADY COMPANY, INC SOUTH BOOSTER FLOW METER UNIVERSITY BOOSTER FLOW METER	04/19/2018		2,694.55 2,694.56
Total for Check Number 14853:				0.00	5,389.11
14854	00296 0318009	MESITI-MILLER ENGINEERING, INC PROBATION TANK REPLACEMENT_WO#82	04/19/2018		15,420.36
Total for Check Number 14854:				0.00	15,420.36
14855	10067 318000094 318000094	NBS CONSULTING SERVICES/EXP_LOMASM CONSULTING SERVICES/EXP_OLYASM	04/19/2018		1,145.42 770.41
Total for Check Number 14855:				0.00	1,915.83
14856	00054 041218	PACIFIC GAS & ELECTRIC ELECTRIC CHARGES_140 ELENA CT	04/19/2018		9.84
Total for Check Number 14856:				0.00	9.84
14857	10130 032818	SANTA CRUZ COUNTY PARKS, OPEN S COUNTY PARKS PARCEL TAX_FY 1718	04/19/2018		51.00
Total for Check Number 14857:				0.00	51.00
14858	00695 032318 032318	PAUL JENSEN PROBATION TANK OFFICE_REVIEW PLAN PROBATION TANK SURVEY WORK	04/19/2018		90.00 570.00
Total for Check Number 14858:				0.00	660.00
14859	00944 2650 2664 2664	PDNC, INC. TECH SERVICES MONTHLY SERVER BACKUP MANAGED SERVER	04/19/2018		125.00 175.00 330.00
Total for Check Number 14859:				0.00	630.00
14860	00046 33845	USE RW BUSINESS ADVANTAGE V#10 SAFETY BOOTS_T TOCCALINO	04/19/2018		296.46
Total for Check Number 14860:				0.00	296.46
14861	00589 7500	RONALD RAY GREENLY KWTP HOLDING TANK HAUL AWAY	04/19/2018		350.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 14861:	0.00	350.00
14862	00746	SCOTTS VALLEY BANNER	04/19/2018		
	50078	FLUSHING NOTICE_3/9/18			225.00
	50215	LADOC OPENING AD			115.00
	50216	SOUTH SYTEM FLUSHING			225.00
			Total for Check Number 14862:	0.00	565.00
14863	00047	SOIL CONTROL LAB	04/19/2018		
	8030231	OLY 2_TOTAL PHOSPHATE_03/07/18			78.00
	8030522	WATER ANALYSIS_MIRA FLORES_GEN PH			145.00
	8030523	OLY 2 TOTAL PHOSPHATE_3/14/18			39.00
	8030524	WATER ANALYSIS_MIRA FLORES_METALS			37.00
	8030525	WATER ANALYSIS_677 WEST DR, LOMPIC			29.00
	8030728	WATER ANALYSIS_CANEPA/ELENA			145.00
			Total for Check Number 14863:	0.00	473.00
14864	10184	THATCHER COMPANY, INC	04/19/2018		
	249279	CL2			2,734.91
	CR249279	CL2 DRUM CREDIT			-640.00
			Total for Check Number 14864:	0.00	2,094.91
14865	10072	WATER SYSTEMS CONSULTING, INC	04/19/2018		
	3076	CONSULTING SERVICES THROUGH 3/31/18			495.00
	3076	HWY 9 PIPELINE DESIGN			8,037.94
			Total for Check Number 14865:	0.00	8,532.94
14866	00599	WEX BANK	04/19/2018		
	53722177	FUEL_OPERATIONS			3,256.45
	53722177	FUEL_CUSTOMER SERVICE			779.77
	53722177	FUEL_WATER TREATMENT			2,109.75
			Total for Check Number 14866:	0.00	6,145.97
14867	10206	HANSON AGGREGATES MID-PACIFIC,	04/25/2018		
	042418	SLVWD LICENSE AGREEMENT			1.00
			Total for Check Number 14867:	0.00	1.00
14868	00362	ACCELA, INC #774375	04/25/2018		
	ACC38900	WEB PAYMENT_BANK FEES			185.00
	ACC38900	WEB PAYMENT_TRANSACTION FEES			2,606.00
			Total for Check Number 14868:	0.00	2,791.00
14869	00729	ALPHA ANALYTICAL LABS	04/25/2018		
	8041704	WASTEWATER SAMPLING			110.00
			Total for Check Number 14869:	0.00	110.00
14870	00162	ANTHEM BLUE CROSS	04/25/2018		
	47875724	RETIRED EMPLOYEE MEDICAL_5/1 - 5/31/1			325.50
			Total for Check Number 14870:	0.00	325.50
14871	00767	ANTHEM BLUE CROSS	04/25/2018		
	957856691	MEDICARERX_5/1 - 6/01/18			169.80

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 14871:	0.00	169.80
14872	00309	AT&T IP SERVICES	04/25/2018		
	041118	IP SERVICE_OPS			234.65
	041118	IP SERVICE_ADMIN			234.65
	041118	IP SERVICE_WTP			234.66
			Total for Check Number 14872:	0.00	703.96
14873	00686	AT&T LONG DISTANCE	04/25/2018		
	041318	LONG DISTANCE_OPS			69.10
	041318	LONG DISTANCE_ADMIN			9.30
			Total for Check Number 14873:	0.00	78.40
14874	00687	AT&T U-VERSE	04/25/2018		
	132167447	INTERNET_365 MADRONE AVE			75.00
			Total for Check Number 14874:	0.00	75.00
14875	10025	BADGER METER, INC	04/25/2018		
	80019173	68886-104 SERVICES FOR MARCH 2018			509.08
	80019173	68886-101 SERVICES FOR MARCH 2018			577.61
			Total for Check Number 14875:	0.00	1,086.69
14876	00609	BALANCE HYDROLOGICS, INC	04/25/2018		
	218018-0318	STREAM MONITORING			3,652.02
			Total for Check Number 14876:	0.00	3,652.02
14877	00342	BRASS KEY LOCKSMITH	04/25/2018		
	948607	DUPLICATE KEYS FOR V#325			8.70
			Total for Check Number 14877:	0.00	8.70
14878	10121	COLANTUONO,HIGHSMITH & WHATL	04/25/2018		
	35321	LEGAL SERVICES THROUGH 3/31/18			7,022.61
			Total for Check Number 14878:	0.00	7,022.61
14879	00788	COMCAST	04/25/2018		
	41118_1171123	INTERNET_23 SUMMIT AVE			141.12
			Total for Check Number 14879:	0.00	141.12
14880	00788	COMCAST	04/25/2018		
	41518_1018662	INTERNET_264 ORCHARD RD			146.12
			Total for Check Number 14880:	0.00	146.12
14881	00788	COMCAST	04/25/2018		
	41518_1236074	INTERNET_200 ANNIE'S WAY			172.59
			Total for Check Number 14881:	0.00	172.59
14882	00265	COMMUNITY TELEVISION	04/25/2018		
	2519	BOD MEETING COVERAGE_3/15/18			323.00
			Total for Check Number 14882:	0.00	323.00
14883	00273	CORELOGIC, INC.	04/25/2018		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	30360508	REALQUEST SERVICES			200.00
			Total for Check Number 14883:	0.00	200.00
14884	00703	DATAFLOW BUSINESS SYSTEMS, INC	04/25/2018		
	232206	SHIP FEE			7.50
	234226	HP 602DN MAINTENANCE			237.25
	234227	HP 5200 MAINTENANCE			90.05
			Total for Check Number 14884:	0.00	334.80
14885	00343	ERNIE'S SERVICE CENTER	04/25/2018		
	67106	MAINTENANCE_V #380			519.71
			Total for Check Number 14885:	0.00	519.71
14886	00450	EUROFINS EATON ANALYTICAL	04/25/2018		
	382743	WATER ANALYSIS_LWTP, QUAIL WELL 5A			550.00
			Total for Check Number 14886:	0.00	550.00
14887	10069	NATE GILLESPIE	04/25/2018		
	041918	SCADA TOUR PARKING			22.00
			Total for Check Number 14887:	0.00	22.00
14888	00080	GRANITE CONSTRUCTION CO	04/25/2018		
	1362697	PROBATION TANK SITE PAVING			305.84
	1362697	HOT MIX_PROBATION SITE PAVING			319.90
	1363090	PROBATION SITE RECYCLE FEE			46.80
	1364564	BASE ROCK			49.65
	1364564	BASE ROCK			43.87
	1364616	RECYCLE FEE			52.20
	1364616	BASE ROCK			49.65
	1364616	BASE ROCK			57.83
			Total for Check Number 14888:	0.00	925.74
14889	00768	HD SUPPLY FACILITIES MAINT, LTD	04/25/2018		
	534230	DRUM PUMP TUBE			477.38
			Total for Check Number 14889:	0.00	477.38
14890	00573	STEPHANIE HILL	04/25/2018		
	041918	REIMBURSEMENT _ MILEAGE			98.75
			Total for Check Number 14890:	0.00	98.75
14891	00247	INDEPENDENT ELECTRIC SUPPLY	04/25/2018		
	S103673216.001	LYON PLANT COMCAST INSTALL PARTS			2,151.71
	S103673216.002	LYON PLANT COMCAST INSTALL PARTS			160.37
	S103673216.003	LYON PLANT COMCAST INSTALL PARTS			78.12
			Total for Check Number 14891:	0.00	2,390.20
14892	00367	INFOSEND, INC	04/25/2018		
	134810	MAILING FEES			1,140.30
	134810	POSTAGE FEES			2,655.56
			Total for Check Number 14892:	0.00	3,795.86
14893	10087	INLAND POTABLE SERVICES, INC	04/25/2018		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	B59-041218	TAX WITHHOLDING			-53.81
	B59-041218	TAX ON MATERIALS USED			53.81
	B59-041218	CLEANING AND LEAK REPAIR ON WOOD			14,939.39
Total for Check Number 14893:				0.00	14,939.39
14894	00313	MET LIFE	04/25/2018		
	MAY 2018	DENTAL INSURANCE_OPS			1,945.38
	MAY 2018	DISABILITY INSURANCE_FINANCE			280.24
	MAY 2018	LIFE INSURANCE_FINANCE			144.02
	MAY 2018	DISABILITY INSURANCE_OPS			342.98
	MAY 2018	DENTAL INSURANCE_ENG			62.57
	MAY 2018	DENTAL INSURANCE_ENV			192.14
	MAY 2018	DISABILITY INSURANCE_ENG			41.45
	MAY 2018	LIFE INSURANCE_ADMIN			33.30
	MAY 2018	DISABILITY INSURANCE_WTP			320.28
	MAY 2018	DENTAL INSURANCE_WTP			1,202.00
	MAY 2018	DENTAL INSURANCE_FINANCE			1,430.03
	MAY 2018	LIFE INSURANCE_WTP			146.52
	MAY 2018	LIFE INSURANCE_ENV			33.30
	MAY 2018	LIFE INSURANCE_OPS			186.48
	MAY 2018	DISABILITY INSURANCE_ENV			78.38
	MAY 2018	DISABILITY INSURANCE_ADMIN			84.83
	MAY 2018	DENTAL INSURANCE_ADMIN			325.32
	MAY 2018	LIFE INSURANCE_ENG			16.65
Total for Check Number 14894:				0.00	6,865.87
14895	00082	MID VALLEY SUPPLY	04/25/2018		
	224610	PAPER TOWELS FOR WTP			110.67
Total for Check Number 14895:				0.00	110.67
14896	10151	OSCAR RODAS	04/25/2018		
	534692	JOHNSON BLDG MAINT_MAR 2018			250.00
Total for Check Number 14896:				0.00	250.00
14897	00711	ROBERTS & BRUNE CO.	04/25/2018		
	S1732585.002	BRAIDED HOSE FOR PROBATION TANK PF			715.68
Total for Check Number 14897:				0.00	715.68
14898	00746	SCOTTS VALLEY BANNER	04/25/2018		
	50217	LEAK WEEK AD			225.00
	50265	FLUSHING AD			225.00
	50278	FLUSHING AD			225.00
	50439	FLUSHING NOTICES-2			225.00
	50568	FLUSHING AD			225.00
Total for Check Number 14898:				0.00	1,125.00
14899	00183	SDRMA	04/25/2018		
	62624	VEHICLE INSURANCE_2018 ESCAPE			82.58
Total for Check Number 14899:				0.00	82.58
14900	00047	SOIL CONTROL LAB	04/25/2018		
	8030906	GEN PHYSICAL_NORTH, SOUTH, MW, FEL			145.00
Total for Check Number 14900:				0.00	145.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
14901	00721 114-6581141	UNITED SITE SVCS.,INC QUAIL RESTROOM RENTAL_3/31/18 - 4/27/18	04/25/2018		177.93
Total for Check Number 14901:				0.00	177.93
14902	00011 9805364695 9805364695 9805364695	VERIZON WIRELESS CELL PHONE CHARGES_OPS CELL PHONE CHARGES_ADMIN CELL PHONE CHARGES_WTP	04/25/2018		580.18 100.17 370.98
Total for Check Number 14902:				0.00	1,051.33
14903	00011 9805364696 9805364696 9805364696	VERIZON WIRELESS TABLET CHARGES_ENV TABLET CHARGES_OPS	04/25/2018		95.23 95.23 268.67
Total for Check Number 14903:				0.00	459.13
14904	00399 MAY 2018 MAY 2018 MAY 2018 MAY 2018 MAY 2018 MAY 2018	VISION SERVICE PLAN - (CA) VISION INSURANCE_FINANCE VISION INSURANCE_ENG VISION INSURANCE_WTP VISION INSURANCE_ENV VISION INSURANCE_OPS VISION INSURANCE_ADMIN	04/25/2018		145.36 11.14 157.50 38.58 357.72 44.74
Total for Check Number 14904:				0.00	755.04
14905	10072 3077 3078 3078 3079 3079	WATER SYSTEMS CONSULTING, INC FALL CREEK FISH LADDER FALL CREEK FISH LADDER USDA PHASE 1 FUNDING VISITAR ST. PRV LAKE BLVD. PRV	04/25/2018		641.25 2,250.00 17,305.59 551.25 551.25
Total for Check Number 14905:				0.00	21,299.34
14906	10152 041918 041918	WESTAMERICA BANK PRINCIPAL ON TRUCK LOAN INTEREST ON TRUCK LOAN	04/25/2018		1,832.02 268.66
Total for Check Number 14906:				0.00	2,100.68
14907	UB*00418	REBECCA CALDERON Refund Check Refund Check	04/26/2018		21.78 30.39
Total for Check Number 14907:				0.00	52.17
14908	10207 041718 041718 041718 041718 041718 041718 041718	CITI CARDS_COSTCO OFFICE SUPPLIES_FINANCE OFFICE SUPPLIES_FINANCE_STANDING D LATE FEE OFFICE SUPPLIES_WHITE OUT OFFICE SUPPLIES TAX @ 8.5%_DESK TAX WITHHOLDING_DESK	04/26/2018		82.45 179.99 25.00 20.60 468.63 15.30 -15.30
Total for Check Number 14908:				0.00	776.67
14909	UB*00419	WENDI GRIGGS	04/26/2018		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
		Refund Check			55.60
		Refund Check			40.48
			Total for Check Number 14909:	0.00	96.08
14910	10018 042418	HOLLY HOSSACK REIMBURSEMENT FOR MEETINGS, MILEA	04/26/2018		379.83
			Total for Check Number 14910:	0.00	379.83
14911	UB*00417	FANNIE MAE Refund Check	04/26/2018		2.83
			Total for Check Number 14911:	0.00	2.83
14912	00057 APR 2018	AFSCME COUNCIL 57 UNION DUES _APRIL 2018	05/01/2018		1,042.08
			Total for Check Number 14912:	0.00	1,042.08
14913	00055 041918	AT&T TELEPHONE CHARGES _FELTON ACRES	05/01/2018 ACCT #831 335-5273 657 0		110.62
			Total for Check Number 14913:	0.00	110.62
14914	00309 3852760400 3852760400 3852760400	AT&T IP SERVICES IP SERVICES _WTP IP SERVICES _ADMIN IP SERVICES _OPS	05/01/2018 ACCT #171-798-7456 001 ACCT #171-798-7456 001 ACCT #171-798-7456 001		408.70 408.71 408.70
			Total for Check Number 14914:	0.00	1,226.11
14915	00687 132338293	AT&T U-VERSE ELECTRIC CHARGES _GRAHAM HILL RD	05/01/2018		150.00
			Total for Check Number 14915:	0.00	150.00
14916	00687 41918_250354029	AT&T U-VERSE INTERNET _365 MADRONE AVE	05/01/2018 ACCT #250354029		55.00
			Total for Check Number 14916:	0.00	55.00
14917	10113 MAY 2018 MAY 2018	BANK MIDWEST SOLAR LOAN PRINCIPAL SOLAR LOAN INTEREST	05/01/2018		2,372.37 877.53
			Total for Check Number 14917:	0.00	3,249.90
14918	10173 042518 042518 042518 042518 042518	CARLY BLANCHARD MILEAGE_ CITY OF SANTA CRUZ OFFICE MAIL EDUCATION GRANT MILEAGE_ EARTH DAY SL PARK MILEAGE TO & FROM FORTUNA CONFERI MILEAGE TO & FROM SLVE	05/01/2018		3.24 24.70 4.32 426.60 6.48
			Total for Check Number 14918:	0.00	465.34
14919	00099 MAY 2018	JOEL BUSA RETIRED EMPLOYEE MEDICAL	05/01/2018		125.00
			Total for Check Number 14919:	0.00	125.00
14920	00415	CA BANK & TRUST/GOV SVC DEPT_10	05/01/2018		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	MAY 2018	1976 SAFE DRINKING WATER BOND			15,581.43
			Total for Check Number 14920:	0.00	15,581.43
14921	00363 MAY 2018	CINCINNATI LIFE INSURANCE CO LIFE INSURANCE_MAY 2018	05/01/2018		28.00
			Total for Check Number 14921:	0.00	28.00
14922	00788 041918_1028380	COMCAST INTERNET_7400 HWY 9	05/01/2018		151.12
			Total for Check Number 14922:	0.00	151.12
14923	00172 042818 042918A 042918B	JOSEPH F. CONE REIMBURSEMENT FOR DRINKING WATER UNIFORM REIMBURSEMENT UNIFORM REIMBURSEMENT	05/01/2018		60.00 108.98 54.49
			Total for Check Number 14923:	0.00	223.47
14924	10189 356970 358145	EXPONENT, INC CONSULTING SERVICES THROUGH 3/30/20 PROFESSIONAL SERVICES RENDERED TH	05/01/2018		300.00 2,490.00
			Total for Check Number 14924:	0.00	2,790.00
14925	00256 043018	JESSE GUIVER UNIFORM REIMBURSEMENT	05/01/2018		215.79
			Total for Check Number 14925:	0.00	215.79
14926	10018 032318	HOLLY HOSSACK UNIFORM REIMBURSEMENT	05/01/2018		144.99
			Total for Check Number 14926:	0.00	144.99
14927	10005 18735	ICMA RETIREMENT C/O M & T RETIR RETIREMENT WITHHOLDING_PP END 04/2	05/01/2018		3,888.08
			Total for Check Number 14927:	0.00	3,888.08
14928	00208 MAY 2018	LEONARD KUHNLEIN RETIRED EMPLOYEE MEDICAL	05/01/2018		125.00
			Total for Check Number 14928:	0.00	125.00
14929	00539 0318SLV	MILLER MAXFIELD, INC PUBLIC OUTREACH CONSULTING FOR M/	05/01/2018		3,406.25
			Total for Check Number 14929:	0.00	3,406.25
14930	00662 MAY 2018	JAMES A. MUELLER RETIRED EMPLOYEE MEDICAL	05/01/2018		50.00
			Total for Check Number 14930:	0.00	50.00
14931	00695 041318A 041318B 041318C	PAUL JENSEN SURVEY WORK_LAKE BLVD PRV SURVEY WORK_VISITAR PRV WELLS RD SURVEY WORK	05/01/2018		1,075.00 1,075.00 425.00



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 14931:	0.00	2,575.00
14932	UB*00420	PABINI PETIT Refund Check	05/01/2018		453.76
			Total for Check Number 14932:	0.00	453.76
14933	00711 S1732585.001	ROBERTS & BRUNE CO. PARTS FOR PROBATION TANK PROJECT	05/03/2018      VOID	3,222.41	
			Total for Check Number 14933:	3,222.41	0.00
14934	00711 S1735969.001	ROBERTS & BRUNE CO. #1014-440 NIPPLE GALV 4" X 6"	05/03/2018		61.20
			Total for Check Number 14934:	0.00	61.20
14935	00142 113763 113946 113991	SAN LORENZO LUMBER MISC FITTINGS HOSE FOR PROBATION TANK PROJECT PARTS FOR PROBATION TANK PROJECT	05/03/2018		2.68 98.80 203.87
			Total for Check Number 14935:	0.00	305.35
14936	00125 311019 311231 311266 311313 311327 311333 311415 311417 311619 311633 311706 311709 311742 311852 311964 312002 312147 312169 312171 312178 380035 570067 570196 570215 570237 570365 570366 570525 570670 570710	SCARBOROUGH LUMBER MISC LAB SUPPLIES GALVANIZED ELL 90 PARTS FOR PROBATION TANK PROJECT PAINT HACK SAW PARTS FOR BLOWER REPAIR MISC SUPPLIES_PROBATION TANK PARTS FOR PASO 5 REPAIRS WALL ANCHORS, SCREWS SUPPLIES FOR KWTP MISC TOOLS_LWTP MISC MATERIALS FOR BCEWW BLOWER CHAIN SAW MAINTENANCE PULLEY, ROPE_HIGHLAND TANK TARGET PAVING SUPPLIES MISC SCREWS CABLE TIES, TAPE_PASO 7 MISC PVC PARTS_PROBATION TANK MISC PARTS FOR PASO 7 REHAB HASP FOR TANK LOCK MISC PART/ELECTRICAL_LOWER PASO PC MISC SCREWS MISC SUPPLIES BATTERIES FOR LOCATOR MISC SCREWS SIGNS_WRONG SKU#_RETURNED CREDIT RETUN FOR WRONG SKU#_CHAIN CHAIN SAW CHAIN STERNO_EMPLOYEE RECOGNITION TRASH BAGS	05/03/2018		84.70 4.63 35.75 17.69 6.75 91.77 92.67 15.76 11.54 46.77 78.37 19.67 42.73 51.19 55.42 4.70 15.40 10.11 195.35 28.97 103.83 6.45 20.44 15.03 13.66 96.19 -72.56 88.54 19.32 12.88
			Total for Check Number 14936:	0.00	1,213.72
14937	00168 150435	SCOTTS VALLEY SPRINKLER SEALANT FOR PROBATION TANK	05/03/2018		27.94

