



**BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER DISTRICT
AGENDA
June 21, 2018**

MISSION STATEMENT: Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

Notice is hereby given that a meeting of the Board of Directors of the San Lorenzo Valley Water District will be held on **Thursday, June 21, 2018 at 5:00 p.m.**, Highlands Park Senior Center, 8500 CA-9, Ben Lomond, CA.

A public teleconference site will be available for this meeting is as follows: Local Government Commission, 980 9th Street, 17th Floor, Suite #1700, Sacramento, CA 95814. One Board Member will participate in this meeting at the teleconference site. The teleconference location will be accessible to the public during the meeting and the public will be given an opportunity to address the Board at the teleconference location.

In compliance with the requirements of Title II of the American Disabilities Act of 1990, the San Lorenzo Valley Water District requests that any person in need of any type of special equipment, assistance or accommodation(s) in order to communicate at the District's Public Meeting can contact the District Secretary's Office at (831) 430-4636 a minimum of 72 hours prior to the scheduled meeting.

Agenda documents, including materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet, are available for public inspection and may be reviewed at the office of the District Secretary, 13060 Highway 9, Boulder Creek, CA 95006 during normal business hours. Such documents are also available on the District website at www.slvwd.com subject to staff's ability to post the documents before the meeting.

1. Convene Meeting/Roll Call

2. Additions and Deletions to Closed Session Agenda:

Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).

3. Oral Communications Regarding Items in Closed Session:

This portion of the agenda is reserved for Oral Communications by the public for items which are on the Closed Session portion of the Agenda. Any person may address the Board of Directors at this time, on Closed Session items. Normally, presentations must not exceed three (3) minutes in length, and individuals may only speak once during Oral Communications. No

actions may be taken by the Board of Directors on any Oral Communications presented; however, the Board of Directors may request that the matter be placed on a future agenda. Please state your name and town/city of residence at the beginning of your statement for the record.

4. Adjournment to Closed Session

At any time during the regular session, the Board may adjourn to Closed Session in compliance with, and as authorized by, California Government Code Section 54956.9 and Brown Act, Government Code Section 54950. Members of the public will be given the opportunity to address any scheduled item prior to adjourning to closed session.

- a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code Section 54957
Title: District Manager
- b. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION
Government Code Section 54956.9(d)(1)
Vierra v. San Lorenzo Valley Water District, et al.
(Santa Cruz Superior Court Case No. 18CV00890)
- c. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATION OF LITIGATION
Initiation of litigation pursuant to Government Code Section 54956.9(d)(4);
One case
- d. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATION OF LITIGATION
Initiation of litigation pursuant to Government Code Section 54956.9(d)(4);
One case
Potential initiation of lawsuit for injunction against Director Smallman to prevent future unauthorized disclosures of the District's confidential and legally protected information
- e. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION
Government Code Section 54956.9(d)(1)
Holloway v. Showcase Realty Agents, Inc. et al.
(Santa Cruz Superior Court Case No. CV180394; 6th District Court of Appeal Case Nos. H043704, H043492).

Closed Session Note:

The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential closed

session information; regarding attorney/client privileged communications, the entire body is the holder of the privilege and only a majority vote of the entire body can authorize the waive of the privilege.

5. Convene to Open Session at 6:30 p.m.

6. Report of Actions Taken in Closed Session

7. Additions and Deletions to Open Session Agenda:

Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).

8. Oral Communications:

This portion of the agenda is reserved for Oral Communications by the public for items which are not on the agenda. Please understand that California law (The Brown Act) limits what the Board can do regarding issues raised during Oral Communication. No action or discussion may occur on issues outside of those already listed on today's agenda.

Any person may address the Board of Directors at this time, on any subject that lies within the jurisdiction of the District. Normally, communication must not exceed three (3) minutes in length, and individuals may only speak once during Oral Communications.

If you wish to speak on a non-agendized item, please submit a 'speaker slip' to the District Secretary. It is not required, but individuals who have submitted a 'speaker slip' will be given priority. Time for Oral Communications at the start of the meeting will be limited to 15 minutes in total. If there are additional speakers, the Board will continue Oral Communications after the Consent Agenda.

Any Director may request that a matter raised during Oral Communication be placed on a future agenda.

9. Unfinished Business:

Members of the public will be given the opportunity to address each scheduled item prior to Board deliberations. The Chairperson of the Board may establish a time limit for members of the public to address the Board on agenda.

a. 2017 EDUCATION GRANT REPORTS

Discussion and possible action by the Board regarding the 2017 Education Grant final reports.

b. VACANCY IN OFFICE OF THE BOARD OF DIRECTORS

Discussion and possible action by the Board regarding the selection of an appointee to fill the vacancy on the SLVWD Board of Directors.

- c. APPEAL TO BOARD FOR FURTHER ADJUSTMENT OF WATER BILL-L. FRASER
Discussion and possible action by the Board regarding an appeal, in writing, to the Board to further adjust a water bill.
- d. SANDHILLS MANAGEMENT AND MONITORING PLAN FOR THE DISTRICT'S CONSERVATION AREA WITHIN THE OLYMPIA WATERSHED PROPERTY
Discussion and possible action by the Board regarding Sandhills Management and Monitoring Plan.

10. New Business:

Members of the public will be given the opportunity to address each scheduled item prior to Board deliberations. The Chairperson of the Board may establish a time limit for members of the public to address the Board on agenda items.

- a. SAN LORENZO VALLEY WATER DISTRICT COMMITTEE OPENINGS
Discussion and possible action by the Board regarding openings on the LADOC and Engineering committees.
- b. RESOLUTION OF APPRECIATION FOR ERIC HAMMER
Discussion and possible action by the Board regarding a Resolution of Appreciation for E. Hammer.
- c. AWARD OF CONTRACT - PASATIEMPO WELL 8
Discussion and possible action by the Board regarding award of contract for Pasatiempo Well 8.
- d. WATER SERVICE AGREEMENT
Discussion and possible action by the Board regarding approval of a Water Service Agreement.
- e. 2017-18 GRAND JURY REPORT
Discussion and possible action by the Board regarding the 2017-18 Grand Jury Report.
- f. ORDERING AN ELECTION
Discussion and possible action by the Board regarding Ordering an Election for the November 6, 2018 election.

11. Consent Agenda:

The Consent Agenda contains items which are considered to be routine in nature and will be adopted by one (1) motion without discussion. Any item on the consent agenda will be moved to the regular agenda upon request from individual Directors or a member of the public.

- a. MINUTES FROM BOARD OF DIRECTORS MEETING MAY 17, 2018.
Consideration and possible action by the Board to approve minutes from the May 17, 2018 BoD meeting.
- b. MINUTES FROM SPECIAL BoD MEETING JUNE 1, 2018
Consideration and possible action by the Board to approve minutes from the June 1, 2018 Special BoD meeting.
- c. MINUTES FROM SPECIAL BoD MEETING JUNE 11, 2018
Consideration and possible action by the Board to approve minutes from the June 11, 2018 Special BoD meeting.

12. District Reports:

No action will be taken and discussion may be limited at the Chairperson's discretion. The District encourages that questions be submitted in writing (bod@slvwd.com) on items listed in the District Reports. Questions submitted, if any, will be posted in the next available District Reports, along with a reply.

- DEPARTMENT STATUS REPORTS
Receipt and consideration by the Board of Department Status Reports regarding ongoing projects and other activities.
 - Administration/Engineering
 - Finance
 - Environmental
 - Operations
 - Legal
- COMMITTEE REPORTS
 - Future Committee Agenda Items
 - Committee Meeting Notes/Minutes
 - 1. Environmental Committee May 15, 2018
 - 2. Special Budget & Finance June 1, 2018
- DIRECTORS REPORTS
 - Director's Communication
 - Future Board of Directors Meeting Agenda Items

13. Written Communication: None

14. Informational Material:

- SLVWD WATER RESTRICTIONS-Sentinel 5.22.18
- CONSERVING WATER-Press Banner 5.25.18
- WATER DISTRICT PLANS-Sentinel 6.1.18
- GOVERNMENT CORNER Boulder Creek-Sentinel 6.2.18
- DIRECTOR RESIGNS-Press Banner 6.7.18

15. Adjournment

Certification of Posting

I hereby certify that on June 15, 2018 I posted a copy of the foregoing agenda in the outside display case at the District Office, 13060 Highway 9, Boulder Creek, California and at the Highlands Park Senior Center, 8500 CA-9, Ben Lomond, CA, said time being at least 72 hours in advance of the meeting of the Board of Directors of the San Lorenzo Valley Water District (Government Code Section 54954.2).

Executed at Boulder Creek, California on June 15, 2018

Holly B. Hossack
District Secretary

MEMO

To: Board of Directors

From: District Manager
Prepared by: Environmental Programs Manager

SUBJECT: FINAL REPORT FOR THREE 2017 CLASSIC WATERSHED
EDUCATION GRANT.

DATE: June 21, 2018

RECOMMENDATION

It is recommended that the Board of Directors review this memo and accept the Final Reports for following 2017 Classic Watershed Education Grants including:
WATER AND ENVIRONMENTAL AWARENESS THROUGH SCIENCE LITERACY: K-3
SCIENCE ENRICHMENT, FAMILY SCIENCE NIGHT, S.L.O.P.E., EXPLORING THE
SAN LORENZO RIVER SERIES and WATERSHED RANGERS

BACKGROUND

On June 5, 2017 the board awarded four Classic Watershed Education Grants for a total amount of \$13,000. Grants were funded as follows: \$2,500 to Hilde Largay, Elementary School Science Teacher at the San Lorenzo Valley Elementary school for a program called water and environmental awareness through science literacy: k-3 science enrichment at San Lorenzo Valley elementary school. \$2,500 to Jessica Curcio, Elementary School Science Teacher at the San Lorenzo Valley Elementary school for a program called family science night. \$2,500 to Rachel Hager, Science teacher at San Lorenzo Valley Middle School for the project San Lorenzo Outdoor Preserve for Education (SLOPE). \$3,000 to Ami Davis, Development Manager at the Santa Cruz Museum of Natural History for a program called Exploring the San Lorenzo River. And \$2,500 to Mollie Behn, Education Coordinator at Coastal Watershed Council for a program called Watershed Rangers.

In May 2018 the District received final reports for these five grants (attached). These grants successfully expanded environmental literacy in the San Lorenzo Valley community. It is recommended that your Board receive and accept the five final reports.

FISCAL IMPACT:
\$13,000

STRATEGIC PLAN:
Strategic Element 2.4 Watershed Stewardship - Environmental Education Program

2017/2018 Water District Grant Report

SLVE Bobcat Club, Primary Science Literacy

We had another fun and enriching year of primary science at SLVE! Our program changed a bit this year in that kindergarten students received science instruction from their classroom teachers and in the Life Lab program. There was just not enough time in their short day to fit in another enrichment! Thanks to the SLVWD Education grant, every first, second and third grade student received a science journal which they used for recording scientific vocabulary, hypotheses for our experiments, data, observations and more. All first, second, and third grade students received at least 4 hands-on lessons related to water. We were able to compensate a coordinator for our school science fair. The coordinator invited all students K-5 to participate in the school science fair, offered an after school support program to help students with their science fair projects, organized a team of judges for the event, and helped the 10 finalists register for the Santa Cruz County Science Fair. We are very proud that 6 out of 10 of our County Science Fair participants won awards for their projects at the county level!

WATER LESSONS:

First Grade (TOTAL # OF STUDENTS: 72)

1. "Water Cycle in Action: Making it Rain Inside!"
2. Water Cycle Storytelling & Evaporation Experiment, Part 1
3. Evaporation Experiment, Part 2
4. "Does All Water Taste the Same?"

Second Grade (TOTAL # OF STUDENTS: 94)

1. "What's Up with the Water Cycle?" Creating Scientific Diagrams
2. "Water Cycle in Action: Making it Rain Inside!" & Finish Diagrams
3. Water Cycle Storytelling & "Weathering & Erosion"
4. "What Effect Does Water Have on the Land (Sand)?"

Third Grade (TOTAL # OF STUDENTS: 84) - This unit, "Where Does All the Water Go?" was taught alongside educators from the Coastal Watershed Council

1. Build a model of a watershed & diagram where water goes when tested
2. Use their models to investigate stormwater runoff, investigate storm drains on campus
3. Test permeability of different earth media (sand, soil, rocks, black sand, concrete)
4. Apply what they have learned to design a model of a tool that could help prevent or remove pollutants from stormwater.

TALLY OF LESSONS DELIVERED (# OF LESSONS x # OF STUDENTS): 1,000

SCIENCE JOURNALS: Journals were purchased at the end of August for the beginning of school, and stamped with the recognition bellow, a small token of our gratitude and hopefully some community awareness building as journals go home with students and are shared with parents.

This journal was paid for by a grant from the San Lorenzo Valley Water District's Education Grant Program. SLVE thanks them!

Retailer:	Description:	Quantity:	Price/unit:	Total Cost:
Delta Learning	Primary Grade Science Notebook, sets of 10	26	\$19.95	\$625.14 with tax, shipping & handling

Students in 1st – 3rd grade used these journals to record scientific vocabulary, hypotheses and data from experiments done in class. They learned that an important step in science and the scientific method is recording what you've learned so that you can remember it later and share it with others. All journals were stamped as "Provided by a grant from the SLV Water District,"

SCIENCE FAIR COORDINATION

Provided by Hilde Largay, teacher, K-3 science enrichment:

Date:	Task:	Hours:
November 15 - December 6, 2017	Set date; compose, copy and distribute flyer to families, make forms available online	2 hours
December 6, 2017, January 10, 17, 24, 2018	After school help sessions	4 hours (1 Hour/session)
January 16-25, 2018	Organize project proposals, email parents about deadlines	1.5 hours
January 23 - February 1, 2018	Emails to parents with details for set up, judging, take down, checking in with individual parents about projects	1.5 hours
February 1, 2018	Project set up	1 hour
February 2, 2018	Science Fair	3 hours
February 3, 2018	Project take down	1 hour

February 2 – March 9, 2018	Coordinate County Science Fair participation, emails to parents, registration forms to the county	1.5 hours
January 9 -- February 1, 2018	Gather a committee of judges and communicate with them.	1.5 hours
		TOTAL: 17 hours
STIPEND: \$500, based on \$25/hour		TOTAL: \$425

Provided by Jessica Curcio, teacher, 4-5th grade science:

Date:	Task:	Hours:
February 1, 2018	Lead judging committee	3 hours
STIPEND: \$500, based on \$25/hour		TOTAL: \$75

Coordinating the science fair this year was divided between the two science teachers at SLVE, Hilde Largay (K-3) and Jessica Curcio (4-5). Hilde coordinated projects, help sessions, set up, take down, gathered judges, and county registration. Jessica lead the judging process. Both volunteered time beyond what the stipend pays for.

Total number of participants: 53 students, grades 1-5

Total number of projects: 40

Number of judges: 15

Our judges included parents, teachers and community members with some expertise in science fields as well as a number of SLV High School Honors and AP science students. This was a nice bridge between the schools and the community.

Original Project Budget 2017/18

Item	Cost per unit	Quantity	Total
Water Science Lessons	\$25.00	56 hours	\$1400.00
Science Journals	\$2.00	300	\$600.00

Science Fair Coordination	Stipend	1	\$500.00
		TOTAL	\$2500.00

Actual Expenditures, 2017/2018

Item	Cost per unit	Quantity	Total
Water Science Lessons	\$25.00	56 hours	\$1400.00
Science Journals	\$2.40 (with tax/shipping/handling)	260	\$625.14
Science Fair Coordination	\$500 STIPEND	1	\$500.00
		TOTAL	\$2,525.14*

* Overage covered by the Bobcat Club, extra journals will be rolled over to next year.

2017/18 Family Science Night Grant Report

San Lorenzo Valley Elementary School's second annual Family Science Night was a huge success by all measures! We thank the Water District from the bottom of our hearts for making it possible. As laid out in the proposal, family science night consisted of a Children's Discovery Museum Family Science Night Package and 3 hands on teacher created stations whose focus was water related science.

Our Family Science Night happened on October 5, 2016. Over 150 students attended the event, as evidenced by the number of worksheets passed out by the CDM staff. We conclude that including adults, our original estimate of 200 participants was met if not exceeded. We gathered 19 parent, teacher, and high school volunteers to run the different stations.

The theme for the CDM package was "Air We Go" and stations included activities like making cazoos, building wind powered vehicles, pinwheels, and more. The room was packed for the entire hour and a half!

Three other stations were set up outside and in another room by event coordinators Jessica Curcio and Hilde Largay. These were:

1. Stream tables that allowed kids to play with sand and rocks of varying sizes to explore the idea of how water moves, erosion, what causes it and how to prevent it.
2. Microscopes with slides including different water samples to compare, along with other samples to view up close. Students could choose to try their hand at scientific illustration using what they saw in the microscopes or other samples around the room.
3. A pH testing station with Mollie Behn of the Coastal Watershed Council where kids test the pH of various water samples.

Expenses:

Original Project Budget

Item	Cost
Family Science Night package from the Children's Discovery Museum of San Jose	\$1015.00
Coordinator Stipends	\$700.00

Supplies for microscopes	\$600.00
Consumables for the water related activity stations	\$185.00
TOTAL	\$2500.00

Actual Expenditures

Item	Cost
Family Science Night package from the Children's Discovery Museum of San Jose	\$1015.00
Coordinator Stipend #1: Jessica Curcio	\$350.00
Coordinator Stipend #2: Hilde Largay	\$350.00
4 microscopes from NASCO	\$571.62
Consumables for the water related activity stations: siphon pumps, 5 gallon buckets, sand, rocks and gravel, small plastic tubs, colored pencils	\$113.00
TOTAL	\$2399.62

Overage (to be rolled over to next year for family science night supplies)	\$100.38
---	----------

SLOPE Final Report

As a result of this grant money, SLOPE has been established as an outdoor classroom at the SLV Tri-campus area, with an interpretive trail underway. There was an underutilized creekside setting, perfect for an outdoor classroom for watershed education. Science teachers at SLVE and SLVMS had a need for an outdoor learning space. The original timeline was to begin work in August 2017. There were delays due to potentially needing a permit. It was determined that a permit wasn't needed. There were delays on finding contractors who could get the job done. We had some unusual jobs.

First, we found a homeowner to donate a ponderosa pine log. We found Urban Forest Tree Service to get the benchwork done. He turned the log into benches, and delivered it to the SLVUSD site, and we now have seating for 52 students. The design was based on research and a similar design we found at the Half Dome Village amphitheater in Yosemite. The benches cost \$1,100. Next, we needed the area to be accessible for students. The area was overtaken with poison oak. We finally found La Selva Tree Service and that cost \$500. In addition, La Selva donated \$500 of labor to get the job done. Next, the interpretive display board needed to be constructed and built. The labor was all volunteer. It cost \$650 total for materials to build a high quality interpretive display. With the remaining \$250 we will finish signage (Round 2).

Expenses for Round 1:

Benches	\$ 1100
Poison oak removal	\$ 500
Materials	\$ 650
Total	\$2250

Expenses for Round 2/additional signage: (Additional expenses not yet purchased)

Additional Materials	\$250
----------------------	-------

Sincerely,
Rachel Hager
SLVMS Science Teacher



Final Details for Order #114-9925729-5806631

[Print this page for your records.](#)

Order Placed: May 4, 2018

Amazon.com order number: 114-9925729-5806631

Order Total: \$19.80

Shipped on May 5, 2018

Items Ordered

2 of: Garden Gloves for Women and Men - (2 pairs per package) - Super Grippy with Special Protective coating against cuts for Gardening - Fishing - Auto and
Sold by: Amazing Stuff For You! ([seller profile](#)) | Product question? [Ask Seller](#)

Price

\$9.90

Condition: New

Shipping Address:

Rachel Hager
605 SAN LORENZO AVE
FELTON, CA 95018-9244
United States

Item(s) Subtotal: \$19.80
Shipping & Handling: \$0.00

Total before tax: \$19.80
Sales Tax: \$0.00

Shipping Speed:

Two-Day Shipping

Total for This Shipment: \$19.80

Payment information

Payment Method:

Debit Card | Last digits: 6038

Item(s) Subtotal: \$19.80
Shipping & Handling: \$0.00

Billing address

Rachel Hager
605 SAN LORENZO AVE
FELTON, CA 95018-9244
United States

Total before tax: \$19.80
Estimated tax to be collected: \$0.00

Grand Total: \$19.80

To view the status of your order, return to [Order Summary](#).

[Conditions of Use](#) | [Privacy Notice](#) © 1996-2018, Amazon.com, Inc. or its affiliates

SCARBOROUGH HOME CENTER, INC.
9470 HIGHWAY 9
P.O. BOX 848
BEN LOMOND, CA. 95005-0848
PHONE: (831) 336-5142

Agenda 6.21.18
 PAGE NO
 Item: 9a

30 DAYS + RECEIPT REQUIRED ON RETURNS
 THANK YOU FOR SHOPPING AT SCARBOROUGH

Customer No.	Job No.	Purchase Order No.	Reference	Terms	Clerk	Date	Time
*4698			ESTIMATE# 989802	1% 10TH, NET 11TH,	CC	5/ 4/18	6:11

Sold To
 MARK HAGER

Ship To
 MARK HAGER
 605 SAN LORENZO AVE
 FELTON CA 95018-9244

DOC# J89843/2

 * INVOICE *

 TERM#568
 TAX : 200 A/R SALES TAX: S CRUZ EST. 989802

(831) 246-2003

SHIPPED	ORDERED	UM	SKU	DESCRIPTION	UNITS	PRICE/PER	EXTENSION
2		EA	12AC	1/2 AC PLYWOOD 4X8	2	42.99 /EA	85.98 *
4		EA	2608CH	2X6X8' CON HRT REDWOOD S4S	4	21.52 /EA	86.08 *
2		BG	SAK60	QUIKRETE CONCRETE MIX 60#	2	3.70 /BG	7.40 *
4		EA	2408HB	2X4X8' HEART B REDWOOD S4S	4	15.12 /EA	60.48 *
2		BG	SAK60	QUIKRETE CONCRETE MIX 60#	2	3.70 /BG	7.40 *
1		BG	SAKS	SAKRETE ALL PURPOSE SAND 70#	1	5.25 /BG	5.25 *
1		EA	7094386	LOPPER BYPASS 30"	1	27.99 /EA	27.99 *
1		EA	7012859	FIBERGLASS/HANDLE HOE	1	22.99 /EA	22.99 *
1		EA	7011273	LHRP FIBERGLASS SHOVEL	1	22.99 /EA	22.99 *
2		EA	7027139	SHEAR HEDGE 21"	2	23.00 /EA	46.00 *
4		EA	7503071	GLOVE LTHR PALM LG	4	4.99 /EA	19.96
1		EA	1608439	SANDPAPER 9X11 220G 4PK	1	5.99 /EA	5.99
1		EA	1079896	SANDPAPR 9X11GARN AST2PK	1	6.99 /EA	6.99
4		EA	10115	JEN POLY-BRUSH 4" 4	4	1.87 /EA	7.48 Q
				DISCOUNT: 25.00%			
2		EA	10111	JEN POLY-BRUSH 2" 2	2	1.12 /EA	2.24 Q
				DISCOUNT: 25.00%			
2		EA	10112	JEN POLY-BRUSH 3" 3	2	1.34 /EA	2.68 Q
				DISCOUNT: 25.00%			
1		EA	1464346	C+K EXT PP1 FLT NEUT 5G	1	100.00 /EA	100.00
							CONT'D

X

Received By

SCARBOROUGH HOME CENTER, INC.
9470 HIGHWAY 9
P.O. BOX 848
BEN LOMOND, CA. 95005-0848
PHONE: (831) 336-5142

Agenda 6.21.18
 PAGE NO
 Item: 9a

30 DAYS + RECEIPT REQUIRED ON RETURNS
 THANK YOU FOR SHOPPING AT SCARBOROUGH

Customer No.	Job No.	Purchase Order No.	Reference	Terms	Clerk	Date	Time
*4698			ESTIMATE# 989802	1% 10TH, NET 11TH,	CC	5/ 4/18	6:11

Sold To
 MARK HAGER

Ship To
 MARK HAGER
 605 SAN LORENZO AVE
 FELTON CA 95018-9244

DOC# J89843/2

 * INVOICE *

 TERM#568
 TAX : 200 A/R SALES TAX: S CRUZ EST. 989802

(831) 246-2003

SHIPPED	ORDERED	UM	SKU	DESCRIPTION		UNITS	PRICE/PER	EXTENSION
1		EA	ECOFEEGAL25	2 TO 5 GALLON 1.60		1	1.60 /EA	1.60 *
1		EA	1464551	C+K EXT PP1 SG ULTRA GL		1	29.00 /EA	29.00 *
1		EA	ECOFEEQT2GAL	1 QUART TO 1 GALLON 0.75		1	.75 /EA	.75 *
1		EA	1463389	C+K EXT PP1 FLT NEUT GL		1	29.00 /EA	29.00
1		EA	ECOFEEQT2GAL	1 QUART TO 1 GALLON 0.75		1	.75 /EA	.75 *
REPRINT								

X

Received By

Invoice

809 Burlingame Ave
Burlingame, CA 94010

Judson Smith, (415)298-0187;

CA CONTRACTOR LICENSE #: 906321

DATE	INVOICE #
4/19/2018	14965

NAME / ADDRESS		
Rachel Hager San Lorenzo Valley Middle School Hacienda Way Felton, CA 95018		
	P.O. No.	JOB SITE:
DESCRIPTION	Serviced	TOTAL
Cut and Transport one large down tree, to provide seating at school. Haul all wood, brush and debris created and/or identified by customer to estimator prior to start of work to be performed. Traffic and Safety Signs must be posted and maintained during all phases of work. Flagmen, Hard Hats, Safety Vests, Eye Protection, Boots, Gloves, Ear Protection . Utilize Safe Pedestrian Lanes with Flagmen to alert when passing is safe and for cutting to resume.		900.00
		200.00
		0.00
		TOTAL \$1,100.00
1.5% per month service charge will be		
		Balance Due \$1,100.00
applied to unpaid balances over 30 days.		

Invoice #1957

AWAITING PAYMENT

7179 Hacienda Way, Felton

Rachel Hager

7179 Hacienda Way Felton Felton, California 95018

Issued

04/23/2018

Due

04/23/2018

04/21/2018

Remove

All poison oak and debris as discussed

04/21/2018

Remove

All debris

Subtotal	\$500.00
Total	\$500.00

PLEASE MAKE CHECK PAYABLE TO:

"LA SELVA"

209 VILLAGE CIR

SANTA CRUZ, CA 95060

** Payment is due upon completion unless other arrangements have been made prior to start date. Unpaid accounts will be subject to a 3% finance charge every 72 hours from the invoice date, and sent to collections after 30 days **

If you have any questions, please don't hesitate to contact your job manager listed above. THANK YOU FOR YOUR BUSINESS!

Contact La Selva Tree Service

209 Village Cir, Santa Cruz, CA 95060

(831) 708-8733 info@laselvatreecare.com Go to our website

Carly Blanchard
San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006

June 4, 2018

Dear Ms. Blanchard,

We are writing to acknowledge the San Lorenzo Valley Water District for your generous support of the 2018 Exploring the San Lorenzo River Series, a joint project by the Santa Cruz Museum of Natural History (the Museum) and the Coastal Watershed Council (CWC). We are happy to share the accomplishments of this educational tour series aimed at engaging the public around the San Lorenzo River ecosystem and raising awareness of its integral role in the health of our community.

From February to April, the Exploring the San Lorenzo River Series provided weekly tours along the San Lorenzo River for adults and youth to learn about what lives in the watershed. Each tour was led by a local birder, wildlife specialist or fisheries biologist, sharing their knowledge about local species and their life cycles, habitats and behaviors. Tours integrated hands-on exploration with short lectures, allowing participants time to learn and study native birds, fish and insects. Participants were prompted to consider the ecosystem within the greater urban landscape, learning about human impacts to the watershed and the best practices individuals can implement to protect habitats.

The Museum was able to lead five tours and one culminating BioBlitz event with the support of the District. The events engaged a total of 97 children and adults (an average of 20 participants per walk), demonstrating higher participation at San Lorenzo Valley locations. For the entire program series (including the CWC-led walks along the lower San Lorenzo River), we saw a total of 186 participants, with an average attendance of 17 people per walk. The program drew participants from all over Santa Cruz County and even some families visiting from outside the county. Consistent with the objectives of the San Lorenzo Valley Water District, the Museum held its share of walks exclusively along the upper region of the river, within the service map of the District. These walks included:

- February 3: Dan Lazarus, "Becoming Naturalists" at Highlands Park
- February 17: Lisa Robinson, San Lorenzo Valley Museum, "The River through Time" at Junction Park
- March 3: Jeff Caplan, Common Language Program for Safe Schools, "Listen and Learn:

Bird Language on the San Lorenzo" at Quail Hollow Ranch

- March 17: Jen Michelsen, San Lorenzo Valley Water District, "Sandhills and the San Lorenzo" at Olympia Wells
- March 31: Mat Rawley, STEP, "San Lorenzo Salmonoid Habitats" at Henry Cowell State Park

Some anecdotes from our upper-river walks exemplify the positive engagement participants had during the series. We hope that such stories help form an impression of the type of informal yet meaningful learning that happened during the walks. For example, during the tour by Mathers Rowley, Director of Monterey Bay Salmon and Trout Project in Henry Cowell State Park, the group walked along the banks, learning about salmonid life cycles and habitats (including critical habitat components such as in-stream wood) while young children in the group made sand castle "salmon" with leafy scales and excitedly "spotted" fish swimming by in the ripples. This walk ran long as the multigenerational group leisurely enjoyed their time along the river, continued to ask questions, and requested to "go just a little bit further."

One survey respondent told us that as a result of another walk, "Sandhills and the San Lorenzo," they "will no longer clear wood debris in streams. Now I know they provide habitat! I also know the new standard is 'slow it sink it store it.' Before I thought we wanted run off to clean the streams and rivers." Another participant, who attended the tour at Highlands Park about "Becoming Naturalists," noted that they are "Continuing to educate ourselves on the importance of the San Lorenzo to our area and spreading the word." 93% of participants intend to return to the river to hike, explore, or swimming. This kind of feedback demonstrates the concrete behaviors that can change for the better as a result of participation in this program.

The Museum made a special effort to reach out to the San Lorenzo Valley community by hosting its share of walks along the upper portion of the San Lorenzo River, placing an ad in the local paper, the *Press Banner*, advertising on Nextdoor Upper Big Basin, and promoting the event to the Museum's roughly 500 SLV constituents. Several 2018 SLV attendees reported that they had heard about the series through these channels.

The BioBlitz event concluded the Exploring the San Lorenzo River series on the morning of Earth Day. A BioBlitz is a citizen science event where members of the public observe, record and identify species within an ecosystem. It paints a quick portrait of biodiversity and species distribution and provides potential data for land managers and researchers. During the two-hour Earth Day BioBlitz event, 11 community scientists utilized identification skills and knowledge from previous tours to submit a total of 134 observations in the riparian area behind the Tannery along the San Lorenzo River. BioBlitz participants identified 57 species of flora and fauna and were excited to connect with experts online, including 29 identifiers. During this



event, photographed observations were submitted to the California Academy of Sciences' popular data collection program, iNaturalist. Through this BioBlitz, Exploring the San Lorenzo River participants have already taken action as environmental stewards; their data has been contributed to conservation projects, including groups monitoring native biodiversity along the river.

Throughout the Exploring the San Lorenzo River Series diverse topics and citizen science activities drew returning participants and new faces. The level of engagement through every activity was inspiring not only to the participants, but also to both cooperating organizations and to each expert tour leader. We have enclosed printouts of our schedule from our website, ads placed in the Press Banner, and samples of the Activity Magnets we passed out to participants. We also recognized the San Lorenzo Valley Water District in our social media, including Facebook and Instagram.

This grant not only prompted us to turn our focus towards diverse San Lorenzo Valley river areas, but we would not have been able to bring the "Exploring the San Lorenzo River" program series to San Lorenzo Valley without Water District support. Thank you for taking the time to review our report and for supporting the work of the Santa Cruz Museum of Natural History over the past year. Please let us know if you have any questions. We look forward to working together in the future to provide more educational and inspirational opportunities for the community to connect with the San Lorenzo River.

Warmly,

Heather McCoy
Executive Director
Santa Cruz Museum of Natural History



Committee members bring 'wealth of experience'

By Libby Leyden
Press Banner

At last week's board of directors meeting for the San Lorenzo Valley Water District, the appointment of four public committee members was met with praise and admiration for dedicated service.

After reviewing seven applications, the board made decisions to select two new members and two incumbents to sit on four separate committees: Admin, Budget and Finance, Engineering and Environmental.

According to Holly Morrison, District Secretary, board members are assigned to committees in December and the public members are assigned in January or February. There is no term limit and the public committee members serve at the pleasure of the Board.

Jennifer Gomez, of Felton, was selected to serve on the environmental committee. Her first time serving on the board, she expressed interest in working with the community in her new role.

"I believe in good environmental stewardship," said Gomez, who has worked as a GSI analyst for over 15 years. Gomez previously was a neighborhood orga-

nizer and awarded a community block grant where she planted over 200 trees and did sidewalk cuts for the tree wells.

"I think Ms. Gomez's experience lends well to the issues that face the district," said board director Margaret Bruce.

A recently retired waste water management worker, Fred Stevens, of Felton, spoke about his willingness to commit to the board's schedule and eagerness to see how the district is run.

"I appreciate practical experience and availability," said board director Gene Ratcliffe, as Stevens was appointed to the engineering committee.

Bob Fultz, of Boulder Creek, was the incumbent appointment for the Admin Committee and John Hayes, of Felton, was the incumbent appointment for the Budget and Finance Committee.

To find information on committee meetings, visit http://www.slvwd.com/_Calendar.htm

The next regular board of directors meeting for the SLVWD is March 15 at 5 p.m. at Highland Park Senior Center, 8500 CA-9, Ben Lomond, CA 95005.

■ Contact the Press Banner at pbeditor@pressbanner.com or (831)438-2500.

FREE SERIES
EXPLORING THE
SAN LORENZO RIVER

FREE expert-led walks.
Learn about the birds
and bugs, fishes and fungi
of the San Lorenzo River.
Every Saturday Morning
In February

sanlorenzoriver.org/explore

Sponsored by San Lorenzo Valley Water District

SANTA CRUZ MUSEUM
of natural history

PRESS BANNER

2018 SUMMER ACTIVITY GUIDES & Kids of Summer

Kids of Summer A Special Section for Parents

Families are making plans for summer. Make sure they know about the programs you offer to enrich, entertain and educate their children during the summer.



March 23rd Special Pullout Section April 6th Special Pullout Section

SIZE	One Edition	Both Editions
FULL PAGE (9.833" x 13")	\$925	\$750 each
HALF PAGE (9.833" x 6.5")	\$525	\$425 each
QUARTER PAGE (4.833" x 6.5")	\$280	\$255 each
1/8 PAGE (4.833" x 3")	\$150	\$135 each

Deadline for space reservation
for March 23rd edition: March 5th
Ads due March 7th

Deadline for space reservation
for April 6th edition: March 26th
Ads due March 29th

Contact Cherie or Jessica today
at 831-438-2500
cherie@pressbanner.com
admin@pressbanner.com

**BROADCAST:**

On Monday Mayor Jim Reed hosted a Q&A live using Facebook. (left to right: Robert Cornejo, Mayor Jim Reed, Robert Aldana)

Photo courtesy Robert Aldana

'Ask the Mayor' a success using Facebook Live

By Libby Leyden
Press Banner

Looking for new ways to engage with the Scotts Valley community, Mayor Jim Reed answered questions during the "Ask your Mayor" live broadcast on My Scotts Valley's Facebook page Monday evening.

"We have to meet the fish where the fish are," Reed said in an interview with the Press Banner on Tuesday. "I am hoping we can do more outreach using technology. It is all about getting meaningful news out to people where they are."

Monday's broadcast had approximately 784 viewers, a number widely impressive to Reed.

"I have never seen that many people show up to a city council meeting," Reed said. "It was a great success, I enjoyed it. We could talk about the issues that are extremely relevant to the people in Scotts Valley. We could make it understandable and go in depth."

According to Reed, there is no date set for him to do a second live broadcast, but he is eager to do it again in the near future. In addition to using Facebook, Reed stated he wants to hold some town halls using NextDoor, a popular social networking service.

During Monday's question and answer discussion, key topics centered on additional hotels coming to Scotts Valley

and creating affordable housing.

Reed stated at the conclusion of Monday's broadcast, two things he thinks the town can do better is work on affordable housing by design and reassessing building standards.

"My priority is the core services of the town has a pathway to sustain for the future," Reed said.

Over 20 questions were asked during the broadcast with over 40 comments submitted by viewers, some of which Reed was able to respond in real time.

Realtor and local resident, Robert Aldana, served as host for the event.

"It went really well. We got to touch on every single topic that was important or pressing," Aldana said. "People are paying attention as this is an interesting time in our city."

According to Aldana, over 2,000 people viewed the video since Monday and the post has reached over 5,100 people.

"It is a great platform," Aldana said. "People were asking the questions that they felt were important."

Aldana said he is planning to continue to host live broadcasts. The next broadcast will be "Ask the Police Chief" with Scotts Valley Police Chief Steve Walpole at 6 p.m. on Mon. Feb. 5 th.

■ Contact the Press Banner at pbeditor@press-banner.com or (831)438-2500

VIDEO CONTINUED FROM COVER

Ask Shehab for a movie recommendation, she will easily point a customer in the direction of the latest science fiction thriller or based on a true story film.

But within the last couple of years, the influx of Redbox and online streaming networks, like Netflix, it became difficult for Shehab to compete.

Despite having over 300 customers on average a year, at the end of April, Beacon Video will shut its doors.

It was not an easy decision, but Shehab and her sister, Kathy Cleary, who helps run the store, decided it was time to close.

Shehab is quick to point out, the community she served was one of her favorite parts of owning the video store.

"I have seen kids grow up and now they have babies of their own," Shehab said. "Everyone likes the one on one interaction. I was like a bartender. I was the person people could talk to about their problems or troubles."

Until the store officially closes, Shehab will continue to provide the latest new releases on DVD and Blu-ray for rental or purchase. Customers can also take part in the store's sale of movies and posters up until the store closes or runs out of inventory. Shehab will be selling DVDs and Blu-rays for \$2 or \$5.

Once Beacon Video closes in April, there will be just one video store left in the area, located in Scotts Valley. Shehab said after the store shuts, she will spend more time with her granddaughter and back into enjoying some of her hobbies, such as making photo collages.

According to Shehab, there are currently no plans for what might replace Beacon Video.

"I went through stages of my life here," Shehab said. "Even though the town has grown up, it still feels like a small community that's been here forever. It's been a ride."

■ Contact the Press Banner at pbeditor@pressbanner.com or (831)438-2500

FREE SERIES
EXPLORING THE
SAN LORENZO RIVER

FREE expert-led walks.
Learn about the birds
and bugs, fishes and fungi
of the San Lorenzo River.
Every Saturday Morning
In February

sanlorenzoriver.org/explore

Sponsored by San Lorenzo Valley Water District

SANTA CRUZ MUSEUM
of natural history

On the Go? Go Mobile with Liberty Bank!

Mobile Banking Is Here!

Need to do a transaction while out and about? Liberty Bank's new mobile app will let you do just that! You won't have to make a trip to your local branch, or even wait to get home to your computer. Handle it right away on your mobile device, and get going again!

LIBERTY BANK

Service is our Specialty. Experience is our Strength.

Boulder Creek: 13233 Hwy 9, (831) 338-6477 • Felton: 6230 Hwy 9, (831) 335-1776
Also in South San Francisco • libertybk.com

MEMBER FDIC

© 2017 Liberty Bank. All rights reserved.



SANTA CRUZ MUSEUM
of natural history

≡ Menu

Exploring the San Lorenzo River – FREE series

FREE SERIES
**EXPLORING THE
SAN LORENZO RIVER**



FREE and Open to All Ages
Saturdays, Feb. 3 - Apr. 21

Learn about life along the
San Lorenzo River with
expert-lead tours.





This series is co-hosted with the Coastal Watershed Council

February 3 – April 21

10 AM – 12 PM

Pre-Registration Required

FREE – Open to all ages

San Lorenzo River (various locations)

This series of FREE walks hosted by the Santa Cruz Museum of Natural History and Coastal Watershed Council aims to connect our community with the San Lorenzo River. The San Lorenzo River watershed is home to you and me, AND all sorts of birds and bugs, fish and fungus, plants and amphibians. Learn about the wildlife that lives in and along the river during the 2nd Annual Exploring the San Lorenzo River Series!

Join expert birders, wildlife specialists, and fisheries biologists on guided walks along the river, to learn and connect with this beautiful natural resource in our own back yards. At the culmination of these walks we will celebrate Earth Day with a citizen science "BioBlitz" to capture biodiversity data along the river.

The following tours alternate between locations in the upper and lower watershed. On the [registration page](#) (hosted by CWC), you will find more information and locations for each tour:

- [February 3 – Becoming Naturalists](#). Great for families! Location: Highlands Park
- [February 10 – Birds of the lower San Lorenzo River](#). Great for families! Location: Riverwalk, Santa Cruz
- [February 17 – The River through Time](#). Location: Junction Park
- [February 24 – Riparian Plant Walk](#). Location: Riverwalk, Santa Cruz
- [March 3 – Listen and Learn: Bird Language on the San Lorenzo](#). Location: Quail Hollow Ranch.
- [March 10 – San Lorenzo Salmonids](#). Location: Riverwalk, Santa Cruz
- [March 17 – Sandhills and the San Lorenzo*](#) Following the State of the San Lorenzo River Symposium at the Zayante Fire House
- [March 24 – Los Aves del Rio San Lorenzo](#). Location: Nueva Vista Community Center
- [March 31 – San Lorenzo Salmonid Habitats](#). Location: Henry Cowell State Park
- April 7 – NO WALK – Spring Break
- April 14 – [Bringing Stickleback!](#)
- April 21: [Special Earth Day Bio Blitz](#). Location: Riparian corridor behind the Tannery.

[Click Here to SIGN UP TODAY!](#)

- This series is sponsored in part by the San Lorenzo Valley Water District and Clif Bar Family Foundation



We are happy to welcome speakers and collaborators from Santa Cruz County Parks, and many other wonderful local organizations that share our goals of connecting people with the river.



Search ...

GT 1/31/18



FREE SERIES
EXPLORING THE
SAN LORENZO RIVER

FREE expert-led walks.
Learn about the birds
and bugs, fishes and fungi
of the San Lorenzo River.
Saturday Mornings
February through April

sanlorenzoriver.org/explore
Sponsored by San Lorenzo Valley Water District

  **SANTA CRUZ MUSEUM**
of natural history

Exploring the San Lorenzo River Budget

Santa Cruz Museum of Natural History

EXPENSE <i>Itemize all expenses for project budget</i>	Budget	Other Sources <i>How funds from sources other than SLWD were allocated</i>	Request from SLWD <i>How funds from SLWD grant will be allocated</i>	SLWD Actuals
Personnel [1]	% of Time [2]			
Education Manager	\$1,400	\$230	\$1,170	\$1,170
Museum Program Coordinator	\$1,400	\$1,000	\$400	\$400
Education Assistants	\$700	\$700	\$0	\$0
Fringe Benefits - All Salaries @ [3]				
Subtotal Salaries and Benefits	\$ 3,500	\$ 1,930	\$ 1,570	\$1,570
Consultants [4]				
Honoraria for Expert Guides	\$500	\$250	\$250	\$250
Subtotal Consultant Fees	\$ 500	\$ 250	\$ 250	\$250
Total Personnel Expenses	\$ 4,000	\$ 2,180	\$ 1,820	\$1,820
Non-Personnel [5]				
Program Supplies	\$440	\$290	\$150	\$103
Transportation (Mileage)	\$130	\$30	\$100	\$100
Printing, Family Passes (Action Cards)	\$400	\$0	\$400	\$400
Online Services (surveys, etc.)	\$30	\$0	\$30	\$30
Marketing (ads, social media)	\$1,000	\$500	\$500	\$547
Total Non-Personnel Expenses	\$ 2,000	\$ 820	\$ 1,180	\$1,180
GRAND TOTAL - ALL EXPENSES	\$ 6,000	\$ 3,000	\$ 3,000	\$3,000

Budget prepared by: Aml Davis Telephone Number: (831) 420-6115

Notes:



COASTAL-WATERSHED.ORG

*Preserving and protecting
our coastal watersheds*

Watershed Rangers Report

San Lorenzo Valley Water District Watershed Education Grant 2017-2018

During the 2017-2018 school year, the Coastal Watershed Council (CWC) engaged thirteen 6-8th grade students in quality exploration and learning about the San Lorenzo River, including three repeat students from the previous year. The San Lorenzo Valley Middle School Watershed Ranger program emphasized building connections to the San Lorenzo River watershed, investigating impacts to the San Lorenzo River, building leadership skills and taking action in support of a healthier watershed. CWC partnered with San Lorenzo Valley Middle School science teacher Rachel Hager to coordinate and lead five after-school activities. Students developed their leadership skills by creating websites and public service announcements. Their recommendations are shared on the [Coastal Watershed Council blog](#) and it is estimated that 200 people will be reached through these outreach efforts.

Overview of Watershed Ranger Activities

The central question guiding student investigations was “how does the San Lorenzo River change as it flows towards the Monterey Bay.” To support youth in answering this question, youth participated in a series of investigations at three different sites 1) Fall Creek 2) San Lorenzo River at Henry Cowell State Park and 3) San Lorenzo River in Downtown Santa Cruz. During these site visits, students conducted Human Disturbance Surveys to determine the degree of human impact on the site, collected water quality data and created a water coloring representation of the river. Below is a description of each of the activities.

Human Disturbance Survey

Students observed and documented evidence of human disturbance on the watershed that can affect the health of the river and in turn water quality for human use. Disturbances surveyed included houses/structures, invasive plant species, human trash, construction near the river, channelized banks, erosion, algal blooms, human waste, livestock manure and pet waste, agricultural fields or home gardens, and people entering the river for recreation.

Water Quality Monitoring

Students learned how to use advanced water quality monitoring equipment (flow meter, YSI meter, and turbidimeter) to collect data on stream velocity, dissolved oxygen level, water temperature, salinity and turbidity at each of the sites. Students also

recorded evidence of what would impact or influence the data they collected based upon their observations at each of the sites. Students later compared the data from each site visit to construct explanation of how the river changes over its course.

Sense of Place Illustrations

Watershed Rangers focused on sensory awareness and sense of place within their watershed. To help students take a more personal look at the sites, students created water colorings of each of their sites. This art allowed students to visually compare each of the sites along the San Lorenzo River watershed. See below for drawings Katharina Guth created on her visit to Fall Creek and the upper San Lorenzo River at Henry Cowell.



Fall Creek



Upper San Lorenzo River at Henry Cowell

Watershed Rangers used the data and information gathered from the past three weeks to compare and contrast how the San Lorenzo River changes as it flows towards the bay. Students noticed that the river was generally free of human disturbance in the mountains and forests but more disturbance closer to human inhabitation (downtown Santa Cruz) and highlighted that erosion and human development were the greatest human impact on the watershed. Students researched best management practices community members could take to prevent erosion and reduce impacts of human development and then identified ways they could share their knowledge with others. Students settled on creating websites or a public service announcement.

Watershed Rangers worked in two different outreach groups (website and public service announcement) to develop content and creatively share their knowledge with the community. Below is an example of a public service announcement one group created about erosion:

"Make an Effort to Reduce Harmful Erosion: some erosion of the riverbanks is a natural process, and does not have to be a point of alarm. However, some erosion is human-caused and this does not make for a healthy river. Human logging, destruction of plant life, and walkers along the river may lead to a shallow, cloudy, and unhealthy body of water. This negative aspect of erosion may be helped by planting more shrubs and trees along the San Lorenzo River. The resulting system of roots help hold the soil on the banks intact and secure. When we remove plants and trees to build levees, we can destroy the river and river ecosystem, eventually hurting the rest of the environment." – Madeline Davis and Lilith Fuhr

CWC observed a transformation in students as they continued to build their knowledge of the San Lorenzo River. Students grew their comfort in taking the lead on water quality monitoring stations and operating independently as the weeks progressed demonstrating their comfort with the material and their ability to take on a leadership role. In a survey completed at the completion of the program 70% of students identified actions they could next take to help the San Lorenzo River watershed including learning more about the San Lorenzo River, share what they know with others, model positive actions that help the river, lead a service project, and visit the San Lorenzo River again. 90% of students identified themselves as leaders. Students had the opportunity to select from a variety of leadership types with most students identifying themselves as decision makers, effective listeners and problem solvers. Students grew from interested stewards of the river into owners of the river who have a stake in the river's health.



COASTAL-WATERSHED.ORG

Preserving and protecting
our coastal watersheds

Watershed Rangers Financial Report *San Lorenzo Valley Water District Watershed Education Grant* **2017-2018**

Personnel total by task	Hours	Rate (\$/hr)	Cost	SLVWD Budget	Actual
Task 1: Project oversight and financial management	17	86	\$1,476.00	\$100.00	\$100.00
Task 2: CWC Education Staff: lesson planning, coordination with teachers, classroom and field instruction, including travel	436	62	\$27,024.00	\$1,232.00	\$1,232.00
Task 3: Evaluation (elicit teacher feedback, summarize and report)	12	62	\$720.00	\$100.00	\$100.00
Personnel Subtotal:	465		\$29,220.00	\$1,432.00	\$1,432.00
Direct expense:	Quantity	Unit Cost (\$)	Cost	SLVWD Budget	Actual
Mileage	1460	0.575	\$743.00	\$68.00	\$55.20
Stipend for SLVMS Teacher			\$1,000.00	\$1,000.00	\$1,000.00
Materials and Supplies			\$521.04	\$0.00	\$0.00
Curriculum			\$120.00	\$0.00	\$0.00
WQM Kits			\$360.00	\$0.00	\$0.00
Direct Subtotal:			\$3,744.04	\$1,068.00	\$1,055.20
Watershed Education & Outreach Services Total:			\$32,964.04	\$2,500.00	\$2,487.20
Note: labor costs computed using aggregate average billing rate including payroll and indirect (overhead) costs					

MEMO

TO: Board of Directors

FROM: District Manager

DATE: June 21, 2018

SUBJECT: VACANCY IN OFFICE OF BOARD OF DIRECTORS

RECOMMENDATION:

It is recommended that the Board of Directors review this memo and consider filling the vacancy in the elective office of Board of Director by appointment.

BACKGROUND:

On May 23, 2018 Eric Hammer resigned from the Board of Directors, effective immediately. Pursuant to California Government Code section 1780, in the event of a vacancy in an elective office on a governing board of a special district the remaining board members may fill the vacancy by appointment within sixty (60) days of the effective date of the vacancy. Therefore, appointment to fill the vacancy must occur, if at all, prior to July 22, 2018. Pursuant to Gov. Code Section 1780, subdivision (d)(l), notice of the vacancy must be posted in three or more conspicuous places in the District at least fifteen (15) days prior to the appointment. Further, the San Lorenzo Valley District Board of Director's Policy Manual requires establishing a closing date for the receipt of applications for the vacancy, and provides that interviews shall be conducted at the next regular Board of Directors meeting following the date of closure of applications. The Board Policy Manual further instructs that the appointment shall be made "without undue delay"

In order to ensure that the Board of Directors can get a quorum for meetings and thereby carry on District business until the November election results are certified, it is recommended that the Board of Directors fill the vacancy in the elective office of the Board of Directors by appointment and establish June 14, 2018, 5:00 p.m. as the closing date for the receipt of applications. (See Attachment 2.) Pursuant to the Board of Directors Policy Manual applicants would be scheduled for interview at the June 21, 2018 Board of Directors Meeting. Appointment may be made at the June 21, 2018 Board of Director's Meeting.

The Notice of Vacancy was posted at 11 locations throughout the District, as well as the District's website, the Press Banner and the Santa Cruz Sentinel. In response, the District has received applications from the following:

Lew Farris
John Hayes

It is recommended that the Board of Directors review this memo and consider filling the vacancy in the elective office of Board of Director by appointment.

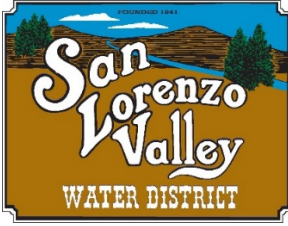
STRATEGIC PLAN:

Element 6.0 Public Affairs

Element 9.0 Administrative Management

FISCAL IMPACT:

TBD



Notice of Vacancy

Interested persons are hereby notified that pursuant to Government Code §1780 there is a vacancy on the

SAN LORENZO VALLEY WATER DISTRICT

Board of Directors

The position to be filled is for a term ending when the November 2018 election results are certified.

The seat will go to election in
November 2018 for a new 4-year term.

Applications are available at the SLVWD Office located at:

13060 Highway 9, Boulder Creek, CA

On our website:

www.slvwd.com

By contacting the District Secretary:

hmorrison@slvwd.com

(831) 430-4636

Applications are due June 14, 2018 by 5:00 pm

Pursuant to Gov. Code §1780, this notice will be posted for 15 days in 3 or more conspicuous locations in the District from June 4 - June 21, 2018



RECEIVED

JUN 13 2018

**SAN LORENZO VALLEY
WATER DISTRICT**

Application for Appointment to Fill a Vacancy on the San Lorenzo Valley Water District Board of Directors

Instructions:

If you are interested in serving as a Director on the San Lorenzo Valley Water District Board, please complete this application and return it to the District Secretary, 13060 Highway, Boulder Creek, CA 95006 or hmorrison@slvwd.com.

Due Date is June 14, 2018 by 5:00 pm

Date: 6/13/2018

Name: LEWIS (LEW) FARRIS

Address where you live: 409 HILLVIEW DR. FELTON CA 95018

Mailing address (if different): SAME

Phone (daytime): (831) 335-5174 Phone (evening): SAME

Email: LANLCCTL@CRUZIO.COM

Statement of Qualifications:

Please complete this section or attach a current resume.

EDUCATION:

Institution	Major	Degree	Year
U. C. IRVINE	CHEMISTRY	B.S.	1973

WORK/VOLUNTEER EXPERIENCE:

Organization	City	Position	From	To
SANTA CRUZ CO. SHERIFF'S OFFICE (CORONER DEPT)	SANTA CRUZ	STATISTICIAN	6/2017	PRESENT

Letter of Interest:

Please briefly describe your qualifications and why you are interested in serving on the Board of Directors.

PLEASE SEE ATTACHED

Certification:

I certify that the information contained in this application is true and correct. I authorize the verification of the information in this application.

Lee Ferris 6/13/2018
Signature Date

Application for appointment to SLVWD BOD

My name is Lew Farris, and I am formally submitting my application for appointment to the vacancy on the SLVWD Board of Directors. As part of my duties in the biotech industry, I have been responsible for designing, acquiring, building, validating, and developing operational procedures for high volume, high quality water for manufacturing plants all over the world (e.g. 3 in the US, 1 in Puerto Rico, one in Ireland, one in Mexico City). Additionally, I was responsible for In Vitro Diagnostic reagent manufacturing using tanks (up to 10,000 L), hundreds of feet of plastic and/or stainless steel piping, and large capacity transfers pumps. Application of standard engineering principles involving fluid mixing, fluid transfer, clean-in-place, and jacketed tanks for temperature control, were a daily task. In 2014, I served for a year on the Citizen Action Committee created by the SLVWD Board of Directors. The CAC was tasked with making recommendations on customer surveys, transparency certification, and other issues leading to a more engaged public. Since then, I have attended many Board of Directors meetings, as well as committee meetings, to seek information and offer recommendations for improvement. Becoming a Board member is a natural progression in offering my services. I believe my degree in Chemistry from UC Irvine, along with my 40+ years of relevant industry experience makes me ideally suited for this position. Thank you in advance for the consideration.

Lew Farris

6/13/2018

Curriculum Vitae

LEWIS A. FARRIS

409 Hillview Dr.

(831-335-5174)

Felton, CA 95018

lanlccjl@cruzio.com

Consultant (internal audits and assisting with ISO 13485:2003), along with contracted 3rd party audits (ABS, Houston, TX)

2009 – present

Sr. Medical Lead Auditor and TEAC (Technical Expert Assisting Certification) for TUV Rheinland of NA – lead auditor for IVD, active, and non-active medical devices

2003 – 2009

Medical Auditor for TUV Sud of NA - auditor for IVD, active, and non-active medical devices

2002 – 2003

Operations Director for HemoSense Inc, Milpitas, CA – hand-held blood clotting meter

1999-2001

Manufacturing Director for AeroGen Inc, Sunnyvale, CA – hand-held pulmonary drug delivery devices

1997 -1999

Sr. Manufacturing Services Manager for Dade Behring Diagnostics Inc, Cupertino CA – managed liquid filling, powder filling, packaging, manufacturing engineering, maintenance and plant microbiology departments

1991 – 1997

Product Support Manager for Sanofi Diagnostics Inc, Chaska MN – managed product support, manufacturing engineering and maintenance departments

1986 – 1991

Beckman Coulter Inc, Brea CA – worked in project management, master scheduling, manufacturing engineering and QA/QC, in support of the ASTRA/STAT product lines

1974 - 1986



RECEIVED

JUN 14 2018

**SAN LORENZO VALLEY
WATER DISTRICT**

Application for Appointment to Fill a Vacancy on the San Lorenzo Valley Water District Board of Directors

Instructions:

If you are interested in serving as a Director on the San Lorenzo Valley Water District Board, please complete this application and return it to the District Secretary, 13060 Highway, Boulder Creek, CA 95006 or hmorrison@slvwd.com.

Due Date is June 14, 2018 by 5:00 pm

Date: 6/14/2018

Name: JOHN HAYES

Address where you live: 8001 PINE DR, FELTON, CA 95018

Mailing address (if different): _____

Phone (daytime): 831-335-9700 Phone (evening): 831-335-9700

Email: JOHN@HAYESTECH.COM

Statement of Qualifications:

Please complete this section or attach a current resume.

Thank you for this opportunity to serve as a Director until the fall election. I have great respect for former Director Hammer and hope his health improves quickly with a lightened workload. I promise I will do my best to continue the inclusive and thoughtful approach he brought during his tenure.

I currently serve the District as the citizen member of the Budget & Finance standing committee since Jan, 2016.

I've been a resident of the San Lorenzo Valley since 1999, when I purchased a home near Felton. Our neighborhood, Olympia Circle, had its own water company that was established around 1950, and I served as President for several years around 2005. It was during my tenure we determined it was impractical in the post-911 regulatory environment to continue as a 50-connection operation and started a process to merge with the SLVWD, which was completed successfully in 2015. My primary contribution to the project was to prepare and submit the initial application for the state revolving loan funds that eventually paid for the merger.

My regular employment is with Hewlett Packard Enterprise (HPE) in Palo Alto working in their Global Financial Services group as a Partner Development Manager. My job involves working with executives at key public and private sector HPE customers to help them create and manage complex financial strategies that enable them to acquire the technology they need while keeping their expenditures as efficient as possible.

During my career, and in my current position, I have become very proficient at analyzing complex business and financial situations and have demonstrated excellence in developing creative, out-of-the-box solutions.

For example, I recently helped Fife School District in Tacoma, Washington accelerate their "Fife Forward" rollout of HP laptops to all 3,900 students in their district. This was a locally funded initiative that was originally going to take over 2 years, as it was funded by property taxes; but, I worked with the district to structure a complex financing alternative, allowing them to compress the deployment into 6 months.

You can read about this project at <https://sites.google.com/fifeschools.com/fifeforward/home>

Please refer to the attached resume for my work history prior to 2014.

EDUCATION:

Institution	Major	Degree	Year
Grinnell College	Chemistry		1977-81

WORK/VOLUNTEER EXPERIENCE:

Organization	City	Position	From	To
Avnet	Phoenix, AZ	Program Manager	1991	2012
Hewlett Packard	Palo Alto, CA	Finance Consultant	2015	present
SLVWD	Boulder Creek	Budget & Finance Comm	2016	present

Letter of Interest:

Please briefly describe your qualifications and why you are interested in serving on the Board of Directors.

I think I would be a logical choice to fill the vacancy as I am already very familiar with the current District finances, projects and challenges from my work with the Budget & Finance Committee. The District is at a critical juncture on multiple fronts - the CIP plan execution, the Bear Creek Estates wastewater operation, approving a new budget, the Sustainable Groundwater Management Plan, responding to the latest Grand Jury findings - and I am fully equipped with the background and specific knowledge to be productive.

I would not have any "learning curve" and can be effective immediately for the District's constituents.

I was raised in a small midwestern town and I value neighbors working together and community service. I try to be a peacemaker, and focus on solutions that help bring people together.

During my current service on the Budget & Finance committee, I'm most proud that I facilitated the effort in May 2017 to end the Lompico Surcharge at the end of 2017. One key to that success was to create a validated analysis, with Staff buy-in, demonstrating the surcharge was no longer required; and, then packaging and presenting it so the Board could take quick action.

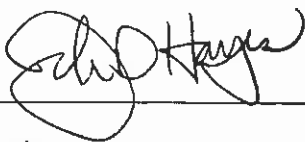
Another key has been to build good relationships with Staff, Directors, and stakeholders in the community. In particular, I worked with a number of ratepayers from Lompico on the Surcharge repeal project and believe those relationships will help as the District mitigates the most recent Grand Jury findings.

Finally, I am supportive of local environmental causes - Ocean Advocate level membership at Monterey Bay Aquarium, follower of Julie Packard and the Packard Foundation, and National Weather Service Bay Area (NWSBA) spotter for Felton since 1999. I stand ready to take action to protect our unique and beautiful ecosystem, as I did on February 3rd marching at the Oceana "Protect Our Coast" rally to protest potential oil drilling in the Monterey Bay.

I would be honored to serve, and, if appointed, I promise to promote an even more transparent and friendlier tone for Board-to-community interactions this year.

Certification:

I certify that the information contained in this application is true and correct. I authorize the verification of the information in this application.



Signature

6/14/2018

Date

8001 Pine Drive
Felton, CA 95018

Phone 831-335-9700
E-mail john@hayestech.com

John Dodge Hayes

Summary of qualifications

John Hayes has a hybrid skill set - Technology and Finance - developed during his twenty five years in the computer industry, fifteen spent as an IT Finance Consultant with Avnet and ten as a technical consultant and software engineer with Digital Equipment Corporation. He specializes in creating programs that help companies take advantage of key shifts in the technology marketplace, including IT virtualization, hardware-as-a-service, cloud, and lifecycle services.

For nine years from 2003-2012, John worked at Avnet Technology Solutions and was the key contributor to an industry-leading program that helped customers quickly assess the benefits and then execute a migration to a VMware virtual server environment from their legacy physical servers. John helped develop the technical and financial assessment techniques, developed most of the sales and marketing materials, was the "voice" of the program, presenting at over one hundred seminars and marketing events all over North America, managed the funding of the 1000+ projects that resulted, and tracked the results.