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	150457	GATE VALVE FOR PROBATION TANK			250.31
	150478	SCH 40 TEE_PROBATION TANK			58.62
	150540	FLOAT FOR BCEWW LIFT STATION			89.53
	150563	4" SCH40 ELL_PROBATION TANK REHAB			25.72
			Total for Check Number 14937:	0.00	452.12
14938	00711 S1732585.001	ROBERTS & BRUNE CO. PARTS FOR PROBATION TANK REPLACEM	05/07/2018		2,966.55
			Total for Check Number 14938:	0.00	2,966.55
14939	00145 314-337536 314-337690	BATTERIES PLUS KUBOTA BATTERY_V #102 UPS BATTERIES	05/03/2018		120.36 74.10
			Total for Check Number 14939:	0.00	194.46
14940	00220 30943	BAY BUILDING JANITORIAL,INC JANITORIAL SERVICES_APR 2018	05/03/2018		424.42
			Total for Check Number 14940:	0.00	424.42
14941	01050 0413037	COLONIAL LIFE - BCN E4377735 SUPPLEMENTAL INSURANCE_4/13/18, 4/28	05/03/2018		584.72
			Total for Check Number 14941:	0.00	584.72
14942	00061 2018	DHS PUBLIC HEALTH LAB TICK ANALYSIS	05/03/2018		33.00
			Total for Check Number 14942:	0.00	33.00
14943	00076 736192	ERNIE'S AUTO CENTER HOSE REEL	05/03/2018		195.29
			Total for Check Number 14943:	0.00	195.29
14944	00343 67385	ERNIE'S SERVICE CENTER OIL CHANGE_V #228	05/03/2018		73.42
			Total for Check Number 14944:	0.00	73.42
14945	00450 368365 383727 383749 384339 384709	EUROFINS EATON ANALYTICAL WATER ANALYSIS_FALL CREEK WATER ANALYSIS_QUAIL 4A WELL WATER ANALYSIS_QUAIL 5A WELL WATER ANALYSIS_SWEETWATER CREEK WATER ANALYSIS_PASO 5, BOB'S LANE	05/03/2018		18.00 1,565.00 1,565.00 680.00 60.00
			Total for Check Number 14945:	0.00	3,888.00
14946	00991 5116029	EWING IRRIGATION PRODUCTS MISC PVC PARTS_PROBATION TANK	05/03/2018		698.83
			Total for Check Number 14946:	0.00	698.83
14947	00118 67832268	FARMER BROTHERS COFFEE COFFEE & SUPPLIES	05/03/2018		280.70
			Total for Check Number 14947:	0.00	280.70
14948	00210	FISHER SCIENTIFIC	05/03/2018		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	9850624	TRACEABLE FOOD THERMOMETER			148.77
			Total for Check Number 14948:	0.00	148.77
14949	00577 I-056623	GOLDEN STATE FLOW Auto Gun Sensor X3	05/03/2018		421.20
			Total for Check Number 14949:	0.00	421.20
14950	00080 1366181	GRANITE CONSTRUCTION CO BASE ROCK	05/03/2018		39.92
			Total for Check Number 14950:	0.00	39.92
14951	00020 04090-18041 04090-18042	HARO, KASUNICH & ASSOCIATES LWTP ACCESS RD SLIDE BLUE TANK REPLACEMENT PROJECT	05/03/2018		1,375.70 809.85
			Total for Check Number 14951:	0.00	2,185.55
14952	00768 232736 538227 538241 539395	HD SUPPLY FACILITIES MAINT, LTD AIR BLOWER W/CANNISTER LAB SUPPLIES PARTS FOR BCEWW BLOWER CHLORINATION PARTS/SUPPLIES	05/03/2018		610.77 302.12 90.61 850.31
			Total for Check Number 14952:	0.00	1,853.81
14953	00216 108845	KATHLEEN GERRITY HEAD LIGHT BULB_V #155	05/03/2018		11.33
			Total for Check Number 14953:	0.00	11.33
14954	00336 3-2018	LAND TRUST OF SANTA CRUZ COUN Olympia Patrol Service_MAR 2018	05/03/2018		438.60
			Total for Check Number 14954:	0.00	438.60
14955	00643 540511	MANCO, INC PARTS FOR LOWER PASO COMMUNICAT	05/03/2018		502.53
			Total for Check Number 14955:	0.00	502.53
14956	10202 00107994	NEW RESOURCES GROUP, INC LOW FLOW SHOWER HEADS	05/03/2018		733.49
			Total for Check Number 14956:	0.00	733.49
14957	00027 265753	NORTH BAY FORD REISSUE LOST CHECK #14682 FOR FLOOR	05/03/2018		179.85
			Total for Check Number 14957:	0.00	179.85
14958	00775 902892017	NORTHERN SAFETY CO.,INC. FOAM EAR PLUGS	05/03/2018		118.35
			Total for Check Number 14958:	0.00	118.35
14959	10158 478765 478765 478766 478766	NOSSAMAN, LLP LEGAL SERVICES RENDERED THROUGH 1 DISBURSEMENTS MADE THROUGH 1/31/18 LEGAL SERVICES RENDERED THROUGH 2 DISBURSEMENTS MADE THROUGH 2/28/18	05/03/2018		20,187.00 472.23 16,981.00 1,192.60

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 14959:	0.00	38,832.83
14960	10204 633672	SERVICE EXPRESS, INC RX2660 HP SERVER SUPPORT	05/03/2018		400.00
			Total for Check Number 14960:	0.00	400.00
14961	00047 8040170 8040171 8040409	SOIL CONTROL LAB MIRA FLORES GEN PHYSICAL MIRA FLORES METALS DIGESTION, MANC WATER ANALYSIS_CANEPA, ELENA	05/03/2018		145.00 37.00 145.00
			Total for Check Number 14961:	0.00	327.00
14962	10137 18-02-47	KEVIN M DONOVAN REPAIR DAMAGED GATE/FENCE @ OLY	05/04/2018		2,455.75
			Total for Check Number 14962:	0.00	2,455.75
14963	UB*00422	MACK HENSON Refund Check Refund Check	05/07/2018		14.14 3.03
			Total for Check Number 14963:	0.00	17.17
14964	UB*00421	HEATHER PUTNA Refund Check Refund Check	05/07/2018		37.73 28.54
			Total for Check Number 14964:	0.00	66.27
14965	00001 629168	ROYAL WHOLESALE ELECTRIC DRILL KIT, ELECTRICAL TAPE_FELTON AC	05/07/2018		64.78
			Total for Check Number 14965:	0.00	64.78
14966	00729 8042706	ALPHA ANALYTICAL LABS WASTEWATER SAMPLING	05/08/2018		1,082.00
			Total for Check Number 14966:	0.00	1,082.00
14967	00378 042818	BANK OF THE WEST BANKCARD CEN MAIL CHIMP GRAINGER_PARTS FOR PROBATION TANK GRAINGER_PARTS FOR PROBATION TANK MEAL_OPS INTERNET_FINANCE MEMBERSHIP_GRAC.ORG ENTERPRISE CAR RENTAL_WT PARKING FEE_WT SOUTHWEST_TRAINING_N GILLESPIE FTD MEAL_WT OVERPAID LAST BILL .40 SOUTHWEST_TRAINING_S MATTOCH APP RIVER CLOUD SERVICES OFFICE SUPPLIES_FINANCE SOUTHWEST_TRAINING_J FURTADO MEAL_R ROGERS MEAL_WT OFFICE SUPPLIES_ADMIN	05/08/2018		50.00 57.91 284.63 18.14 4.00 345.00 28.60 10.00 242.96 47.40 6.93 -0.40 242.96 158.40 13.01 242.96 43.49 9.06 112.80

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	042818	PARKING FEE_OPS			20.00
	042818	MEAL_OPS			13.88
	042818	INTERNET_ENV			4.00
	042818	ENTERPRISE CAR RENTAL_OPS			57.22
	042818	NOTARY SERVICES			54.03
Total for Check Number 14967:					0.00
14968	00342	BRASS KEY LOCKSMITH	05/08/2018		45.27
	948690	G41 LOCK & KEY			45.27
Total for Check Number 14968:					0.00
14969	00788	COMCAST	05/08/2018		151.12
	042618	INTERNET_195 KIRBY ST			151.12
Total for Check Number 14969:					0.00
14970	00265	COMMUNITY TELEVISION	05/08/2018		272.00
	2508	MEETING COVERAGE_2/15/18			272.00
Total for Check Number 14970:					0.00
14971	00703	DATAFLOW BUSINESS SYSTEMS, INC	05/08/2018		64.72
	236037	MAINT_SAVIN/917SPF			188.38
	236050	MAINT_OKIDATA/ES8473X			229.49
	236051	MAINT_KYOCERA/FS-C2626MFP			400.97
	236052	MAINT_KONICA BIZHUB C451			184.12
	236053	MAINT_CANON/2525			1,067.68
Total for Check Number 14971:					0.00
14972	00505	DELL MARKETING LP	05/08/2018		699.83
		LOWER PASO VPN FIREWALL			699.83
Total for Check Number 14972:					0.00
14973	00450	EUROFINS EATON ANALYTICAL	05/08/2018		530.00
	385402	WATER ANALYSIS_FOREMAN CREEK			530.00
	385421	WATER ANALYSIS_PEAVINE CREEK			530.00
	385422	WATER ANALYSIS_CLEAR CREEK			1,590.00
Total for Check Number 14973:					0.00
14974	00144	GABILAN WELDING, INC	05/08/2018		8,328.42
	192158	TRUCK 249 BED REPAIR			8,328.42
Total for Check Number 14974:					0.00
14975	00080	GRANITE CONSTRUCTION CO	05/08/2018		41.47
	1367574	BASE ROCK_PROBATION TANK			41.47
Total for Check Number 14975:					0.00
14976	00615	HOME DEPOT CREDIT SERVICES	05/08/2018		162.59
	6211220	PROBATION TANK FENCING			162.59
Total for Check Number 14976:					0.00
14977	00247	INDEPENDENT ELECTRIC SUPPLY	05/08/2018		78.65
	S103719100.001	TAPE MEASURE			78.65

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 14977:	0.00	78.65
14978	00336 2-2018	LAND TRUST OF SANTA CRUZ COUN Olympia Patrol Service_FEB 2018	05/08/2018		1,176.45
			Total for Check Number 14978:	0.00	1,176.45
14979	00643 540737	MANCO, INC TANK TRANSMITTER FELTON HEIGHTS	05/08/2018		1,722.45
			Total for Check Number 14979:	0.00	1,722.45
14980	00350 050418	HOWARD OLIPHANT UNIFORM REIMBURSEMENT	05/08/2018		148.23
			Total for Check Number 14980:	0.00	148.23
14981	00054 043018 043018 043018 043018	PACIFIC GAS & ELECTRIC ELECTRIC CHARGES_BCEWW ELECTRIC CHARGES_OPS ELECTRIC CHARGES_WTP ELECTRIC CHARGES_ADMIN	05/08/2018		138.23 4,236.39 7,177.54 403.63
			Total for Check Number 14981:	0.00	11,955.79
14982	00054 5118_9754419334	PACIFIC GAS & ELECTRIC ELECTRIC CHARGES_LAZYWOODS	05/08/2018		79.07
			Total for Check Number 14982:	0.00	79.07
14983	00054 5218_2836470071	PACIFIC GAS & ELECTRIC ELECTRIC CHARGES_ZAYANTE/ROSEBLO	05/08/2018		1,362.29
			Total for Check Number 14983:	0.00	1,362.29
14984	00746 50748 50764 50954	SCOTTS VALLEY BANNER FLUSHING NOTICE_4/6/18 FLUSHING NOTICE-4/6/18 FLUSHING NOTICE-4/13/18	05/08/2018		160.00 160.00 160.00
			Total for Check Number 14984:	0.00	480.00
14985	00047 8040609 8040610	SOIL CONTROL LAB WATER SAMPLING_243 EL SERENO DR WATER SAMPLING_11590 LAKESHORE BL	05/08/2018		145.00 29.00
			Total for Check Number 14985:	0.00	174.00
14986	00044 042918	STAPLES CREDIT PLAN_6035 5178 622 OFFICE SUPPLIES_WTP	05/08/2018		535.50
			Total for Check Number 14986:	0.00	535.50
14987	10180 381660 381660 381660 381660	STEVEN BECK SALES TAX WITHHOLDING SAFETY LIGHTS_V #121 TAX @ 8.5% SAFETY LIGHTS_V #122	05/08/2018		-41.23 486.25 41.23 486.25
			Total for Check Number 14987:	0.00	972.50
14988	00642	STEVEN M BUTLER	05/08/2018		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	669/18	WATERSHED INSPECTION			922.70
			Total for Check Number 14988:	0.00	922.70
14989	00555 53539888	STORDOK, INC. ON SITE DOC SHREDDING	05/08/2018		45.00
			Total for Check Number 14989:	0.00	45.00
14990	00398 8424869	WATSONVILLE METAL CO.,INC LOAD #2_OLY DUMPSTER SERVICE	05/08/2018		600.00
			Total for Check Number 14990:	0.00	600.00
14991	00599 54116652 54116652 54116652	WEX BANK FUEL_ WTP FUEL_ CS FUEL_ OPS	05/08/2018		2,591.44 677.18 3,854.46
			Total for Check Number 14991:	0.00	7,123.08
			Report Total (214 checks):	3,222.41	394,933.02

# EFT TRANSACTIONS

APRIL 2018



13060 Highway 9  
Boulder Creek, CA 95006-9119  
(831) 338-2153 phone  
(831) 338-7986 fax

Date	Check No	Vendor	Description	Amount
4/11/2018	EFT	PAYCHEX	ADMIN & DELIVERY FEES 4/11/18	\$ 1,231.30
4/11/2018	EFT	PAYCHEX	PAYROLL 04/11/18	\$ 96,251.30
4/11/2018	EFT	CALPERS	RETIREMENT BENEFITS 04/11/18	\$ 17,205.22
4/25/2018	EFT	PAYCHEX	ADMIN & DELIVERY FEES 04/25/18	\$ 1,217.30
4/25/2018	EFT	PAYCHEX	PAYROLL 04/25/18	\$ 97,663.81
4/25/2018	EFT	CALPERS	RETIREMENT BENEFITS 04/25/18	\$ 17,123.10
<b>TOTAL EFT TRANSACTIONS</b>				<b>\$ 230,692.03</b>



0087 A87P-7177 San Lorenzo Valley Water District

**CASH REQUIREMENTS**

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 04/11/18. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

**TRANSACTION DETAIL**

**ELECTRONIC FUNDS TRANSFER** - Your financial institution will initiate transfer to Paychex *at or after 12:01 A.M.* on transaction date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<b>BANK DRAFT AMOUNTS &amp; OTHER TOTALS</b>
04/10/18	WELLS FARGO BANK, NA	xxxxxx1358	Direct Deposit	Net Pay Allocations	60,741.16	60,741.16
04/10/18	WELLS FARGO BANK, NA	xxxxxx1358	Taxpay®	Employee Withholdings		
				Social Security	7,284.00	
				Medicare	1,703.52	
				Fed Income Tax	11,452.03	
				CA Income Tax	4,246.66	
				CA Disability	1,174.87	
				<b>Total Withholdings</b>	<b>25,861.08</b>	
				Employer Liabilities		
				Social Security	7,284.02	
				Medicare	1,703.50	
				<b>Total Liabilities</b>	<b>8,987.52</b>	<b>34,848.60</b>
04/10/18	WELLS FARGO BANK, NA	xxxxxx1358	Section 125	PXUME EE PRE	469.23	
				PXDCA EE PRE	192.31	<b>661.54</b>
					<b>EFT FOR 04/10/18</b>	<b>96,251.30</b>
<b>TOTAL EFT (Does not reflect administrative charges)</b>						<b>96,251.30</b>

**NEGOTIABLE CHECKS** - Check amounts will be debited when payees cash checks. Funds must be available on check date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
04/11/18	WELLS FARGO BANK, NA	xxxxxx1358	Payroll	Check Amounts	17,772.31	
<b>TOTAL NEGOTIABLE CHECKS</b>						<b>17,772.31</b>

**REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES** - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
04/11/18	Refer to your records for account	Information	Payroll	Employee Deductions		
				Advance	52.45	
				Aflc/Col Post	55.34	
				Aflc/Col Pre	347.92	
				Calper 457	925.00	
				DPer	7,544.03	
				Health	783.70	

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# CASH REQUIREMENTS

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 04/11/18. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

**REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (cont.)** - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
04/11/18	Refer to your records for account Information		Payroll	Employee Deductions (cont.)	
				ICMA	3,888.08
				Life Ins	14.00
				Union dues	521.04
				<b>Total Deductions</b>	<b>14,131.56</b>
<b>TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (Does not reflect administrative charges)</b>					<b>14,131.56</b>

**PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF** - This information serves as a record of payment.

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	
04/18/18	Taxpay®	FED IT PMT Group	29,427.07
04/18/18	Taxpay®	CA IT PMT Group	5,421.53

0087 A87P-7177 San Lorenzo Valley Water District

**CASH REQUIREMENTS**

THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 04/25/18. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.

**TRANSACTION DETAIL**

**ELECTRONIC FUNDS TRANSFER** - Your financial institution will initiate transfer to Paychex *at or after 12:01 A.M.* on transaction date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<b>BANK DRAFT AMOUNTS &amp; OTHER TOTALS</b>
04/24/18	WELLS FARGO BANK, NA	xxxxxx1358	Direct Deposit	Net Pay Allocations	61,862.41	61,862.41
04/24/18	WELLS FARGO BANK, NA	xxxxxx1358	Taxpay®	Employee Withholdings		
				Social Security	7,320.99	
				Medicare	1,712.19	
				Fed Income Tax	11,553.54	
				CA Income Tax	4,309.15	
				CA Disability	1,180.82	
				<b>Total Withholdings</b>	<b>26,076.69</b>	
				Employer Liabilities		
				Social Security	7,321.01	
				Medicare	1,712.16	
				<b>Total Liabilities</b>	<b>9,033.17</b>	35,109.86
04/24/18	WELLS FARGO BANK, NA	xxxxxx1358	Section 125	PXUME EE PRE	469.23	
				PXDCA EE PRE	192.31	661.54
					<b>EFT FOR 04/24/18</b>	<b>97,633.81</b>
<b>TOTAL EFT (Does not reflect administrative charges)</b>						<b>97,633.81</b>

**NEGOTIABLE CHECKS** - Check amounts will be debited when payees cash checks. Funds must be available on check date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
04/25/18	WELLS FARGO BANK, NA	xxxxxx1358	Payroll	Check Amounts	17,232.76	
<b>TOTAL NEGOTIABLE CHECKS</b>						<b>17,232.76</b>

**REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES** - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
04/25/18	Refer to your records for account	Information	Payroll	Employee Deductions		
				Aflc/Col Post	55.34	
				Aflc/Col Pre	347.92	
				Calper 457	925.00	
				DPer	7,505.08	
				Health	783.70	
				ICMA	3,888.08	

0087 A87P-7177 San Lorenzo Valley Water District

**CASH REQUIREMENTS**

**THIS REPORT SUMMARIZES YOUR PAYROLL TRANSACTIONS FOR THE CHECK DATE 04/25/18. IT DOES NOT REFLECT MISCELLANEOUS ADMINISTRATIVE CHARGES. PLEASE REFER TO YOUR INVOICE(S) FOR THE TOTAL CASH REQUIRED FOR THIS CHECK DATE.**

**REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (cont.)** - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
04/25/18	Refer to your records for account Information		Payroll	Employee Deductions (cont.)	
				Life Ins	14.00
				Union dues	521.04
				<b>Total Deductions</b>	<b>14,040.16</b>

**TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (Does not reflect administrative charges)** **14,040.16**

**PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF** - This information serves as a record of payment.

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	
05/02/18	Taxpay®	FED IT PMT Group	29,619.89
05/02/18	Taxpay®	CA IT PMT Group	5,489.97

# Fiscal Year 2017/2018

## Third Quarter Financial Summary

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### Management's Discussion and Analysis (MDA)

#### Overview

This section presents management's analysis of the San Lorenzo Valley Water District's (the District) financial condition and activities as of the above mentioned period. This information should be read in conjunction with the unaudited financial information that follows. For a complete review of a fiscal year, it is best to come back and look at the audited Annual Financial Report.

The District does a hard year end close, through that process there are yearend expenses that are booked at yearend and not represented in the monthly expenses. There may also be annual expenses paid upfront that could cause individual months to appear skewed. Data is continuously being reviewed, so it is not un-common for a prior month balance to change slightly throughout the year as accounts are reconciled. It is important to understand this in connection with the numbers that follow.

#### Operations Net Results

For the three months ended March 31, 2018, the District had an operating income of \$249K. Quarterly operating revenue was \$2.1M with operating expenses of \$1.9M. This brings YTD operating income to \$1.1M. The first 6 months of the year typically have higher consumption and the remaining quarters typically have lower consumption. We have seen these more recent months being closer to the average prior years consumption. We are monitoring consumption trends for how much of an impact the new rates have on customers consumption patterns. Given the poor rainfall we have had this year may play a role in future consumption as well. With the rate structure change, consumption plays a large part in operating revenue fluctuations.

#### Operating Revenue

Quarterly operating revenue of \$2.1M is in line with expectations, this Q factored in the rate increase and slightly higher than expected consumption. January, February and March had usage of 49K, 40.4K and 42.4K units of water billed, respectively.

YTD (9 months) revenue of \$6.5M is in line with expectations.

#### Operating Expenses

Quarterly operating expenses were \$1.9M, or 25% of the annual budget. YTD (9 months) operating expenses are \$5.4M, or 72% of the annual budget.

Q3 CY compared to Q3 PY had an increase of \$212K, or 13%. The majority of the fluctuation related to salaries and benefits. There was \$50K in timing of health bills that caught up from last Q and the remainder was recognizing full year of new hires.

## Non-Operating Revenue & Expenses

Below itemizes the different non-operating revenue and expenses of the District as of Q3. Please note some of these accounts have historically had annual bookings, so transactions may have occurred that not accounted for yet herein. We are moving towards having more monthly and quarterly entries, which will eventually bring more meaning to this section.

Non-operating Revenue	Q1 Total	Q2 Total	Q3 Total	YTD Total
Lease Reveue	\$ 5,238	\$ 6,853	\$ 5,870	\$ 17,962
Property Taxes	54	365,648	6,867	372,569
Assessment Revenue	-	172,546	-	172,546
Rental Income	9,524	9,682	9,612	28,817
Interest	3,660	4,264	5,777	13,701
	\$ 18,476	\$ 558,993	\$ 28,126	\$ 605,595

Non-operating Expenses	Q1 Total	Q2 Total	Q3 Total	YTD Total
Interest Expense	\$ 15,492	\$ 3,331	\$ 71,719	\$ 90,542

## Debt Obligations

Below itemizes current debt obligations of the District as of Q3. Please note some of these accounts have historically had annual bookings, so transactions may have occurred that not accounted for yet herein. We are moving towards having more monthly and quarterly entries, which will eventually bring more meaning to this section. Some of the debt obligations are solely funded from assessments and not paid out of the general fund. There will eventually be a more detailed reconciliation of debt and how it fits into cash flow.

	Balance 2017	Additions	Payments	Balance 2018
Felton Loan	\$ 1,650,440		\$ 73,285	\$ 1,723,725
Refunding Bond	2,494,854		649,030	1,845,824
Olympia SRF Loan	1,590,784		31,675	1,559,109
Other Loans	424,321		37,225	387,096
Other Bonds	61,000			61,000
	\$ 6,221,399	\$ -	\$ 791,216	\$ 5,430,183

## Capital Projects & Expenditures

Below itemizes the Q3 capital expenditures that have been spent. Please note if any projects used in-house labor, these amounts have may not yet be allocated to the projects. In Q3 there were approximately \$120K in capital expenditures, varying across the board for multiple projects. There was more progress in Lompico AD service line replacements, Probation Tank, S&T vehicle and multiple other FEMA projects. This brings YTD capital expenditures to \$600K, with more significant progress currently going on already in Q4 on the Probation Tank.

## PROJECT LISTING OF ADDITIONS TO CIP

PROJECT	FY1617 BALANCES	Q1 FY1718 ADDITIONS	Q2 FY1718 ADDITIONS	Q3 FY1718 ADDITIONS	PROJECT TOTAL
BCEWW IMPROVEMENTS / CAP-1617001A	\$ 60,601.60	\$ 920.00	\$ -	\$ 950.52	\$ 62,472.12
PROBATION TANK / CAP-1516002A	\$ 203,949.26	\$ -	\$ 40,000.00	\$ 24,582.08	\$ 268,531.34
SWIM TANK DESIGN / CAP-1516003A	\$ 84,548.74	\$ 1,890.90	\$ -	\$ -	\$ 86,439.64
WO 269/548 - BEAR CREEK RD MAIN RELOCATION	\$ 9,694.35	\$ 172,495.62	\$ -	\$ 2,790.00	\$ 184,979.97
WO 272/549 - LYON WATER TREATMENT PLANT ACCESS RD REPAIR	\$ 26,353.27	\$ 11,895.39	\$ 18,985.45	\$ 12,600.49	\$ 69,834.60
LOST ACRES WATER TANK PROJECT	\$ 7,416.40	\$ -	\$ -	\$ -	\$ 7,416.40
BLUE TANK REPLACEMENT PROJECT / CAP-1718001A	\$ 793.00	\$ 21,802.25	\$ 206.25	\$ 13,333.80	\$ 36,135.30
WO 411 - FELTON METER CHANGE OUT PROJECT	\$ 105,696.63	\$ -	\$ 4,949.14	\$ 1,285.83	\$ 111,931.60
MANANA WOODS PRV STATION	\$ -	\$ 9,856.30	\$ -	\$ -	\$ 9,856.30
LYON CLARIFIER RETURN PUMP #1 - SN 9270076	\$ -	\$ 6,825.39	\$ -	\$ -	\$ 6,825.39
LYON CLARIFIER RETURN PUMP #2 - SN 9270077	\$ -	\$ 6,944.20	\$ -	\$ -	\$ 6,944.20
UPPER PASO TANK FENCING	\$ -	\$ 13,839.75	\$ -	\$ -	\$ 13,839.75
WO 358 - COMBINE SPRINGS RAW WATER LINE	\$ -	\$ 2,109.00	\$ 6,270.83	\$ 500.00	\$ 8,879.83
PASO 6 WELL	\$ -	\$ 3,510.00	\$ -	\$ 1,725.51	\$ 5,235.51
SCADA SYSTEM - DATA REDUNDANT RETROFIT	\$ -	\$ -	\$ 41,694.07	\$ -	\$ 41,694.07
WO 550 - HIGHWAY 9/WESTERN AVE 6" MAIN REPAIR	\$ -	\$ -	\$ 13,635.00	\$ 13,050.16	\$ 26,685.16
WO 280 - FALL CREEK INTAKE FEMA	\$ -	\$ -	\$ 21,262.98	\$ -	\$ 21,262.98
PASO 5A WELL	\$ -	\$ -	\$ 83,325.00	\$ -	\$ 83,325.00
PASO 7 WELL REHABILITATION	\$ -	\$ -	\$ -	\$ 3,773.01	\$ 3,773.01
PROBATION TANK REPLACEMENT	\$ -	\$ -	\$ -	\$ -	\$ -
NEW SUPPLY & TREATMENT VEHICLE	\$ -	\$ -	\$ -	\$ 26,437.98	\$ 26,437.98
WO 525 - LOMPICO SERVICE LINE REPLACEMENT	\$ -	\$ -	\$ -	\$ 19,031.93	\$ 19,031.93
	<b>\$ 499,053.25</b>	<b>\$ 252,088.80</b>	<b>\$ 230,328.72</b>	<b>\$ 120,061.31</b>	<b>\$ 1,101,532.08</b>

FUND 01 BEG BALANCE	\$ 1,856,052.83	\$ 2,107,221.63	\$ 2,337,550.35
FUND 01 ADDITIONS	\$ 251,168.80	\$ 230,328.72	\$ 119,110.79
<b>FUND 01 END BALANCE</b>	<b>\$ 2,107,221.63</b>	<b>\$ 2,337,550.35</b>	<b>\$ 2,456,661.14</b>
FUND 02 BEG BALANCE	\$ 60,601.60	\$ 61,521.60	\$ 61,521.60
FUND 02 ADDITIONS	\$ 920.00	\$ -	\$ 950.52
<b>FUND 02 END BALANCE</b>	<b>\$ 61,521.60</b>	<b>\$ 61,521.60</b>	<b>\$ 62,472.12</b>

## OPERATING ANALYSIS - MARCH 2018

### REVENUE BY CATEGORY

#### DESCRIPTION

WATER USAGE
BASIC CHARGES
METERS, PENALTIES & OTHER
SEWER CHARGES
<b>TOTAL OPERATING REVENUE</b>

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 426,630	62.3%	\$ 212,761	\$ 213,870	101%	8%	\$ 5,390,000	62%
237,105	34.6%	301,347	(64,242)	-21%	8%	3,076,000	35%
12,761	1.9%	7,830	4,931	63%	12%	110,000	1%
8,344	1.2%	8,344	-	0%	8%	100,000	1%
<b>\$ 684,840</b>	<b>100.0%</b>	<b>\$ 530,282</b>	<b>\$ 154,558</b>	<b>29%</b>	<b>8%</b>	<b>\$ 8,676,000</b>	<b>100%</b>

### REVENUE COMMENTS

March 18 contains the new rates, which explains the decrease in the basic charge and the increase in usage. Consumption for March 18 was 3% higher than March 17.

### EXPENSES BY CATEGORY

#### DESCRIPTION

SALARIES & BENEFITS
CONTRACT/PROF. SERVICES
OPERATING EXPENSES
MAINTENANCE
FACILITIES
GEN. & ADMIN.
<b>TOTAL OPERATING EXPENSES</b>

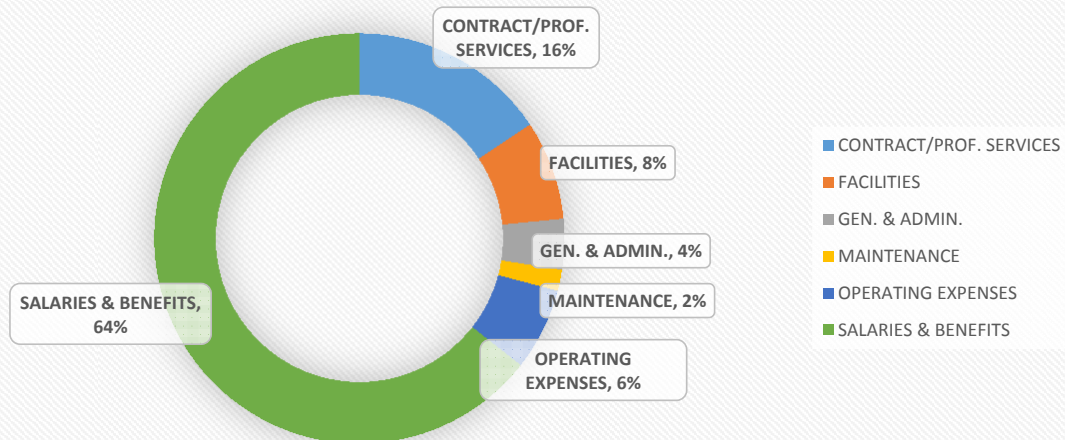
COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 338,326	64.4%	\$ 437,729	\$ (99,403)	-23%	7%	\$ 4,531,632	61%
82,111	15.6%	141,660	(59,549)	-42%	5%	1,520,561	20%
34,051	6.5%	62,223	(28,172)	-45%	9%	373,100	5%
8,782	1.7%	10,774	(1,992)	-18%	5%	174,000	2%
41,112	7.8%	31,078	10,034	32%	8%	510,300	7%
20,886	4.0%	23,196	(2,310)	-10%	6%	377,450	5%
<b>\$ 525,268</b>	<b>100%</b>	<b>\$ 706,660</b>	<b>\$ (181,392)</b>	<b>-26%</b>	<b>7%</b>	<b>\$ 7,487,043</b>	<b>100%</b>

### EXPENSE COMMENTS

SAL./BEN.: Prior year had 3 pay periods in March, current year March is tracking similar to prior month

CONTRACT/PROF.: Current actuals are lower than normal, this is only timing related.

## % BREAKDOWN OF CATEGORY EXPENDITURES





## OPERATING ANALYSIS - Q3 2018 (JAN-MARCH)

### REVENUE BY CATEGORY

#### DESCRIPTION

WATER USAGE
BASIC CHARGES
METERS, PENALTIES & OTHER
SEWER CHARGES
<b>TOTAL OPERATING REVENUE</b>

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 1,365,950	64.2%	\$ 635,592	\$ 730,357	115%	25%	\$ 5,390,000	62%
711,365	33.4%	905,428	(194,063)	-21%	23%	3,076,000	35%
24,576	1.2%	19,455	5,121	26%	22%	110,000	1%
25,032	1.2%	25,032	-	0%	25%	100,000	1%
<b>\$ 2,126,923</b>	<b>100.0%</b>	<b>\$ 1,585,507</b>	<b>\$ 541,416</b>	<b>34%</b>	<b>25%</b>	<b>\$ 8,676,000</b>	<b>100%</b>

### REVENUE COMMENTS

Q3 18 contains the new rates, which explains the decrease in the basic charge and the increase in usage charge compared to prior year. Consumption for Q3 18 was 6% higher than Q3 17.

### EXPENSES BY CATEGORY

#### DESCRIPTION

SALARIES & BENEFITS
CONTRACT/PROF. SERVICES
OPERATING EXPENSES
MAINTENANCE
FACILITIES
GEN. & ADMIN.
<b>TOTAL OPERATING EXPENSES</b>

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 1,185,390	63.1%	\$ 1,028,413	\$ 156,977	15%	26%	\$ 4,531,632	61%
342,421	18.2%	285,704	56,717	20%	23%	1,520,561	20%
119,099	6.3%	146,783	(27,684)	-19%	32%	373,100	5%
30,561	1.6%	28,621	1,940	7%	18%	174,000	2%
120,466	6.4%	109,442	11,024	10%	24%	510,300	7%
79,718	4.2%	66,254	13,465	20%	21%	377,450	5%
<b>\$ 1,877,656</b>	<b>100%</b>	<b>\$ 1,665,217</b>	<b>\$ 212,439</b>	<b>13%</b>	<b>25%</b>	<b>\$ 7,487,043</b>	<b>100%</b>

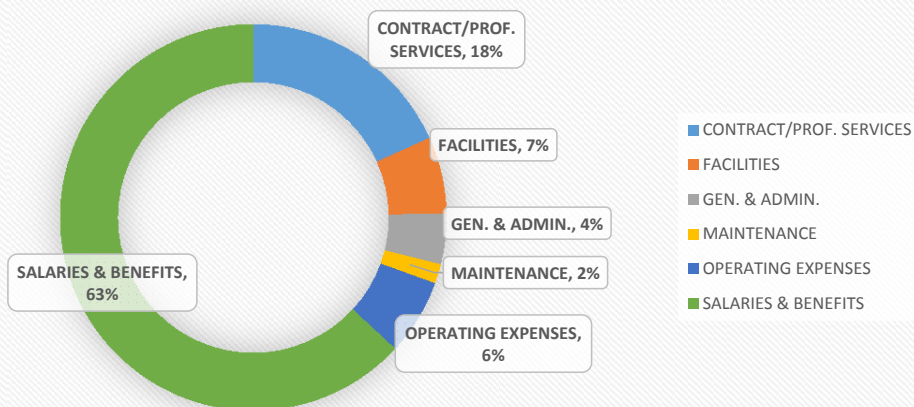
### EXPENSE COMMENTS

For the most part, expenses were tracking similar to the prior year. Most fluctuations are timing related.

Salaries/Benefits: There was ~\$50K in health insurance timing from Q2, that caught up this quarter. Otherwise related to full year new hires.

Contract/Prof Serv: There was a \$70K payment for the SMGWA paid in this current Q3 18.

## % BREAKDOWN OF CATEGORY EXPENDITURES



## OPERATING ANALYSIS - YTD 2018 (JULY-MARCH)

### REVENUE BY CATEGORY

#### DESCRIPTION

WATER USAGE
BASIC CHARGES
METERS, PENALTIES & OTHER
SEWER CHARGES
<b>TOTAL OPERATING REVENUE</b>

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 3,945,337	61.0%	\$ 2,415,134	\$ 1,530,203	63%	73%	\$ 5,390,000	62%
2,379,097	36.8%	2,721,713	(342,616)	-13%	77%	3,076,000	35%
72,100	1.1%	66,733	5,367	8%	66%	110,000	1%
75,100	1.2%	77,073	(1,973)	-3%	75%	100,000	1%
<b>\$ 6,471,634</b>	<b>100.0%</b>	<b>\$ 5,280,652</b>	<b>\$ 1,190,982</b>	<b>23%</b>	<b>75%</b>	<b>\$ 8,676,000</b>	<b>100%</b>

### REVENUE COMMENTS

YTD revenues have two reasons they are higher/shifted. 1) overall consumption is higher than the prior year and 2) the shift in the new rates pushes higher revenue on the usage vs. basic.

### EXPENSES BY CATEGORY

#### DESCRIPTION

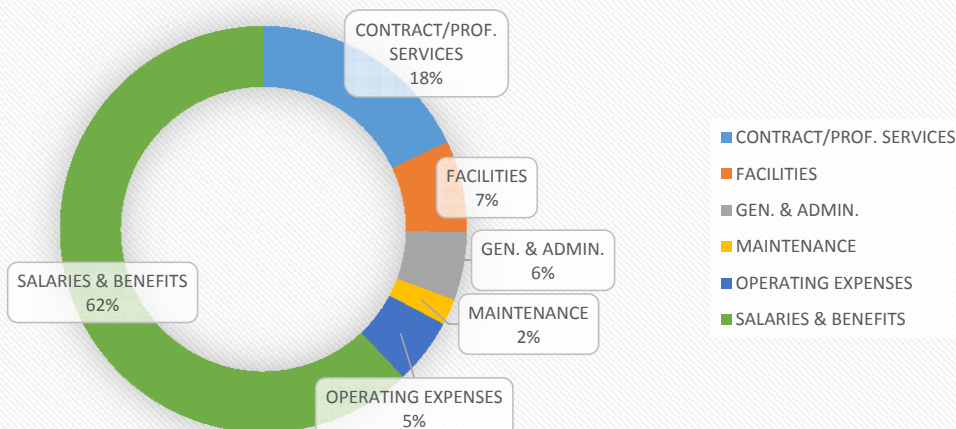
SALARIES & BENEFITS
CONTRACT/PROF. SERVICES
OPERATING EXPENSES
MAINTENANCE
FACILITIES
GEN. & ADMIN.
<b>TOTAL OPERATING EXPENSES</b>

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 3,323,067	62.0%	\$ 3,215,223	\$ 107,844	3%	73%	\$ 4,531,632	61%
960,121	17.9%	786,389	173,733	22%	63%	1,520,561	20%
279,740	5.2%	323,713	(43,973)	-14%	75%	373,100	5%
111,350	2.1%	92,496	18,854	20%	64%	174,000	2%
390,788	7.3%	362,813	27,975	8%	77%	510,300	7%
290,966	5.4%	242,164	48,803	20%	77%	377,450	5%
<b>\$ 5,356,033</b>	<b>100%</b>	<b>\$ 5,022,798</b>	<b>\$ 333,235</b>	<b>7%</b>	<b>72%</b>	<b>\$ 7,487,043</b>	<b>100%</b>

### EXPENSE COMMENTS

For the most part, expenses were tracking similar to the prior year. Reasons for the swing in Salaries/Benefits and Contract/Prof Serv are mainly being timing of expenses or budgeted increases planned for this year. However, there were some unexpected maintenance needed on well repairs of ~\$50K.

### % BREAKDOWN OF CATEGORY EXPENDITURES



## OPERATING ANALYSIS - YTD TREND FY1718

### REVENUE BY CATEGORY

DESCRIPTION	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	YTD	BUDGET	% OF BUD.
WATER USAGE	217,386	442,081	423,848	475,748	590,116	430,207	491,609	425,445	426,630	3,923,072	5,390,000	73%
BASIC CHARGES	299,905	300,306	299,969	274,396	246,655	246,501	236,991	237,269	237,105	2,379,097	3,076,000	77%
METERS, PENALTIES & OTHER	4,950	7,375	18,342	4,797	7,405	4,655	6,055	5,760	12,761	72,100	110,000	66%
SEWER CHARGES	8,344	8,229	8,463	8,344	8,344	8,344	8,344	8,344	8,344	75,100	100,000	75%
<b>TOTAL OPERATING REVENUE</b>	<b>530,586</b>	<b>757,991</b>	<b>750,623</b>	<b>763,285</b>	<b>852,520</b>	<b>689,707</b>	<b>743,000</b>	<b>676,818</b>	<b>684,840</b>	<b>6,449,369</b>	<b>8,676,000</b>	<b>74%</b>

### EXPENSES BY CATEGORY

DESCRIPTION	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	YTD	BUDGET	% OF BUD.
SALARY & BENEFITS	563,268	422,914	265,336	309,876	309,986	266,297	512,914	334,151	338,326	3,323,067	4,531,632	73%
CONTRACT/PROF. SERVICES	30,644	86,967	130,591	145,466	149,885	74,147	99,253	161,057	82,111	960,121	1,520,561	63%
OPERATING EXPENSES	12,148	26,573	32,390	25,600	30,382	33,548	56,446	28,602	34,051	279,740	373,100	75%
MAINTENANCE	7,245	10,897	12,561	20,260	9,135	20,690	7,696	14,083	8,782	111,350	174,000	64%
FACILITIES	14,530	52,281	55,352	57,133	16,509	74,518	44,393	34,961	41,112	390,788	510,300	77%
GEN. & ADMIN.	94,278	19,232	25,442	18,622	26,626	27,048	37,751	21,081	20,886	290,966	377,450	77%
<b>TOTAL OPERATING EXPENSES</b>	<b>722,113</b>	<b>618,864</b>	<b>521,671</b>	<b>576,958</b>	<b>542,523</b>	<b>496,248</b>	<b>758,453</b>	<b>593,935</b>	<b>525,268</b>	<b>5,356,033</b>	<b>7,487,043</b>	<b>72%</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(191,527)</b>	<b>139,127</b>	<b>228,951</b>	<b>186,327</b>	<b>309,996</b>	<b>193,459</b>	<b>(15,453)</b>	<b>82,883</b>	<b>159,573</b>	<b>1,093,336</b>	<b>1,188,957</b>	<b>92%</b>

### COMMENTS

#### REVENUE/EXPENSES:

Current year to date revenue and expenses are tracking as expected overall. Consumption has been tracking higher the first half of this fiscal year, we are still waiting to see how reterrating the drought and increased consumption fees will impact the Spring/Summer months.

In general expenses are tracking similar to budget, being at 72% of the budget. Please refer to the current month analysis for any further detail on revenue or expenses.

#### GENERAL/PROCESS:

There are annual/one-time expenses paid upfront that could cause individual months to appear skewed or accrual based accounting that will impact June/July more so. An example of this would be some insurances are paid in July, this causes July expenses to appear higher than other months. The District operates on an annual budget and performs accrual based accounting procedures for a hard year end close, this is typical for governmental accounting.

Data is continuously being reviewed, so it is not un-common for a prior report balance to change slightly throughout the year as accounts are reconciled.