For six years from 1991-1996 Mr. Hayes worked at Avnet Computer (now Avnet Technology Solutions) and was one of the founding members of Avnet's Technology Migration Center in Culver City, California. He co-authored Avnet's Technology Management Maintenance Service (TMMS[sm]) in 1992, a unique and innovative service offering that was used by over one hundred of Avnet's clients, including twenty of the Fortune 100, to acquire and manage several hundred million dollars of rapidly changing enterprise technology environments. TMMS is among the most advanced technology financing strategies created, and it was honored as a case study at the Darden Graduate School of Business at the University of Virginia.

John won six Excalibur awards while with Avnet, their highest honor.

Professional experience

2003-2012

Avnet Technology Solutions, Tempe, Arizona

Manager, Program Manager, Complex Solutions Consultant

- Manager of the division's technical presales resources (2010-2012)
- Founding member of the team that created and marketed the company's first Storage-as-a-Service offering. Responsibilities included development of the pricing models, negotiation of contracts with financing partners, creation of customer documents including contracts, creation of marketing materials, training internal and external sales, and extensive travel to

present the service to partners and customers at marketing events.

- Founding member of the team responsible for the company's VMware server consolidation marketing programs. Responsibilities included development of a technical and financial assessment methodology that was used to show customers the benefits of consolidation, thereby accelerating their acquisition of a solution, acquiring and managing the flow of funding for the 1000+ projects that were executed over three years, creation of marketing materials, training internal and external sales, and extensive travel to present the service to partners and customers at marketing events.
- Directly assisted in generating opportunities worth over \$500 million in servers, storage, and software for Avnet's HP channel.

1996 - 2003

Hayes Technology Services, Felton, California

Principal

- Clients included Avnet Enterprise Solutions, LSI Logic, San Mateo County Health Services, Saulsbury Hill Financial
- Authorized Verio Rapidsite[tm] web hosting dealer

1991 -1996

Avnet Computer, Tempe, Arizona

TMMS Program Manager

- Founding member of Avnet Computer's Technology Migration Center in 1991
- Co-author of the Technology Management Maintenance Service (TMMS) in 1992
- Directly assisted in the marketing and sales of over \$100 million of TMMS contracts in the first three years of the program.

1981 - 1991

Digital Equipment Corporation, Santa Clara, California

Sr. Consultant (1987-1991)

- Staff member of Digital's Northern California Gov't District, assisting fifty account managers in configuring, pricing and financing solutions for Digital's government customers in Northern California.

Sr. Software Specialist (1985-1987)

- Responsible for managing software development projects for customers of Digital's Professional Software Services.

Software Specialist (1981-1985)

- Application software development for Digital commercial customers. Specializing in Digital RSTS/E and VAX operating systems and BASIC, Pascal, assembly language and database.

Education

1977 - 1981

Grinnell College

Grinnell, Iowa

- Majored in Chemistry with emphasis on Computer Science

Interests and activities

Acoustic guitar and keyboard, home and studio recording technology, genealogy, meteorology.

National Weather Service Spotter #CZ59, covering northern Santa Cruz county.

Wife Jimanne, daughter Sarah and son Shayne.

Awards received

Avnet Technology Solutions: Six-time Excalibur Award Winner
Digital Equipment Corporation: Seven-time Excellence Award Winner
1978: Associated Press Award: News Coverage of the Month, Rochester (MN) flooding
1977: 1st Place Award, 29th International Science and Engineering Fair (ISEF), in Cleveland, Ohio

M E M O

TO: Board of Directors

FROM: District Manager

SUBJECT: REQUEST FROM LIS FRASER FOR WAIVER FROM
SECTION 10.04 OF THE DISTRICT'S RULES AND
REGULATIONS (WATER BILL ADJUSTMENTS)

DATE: June 21, 2018

RECOMMENDATION:

No recommendation.

BACKGROUND:

The District received the attached request for a waiver of Section 10.04 of the District's Rules and Regulations from Ms. Fraser. (Water Bill Adjustment, attached.) Staff is extremely sympathetic to Ms. Fraser, but there are limitations on how much relief the District can provide when leaks occur on a customer's premises.

The District owns water facilities and has responsibility for their repair and replacement up to the meter outlet. (Rules & Regulations § 3.09.) The customer owns facilities beyond the meter outlet and has responsibility to maintain those facilities and prevent leaks. (§ 3.09, § 4.14.) The District can make a one-time adjustment to a customer's water bill to alleviate the expense due to a leak beyond the meter outlet. (§ 10.04.)

Any adjustment beyond the adjustment allowed by current Rules and Regulations would shift additional responsibility for leaks on customer premises to the District. Because the District does not own customer facilities and has limited access to them, granting the request sets a precedent that opens the District to unknown liability for leaks. It might be considered a gift of public funds and may be unfair to other customers that have experienced similar damage to private plumbing.

Ms. Fraser attended the May 17, 2018 Board of Directors' meeting to plead her case for a waiver of the Rules and Regulations regarding water bill adjustments. She suggested a change to the policy and the Board invited her to rewrite the policy so that would be equitable to all. Please find attached the rewrite to the policy that she has suggested.

STRATEGIC PLAN:

Element 6.0 - Public Affairs

FISCAL IMPACT:

\$2483

Holly Morrison

From: list
Sent: Friday, April 27, 2018 11:52 AM
To: Board of Directors
Subject: Appeal to Further Adjust Excessive Water Bill

SLVWD Board of Directors:

Can you please add my water bill as an agenda item for the May 17th meeting. I will be attending the meeting and am asking the Board of Directors for a special adjustment. Here is my situation:

SLVWD notified me of a "massive water leak" on my 2-acre Felton 2 property at 3:30 pm on January 17th. I immediately had the water turned off, found the leak, and by 8:00 PM, the leak was repaired. Unfortunately, the leak had existed for quite some time without my knowledge. The leak was located in an uninhabited area at the back corner of my property, among trees and poison oak. Without intelligent metering, the leak was not discovered until SLVWD arrived to *manually* read the meter and noticed it was spinning. Strangely enough, my water pressure was not impacted. Not sure if it's because I live next door to the Felton facility or what, but my water pressure is always very strong (excessively so). The result: a \$4,679 water bill !!

I applied for an adjustment and received a \$2,196 credit. BUT, the balance remains at \$2,483. This amount that exceeds my regular monthly bill by almost 20 times! I called your office and they asked me to check with my insurance company. I did and it is not covered by either my Homeowners Policy or my Personal Liability policy. I have gone back to your office and they offered me an 18-month payment plan, but that just prolongs the situation. They suggested I send an email to Brian Lee. I've done this and as much as Brian appreciates my unfortunate situation, he indicates that because of the District's Rules and Regulations, a further adjustment requires approval by the Board of Directors. Hence I am writing this now and asking the Board to make a further adjustment. This is an extraordinarily high bill that I believe should require special consideration. I can appreciate the need to penalize people for excessive water usage, but I feel this was completely out of my control and it's very unfortunate that I had no knowledge of the leak. I am a person who is very water-conscious, regularly inspecting my faucets and irrigation system and immediately repairing the slightest drip. If a single dripper is not actively irrigating a growing plant, I either replace it with a goof plug or plant something there (in fact, I've been called obsessive about my water!).

The amount of the bill came as quite an surprise. The way I had read the adjustment process, I had expected a penalty that was 50% above and beyond my regular monthly bill, not 50% of the entire water consumed by the leak (which doesn't the water just go back into the ground and get resold?! I am a long term resident of San Lorenzo Valley and I would like to think I can afford to retire here. But a water bill such as this one is frightening. I doubt this will ever happen again, especially now that SLVWD installed a Badger meter upon my request – thank you! But I kindly ask your consideration in alleviating the financial burden of such an enormous bill. If there is anything I can do to help the water district relieve me of this burden (volunteer work, etc.), please let me know. Thanks in advance for your consideration.

Sincerely,
Lis Fraser

LEAK ADJUSTMENT CALCULATION

Per District Rules & Regulations

Account Number: 00 00 Prior Adj \$:

Name: FRASIER

Average Usage:	
# Units	114
# Billing Cycles	12
Ave. Units	10
# Billing Cycles for event	2
Event Ave. Units	20

Average Bill:	
Average units	10
Flat rate @ \$10.12	10 \$ 101.20
	10 \$ 101.20
Total Average Usage:	\$ 101.20

Bill Adjustment:		Amount	Units
1/20/2018 & 02/20/2018	\$ 4,679.20		454
Total units		454	
(-) Ave. Units		-20	
Units Over Ave.		434	
(x) Highest Ave. Rate	\$ 4,392.08		
(x) 50% Credit Adj.	\$ 2,196.04		
Credit Adj.	\$ 2,196.04		
(-) Prior Adj.	\$ -		
TOTAL CREDIT	\$ 2,196.04		

RM
2.23.18


Stephanie Hill, Finance Manager

2/22/18
Date


Brian Lee, District Manager

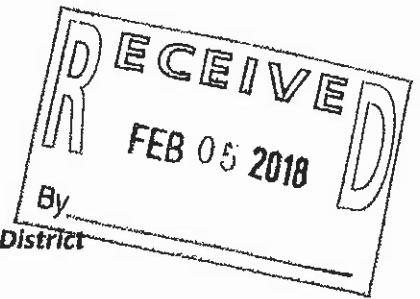
2/22/18
Date

San Lorenzo Valley Water District

13060 Hwy 9, Boulder Creek, CA 95006
Phone (831) 338-2153; Fax (831) 338-7986

ONE TIME LEAK ADJUSTMENT REQUEST

Per the Rules and Regulations of the San Lorenzo Valley Water District



Procedures for a one time leak adjustment are as follows:

1. Customer must notify the District in writing that the bill for water service was excessive due to the loss of water beyond the meter outlet as the result of a faulty fixture, or broken or damaged pipes.
2. Customer must exercise timely and reasonable diligence in correcting the problem.
3. One time leak adjustments are administered one (1) time per customer account and may be applied to an event spanning no more than two (2) billing cycles.

To apply for a one-time leak adjustment, **please submit your written request specifying that you want a one time leak adjustment and proof of repairs** to our Customer Service Department. An adjustment can not be done until the leak has been completely repaired. Proof of repairs can consist of a repair bill, receipt for parts or a picture of the repairs. Upon determining that the leak has been repaired, the adjustment will be based on 50% of the usage per cycle in excess of the prior 12 month average usage, multiplied by the consumption tier charge applicable to the last unit of the average usage. Approved adjustments will be processed as credits against the water bill.

Account # 00 - 000

Name: Lis Fraser Telephone Number: 925-922-1301

Service address: Highway 9, Felton, CA 95018

Apply to billing period(s) ending: Jan 31, 2018 Date leak was repaired: Jan 17, 2018

Signature [Signature] Date: Feb 1, 2018

Please provide a brief explanation of events:

Notified by SLVWD @ 3:30 pm that a water leak existed on my property. Immediately turned off the water and searched for the leak. My tenant John Dragunoff was able to dig and discovered a broken pipe joint. He completed a temporary repair by 8:00 pm and a permanent repair the following day. Pipe was permanently repaired at 7:56 pm on Thurs Jan 18th, 2018.

Continue on back if necessary



SAN LORENZO VALLEY WATER DISTRICT
13060 HIGHWAY 9
BOULDER CREEK CA 95006-9119
PHONE: (831) 338-2153
Office Hours: Monday - Friday 8:00 AM to 5:00 PM

SPECIAL MESSAGE

The current rain fall total from 10/1/2017 to 02/01/2018 is 12.82". This time last year we had already received over 70 inches of rain!

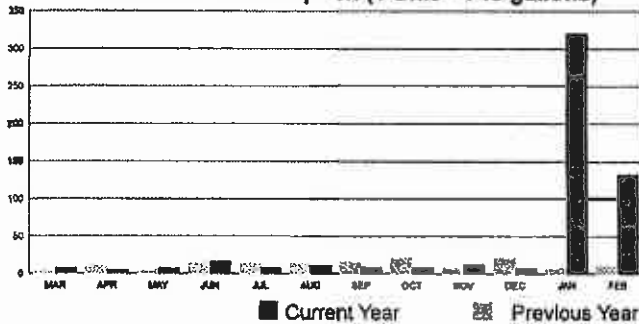
The average single family residence uses approximately 4-6 units of water a month. That's about 100-150 gallons per day. Conservation is a way of life, conserve to preserve.

METER INFORMATION

READ PERIOD	PRIOR READ	CURRENT READ	USAGE
01/12/2018 TO 02/13/2018	1207.00	1340.00	133.00

USAGE INFORMATION

Your Water Consumption (1 Unit = 748 gallons)



Average Gallons Per Day	3100	234
Percentage Change	+1230%	

ACCOUNT INFORMATION

CUSTOMER:	LIS FRASIER
ACCOUNT NUMBER:	00 100
METER NUMBER/SIZE:	7095011 (1")
SERVICE ADDRESS:	HWY 9
ROUTE NUMBER:	26
SERVICE TYPE:	WATER
BILLING PERIOD:	02/01/2018 to 02/28/2018
BILL DATE:	02/20/2018
DUE DATE:	03/13/2018

BILLING INFORMATION

Tier	Units	Unit Cost	Amount
1 Water	133.00	10.12	1345.96
Basic Charge			42.36
Current Charges			1388.32
Previous Balance Due			3290.88
Adjustments			0.00
PAST DUE Balance			3290.88
Total Amount Due			4679.20

*** PREVIOUS BALANCE DUE ***

This account has a previous balance of \$3290.88. The Due Date listed is for the CURRENT CHARGES ONLY and DOES NOT EXTEND the Due Date of this previous balance. Payment in full for the previous balance must be received by 5:00pm on 03/13/2018 to avoid additional charges and possible termination of service!

Please write your account number on your check, detach the payment stub and return with your payment.



SAN LORENZO VALLEY WATER DISTRICT
13060 HIGHWAY 9
BOULDER CREEK CA 95006-9119

ACCOUNT NUMBER:	00 100
SERVICE ADDRESS:	HWY 9
TOTAL AMOUNT DUE:	4679.20

AMOUNT ENCLOSED:



LOR0220B AUTO SCH 5-DIGIT 95018
7000002298 00.0007.0249 2265/1



LIS FRASIER
HIGHWAY 9
FELTON CA 95018-9681



MAKE CHECKS PAYABLE TO:



SAN LORENZO VALLEY WATER DISTRICT
13060 HIGHWAY 9
BOULDER CREEK CA 95006-9119



SAN LORENZO VALLEY WATER DISTRICT
 13060 HIGHWAY 9
 BOULDER CREEK CA 95006-9119
 PHONE: (831) 338-2153
 Office Hours: Monday - Friday 8:00 AM to 5:00 PM

Agenda: 6.21.18
 Item: 9c

SPECIAL MESSAGE

The current rain fall total from 10/1/2017 to 1/02/2018 is 6.06. This time last year we had already received over 33 inches of rain!

Check out our website for the Notification Sign-Up Form!
 Get voice, text or e-mail alerts of past due balances. You can also sign up online for e-bills and auto pay!

ACCOUNT INFORMATION

CUSTOMER: LIS FRASIER
 ACCOUNT NUMBER: 00 -000
 METER NUMBER/SIZE: 70955771 (1")
 SERVICE ADDRESS: HWY 9
 ROUTE NUMBER: 26
 SERVICE TYPE: WATER
 BILLING PERIOD: 01/01/2018 to 01/31/2018
 BILL DATE: 01/20/2018
 DUE DATE: 02/10/2018

METER INFORMATION

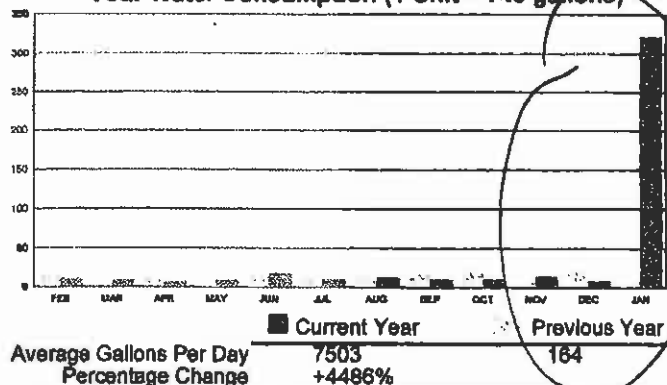
READ PERIOD	PRIOR READ	CURRENT READ	USAGE
12/11/2017 TO 01/12/2018	886.00	1207.00	321.00

BILLING INFORMATION

Tier	Units	Unit Cost	Amount
1 Water	321.00	10.12	3248.52
Basic Charge			42.36
Current Charges			3290.88
Previous Balance Due			123.32
Payment Received - THANK YOU			-123.32
Adjustments			0.00
Total Amount Due			3290.88

USAGE INFORMATION

Your Water Consumption (1 Unit = 748 gallons)



Please write your account number on your check, detach the payment stub and return with your payment.



SAN LORENZO VALLEY WATER DISTRICT
 13060 HIGHWAY 9
 BOULDER CREEK CA 95006-9119

ACCOUNT NUMBER: 001 -000
 SERVICE ADDRESS: HWY 9
 TOTAL AMOUNT DUE: 3290.88

AMOUNT ENCLOSED:

LOR0119B AUTO SCH 5-DIGIT 95018
 7000002304 00.0007.0255 2271/1



LIS FRASIER
 HIGHWAY 9
 FELTON CA 95018-9881



MAKE CHECKS PAYABLE TO:



SAN LORENZO VALLEY WATER DISTRICT
 13060 HIGHWAY 9
 BOULDER CREEK CA 95006-9119

Utility Billing

FRASIER LIS 00

000 -

IWY 9

User: rachelmunoz

Printed: 2/20/2018 10:27:40 AM



13060 Highway 9
Boulder Creek, CA 95006-9119
(831) 338-2153 phone
(831) 338-7986 fax

Account Number	Read Date	Reading	Consumption	Reading Period/Year	New	Billed	Estimated	Order	Description
00 1-000	2/13/2018	1340	133	02/2018	True	False	False	0	
00 1-000	1/12/2018	1207	321	01/2018	False	True	False	0	
00 1-000	12/11/2017	886	8	12/2017	False	True	False	0	
00 1-000	11/13/2017	878	13	11/2017	False	True	False	0	
00 1-000	10/11/2017	865	9	10/2017	False	True	False	0	
00 1-000	9/12/2017	856	9	09/2017	False	True	False	0	
00 1-000	8/15/2017	847	11	08/2017	False	True	False	0	
00 1-000	7/12/2017	836	9	07/2017	False	True	False	0	
00 1-000	6/14/2017	827	17	06/2017	False	True	False	0	
00 1-000	5/11/2017	810	8	05/2017	False	True	False	0	
00 1-000	4/13/2017	802	5	04/2017	False	True	False	0	
00 1-000	3/13/2017	797	8	03/2017	False	True	False	0	
00 1-000	2/9/2017	789	10	02/2017	False	True	False	0	
00 1-000	1/13/2017	779	7	01/2017	False	True	False	0	
00 1-000	12/13/2016	772	21	12/2016	False	True	False	0	
00 1-000	11/9/2016	751	8	11/2016	False	True	False	0	
00 1-000	10/13/2016	743	21	10/2016	False	True	False	0	
00 1-000	9/14/2016	722	16	09/2016	False	True	False	0	
00 1-000	8/12/2016	706	14	08/2016	False	True	False	0	
00 1-000	7/12/2016	692	14	07/2016	False	True	False	0	
00 1-000	6/13/2016	678	15	06/2016	False	True	False	0	
00 1-000	5/10/2016	663	5	05/2016	False	True	False	0	
00 1-000	4/12/2016	658	11	04/2016	False	True	False	0	
00 1-000	3/14/2016	647	4	03/2016	False	True	False	0	
00 1-000	2/10/2016	643	16	02/2016	False	True	False	0	
00 1-000	1/12/2016	627	6	01/2016	False	True	False	0	
00 1-000	12/7/2015	621	2	12/2015	False	True	False	0	
00 1-000	11/10/2015	619	9	11/2015	False	True	False	0	
00 1-000	10/13/2015	610	10	10/2015	False	True	False	0	
00 1-000	9/14/2015	600	12	09/2015	False	True	False	0	
00 1-000	8/11/2015	588	11	08/2015	False	True	False	0	
00 1-000	7/13/2015	577	12	07/2015	False	True	False	0	
00 1-000	6/9/2015	565	10	06/2015	False	True	False	0	Conversion Read

Account Number	Read Date	Reading	Consumption	Reading Period/Year	New	Billed	Estimated	Order	Description
000 -000	5/13/2015	555	12	05/2015	False	True	False	0	Conversion Read
000 -000	4/13/2015	543	13	04/2015	False	True	False	0	Conversion Read
000 -000	3/10/2015	530	4	03/2015	False	True	False	0	Conversion Read
000 -000	2/10/2015	526	4	02/2015	False	True	False	0	Conversion Read
000 -000	1/13/2015	522	4	01/2015	False	True	False	0	Conversion Read
000 000	12/9/2014	518	3	12/2014	False	True	False	0	Conversion Read
000 000	11/13/2014	515	7	11/2014	False	True	False	0	Conversion Read
000 000	10/13/2014	508	21	10/2014	False	True	False	0	Conversion Read
000 000	9/10/2014	487	17	09/2014	False	True	False	0	Conversion Read
000 -000	8/12/2014	470	17	08/2014	False	True	False	0	Conversion Read
000 -000	7/14/2014	453	15	07/2014	False	True	False	0	Conversion Read
000 -000	6/13/2014	438	15	06/2014	False	True	False	0	Conversion Read
000 -000	5/14/2014	423	36	05/2014	False	True	False	0	Conversion Read
000 -000	3/24/2014	387	11	03/2014	False	True	False	0	Conversion Read
000 000	1/28/2014	376	8	01/2014	False	True	False	0	Conversion Read
000 000	11/26/2013	368	13	11/2013	False	True	False	0	Conversion Read
000 000	9/25/2013	355	26	09/2013	False	True	False	0	Conversion Read
000 000	7/23/2013	329	35	07/2013	False	True	False	0	Conversion Read
000 000	5/22/2013	294	34	05/2013	False	True	False	0	Conversion Read
000 000	3/26/2013	260	14	03/2013	False	True	False	0	Conversion Read
000 000	1/28/2013	246	10	01/2013	False	True	False	0	Conversion Read

San Lorenzo Valley Water District
rachelmunoz

Utility Billing
Service Request Form

Agenda: 6.21.18
2/8/2018 - 9:16 AM
Item: 90

Request Number: 000116-02-2018
Account Number: 00 00

Last Updated By: rachelmunoz
On: 2/8/2018

Account Status: Active

Name: LIS FRASIER
Billing Address: HIGHWAY 9
FELTON, CA 950189681

Home Phone:
Business Phone: 0000000000
Cell Phone:

Service Address: HWY 9

Request Date: 2/8/2018
Request Description: Leak Adjustment Request

Service Description: Assigned to 175 - Felton

Water/Gas Meters	Route-Seq Read Dt	Serial No Cons	Register ID No Of Digits	MXU ID	Manufacturer	Model No	Reading
Existing Water Meter	26-00780 1/12/2018	70955771 321	65861292 6		Sensus	1-6-1	1207 1340

Location: LEFT OF DRIVEWAY OF S.C. WATER

RM

Comments:

No spn

Follow up needed? yes no

Serviced By: 1759

Date: 2-12-18

Time: 4:11

Article X. COMPLAINTS AND DISPUTED BILLS

Section 10.01 Report and Adjustments.

Customer complaints regarding water service or disputes regarding the correctness of a bill for water service shall be directed to the District Manager for consideration and adjustment.

Section 10.02 Complaints at Board Hearing.

If a customer is unable to resolve their complaints through discussion with the District Manager, the customer may either submit their complaint in writing with a full and detailed explanation to the Board, or the customer may appear in person before the Board at any regular meeting.

Section 10.03 Disputed Bills.

If a resolution to a disputed bill cannot be reached between the customer and the Manager, the customer within twenty (20) days after the bill becomes due and payable may deposit with the District the amount of the disputed bill, together with a full explanation of the dispute. The remittance so deposited shall be made payable to the District, and the District shall be notified that the deposit is against a disputed bill. At its regular meeting following receipt of the deposit, the Board will hear the dispute and will render its decision thereon. The hearing for good cause may be continued to the next regular meeting of the Board. Service will not be discontinued pending the outcome of the hearing, provided that subsequent bills are paid or the amount thereof deposited unconditionally with the District.

Section 10.04 Water Bill Adjustment

A customer may request in writing an adjustment on their water bill, stating that the bill for water service was excessive due to the loss of water beyond the meter outlet as a result of a faulty fixture or broken or damaged pipe. Upon making a finding and determination that the customer's bill for water service is excessively high, that the customer exercised timely and reasonable diligence in correcting the problem which resulted in excessive water consumption, and that the consumption could have reasonably gone unnoticed, the District Manager may authorize adjustment of the customer's bill.

Whenever the District approves a customer's request for adjustment due to loss of water beyond the meter, the consumptive tier charge applicable to the last unit of usage for the customer's annual average monthly usage shall be utilized and applied to all units of consumption in excess of the customer's monthly annual usage.

The customer's actual total water charges due the District for said period will be recalculated based upon the aforementioned procedure. The customer's bill shall be adjusted by 50% of the usage in excess of the customer's annual average

monthly usage. Excluded from the adjustment will be any and all amounts in excess of \$2,500.

Said adjustment may only be administered one time per customer account and may only be applied to one billing period. In addition, the District Manager may enter into an arrangement for repayment of such excessive bill, providing all unpaid charges are paid within 24 months. The customer shall pay the adjusted water bill.

From: lis@good-documentation.com [<mailto:lis@good-documentation.com>]
Sent: Monday, June 11, 2018 1:25 PM
To: Board of Directors <bod@slvwd.com>
Subject: SLVWD - Policy Change

Please include this agenda item on the Board meeting this Thursday. As a follow-on to the last meeting, in which it was proposed that a policy change is needed in order to make any further adjustments, I am proposing such a policy change below. I feel strongly that we need to put an upper limit on the amount of the bill that can occur if a customer has a one-time leakage. The fact that a single occurrence of a water leak has the potential to present significant financial hardship on some customers should be remedied. Please see my proposed solution below.

Thanks,

-lis

PROPOSED CHANGE TO:

RULES AND REGULATIONS OF THE SAN LORENZO WATER DISTRICT

REASON FOR PROPOSED CHANGE:

The existing policy has demonstrated that as a result of a single no-fault leak event, a customer can receive a monthly bill that exceeds their average monthly bill by over 1500%. Lack of an upper limit on the existing adjustment policy can be excessively punitive and cause financial hardship to residential customers. Without smart metering and a proactive alert system, a significant leak can exist for an entire month without being detected. The leak adjustment policy should be less punitive to customers who are unaware of a leak and who demonstrate an immediate response when such a leak has been identified.

Section 10.04 Water Bill Adjustment	
Existing Policy	Proposed Policy
A customer may request in writing an adjustment on their water bill, stating that the bill for water service was excessive due to the loss of water beyond the meter outlet as a result of a faulty fixture or broken or damaged pipe. Upon making a finding and determination that the customer's bill for water service is excessively high, that the customer exercised timely and reasonable diligence in correcting the problem which resulted in excessive water consumption, and that the consumption could have reasonably gone unnoticed, the District Manager may authorize adjustment of the customer's bill. Whenever the District approves a customer's	A customer may request in writing an adjustment on their water bill, stating that the bill for water service was excessive due to the loss of water beyond the meter outlet as a result of a faulty fixture or broken or damaged pipe. Upon making a finding and determination that the customer's bill for water service is excessively high, that the customer exercised timely and reasonable diligence in correcting the problem which resulted in excessive water consumption, and that the consumption could have reasonably gone unnoticed, the District Manager may authorize adjustment of the customer's bill. Whenever the District approves a customer's

<p>request for adjustment due to loss of water beyond the meter, the consumptive tier charge applicable to the last unit of usage for the customer's annual average monthly usage shall be utilized and applied to all units of consumption in excess of the customer's monthly annual usage.</p> <p>The customer's actual total water charges due the District for said period will be recalculated based upon the aforementioned procedure.</p> <p>The customer's bill shall be adjusted by 50% of the usage in excess of the customer's annual average monthly usage. Excluded from the adjustment will be any and all amounts in excess of \$2,500.</p> <p>Said adjustment may only be administered one time per customer account and may only be applied to one billing period. In addition, the District Manager may enter into an arrangement for repayment of such excessive bill, providing all unpaid charges are paid within 24 months. The customer shall pay the adjusted water bill.</p>	<p>request for adjustment due to loss of water beyond the meter, the consumptive tier charge applicable to the last unit of usage for the customer's annual average monthly usage shall be utilized and applied to all units of consumption in excess of the customer's monthly annual usage.</p> <p>The customer's actual total water charges due the District for said period will be recalculated based upon the aforementioned procedure.</p> <p>The customer's bill shall be adjusted by 50% of the usage in excess of the customer's annual average monthly usage. <ADDITION - SEE NOTE 1 BELOW>: For residential customers where the qualifying single leakage event results in a monthly bill that exceeds 500% of the customer's annual average monthly usage, any amount exceeding this 500% will be included in the adjustment. <CHANGE - SEE NOTE 2 BELOW>: Excluded from the adjustment will be any and all amounts in excess of \$5,000.</p> <p>Said adjustment may only be administered one time per customer account, and may only be applied to <CHANGE - SEE NOTE 3 BELOW>: a single event spanning no more than two consecutive billing cycles. In addition, the District Manager may enter into an arrangement for repayment of such excessive bill, providing all unpaid charges are paid within 24 months. The customer shall pay the adjusted water bill.</p>
--	--

NOTE 1: An upper limit of 500%, although still financially punitive, would at provide some level of protection that is much needed by members of our mountainous community where many homes are located on hillsides and other such properties where leaks may not be heard and/or noticed. Lacking smart metering and a water district system that can provide customers with timely notification of excessive water usage, an upper limit should be considered necessary.

NOTE 2: If I am understanding the current policy correctly, if a leak is significant enough to exceed \$2500, no adjustment will be made to the excess amount? As demonstrated in my case, a leak can easily exceed \$2500. I have no way of knowing how long my leak existed, but it is unlikely that it existed for an entire month.

Therefore, I would assume that it is very easy for a leak to exceed \$2500 . I therefore propose raising this limit to \$5000. This ensure that high volume consumers are penalized while also protecting individual residential consumers.

NOTE 3: Not sure if this is a valid change because I think it applies solely to the administration of an adjustment vs the leak itself. But the leak adjustment form specifically says an adjustment is applied to a single event that spans up to two billing cycles. So I found the policy conflicting with the leak adjustment form. For clarity, I think the policy should also state that a single leak event can span two billing cycles as I believe that is the intent.

MEMO

TO: Board of Directors

FROM: District Manager

PREPARED BY: Environmental Analyst

SUBJECT: Contract with Jodi McGraw to prepare the required Habitat Management and Monitoring Plan for the Conservation Set Aside at the Olympia Well Field

DATE: June 21, 2018

RECOMMENDATION

It is recommended that the Board of Directors review this memo and approve the contract proposal for the preparation of the Sandhills Management Plan for the San Lorenzo Valley Water District's Sandhills Conservation Area within the Olympia Watershed Property.

BACKGROUND

On November 14, 2016 your Board of Directors approved the revision to the Low-Effect Habitat Conservation Plan (HCP) for the Probation Tank Replacement Project and other maintenance and replacement projects located in sand parkland habitat. To mitigate the unavoidable impacts to the listed species during routine maintenance and replacement projects within sandhills habitat, the District opted to set aside and manage 6.7 acres of high-quality sandhills habitat which supports the three endangered species within the Olympia Wellfield—a 170-acre property owned by the District, which is used for water supply and watershed protection.