## OPERATING EXPENSE ANALYSIS - Q3

### DETAILED EXPENSES BY DEPARTMENT

ADMINISTRATIVE	Q3 CY ACTUALS	Q3 % of Budget	YTD ACTUALS	YTD % of Budget	ANNUAL BUDGET	Notes
SALARIES & BENEFITS	\$ 108,332	25%	\$ 286,931	67%	\$ 429,397	
CONTRACT/PROFESSIONAL SERVICES	\$ 171,098	25%	\$ 471,977	70%	\$ 673,900	
OPERATING EXPENSES	\$ 895	90%	\$ 1,163	116%	\$ 1,000	YTD: BOD meeting rentals not planned
MAINTENANCE	\$ 2,850	12%	\$ 9,196	38%	\$ 24,500	
FACILITIES	\$ 6,417	23%	\$ 18,219	65%	\$ 28,000	
GEN. & ADMIN.	\$ 24,976	17%	\$ 139,507	94%	\$ 148,200	YTD: Membership dues, Prop 218 costs_OK overall
<b>TOTAL ADMINISTRATIVE</b>	<b>\$ 314,567</b>	<b>24%</b>	<b>\$ 926,992</b>	<b>71%</b>	<b>\$ 1,304,997</b>	

FINANCE	Q3 CY ACTUALS	Q3 % of Budget	YTD ACTUALS	YTD % of Budget	ANNUAL BUDGET	Notes
SALARIES & BENEFITS	\$ 281,569	28%	\$ 761,402	76%	\$ 997,621	
CONTRACT/PROFESSIONAL SERVICES	\$ 19,803	17%	\$ 80,806	71%	\$ 114,000	
OPERATING EXPENSES	\$ -	0%	\$ 2,677	535%	\$ 500	YTD: New computer set-up
MAINTENANCE	\$ 4,572	61%	\$ 12,033	160%	\$ 7,500	YTD: Vehicle repair, gas higher than expected
FACILITIES	\$ -	0%	\$ -	0%	\$ -	
GEN. & ADMIN.	\$ 42,886	29%	\$ 108,724	75%	\$ 145,750	
DEPRECIATION	\$ -	0%	\$ -	0%	\$ -	
<b>TOTAL FINANCE</b>	<b>\$ 348,830</b>	<b>28%</b>	<b>\$ 965,642</b>	<b>76%</b>	<b>\$ 1,265,371</b>	

ENGINEERING	Q3 CY ACTUALS	Q3 % of Budget	YTD ACTUALS	YTD % of Budget	ANNUAL BUDGET	Notes
SALARIES & BENEFITS	\$ 27,603	27%	\$ 69,694	69%	\$ 101,632	
CONTRACT/PROFESSIONAL SERVICES	\$ 38,136	153%	\$ 39,234	157%	\$ 25,000	YTD: Will be significantly over budget, WSC engineering work will be reclassified to here
OPERATING EXPENSES	\$ -	0%	\$ -	0%	\$ -	
MAINTENANCE	\$ -	0%	\$ -	0%	\$ -	
FACILITIES	\$ 286	24%	\$ 957	80%	\$ 1,200	
GEN. & ADMIN.	\$ 1,649	52%	\$ 3,490	109%	\$ 3,200	
<b>TOTAL ENGINEERING</b>	<b>\$ 67,673</b>	<b>52%</b>	<b>\$ 113,375</b>	<b>87%</b>	<b>\$ 131,032</b>	

DISTRIBUTION	Q3 CY ACTUALS	Q3 % of Budget	YTD ACTUALS	YTD % of Budget	ANNUAL BUDGET	Notes
SALARIES & BENEFITS	\$ 364,566	25%	\$ 1,041,317	72%	\$ 1,447,440	
CONTRACT/PROFESSIONAL SERVICES	\$ 27,361	27%	\$ 71,308	71%	\$ 100,000	
OPERATING EXPENSES	\$ 62,622	46%	\$ 155,019	115%	\$ 135,000	YTD: Reviewing details, approx. 25K needs to be capitalized, will likely still be over budget.
MAINTENANCE	\$ 13,459	13%	\$ 64,085	64%	\$ 100,500	
FACILITIES	\$ 41,355	23%	\$ 131,834	75%	\$ 176,000	
GEN. & ADMIN.	\$ 3,209	27%	\$ 6,876	57%	\$ 12,000	
<b>TOTAL DISTRIBUTION</b>	<b>\$ 512,572</b>	<b>26%</b>	<b>\$ 1,470,439</b>	<b>75%</b>	<b>\$ 1,970,940</b>	

**DETAILED EXPENSES BY DEPARTMENT (continued)**

<b>WATERSHED</b>	<b>Q3 CY ACTUALS</b>	<b>Q3 % of Budget</b>	<b>YTD ACTUALS</b>	<b>YTD % of Budget</b>	<b>ANNUAL BUDGET</b>	<b>Notes</b>
SALARIES & BENEFITS	\$ 65,336	26%	\$ 162,589	64%	\$ 253,271	
CONTRACT/PROFESSIONAL SERVICES	\$ 43,873	12%	\$ 124,441	35%	\$ 357,661	
OPERATING EXPENSES	\$ 261	10%	\$ 2,163	87%	\$ 2,500	
MAINTENANCE	\$ -	0%	\$ 2,134	21%	\$ 10,000	
FACILITIES	\$ 286	95%	\$ 612	204%	\$ 300	
GEN. & ADMIN.	\$ 5,381	9%	\$ 28,187	46%	\$ 61,300	
<b>TOTAL WATERSHED</b>	<b>\$ 115,137</b>	<b>17%</b>	<b>\$ 320,125</b>	<b>47%</b>	<b>\$ 685,032</b>	

<b>SUPPLY &amp; TREATMENT</b>	<b>Q3 CY ACTUALS</b>	<b>Q3 % of Budget</b>	<b>YTD ACTUALS</b>	<b>YTD % of Budget</b>	<b>ANNUAL BUDGET</b>	<b>Notes</b>
SALARIES & BENEFITS	\$ 327,749	26%	\$ 981,122	77%	\$ 1,273,271	
CONTRACT/PROFESSIONAL SERVICES	\$ 29,986	15%	\$ 149,984	77%	\$ 195,000	
OPERATING EXPENSES	\$ 54,910	26%	\$ 105,689	50%	\$ 212,600	YTD: Reviewing details, will likely be under budget
MAINTENANCE	\$ 9,681	31%	\$ 23,903	77%	\$ 31,000	
FACILITIES	\$ 70,459	24%	\$ 234,159	79%	\$ 295,000	
GEN. & ADMIN.	\$ 1,617	23%	\$ 4,183	60%	\$ 7,000	
<b>TOTAL SUPPLY &amp; TREATMENT</b>	<b>\$ 494,402</b>	<b>25%</b>	<b>\$ 1,499,040</b>	<b>74%</b>	<b>\$ 2,013,871</b>	

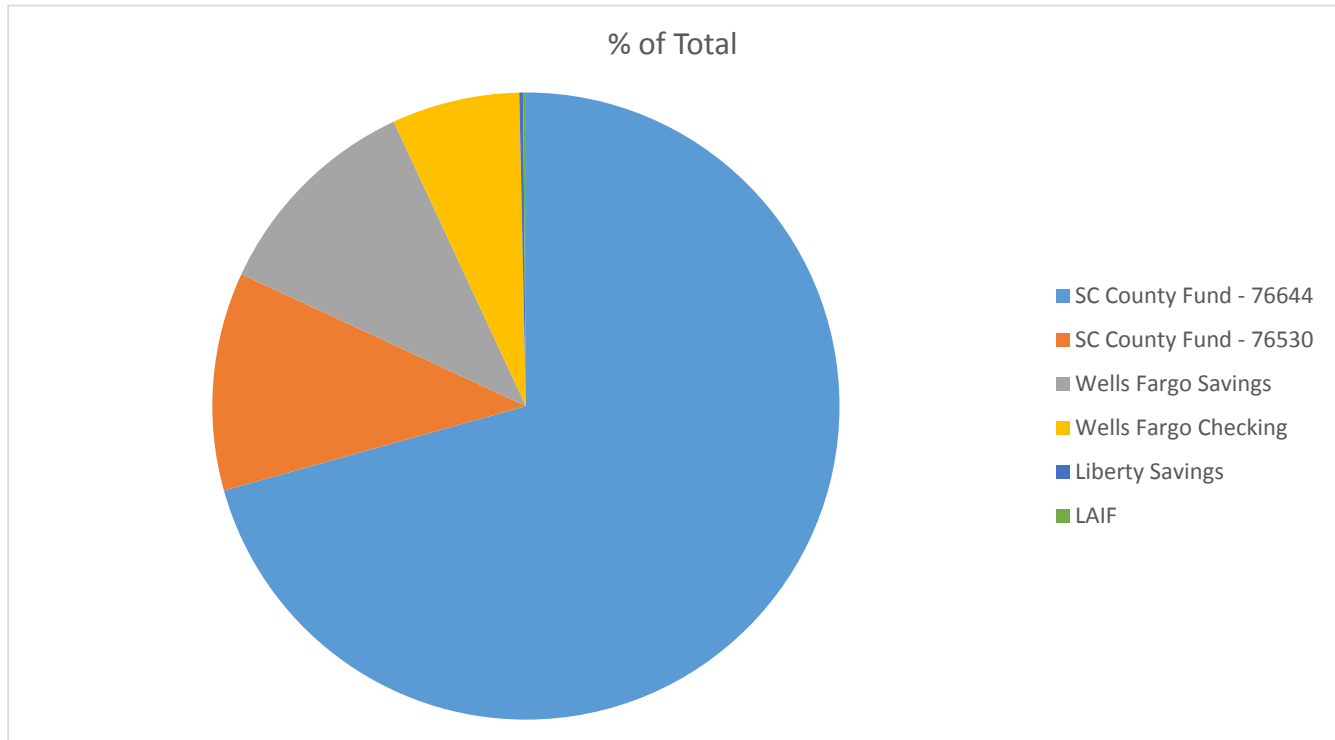
<b>WASTEWATER</b>	<b>Q3 CY ACTUALS</b>	<b>Q3 % of Budget</b>	<b>YTD ACTUALS</b>	<b>YTD % of Budget</b>	<b>ANNUAL BUDGET</b>	<b>Notes</b>
SALARIES & BENEFITS	\$ 10,236	35%	\$ 20,012	69%	\$ 29,000	
CONTRACT/PROFESSIONAL SERVICES	\$ 12,165	22%	\$ 22,371	41%	\$ 55,000	
OPERATING EXPENSES	\$ 411	2%	\$ 13,029	61%	\$ 21,500	
MAINTENANCE	\$ -	0%	\$ -	0%	\$ 500	
FACILITIES	\$ 1,663	17%	\$ 5,008	51%	\$ 9,800	
GEN. & ADMIN.	\$ -	0%	\$ -	0%	\$ -	
<b>TOTAL WASTEWATER</b>	<b>\$ 24,476</b>	<b>21%</b>	<b>\$ 60,420</b>	<b>52%</b>	<b>\$ 115,800</b>	Will have allocations applied at year end

<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 1,877,656</b>	<b>25%</b>	<b>\$ 5,356,033</b>	<b>72%</b>	<b>\$ 7,487,043</b>	
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AS OF 3/31/2018

<b>LIQUID ASSETS</b>	<b>\$ Amount</b>	<b>% of Total</b>	<b>Ave Interest Rate</b>
Wells Fargo Checking	155,074	6.6%	0.35%
Wells Fargo Savings	262,865	11.2%	0.10%
Liberty Savings	4,508	0.2%	0.15%
SC County Fund - 76530	264,841	11.3%	1.32%
SC County Fund - 76644	1,663,148	70.7%	1.32%
LAIF	3,412	0.1%	1.51%
	<u>\$ 2,353,847</u>	<u>100%</u>	



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

[www.treasurer.ca.gov/pmia-laif/laif.asp](http://www.treasurer.ca.gov/pmia-laif/laif.asp)  
May 10, 2018

SAN LORENZO VALLEY WATER DISTRICT

DISTRICT MANAGER  
13060 HIGHWAY 9  
BOULDER CREEK, CA 95006

[PMIA Average Monthly Yields](#)

// [Tran Type Definitions](#)

March 2018 Statement

**Account Summary**

Total Deposit:	0.00	Beginning Balance:	3,411.88
Total Withdrawal:	0.00	Ending Balance:	3,411.88

**G/L Balances**

Criteria: As Of = 3/31/2018; Fund = 76644, 76530

G/L Account	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	End Balance
Fund 76530 -- SLV, EFF 6/2/16					
101	EQUITY IN POOLED CASH	411,360.23	187,891.77	(334,410.96)	264,841.04
201	VOUCHERS PAYABLE (VENDOR)	0.00	300,000.00	(300,000.00)	0.00
240	STALE DATED WARRANTS LIABILITY	(1,363.90)	0.00	0.00	(1,363.90)
344	FUND BALANCE	(409,996.33)	335,899.53	(189,380.34)	(263,477.14)
Total Fund 76530		0.00	823,791.30	(823,791.30)	0.00
Fund 76644 -- SAN LORENZO VALLEY WATER TRUST					
101	EQUITY IN POOLED CASH	1,455,046.45	824,857.73	(616,756.20)	1,663,147.98
201	VOUCHERS PAYABLE (VENDOR)	0.00	200,000.00	(200,000.00)	0.00
220	DEFERRED CREDITS	(500,000.00)	500,000.00	0.00	0.00
344	FUND BALANCE	(955,046.45)	618,753.41	(1,326,854.94)	(1,663,147.98)
Total Fund 76644		0.00	2,143,611.14	(2,143,611.14)	0.00



## REVENUE STABILIZATION RATE ANALYSIS FY1718

*In accordance with the District's Revenue Stabilization Rates Policy & Procedures, the District Manager shall provide the Board of Directors with the average units of water sales (by month) for the rolling previous three years, which will serve as the baseline against which current annual sales to date will be compared. If the District Manager determines that budget-year water sales (in units) to date, and corresponding revenue, is more than 10% below expected year-to-date levels (based on monthly averages over the previous three years), the District Manager shall notify, at a public meeting, the Board of Directors of this determination at or before the next regularly scheduled Board meeting. For more information, please refer to the District's full Policy & Procedures.*

### MONTHLY CONSUMPTION IN UNITS BY FISCAL YEAR (BASELINE)

	July	August	September	October	November	December	January	February	March	April	May	June	TOTAL
FY1415	72,137	70,653	69,617	60,931	52,275	40,785	49,486	40,781	41,301	53,193	50,988	51,218	653,365
FY1516	66,779	64,961	69,609	60,022	49,837	41,773	44,025	37,290	42,433	43,153	48,328	68,129	636,340
FY1617	74,199	73,414	71,825	59,518	41,777	45,698	45,401	37,667	41,173	42,898	52,932	68,388	654,889
<b>3 YR AVERAGE (BASELINE)</b>	<b>71,038</b>	<b>69,676</b>	<b>70,350</b>	<b>60,157</b>	<b>47,963</b>	<b>42,752</b>	<b>46,304</b>	<b>38,579</b>	<b>41,636</b>	<b>46,415</b>	<b>50,750</b>	<b>62,578</b>	<b>648,198</b>

### ACTUAL FY1718 CONSUMPTION

FY1718	81,254	78,331	76,259	65,658	58,601	42,693	48,947	40,431	42,401				534,575
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### CUMULATIVE ANALYSIS

% Above or Below Average	14%	12%	8%	9%	22%	0%	6%	5%	2%
<b>Cumulative %</b>	<b>14%</b>	<b>13%</b>	<b>12%</b>	<b>11%</b>	<b>13%</b>	<b>11%</b>	<b>11%</b>	<b>10%</b>	<b>9%</b>

### NOTES:

Consumption is cumulatively higher than the prior three year average baseline. As of March 2018 consumption, the cumulative consumption is 9% above the baseline. There are no triggers identified per the revenue stabilization rate policy.

## M E M O

TO: Board of Directors

FROM: District Manager

PREPARED BY: Environmental Programs Manager

SUBJECT: Environmental Status Report

DATE: May 17, 2018

### RECOMMENDATION:

It is recommended that the Board of Directors review and file the Environmental Department status report.

### WATER SUSTAINABILITY PLANNING

#### CONJUNCTIVE USE GRANT

- Contracts executed with fish & hydrological consultant.
- Staff is working with Hydro Consultant on data collection for hydrological analysis.

Detailed analysis shall be completed for the following scenarios:

- 1) During dry periods, reduce Felton diversions to comply with water rights by using existing interties to supply the Felton service area with (a) additional groundwater pumping from South system wells and (b) if necessary, excess diversions and/or groundwater pumping from the North system. During wet periods, (a) provide the South System service areas with excess diversions from the Felton system and (b) if possible also provide water to the North system to reduce groundwater pumping during dry periods.
- 2) Utilize the District's right to 313 AFY of Loch Lomond water, in the following priority of use: first to supply the Felton service area and reduce Fall Creek diversions to comply with water rights; second, to serve the South service area and reduce South system groundwater pumping (i.e., achieve in-lieu recharge); and lastly to supply the North service area in order to reduce diversions, achieve in-lieu recharge, and increase groundwater discharge to dry-period base flows.

Preliminary feasibility-level analysis shall be completed for the following scenarios:

- 3) Recharge the Olympia area aquifer by injecting excess wet period diversions from the North system, Felton system, and/or Loch Lomond. Increase dry-period Olympia groundwater pumping by a comparable amount to reduce North system diversions.
- 4) Supply the South system and Scotts Valley Water District with excess wet period diversions from the Felton system, North system, and/or Loch Lomond in order to

achieve in-lieu recharge. Utilize increased groundwater storage to increase dry period groundwater use and reduce stream diversions in the Felton system and North system.

## SANTA MARGARITA SUSTAINABLE GROUNDWATER MANAGEMENT AGENCY (SMGWA.ORG)

Staff provides ongoing support and District representation at the SMGWA at staff level. The Agency has selected two consultants after a thorough review of the RFQs and interviews.

1. John Fio from Hydrofocus was selected as the Hydrologist to evaluate the current existing groundwater model to assess its capacity to quantify impacts to surface water baseflow from over drafted groundwater aquifers.
2. Dave Ceppos from the California State University, Sacramento - College of Continuing Education Center for Collaborative Policy was selected to build board consensus, and to assist with process design and facilitation.

The next SGMWA Meeting will be held June 28th at 7:00 PM at Scott's Valley Water District. For more information <http://smgwa.org/>

## ENVIRONMENTAL COMPLIANCE

### CAPITOL IMPORVEMENT PROGRAM

At the request of the Board has formed an Ad Hoc Committee to review and prioritize projects for the CIP program.

Staff Provided recommendations for the selection of 3 Multi Project Engineering Service Consultants to conduct project design, permitting, and construction of the following projects which will be funded through USDA loans, where are subject to change based on logistics and timing.

Swim Tank \$ 678,000 Hihn Road Pipe \$ 90,000 Lyon Pipe \$ 450,000 Worth Lane Pipe \$ 120,000 Sequoia Road Pipe \$ 120,000 Bennet Booster \$ 390,000 Hillside Drive Pipe \$ 240,000 Riverview Drive Pipe \$ 240,000 Two Bar Road Pipe \$ 450,000 Orman Road Pipe \$ 300,000 California Drive Pipe \$ 240,000 Fall Creek Fish Ladder \$ 1,160,000

Staff is working to acquire permits for the following projects:

- **Fall Creek Fish Ladder-** The Two Phase Project is expected to be started in Summer 2018 to remove debris which accumulated in 2017 storms, in order to access the ladder for the Fall Creek Fish Ladder Improvement Project, which should be constructed in 2019 (hopefully). The District has contracted with RCD to prepare 5 of the 7 permits for the construction,
- **Probation Tank Replacement** - Actions to ensure the minimization and mitigation of impacts to the sensitive habitat located at the Probation Tank & Well Replacement & Well Rehab Project Sites.

## **COMPLETION REPORTS**

### **CATEGORICAL EXEMPTION FOR PASO WELL #8 REPLACEMENT PROJECT REGIONAL INTERTIE HCP REPORT**

Submitted as required as part of the intertie project mitigation

### **PASO WELL REPLACEMENT PROJECT**

The District received the permit to replace the Paso Wells 6 and 7. Bid packets are expected to be sent out March.

### **CONSERVATION/MITIGATION BANK**

SLVWD now has its own conservation area which comprises of 6.7 acres of land at the Olympia Wellfield which will be used for mitigation to compensate for impacts to other Sandhills habitat which result from ongoing District Operations and Maintenance. A conservation easement with the Land Trust of Santa Cruz County has been established, escrow for development rights closed in December 2017.

### **GREEN BUSINESS CERTIFICATION**

The District received notice from the California Green Business Network that the District has satisfied all requirements and is now a Certified Green Business. The District should receive the official letter in January.

### **2015 UWMP**

The District received a letter from DWR in December 2017 indicating that the 2015 UWMP satisfies all State requirements.

### **PROBATION TANK**

USFWS Federal permit has been received. CEQA is complete. Bid Packets are expected to be sent March 2018. Construction should begin summer.

### **SWIM TANKS MITIGATED NEGATIVE DECLARATION**

Environmental compliance (CEQA) requirements for the Swim Tank Replacement Project are complete. Bids for the contract came in too high, the project will be delayed until more bids can be acquired.

## **WATERSHED MANAGEMENT**

### **INVASIVE SPECIES MANAGEMENT AT OLYMPIA WATERSHED**

High priority broom stands and outlier plants were cut and stump treated as part of the Districts Invasive Species Management Plan for the Olympia Watershed. Work was conducted in late April 2018.

### **TIMBER HARVEST INSPECTION**

PHI for THP 1-18-021 SCR

Staff requested a consultant to represent SLVWD on a Pre Harvest Inspection Fall Creek Watershed. There were no observable signs of erosion resulting from the previous harvest. The ground is moderate and this portion of the plan is near the ridge top away from watercourses. The water bars were still present and functioning. There are no land slides or watercourses in this area. I am not anticipating any erosion/water

quality issues to arise from harvesting in this portion of the plan area. The post harvest erosion control measures that will be installed on that portion of the Fall Creek Truck Trail that will be utilized for the harvest will improve the current road drainage situation.

#### **CANNABIS ORDINANCE**

The County of Santa Cruz adopted a new ordinance to regulate cannabis cultivation in Santa Cruz County. Staff is working with regulators to ensure water resources are protected in the implementation of the ordinance.

#### **BLUE RIBBON PANEL ON SANDHILLS ADAPTIVE MANAGEMENT**

Staff is working with 8 local experts participating on the “blue ribbon” panel to review the District’s approach to broom management in Sandhills. The Panel has met four times, and is working on a final document for the Board.

#### **FIRE MANAGEMENT PLANNING ON DISTRICT WATERSHED LANDS**

Staff has initiated an effort to improve mapping, road access and communications with Fire Prevention Agencies, in order to improve access to District Lands in case of a wildfire.

#### **WEED MANAGEMENT AREA OF SANTA CRUZ (WMA)**

The Weed Management Area of Santa Cruz (WMA) meets 4 times annually. The group is working on the Strategic Plan, and prioritizing efforts for Santa Cruz County, and working to acquire resources to achieve the goal of fighting invasive species that impact biodiversity. The Calfora Observer app has been updated to allow for real time mapping which will allow land managers to monitor invasive and non-invasive plant life. As the WMA develops it is shifting its goals to better support member’s needs; such as invasive removal, invasive plant prevention, engaging the community to be better stewards and collaborating to share information, and resources to protect biodiversity.

#### **WATER CONSERVATION**

The District is working on a multi-tier effort to diversify water sources for each water system through the following efforts:

**Conjunctive Use**

**Water Conservation**

**Improving System Efficiencies**

**Intertie Pipelines**

**Sustainable Groundwater Management**

**Climate Adaptation and Mitigation**

**New Groundwater Supplies**

A recent report shows SLVWD water consumption has increased to 10% above baseline levels in February 2013. Staff is initiating a water conservation outreach program to reduce water consumption. The critical time to achieve reduced consumption will be in the spring as we begin switching to groundwater sources.

- Teacher conservation workshop & in-class presentations have been scheduled with SLV Elementary in April for Earth Day. Water conservation lessons will be

taught by staff Carly Blanchard to 1<sup>st</sup>-3<sup>rd</sup> grade classes. More presentations to take place throughout the year.

- At home water wise audit program in early stages of creation. Staff is currently working with other districts to develop the program. As the program becomes active collaboration with other businesses to maintain larger accounts (such as schools, parks, industrial) will need to be discussed. Many of Santa Cruz's utilizes use Waterfluence as their partner.
- Water Conservation Coalition of Santa Cruz meeting bi-monthly. Will discuss rebate programs, upcoming workshops and water wise program.
- Water conservation staff to take over high usage and leak prevention tagging.
- Conservation staff reordering conservation devices and outreach materials. Low flow shower heads to be restocked.
- Environmental staff working to revamp rebate program. Proposal to offer rain collection rebate and commercial rebates for businesses.
- Create content for public outreach such as videos, and district workshops. Working with various agencies to create content efficiently.

### **CLIMATE ADAPTATION**

- The initial phase of completing the Climate Action Plan is to inventory existing carbon outputs from District operations.
- Data entry has begun with the Climate Registry. Verification should take place for 2013-2017 in July 2018. Completed entry and reports should be available by December 2018.

### **COMMUNICATIONS & EDUCATION**

CLASSIC WATERSHED EDUCATION GRANT PROGRAM Closed April 10.

Grants are focused on classroom watershed education for students; outdoor watershed education, such as educational hikes science camps or community/public education. The District received 8 applications which have been reviewed by the Education Commission. Recommendations for funding will be considered by the full board on May 17<sup>th</sup>.

Application and Grant information available:

<http://slvwd.com/Education.htm>

DATA COLLECTION/ RESTORATION GRANT PROGRAM Closed April 10.

Grants are for students or practicing scientists interested in designing and implementing a project to collect needed information about District watershed properties, or to complete recommended restoration project. The District received 2 applications which have been reviewed by the Education Commission. Recommendations for funding will be considered by the full board on May 17<sup>th</sup>.

### **EVENTS**

RIPARIAN GARDEN TOUR BENEFIT FOR THE FELTON LIBRARY NATURE DISCOVERY PARK.

May 19<sup>th</sup> Details TBA.

## **PUBLIC OUTREACH**

- The District Facebook page and website are updated regularly (5-7 times per week).
- The District is running ads in the Mountain Bulletin monthly.
- The District is running ads in the Press Banner twice a monthly.
- Post cards were mailed to the South System Customers regarding infrastructure construction related water shortage.
- Press release was sent to the Media regarding infrastructure construction and water shortage in the south system.
- Staff was interviewed on KBCZ regarding drought and infrastructure projects.
- Drought Update in progress.

## **FELTON LIBRARY OUTDOOR EDUCATION PARK**

Staff continues to participate as part of the Felton Library Design Team. Community stakeholders meet monthly to discuss design, outreach & education opportunities for the Nature Discovery Park that will be associated with the new Felton Library.

***The Felton Library was awarded the Outdoor Education Facilities Grant from CA State Parks in the amount of \$395,000 for the Nature Discovery Park!***

## **NETWORKING/ COLLABORATIONS**

**FIRE SAFE SANTA CRUZ COUNTY** <https://www.firesafesantacruz.org/>

Fire Safe Santa Cruz County is currently seeking applications from community members in need of funding to reduce fire hazards in their neighborhoods. Contact Fire Safe SCC for applications.

Staff serves as a board member representing SLVWD on the Fire Safe Santa Cruz County.

The purpose of the Fire Safe Santa Cruz County (FSSCC) is to help residents and landowners prepare for and respond to the effects of wildfire in Santa Cruz County in an effort to maintain the quality of life, property and the environment. FSSCC will assist in coordinating the fire preparedness actions of local residents, landowners/managers, utilities, fire districts, CalFire and local fire safe councils. FSSCC will identify and seek funding for the highest fire safety priorities, coordinate work activities, assist neighborhoods in securing equipment and labor, and best position fire-safe entities working in the County for funding opportunities and applications.

FSSCC is organized and operated exclusively for charitable and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.

## **SAN LORENZO 2025**

The San Lorenzo River Watershed is the main source of drinking water for multiple communities and tens of thousands of residents. This watershed is home to dozens of species of fish and wildlife, including both threatened and endangered species. It is the heart of our community and is at risk because the San Lorenzo River is under stress from the effects of drought, climate change, and habitat degradation. Acting now we can keep the San Lorenzo River watershed viable for our communities and our native fish and wildlife for generations to come.

San Lorenzo River 2025 is a collaborative effort focused on addressing the risks facing the San Lorenzo River over the next ten years. Through a partnership between local governments, water districts, the Resource Conservation District and local nonprofits, San Lorenzo River 2025 seeks to achieve **reliability** of water, **restoration** of watershed habitats, and a **resilient and safe** community resource. This effort will increase both the pace and the scale of investment into the San Lorenzo Watershed.

San Lorenzo River 2025 will:

- Implement a suite of habitat restoration and watershed protection activities to maintain and improve water supplies, water quality, and natural habitats for native fish and wildlife
- Provide wildfire planning and readiness to avoid catastrophic events in the watershed
- Improve ailing infrastructure for flood protection and projected sea level rise
- Maintain and improve public areas, trails, and places for the community to enjoy the river.

FELTON LIBRARY - <http://feltonlibraryfriends.org/>

Staff continues to participate with the Technical Advisory Committee including Friends of the Felton Library, the Valley Women's Club and County Planners and administrators to design and implement a new Library building located on Gushee Street in Felton as well as an outdoor education area adjacent to the location and the District's Kirby Treatment Plant. The New Library has been awarded 10 million dollars for construction of a new library. Meetings held several times a month.

SANTA CRUZ MOUNTAINS STEWARDSHIP NETWORK - <http://scmsn.net/>

The Santa Cruz Mountains Stewardship Network is a region-wide and cross-sector collaboration of independent individuals and organizations who are committed to working together to help cultivate a resilient, vibrant region where human and natural systems thrive for generations to come.

SANTA CRUZ MOUNTAINS BIOREGIONAL COUNCIL - <http://www.scmhc.org/>

Jen Michelsen was nominated to serve as president of the Santa Cruz Mountains Bioregional Council. The Bioregional Council is dedicated to the preservation and enhancement of regional biodiversity over time through education, the dissemination of accurate scientific information and assistance in the planning, coordination and implementation of conservation efforts. Next meeting scheduled May 19<sup>th</sup>.

WATER CONSERVATION COALITION - <http://watersavingtips.org/>

The Water Conservation Coalition is a partnership between all the local Water Districts in Santa Cruz County as well as the County Water Resources Division, Ecology Action and other groups who share a passion for water conservation and public education. Our goal is to combine efforts and share resources to provide a common message about water conservation issues to residents throughout Santa Cruz County, which is a special



place because ALL of our water supply comes from rain that falls within our County boundaries. Though each water district gets drinking water from different sources, we all share a common goal and work together to protect water resources in our aquifers and watersheds and continue to provide safe, high quality drinking water to all who live, work and play in Santa Cruz County. Meeting held quarterly or monthly depending on activity level.

#### SANTA MARGARITA GROUNDWATER AGENCY- <http://smgwa.org/>

Under the Sustainable Groundwater Management Act of 2014, over-drafted groundwater basins need to be sustainably managed by a Groundwater Sustainability Agency (GSA) through the development of a Groundwater Sustainability Plan (GSP). The GSP must be completed by 2022, and the basin must reach sustainability by 2040.

Under development is the Santa Margarita Groundwater Agency (SMGA), a three-member agency comprised of the Scotts Valley Water District, San Lorenzo Valley Water District and the County of Santa Cruz, which will oversee the groundwater management activities of the Santa Margarita Basin Area in Santa Cruz County, California. The Board of Directors of the SMGA includes two Board members from each of the water districts, one from the County, one from the City of Scotts Valley, one from the City of Santa Cruz, one from the Mount Hermon Association Community Water System and two private well owner representatives.

Once a Joint Powers Agreement (JPA) is completed in early 2017, the SMGA will apply to the state Department of Water Resources to become the GSA for the Basin.

#### SANTA CRUZ INTEGRATED GROUNDWATER MANAGEMENT - <http://www.santacruzirwmp.org/>

The Santa Cruz Integrated Regional Water Management (IRWM) program provides a framework for local stakeholders to manage this region's water and water-related resources. The Santa Cruz IRWM Plan was developed in response to California's IRWM planning initiative to promote an informed, locally-driven, and consensus-based approach to water resources management.

The IRWM Plan includes strategies for developing and implementing policies and projects to ensure sustainable water use, reliable water supply, better water quality, improved flood protection and storm water management, and environmental stewardship. [Find out more.](#)

## MEMO

TO: District Manager

FROM: Director of Operations

SUBJECT: OPERATIONS DEPARTMENT STATUS REPORT APRIL 2018

DATE: May 10, 2018

### RECOMMENDATION:

It is recommended that the District Manager review and file the Operations Department Project Status Report for the month of April 2018.

### BACKGROUND:

#### PROBATION TANK REPLACEMENT PROJECT

During the reporting period District staff completed the installation of the temporary water storage tanks to be used to supply customers during construction of the replacement tank. Staff installed three 10,000 tanks on location and disconnected the existing 100,000 gallon redwood tank.



## MAINLINE FLUSHING PROGRAM

During the reporting period staff completed the 2018 Annual Mainline Flushing program. Mainline flushing was performed in the Quail Hollow, Zayante and Scotts Valley areas. Total gallons of water was flushed from mainlines in 2018 was 2,093,040 gallons. Each year several areas of the distribution system are flushed to remove iron and manganese deposits and sediment from mainlines.

## PASATIEMPO WELL 6 REPAIRS

The Districts Pasatiempo Well 6 recently has had a series of operational issues (casing damage) resulting in failed attempts to repair leaving the well inoperable. The well has reached the end of its service life and efforts to repair and maintain the well will likely not be effective or cost-efficient. The well is 27 years old which is close to the typical service life for a well-constructed of mild steel.

The District has received authorization from the US Fish and Wildlife Service to perform work in the Santa Cruz Sandhills. The replacement project is out to bid with a bid closing scheduled for May 30, 2018. Project completion is anticipated late September 2018

## PASATIEMPO WELL 7 REHABILITATION

Staff install 1,700 lineal feet of temporary 8" aluminum Rain for Rent pipe cross country to Hanson Quarry pond. The pipeline will be used to flush the well after rehabilitation work is completed. Pasatiempo Well 7 is being rehabilitated because of iron and manganese plugging aquifer screens blocking flow.

## BLUE TANK REPLACEMENT

During the reporting period the District received written reports regarding soils and concrete foundation stability. Both consultants have indicated that soils and the concrete foundation are of sound structural stability. Structural engineer is reviewing all reports and a foundation recommendation is expected shortly.

During routine inspection it was discovered that the Districts Blue Tank in Manana Woods has experienced extensive corrosion to the upper ring of staves, roof and internal roof structure system. In addition to corrosion the tank experienced buckling damage from the 1989 Loma Prieta Earthquake.

## FELTON WATER SYSTEM WATER METER REPLACEMENT

Staff has continued with the Felton Water System Meter Replacement Project. Domestic water meters are being replaced as existing metering has reached their life expectancy. Meters are being changed to the new Beacon "Eye on Water" system that will allow customers to monitor their water usage over the internet.

## LYON WATER TREATMENT PLANT INTERNET

Staff installed a new internet conduit for replacement of internet coax cable. The District is changing providers from AT&T to Comcast for greater speed and bandwidth

## MAINTENANCE ISSUES

System Wide  
13 Mainline leaks were repaired

Rick Rogers  
Director of Operations

## SAN LORENZO VALLEY WATER DISTRICT PRODUCTION COMPARRISON

Source	April-18	March-18	April-13	Difference This Year To 2013
<b>North System</b>				
<b>Surface Water Sources</b>				
Foreman Creek	21,817,480	16,583,277	25,458,000	
Peavine Creek + Hydro	1,350,040	296,674	4,340,000	
Clear Creek	6,786,288	8,314,829	0	
Sweetwater Creek	4,524,192	5,543,220	0	
<b>Sub-Total (Streams)</b>	<b>34,478,000</b>	<b>30,738,000</b>	<b>29,798,000</b>	15.71%
<b>Wells (North)</b>				
Olympia No. 2	1,000	4,365,000	0	
Olympia No. 3	-	290,000	0	
Quail Well No. 4-A	516,000	924,000	5,506,000	
Quail Well No. 5-A	203,900	316,700	2,161,800	
<b>Sub Total North Wells</b>	<b>720,900</b>	<b>5,895,700</b>	<b>7,667,800</b>	-90.60%
<b>South System Wells</b>				
Pasatiempo 5A	7,093,700	5,869,500	N/A	
Pasatiempo 6	-	-	7,713,000	
Pasatiempo 7	-	-	2,456,000	
<b>Sub Total Pasatiempo Wells</b>	<b>7,093,700</b>	<b>5,869,500</b>	<b>10,169,000</b>	-30.24%
<b>North South All Sources Combined</b>	<b>42,292,600</b>	<b>42,503,200</b>	<b>47,634,800</b>	-11.21%
<b>Felton System - Surface Water</b>				
Fall Creek	4,366,435	3,741,598	8,284,270	
Bennett Spring	2,680,832	4,087,820	3,020,500	
Bull 1 & 2	822,052	1,608,200	3,561,900	
<b>Total Felton System Sources</b>	<b>7,869,319</b>	<b>9,437,618</b>	<b>14,866,670</b>	-47.07%
<b>Manana Woods System</b>				
Well 1	-	-	386,725	
<b>Total Manana Woods Sources</b>	<b>-</b>	<b>-</b>	<b>386,725</b>	
<b>Sub - Total Production</b>				
<b>North / Felton / Manana</b>	<b>50,161,919</b>	<b>51,940,818</b>	<b>62,888,195</b>	-20.24%
<b>Surface</b>	<b>42,347,319</b>	<b>40,175,618</b>	<b>44,664,670</b>	-5.19%
<b>Wells</b>	<b>7,814,600</b>	<b>11,765,200</b>	<b>18,223,525</b>	-57.12%
<b>Total Surface Water Percentage</b>	<b>84.42</b>	<b>77.35</b>	<b>71.02</b>	18.87%
<b>Total Wells Percentage</b>	<b>15.58</b>	<b>22.65</b>	<b>28.98</b>	-46.24%

**SAN LORENZO VALLEY WATER DISTRICT  
PRODUCTION BY SYSTEM  
+/- INTERTIES  
April 2018**

North System All Sources	<u>42,292,600</u>
Interties IN +	<u>186,157</u>
Interties OUT -	<u>1,633,836</u>
<b>TOTAL NORHT SYSTEM</b>	<b><u>40,844,921</u></b>
Felton Water system All Sources	<u>7,869,319</u>
Interties IN +	<u>861,219</u>
Interties OUT -	<u>0</u>
<b>TOTAL FELTON SYSTEM</b>	<b><u>8,730,538</u></b>
Manana Woods System	
Manana Woods Well 1	<u>0</u>
Interties IN +	<u>402,816</u>
<b>TOTAL MANANA WOODS</b>	<b><u>402,816</u></b>

**SAN LORENZO VALLEY WATER DISTRICT  
INTERTIE USAGE  
April 2018**

**INTERTIE 2**

SLVWD to SVWD 0

SVWD to SLVWD 0

**INTERTIE 3**

SLV SOUTH to SLV NORTH 186,157

SLV NORTH to SLV SOUTH 772,617

**INTERTIE 4**

SLVWD to MHWD 0

MHWD to SLVWD 0

**INTERTIE 6**

SLV NORTH to SLV FELTON 861,219

SLV FELTON to SLV NORTH -

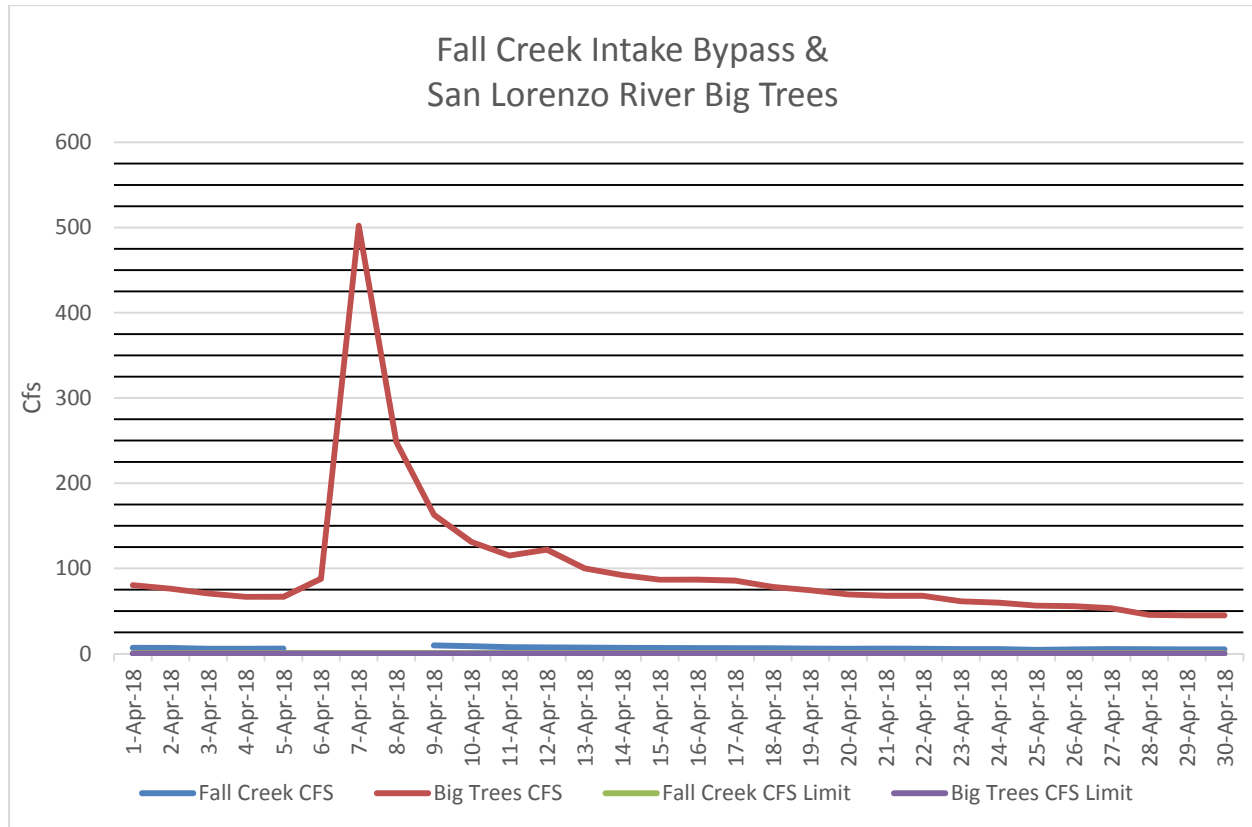
**LOMPICO INTERTIE**

SLV NORTH to LOMPICO

**MANANA WOODS INTERTIE**

SLVWD to MANANA WOODS

## Fall Creek Intake April 2018



### Normal Rainfall Fall Creek Intake Bypass Requirements

April 1 through October 31 1.0 cubic feet per second

November 1 through March 31 1.5 cubic feet per second

### Dry Conditions Fall Creek Intake Bypass Requirements

April 1 through October 31 0.5 cubic feet per second

November 1 through March 31 0.75 cubic feet per second

Number of Days in month 0.5 cfs or below, ZERO days

### San Lorenzo River USGS Big Trees Flow Requirements

September 11 cubic feet per second

October 26 cubic feet per second

November 1 through May 31 21 cubic feet per second

June - August No Requirements



## Fall Creek Intake April 2018

For the protection of fish and wildlife, during the period: (a) April 1 through October 31 bypass a minimum of 0.5 cfs; (b) November 1 through March 31 bypass a minimum of 1.5 cfs past the Fall Creek point of diversion. The natural streamflow shall be bypassed whenever it is less than 1.5 cfs; provided, however, that during a dry year, the bypass requirement shall be reduced from 1.5 to 0.75 cfs. A dry year is defined on a monthly basis of cumulative runoff beginning October 1 of each season in the San Lorenzo River at the USGS gage at Big Trees. These runoff figures are based on approximately 50 percent of normal runoff as the dividing level between normal and dry year runoff and are as follows:

- November 1 for the month of October 500 af
- December 1 for October-November, inclusive 1,500 af
- January 1 for October-December, inclusive 5,000 af
- February 1 for October-January, inclusive 12,500 af
- March 1 for October-February, inclusive 26,500 af