The language from the adopted HCP states:

5.2.2.2: Mitigate the direct impacts to individuals and permanent impacts habitat that will occur in a total of 15,000 ft² (0.344 acre) of habitat by protecting and managing 0.895 acres in the Olympia Wellfield, or purchasing 19,500 sf conservation credits at the Zayante Sandhills Conservation Bank. To mitigate the unavoidable impacts to the listed species, the District will implement one of two alternative approaches to off-site mitigation (Table 4). In Option 1, the District will set aside and manage 0.895 acres high-quality sandhills habitat which supports the three covered species within the Olympia Wellfield—a 170-acre

property owned by the District and managed for water supply and watershed protection. Of the 0.895 acres, 0.413 acres will be set aside to mitigate the project's permanent impacts to 0.103 acres at a 4:1 ratio—this reflects the high quality of the habitat that will be lost in the tank replacement area. The remaining 0.482 acres will mitigate the temporary impacts of the project (0.241 acres) at a 2:1 ratio. This lower ratio is appropriate, as the 0.149 acres of habitat that will be temporarily impacted in the tank replacement area will be restored, and the 0.092 acres in the staging area consists of a dirt road that is already highly degraded habitat. The 0.895 acres used as off-site mitigation for this project will be part of a larger approximately 5.5-acre area of high quality, sand parkland habitat that the District will set aside and manage within the Olympia Wellfield (Figure 6). The set aside will be located on the southern portion of the property as illustrated in Figure 4). This area features exceptional conservation value because it: 1) features intact sand parkland habitat, 2) supports known populations of six endemic sandhills species, including all four federally listed endangered sandhills species (Table 2), and 3) is located adjacent to other protected sandhills habitat, which it will expand and buffer. The District will use the remainder of this area (4.6 acres), as needed, to mitigate the impacts of future water supply projects that impact the listed species benefited HCP for the Probation Tank Replacement Project, Felton, CA Conservation Program 38 by the habitat protection and management. Such mitigation will be the subject of future plans or permitting documents developed pursuant Section 10(a)(1)(b) or Section 7 of the federal Endangered Species Act. The precise boundaries of the habitat set aside, as well as the methods the District will use to manage and monitor the area, will be outlined in a habitat management and monitoring plan (HMMP), which will also describe the measures that will be taken to minimize adverse effects to the listed species resulting from the management and monitoring activities. The HMMP will be developed within six months of permit issuance, and will be subject to approval by the US Fish and Wildlife Service.

According to the Habitat Conservation Plan adopted by the Board of Directors, the District has agreed to manage and monitor the conservation area, and to describe the activities in a Habitat Management and Monitoring Plan (HMMP) within six (6) months of the permit issuance and will be subject to approval by the US Fish and Wildlife Service.

It is recommended that the Board review this memo and approve the contract with Jodi McGraw to prepare the Habitat Management and Monitoring Plan for the Conservation Area located at the Olympia Watershed.

FISCAL IMPACT:
\$24,617.76

STRATEGIC PLAN:
Strategic Element 2.4 Watershed Stewardship
Strategic Element 3.0 Capital Improvement Program



PROPOSAL

Sandhills Management Plan for the San Lorenzo Valley Water District's Sandhills Conservation Area within the Olympia Watershed Property

Prepared for:

**Jen Michelsen
Environmental Programs Manager
San Lorenzo Valley Water District**

Prepared By:

**Jodi McGraw, Ph.D.
Jodi McGraw Consulting
PO Box 221 • Freedom, CA 95019
(831) 768-6988
jodi@jodimcgrawconsulting.com**

June 7, 2018

Introduction

The San Lorenzo Valley Water District (District) has permanently protected an approximately 6.7-acre portion of the Olympia Watershed Property by dedicating an easement to the Land Trust of Santa Cruz County (Land Trust). The habitat protection project was conducted to mitigate the impacts of current and District water infrastructure development and maintenance projects on the sensitive species and special communities of the Santa Cruz Sandhills. In the habitat conservation plan for the current District Project, the Probation Tank Replacement Project, the District agreed to develop a habitat management and monitoring plan to guide conservation actions within the habitat set aside (McGraw 2017).

Overview

In this project, Jodi McGraw Consulting (JMc) will develop a management plan for the Olympia Sandhills Conservation Area. The management planning process will be similar to that being implemented by JMc for the Land Trust's six sandhills properties and will include the following steps:

1. Synthesize existing information about the site;
2. Conduct surveys to map the vegetation and endangered species to establish baseline information for their occurrence and devise management actions;
3. Develop conservation goals for the ecosystem, communities, species, and also general aspects of the conservation area;
4. Identify management actions to promote the rare species and sensitive habitat;
5. Develop monitoring protocols to evaluate the status and condition of the habitat and rare species;
6. Estimate the costs associated with management and monitoring; and
7. Prioritize management tasks and develop a schedule and budget for management and monitoring to be phased in as the District sets aside funds for the property to mitigate future projects.

The deliverables (products) of this management planning process will include:

1. A draft and final management plan; and
2. A spatial database and geographic information systems map file, depicting habitat conditions, known occurrence of special-status species, and management actions.

Tasks

The following outlines the tasks that will be implemented by JMc in with District staff. The tasks generally follow the step-wise approach to developing the project products as outlined above.

Task 1: Review Site Information and Map Habitat

In this task, JMc will obtain and review available information about the site, create a GIS to conduct the project, and conduct the initial habitat assessments of each site.

JMc will assemble and review the following Information:

- property descriptions including site assessments conducted during property acquisition or prior management projects; and
- other reports or plans developed for the site.

To assemble the project GIS, JMc will supplement our existing spatial database for sandhills habitat, species, and site boundaries, to include any relevant data provided by District staff or its contractors as well as the Land Trust (e.g., easement boundaries, trails, prior habitat treatment areas, etc.). JMc will use the GIS to create a global positioning system (GPS) digital map (i.e., ArcPad file) to enable field mapping using a resource-grade GPS, as well as prepare hardcopy maps, to guide the initial site mapping.

During the spring, JMc will map the conservation area according to its communities, using a classification based on the community ecology of the sandhills developed through quantitative analysis of plant species composition and structure (McGraw 2007). Community polygons will be mapped using a minimum mapping unit of no more than 0.25 acres.

To assess site conditions, mapped polygons will be attributed according to the occurrence of factors that can affect habitat (positively or negatively), including invasive plant species, erosion, and other anthropogenic land use or disturbances. Additionally, point and line features will be mapped to illustrate occurrences of such features.

For budgeting purposes, JMc is estimated to spend one day obtaining and reviewing documents and preparing the GIS, GPS mapfile, and site map; one day conducting the site assessments and community mapping in the field, and one day assembling the composite spatial data layers.

Task 2: Conduct Surveys for Rare Species

In this task, JMc will conduct surveys for the Zayante band-winged grasshopper, Mount Hermon June beetle, Ben Lomond (Santa Cruz) wallflower, Ben Lomond spineflower, Ben Lomond buckwheat, and silverleaf manzanita within the sites, as well as map invasive plant species.

Task 2.1: Endemic Plant Mapping

Following the community mapping (Task 1), JMc will use cover classes (Table 1) to record the absolute cover of each of the four endemic plant species in each mapped community polygon. Mapped polygons will be split into multiple polygons, as feasible, to reflect the heterogeneity in the cover of one or more rare plants.

Table 1: Cover classes used to map plant species.

Cover Class	Range of Percent Cover (%)
0	0
1	<1
2	1-5
3	6-10
4	11-15
5	16-26
6	27-50
7	51-75
8	76-90
9	91-100

Task 2.2: Ben Lomond Wallflower Survey

To provide higher-resolution maps for the exceptionally rare Ben Lomond wallflower, JMc will use a combination of points and polygons to indicate species occurrences. The mapping rules will be designed to facilitate accurate remapping in the future,

so that the baseline mapping can facilitate evaluation of changes in the species distribution over time.

Task 2.3: Map Invasive Species

In this task, JMc will map the locations of invasive species including brooms, acacias, and pampas grass (if present) within the conservation area. This fine-scale map will complement the general exotic plant species mapping in Task 1, to provide higher-resolution information about the location and areal extent of invasive species occurrences to develop control strategies.

Task 2.4: Mount Hermon June Beetle Survey

In June and early July, during the height of the Mount Hermon June beetle flight season (MHJB), JMc will conduct a three-night presence/absence surveys for the endangered, nocturnal beetle within the conservation area. During each nightly survey, 12 black light traps will be located throughout the conservation area to sample representative community types in the various geographic areas. Once one or more MHJB have been observed at a given trap location, the trap will be moved to a new location in subsequent survey nights, to sample the largest area possible. The composite presence/absence data will be used to characterize the mapped habitat polygons according to whether they are known or likely to support MHJB, as well as prepare maps illustrating locations where the species was detected.

Task 2.5: Zayante Band-Winged Grasshopper Survey

During the peak of the Zayante band-winged grasshopper flight season (July or August), JMc will conduct a three-day visual survey throughout the habitat potentially suitable for the endangered grasshopper. Observations recorded using a resource-grade GPS will be use to map areas of occupied habitat, as well as areas of suitable but apparently unoccupied habitat, based on the mapped plant community polygons. Separate polygons will also be delimited for ZBWG, as needed, to provide more precise mapping for this exceptionally rare species.

Task 3: Develop the Management Plan

In this task, JMc will develop the management plan that will guide work to achieve conservation goals for the sandhills.

Task 3.1: Develop Administrative Draft Management Plan

JMc will develop the management plan which is anticipated to include the following sections:

- Introduction, which will provide background about the property and its management;
- Property Setting, which will describe the physical setting for the conservation area;
- Biology, which will describe the communities and special status species, as well as invasive plant species based on existing information and the surveys conducted in Task 2;

Proposal

- Management goals, strategies, and actions, which will provide the proposed framework for management
- Monitoring, which will identify methods to monitor habitat and endangered species, and track effectiveness of management over time;
- Implementation, which will provide information to aid the District's implementation of management and monitoring, including a budget and schedule.

The draft management plan will be provided to the District for review and input.

Task 3.2: Develop Draft Management Plan

JMc will revise the management plan to address feedback from the District, and then submit it on behalf of the District to the USFWS for review and input, as required by the Probation Tank HCP (McGraw 2017).

Task 3.3: Develop Final Management Plan

JMc will review USFWS input and discuss steps to address it with District staff. JMc will the revise the management plan to address final feedback from the USFWS and District.

Task 3.4: Prepare Spatial Database

JMc will package all GIS data prepared for the project into a spatial database that features descriptive metadata that can enable District use of the data.

Task 4: Project Coordination and Administration

In this task, JMc will coordinate and administer the project over its anticipated six-month timeframe, including by maintaining regular e-mail and telephone communications with District staff.

Personnel

The tasks outlined above will be conducted by Jodi McGraw, Principal and Ecologist of Jodi McGraw Consulting, with the assistance of trained Assistant Ecologists at JMc. Dr. McGraw has more than 25 years of experience conducting research as well as conservation and management projects in the for the endangered species of the Santa Cruz Sandhills.

Timeline

The project is proposed to occur between June and December 2017. During spring and summer, JMc will conduct the assessments, surveys, and mapping (Tasks 1 and 2), which will be completed by the end of

August. During September and October, JMc will conduct the management planning and prepare the deliverables, which will be finalized by December.

Budget

Table 2 lists the estimated costs to complete the project tasks. The level of effort required to complete this collaborative project following the step-wise process outlined in this proposal is uncertain and will depend, at times, on input from District staff. JMc will bill the District quarterly on a time-and-materials basis, using the rates illustrated in Table 2. The total costs for this project will not to exceed \$24,617.76 without District approval in writing.

References

- McGraw, J. M. 2004. Sandhills conservation and management plan: a strategy for preserving native biodiversity in the Santa Cruz sandhills. Report submitted to the Land Trust of Santa Cruz County, Santa Cruz, CA.
- McGraw, J.M. 2007. Quail Hollow Quarry Conservation Areas Plant Community Classification and Mapping Project. Jodi McGraw Consulting, Freedom, CA. Report provided to Jones and Stokes Associates on behalf of Granite Rock Company. January 12, 2007. 13 pages.
- McGraw, J. M. 2017. Final Low-Effect Habitat Conservation Plan for the San Lorenzo Valley Water District's Probation Tank Replacement Project, Felton, Santa Cruz County, California.
- USFWS. 1997. Endangered and threatened wildlife and plants; determination of endangered status for two insects from the Santa Cruz Mountains of California. Federal Register **62**:3616-3628.

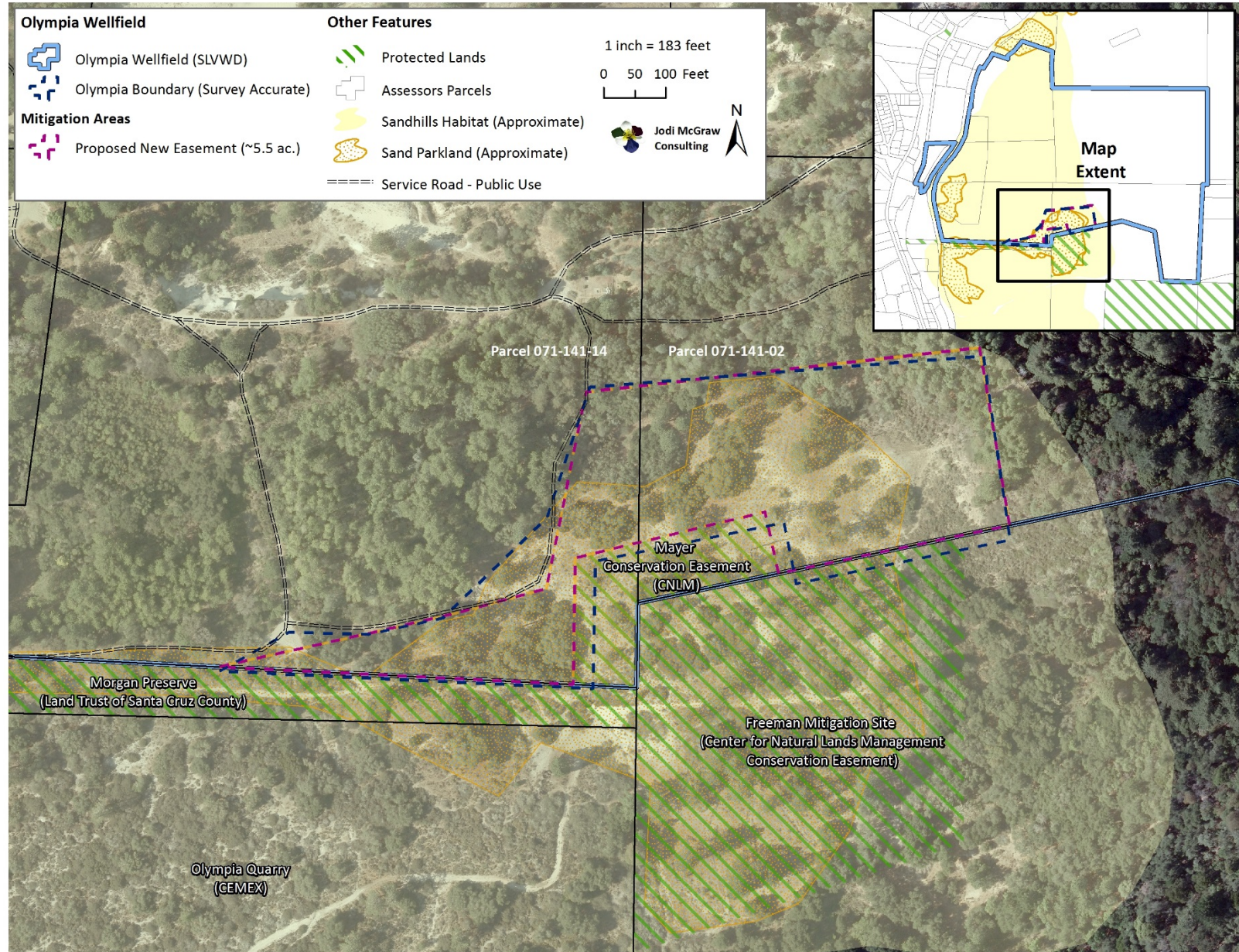


Figure 1: Olympia Watershed Conservation Area

Table 2: Estimated costs for project tasks

Task #	Task Name	Ecologist Hours (\$105/hr.)		Asst. Ecologist (\$75/hr.)		Private Vehicle Use (\$0.54/mile)		Expenses	Total Costs (\$)
		Hours	Cost (\$)	Hours	Cost (\$)	Miles	Cost (\$)		
1	Review Site Information and Map Habitat	24	2,520.00	4.00	300.00	42	1,848.00		4,698.00
								30.00	
2	Conduct Surveys for Priority Rare Species								0.00
2.1	Endemic Plant Mapping	4	420.00	8.00	600.00	42	22.47		1,072.47
								30.00	
2.2	Ben Lomond Wallflower Survey	4	420.00	4.00	300.00	21	11.24		731.24
2.3	Invasive Species Mapping	4	420.00	4.00	300.00	21	11.24		731.24
2.4	Mount Hermon June Beetle Survey	27	2,835.00	27.00	2,025.00	126	67.41		4,927.41
2.5	Zayante Band-Winged Grasshopper Survey	18	1,890.00			126	67.41		1,957.41
	Subtotal Task 2	57	5,985.00	43	3,225.00	336	179.76	30	9,419.76
3	Develop Management Framework and Priorities								0.00
3.1	Develop Admin Draft Management Plan	48	5,040.00	8.00	600.00				5,640.00
3.2	Develop Draft Management Plan	16	1,680.00	4.00	300.00				1,980.00
3.3	Develop Final Management Plan	8	840.00	2.00	150.00				990.00
3.4	Prepare Spatial Database	6	630.00						630.00
	Subtotal Task 3	78	8,190.00	14	1,050.00	0	0.00	0	9,240.00
4	Project Coordination and Administration	12	1,260.00				0.00		1,260.00
	Total	171	17,955.00	61	4,575.00	378	2,027.76	60	24,617.76

AGREEMENT FOR PROFESSIONAL SERVICES
by and between the
SAN LORENZO VALLEY WATER DISTRICT (District)
and
JODI MCGRAW PH.D. (Consultant)

PREAMBLE

This agreement for the performance of professional services ("Agreement") is made and entered into on this **21** day of **June, 2018** ("Effective Date"), by and between Jodi McGraw Consulting with its principal place of business located at **PO Box 221, Freedom, CA 95019** ("Consultant") and the San Lorenzo Valley Water District, a California County Water District, with its principal place of business located at 13060 Highway 9, Boulder Creek, CA 95006 ("District"). District and Consultant may be referred to individually as a "Party" or collectively as the "Parties" or the "Parties to this Agreement."

RECITALS

A. District desires to secure professional services as described in Exhibit A, entitled "Scope of Services"; for Sandhills Management Plan for the San Lorenzo Valley Water District's Sandhills Conservation Area within the Olympia Watershed Property.

- B.** Consultant represents that it possesses the professional qualifications and expertise to provide such services and
- C.** The Parties have specified herein the terms and conditions under which such services will be provided and paid for.

The Parties agree as follows:

AGREEMENT PROVISIONS

1. SCOPE OF SERVICES

Except as specified in this Agreement, Consultant shall furnish all technical and professional services, including labor, material, equipment, transportation, supervision and expertise (collectively referred to as "Services") to satisfactorily complete the work required by District at its own risk and expense. Services to be provided to District are more fully described in Exhibit A, entitled "Scope of Services.". All of the exhibits referenced in this Agreement are attached and incorporated by this reference.

2. TERM OF AGREEMENT

Consultant shall provide the services under the requirements of this Agreement commencing upon the date of execution of this Agreement by the parties. Consultant shall complete services within the time limits set forth in Scope of Services or as mutually determined in writing by Parties.

3. RESPONSIBILITY OF CONSULTANT

Consultant shall be responsible for the quality, technical accuracy, and coordination of services furnished by it under this Agreement as outlined in Exhibit A. Consultant will endeavor to provide services in a manner consistent with the level of care and skill ordinarily exercised by other professionals providing the same service in the same locale. Consultant shall be solely responsible to District for the performance of Consultant, and any of his or her employees, agents, subcontractors, or suppliers, under these Agreement Documents.

4. RESPONSIBILITY OF DISTRICT

- A.** District has established a budget for professional services including all costs as outlined in Exhibits A. The District Manager, or designee, shall be District's authorized representative and will ensure all required budget, purchase orders, service orders and any other internal documentation necessary to comply with the terms of this Agreement are properly and timely prepared in order to enable Consultant to commence and continue services according to terms of the Agreement.
- B.** On behalf of District, the District Manager, or designee, shall be District's authorized representative in the interpretation and enforcement of all work performed in connection with this Agreement. The District Manager, or designee, shall render decisions in a timely manner pertaining to documents submitted by Consultant in order to avoid unreasonable delay in the orderly and sequential progress of Consultant's services. Consultant shall promptly comply with instructions from District Manager or designee. The District Manager will ensure all required budget, purchase orders, service orders and any other internal documentation necessary to comply with the terms of this agreement are properly and timely prepared in order to enable Consultant to continue services according to the terms of this Agreement.

5. PAYMENT OF COMPENSATION

- A.** In consideration for Consultant's performance of services, District shall pay Consultant for all services rendered by Consultant pursuant to Consultant's Standard Rate Schedule, the current version of which is outlined in Exhibit A-4, "Contract Cost." Payments made by District under this Agreement shall be the amounts charged for Services provided and billed by Consultant, subject to verification by District, pursuant to the standard rates set forth in the "Contract Cost" attached as Exhibit A-4. Consultant may begin services prior to the effective date of this agreement at its own risk, with the understanding that, upon District approval, District may choose to compensate consultant for services performed prior to authorization by District's Board of Directors, with the limits of the District Manager's authority.
- B.** Consultant shall bill District on a monthly basis for services provided by Consultant during the preceding month, subject to verification by District. Payment to Consultant for services will be made within thirty (30) days of date of Consultant invoice.
- C.** Compensation for the services hereunder shall be capped at **\$ 24,617.76** unless changed in writing by District.

6. RIGHT TO TERMINATION

Both parties reserve the right to terminate this Agreement at any time, with or without cause, upon thirty (30) days written notice to the other party. As of the date of termination, Consultant shall immediately cease all services hereunder, except such as may be specifically approved by both Consultant and District's authorized representative. Consultant shall be entitled to compensation for all services rendered prior to termination and for any services authorized by the authorized representative thereafter.

7. NO ASSIGNMENT OF AGREEMENT/SUCCESSORS IN INTEREST

This Agreement is a contract for professional services. District and Consultant bind themselves, their partners, successors, assigns, executors and administrators to all covenants of this Agreement. Except as otherwise set forth in this Agreement, no interest in this Agreement shall be assigned or transferred, either voluntarily or by operation of law, without the prior written approval of both parties.

8. NO AGENCY

Consultant shall not have authority, expressed or implied, to act on behalf of District as an agent, or to bind District to any obligations whatsoever, unless specifically authorized in writing by the District Manager or authorized representative.

9. NO THIRD PARTY BENEFICIARY

This Agreement shall not be construed to be an Agreement for the benefit of any third party or parties and no third party or parties shall have any claim or right of action under this Agreement for any cause whatsoever.

10. CONSULTANT IS AN INDEPENDENT CONSULTANT

It is agreed that in performing the work required under this Agreement, Consultant and any person employed by or contracted with Consultant to furnish labor and/or materials under this Agreement is neither an agent nor employee of District. Consultant has full rights to manage its employees subject to the requirements of the law.

11. CONFIDENTIALITY OF MATERIAL

All memoranda, specifications, plans, data, drawings, descriptions, documents, discussions or other information received by or for Consultant and all other written information submitted to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant and shall not, without the prior written consent of District, be used for any purposes other than the performance of the services nor be disclosed to an entity not connected with performance of the services. Nothing furnished to Consultant, which is otherwise known to Consultant or becomes generally known to the public or is of public record, shall be deemed confidential.

12. RIGHT OF DISTRICT TO INSPECT RECORDS OF CONSULTANT

District, through its authorized employees, representatives or agents shall have the right during the term of this Agreement and for three (3) years from the date of final payment for goods or services provided under this Agreement, to audit the books and records of Consultant for the purpose of verifying any and all charges made by Consultant in

connection with Consultant's compensation under this Agreement, including termination of Consultant. Consultant agrees to maintain sufficient books and records in accordance with generally accepted accounting principles to establish the correctness of all charges submitted to District. District shall disallow any expenses not so recorded.

Consultant shall submit to District any and all reports concerning its performance under this Agreement that may be requested by District in writing. Consultant agrees to assist District in meeting District's reporting requirements to the State and other agencies with respect to Consultant's services hereunder.

13. CORRECTION OF SERVICES

Consultant will be given the opportunity and agrees to correct any incomplete, inaccurate or defective services at no further cost to District, when such defects are due to the negligence, errors or omissions of Consultant.

14. FORCE MAJEURE

The time for performance of services to be rendered pursuant to this Agreement may be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of Consultant, including, but not restricted to, acts of God or of any public enemy, acts of the government, fires, earthquakes, floods, epidemic, quarantine restrictions, riots, strikes, freight embargoes and unusually severe weather if Consultant shall, within ten (10) days of the commencement of such condition, notify the District Manager who shall thereupon ascertain the facts and extent of any necessary delay, and extend the time for performing services for period of enforced delay when and if the District Manager's determination shall be final and conclusive upon the parties to this Agreement.

15. FAIR EMPLOYMENT

Consultant shall not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, condition of physical handicap, religion, ethnic background, or marital status, in violation of state or federal law.

16. HOLD HARMLESS/INDEMNIFICATION

Consultant agrees, to the fullest extent permitted by law, to indemnify and hold District, its Board members, officers, and employees, harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by Consultant's negligent acts, errors or omissions in the performance of professional services under this Agreement and those of his or her sub-consultants or anyone for whom Consultant is legally liable.

Consultant is not obligated to indemnify District in any manner whatsoever for District's own negligence.

17. INSURANCE REQUIREMENTS

A. Without limiting Contractor's indemnification of District, and prior to commencing any Services required under this Agreement, Consultant shall purchase and maintain in full force and effect, at its sole cost and expense, the following insurance policies with at least the indicated coverages, provisions and endorsements:

1. Commercial General Liability Policy (bodily injury and property damage): Policy limits are subject to review, but shall in no event be less than, the following:
 - \$1,000,000 Each Occurrence
 - \$1,000,000 General Aggregate
 - \$1,000,000 Products/Completed Operations Aggregate
 - \$1,000,000 Personal Injury
2. Workers' Compensation Insurance Policy as required by statute and employer's liability with limits of at least one million dollars (\$1,000,000) policy limit Bodily Injury by disease, one million dollars (\$1,000,000) each accident/Bodily Injury and one million dollars (\$1,000,000) each employee Bodily Injury by disease.
3. Comprehensive Business Automobile Liability Insurance Policy with policy limits at minimum limit of not less than one million dollars (\$1,000,000) each accident using. Liability coverage shall apply to all owned, non-owned and hired autos.
4. Professional Liability or Errors and Omissions Insurance as appropriate shall be written on a policy form coverage specifically designed to protect against acts, errors or omissions of Consultant. Coverage shall be in an amount of not less than one million dollars (\$1,000,000) per claim/aggregate.

B. EVIDENCE OF COVERAGE

Prior to commencement of any services under this Agreement, Consultant, shall, at its sole cost and expense, purchase and maintain not less than the minimum insurance coverage with endorsements and deductibles indicated in this Agreement. Consultant shall file with District all certificates for required insurance policies for District's approval as to adequacy of insurance protection.

18. AMENDMENTS

It is mutually understood and agreed that no alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by the Parties and incorporated into this Agreement. Such changes, which are mutually agreed upon by District and Consultant, shall be incorporated in amendments to this Agreement.

19. WAIVER

No term or provision hereof shall be deemed waived and no default or breach excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented to such breach. The consent by any party to, or waiver of, a breach or default by the other shall not constitute a consent to, waiver of, or excuse for, any other different or subsequent breach or default.

The failure of either party to insist upon or enforce strict conformance by the other party of any provision of this Agreement or to exercise any right under this Agreement shall not be construed as a waiver or relinquishment of such party's right unless made in writing and shall not constitute any subsequent waiver or relinquishment.

20. INTEGRATED DOCUMENT - TOTALITY OF AGREEMENT

This Agreement embodies the Agreement between District and Consultant and its terms and conditions. No other understanding, agreements, conversations or otherwise, with any officer, agent or employee of District prior to execution of this Agreement shall affect or modify any of the terms or obligations contained in any documents comprising this Agreement. Any such verbal agreement shall be considered as unofficial information and in no way binding upon District.

Agreement Documents comprise the entire Agreement between District and Consultant concerning the work to be performed for this project. Agreement Documents are complementary; what is called for in one of the Agreement Documents is binding as if called for by all of them.

21. SEVERABILITY CLAUSE

In the event any one or more of the provisions contained herein shall, for any reason, be held invalid, illegal or unenforceable in any respect, it shall not affect the validity of the other provisions, which shall remain in full force and effect.

If any part of this agreement is for any reason held to be excessively broad as to time, duration, geographical scope, activity or subject, it will be construed, by limiting or reducing it, so as to be enforceable to the extent reasonably necessary for the protection of the parties.

22. NOTICES

All notices to the Parties shall, unless otherwise requested in writing, be sent to District addressed as follows:

Brian C. Lee
District Manager
San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006

And to Consultant addressed as follows:

Jodi McGraw, Ph.D.
Jodi McGraw Consulting
PO Box 221
Freedom, CA 95019

23. STATUTES AND LAW GOVERNING AGREEMENT

This Agreement shall be governed and construed in accordance with the statutes and laws of the State of California.

24. WAIVER OF CONSEQUENTIAL DAMAGES

District and Consultant mutually agree to waive all claims of consequential damages arising from disputes, claims, or other matters relating to this Agreement.

25. DISPUTE RESOLUTION

- A. Unless otherwise mutually agreed to by the Parties, any controversies between Consultant and District regarding the construction or application of this Agreement, and claims arising out of this agreement or its breach, shall be submitted to mediation within thirty (30) days of the written request of one Party after the service of that request on the other Party.
- B. The Parties may agree on one mediator. If they cannot agree on one mediator, the Party demanding mediation shall request that the Superior Court, State of California, County of Santa Cruz appoint a mediator. The mediation meeting shall not exceed one day or eight (8) hours. The Parties may agree to extend the time allowed for mediation under this Agreement.
- C. The costs of mediation shall be borne by the Parties equally.
- D. Mediation under this section is a condition precedent to filing an action in any court. In the event any legal action or proceeding is commenced to interpret or enforce the terms of, or obligations arising out of this Agreement, or to recover damages for the breach thereof, the Party prevailing in any such action or proceeding shall be entitled to recover from the non-prevailing Party all reasonable attorneys' fees, costs and expenses incurred by the prevailing Party.

26. VENUE

In the event that suit shall be brought by either Party, the Parties agree that the venue shall be exclusively vested in the state courts of the State of California, County of Santa Cruz, or where otherwise appropriate, exclusively in the United States District Court, Northern District of California, San Jose.

27. SIGNATURES

The individuals executing this Agreement represent and warrant that they have the right, power, legal capacity and authority to enter into and to execute this Agreement on behalf of the respective legal entities of Consultant and District.

The Parties acknowledge and accept the terms and conditions of this Agreement as evidenced by the following signatures of their duly authorized representatives. It is the intent of the Parties that this Agreement shall become operative on the Effective Date.

SAN LORENZO VALLEY WATER DISTRICT,

Brian C. Lee
District Manager
San Lorenzo Valley Water District

Jodi McGraw, Ph.D.