Fall Creek Weir Measurement

	Month:	April		Year:	2018	Big Trees > 26,500 Acre-ft Oct-Feb Normal Yr				Big Trees <26,500 Acre-ft Oct-Feb Dry Yr		
Date	Time	Initials	Pump #	Fall Cr. GPM into Kirby plant	Weir Board Height	Weir Height Measurement	Fall Creek (Cubic Feet per Second)	Big Trees (Cubic Feet per Second)	Rainfall (Felton gauge)	Met Fall Cr, Bypass Requirement: Normal Year April 1 - Oct 31 1.0 cfs Dry Year April 1- Oct 31 0.5 cfs Nov. 1 - March 31 0.75 cfs (yes/no)	Met Big Trees Requirement Nov-May 21cfs Sept 11 cfs Oct 26 cfs (yes/no)	Notes
1	12:55	jg	1	0	25.0	39.48	6.83	80.4	0	Yes	Yes	Plant Off
2	8:30	ks	1	0	25.0	39.09	6.469	76.3	0	Yes	Yes	
3	9:20	db	2	146	25.0	38.3	5.621	70.5	0	Yes	Yes	
4	10:15	db	2	126	25.0	38.3	5.623	66.7	0	Yes	Yes	
5	11:30	db	2	89	25.0	38.5	5.877	66.7	0.84	Yes	Yes	
6	10:05	db	2	0	25.0	Weir Pulled		87.8	2.71	Yes	Yes	Fall Cr. Off/ Weir Pulled
7	8:40	ho	2	0	25.0	Weir Pulled		502	0.02	Yes	Yes	Fall Cr. Off/ Weir Pulled
8	8:30	ho	2	0	25.0	Weir Pulled		248	0	Yes	Yes	Fall Cr. Off/ Weir Pulled
9	8:50	db	2	0	25.0	41.4	9.512	163	0	Yes	Yes	Fall Cr. Off
10	8:10	db	2	157	25.0	40.8	8.668	131	0	Yes	Yes	
11	9:50	ho	2	130	25.0	40.05	7.564	115	0.25	Yes	Yes	
12	8:35	db	2	124	25.0	39.7	7.265	122	0	Yes	Yes	
13	8:35	db	2	82	25.0	39.5	6.974	100	0	Yes	Yes	
14	7:35	ks	2	104	25.0	39.28	6.689	92.2	0	Yes	Yes	
15	7:35	ks	2	79	25.0	39.09	6.469	86.7	0.19	Yes	Yes	
16	7:50	ho	2	120	25.0	39.09	6.411	86.7	0.29	Yes	Yes	
17	8:00	ho	2	0	25.0	38.90	6.141	85.6	0	Yes	Yes	Fall Creek Off
18	8:25	jg	2	55	25.0	38.90	6.141	78.3	0	Yes	Yes	
19	11:10	jg	2	69	25.0	38.51	5.748	74.3	0.01	Yes	Yes	
20	9:20	jg	2	111	25.0	38.32	5.621	69.5	0	Yes	Yes	
21	12:40	jg	2	113	25.0	38.51	5.748	67.7	0	Yes	Yes	
22	10:25	jg	2	137	25.0	38.32	5.621	67.7	0	Yes	Yes	
23	9:20	jg	2	162	25.0	37.9	5.249	61.4	0	Yes	Yes	
24	8:15	jg	2	158	25.0	37.93	5.218	59.7	0	Yes	Yes	
25	14:20	db	2	147	25.0	37.0	4.330	56.3	0	Yes	Yes	
26	10:25	jg	2	133	25.0	37.50	4.776	55.5	0	Yes	Yes	
27	14:40	jg	2	123	25.0	37.93	5.218	53.1	0	Yes	Yes	
28	12:00	ho	2	137	25.0	37.74	5.009	45.5	0	Yes	Yes	
29	11:55	ho	2	160	25.0	37.55	4.776	44.8	0	Yes	Yes	
30	8:15	jg	2	134	25.0	37.55	4.776	44.8	0	Yes	Yes	
31	: 182							9				

# San Lorenzo Valley Water District Loch Lomond Water Supply April 2018

## Loch Lomond Water Level



**Week ending 5/02/2018**

(in feet above mean sea level; lake spills at 577.25 feet)

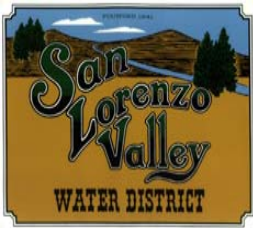
Currently:	577.15 ft
Percent of capacity:	100.0 %

In 1958 SLVWD sold 2,500 acres of property in the vicinity of the Newell Creek Watershed to the City of Santa Cruz, with the agreement that SLVWD would be entitled to purchase 12 ½ percent of the annual safe yield from a future Newell Creek reservoir, up to a maximum of 500 AF/yr. Based on the 1958 agreement, SLVWD began receiving deliveries of Loch Lomond water from the City in 1963. In 1965 the District constructed the Glen Arbor Water treatment plant for treating Loch Lomond water. Toward the end of the 1976-77 drought, the City stipulated that the District was not entitled to an allocation of 500 AF/yr, merely 12.5% of the safe yield. This decision based on a reduction to the estimated annual safe yield from the Newell Creek Reservoir, reduced the Districts contractual allocation. On June 7, 1977, the District filed a Complaint for Declaratory Relief, which requested the court to make a judicial determination of the respective parties' duties and rights. In June 1980 a court order fixed the estimated safe yield from Newell Creek Reservoir at reduced quantity, which resulted in a reduction to the Districts contractual allocation to 313 AF/yr.

### Production Loch Lomond to SLVWD

Date	Total Used	Total Available
1976 July to June 1977	353 AF	
1977 July to June 2015	0	313 AF
2015 July to 02/2016	0	313 AF
2/20/16 to Current	0	313 AF

Last time District used Loch Lomond water was June 1977

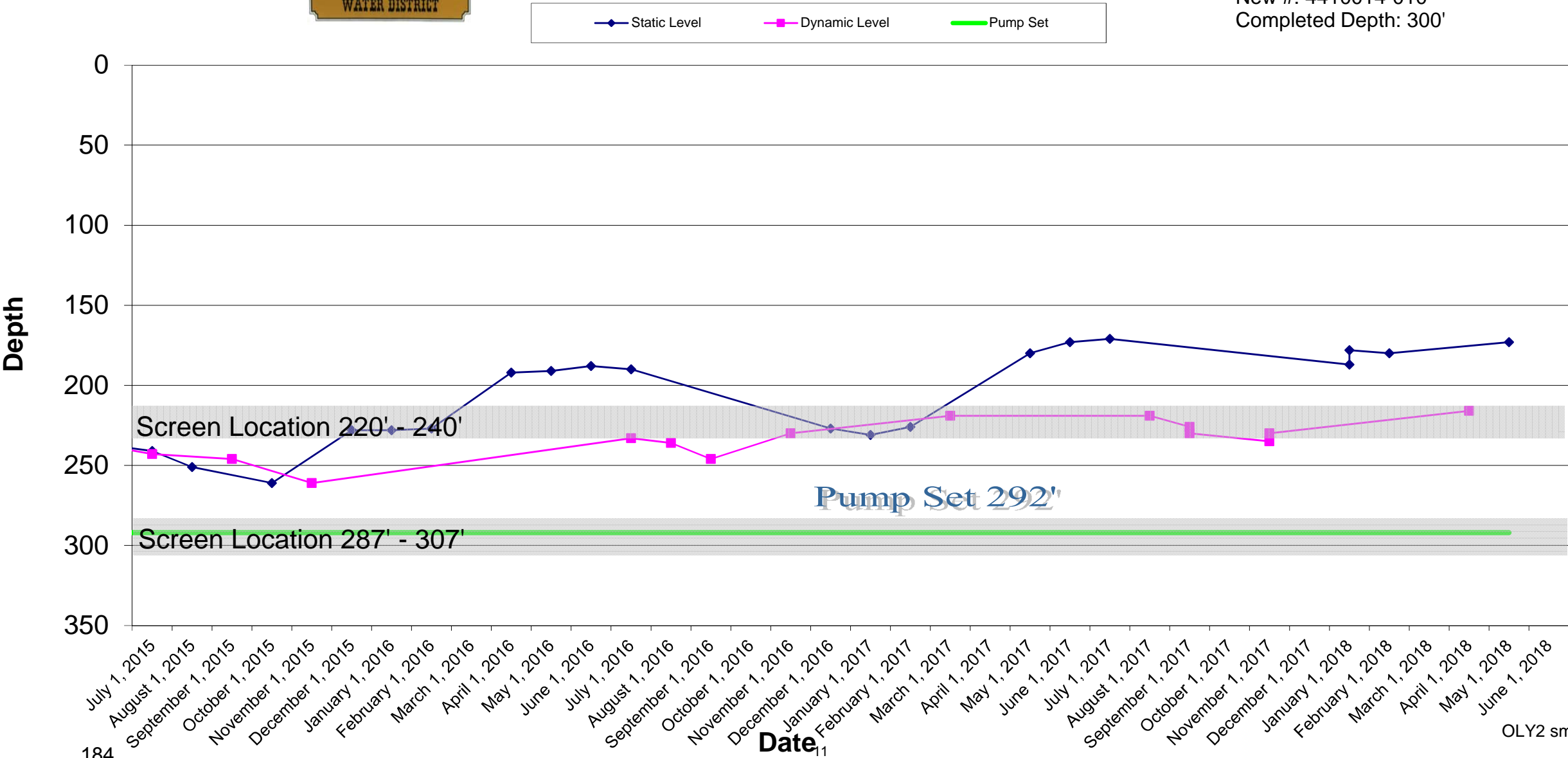


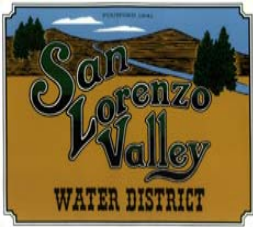
# SAN LORENZO VALLEY WATER DISTRICT

## Well Drawdown Report

### Olympia 2

Location: 7701 E. Zayante Rd.  
Elevation: 525'  
Installed: April 28, 1980  
State Well #:10S/O2W-11P01  
New #: 4410014-010  
Completed Depth: 300'



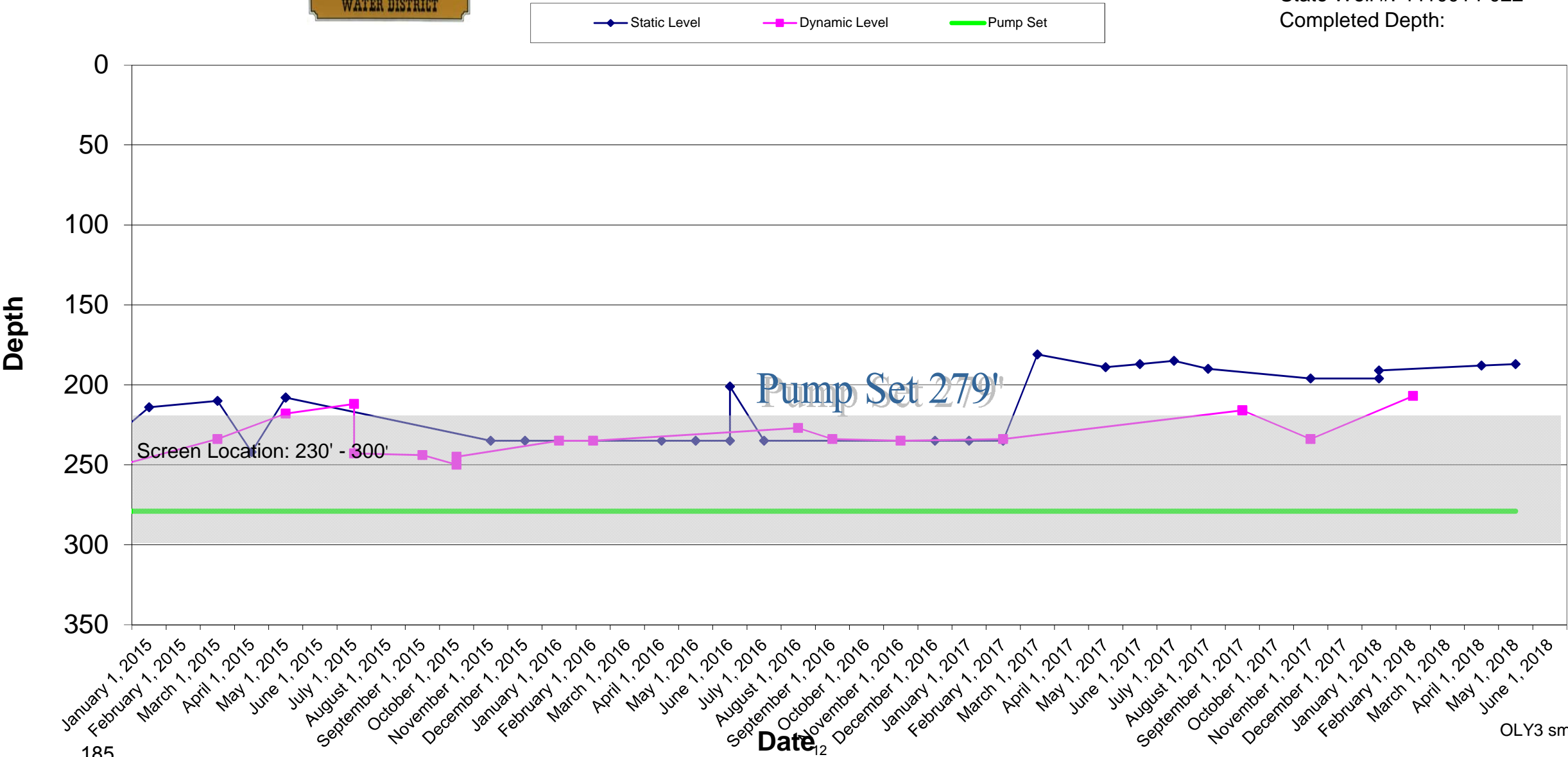


# SAN LORENZO VALLEY WATER DISTRICT

## Well Drawdown Report

### Olympia 3

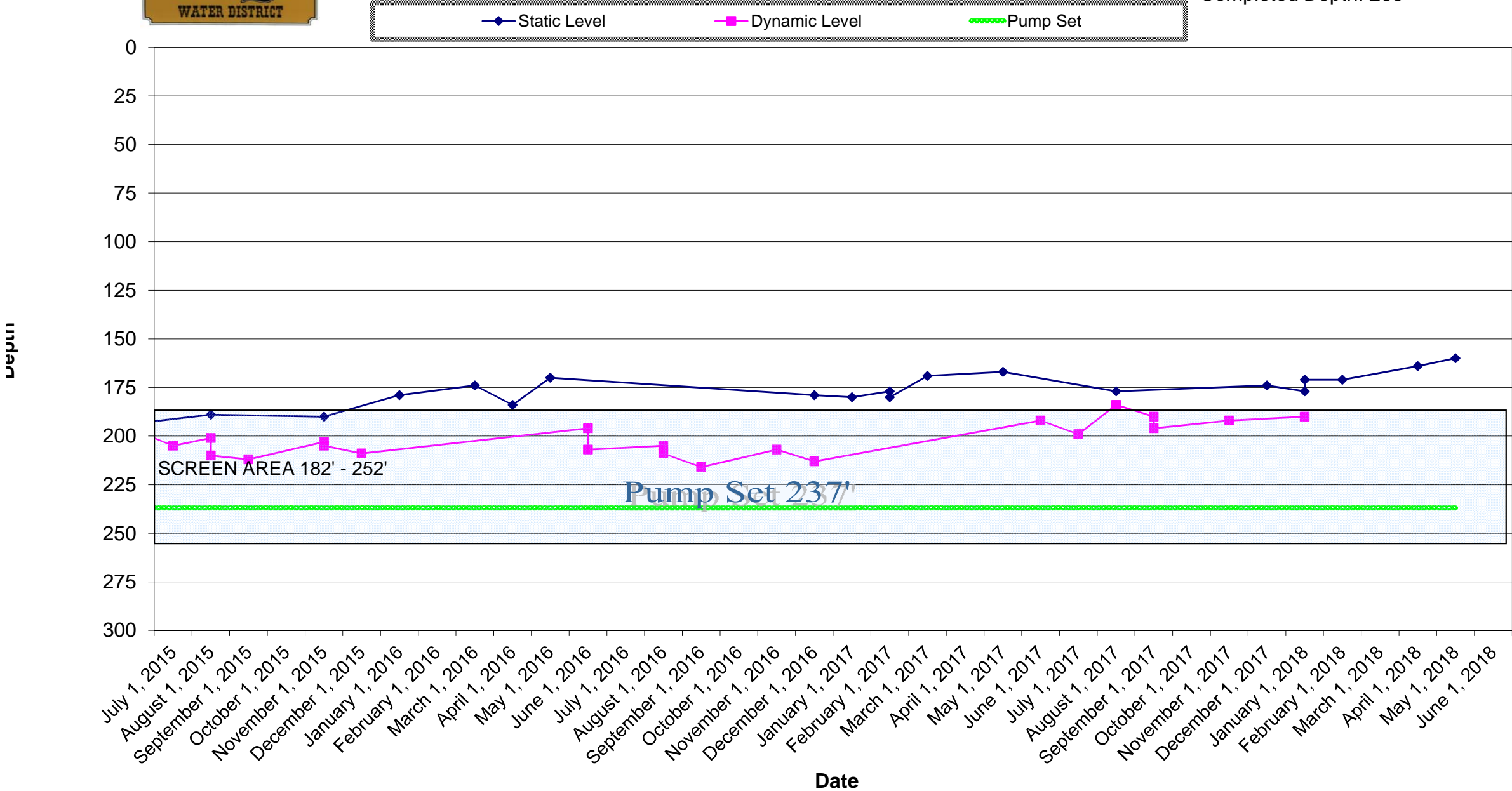
Location: 7701 E. Zayante Rd  
Elevation: 538' Mean Sea Level  
Installed: 8-15-90  
State Well #: 4410014-022  
Completed Depth:

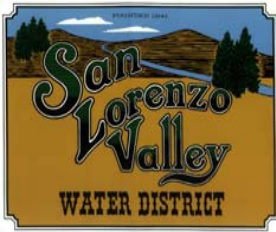




**SAN LORENZO VALLEY WATER DISTRICT**  
**Well Drawdown Report**  
**Quail Well 4-A**

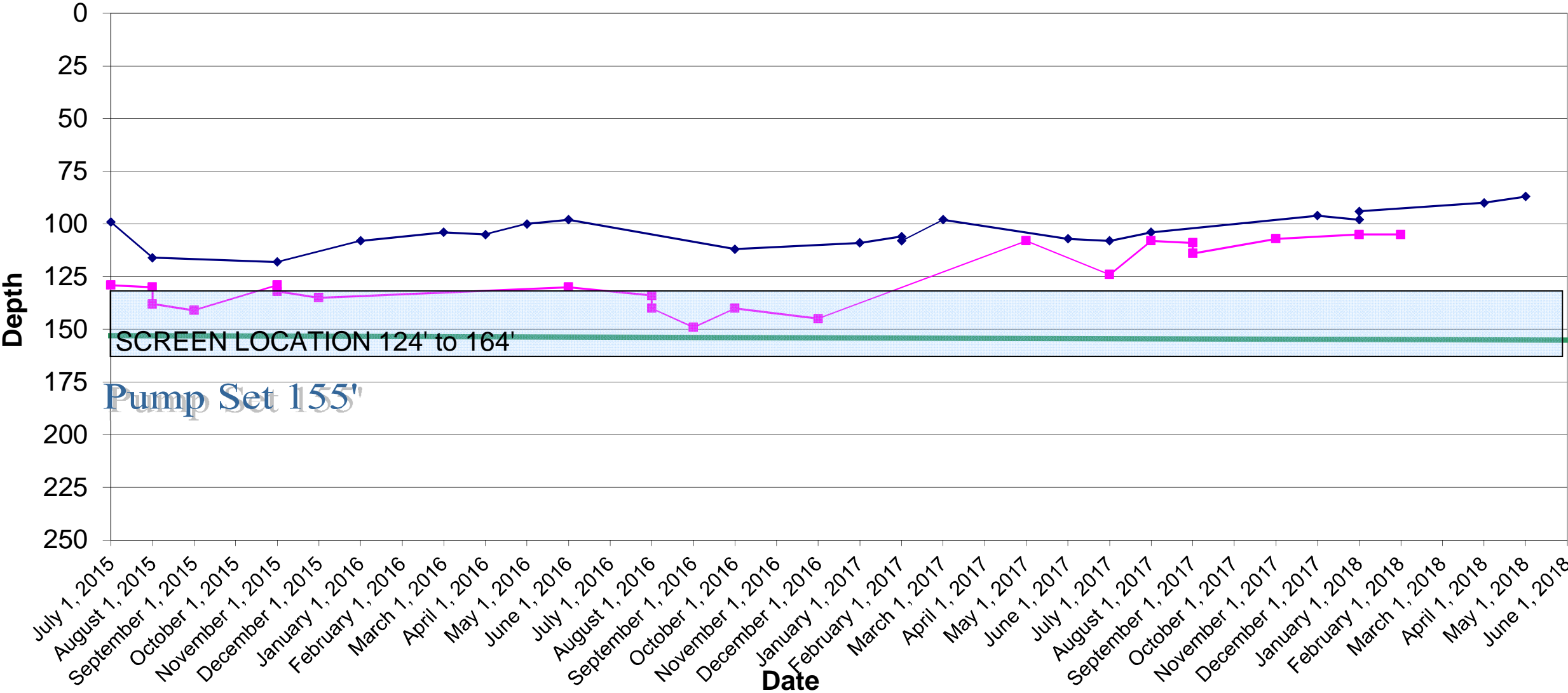
Location: Cumora Ln. Ben Lomond  
Elevation: 596.54 ft @ Pad  
Installed: 6-07-2001  
State Well #: 4410014-026  
Completed Depth: 265