Approved as to form:

Gina R. Nicholls
Attorney at Law
NOSSAMAN LLP

M E M O

TO: Board of Directors

FROM: District Manager

SUBJECT: SAN LORENZO VALLEY WATER DISTRICT COMMITTEE
OPENINGS

DATE: June 21, 2018

RECOMMENDATION:

The District has openings on both the Engineering Committee for a member of the Board and the Lompico Assessment District Oversight Committee for a member of the public. It is recommended that the Board fill the Engineering Committee opening and direct staff to advertise for members of the public to apply for the LADOC.

BACKGROUND:

On May 23, 2018 Eric Hammer resigned from the Board of Directors leaving an opening on the Engineering Committee for a Board member. The Board Policy Manual, Section 14 states that *Vacancies shall be filled by simple majority vote of the Board.*

On June 5, 2018 Andrew Rippert resigned from the LADOC, he is moving out of state and will no longer be a resident of the Lompico area as required by Section 14 of the Board Policy Manual. Mr. Rippert had just been appointed to the Committee at the May 17, 2018 Board of Directors meeting. We had received 2 active applications for the Committee and had 2 vacancies so both applicants were appointed to the Committee. At this time we will need to Notice the vacancy and solicit applications from the Lompico area to fill the opening.

STRATEGIC PLAN:

Element 5.2 Funding Infrastructure Replacement
Element 6.2 Increase Civic Understanding and Engagement

FISCAL IMPACT:

TBD

SECTION 14 - COMMITTEES

The Board shall organize committees that are advisory to the Board with regard to matters within their respective areas of responsibility.

The five District standing committees are as follows: Administrative, Budget & Finance, Engineering, Environmental and Lompico Oversight. Each standing committee shall have no power or authority to commit the District or to take any action on behalf of the Board of Directors. Standing Committees shall hold meetings at such times as deemed necessary by consensus of the committee members. Committees are encouraged to meet at least monthly.

Committee meetings shall be held in accordance with the provisions of the Ralph M. Brown Act. In order to promote attendance by Directors at Committee meetings without inadvertently creating a violation of the Ralph M. Brown Act, Directors that are not members of a committee may attend as observers, but shall not participate at the Committee's meeting.

Committee appointments will be reviewed by the full Board at the 2nd Board of Director's meeting in December of each Calendar Year, or as soon thereafter as practical. Applications to serve as a Public Member will be available at the District's Office or on-line at the District's website (www.slvwd.com). Public Member Applications will be reviewed by the full Board. Each committee member shall be appointed by a simple majority vote of the Board.

Administrative, Budget & Finance, Engineering, Environmental Committees may have no more than two Board Members and no more than one Public Member. During the appointment discussion each Director may present a public member to serve on each committee; Administrative, Budget & Finance, Engineering, Environmental Committees. If more than one public member is presented to serve on an individual committee, the full Board shall vote to determine which public member shall be seated on that committee for the year.

The Lompico Oversight Committee may have no more than five Public Members. Public members serving on the Lompico Oversight Committee shall have a residential mailing address within Assessment District 2016-1.

Members of the committees serve at the pleasure of the Board. Each committee shall designate their own chairperson. For the Administrative, Budget & Finance, Engineering and Environmental Committees the chairperson shall be a member of the Board. Each committee may elect a vice- chairperson. Members of committees, including the chairperson and vice-chairperson shall serve until their successors are appointed. The chairperson of a committee is its presiding officer and shall be responsible for communicating the recommendation of the committee to the Board. In the absence of the chairperson, the vice-chairperson shall perform the duties of the chairperson. The chairperson and vice-chairperson are not deprived of any of the rights and privileges of a committee member by reason of being the presiding officer.

A majority of the members of each committee shall constitute a quorum for the transaction of business. Only members of the committee are entitled to make, second or vote on any motion or other action of the committee. Each committee member shall be entitled to one vote on all matters considered by the committee. A simple majority vote of the members of the Committee shall designate approval of a motion.

During the first regular meeting after January 1st of each year, each Committee shall review the District's current Strategic Plan and identify Strategic Plan Elements pertaining to said Committee. The Committee's findings regarding such Strategic Plan review shall be reported back to the Board at the next available regular Board Meeting for discussion and to allow the Board to

provide direction back to the committees regarding completion of identified Strategic Plan Elements.

During the first regular meeting after January 1st of each year, each Committee shall prepare a multi-month forward looking calendar of items to be discussed by said Committee. Said calendar shall be no less than a three month look-ahead. Each Committee chairperson shall maintain said look-ahead calendar and submit same to the Board on a monthly basis.

The committee Chairperson shall record summary minutes of each committee meeting. The minutes of each committee meeting and any recommendation of a committee shall include a summary of the information presented.

All committee member absences will be considered by the majority of the committee members to determine whether or not the absence is without cause. Sickness, jury duty, vacation and/or bereavement will be considered excused absences. When three meetings in a row or a total of six meetings in one calendar year are missed the remaining committee members will consider removal of the individual from the committee. The removal must be voted upon and approved by the majority of the committee members with the exception of the committee member in question.

Vacancies shall be reported to the full Board as soon as practically possible. Vacancies shall be filled by simple majority vote of the Board.

Committee Members shall comply with the obligations and responsibilities of office including the obligation to comply with the disclosure requirements of the Political Reform Act (Form 700). The reporting categories made applicable to the Directors by San Lorenzo Valley Water District's local conflict of code shall apply to the members of the committee members.

All committee communications must go through the designated committee chairperson.

A committee has jurisdiction to consider and make a recommendation to staff, other committees and to the Board regarding any item of business within the responsibility of the committee. Committee recommendations shall be communicated to the Board. A committee may consider other matters referred to it by the Board.

The Board may refer a recommendation back to any committee for reevaluation whenever the Board deems additional evaluation is required.

Each Standing Committee shall, as a minimum, be responsible for the following:

Administrative Committee

The Committee shall be responsible for matters of internal and external administrative matters including: communications, staffing and staff support; District's data gap grant programs; interagency relations; codes and policies, pending State and Federal legislation; and other administrative programs.

Budget and Finance Committee

The Committee shall be responsible for the review of District finances including: rates, fees, charges and other sources of revenue; budget and reserves; audit; investments; insurance; and other financial matters.

Engineering Committee

The Committee shall be responsible for the review matters of design, construction, replace and repair of the District facilities and property including: The Capital Improvement Program; Master Plans and other engineering, operational and planning related matters.

Environmental Committee

The Committee shall be responsible for matters of stewardship of the District's property including: Urban Water Management Plans; Water Conservation Programs; Classis Watershed Education Grants; Watershed Management; Resource Management and other environmental related matter.

Lompico Assessment District Oversight Committee

The Committee shall be responsible to review matters of revenue and expenses directly related to Assessment District 2016-1 projects.

Holly Morrison

From: Andrew Rippert <andrew.rippert@gmail.com>
Sent: Tuesday, June 05, 2018 2:02 PM
To: Holly Morrison
Subject: Re: Special Budget & Finance Committee Agenda with Backup

Hello Holly,

Unfortunately I have to resign from the Lompico Oversight Committee. I have accepted a job with the Washington State Department of Ecology, and will be relocating to Olympia, WA. I will no longer be a customer of SLVWD in Lompico as of the end of this month. Thanks for allowing me to participate in one meeting with the committee, I wish I could have continued to in this capacity.

Have a great afternoon, enjoy the summer, and thanks again.

Andy Rippert

On Thu, May 31, 2018 at 4:01 PM, Holly Morrison <hmorrison@slvwd.com> wrote:

Please find attached the B & F Committee agenda with backup information attached for the meeting tomorrow at 9:30 a.m. Please contact me if you have any questions.

Thank you,

Holly Hossack | Administrative Assistant/District Secretary
San Lorenzo Valley Water District | 13060 Highway 9 | Boulder Creek | CA | 95006
Office (831) 338-2153 | Direct (831) 430-4636 | Fax (831) 338-7986
hmorrison@slvwd.com



M E M O

TO: Board of Directors

FROM: District Manager

SUBJECT: RESOLUTION OF APPRECIATION FOR ERIC HAMMER

DATE: June 21, 2018

RECOMMENDATION:

It is recommended that the Board of Directors review this memo and approve the attached resolution of appreciation for Eric Hammer, Director.

BACKGROUND:

Eric Hammer served on the Board of Directors for the San Lorenzo Valley Water District for nearly 4 years beginning in 2014. During Mr. Hammer's tenure on the Board he was instrumental in the Capital Improvement Program and the Rate Restructuring process.

It is recommended that the Board of Directors review this memo and approve the attached resolution of appreciation for Eric Hammer, Director.

STRATEGIC PLAN:

Element 9.0 – Administrative Management

FISCAL IMPACT:

None

SAN LORENZO VALLEY WATER DISTRICT
RESOLUTION NO. 23 (17-18)

SUBJECT: RESOLUTION OF APPRECIATION FOR DIRECTOR HAMMER

WHEREAS, on December 18, 2014 Eric Hammer took the Oath of Office to serve as Director on the San Lorenzo Valley Water District Board of Directors; and

WHEREAS, Director Hammer served on the Board until his resignation on May 23, 2018; and

WHEREAS, Director Hammer served on the Communications, Environmental, Administration and Engineering Committees; and

WHEREAS, during Director Hammer's term on the Board the District received the *District Transparency Certificate of Excellence* from the Special District Leadership Foundation; and

WHEREAS, also during his term on the Board, Interties 2, 3, 4 and 6 were completed; and

WHEREAS, Director Hammer was instrumental in the Capital Improvement Program and the Rate Restructuring Process; as well as numerous other projects; and

WHEREAS, Eric Hammer is truly deserving of special recognition and commendations for service provided to the San Lorenzo Valley Water District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Lorenzo Valley Water District that Eric Hammer is hereby commended for his years of devoted and dedicated service as a member of the Board of Directors to the San Lorenzo Valley Water District, that he has the deepest respect of all those who have been privileged to know and work with him, and that his outstanding effort and dedication will be sorely missed.

PASSED AND ADOPTED by the Board of Directors of the San Lorenzo Valley Water District, County of Santa Cruz, State of California, on the 21st day of June, 2018, by the following vote of the members thereof:

AYES:
NOES:
ABSTAIN:
ABSENT:

Holly B. Hossack
District Secretary
San Lorenzo Valley Water District

MEMO

TO: Board of Directors

FROM: District Manager

Written By: Director of Operations

SUBJECT: AWARD OF CONSTRUCTION CONTRACT
PASATIEMPO WELL 6 REPLACEMENT

DATE: June 21, 2018

RECOMMENDATION:

It is recommended that the Board of Directors review this memo, the bid received pursuant to the Notice Inviting Bids for Pasatiempo Well 6 replacement (Pasatiempo Well 8), and approve the attached resolution which awards the subject project to Maggiora Bros Inc, Watsonville, CA in the sum of \$425,345.00.

BACKGROUND:

On May 31, 2018, in response to a Notice Inviting Bids, the District received a total of four (4) bids for the construction of a new well replacing Pasatiempo Well 6 as follows;

- Maggiora Bros \$425,345
- Nor Cal Pump & Well \$742,347
- Well Industries \$445,125
- Pacific Coast \$749,525

It is recommended that the Board of Directors review this memo, the bid received pursuant to the Notice Inviting Bids for Pasatiempo Well 6 Replacement (Pasatiempo Well 8), and approve the attached resolution which awards the subject project to Maggiora Bros, Watsonville, CA in the sum of \$425,345.00.

STRATEGIC PLAN:

1.0 Water Supply Management

FISCAL IMPACT:

\$425,345

**SAN LORENZO VALLEY WATER DISTRICT
RESOLUTION NO. 25 (17-18)**

**AWARD OF CONSTRUCTION CONTACT FOR PASATIEMPO WELL 8
(WELL 6 REPLACEMENT)**

WHEREAS, approximately two years ago Pasatiempo Well 6 started pumping gravel pack; and

WHEREAS, to repair the well, swages were installed over damaged areas of the well casing; and

WHEREAS, repairs were short lived and the well started pumping gravel pack again requiring replacement; and

WHEREAS, in response to Notice Inviting Bids the District received four bids for replacement with Maggiora Bros. Drilling Inc being the lowest.

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors ("Board") of the San Lorenzo Valley Water District do hereby award construction bid for replacement of Pasatiempo Well 6 to Maggiora Bros. Drilling Inc. for a total of \$425,345.00.

PASSED AND ADOPTED by the Board of Directors of the San Lorenzo Valley Water District, County of Santa Cruz, State of California, on the 21st day of June, 2018 by the following vote of the members thereof:

AYES:

NOES:

ABSTAIN:

ABSENT:

Holly B. Hossack
Secretary of the Board
San Lorenzo Valley Water District

MEMO

TO: Board of Directors

FROM: District Manger

WRITTEN BY: Director of Operations

DATE: June 21, 2018

SUBJECT: Agreement for Water Distribution System Improvements,
APN 081-253-25

RECOMMENDATION:

It is recommended that the Board of Directors review this memorandum and the attached proposed agreement between the District and Ahmed Shayesteh APN 081-253-25 approve the attached resolution.

BACKGROUND:

The owner of APN 081-253-25 is rebuilding structures and is upgrading water services installing multiple water services, steamer fire hydrant, and fire sprinkler service.

An agreement with the District is required as it is the responsibility of the owner to install the desired water distribution system improvements, which will become property of the District upon satisfactory installation.

It is recommended that the District Manager approve and forward to the Board the attached resolution which authorizes and directs the District Manager to execute the subject agreement on behalf of the District.

STRATEGIC PLAN:

Element 1.0 - Water Supply Management

FISCAL IMPACT:

TBD

**SAN LORENZO VALLEY WATER DISTRICT
RESOLUTION NO. 27 (17-18)**

**SUBJECT: AGREEMENT FOR WATER DISTRIBUTION SYSTEM
IMPROVEMENTS, APN 081-253-25**

WHEREAS, Ahmed Shayesteh, the owner of APN 081-253-25 generally located at 12600 Highway 9, Boulder Creek desires to install a public fire hydrant, four domestic water services and a fire service; and

WHEREAS, staff has determined that the cost of said installation should be the property owner's responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Lorenzo Valley Water District hereby authorizes the District Manager to execute the attached agreement and carry out all necessary actions to fulfill said agreement.

* * * * *

PASSED AND ADOPTED by the Board of Directors of the San Lorenzo Valley Water District, County of Santa Cruz, State of California, on the 21st day of June 2018, by the following vote of the members thereof:

AYES:
NOES:
ABSTAIN:
ABSENT:

Holly B. Hossack
Secretary of the Board
San Lorenzo Valley Water District

Recorded at the Request of:

SAN LORENZO VALLEY WATER DISTRICT

and when recorded mail to:

SAN LORENZO VALLEY WATER DISTRICT
13060 HIGHWAY 9
BOULDER CREEK, CA 95006-9119

**SAN LORENZO VALLEY WATER DISTRICT
AGREEMENT FOR FIRE HYDRANT WATER
METER AND FIRE SERVICES INSTALLATION
AHMED SHAYESTEH
APN 081-253-25**

THIS AGREEMENT is made this ____ day of _____, 2018 by
and between the SAN LORENZO VALLEY WATER DISTRICT, hereinafter
referred to as "DISTRICT" and Ahmed Shayesteh, owner of APN 081-253-25,
hereinafter referred to as "APPLICANT."

W I T N E S S E T H

WHEREAS, APPLICANT desire to install a 6" diameter steamer fire
hydrant with one 4-1/2" nozzle and two 2-1/2" nozzles, four domestic water
services, and one 4" fire service; and

WHEREAS, APPLICANT'S property, APN 081-253-25, is located
within the boundaries of the San Lorenzo Valley Water District at 12600 Highway 9,
Boulder Creek; and

WHEREAS, APPLICANT represents that he is the sole owner of APN
081-253-25 with authority to execute this agreement; and

NOW, THEREFORE, in consideration of their mutual promises,
obligations and covenants hereinafter contained, the parties hereto agree as follows:

1. **TERM.** The term of this Agreement shall be from the date this
Agreement is made and entered, as first written above, until one (1) year after date
of this Agreement.

APPLICANT'S OBLIGATION

2. **TIME OF INSTALLATION.** APPLICANT agrees that the fire hydrant, four domestic water services, and one 4" fire service; shall be installed within one (1) year of the date of this Agreement. Should the work not be so completed, this Agreement shall be void. Any refund of deposits will be made in accordance with DISTRICT'S rules, regulations, and specifications.

3. **PAYMENT.** APPLICANT shall pay a deposit of \$500 to the DISTRICT for the cost of inspecting installation of the fire hydrant.

4. **DESCRIPTION OF FACILITIES.** APPLICANT shall install a 6- inch diameter "steamer" fire hydrant with one 4-1/2" nozzle, two 2-1/2" nozzles, four (4) 5/8" domestic water meters, one (1) 4" fire service and appurtenances at a mutually agreed location in the public right-of-way of the applicant's property at 12600 Highway 9, Boulder Creek APN 081-253-25. All services shall be installed with Reduced Pressure Cross-Connection control devices located at the water meter and fire service.

5. **OWNERSHIP.** All of the improvements shall, become the property of DISTRICT and, except as hereinafter provided, shall thereafter be maintained by DISTRICT.

6. **HOLD HARMLESS.** APPLICANT agree that they shall hold harmless the DISTRICT and its officers, agents and employees from all suits, actions, damages or claims of every name and description, to which DISTRICT may be subjected or put by reason of damage or injury to persons or property arising out of or resulting from this Agreement, including, but not limited to, the execution of the work; the negligence or carelessness on the part of DISTRICT, their agents, or employees; or by or on account of any act or omission of DISTRICT, their agents, or employees, including any failure to fulfill the terms of all laws and regulations which apply to this Agreement.

7. **SPECIFICATIONS.** All work shall be in conformance with DISTRICT'S construction standards.

DISTRICT'S OBLIGATIONS

8. **INSPECTION.** All work shall be inspected for conformance with DISTRICT'S construction standards by DISTRICT staff. The cost of inspection, including but not limited to the \$500 deposit for inspection of the fire hydrant, shall be paid for by the applicant.

9. **MAINTENANCE AND OPERATION.** After the fire hydrant and services has been completed and accepted by DISTRICT, it shall be the property of DISTRICT and part of its system, and thereafter DISTRICT may make extensions therefrom and laterals thereto at any point thereon. DISTRICT agrees that upon acceptance of the facilities, DISTRICT shall operate, maintain, and manage the same as part of its system, subject to DISTRICT's rules and regulations and to the rates and charges DISTRICT establishes from time to time.

NOTICES. All written notices to the parties hereto shall be sent United States mail postage prepaid, by registered mail, return receipt requested, addressed as follows:

DISTRICT:

Brian C. Lee
District Manager
San Lorenzo Valley Water Dist.
13060 Highway 9
Boulder Creek, CA 95006
(831) 430-4636

APPLICANT:

Ahmed Shayesteh
1180 Saranap Ave. #103
Walnut Creek, CA 94595

Changes to the above addresses and person can be made by the same form of notice.

10. **INCORPORATION BY REFERENCE.** DISTRICT'S construction standards and specifications are hereby incorporated in and made a part of this Agreement.

11. **APPLICANT' PARCEL.** APPLICANT' parcel is APN 081-253-25.

12. **AUTHORITY TO EXECUTE AGREEMENT.** Both DISTRICT and APPLICANT do covenant that each individual executing this Agreement on behalf of each party is a person duly authorized and empowered to execute Agreement for said party.

Signatures by APPLICANT in this Agreement shall be notarized and shall make APPLICANT and their agents personally liable for any unpaid costs. APPLICANT agrees to pay all legal fees incurred by the District in recovering any unpaid balance.

SAN LORENZO VALLEY WATER
DISTRICT:

APPLICANT:

Brian C. Lee, District Manager
San Lorenzo Valley Water Dist.

Ahmed Shayesteh

ATTEST:

Holly B. Hossack, District Secretary

MEMO

To: Board of Directors

From: District Manager

SUBJECT: 2017-18 GRAND JURY REPORT

DATE: JUNE 21, 2018

RECOMMENDATION

It is recommended that the Board of Directors ("Board") review this memo and its attachments and decide on a process for preparing a draft response for submission to the Santa Cruz County Civil Grand Jury ("Grand Jury"). In light of the findings and recommendations of the Grand Jury report, it would be appropriate to present the draft response to the Lompico Assessment District Oversight Committee ("LADOC") for its review and comment.

BACKGROUND

San Lorenzo Valley Water District ("District") would like to thank the members of the Grand Jury for their hard work in producing a detailed and thorough final report. The District is pleased to offer links to the Grand Jury's final report and a compilation, assembled by District staff, of all the documents cited as references within the final report.

The Grand Jury conducted an extensive and thorough review of the District. Over the course of the past eleven months and at the Grand Jury's request, the District located, assembled, and provided over 18,600 pages of documents for review. The Grand Jury also conducted hours of interviews with senior staff, directors, committee members and other individuals regarding the District.

The Grand Jury's final report includes three findings and eight recommendations. Two of the three findings and six of the eight recommendations relate to LADOC. (See page 14.) As mentioned above, in light of the report's focus on LADOC, it would be appropriate to present the draft response to LADOC for its review and comment before the draft response is finalized by the Board.

The report mentions an increase in the District's legal fees for 2017/18 and the continuing challenge to explain such expenditures to the public. (See page 13.) Now that the Grand Jury report has been released, the District believes it is appropriate to disclose that more than \$75,000 of the District's legal fees in 2017/18 were expended in connection with responding to the Grand Jury's investigation. A general breakdown of the District's 2017/18 legal expenditures including additional categories will be provided in the near future.

Responses by the governing body of any public entity are required within ninety (90) days. Since the report was released on May 31, 2018, the 90-day period expires on August 29, 2018. Public input is welcome throughout this process.

The Grand Jury did not request a response from any elected official or administrator.

STRATEGIC PLAN:

Element 6.2 Increase Civic Understanding and Engagement

FISCAL IMPACT:

Estimated at \$10,000

ATTACHMENTS

Grand Jury Final Report, *Encouraging the Flow of Information to the Public*
Board of Directors' Response Packet



San Lorenzo Valley Water District

Encouraging the Flow of Information to the Public

Summary

Since mid-2016 the San Lorenzo Valley Water District (SLVWD or District) has struggled to address public concerns about a number of controversial issues. The administration of the Lompico surcharge and capital projects, use of glyphosate in the watershed, and a lawsuit involving a former Board member, were among the issues that drew sharp criticism from citizen groups and the press. The criticisms tested the capacity of the District's representatives to maintain productive and civil interactions with the community and, at times, with one another.

Although the Lompico surcharge has now been eliminated, other disputes and communication challenges remain. Issues such as the District's handling of legal matters, management of the Lompico Assessment District and capital projects, and support for the Lompico citizen oversight committee continue to be divisive. In addition, District changes to meeting practices in 2017 have reduced public access to the debate and decision-making process and compromised the community's understanding of the issues.

Better communication on difficult matters, an informed and effective Assessment District oversight committee, and an unwavering commitment to public access, will enable greater transparency and may restore trust and foster better relationships within the SLVWD community.

Role of the Grand Jury

A special note: The Grand Jury conducts all investigations in a confidential manner. Witnesses are admonished not to disclose their contacts with the Grand Jury. In the course of this investigation, however, several interested parties made public statements asserting that an investigation was underway, including speculation about the likely focus and outcome. Thus, it is appropriate to clarify the proper role of the Grand Jury, including its statutory limitations.

The primary function of a civil grand jury is to investigate the function of local government agencies, publish its findings, and recommend ways to improve governmental operations.^[1]

The Grand Jury has no power to remedy individual situations. It cannot vindicate the positions of aggrieved parties nor right past wrongs. The strength of a grand jury investigative report comes from informing the public about the practices of local governmental bodies, with the expectation that an informed public will ensure effective government.

Background

The Santa Cruz County Civil Grand Jury issued a report in 2014 regarding the San Lorenzo Valley Water District's lack of transparency in dealing with the public.^[2] In the wake of that report, the District made a number of positive changes to expand access to the workings of the District, including providing better information in its annual reports and arranging for Community Television of Santa Cruz County (CTV) to record video of all regular Board of Directors meetings. It also made notable organizational and administrative changes. It brought in new senior staff in 2015; it completed its annexation of the Lompico County Water District in 2016; and in the Fall of 2017, it obtained a significant increase in water rates, paving the way for a 10-year capital improvement program to upgrade infrastructure throughout the District.

Since 2016 the District has come under fire again for its lack of transparency. The key issues concern the administration of the conditions of the Lompico merger, as well as the District's handling of several controversial matters. The Grand Jury sought to understand public concerns and to investigate the District's current standards for accountability and transparency.

LCWD-SLVWD Merger

Financial problems, an aging infrastructure, and the threat of state intervention obliged the Lompico County Water District (LCWD) to look to SLVWD for help in 2013. After two years of complex negotiations, SLVWD agreed to annex LCWD if Lompico ratepayers would pass a bond issue to fund infrastructure improvements, and agree to pay a surcharge to cover extra costs related to integrating Lompico operations into SLVWD. The conditions were laid out formally in [Resolution 953-A](#), which all parties refer to as the “merger agreement.” Similarly, while the transaction is more correctly termed an annexation, all parties refer to it as the “merger.”

A bond issue to provide SLVWD with immediate funding for the Lompico infrastructure projects failed by a narrow margin in 2015. The parties then agreed to the formation of an assessment district as a “similar revenue instrument” which would collect the required funds over a 10-year period. In addition, the parties retained the requirement that SLVWD would create a “Lompico oversight committee.”^[3] The assessment district passed in a new ballot measure in March 2016, clearing the way for the merger on June 1, 2016.

By October 2016, Lompico ratepayers were already arguing that changed financial circumstances had reduced the need for the surcharge specified in Resolution 953-A. First, during the year between the failure of the bond initiative vote and the success of the assessment district vote, LCWD passed a significant rate hike, which put it in better financial shape than the merger agreement had contemplated.^[4] Second, SLVWD decided to immediately install a temporary supervisory control and data acquisition (SCADA) system and replace water meters. Those actions substantially reduced the financial burden of integrating and operating the Lompico service area by eliminating the need for workers to monitor water storage tank levels and read the meters in Lompico manually.^[5]

Lompico ratepayers requested a speedy review of the 5-year surcharge, with the goal of bringing the surcharge to an early end. For its part, the District asserted that it needed time to understand the Lompico audited financial statements and future demands. The surcharge review process began ten months later, in April 2017. Over the months of discussions about the surcharge, the public and the District traded accusations that the other was not listening. Civility declined.

While the surcharge involved several hundred thousand dollars over five years, an early controversy arose over a set of mapping charges for three Zayante parcels totalling just \$20,847.^{[6] [7] [8]} The charges were not part of the Lompico merger, but the District included them in the original computation of LCWD’s transferred liabilities anyway.^{[9] [10] [11]} Including these mapping charges meant that Lompico ratepayers would pay for them indirectly through the monthly surcharge. Later, in the course of forecasting whether the surcharge was still needed, the District removed the mapping charges, but did not publicize the change to concerned citizens. The surcharge issue eventually came to a resolution, but because of communication issues, like the Zayante mapping charges, mistrust and dialog problems remained.

Another condition of the merger, the 10-year Assessment District, provided \$2.75 million to fund a set of capital improvement projects specified in the accompanying Engineer's Report.^[12] It also provided for the collection of an additional \$183,000 for interest payments on anticipated loans taken against future Assessment District collections. The Engineer's Report lists the Lompico capital improvement projects and the estimated cost of each project. It contains few other details about the projects or their implementation.

Since the merger, District representatives and members of the public have raised financial issues not addressed in either the merger agreement or the Engineer's Report. These concerns include questions about what adjustments are possible under the Assessment District (AD) if some projects come in substantially over or under budget, or if the District obtains grants to fund any of the listed projects.^[13]^[14] Other questions have focused on the disposition of the funds collected over the years for loan interest if no loans are obtained.^[15] Still other financial concerns are centered on what would happen with the designated AD funds if a listed project is later determined to be unnecessary.^[16]

The construction timeline has been another area of concern. Public discussions and presentations before the merger had laid out the District's plans to start the Lompico projects shortly after the merger, with funding coming from loans taken out against the AD.^[17]^[18] After the merger however, the District staff investigated loan funding and reported back that it found fewer acceptable loan opportunities than it had anticipated. Instead, the District opted for pay-as-you-go construction funding for most years, with a possible bridge loan in years four through seven.^[19]^[20]

In September 2017 the District was successful in obtaining substantial increases in water rates for the next five years to fund capital improvements. This success allowed the District to update its Capital Improvement Program (CIP) to go forward on several critical, long-delayed pre-merger projects.

The new CIP, introduced in November 2017, specifies all District projects for the next 10 years, including all of the Lompico projects identified in the Assessment District Engineer's Report.^[21] The CIP assigns priority rankings to each project. Under this new plan, Lompico projects are still scheduled to be completed within 10 years, but have a lower priority for completion than a number of projects in other service areas.^[22]

Lompico ratepayers have expressed their concerns that the lower priority ranking of the Assessment District projects might lead to delays and higher construction costs, with a possible consequence that some of the AD projects might not be done.

Lompico Assessment District Oversight Committee (LADOC)

The LCWD-SLVWD merger agreement required the formation of a "bond oversight committee." To address that requirement, the District created an oversight committee, later named the Lompico Assessment District Oversight Committee (LADOC), consisting of five citizens from the Lompico service area. The responsibilities and boundaries of LADOC's role were the subject of early debate.

SLVWD updated its policy manual to add the new oversight committee.^[23] It then solicited applicants.^[24] The policy manual described the committee's role in broad terms:

The Committee shall be responsible to review matters of stewardship, design, construction, replacement, and repair of the District facilities and property directly related to Assessment District 2016-1, the Lompico Service Area.^[25]

LADOC's opening meeting was August 23, 2016. At its second meeting, held on October 6, 2016, the committee decided to pursue several open questions and issues that appeared to fall under its purview. Less than two weeks later, at the October 16, 2016 Board of Directors meeting, the Board debated the reduction of LADOC's duties,^[26] by changing the description of its role to one which it said more closely resembled the wording of the merger agreement.^[27] At the next Board meeting, the SLVWD policy manual was amended to read:

The Committee shall be responsible to review matters of revenue and expenses directly related to Assessment District 2016-1 projects.^{[28] [29]}

District representatives refer to this one sentence description of the responsibilities of LADOC as the LADOC "charter."^[30] The responsibilities of LADOC continue to be the subject of discussion and disagreement.^[31]

Public Meetings and Other Communication Practices

SLVWD is responsible for setting the tone for communications with the public.^[32] The communication environment includes the policies and procedures for Board meetings and other interactions with the public. The communication environment also encompasses the care the District takes to provide an atmosphere conducive to public engagement.

Communication problems came to the forefront in 2017. The District received public criticism not only for its handling of several controversial matters, but also for its handling of the resulting public fallout. During the same period, the District also instituted changes to its meeting practices that had the effect of reducing public participation and understanding. Among other changes, the District switched from holding mostly regular meetings of the Board to holding mostly special meetings of the Board, which were far less likely to be video recorded by Community TV.^{[33] [34]} It also switched from detailed minutes to brief "action minutes."^[35]

Scope of Grand Jury Investigation

From July 2017 through April 2018, the Grand Jury looked into SLVWD interactions with the public in three broad areas:

- Assessment District 2016-1, including:
 - the planning and execution of the capital improvement projects for the Lompico service area pursuant to the LCWD-SLVWD merger agreement
 - the ranking and integration of Assessment District projects into the District-wide CIP plan
- Lompico Assessment District Oversight Committee (LADOC):
 - the responsibilities of the committee established to oversee the Assessment District collections and project expenditures
 - District support of the oversight committee
- the communication environment, including:
 - District practices related to public access, transparency, financial oversight, civility and decorum, and
 - handling of controversial matters

Methodology and Approach

The Grand Jury:

- conducted a series of interviews with individuals affiliated with SLVWD as well as with District ratepayers and others with relevant knowledge
- reviewed internal SLVWD documents and communications among SLVWD Board and staff, as well as SLVWD communications with the public
- reviewed agendas, minutes, meeting notes, and where available, videos and audios of the meetings of the SLVWD Board of Directors and its five committees
- attended meetings of the SLVWD Board and its committees
- reviewed documents and other materials related to the merger of LCWD and SLVWD
- reviewed SLVWD policy and procedure manuals, as well as resolutions and proposals concerning changes to these documents
- reviewed audited financial statements, forecasts, interim financial reports, bill lists, studies (e.g. water rates), and similar financial materials
- reviewed strategic plans, capital improvement project plans, requests for proposals (RFPs), engineering reports, [Gantt charts](#), and similar technical materials
- conducted online research about SLVWD, LCWD, and other local water districts, as well as research about assessment districts and oversight committees
- reviewed applicable California codes and regulations

Investigation

Assessment District 2016-1

In its investigation of the Assessment District (AD), the Grand Jury found notable differences in understanding among District representatives regarding the construction strategy for the AD's projects, including District plans in the event of project delays, cost differences, or possible changes in projects undertaken.

While the District recognizes that AD funds may be used only for the benefit of Lompico, understandings differ among decision makers on what flexibility exists under the AD as written. Varying interpretations of the Assessment District terms have, in several cases, led to conflicting assertions made to the Grand Jury or to the public, about:

- the process for changing or removing projects from the Engineer's Report list^[36]
- the possibility of reducing Assessment District collections in later years^[37]
- ending the Assessment District early^{[38] [39] [40]}
- whether the AD is collecting interest on a future loan^[41]
- whether obtaining a loan against the AD is required^[42]
- using the \$183,000 collected for loan interest for other AD expenses^[43]
- returning unused funds to the ratepayers^{[44] [45]}
- postponing the completion of Assessment District capital projects beyond ten years^[46]

The Grand Jury has found that, nearly two years after the merger, District representatives still communicate differing views of the AD and its projects. The varying interpretations have caused public concern, and warrant serious and sustained discussion.

Capital Improvement Program (CIP)

The District-wide Capital Improvement Program introduced in November 2017 has presented another communication challenge. The District used a priority rating system to rank each capital project, which resulted in a timetable for the execution of each project on the list. The CIP assumes, however, that there are no differences between Lompico and non-Lompico projects except for the funding source; that is, that the projects for which Lompico ratepayers pay an extra assessment have no special status. In contrast, Lompico ratepayers contend that they gave their vote to accept the Assessment District in exchange for the District's promise to complete the specific projects listed in the Engineer's Report in an expeditious manner.^[47]

The November 2017 Capital Improvement Program still meets expectations to do all AD projects and to do them within 10 years of the merger, but it also incorporates delays of five months to three years for several AD projects. (See Table A below.) The substantial increase in water rates, passed in September 2017, has allowed several pre-merger capital projects to go forward immediately. Now those projects and the AD projects must vie for the time and attention of the small professional staff who will manage the District strategy for permitting, planning, construction, and financing of multiple projects.

The following table, Table A, shows the original and changed estimated start dates for all of the Assessment District projects listed in the Engineer's Report.

Table A: Scheduled Start Dates for AD Projects in 2017 District Gantt Charts

Assessment District Projects ^[48]	Cost (\$)	Project Timeline (Gantt) 2/01/17^[49]	Project Timeline (Gantt-CIP) 11/16/17^[50]	Approximate Months early / (delayed)
Service Line and Meter Replacements	862,500			
Meters & Private PRVs		7/1/16	7/1/16	0
Laterals		4/3/17	4/3/17	0
Tank Replacement	682,500			
Lewis		1/18/17	11/13/17	(10)
Madrone		7/20/20	12/7/20	(5)
Kaski		7/10/23	6/19/23	1
PRV Replacement	358,000	4/3/17	1/1/18	(8)
Refurbish Mill Creek WTP	105,000	7/19/21	7/15/24	(36)
Distribution System Interconnection	301,000	7/17/17	8/6/18	(13)
SCADA System	441,000*	7/22/19	7/22/19	0

*Includes \$19,540 for a temporary SCADA, not addressed in the Engineer's Report, installed in 2016 ^[51]

Lompico Assessment District Oversight Committee (LADOC)

The parties to the merger of LCWD and SLVWD agreed to keep the original wording of the merger agreement, Resolution 953-A, to avoid renegotiations that would have delayed the merger. ^[52] ^[53] Instead, the stakeholders relied on one another to honor the intent of the merger agreement, even if the words did not fully match the actual elements of the merger. ^[54] ^[55]

A condition of the merger, Section 7(B) of Resolution 953-A, required the formation of a “bond oversight committee.” ^[56] A bond oversight committee has clearly recognized duties and responsibilities. The California Taskforce on Bond Accountability identifies guidelines for local agencies to follow ^[57] regarding the establishment and maintenance of “internal control systems to account for and report on the expenditure of funds.” ^[58]

By requiring the formation of a bond oversight committee, the merger agreement, in effect, required a formal control system to ensure fiduciary care of the funds collected. The parties agreed that the Assessment District was a “similar revenue instrument” to a bond. The Grand Jury found no evidence to suggest that the parties agreed to a lower standard of oversight and fiduciary care for the Assessment District than the accepted standards for oversight of the proceeds of a bond issue.

Guidelines, charters, and bylaws from a variety of organizations addressing both bonds^{[59] [60] [61]} and assessment districts^{[62] [63]} show oversight responsibilities and practices that reflect the same concerns for the fiduciary care of funds. The state Taskforce on Bond Accountability describes several responsibilities for bond oversight, including creating a transparent control environment; assessing, monitoring and mitigating risk; and maintaining internal controls to ensure that the agency is “properly receiving, managing, and disbursing bond funds.”^[64]

Creating the control environment is key to all of the oversight responsibilities. The control environment prescribes seating qualified people, providing them with appropriate policies and procedures to direct their efforts, and granting them the authority they need to perform the oversight role.

Experts on oversight committees advise that members of these committees receive training, along with others in their agency who will play a role in the administration of the funds.^{[65] [66]} LADOC members have not received formal training in assessment districts, or in other key areas, such as special district governance and meeting management.^[67] For the first 14 months of its existence, the committee also did not receive support from senior financial staff, who might have provided valuable guidance in the absence of relevant formal training.^[68]

The District policy manual describes LADOC’s responsibilities in one sentence, without supporting details. In contrast, expert groups provide detailed guidelines for oversight efforts.^[69]

Oversight Committee Duties and Support^{[70] [71] [72] [73] [74]}

At minimum, adequate guidance and support for LADOC would include:

- Comprehensive orientation prior to beginning work
- Members handbook of key documents, including items such as a LADOC charter (description of duties), the Engineer’s Report, relevant resolutions,^{[75] [76] [77] [78]} relevant District policies and procedures, project descriptions, budgets and schedules, financial reports, minutes of prior meetings, guides to Brown Act and parliamentary procedures
- Regular meeting schedule, at least quarterly

Expected duties of the oversight committee would include:

- Tracking expenditures of assessment proceeds back to the capital improvement plan
- Actively reviewing and reporting on the proper expenditure of assessment money for the Lompico construction and replacement projects listed in the Engineer’s Report
- Maintaining a committee webpage with (1) detailed information about the progress of each project, (2) committee minutes, and (3) materials it has received
- Preparing and publishing an annual report for ratepayers

Expected duties of the District would include:

- Providing timely, comprehensive data to the oversight committee, including financial reports that display original budget, current budget, actual expenditures, budget balance, and approved commitments to projects to date across all fiscal years
- Providing technical and administrative assistance

As listed above, one of the expected duties of an oversight committee is the production of an annual report. LADOC did not produce such a report, nor did the Board request that LADOC produce one.

In April 2017 the Board received a staff memo indicating that it would be “appropriate for the full Board to periodically review progress” of LADOC and to “provide guidance regarding committee functions, goals and objectives.”^[79] Other communications indicated that senior staff declined to attend LADOC meetings beginning in April 2017.^[80] LADOC meeting notes, internal emails, and Grand Jury interviews from April 2017 confirm that LADOC sought more support from the Board and staff, but the District did not have the resolve to provide effective support.^[81] ^[82] ^[83] The Grand Jury also determined that opinions differ within the District concerning the utility of LADOC and its appropriate responsibilities as a standing committee.^[84]

In October 2017, the Board considered a staff memo proposing to restrict LADOC meetings and responsibilities further -- that is, to a once-a-year, after-the-fact review of AD project expenditures.^[85] While the Board did not accept the proposal, the ensuing debate made clear that the District has not granted LADOC the authority to perform the oversight role that Resolution 953-A required. The debate also illustrated the District’s lack of recognition that it has an obligation to support a fully functioning oversight committee.^[86]

In sum, the Grand Jury found that the lack of consensus about the role of LADOC, combined with insufficient training and lack of effective support, prevented LADOC from fulfilling its responsibilities in its first year of existence.

Public Meetings and Other Communications

Meeting practices are key communication elements. Policies and procedures that promote public understanding and participation in Board and committee meetings create a trust environment. Policies and procedures that tend to restrict public understanding and participation risk public complaints and a breakdown in civility and decorum in times of controversy.

The Grand Jury looked at meeting and communication practices of nearby water districts and compared them to SLVWD’s practices in 2016 and 2017. It found that in 2016, the District excelled in practices such as publishing comprehensive minutes and arranging for Community TV filming of regular Board meetings. Unfortunately, in 2017, both the written and electronic recording of District meetings took a step backwards.

Recording Board Proceedings – Videos and Published Minutes

In 2016 the District held 24 Board of Directors meetings – 21 regular Board meetings and four special Board meetings with limited agendas. Of those 24 meetings, Community Television of Santa Cruz County (CTV) recorded 19. In contrast, in 2017 the District held 30 Board of Directors meetings – 10 regular Board meetings and 20 special Board meetings. CTV recorded just 13 of the 30 Board meetings, mostly the regular Board meetings.

As Table B shows, CTV recorded only three of the 20 special Board meetings in 2017. Two of the unrecorded special meetings had multi-item agendas indistinguishable from regular meeting agendas. The relative lack of CTV coverage of special meetings reduced access to ratepayers who could not attend those meetings.

Table B: Regular and Special Board of Directors Meetings, 2016 and 2017

	2016	2017
Regular Board of Directors Meetings	21	10
-- Minutes Posted on SLVWD website	21	10
-- CTV Videos Posted on SLVWD website	18	9
-- CTV Videos Available at CTV	18	10
Special Board of Directors Meetings	4	20
-- Limited Agenda	4	15
-- Full (multi-item) Agenda	0	5
-- Minutes Posted on SLVWD website	3	19
-- CTV Videos Posted on SLVWD website	0	2
-- CTV Videos Available at CTV	1	3
Total Board of Directors Meetings	24	30
CTV Videos Available at CTV	19	13
% of Meeting Videos	79%	43%

In 2016 the District produced detailed minutes of the Board of Directors meetings. With the January 17, 2017 Board of Directors meeting, the District switched to “action minutes,” which do not provide any insight into the decisions because they omit the Board discussions and details of public input.

The 2017 elimination of detailed minutes, combined with the relative lack of CTV coverage of the numerous special meetings, reduced publicly available sources of information about District issues for all ratepayers not in attendance at the meetings.

Recording Board Proceedings -- Audio recordings

In late 2017, the District began recording audios of all Board and committee meetings. While the District currently has no written retention policy for audios, it informed the Grand Jury that it destroys all audios after 30 days pursuant to Government Code section 54953.5, subdivision (b). That section provides for a minimum retention period of 30 days; it does not *require* destruction of the media after 30 days or at any particular time in the future. ^[87]

The Board of Directors meeting of November 9, 2017 illustrates the communication problems that the stated destruction practice creates.^[88] CTV did not record that meeting. The meeting included a discussion of proposed changes to rates and charges for the Bear Creek Wastewater Enterprise. In the absence of either a recording of the proceedings or detailed meeting minutes, ratepayers not in attendance are unable to access the important discussions that took place.

In the same November 9, 2017 meeting, an exchange among Board members arose over a procedural point addressed in the policy manual. The issue was whether an individual Board member could direct the District Manager to perform an administrative task, or if the task request required Board authorization. Two Board members asserted that Board authorization was not required; the remaining Board members did not challenge the assertion.^[89] The Grand Jury could verify this exchange on its copy of the audio. In the January 18, 2018 Board of Directors meeting, the procedural issue surfaced again. In this instance however, two other directors made the opposite assertion about policy; that is, that an individual Board member could *not* task the District Manager without Board authorization.^[90] Without a publicly-available recording of the November 9, 2017 meeting, interested parties cannot verify, or challenge with confidence, possible contradictory assertions or misstatements.

The District's stated destruction practice for audios implies that community members not only need to make a Public Records Request (PRR) for a recording, but need to make it within 30 days. Having to make a PRR creates an impediment to accessing the discussions and information from the meetings.

In February 2018, the Grand Jury observed that the District began a new project to embed the District's official audios in the pdf files of the action minutes which are posted on the SLVWD website. Unfortunately, the embedded recordings do not function consistently across browsers and devices. The current system leaves out the many users of unsupported devices. If the new system can be made more universally accessible, then it could make a positive contribution to public engagement.

Communication Environment

The approved policy manual for 2017 urges District representatives to "Establish and maintain an environment that encourages the open exchange of ideas and information between Board members, staff and the public that is positive, honest, concise, understandable, responsive and cost-efficient."^[91]

The November 2017 draft revised policy manual proposes similar language to encourage District representatives "(i) to use the Golden Rule (treating others as one would wish to be treated) as a guide in interactions with the media, the SLV community, District management and employees and other Board members and (ii) to speak candidly and forthrightly about the issues in front of the Board of Directors."^[92]

Both the current and proposed policy manuals clearly encourage civility. In routine meeting settings, District representatives do interact civilly with one another and with the public. In the past two years, however, the District has had to address a number of

difficult and controversial matters. Criticism from the public, at times harsh and personal, and disagreements among the District representatives, created lapses in decorum and civility in a number of public meetings as well as on social media.^{[93] [94] [95] [96]} These lapses have led, in turn, to public frustration, and the unwelcome prospect of continuing friction on issues of long-term concern to all parties.

Contentious matters that dominated 2017 and will be of ongoing concern include the following items:

Lompico Merger. After the June 2016 merger, the Lompico surcharge became a divisive issue for more than a year. Although the surcharge has ended, the administration of the Assessment District will be an ongoing activity for eight more years. The issues surrounding the administration and oversight of the Assessment District, especially the decisions necessary for successful completion of the required capital projects, are complex. While the District has the responsibility to create and execute the AD project strategy, transparency dictates regular and substantive communications about that strategy, including changes in timing, funding priorities, and regulatory hurdles.

Legal Fees. In each of the previous three fiscal years, legal fees were under \$100,000. In contrast, in the first four months of the 2017-2018 fiscal year, the District had already spent \$108,000 of its \$140,000 budget on legal fees, much of it related to a long-running set of legal actions involving a former Board member. In anticipation of additional litigation, the District raised its budget for legal fees by \$204,500, to a total of \$344,500.^{[97] [98]} Legal fees now represent a material portion of the District's annual budget for administrative professional services. The confidential nature of legal work means that the District has a continuing challenge to explain and justify expensive and controversial legal strategies to an inquiring public.^{[99] [100]}

Relationship with Citizen Groups and the Press. The local newspaper, along with other media outlets and citizen groups on social media, were critical of the comportment of District representatives at public meetings throughout 2017. The surcharge, the use of [glyphosate](#) in the watershed, and District spending on legal matters were especially controversial issues. While some critics may leave the scene, the District would be right to anticipate that the press, citizen groups, and new critics will continue to focus on difficult matters that have become contentious.^{[101] [102]}

Disagreements among District Representatives. The work of the District cannot proceed effectively without robust discussion. When District representatives fail to maintain civil interactions, however, the public may fear that its interests are at risk. Ratepayers expect discussions at public meetings to focus solely on outcomes, not on personal differences.^{[103] [104]}

Personal Expressions. District representatives have the right to put forth their personal views about SLVWD matters in public forums. The policy manual requires only that such expressions be clearly designated as an individual's opinions and not declarations of the District's official views. Regardless of whether that policy is followed, criticism of colleagues in social media may have a negative long-term impact on public perception of, and respect for, all representatives of the District.^[105]

Findings

- F1.** The lack of effective communication between the District and the community regarding the administration of the Assessment District has caused public concern regarding the timing and implementation of Assessment District projects.
- F2.** The District has not provided adequate authority, guidance, training, or support to the Lompico Assessment District Oversight Committee (LADOC) to ensure that the committee can fulfill its assessment district oversight responsibilities, thus reducing transparency and accountability to the public.
- F3.** Lack of effective District communication practices has reduced public access to the decision-making process, and contributed to acrimony and on-going relationship challenges with the community, causing stress on elected officials and staff, as well as frustration among ratepayers.

Recommendations

- R1.** LADOC should produce an annual report detailing the status of Assessment District revenues and expenditures.(F1, F2)
- R2.** The District should schedule annual public study sessions or workshops to review the LADOC annual report and discuss the administration of the Assessment District (AD), in order to provide in depth information to the public about the timing, funding, and execution of AD projects. (F1, F3)
- R3.** The Board and LADOC should work in concert to create a charter for LADOC that describes in detail the committee's responsibilities and its authority to fulfill its oversight role. (F1, F2)
- R4.** The Board should ensure that LADOC receives adequate professional, technical, and administrative support from the District, as well as the authority to carry out its oversight responsibilities. (F2)
- R5.** The District should provide formal training for all LADOC citizen committee members in governance, meeting management, and the Brown Act. (F2)
- R6.** The District should provide formal training about assessment districts to LADOC members and all others involved in the administration of the Assessment District. (F2)
- R7.** The District should record all Board and committee meetings, and post the recordings online for public access. (F3)
- R8.** The District should provide formal training to all Board and committee members and senior staff on how to communicate with the public on contentious issues. (F1, F3)

Required Response

<i>Respondent</i>	<i>Findings</i>	<i>Recommendations</i>	<i>Respond Within/ Respond By</i>
San Lorenzo Valley Water District Board of Directors	F1 – F3	R1 – R8	90 Days August 29, 2018

Abbreviations and Definitions

- **CIP:** Capital Improvement Program (also called Capital Improvement Plan)
- **CTV:** Community Television of Santa Cruz County
- **Gantt Chart:** “A Gantt chart is a visual view of tasks scheduled over time.”^[105]
- **Glyphosate:** “Glyphosate is an herbicide. It is applied to the leaves of plants to kill both broadleaf plants and grasses.”^[106]
- **LADOC:** Lompico Assessment District Oversight Committee
- **LAFCO:** Local Agency Formation Commission for Santa Cruz County
- **LCWD:** Lompico County Water District
- **Resolution 953-A:** LAFCO resolution (also called the “merger agreement”) approving SLVWD’s annexation of LCWD (also called the “merger”)
- **SCADA:** Supervisory control and data acquisition system
- **SLVWD:** San Lorenzo Valley Water District, also referred to in this report as “the District”

Sources

References

1. Superior Court of California Santa Cruz Civil Grand Jury. “The Grand Jury Process.” Accessed March 21, 2018.
<http://www.santacruzcourt.org/divisions/jury/grand%20jury>
2. Santa Cruz County Grand Jury. June, 2014. “San Lorenzo Valley Water District, Time to Restore Trust between Voters and District.” Accessed May 15, 2018.
http://www.co.santa-cruz.ca.us/Portals/0/County/GrandJury/GJ2014_final/SLV_Water_District.pdf
3. SLVWD. May 19, 2016. “Resolution No. 39 (15-16): Repeal and Replace Section 14 of the District 2015 Board Policy Manual to include a Lompico Oversight Committee.” Board of Directors Meeting Agenda, item 12a, p 100.
<http://www.slvwd.com/agendas/Full/2016/10-20-2016/2016.10.20.BoDAgenda%20with%20backup.pdf#page=155>

4. SLVWD. October 16, 2016. Board of Directors Meeting Minutes, p 6.
<http://www.slvwd.com/agendas/minutes/2016/Minutes%20BoD.10.20.16-approve.d.pdf#page=6>
5. Grand Jury interviews.
6. Freitas + Freitas. June 1, 2016. Final Invoice, LAFCO Map and Description for Merger, Job No. 16005. SLVWD Board of Directors Meeting Agenda, item 12a, p 60.
<http://www.slvwd.com/agendas/Full/2016/10-20-2016/2016.10.20.BoDAgenda%20with%20backup.pdf#page=115>
7. Freitas + Freitas. May 3, 2016. Progress Invoice, LAFCO Map and Description for Merger, Job No. 16005. SLVWD Board of Directors Meeting Agenda, item 12a, p 65.
<http://www.slvwd.com/agendas/Full/2016/10-20-2016/2016.10.20.BoDAgenda%20with%20backup.pdf#page=120>
8. Patrick M. McCormick. October 20, 2016. "Santa Cruz Local Agency Formation Commission Executive Officer's Report, Lafco No. 953 and 953-A Lompico Reorganization To The San Lorenzo Valley Water District," p 9. SLVWD Board of Directors Meeting Agenda, item 12a, p 91.
<http://www.slvwd.com/agendas/Full/2016/10-20-2016/2016.10.20.BoDAgenda%20with%20backup.pdf#page=146>
9. Lois Henry. March 16, 2017. "Fwd: maps" Email. SLVWD Board of Directors Meeting Agenda, item 13a, pp 32-33.
<http://www.slvwd.com/agendas/Full/2017/3-16-2017/2017.3.16.BoDAgenda%20with%20backup.pdf#page=140>
10. SLVWD. April 29, 2017. "Lompico Surcharge Analysis" spreadsheet, Bates number SLVWD_GJ_012159. Received September 13, 2017.
11. Grand Jury interviews.
12. Michael J. Freitas. March 22, 2016. "Assessment District No. 2016-01, Lompico County Water District, Santa Cruz, State of California, Engineering Report for Assessment District No. 2016-01, Merger with San Lorenzo Valley Water District, Lompico County Water District, County of Santa Cruz."
<http://slvwd.com/lompico/EngineersReport3-22-16.pdf>
13. SLVWD. October 26, 2016. Board of Directors Meeting Minutes, p 10.
<http://www.slvwd.com/agendas/minutes/2016/Minutes%20BoD.10.20.16-approve.d.pdf#page=10>
14. SLVWD. November 9, 2017. Board of Directors Meeting, audio recording, Bates number SLVWD_GJ_018549. Received December 1, 2017.
15. SLVWD. Nov. 9, 2017. Board of Directors Meeting, audio recording. (See [14.](#))
16. Grand Jury interviews.

17. District Manager. August 20, 2015. "Discussion and Possible Action Regarding Merger of SLVWD and Lompico County Water District." SLVWD Board of Directors Meeting Agenda, item 10c, pp 1-2.
<http://www.slvwd.com/agendas/Full/2015/8-20-2015/10c.pdf>
18. District Manager. August 6, 2015. "Discussion and Possible Action Regarding Merger of SLVWD and Lompico County Water District." SLVWD Board of Directors Meeting Agenda, item 10c, pp 1-33.
<http://www.slvwd.com/agendas/Full/2015/8-06-2015/10c.pdf>
19. District Manager. November 16, 2017. "Discussion and Possible Action Regarding Districts Capital Improvement Program, Ranking and Prioritizing." SLVWD Board of Directors Meeting Agenda, item 10b, p 2.
<http://www.slvwd.com/agendas/Full/2017/11-16-2017/BoD%20MEETING%2011.16.17with%20backup.pdf#page=103>
20. District Manager. November 16, 2017. "Discussion and Possible Action Regarding Districts Capital Improvement Program, Ranking and Prioritizing." SLVWD Board of Directors Meeting Agenda, item 10b, pp 55-56.
<http://www.slvwd.com/agendas/Full/2017/11-16-2017/BoD%20MEETING%2011.16.17with%20backup.pdf#page=156>
21. District Manager. November 16, 2017. "Discussion and Possible Action Regarding Districts Capital Improvement Program, Ranking and Prioritizing." SLVWD Board of Directors Meeting Agenda, item 10b, pp 1-69.
<http://www.slvwd.com/agendas/Full/2017/11-16-2017/BoD%20MEETING%2011.16.17with%20backup.pdf#page=102>
22. District Manager. November 16, 2017. "Discussion and Possible Action Regarding Districts Capital Improvement Program, Ranking and Prioritizing." SLVWD Board of Directors Meeting Agenda, item 10b, pp 10-12.
<http://www.slvwd.com/agendas/Full/2017/11-16-2017/BoD%20MEETING%2011.16.17with%20backup.pdf#page=111>
23. SLVWD. May 19, 2016. "Resolution No. 39..." (See [3.](#))
24. SLVWD. July 21, 2016. "San Lorenzo Valley Water District Accepting Applications Public Committee Members for the Lompico Oversight Committee." Board of Directors Meeting Agenda, item 12a, p 5.
<http://www.slvwd.com/agendas/Full/2016/07-21-2016/2016%207%2021%20BoD Agenda.pdf#page=189>
25. SLVWD. October 20, 2016. "Excerpt from Board of Directors Policy Manual 2016, Adopted December 9, 2015 Resolution No. 25 (15-16)." Board of Directors Meeting Agenda, item 12a, p 111.
<http://www.slvwd.com/agendas/Full/2016/10-20-2016/2016.10.20.BoDAgenda%20with%20backup.pdf#page=166>
26. SLVWD. November 3, 2016. Board of Directors Meeting Minutes, pp 5-7.
<http://www.slvwd.com/agendas/minutes/2016/Minutes%20BoD.11.3.16-approved.pdf#page=5>

27. SLVWD. October 26, 2016. Board of Directors Meeting Minutes, pp 12-13.
<http://www.slvwd.com/agendas/minutes/2016/Minutes%20BoD.10.20.16-approve.d.pdf#page=12>
28. SLVWD. November 3, 2016. "Resolution 13 (16-17): Repeal and Replacement of Section 14 of the District's 2015 Board Policy Manual to Include a Lompico Assessment District Oversight Committee." Draft. Board of Directors Meeting Agenda, item 12c, p 5.
<http://www.slvwd.com/agendas/Full/2016/11-03-2016/2016.11.3.BoDAgenda%20with%20backup.pdf#page=212>
29. SLVWD. November 3, 2016. "Resolution No. 13 (16-17): Repeal and Replace Section 14 of the 2015 Board Policy Manual to Include a Lompico Assessment District Oversight Committee." Resolutions for 2016/2017, p 18.
<http://www.slvwd.com/admin/2016-2017%20Resolutions%20List.pdf#page=18>
30. SLVWD. "Lompico Assessment District Oversight Committee 'LADOC'." Webpage. Accessed April 3, 2018.
http://www.slvwd.com/_Lompico.htm
31. District Manager. October 19, 2017. "Discussion and Possible Action Regarding a Post Assessment of the Lompico Merger and the Lompico Assessment District Oversight Committee Charter." SLVWD Board of Directors Meeting Agenda, item 10a, pp 1-2.
<http://www.slvwd.com/agendas/Full/2017/10-19-2017/BoD%20MEETING%2010.19.17%20with%20backup.pdf#page=17>
32. SLVWD. "Objective II; Communications." San Lorenzo Valley Water District Board Policy Manual 2017, p 1.
http://www.slvwd.com/BOD_Manual/2017%20Board%20Policy%20Manual.pdf#page=5
33. District Manager. December 15, 2016. "Board of Directors Meeting Dates 2017," SLVWD Board of Directors Meeting Agenda, p 130.
<http://www.slvwd.com/agendas/Full/2016/12-15-2016/2016.12.15.BoDAgenda.pdf#page=130>
34. SLVWD. December 15, 2016. Board of Directors Meeting Minutes, p 7.
<http://www.slvwd.com/agendas/minutes/2016/Minutes%20BoD.12.15.16-approve.d.pdf#page=7>
35. District Manager. February 16, 2017. "Board Input Regarding Recommendations From Jurassic Parliament Workshop." SLVWD Board of Directors Meeting Agenda, p 129.
<http://www.slvwd.com/agendas/Full/2017/2-16-2017/2017.2.16.BoDAgenda.pdf#page=129>
36. Grand Jury interviews.
37. Grand Jury interviews.

38. SLVWD. October 20, 2016. Board of Directors Meeting Minutes, pp 10-11.
<http://www.slvwd.com/agendas/minutes/2016/Minutes%20BoD.10.20.16-approve d.pdf#page=10>
39. SLVWD. 2016. "San Lorenzo Valley Water District: SLVWD Meeting: 10-20-16." Community TV of Santa Cruz County (CTV) video, 105:45 (min:sec).
<http://vp.telvue.com/preview?id=T02695&video=293570>
40. Grand Jury interviews.
41. SLVWD. Nov. 9, 2017. Board of Directors Meeting, audio recording. (See [14.](#))
42. SLVWD. Nov. 9, 2017. Board of Directors Meeting, audio recording. (See [14.](#))
43. SLVWD. Nov. 9, 2017. Board of Directors Meeting, audio recording. (See [14.](#))
44. Grand Jury interviews.
45. SLVWD. Nov. 9, 2017. Board of Directors Meeting, audio recording. (See [14.](#))
46. Grand Jury interviews.
47. SLVWD. Nov. 9, 2017. Board of Directors Meeting, audio recording. (See [14.](#))
48. Michael J. Freitas. March 22, 2016. "Assessment District No. 2016-01, Lompico County Water District, Santa Cruz, State of California, Engineering Report for Assessment District No. 2016-01, Merger with San Lorenzo Valley Water District, Lompico County Water District, County of Santa Cruz," p 9.
<http://slvwd.com/lompico/EngineersReport3-22-16.pdf#page=11>
49. SLVWD. March 9, 2017. "Assessment District No. 2016-1: Gantt Chart." Notice of Lompico Assessment District Oversight Committee Meeting, p 4.
<http://slvwd.com/lompico/3.9.17%20LADOC%20with%20backup.pdf#page=4>
50. District Manager. Nov 16, 2017. "SLVWD CIP Draft." SLVWD Revised Board of Directors Meeting Agenda, item 10b, p 57.
<http://www.slvwd.com/agendas/Full/2017/11-16-2017/BoD%20MEETING%2011.16.17with%20backup.pdf#page=158>
51. District Manager. November 16, 2017. "Estimate of Cash Flow for AD16-1, Lompico Assessment District November 2017." SLVWD Board of Directors Meeting Agenda, item 10b, p 55.
<http://www.slvwd.com/agendas/Full/2017/11-16-2017/BoD%20MEETING%2011.16.17with%20backup.pdf#page=156>
52. SLVWD. October 20, 2016. Board of Directors Meeting Minutes, p 4.
<http://www.slvwd.com/agendas/minutes/2016/Minutes%20BoD.10.20.16-approve d.pdf#page=4>
53. Grand Jury interviews.
54. SLVWD. October 20, 2016. "Resolution 8: Support of Merger Between San Lorenzo Valley Water District and Lompico County Water District." Board of Directors Meeting Agenda, p 151.
<http://www.slvwd.com/agendas/Full/2016/10-20-2016/2016.10.20.BoDAgenda%20with%20backup.pdf#page=151>

55. Grand Jury interviews.
56. Local Agency Formation Commission. August 6, 2014. "Making Determinations and Ordering Protest Proceedings of Territory Designated as the Lompico Reorganization LAFCO Resolution No. 953-A," section 7(B), p 2.
<http://santacruzlafco.org/Library/Res%20953-A%20Final%20for%20web.pdf#page=2>
57. Task Force on Bond Accountability. 2015. "Task Force Final Report," p 13. California Office of the State Treasurer.
http://www.treasurer.ca.gov/tfba/final_report.pdf#page=13
58. Mark Campbell. August 3, 2017. "Bond Accountability: How to Make it an Everyday Thing." California State Association of Counties.
<http://www.counties.org/csac-bulletin-article/bond-accountability-how-make-it-everyday-thing>
59. Task Force on Bond Accountability (TFBA). December 14, 2015. "Task Force Final Report." California Office of the State Treasurer.
http://www.treasurer.ca.gov/tfba/final_report.pdf
60. San Diego County Taxpayers Association (SDCTA). October 21, 2011. "Oversight Committee Best Practices." SDCTA.
<http://www.sdcta.org/assets/files/Board%20Approved%202011%20Oversight%20Committee%20Best%20Practices%20w.out%20Appendices.pdf>
61. California League of Bond Oversight Committees (CaLBOC). 2009. "Best Practices, Citizens' Bond Oversight Committee Operation Standards." San Mateo County Office of Education.
http://www.smcoe.org/assets/files/about-smcoe/superintendents-office/citizens-bond-oversight/BestPractices_5.09.pdf
62. City of San Diego. 2008. "North Park Maintenance Assessment District (NPMAD) Advisory Committee Bylaws." NPMAD, as amended March 10, 2008.
<https://npmad.dotorg.files.wordpress.com/2012/08/mad-bylaws-amended-03-10-08.pdf>
63. Transportation Authority of Marin (TAM). 2011. "Citizen Oversight Committee Bylaws." TAM, as amended October 27, 2011.
<http://2b0kd44aw6tb3js4ja3jprp6-wpengine.netdna-ssl.com/wp-content/uploads/doc-reports/citizens-oversight-committee/4444.pdf>
64. Campbell. 2017. "Bond Accountability..." (See [58.](#))
65. Campbell. 2017. "Bond Accountability..." (See [58.](#))
66. Little Hoover Commission. 2009. "Bond Spending: Expanding and Enhancing Oversight," pp xiii-xiv.
<http://www.lhc.ca.gov/sites/lhc.ca.gov/files/Reports/197/Report197.pdf#page=18>
67. Grand Jury interviews.
68. Grand Jury interviews.