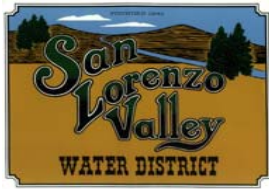




**SAN LORENZO VALLEY WATER DISTRICT**  
**Well Drawdown Report**  
**Quail Well 5-A**

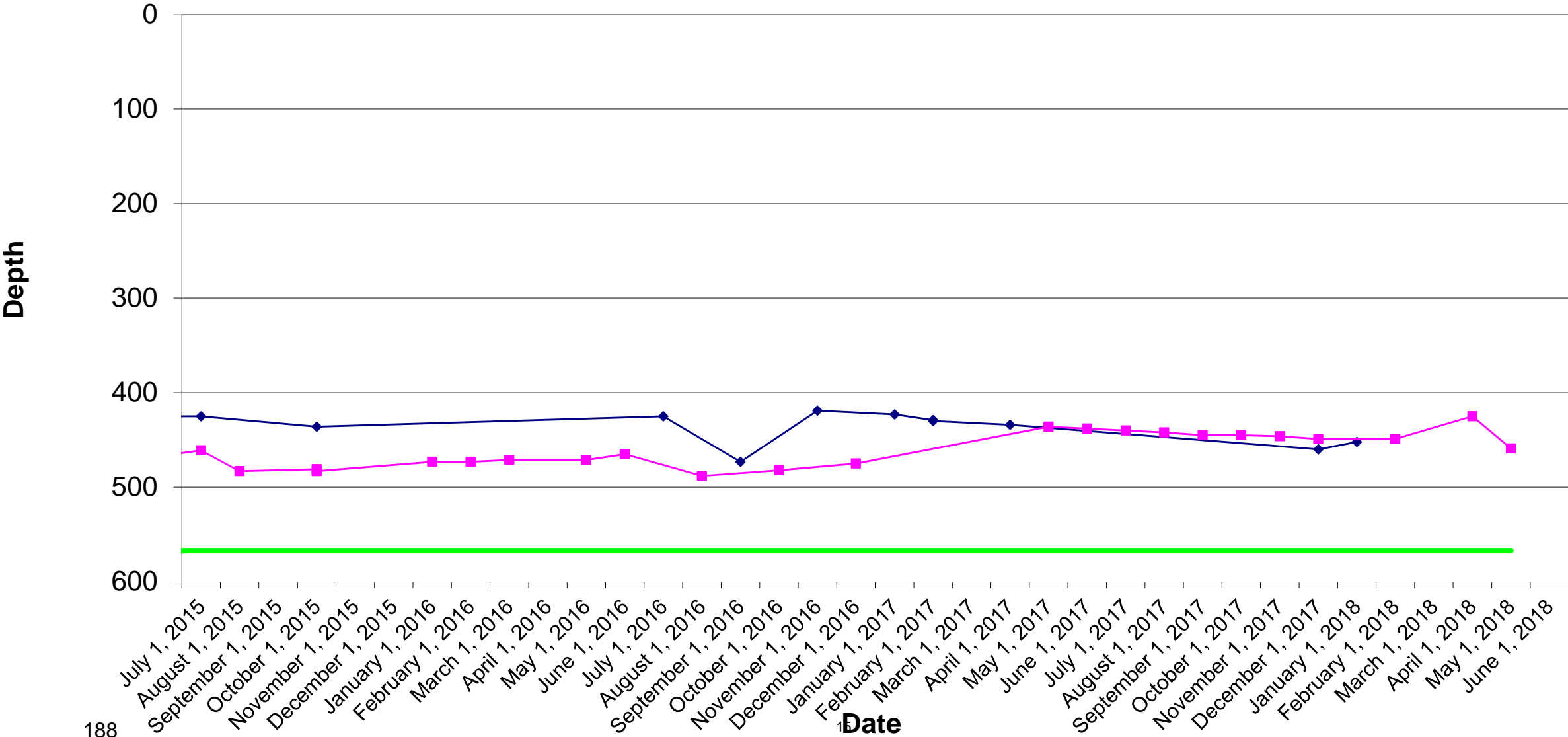
Location: 1161 Quail Hollow Rd.  
Ben Lomond  
Elevation: 517.65 ft. @ Pad  
Installed: March 2000  
State Well #: 4410014-025  
Completed Depth: 174'



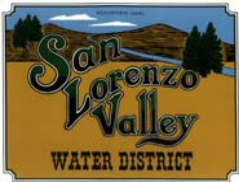


***SAN LORENZO VALLEY WATER DISTRICT***  
***Well Drawdown Report***  
***Pasatiempo 5-A***

Location: So. Of 3650 Graham Hill Rd  
Elevation: 752'  
Installed 1-1-14  
State Well #:4410014-014  
Completed Depth: 710'

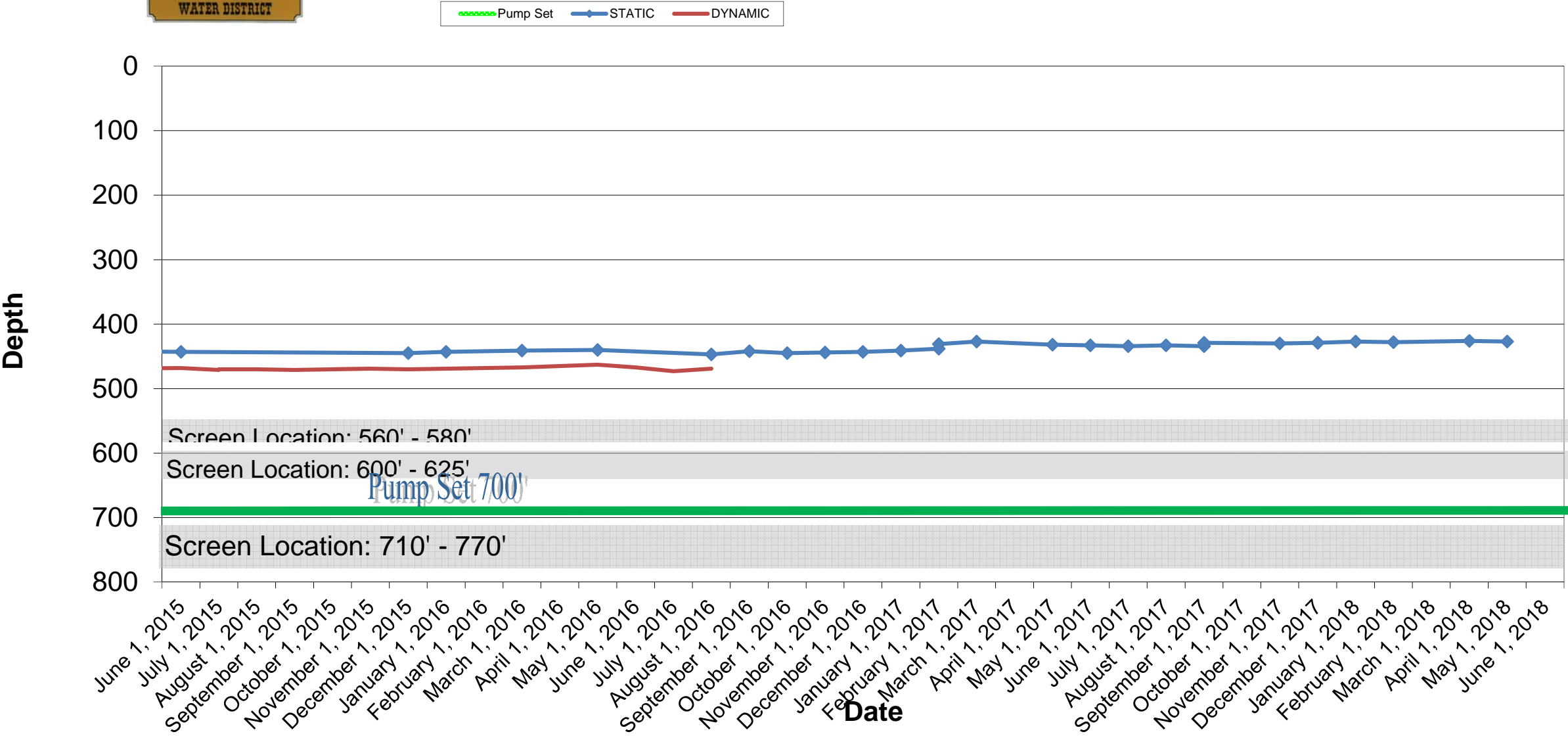






**SAN LORENZO VALLEY WATER DISTRICT**  
**Well Drawdown Report**  
**Pasatiempo 6**

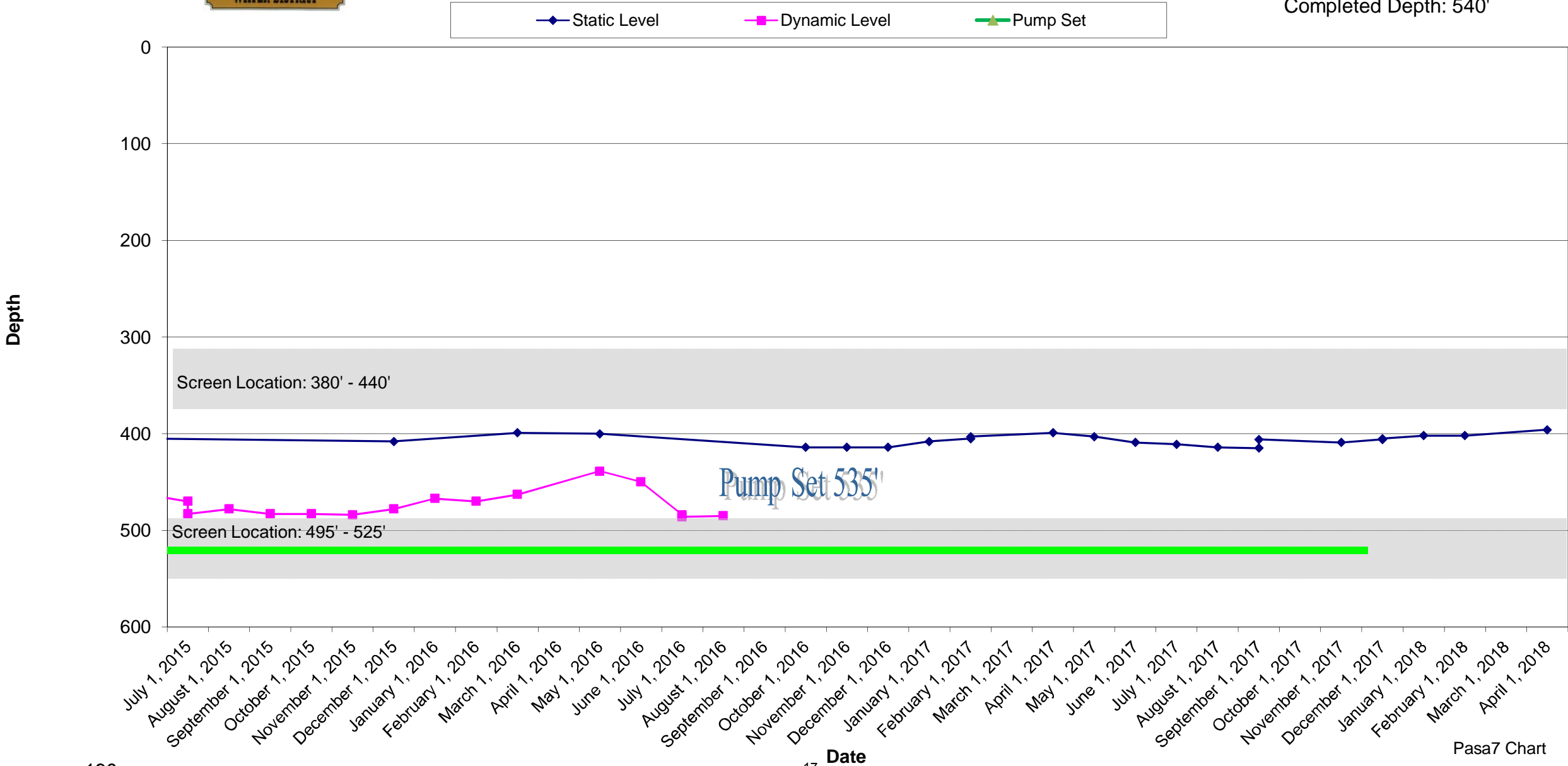
Location: Behind 3650 Graham Hill Rd.  
Elevation: 775'  
Installed: 5-30-91  
State Well #: 4410014-023





**SAN LORENZO VALLEY WATER DISTRICT**  
**Well Drawdown Report**  
**Pasatiempo 7**

Location: South of Probation  
Center  
Elevation: 734' MSL  
Installed: July 21, 1990  
State Well #: 4410014-024  
Completed Depth: 540'

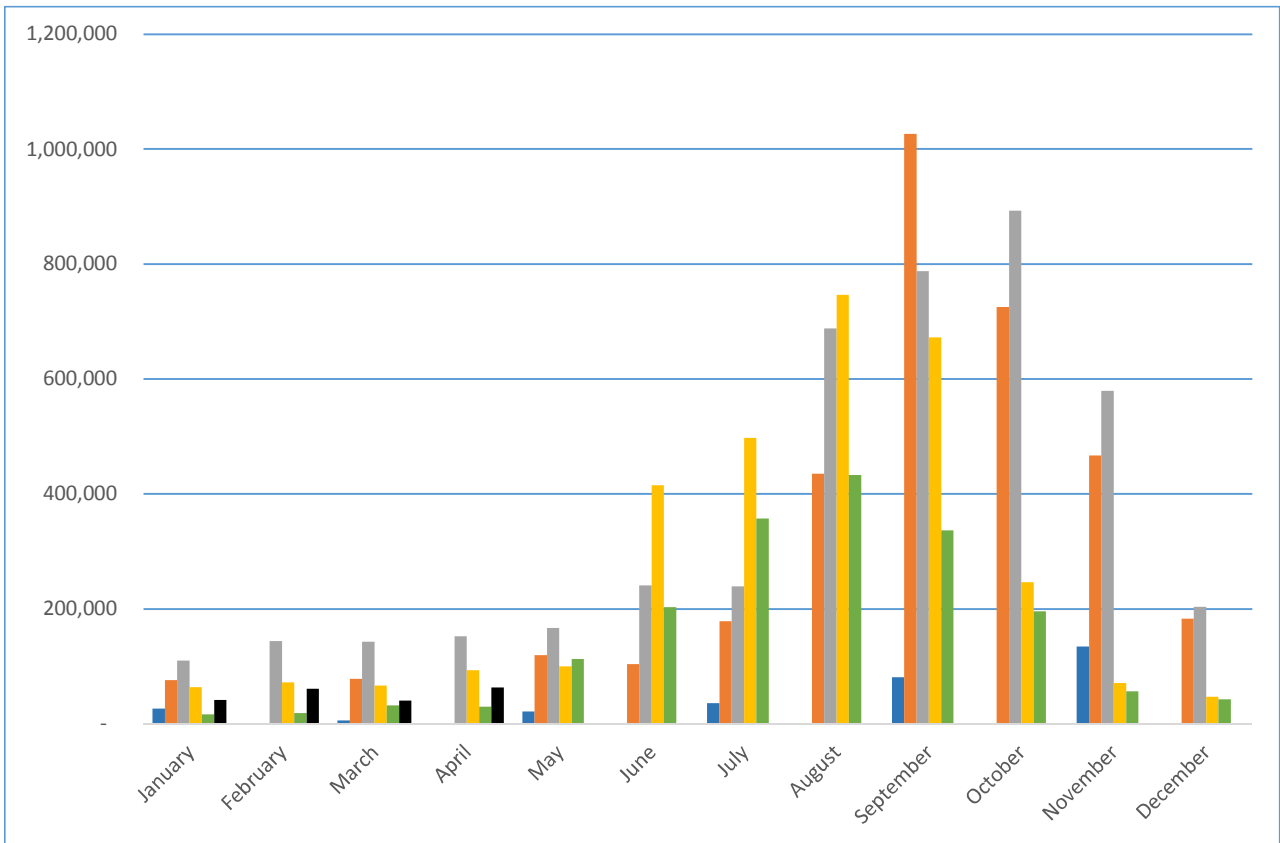


# SAN LORENZO VALLEY WATER DISTRICT

## BULK WATER SALES

### GALLONS

### April 2018



Month	2013	2014	2015	2016	2017	2018
January	26,928	76,296	109,965	63,850	16,456	41,888
February			144,364	72,556	18,700	61,366
March	5,984	78,540	142,868	66,572	32,164	40,392
April			152,592	93,500	29,920	63,580
May	21,692	119,680	166,804	100,232	112,948	
June		103,972	240,983	415,140	203,179	
July	35,904	178,772	239,360	497,420	357,544	
August		435,336	688,160	746,504	433,092	
September	81,352	1,026,256	787,644	672,183	336,570	
October		725,560	893,112	246,840	195,976	
November	134,640	466,752	579,700	71,060	56,848	
December		183,260	203,456	47,124	42,636	
Totals	306,500	3,394,424	4,349,008	3,092,981	1,836,033	207,226

SAN LORENZO VALLEY WATER DISTRICT  
MONTHLY LEAK REPORT  
April 2018

**NORTH SYSTEM**

Leak Type	Location	Town	Gallons Lost
400 MAIN LEAKING	234 EL SOLYO AVE.	BEN LOMOND	7200
400 MAIN LEAKING	1430 HARTMAN AVE.	BEN LOMOND	5760
400 MAIN LEAKING	205 CRESTA DRIVE	BOULDER CREEK	15
400 MAIN LEAKING	15863 Old County Hwy	BOULDER CREEK	720
400 MAIN LEAKING	300 Bean Ave	BOULDER CREEK	360
400 MAIN LEAKING	120 AZALEA CIR.	BOULDER CREEK	200
420 HYDRANT LEAK/REPAIRS	870 Highland Dr	BOULDER CREEK	2880
420 HYDRANT LEAK/REPAIRS	BLACK STONE DR.	BOULDER CREEK	540
400 MAIN LEAKING	FOREST WAY 150 FEET FROM 530 WESTERN	BROOKDALE	180
Total North System			17855