69. CalBOC. 2009. "Best Practices..." (See [61.](#))
70. TFBA. 2015. "Task Force Final Report." (See [59.](#))
71. SDCTA. 2011. "Oversight Committee Best Practices." (See [60.](#))
72. CalBOC. 2009. "Best Practices..." (See [61.](#))
73. City of San Diego. 2008. "...Advisory Committee Bylaws." (See [62.](#))
74. TAM. 2011. "Citizen Oversight Committee Bylaws." (See [63.](#))
75. LAFCO. 2014. "...Resolution No. 953-A." (See [56.](#))
76. SLVWD. 2016. "Resolution No. 39..." (See [3.](#))
77. Lompico County Water District. December 9, 2015. "Resolution No. 2015-1: A Resolution Requesting Approval by the County of Santa Cruz of Proposed Resolution of Intention and Boundary map Under Section 10104 of the Streets and Highways Code of California." Resolution 300-2015, pp 13-14. Santa Cruz County Board of Supervisors.
http://sccounty01.co.santa-cruz.ca.us/BDS/Govstream2/Bdsvdata/non_legacy_2.0/Minutes/2015/20151215-676/PDF/035.pdf#page=13
78. Santa Cruz County Board of Supervisors. December 15, 2015. "Resolution No. 300-2015: Resolution Approving the Proposed Resolution of Intention and Boundary Map under Section 10104 of the Streets and Highways Code of California in and for the Lompico County Water District's Proposed Assessment District No. 2016-1." Resolution 300-2015, pp 4-5. Santa Cruz County Board of Supervisors.
http://sccounty01.co.santa-cruz.ca.us/BDS/Govstream2/Bdsvdata/non_legacy_2.0/Minutes/2015/20151215-676/PDF/035.pdf#page=4
79. District Manager. April 20, 2017. "Lompico Assessment District Oversight Committee." SLVWD Special Board of Directors Meeting Agenda, item 14e, p 1.
<http://www.slvwd.com/agendas/Full/2017/4-20-2017/2017.4.20.BoDAgenda.pdf#page=354>
80. District Manager. May 11, 2017. "Re: May 11th Meeting Agenda," Email. Notice of Lompico Assessment District Oversight Committee Meeting, p 126.
http://www.slvwd.com/lompico/LADOC%20Agenda%2005_11_2017.pdf#page=126
81. Grand Jury interviews.
82. District Manager. 2017. "Re: May 11th Meeting Agenda." (See [80.](#))
83. SLVWD. June 13, 2017. Notice of Lompico Assessment District Oversight Committee Meeting, pp 1-17.
<http://slvwd.com/lompico/6.13.17%20LADOC%20with%20backup.pdf>
84. Grand Jury interviews.
85. District Manager. 2017. "Discussion and Possible Action..." (See [31.](#))

86. SLVWD. October 19, 2017. "Post Assessment of the Merger with Lompico Water District and Conditions of Lafco Agreement." Board of Directors Meeting. CTV video discussion of Item 10a starts at 53:25 (min:sec).
<http://vp.telvue.com/preview?id=T02695&video=323585>
87. Cal Gov Code, Title 5, Div. 2, Part 1, Chap. 9. "Meetings." §54953.5(b). 2010. Accessed February 16, 2018.
https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?sectionNum=54953.5.&lawCode=GOV
88. SLVWD. Nov. 9, 2017. Board of Directors Meeting, audio recording. (See [14.](#))
89. SLVWD. Nov. 9, 2017. Board of Directors Meeting, audio recording. (See [14.](#))
90. SLVWD. January 18, 2018. Board of Directors Meeting. CTV video recording, at approx. 218:44 (min:sec).
<http://vp.telvue.com/preview?id=T02695&video=329241>
91. SLVWD. December 15, 2016. "Objective II; Communications." Board Policy Manual 2017, p 1.
http://www.slvwd.com/BOD_Manual/2017%20Board%20Policy%20Manual.pdf#page=5
92. SLVWD. 2017. Draft Board Policy Manual, p 3 of the November 6, 2017, tracked-changes version.
<http://www.slvwd.com/agendas/OTHER/2017/11-8-2017%20Admin%20Mtg/2017%20Board%20Policy%20Manual.%20Revised.110617.docx>
93. Barry Holtzclaw. 2017. "Water district directors take gloves off." *Press Banner*, April 27, 2017.
http://www.goldenstatenewspapers.com/press_banner/water-district-directors-take-gloves-off/article_c99150e2-2bd0-11e7-8b14-e7638b4073c7.html
94. Barry Holtzclaw. 2017. "Shouting, kicking interrupt water hearing." *Press Banner*, September 29, 2017.
http://m.goldenstatenewspapers.com/press_banner/eedition/page-pb-cover/page_85ae7959-d335-5d41-a11f-fc7fd9c6de75.html
95. Direct observation by Grand Jury members attending the SLVWD Board of Directors Meeting on September 21, 2017.
96. Barry Holtzclaw. 2017. "Sheriff called to SLVWD meeting." *Press Banner*, June 22, 2017.
http://www.goldenstatenewspapers.com/press_banner/sheriff-called-to-slvwd-meeting/article_bf89d49a-578e-11e7-9273-4b702fc15453.html
97. District Manager. November 16, 2017. "FY1718 Budget Revision Request." SLVWD Board of Directors Revised Agenda, item 9a, pp 1-4.
<http://www.slvwd.com/agendas/Full/2017/11-16-2017/BoD%20MEETING%2011.16.17with%20backup.pdf#page=5>

98. SLVWD. November 16, 2017. Board of Directors Meeting Minutes, p 1.
<http://slvwd.com/agendas/minutes/2017/Minutes%20BoD.11.16.17%20-%20approved.pdf>
99. Barry Holtzclaw. 2017. "SLVWD won't release letter from Vierra." *Press Banner*, April 6, 2017.
http://www.goldenstatenewspapers.com/press_banner/slvwd-won-t-release-letter-from-vierra/article_ed0ee7aa-1af5-11e7-8ce0-5fbc1097aad2.html
100. Libby Leyden. 2018. "San Lorenzo Valley Water District considers lawsuit against director." *Press Banner*, January 31, 2018.
http://www.goldenstatenewspapers.com/press_banner/san-lorenzo-valley-water-district-considers-lawsuit-against-director/article_12879000-06fe-11e8-a68f-17d3356ceb0a.html
101. Holtzclaw. "Water district directors take gloves off." (See 93.)
102. Barry Holtzclaw. 2017. "Herbicide use in SLV under fire." *Press Banner*, April 20, 2017.
http://www.goldenstatenewspapers.com/press_banner/herbicide-use-in-slv-under-fire/article_e0d5ecbe-25fd-11e7-be1c-3b3285010955.html
103. Davis Campbell. 2015. "Why Governance is Important." Special District Board Member/Trustee Handbook, pp 3-4. California Special Districts Association. 2015-2016.
<https://www.altadenalibrary.org/sites/altadenalibrary.org/files/2015-2016-CSDA-Handbook-WEB.pdf#page=6>
104. Libby Leyden. 2018. "SLVWD wants to focus on upcoming projects and improvements, not lawsuits." *Press Banner*, April 30, 2018.
http://www.goldenstatenewspapers.com/press_banner/slvwd-wants-to-focus-on-upcoming-projects-and-improvements-not/article_36e37c80-4ca3-11e8-acc4-bfbf01d28c5c.html
105. Barry Holtzclaw. 2017. "Bruce Weaponizes Social Media." *Press Banner*, September 13, 2017.
http://www.goldenstatenewspapers.com/press_banner/bruce-weaponizes-social-media/article_a8647d82-9907-11e7-abd2-c7b69e678cfb.html
106. "What is a Gantt Chart?" ProjectManager.com. Accessed on May 4, 2018.
<https://www.projectmanager.com/gantt-chart>
107. Henderson et al. 2010. "Glyphosate General Fact Sheet." National Pesticide Information Center, Oregon State University Extension Services. Accessed on May 4, 2018.
<http://npic.orst.edu/factsheets/glyphogen.html>

Websites

Local Agency Formation Commission, Santa Cruz County:

<http://www.santacruzlafco.org/>

San Lorenzo Valley Water District: <http://www.slvwd.com/>



**The 2017–2018 Santa Cruz County Civil Grand Jury
Requires that the
San Lorenzo Valley Water District Board of Directors
Respond to the Findings and Recommendations
Specified in the Report Titled
San Lorenzo Valley Water District
Encouraging the Flow of Information to the Public
by August 29, 2018**

When the response is complete, please

1. Email the completed Response Packet as a file attachment to grandjury@scgrandjury.org, and
2. Print and send a hard copy of the completed Response Packet to

The Honorable Judge John Gallagher
Santa Cruz Courthouse
701 Ocean St.
Santa Cruz, CA 95060

Instructions for Respondents

California law PC §933.05 (included [below](#)) requires the respondent to a Grand Jury report to comment on each finding and recommendation within a report. Explanations for disagreements and timeframes for further implementation or analysis must be provided. Please follow the format below when preparing the responses.

Response Format

1. For the Findings included in this Response Packet, select one of the following responses and provide the required additional information:
 - a. **AGREE** with the Finding, or
 - b. **PARTIALLY DISAGREE** with the Finding and specify the portion of the Finding that is disputed and include an explanation of the reasons therefor, or
 - c. **DISAGREE** with the Finding and provide an explanation of the reasons therefor.
2. For the Recommendations included in this Response Packet, select one of the following actions and provide the required additional information:
 - a. **HAS BEEN IMPLEMENTED**, with a summary regarding the implemented action, or
 - b. **HAS NOT YET BEEN IMPLEMENTED BUT WILL BE IMPLEMENTED IN THE FUTURE**, with a timeframe or expected date for implementation, or
 - c. **REQUIRES FURTHER ANALYSIS**, with an explanation and the scope and parameters of an analysis or study, and a timeframe for that analysis or study; this timeframe shall not exceed six months from the date of publication of the grand jury report, or
 - d. **WILL NOT BE IMPLEMENTED** because it is not warranted or is not reasonable, with an explanation therefor.

Validation

Date of governing body's response approval: _____

If you have questions about this response form, please contact the Grand Jury by calling 831-454-2099 or by sending an email to grandjury@scgrandjury.org.

Findings

F1. The lack of effective communication between the District and the community regarding the administration of the Assessment District has caused public concern regarding the timing and implementation of Assessment District projects.

☐ **AGREE**

☐ **PARTIALLY DISAGREE** – explain the disputed portion

☐ **DISAGREE** – explain why

Response explanation (required for a response other than **Agree**):

- F2.** The District has not provided adequate authority, guidance, training, or support to the Lompico Assessment District Oversight Committee (LADOC) to ensure that the committee can fulfill its assessment district oversight responsibilities, thus reducing transparency and accountability to the public.

☐ **AGREE**

☐ **PARTIALLY DISAGREE** – explain the disputed portion

☐ **DISAGREE** – explain why

Response explanation (required for a response other than **Agree**):

- F3.** Lack of effective District communication practices has reduced public access to the decision-making process, and contributed to acrimony and on-going relationship challenges with the community, causing stress on elected officials and staff, as well as frustration among ratepayers.

☐ **AGREE**

☐ **PARTIALLY DISAGREE** – explain the disputed portion

☐ **DISAGREE** – explain why

Response explanation (required for a response other than **Agree**):

Recommendations

R1. LADOC should produce an annual report detailing the status of Assessment District revenues and expenditures.(F1, F2)

- ☐ **HAS BEEN IMPLEMENTED** – summarize what has been done
- ☐ **HAS NOT BEEN IMPLEMENTED BUT WILL BE IMPLEMENTED IN THE FUTURE** – summarize what will be done and the timeframe
- ☐ **REQUIRES FURTHER ANALYSIS** – explain scope and timeframe (not to exceed six months)
- ☐ **WILL NOT BE IMPLEMENTED** – explain why

Response explanation, summary, and timeframe:

R2. The District should schedule annual public study sessions or workshops to review the LADOC annual report and discuss the administration of the Assessment District (AD), in order to provide in depth information to the public about the timing, funding, and execution of AD projects. (F1, F3)

- ☐ **HAS BEEN IMPLEMENTED** – summarize what has been done
- ☐ **HAS NOT BEEN IMPLEMENTED BUT WILL BE IMPLEMENTED IN THE FUTURE** – summarize what will be done and the timeframe
- ☐ **REQUIRES FURTHER ANALYSIS** – explain scope and timeframe (not to exceed six months)
- ☐ **WILL NOT BE IMPLEMENTED** – explain why

Response explanation, summary, and timeframe:

- R3.** The Board and LADOC should work in concert to create a charter for LADOC that describes in detail the committee's responsibilities and its authority to fulfill its oversight role. (F1, F2)

- ☐ **HAS BEEN IMPLEMENTED** – summarize what has been done
- ☐ **HAS NOT BEEN IMPLEMENTED BUT WILL BE IMPLEMENTED IN THE FUTURE** – summarize what will be done and the timeframe
- ☐ **REQUIRES FURTHER ANALYSIS** – explain scope and timeframe (not to exceed six months)
- ☐ **WILL NOT BE IMPLEMENTED** – explain why

Response explanation, summary, and timeframe:

- R4.** The Board should ensure that LADOC receives adequate professional, technical, and administrative support from the District, as well as the authority to carry out its oversight responsibilities. (F2)

- ☐ **HAS BEEN IMPLEMENTED** – summarize what has been done
- ☐ **HAS NOT BEEN IMPLEMENTED BUT WILL BE IMPLEMENTED IN THE FUTURE** – summarize what will be done and the timeframe
- ☐ **REQUIRES FURTHER ANALYSIS** – explain scope and timeframe (not to exceed six months)
- ☐ **WILL NOT BE IMPLEMENTED** – explain why

Response explanation, summary, and timeframe:

R5. The District should provide formal training for all LADOC citizen committee members in governance, meeting management, and the Brown Act. (F2)

- ☐ **HAS BEEN IMPLEMENTED** – summarize what has been done
- ☐ **HAS NOT BEEN IMPLEMENTED BUT WILL BE IMPLEMENTED IN THE FUTURE** – summarize what will be done and the timeframe
- ☐ **REQUIRES FURTHER ANALYSIS** – explain scope and timeframe (not to exceed six months)
- ☐ **WILL NOT BE IMPLEMENTED** – explain why

Response explanation, summary, and timeframe:

- R6.** The District should provide formal training about assessment districts to LADOC members and all others involved in the administration of the Assessment District. (F2)

- ☐ **HAS BEEN IMPLEMENTED** – summarize what has been done
- ☐ **HAS NOT BEEN IMPLEMENTED BUT WILL BE IMPLEMENTED IN THE FUTURE** – summarize what will be done and the timeframe
- ☐ **REQUIRES FURTHER ANALYSIS** – explain scope and timeframe (not to exceed six months)
- ☐ **WILL NOT BE IMPLEMENTED** – explain why

Response explanation, summary, and timeframe:

R7. The District should record all Board and committee meetings, and post the recordings online for public access. (F3)

- ☐ **HAS BEEN IMPLEMENTED** – summarize what has been done
- ☐ **HAS NOT BEEN IMPLEMENTED BUT WILL BE IMPLEMENTED IN THE FUTURE** – summarize what will be done and the timeframe
- ☐ **REQUIRES FURTHER ANALYSIS** – explain scope and timeframe (not to exceed six months)
- ☐ **WILL NOT BE IMPLEMENTED** – explain why

Response explanation, summary, and timeframe:

- R8.** The District should provide formal training to all Board and committee members and senior staff on how to communicate with the public on contentious issues.
(F1, F3)

- ☐ **HAS BEEN IMPLEMENTED** – summarize what has been done
- ☐ **HAS NOT BEEN IMPLEMENTED BUT WILL BE IMPLEMENTED IN THE FUTURE** – summarize what will be done and the timeframe
- ☐ **REQUIRES FURTHER ANALYSIS** – explain scope and timeframe
(not to exceed six months)
- ☐ **WILL NOT BE IMPLEMENTED** – explain why

Response explanation, summary, and timeframe:

Penal Code §933.05

1. For Purposes of subdivision (b) of §933, as to each Grand Jury finding, the responding person or entity shall indicate one of the following:
 - a. the respondent agrees with the finding,
 - b. the respondent disagrees wholly or partially with the finding, in which case the response shall specify the portion of the finding that is disputed and shall include an explanation of the reasons therefor.
2. For purpose of subdivision (b) of §933, as to each Grand Jury recommendation, the responding person shall report one of the following actions:
 - a. the recommendation has been implemented, with a summary regarding the implemented action,
 - b. the recommendation has not yet been implemented but will be implemented in the future, with a timeframe for implementation,
 - c. the recommendation requires further analysis, with an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of the publication of the Grand Jury report, or
 - d. the recommendation will not be implemented because it is not warranted or is not reasonable, with an explanation therefor.
3. However, if a finding or recommendation of the Grand Jury addresses budgetary or personnel matters of a County department headed by an elected officer, both the department head and the Board of Supervisors shall respond if requested by the Grand Jury, but the response of the Board of Supervisors shall address only those budgetary or personnel matters over which it has some decision-making authority. The response of the elected department head shall address all aspects of the findings or recommendations affecting his or her department.
4. A Grand Jury may request a subject person or entity to come before the Grand Jury for the purpose of reading and discussing the findings of the Grand Jury report that relates to that person or entity in order to verify the accuracy of the findings prior to their release.
5. During an investigation, the Grand Jury shall meet with the subject of that investigation regarding that investigation unless the court, either on its own determination or upon request of the foreperson of the Grand Jury, determines that such a meeting would be detrimental.
6. A Grand Jury shall provide to the affected agency a copy of the portion of the Grand Jury report relating to that person or entity two working days prior to its public release and after the approval of the presiding judge. **No officer, agency, department, or governing body of a public agency shall disclose any contents of the report prior to the public release of the final report.**

M E M O

TO: Board of Directors

FROM: District Manager

SUBJECT: ORDERING AN ELECTION, REQUESTING COUNTY ELECTIONS TO CONDUCT THE ELECTION AND REQUESTING CONSOLIDATION OF SUCH ELECTION

DATE: June 21, 2018

RECOMMENDATION:

It is recommended that the Board of Directors review this memo and adopt Resolution No. 26 (17-18); Ordering an Election, Requesting Santa Cruz County Elections to Conduct the Election, and Requesting Consolidation of Such Election for San Lorenzo Valley Water District as well as the Notice to County Clerk of Elected Officers to be Filled.

BACKGROUND:

The terms of 3 San Lorenzo Valley Water District Board of Directors will be up for election on November 6, 2018. According to Santa Cruz County Election Department records, the following directors are up for election on November 6, 2018.

4 Year Terms

Charles "Chuck" Baughman
Gene Elizabeth Ratcliffe
Appointee (TBD)

Prior to the election, state law requires special districts to file a Notice of Election with the County Clerk verifying which offices are up for election, as well as other pertinent information. (See Attachment 1) Historically, your Board has elected the following options:

- 1) Candidate's Statements of Qualifications shall be limited to 200 words. Optionally, the Board could elect to limit Candidate's Statement of Qualifications to 400 words; which doubles the cost.

- 2) Candidates are responsible for paying the cost of publishing the Candidate's Statement of Qualifications in the Voter's Information Pamphlet at the time of filing his/her statement. Optionally, the District could elect to pay the cost of publishing the Candidate's Statement of Qualifications.

It is recommended that the Board of Directors review this memo and adopt the resolution Ordering an Election, Requesting Santa Cruz County Elections to Conduct the Election, and Requesting Consolidation of Such Election for San Lorenzo Valley Water District.

STRATEGIC PLAN:

Element 6.0 - Public Affairs

FISCAL IMPACT:

\$24,700 - \$41,200 (16,489 registered voters)



County of Santa Cruz

COUNTY CLERK / ELECTIONS

701 Ocean Street, Room 210, Santa Cruz, CA 95060-4076
831-454-2060 Toll-free: 866-282-5900 FAX: 831-454-2445 TDD: 711
E-mail: info@votescount.com Web Sites: www.sccoclerk.com & www.votescount.com

Gail L. Pellerin, County Clerk
Tricia Webber, Assistant County Clerk

May 16, 2018

To: Board of Supervisors, Special Districts, School Districts and Cities
From: Gail Pellerin, County Clerk
Re: November 2018 Election Information

The deadline for calling an election for a measure on the November 6, 2018 Statewide General Election is **August 10, 2018**. If your board is planning to place a measure on the November 6, 2018 ballot, you must file a resolution that does all of the following:

1. Orders the election;
2. Requests the Santa Cruz County Clerk/Elections Department to conduct the election; and
3. Consolidates the election with any other jurisdiction holding an election on November 6, 2018.

I have attached some documents to assist you with this process.

- Administrative Calendar (Attachment A)
- How to Place a Measure on the Ballot (Attachment B)
- Sample Resolution of the Election Order for Special Districts (Attachment C)
- Notice of Election (Attachment D)
- Sample Resolution of the Election Order for School Districts (Attachment E)
- Quick Calendar

In order to meet the August 10, 2018 deadline for filing your resolution calling your election, we recommend that you start this process no later than your May/June 2018 meeting.

Here are the estimated election costs for the 2018 elections:

November 6, 2018 Estimated Costs

- Jurisdictions with under 999 registered voters varies
- Jurisdictions with 1,000 or more voters \$1.50 to \$2.50 per voter

Stand-Alone Election Estimated Costs

- Jurisdictions with under 999 registered voters \$9 and up
- Jurisdictions with 1,000 to 10,000 registered voters \$5 to \$9 per voter
- Jurisdictions with 10,001 or more registered voters \$4 to \$5 per voter

Other resources and information can also be found on our website www.votescount.com. Please contact me at 831-454-2419 or gail.pellerin@santacruzcounty.us or Mari Segura at 831-454-2408 or mari.segura@santacruzcounty.us if you have any questions.

Special Districts and Cities MUST file by..... July 5, 2018

Attachment "D"

Notice to County Clerk of Elective Offices to be Filled And Transmittal of Map and Boundaries

San Lorenzo Valley Water District

Name of District/City as it will appear on the ballot

To the County Clerk of Santa Cruz County:

- (1) Notice is hereby given that the elective offices of the district/city to be elected

Check one: ☒ at large or
☐ by division

at the General Election scheduled for November 6, 2018, are as follows:

Office	Incumbent's name	Term	District/Division (if app)
Director		4 years	
Director	Charles "Chuck" Baughman	4 years	
Director	Gene Elizabeth Ratcliffe	4 years	

Special Districts: No election will be held if there is an insufficient number of nominees.

Cities: If there is an insufficient number of nominees, city council will decide to fill the office by appointment by E-75 or proceed with the election. If any city measure is on the ballot, the election is held regardless.

- (2) The qualifications of a nominee of an elective officer of the district/city are as follows (i.e. a registered voter in the district/city, homeowner in district):

registered voter in the District (Water Code 30500)

- (3) The Candidate's Statement of Qualifications shall be limited to

Check one: ☒ 200 words
 ☐ 400 words (double the cost)

Candidates are permitted to file a statement to be posted online only.

Candidates are responsible for paying the cost of printing their Candidate's Statement of Qualifications in the County Voter Information Guide or posting online at the time of filing his/her statement.

Check one: ☒ Yes
 ☐ No. The District/City will pay the cost.

Candidates for special districts pay the County Clerk. Candidates for city offices pay the City Clerk.

- (4) Tie votes for City and District elections are resolved by lot according to Elections Code §15651 and §10551. In lieu of resolving a tie vote by lot the District/City may resolve a tie vote by the conduct of a special runoff election, pursuant to §15651 (b). A special runoff election shall be held only if the legislative body adopts the provisions of this code prior to the conduct of the election. If a legislative body decides to call a special runoff election in the event of a tie vote, all future elections conducted by that body shall be resolved by the conduct of a special runoff election, unless the legislative body later repeals the authority for the conduct of a special runoff election.

To conduct a tie vote by special runoff election for this election and all future elections, check here. ☐

- (5) Date of last map change: June 1, 2016. Who should we contact from your jurisdiction to come to our office at 701 Ocean St., Room 310, in Santa Cruz, to review the map on file to confirm the district boundaries?

Name: Brian C. Lee Phone: (831) 430-4636
E-mail: blee@slvwd.com

(Seal of the District/City)

Signature (District Secretary/City Clerk)

Dated: _____

SAN LORENZO VALLEY WATER DISTRICT RESOLUTION NO. 26 (17-18)

Resolution Ordering an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election

WHEREAS, pursuant to Elections Code Section 10002, the governing body of any city or district may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the city or district relating to the conduct of an election; and

WHEREAS, the resolution of the governing body of the city or district shall specify the services requested; and

WHEREAS, pursuant to Elections Code Section 10002, the city or district shall reimburse the county in full for the services performed upon presentation of a bill to the city or district; and

WHEREAS, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county, or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

WHEREAS, pursuant to Elections Code Section 10400, such election for cities and special districts may be either completely or partially consolidated; and

WHEREAS, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot, acknowledging that the consolidation election will be held and conducted in the manner prescribed in Section 10418. Upon such request, the Board of Supervisors may order the consolidation; and

WHEREAS, pursuant to Elections Code Section 10418, if consolidated, the consolidated election shall be held and conducted, election boards appointed, voting precincts designated, candidates nominated, ballots printed, polls opened and closed, voter challenges determined, ballots counted and returned, returns canvassed, results declared, certificates of election issued, recounts conducted, election contests presented, and all other proceedings incidental to and connected with the election shall be regulated and done in accordance with the provisions of law regulating the statewide or special election, or the election held pursuant to Section 1302 or 1303, as applicable.

WHEREAS, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

WHEREAS, various district, county, state and other political subdivision elections may be or have been called to be held on November 6, 2018;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the governing body of the Board of Directors of the San Lorenzo Valley Water District hereby orders an election be called and consolidated with any and all elections also called to be held on November 6, 2018 insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the County of Santa Cruz and requests the Board of Supervisors of the County of Santa Cruz to order such consolidation under Elections Code Sections 10401, 10403 and 10418.

BE IT FURTHER RESOLVED AND ORDERED that said governing body hereby requests the Board of Supervisors to permit the Santa Cruz County Elections Department to provide any and all services necessary for conducting the election and agrees to pay for said services, and

Check the following the apply:

- ☐ **BE IT FURTHER RESOLVED AND ORDERED** that the Santa Cruz County Elections Department conduct the election for the following offices on the November 6, 2018 ballot:

Seats open	Office	Term	District/Division (if app)
1	Board of Director	4 years	
2	Board of Director	4 years	
5	Board of Director	4 years	

PASSED AND ADOPTED this 21st day of June, 2018 by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Charles Baughman, President

Attested: _____
Holly B. Hossack, District Secretary

To assist us in keeping our records up to date, please provide us with current information regarding your district as well as a list of all your current board or council members' names, addresses and telephone numbers.

Contact Information/Incumbent Roster

Name of District/City: San Lorenzo Valley Water District

Contact Person: Holly Hossack

Title: District Secretary

Mailing Address: 13060 Highway 9, Boulder Creek, CA 95006

Telephone: (831) 430-4636 FAX: (831) 338-7986

E-Mail: hmorrison@slvwd.com

Website: www.slvwd.com

Incumbent's Name	Address	Year Elected or Appointed	Term of Office
Charles "Chuck" Baughman		2014 (E)	4 years
Gene Elizabeth Ratcliffe		2014 (E)	4 years
		2018 (A)	4 years



**BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER DISTRICT
MINUTES
May 17, 2018**

Thursday, May 17, 2018 at 5:00 p.m., Boulder Creek Fire Station, 31230 Highway 9,
Boulder Creek, CA 95006.

1. Convene Meeting/Roll Call

Roll Call.

Present: Pres. Baughman, Dir. Bruce, Dir. Ratcliffe.

Staff: G. Nicholls-Dist. Counsel, R. Rogers-Director of Operations and H. Hossack-Dist. Secretary

Absent: Dir. Smallman.

Excused: VP Hammer.

Dir. Smallman arrived at 5:05

Present: Pres. Baughman, Dir. Bruce, Dir. Ratcliffe, Dir. Smallman.

Excused: VP Hammer.

2. Additions and Deletions to Closed Session Agenda

3. Oral Communications Regarding Items in Closed Session:

B. Holloway addressed the Board.

4. Adjournment to Closed Session 5:05 pm

a. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION

Government Code Section 54956.9(d)(1)

Holloway v. Showcase Realty Agents, Inc. et al.

(Santa Cruz Superior Court Case No. CV180394; 6th District Court of Appeal Case Nos. H043704, H043492).

b. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION

Government Code Section 54956.9(d)(1)

Vierra v. San Lorenzo Valley Water District, et al.

(Santa Cruz Superior Court Case No. 18CV00890)

c. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATION OF LITIGATION

Initiation of litigation pursuant to Government Code Section 54956.9(d)(4);
One case

Potential initiation of lawsuit for injunction against Director Smallman to prevent future unauthorized disclosures of the District's confidential and legally protected information

- d. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATION OF LITIGATION
Initiation of litigation pursuant to Government Code Section 54956.9(d)(4);
One case
- e. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code Section 54957
Title: District Manager

Closed Session Note:

The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential closed session information; regarding attorney-client privileged communications, the entire body is the holder of the privilege and only a majority vote of the entire body can authorize the waive of the privilege.

- 5. Convene to Open Session at 6:30 p.m.
Pres. Baughman announced that the agenda will be rearranged to get through the most important and timely items before we need to end the meeting due to the Highway 9 road closure at 10:00 pm.
- 6. Report of Actions Taken in Closed Session
Pres. Baughman read a statement from the Public Employee Performance Evaluation portion of the Closed Session.