**FELTON SYSTEM**

400 MAIN LEAKING	1025 PINE DR	FELTON	4320
Total Felton System			4,320

**MANANA WOODS**

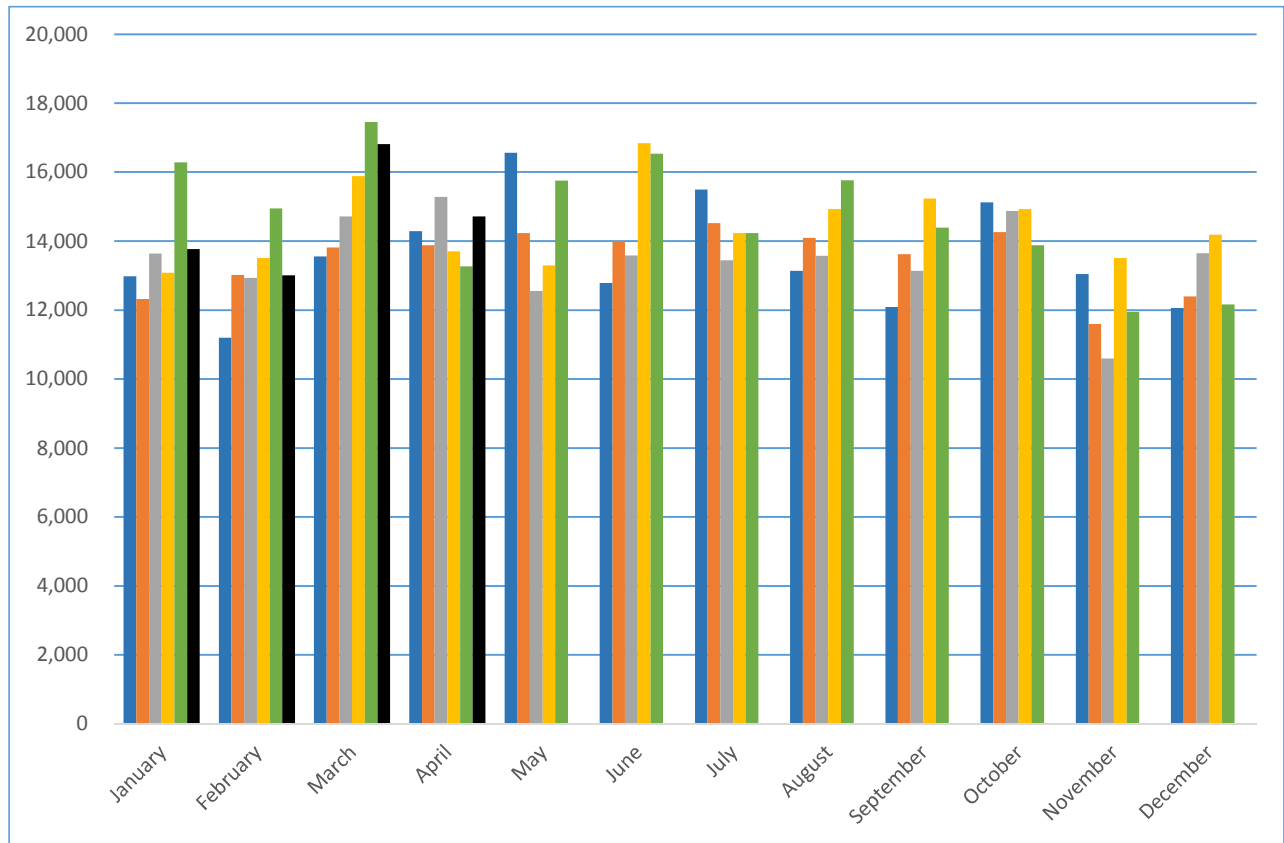
Total Manana Woods			-

**Total All Systems 22,175**

# SAN LORENZO VALLEY WATER DISTRICT

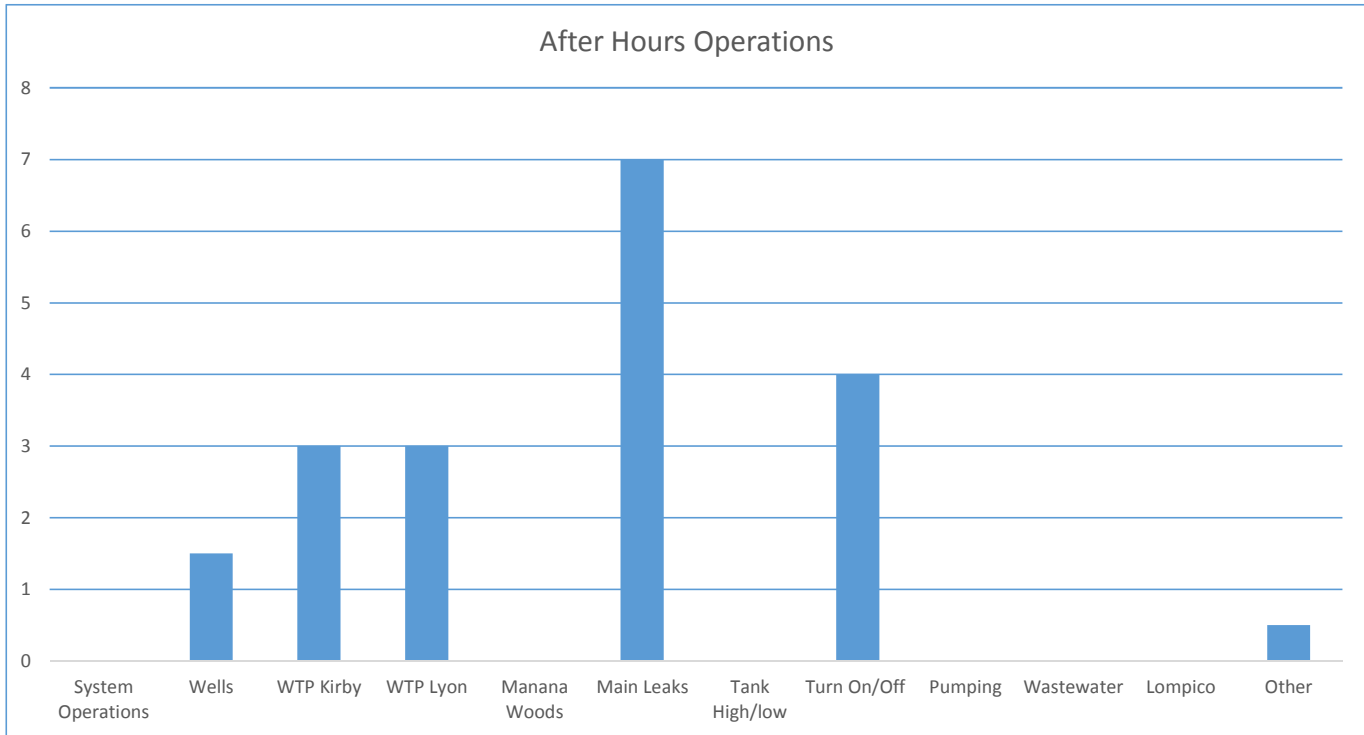
## VEHICLE MILEAGE

### April 2018



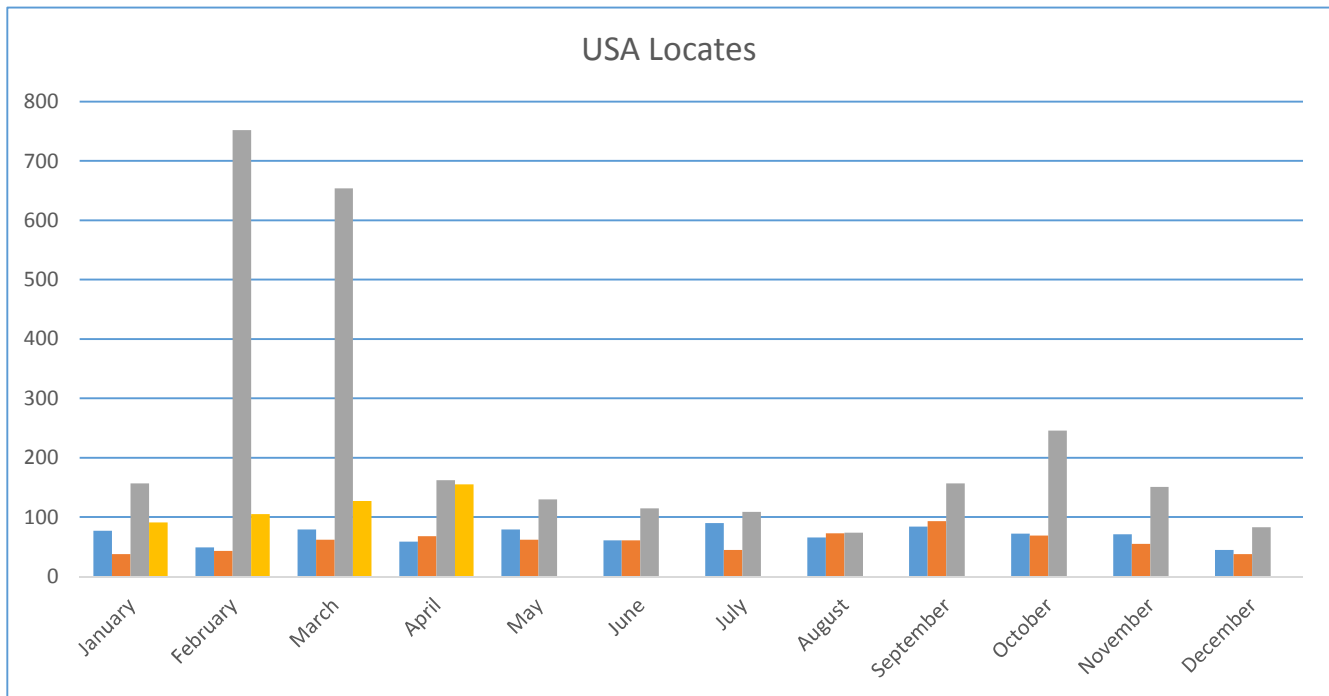
Month	2013	2014	2015	2016	2017	2018
January	12,976	12,317	13,633	13,082	16,286	13,763
February	11,201	13,015	12,934	13,505	14,945	13,003
March	13,558	13,817	14,714	15,882	17,451	16,809
April	14,283	13,883	15,279	13,704	13,270	14,711
May	16,560	14,228	12,550	13,290	15,757	
June	12,780	14,000	13,582	16,841	16,534	
July	15,497	14,519	13,441	14,228	14,229	
August	13,136	14,096	13,569	14,923	15,761	
September	12,087	13,622	13,137	15,229	14,388	
October	15,120	14,261	14,868	14,924	13,880	
November	13,046	11,594	10,591	13,510	11,952	
December	12,060	12,394	13,648	14,187	12,158	
Totals	162,304	161,746	161,946	173,305	176,611	58,286

# SAN LORENZO VALLEY WATER DISTRICT OPERATIONS DEPARTMENT April 2018



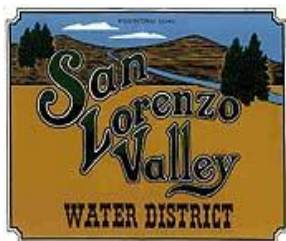
Description	Hours		2015	2016	2017	2018
System Operations	0	January	N/A	145.00	280.75	90.50
Wells	1.5	February	N/A	86.50	192.25	72.00
WTP Kirby	3	March	N/A	153.75	105.75	80.25
WTP Lyon	3	April	82.50	72.00	128.75	19.00
Manana Woods	0	May	104.75	49.25	132.75	
Main Leaks	7	June	172.50	83.25	112.75	
Tank High/low	0	July	124.25	80.25	162.00	
Turn On/Off	4	August	111.75	81.25	141.25	
Pumping	0	September	230.25	175.00	201.25	
Wastewater	0	October	128.25	78.50	104.00	
Lompico	0	November	114.25	96.25	122.50	
Other	0.5	December	186.25	130.75	134.00	
Total	19		1254.75	1231.75	1818.00	261.75

# SAN LORENZO VALLEY WATER DISTRICT OPERATIONS DEPARTMENT April 2018



<u>Month</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
January	77	38	157	91
February	49	43	752	105
March	79	62	654	127
April	59	68	162	155
May	79	62	130	
June	61	61	115	
July	90	45	109	
August	66	73	74	
September	84	93	157	
October	72	69	246	
November	71	55	151	
December	45	38	83	
<b>Total to Date</b>	<b>832</b>	<b>707</b>	<b>2,790</b>	<b>478</b>





## BUDGET & FINANCE COMMITTEE MINUTES

Responsible for the review of District finances including: rates, fees, charges and other sources of revenue; budget and reserves; audit; investments; insurance; and other financial matters.

Tuesday, May 1, 2018 at 9:30 a.m. at the Operations Building, 13057 Highway 9, Boulder Creek, California.

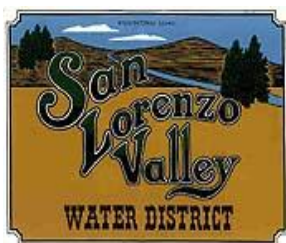
### MINUTES

1. Convene Meeting/Roll Call  
PRESENT: Chair Baughman, Dir. Ratcliffe, J. Hayes  
STAFF: S. Hill, H. Hossack
2. Oral Communications  
D. Loewen-Lompico addressed the Committee.
3. Old Business:  
***Members of the public will be given the opportunity to address each scheduled item prior to Committee action. The Chairperson of the Committee may establish a time limit for members of the public to address the Committee on agenda items.***
  - A. BEAR CREEK ESTATES WASTEWATER ENTERPRISE ALLOCATION  
S. Hill introduced this item.  
Discussion by the Committee regarding BCE allocation.  
S. Wilbur-Boulder Creek, M. LaFever-Boulder Creek, E. Frech-Lompico, D. Loewen, B. Holloway-Boulder Creek addressed the Committee.  
Discussion by the Committee.  
L. Green-Boulder Creek, E. Frech, B. Holloway, S. Wilbur, B. Holloway addressed the Committee.  
  
5 minute recess 10:26 called.  
Reconvened at 10:34.
  - B. FISCAL YEAR 2018/2019 BUDGET REVIEW  
S. Hill introduced this item.  
Discussion by the Committee reviewing the FY 18/19 budget.  
D. Loewen, B. Holloway addressed the Committee.
  - C. NON-WASTING ENDOWMENT INVESTMENT - HABITAT CONSERVATION PLAN  
J. Hayes introduced this item.  
Discussion by the Committee regarding Non-Wasting Endowment Investment-habitat conservation plan.  
B. Holloway addressed the Committee.



Discussion by the Committee.

4. Future Committee Items:  
BCE Wastewater Allocation  
Fiscal Year Budget  
Non-Wasting Endowment
5. 11:20 Adjournment



## ADMINISTRATION COMMITTEE MINUTES

Covering Policy, Administration and Community  
Relations/Communications

Wednesday, May 9, 2018 at 10:30 am at the Operations Building, 13057 Highway 9, Boulder Creek, California.

### MINUTES

1. **Roll Call.**  
**Present:** Chair Bruce, Dir. Baughman.  
**Excused:** B. Fultz.
2. Oral Communications  
D. Loewen-Lompico, E. Frech-Lompico and B. Holloway-Boulder Creek, addressed the Committee.
3. Old Business:
  - A. LEGISLATIVE UPDATE  
Discussion by the Committee and staff.
  - B. COMMUNICATIONS UPDATE  
E. Frech and B. Holloway addressed the Committee.
4. New Business:
  - A. REVIEW OF PUBLICATION OUTREACH QUALIFICATION SUBMITTALS  
D M Lee introduced this item. Discussion by the Committee.
5. Future Agenda Items:  
Email Protocol  
Agenda Additions
6. Adjournment 10:50

# SLVWD wants to focus on upcoming projects and improvements, not lawsuits

By Libby Leyden | Posted: Monday, April 30, 2018 11:20 am

If any consensus was made at the conclusion of the April 19 board of director meeting for the San Lorenzo Valley Water District, it was the desire for the public and the district to stay focused on keeping the infrastructure of the water district in top working condition.

At present the District is currently pending on three lawsuits, according to District Manager Brian Lee, including one that was filed last month by former board member Terry Vierra. In the lawsuit filed March 26, 2018 in the Superior Court of Santa Cruz County, Terry Vierra is alleging the District unlawfully terminated its legal defense after previously providing representation for him.



SLVWD Board of Directors Meeting

Several members of the public spoke at the meeting about their frustrations with the legal battles the district is involved in or could be involved in.

“Let’s wake up and get focused on the projects we should be focused on,” said Mark Lee, of Ben Lomond, during public comment.

In February, ratepayer Bruce Holloway sent a letter to the District alleging the district and the board of directors had violated the California Brown Act. The Brown Act, passed in 1953, guarantees the public’s right to attend and participate in meetings of local legislative bodies, including a water district.

In the letter addressed on Feb. 28, 2018, Holloway alleges during a prior board of director meeting the District board refused to allow public comment on an agenda item and there was discussion of anticipated litigation in closed session repeatedly without it being properly placed on the agenda.

At the meeting, District counsel Gina Nicholls, stated the District responded to Holloway’s letter. In the response, the Board and District stated that it would not make those mistakes in the future.

“Since there is no likelihood that any of the alleged past actions would recur in the future, providing the required commitment will not have any effect on the District’s ability to conduct future business,” stated the letter from Nicholls, on behalf of the District, in response to Holloway.

In addition to addressing the letter from Holloway, Nicholls, again on behalf of the District, responded to the request from board director Bill Smallman to be legally represented.

Earlier this year, the District released a draft complaint against Smallman for alleged violations of the Brown Act. No action was taken by the District to file the lawsuit, but on April 9, Smallman emailed Nicholls formally requesting the District to pay his defense.

The District responded to Smallman, both in a letter and at the board meeting no legal defense can be requested if there is no lawsuit filed or pending. The letter also stated that if a lawsuit was filed against Smallman, the District would still not recommend providing legal defense for Smallmand because “the allegations upon which the draft complaint are based reflect conduct outside ‘the scope of his employment’.”

Smallman stated at the meeting, “It is dividing the community. We need to get rid of these lawsuits.”

The room erupted into loud applause from the members of the public in the audience.

Board director Margaret Bruce responded to Smallman, “Yes we are spending money but there was a break of the law. What is the next thing you are going to run to the media or post on your social media page.”

The meeting concluded, with District Manager Lee stating the commitment of the District to work on pipes, pumps and tanks.

“Thanks to strong forward-thinking management over the last three years this District has turned around,” said Lee in an e-mail to the Press Banner on Monday. “The 2017 rate increase provided necessary revenue to implement a strong capital replacement program.”

## SLV Water's actions challenged COURT

Appeal ruling allows Boulder Creek man to sue for conflict of interest

By Jessica A. York

[jjork@santacruzsentinel.com](mailto:jjork@santacruzsentinel.com)  
@ReporterJess on Twitter

**BOULDER CREEK >>** A San Lorenzo Valley Water District ratepayer has standing to sue the agency for dealings alleged to violate state conflict of interest statutes, a California appeals court judicial panel has ruled.

The Sixth Appellate District Court judgment written by Justice Eugene Premo and published last week, was a win for Boulder Creek resident Bruce Holloway's efforts to hold the water district responsible for conflict of interest allegations dating to 2010.

The ruling, however, does not weigh in on the merits of the case. Instead, its scope is limited to whether or not a citizen is able to sue a water district in this case. Allegations stemmed from the district board at

the time agreeing to purchase the home of Gregory and Edwige Dildine, which was being marketed by Showcase Realty, a Boulder Creek company co-owned by then-district board member Terry Vierra and his wife. According to case background provided in the court ruling, when escrow closed on the property sale, Vierra received a real estate broker's commission of \$13,050 through his ownership of Showcase, as well as a community property interest in his wife's real estate commission for facilitating the sale.

Holloway's initial 2014 lawsuit, filed in Santa Cruz County Superior Court, claimed the property sale was nullified by Vierra's conflict of interest and financial gain in the transaction. After a trial concluding in December 2016, a superior court judge handed down a ruling dismissing part of Holloway's case, holding that Holloway lacked standing to sue the district for conflict of interest under the Political Reform Act. Holloway appealed that portion of the case to the Sixth District court in 2015.

However, the court did require Vierra to pay a \$9,300 fine in the case under provisions of the Political Reform Act. Half was to be paid to

Holloway, and the other half to the state's general fund.

Until the ruling was finalized in January 2017, the San Lorenzo Water District had been footing Vierra's legal bills in the case. On April 3, 2017, the district board unanimously voted to stop all financial commitment to the Political Reform Act conflict-of-interest case. The district remains one of the defendants in Holloway's lawsuit, however.

Vierra and the San Lorenzo Valley Water District may opt to further appeal the latest judgment, and have several weeks to decide. District General Manager Brian Lee said Tuesday that the board has not yet voted on the issue, but may consider it in closed session at its May 17 meeting.

At its April 19 meeting, the district board was scheduled to discuss both the Holloway case and a separate civil suit filed against the district on March 26 by Vierra. The district was unable to hold the closed session talks, said Lee, due to a lack of enough board members in attendance.

# Radio station gets funds for new antenna to service SLV

By Libby Leyden | Posted: Wednesday, May 2, 2018 3:50 pm

Radio station manager Tina Davey never imagined she would have the funds to build a new antenna, needed desperately in order to service the whole valley. But during KBCZ's last pledge drive a few weeks ago several generous donations from the community and an anonymous donor who gave \$8,000 helped reach the goal.

"I feel very humbled and driven to continue expanding this radio station," Davey said. "It showed so much heart from the community."

Davey has been with the station since the start. In 2013, the radio license for 90.1 FM became available, after being silent for years. According to Davey, the Boulder Creek Rec and Park District purchased the license after enough community support was generated.

In the summer of 2016, KBCZ's first broadcasts began. But it wasn't until 2017, when the station was able to move out of a closet space at BCRP to its current location next to Boulder Creek Pizza in downtown Boulder Creek that it really started to take off.

The license purchased by BCRP is a NCE license, meaning the station must provide a combination of talk radio along with music. Currently, KBCZ hosts talk shows on pet talk, mediation sessions and a "good news" hour, but Davey is always looking for new show ideas. Anyone in the community can sign up to host a weekly show, music or talk, after completing three training sessions with Davey.

"Everyone in here plays a real record, a real mp3, a real CD," Davey said. "All our DJs can pick what they want to play. Most people once they start a show, are hooked."

During the last pledge drive in April, Davey set an ambitious goal of raising \$10,000 dollars to go towards the new antenna. The old, currently used antenna, limits the radio station to only serve most of Boulder Creek and parts of Ben Lomond. With the new antenna working, the station will be able to be heard throughout the San Lorenzo Valley.

According to Davey, during the pledge drive, kids would stop by and donate 25 cents or a dollar, "It was super sweet." But what Davey was not expecting was a local resident to write a check matching what the station still needed to invest in the new antenna, estimated to cost \$12,000.

With the funds secured, Davey said the new antenna will be up this summer. Davey said the San Lorenzo Valley Water District agreed to let the station install their antenna next to one of their tanks. Volunteers will



**KBCZ staff**

Pictured from L to R are DJ's Andy Boswell, Mr Reyna, Matt Slayershoes, and Dee. Standing with Station Manager Tina Davey and DJ's Stir-Fry and Samtheram.

help build the antenna and the structure surrounding it that will house the transmitter and backup transmitter.

The new antenna will be named the “Rob Menzies Tower”, after a former employee of the San Lorenzo Valley Water District whose dream it was to have a local radio station.

Menzies passed away a few years ago, but Davey wanted to honor him in some way.

The importance of having a local radio station is not lost on Davey. During the Bear Creek Fire in 2017, KBCZ played a vital role in getting out updated information to the community and surrounding areas.

“People wanted to know what was going on and they were tuning in to us,” Davey said. “We had never done a breaking news situation before—but we proved our worth.”

This past weekend, KBCZ hosted another donation based drive at the Bear Creek Country Club. The “Funkin’ Good Time” all age dance party was at first intended to help continue to fundraise for the costs of the antenna, but with that goal reached, Davey said funds will go towards regular operation costs for the station.

“Our niche is local flavor,” Davey said. “It is by local people and you hear local voices. That is what we love best and what we will continue.”

# Felton Library scheduled to break ground in late summer

By Patrick Dwire | Posted: Wednesday, May 9, 2018 3:46 pm

Patience, persistence, luck and the hard work of many people over several years have brought the dream of a new branch library in Felton to fruition. But there's more than just a new library - the project will include a Nature Discovery Park in the wooded areas and around Bull Creek next to the new library that will be an outdoor environmental education center designed mostly for children. All this is scheduled to break ground late this summer.

"It has been many years putting the pieces together, and being lucky, but now we have a library and a park, and that wouldn't have happened if we weren't patient," said Nancy Gerdt, Chair of Felton Friends of the Library.

Gerdt, a Felton resident for more than 30 years, served as a citizen representative on the County-wide Library Joint Powers Board for two, four-year terms until 2014, and has been working on the Felton library project from its inception to this point of almost ready to break ground.

Originally formed in 2005, Felton Friends of the Library (FFL) came together after a successful, grass roots campaign to fight the proposed closure of the Felton branch library. Since then, the FFL worked as a key organizer for the successful Measure S bond measure that raised \$67 million for the county-wide library system, including \$10 million earmarked for a brand new branch library in Felton. Measure S was passed with 70 percent voter approval in 2016.

One year prior, in 2015, continuing the legacy of generosity of Felton residents for a branch library, the Verutti family formally donated the two-acre site next to the Felton Post Office on Gushee Street for the new library. According to the local architect of the library, Teall Messer, the Verutti family made the offer to donate the property back in 2002, but the library district was reluctant to accept it without some certainty that funding would eventually become available.

Messer produced the first plans for the 9,600 square foot building in 2009. "I wanted the building to fit the Felton feeling, and there's a definite feeling to Felton," Messer said. The original plans are now facing serious funding constraints due to accelerating construction costs, which have been increasing at least by 10 percent per year, according to Messer.

"It's wonderful for an architect to work with such community support, and that sustained community support, particularly through the Felton Friends of the Library, has brought about the Nature Discovery park next to the library," Messer said.



A drawing of the proposed new Felton library



Gerdt emphasizes that it has truly been a collaborative effort with several local and county agencies that moved the library and park projects forward. The library system would not take on a parks project, and the cooperation of the County Department of Parks, Open Space and Cultural Services as well as the San Lorenzo Valley Water District were critical to the development of the park, as well as the unwavering support of 5th District Supervisor Bruce McPherson, according to Gerdt.

County Park Planner Will Fourt was the lead in putting together a \$395,000 grant application to the California State Department of Parks and Recreation for the Nature Discover Park. The grant application was strengthened by the donation of an easement from the San Lorenzo Valley Water District (SLVWD), which operates a water treatment facility adjacent to the property. County parks, the county library district, the SLVWD and the FFL are all anxiously waiting an announcement from the State Department of Parks about the grant award, which is expected within the next few weeks, according to Fourt.

“It’s a great site for environmental education on water supply and watershed management issues, with Bull Creek running through the property,” Fourt said. The total cost of the park is estimated in the neighborhood of \$600,000, and the FFL is currently engaged in fund raising campaigns to come up with the estimated \$200,000 balance, as well defending the amenities in the library building that are threatened by rising construction costs.

A community meeting is scheduled on June 14 at 6:00 pm in the Felton Community Hall to explain the proposed plans for the Nature Discovery Center, which will be led in part by Base Landscape Architecture, a firm hired by the county to design the park. One of the many inter-active, educational park designs in the portfolio of Base Landscape Architecture is the Children’s Museum of Sonoma County.

Gerdt makes clear the new branch library in Felton, as well as the Nature Discovery Park, is critical to the education, safety and availability of library programming services, including help with homework and tutoring that will be available to the students of the San Lorenzo Valley School District in the new library. With the San Lorenzo Valley elementary, middle and high school located about one mile up Highway 9 from the library and park site, the site is ideally suited for branch library and environmental education programs, according to Gerdt.

“The whole project- both library and the park- just shows the generosity of people who live in a place they love. And we all love the free, public library as an institution that serves everybody,” said Gerdt.