Regarding agenda item 4e, District Manager review, no action or discussion took place during tonight's Closed Session due to limited time available. In order to move the review process forward the Board would like to schedule a special meeting in the near future for this purpose. May 31st has been proposed subject to coordination with District staff.

- 7. Additions and Deletions to Open Session Agenda:
- 8. Oral Communications:
L. Henry-Lompico and D. Loewen-Lompico addressed the Board.

11. Unfinished Business:

- a. LOMPICO ASSESSMENT DISTRICT OVERSIGHT COMMITTEE APPLICATIONS
Pres. Baughman introduced this item.
L. Henry, Ruth Shaw-Lompico and Mary Ann LoBalbo addressed the Committee.
Discussion and possible action by the Board regarding LADOC applications.
A motion was made and seconded to appoint Mary Ann LoBalbo and Andrew Rippert to the LADOC positions. All present voted in favor.

9. New Business:

- b. SANTA MARGARITA GROUND WATER AGENCY ALTERNATE REPRESENTATIVE
Pres. Baughman introduced this item.
B. Holloway, D. Loewen, L. Henry and E. Frech-Lompico addressed the Board.
Discussion by the Board regarding an alternate representative to the SMGWA.
A motion was made and seconded that Dir. Bruce be seated as the alternate member of the SMGWA to replace Dir. Hammer. A majority of the Board voted in favor. Dir. Smallman voted no.
- g. AWARD OF CONTRACT - PROBATION TANK
Pres. Baughman introduced this item.
Director of Operations-Rogers explained the item and the recommendation.
Discussion and possible action by the Board regarding Probation Tank award of contract.
A motion was made and seconded to approve Canyon Springs Construction dba: RSH Construction to replace the Probation Tank at a cost not to exceed \$1,829,652 and delegate the District Manager as the signatory on this contract. All present voted in favor of the motion.
- e. APPEAL TO BOARD FOR FURTHER ADJUSTMENT OF EXCESSIVE WATER BILL-L. FRASER
L. Fraser addressed the Board.
Discussion by the Board and staff regarding an appeal, in writing, to the Board to further adjust an excessive water bill.
J. Hayes-Felton addressed the Board.
Board, staff and counsel discussion continued.
A motion was made to lower the bill.
Board, staff and counsel continued to discuss this item.
Dir. Smallman withdrew his motion.
L. Fraser addressed the Board again.
A motion was made and seconded to consider a change to the policy and agendaize this for a future Board meeting with a recommendation that the

policy change be in effect from this day forward. All present voted in favor of the motion.

h. AUTHORIZATION TO INCREASE CONSTRUCTION COSTS FOR HIGHWAY 9 AND BROOKDALE PIPELINE

Pres. Baughman introduced this item.

R. Rogers explained this item.

Discussion by the Board and staff to authorize an increase in construction costs for Hwy. 9 and Brookdale pipeline.

A motion was made and seconded to award a contract to Gordon Ball for construction costs on the Hwy. 9 Brookdale pipeline in an amount not to exceed \$99,621. All present voted in favor.

a. TICKET DISTRIBUTION POLICY

Pres. Baughman introduced the item.

Discussion by the Board, staff and counsel regarding SLVWD Ticket Distribution Policy.

B. Holloway, D. Loewen and B. Holloway addressed the Board.

Discussion by the Board, counsel and staff.

L. Henry and B. Holloway addressed the Board.

A motion was made and seconded to approve Resolution No. 20 (17-18) Ticket Distribution Policy as written. All present voted in favor.

c. FISCAL YEAR 2018/2019 BUDGET PREVIEW

S. Hill-Dir. of Finance and Business Services introduced this item.

Discussion by the Board and staff regarding preview of FY 18/19 budget.

L. Henry addressed the Board.

Discussion by the Board.

d. GOVERNMENT FINANCE OFFICERS ASSOCIATION AWARD OF FINANCIAL REPORTING ACHIEVEMENT (AFRA)

Pres. Baughman introduced this item.

Discussion by the Board regarding the GFOA Award of Financial Reporting Achievement. The Board and public congratulated S. Hill, Director of Finance and Business Services

f. EDUCATION GRANT COMMISSION RECOMMENDATIONS

Environmental Programs Manager introduced this item.

Discussion by the Board and staff regarding the recommendations by the Commission for the Data Collection/Restoration Grants and the Classic Watershed Education Grants.

L. Henry addressed the Board.

A motion was made and seconded to approve Resolution No. 21 (17-18). All present voted in favor.

i. RATIFY STAGE 2 WATER SHORTAGE EMERGENCY

Pres. Baughman introduced this item.

Discussion by the Board and staff to ratify Stage 2 Water Shortage Emergency conditions and restrictions.

A motion was made and seconded to adopt Stage 2 Water Shortage conservation thing. All present voted in favor.

- j. AD HOC COMMITTEE FOR CAPITAL IMPROVEMENT PROJECTS
PROGRAM DEVELOPMENT UPDATE
Pres. Baughman introduced this item.
Discussion by the Board regarding an update from the Ad Hoc Committee for the CIP program development.

11. Consent Agenda:

- a. MINUTES FROM BOARD OF DIRECTORS MEETING
APRIL 19, 2018.
Consideration and possible action by the Board to approve minutes from the April 19, 2018 BoD meeting.
One correction on vice pres. Smallman should be VP Hammer.
A motion was made and seconded to accept minutes as modified.
Three in favor, one abstention.
- b. MINUTES FROM SPECIAL BOARD OF DIRECTORS MEETING
MAY 3, 2018.
Consideration and possible action by the Board to approve minutes from the May 3, 2018 Special BoD meeting.
A motion was made and seconded to approve minutes as written. All present in favor.

12. District Reports:

13. 9:12 Adjournment



SAN LORENZO VALLEY WATER DISTRICT

BOARD OF DIRECTORS SPECIAL MINUTES June 1, 2018

Friday, June 1, 2018 at 3:30 p.m., 13057 Highway 9, Boulder Creek, California.

1. 3:31 Convene Meeting/Roll Call

Roll Call.

Present: Pres. Baughman, Dir. Bruce, Dir. Ratcliffe.

Absent: Dir. Smallman.

Staff: B. Lee-District Manager and H. Hossack-District Secretary

2. Additions and Deletions to Open Session Agenda:

Clarification was made by Pres. Baughman regarding the incorrect statement in the Sentinel that the Grand Jury Report would be discussed at this meeting.

3. Oral Communication:

B. Holloway-Boulder Creek, L. Henry-Lompico, L. Hammack-Lompico and R. Shaw-Lompico addressed the Board.

4. New Business:

a. VACANCY IN AN ELECTIVE OFFICE OF THE BOARD OF DIRECTORS SAN LORENZO VALLEY WATER DISTRICT

Pres. Baughman introduced this item.

****3:44 p.m.** Dir. Smallman arrived.

Discussion by the Board regarding the vacancy in an elective office of the SLVWD Board.

L. Hammack and B. Holloway addressed the Board.

Discussion by the Board.

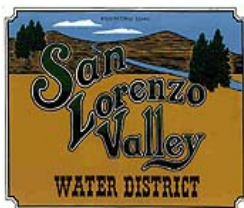
Motion was made to approve the process to appoint a member of the public to fulfill the vacancy created by Director Hammer's resignation.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Pres. Baughman, Dir. Bruce, Dir. Ratcliffe, Dir. Smallman.

5. Additions and Deletions to Closed Session Agenda:
6. Oral Communications Regarding Item in Closed Session:
 - B. Holloway addressed the Board.
7. 4:01 Adjournment to Closed Session
 - a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code Section 54957
Title: District Manager
8. 5:19 Reconvene to Open Session
9. Report Actions Taken in Closed Session
No reportable actions taken.
10. 5:20 Adjournment

DRAFT



**SAN LORENZO VALLEY WATER DISTRICT
SPECIAL
BOARD OF DIRECTORS
MINUTES
June 11, 2018**

Monday, June 11, 2018 at 5:30 p.m., 13057 Highway 9, Boulder Creek, California.

1. 8:31 Convene Meeting

Roll Call.

Present: Pres. Baughman, Dir. Bruce, Dir. Ratcliffe, Dir. Smallman.

Staff: S. Hill-Director of Finance and Business Services, R. Rogers-Director of Operations, H. Hossack-District Secretary

2. Additions and Deletions to Open Session Agenda: None

3. Oral Communications:

R. Shaw-Lompico addressed the Board.

4. New Business:

a. FISCAL YEAR 2018/2019 ANNUAL BUDGET

S. Hill introduced this item.

Discussion Board regarding the 2018/19 Budget.

B. Holloway-Boulder Creek addressed the Board.

Motion was made and seconded to approve Resolution No. 24 (17-18) adopting the FY 18-19 Budget. Motion passes 3 to 1. Dir. Smallman voting no.

b. SAN LORENZO VALLEY WATER DISTRICT RESERVE POLICY

S. Hill introduced this item.

Discussion by the Board regarding the SLVWD Reserve Policy.

L. Farris-Felton, B. Holloway and L. Hammack addressed the Board.

5. Additions and Deletions to Closed Session Agenda:

6. Oral Communications Regarding Item in Closed Session:

L. Hammack, B. Holloway and M. Lee addressed the Board.

7. Adjournment to Closed Session 6:13 p.m.

a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code Section 54957

Title: District Manager

8. Reconvene to Open Session 7:49
9. Report Actions Taken in Closed Session
No reportable action was taken.
10. Adjournment 7:49

DRAFT

M E M O

TO: Board of Directors
FROM: District Manager
SUBJECT: Administration/Engineering Departments Status Report
DATE: May 17, 2018

RECOMMENDATION:

It is recommended that the Board of Directors review and file the Administration/Engineering Departments status report.

BACKGROUND:

MEETINGS OF NOTE

COMMUNICATIONS OF NOTE

Attached to this report are notable press releases delivered by the District this past month along with a mailer that was sent to the South Zone and new conservation awareness banners that will be used in the upcoming year.

Deleted: <#>DM and senior staff met with CIP ad hoc committee on Wednesday and Thursday afternoon, May 9th and 10th.¶

Formatted: Justified, Indent: Left: 0", Hanging: 0.5"

BEAR CREEK ESTATES PROPOSED RATE INCREASE

Staff anticipates scheduling an all-customer meeting with the Bear Creek Estates customers in late July or early August. Staff expects to begin notifying Bear Creek Estate residences by mid-July of the upcoming meeting.

Deleted: Once the B&F Committee selects a recommended expense allocation formula, staff will prepare a formal proposal for future wastewater customer rates and how the system moves forward to develop solutions to the aging infrastructure. ¶

Deleted: once the details of fully funding the wastewater system have been developed

ADMINISTRATION BUILDING

Staff is preparing an RFP for a Facility Assessment to determine if the current Ops Building is sufficient in size and shape to house the Administrative functions of the District. If the building is deemed sufficient, the District will proceed with determining if the Prosser property is sufficient in size and shape to house the Operations functions of the District. If the building is deemed insufficient, staff will return to the Board for a public discussion of remaining options.

Deleted: At the July Regular Board Meeting staff was instructed to develop a work plan for moving administrative functions to another location within the District's service area while ensuring that operation and field functions remained undisrupted. The intent being to declare the current administration building surplus and sell. ¶

PROBATION TANK REPLACEMENT PROJECT

Contract has been awarded to Canyon Springs Enterprise for \$1,829,652 at the regular May 2018 Board Meeting. Notice of Award (NOA) has been sent to Canyon Springs and staff expects a fully executed contract to be returned in the next few

weeks. Once contracts have been reviewed, District will award a Notice to Proceed (NTP).

PG&E is moving forward with the needed relocation of the facilities. Staff expects a relocation schedule from PG&E in the next few weeks.

UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) RURAL DEVELOPMENT LOAN

Staff has been coordinating consultant efforts to formalize a final project list and establish an application timeline as requested by the ad hoc committee. The ad hoc committee requested that the project list include only those projects that are of limited environmental concerns (pipelines) so that the District could expedite NEPA permitting requirements and move forward with categorical exemptions. With State and Federal funding, design and environmental work must be completed prior to application submittal.

During a coordination meeting with the Environmental consultant (Denise Duffy and Associates), it was established that even with cat-exempt projects we will still be required to conduct cultural resource investigations. If fast-tracked, the study may be completed within six months.

The District had been hoping to submit the USDA application in late summer. However, with the six-month NEPA requirement, staff anticipates submittal sometime in early 2019.

Additionally, WSC was tasked with providing an updated Engineering Opinion of Probable Construction Cost for the USDA projects. The current EOOPCC's are shown below:

<u>Hihn</u>	<u>\$ 334,000.00</u>
<u>Hillside</u>	<u>\$ 718,000.00</u>
<u>Lyon Zone</u>	<u>\$ 3,165,000.00</u>
<u>California</u>	<u>\$ 994,000.00</u>
<u>Sequoia</u>	<u>\$ 194,000.00</u>
<u>Swim</u>	<u>\$ 1,863,000.00</u>
<u>Total</u>	<u>\$ 7,268,000.00</u>

SWIM TANKS REPLACEMENT PROJECT

Project is bid ready. WSC continues to work with staff in preparation for obtaining a federal USDA loan. Additionally, WSC has provided their planning level cost opinion for Swim Tank based on today's construction market. The original construction estimate was ~\$440,000. Today's estimate is \$1,863,000 (\$1,490,000 construction plus \$373,000 contingency). This is a sizable difference. The two estimates were provided by two different engineering firms and are

Deleted: Staff has begun the process of shutting down the redwood Probation Tank. Poly Tanks have been delivered and installed. The redwood Probation Tank is no longer in service.¶

¶ Bids were opened on May 1st and the contract is up for discussion tonight. PG&E application has been submitted and staff is anticipating a four to six month process to have the polls relocated. Construction of the new tank is dependent on when PG&E completes their relocation, in coordination with telecom.¶

Formatted: Justified

Formatted: Keep with next

Formatted Table

Formatted: Keep with next

Formatted: Keep with next

Formatted: Keep with next

Formatted: Keep with next

Formatted: Keep with next

Formatted: Keep with next

Formatted: Justified

Deleted: In December 2017, the Board authorized a contract with WSC Engineering to prepare the necessary Engineering Reports and Application Paperwork to apply for a ~\$5M USDA loan for construction of the following projects.¶

¶
Swim Tank¶
Hihn Road Pipeline¶
Lyon Pipeline¶
Worth Lane Pipeline¶
Sequoia Road Pipeline¶
Bennet Booster¶
Felton Acres Tank and Booster¶
Hillside Drive Pipeline¶
Riverview Drive Pipeline¶
Two Bar Road Pipeline¶
Orman Road Pipeline¶
California Drive Pipeline¶
Fall Creek Fish Ladder¶

¶ At April's regular meeting the Board formed an ad hoc committee to work with staff on ensuring resources and scheduling are in place to succeed on all CIP projects. Ad hoc committee will be providing an update at tonight's meeting.¶

Formatted: Justified

representative of today's competitive bidding environment. The second estimate also benefitted from knowledge gained after the first bid opening where a single bid was received. The true construction cost will be known when bids are opened. Staff is hopeful that we will receive multiple competitive bids somewhere in the middle.

FALL CREEK FISH LADDER

100% plans and specifications for improvements are under staff review.

Staff was informed in 2016 by Federal Fish and Wildlife (FFW) that the Fall Creek Diversion and Fish Ladder do not qualify for streamlined permitting. This is a change of direction from past conversations over the last three years. Individual consultation will be required and the District has submitted a request to the Army Corp of Civil Engineers. This new information will delay the project at least a year, if not longer.

Funding for the improvement project is expected to be accomplished through low-interest USDA loans.

During the 2017 Winter Storms Fall Creek Fish Ladder experienced significant debris build-up and damage. The repair project has been submitted and approved by FEMA. Staff will be bidding the work out for the repair project later this year. Anticipated completion of the repair project is expected prior to October 15, 2018, the official start of the 'rainy season'.

FELTON HEIGHTS WATER STORAGE TANK

Staff is working to obtain necessary easements on neighboring property. Design is expected for winter of 2019 with construction occurring in Autumn 2019. The delay is due to timing of the USDA loan.

Deleted: 2018

Deleted: 2018

Funding for the project is expected to be accomplished through low-interest USDA loans.

LOMPICO ASSESSMENT DISTRICT

Deleted: PRESSURE REDUCING VALVES AND
LATERALS

Staff has completed a district PRV standard and is working toward obtaining quotes for four of the eight PRV's scheduled for replacement in the Lompico Assessment District. In addition to the four PRV replacements, staff also expects the contractor to replace 60 service laterals. Staff anticipates bringing a recommendation to award a construction contract to the Board at the regular July meeting. Assuming a bid price of \$45k per PRV and \$1,500 per lateral, the total contract is estimated to be about \$240k.

After this project completion the Assessment District reserves will have about \$60,000 remaining. Prior to receipt of this year's tax assessments in Nov 2018 and April 2019, staff anticipates using the remaining funds to work on environmental and design services for the three AD reservoir sites (Lewis, Kaski and Madrone).

Staff is currently working with the engineering firm Schaaf and Wheeler to prepare a proposal for design of the three reservoir sites. Schaaf and Wheeler were one of three firms selected for on-call as-needed services. Staff anticipates bringing a proposal to the Board at its regularly scheduled August meeting.

Deleted: Staff has contracted with WSC Engineering to prepare a District Standard PRV drawing. Once the drawing is finalized (late April), staff will distribute a bid package to local contracting firms to replace two PRVs this budget year for a price of \$35k each, or \$70 total.¶

¶

The construction bid packet will also include standard drawings and specifications for the replacement of laterals in the Lompico Service Area. The selected unit bid price for replacement of a service lateral will determine how many laterals can be replaced under the construction contract. Based on the estimate of \$1,500 per lateral and meter (meters have already been replaced) in the Engineer's Report, staff anticipates being able to replace approximately 60 laterals this fiscal year for a total price of ~\$60k.¶

¶

The total contract price is estimated to be \$130k, leaving approximately \$100k in the Assessment District cash balance. Assuming decent bid prices and a positive working relationship with the contractor, staff may recommend extending the contract into fiscal year 2018/19 (starting July 1st, 2018), to replace additional PRVs and laterals.

FOR IMMEDIATE RELEASE

May 10, 2018
Contact:
Brian Lee, 831.430.4625
blee@slvwd.com



Replacement of Probation Tank prompts SLV Water District to ask South System customers to conserve water

Temporary impacts to water supply also include a well undergoing rehabilitation and a well replacement project

BOULDER CREEK, CA – The San Lorenzo Valley Water District (SLVWD) today announced the District is asking its South System customers to reduce their water use significantly as the District completes infrastructure improvements that temporarily impact water supply.

A trifecta of infrastructure projects, paired with very dry rainfall year, has resulted in less water available for customers in the South System, which includes areas of Pasatiempo Pines, Scotts Valley and the Mañana Woods neighborhood.

The projects include:

- **Probation Tank Replacement** — A new 500,000 gallon steel tank will replace the “Probation Tank,” an old, leaking, 100,000-gallon redwood tank, and will allow firefighters to have adequate water resources in the area. This replacement may impact water pressure for some of our customers in the south system during the high water demand in the coming months. Construction is anticipated to be completed by June 2019.
- **Well replacement** — Pasatiempo Well 6, which went into service in 1990, has reached the end of its life expectancy. The well, a significant water producer for the District, has suffered from structural problems for several years including age-related failures of the casing. The replacement process has begun and it is anticipated that drilling of the new well will begin in June. It is estimated the new well will be 800 feet deep with a flow of 350 gallons per minute.
- **Well rehabilitation** — The Pasatiempo Well 7 well is offline until June 1 for rehabilitation, following discovery that the well screens were plugged with iron and manganese deposits, which block the flow of water. The well was taken out of service to be scrubbed and treated.

“We are making significant progress in the ongoing ratepayer-funded effort to repair and replace our aging infrastructure,” District Manager Brian Lee said. “In the mean time, we ask that customers use water efficiently and be vigilant about water waste.”

Current average water use in the South System and Mañana Woods is 235 gallons per household per day. Water usage typically increases significantly on holiday weekends, and on the warmest summer days. These peak water use times will strain the water system and may result in a drop in pressure. The District is asking these customers reduce their water use by 20-35 percent per household during the infrastructure improvement period especially during peak water use times.

The District also commends customers for successfully achieving as much as 40 percent conservation during the worst periods of the recent drought, and is asking for help once again.

ABOUT THE SAN LORENZO VALLEY WATER DISTRICT

The San Lorenzo Valley Water District is located in the mountains of northern Santa Cruz County. The district serves more than 7,800 metered connections. Established in 1941, the district supplies water to the communities of Boulder Creek, Brookdale, Ben Lomond, Zayante, Scotts Valley, Mañana Woods, Felton and Lompico. For more information, visit www.slvwd.com or www.facebook.com/slvwaterdistrict.

#

FOR IMMEDIATE RELEASE

May 18, 2018

Contact:

Brian Lee, 831.430.4625

blee@slvwd.com



San Lorenzo Valley Water District Board of Directors Reaffirms Stage 2 Water Shortage

*Water users asked to lower water use by 20 percent,
limit outdoor irrigation to two days per week*

BOULDER CREEK, CA – The San Lorenzo Valley Water District (SLVWD) today announced the Board of Directors voted to continue Stage 2 Water Restrictions to encourage customers to reduce water use by 20 percent from 2013 baseline averages.

The Board took action at its meeting Thursday evening to re-affirm the Stage 2 Water Shortage Emergency Plan (Ordinance 106), which requires water conservation, efficient use of water and prevention of water waste.

“We are taking these steps because the San Lorenzo Valley has experienced a dry rainfall year, receiving approximately 56 percent of normal rainfall, which affects stream flow,” said Brian Lee, general manager. “The 2012-16 drought also impacted groundwater levels for the already over-drafted aquifer the District draws water from.”

Under the Stage 2 Water Shortage:

- Customers must limit watering days to twice per week before 10 a.m. or after 5 p.m., with 15 minutes of watering allowed per irrigation zone. Customers can select the two days per week that they water.
- Hoses must be equipped with a shutoff nozzle.
- Potable water cannot be used to wash down hard or paved surfaces.
- Swimming pools cannot be initially filled or drained and refilled.
- Restaurants can only serve water to customers upon request.
- Hotels and motels must offer patrons the option to forgo daily laundering of linens.

The District is asking customers to reduce their water use by 20 percent per household through the summer. Water usage typically increases significantly on holiday weekends, and on the warmest summer days. These peak water use times will strain the water system.

“Our customers achieved as much as 40 percent conservation during the worst period of the last drought,” Lee said. “We commend them for that accomplishment, and are asking for their help once again.”

ABOUT THE SAN LORENZO VALLEY WATER DISTRICT

The San Lorenzo Valley Water District is located in the mountains of northern Santa Cruz County. The district serves more than 7,800 metered connections. Established in 1941, the district supplies water to the communities of Boulder Creek, Brookdale, Ben Lomond, Zayante, Scotts Valley, Mañana Woods, Felton and Lompico. For more information, visit www.slvwd.com or www.facebook.com/slvwaterdistrict.

#



**Water supply impacted by
infrastructure improvements & drought**

**CONSERVE^{TO}
PRESERVE**
f SLVWD.COM



Dear Customer,

San Lorenzo Valley Water District is requesting that customers limit water use this summer due to several factors.

The District is constructing a new water storage tank to service your neighborhood. The new 500,000-gallon steel tank will replace the "Probation Tank," an old, leaking, 100,000-gallon redwood tank, and will increase fire protection for your area. A temporary water storage system that holds 30,000 gallons is in place for the duration of construction.

The District is also affected by recorded rainfall that is 56% of normal this year. In addition, the drought has had a long-term impact on groundwater levels and well efficiency in your area. Currently, two of the three wells serving your area are offline. One is being rehabilitated; the other has reached the end of its life expectancy and is in the process of being replaced.

Please take immediate action to reduce your water use by at least 20%.

We appreciate everything you do to ensure your community has a sufficient water supply during summer months and through the end of the construction period. For water conservation tips, please visit watersavingtips.org.

Thank you!

Learn more at www.slvwd.com.

Photos by Expedition Image



San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006

PRSRT STD
U.S. POSTAGE
PAID
Santa Cruz, Ca
PERMIT NO. 210

STAGE 2 WATER SHORTAGE

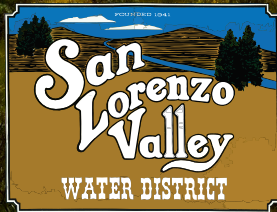
Please Conserve

CONSERVE TO PRESERVE
f SLVWD.COM



Agenda: 6.21.18

Item: 12



STAGE 2 WATER SHORTAGE

Please reduce water use by 20%.

CONSERVE TO PRESERVE



SLVWD.COM

LOCAL AGENCY FORMATION COMMISSION
RESOLUTION NO. 953-A

On the motion of Commissioner
Duly seconded by Commissioner
The following resolution is adopted:

MAKING DETERMINATIONS AND ORDERING PROTEST PROCEEDINGS
OF TERRITORY DESIGNATED AS THE LOMPICO REORGANIZATION
LAFCO NO. 953-A

The Santa Cruz Local Agency Formation Commission does hereby RESOLVE,
DETERMINE, AND ORDER as follows:

1. A resolution for the proposed annexation of certain territory was filed by Resolution No. 128-2013 of the Lompico County Water District and Resolution No. 31 (13-14) of the San Lorenzo Valley Water District, pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code Section 56000 et seq.); and the territory is assigned the short term designation of the "Lompico Reorganization, LAFCO No. 953-A".
2. The reorganization consists of the following changes of organization:
 - Dissolution of the Lompico County Water District,
 - Annexation of territory to the San Lorenzo Valley Water District.
3. The Executive Officer of the Commission has reviewed the resolutions; has prepared a report, including his recommendations thereon; and has presented the same before this Commission for consideration.
4. Public hearing by the Commission was held on August 6, 2014; and at the hearing the Commission heard and received all oral and written protests, objections, and evidence that were presented.
5. Said territory includes approximately 757 acres and is found to be inhabited for purposes of reorganization law.
6. The boundaries of the area of the proposed reorganization are approved as revised to include the annexation of parcels on Zayante Drive and as shown on Exhibit A.
7. The approval of this reorganization is conditioned upon the following terms and conditions:
 - A) INFRASTRUCTURE BOND
Prior to the filing of the Certificate of Completion, a Community Facilities District bond or similar revenue instrument shall be passed by the voters

and/or property owners of the Lompico service area so that proceeds not greater than \$2.75 million will go to the San Lorenzo Valley Water District (SLVWD) for the purposes of infrastructure improvements solely for the benefit of the Lompico service area. If a grant or other source of funds can be secured to make infrastructure improvements that are programmed to be included in the not-to-exceed \$2.75 million of bond proceeds, or if the costs of the programmed improvements are lower, the amount of the bond proceeds can be a lesser amount if authorized in writing by the San Lorenzo Valley Water District Board following consideration of the reduction at a public meeting of that board.

B) BOND OVERSIGHT COMMITTEE

Upon distribution of the bond proceeds, SLVWD shall establish a citizens' bond oversight committee consisting of five Lompico water customers to review expenditure of the bond proceeds on projects that directly benefit Lompico.

C) LOAN PAYBACK

Prior to the filing of the Certificate of Completion, Lompico County Water District shall pay the entire amount due on the PERS Side Fund Loan Agreement that was executed on July 30, 2013 by and between Lompico County Water District and San Lorenzo Valley Water District.

D) LOMPICO WATER RATES AND CHARGES

SLVWD shall bill the Lompico customers of SLVWD the same rates as the other customers within SLVWD. However, prior to filing of the Certificate of Completion, in order to cover the difference between SLVWD's estimated revenues collected in Lompico and SLVWD's estimated operating costs in Lompico, Lompico County Water District shall enact a reduction in their water rates, effective only upon the reorganization, so that \$140,000 in excess of the amount generated by SLVWD rates would be collected in the first year following the effective date of the reorganization. LAFCO shall authorize SLVWD to continue to collect these Lompico charges after the reorganization. Prior to the Certificate of Completion being filed, SLVWD will deliver a letter to the LAFCO Executive Officer indicating that the charges adopted by the Lompico County Water District are structured in a manner that SLVWD is willing to implement. The Lompico charges shall not exceed the following amounts:

<u>Year</u>	<u>Beginning</u>	<u>Per Month</u> <u>Per Connection</u>
1	Upon the effective date of the reorganization	\$23.50
2	One year after effective date of the reorganization	\$19.50
3	Two years after effective date of the reorganization	\$8.50
4	Three years after effective date of the reorganization	\$5.50
5	Four years after effective date of the reorganization	\$5.50

The Lompico charges shall be phased out no later than five years after the effective date of the reorganization.

- E) The proponent districts shall provide a legal map, description, and fees to meet State Board of Equalization requirements.
 - F) The proponent districts shall be responsible to pay any fees required to comply with Fish and Game Code Section 711.4 (Fish and Game Fees required when notices of environmental decisions are filed).
 - G) The proponent districts shall pay any remaining processing fees as set in this Commission's Schedule of Fees and Deposits.
 - H) Prior to issuance of a Certificate of Completion for this reorganization, the proponent districts shall deliver an executed indemnification agreement that is in a form that is acceptable to this Commission and suitable for recordation.
8. This project qualifies for a Class 19 Categorical Exemption (annexation of existing facilities) and a Class 20 Categorical Exemption (consolidation or two or more districts having identical powers) from further analysis under the California Environmental Quality Act.
 9. Upon completion of this reorganization, the property tax revenues will be transferred in accordance with the Board of Supervisors tax exchange resolution (No. 158-2014) adopted for the Lompico Reorganization.
 10. Upon completion of this reorganization, all assets and liabilities of Lompico County Water District shall transfer to the San Lorenzo Valley Water District.
 11. The reorganization, as approved, is consistent with the Spheres of Influence of the Lompico County Water District and the San Lorenzo Valley Water District as amended by LAFCO Resolution No. 953 on August 6, 2014.
 12. This Commission hereby approves this reorganization, as conditioned, and directs the Executive Officer to conduct protest proceedings in accordance with State law.

PASSED AND ADOPTED by the Local Agency Formation Commission in the County of Santa Cruz this sixth day of August 2014.

AYES:

NOES:

ABSENT:

JAMES W. ANDERSON, CHAIRPERSON
Santa Cruz Local Agency Formation Commission

Attest:

Patrick M. McCormick, Executive Officer

Approved as to form:

LAFCO Counsel

M E M O

TO: Board of Directors

FROM: District Manager

PREPARED BY: Director of Finance & Business Services

SUBJECT: FINANCE & BUSINESS SERVICES STATUS REPORT

DATE: June 21, 2018

RECOMMENDATION:

It is recommended that the Board of Directors review and file the Finance & Business Services Department Status Report.

BACKGROUND:

BUDGET

The FY1819 Budget was passed at the Special BOD meeting on 6/11/2018.

AUDIT

The auditors were here and gone in record time. A big thank you goes out to my accounting staff that did a great job streamlining electronic and other selection support for the auditors.

BEAR CREEK ESTATES

The District needs to schedule some time to work on the Sewer Fund rate increase proposal. We had been making good headway and need to keep the ball rolling.

LOANS - FEMA AND USDA

We continue to reconcile FEMA projects and have been receiving some of the smaller project reimbursements. There is going to be a need in the near future to cover the more expensive projects, such as the Lyon Access Road Slide.

We are also working on the financial package and discussions for the USDA loan. Semi similar to the FEMA projects, we will need to get a bridge loan to cover the USDA projects, as they are only reimbursed upon completion of the projects.

CUSTOMER SERVICE SUPPORT

Customer Service stats and information is included in this status report for review.

BILL LIST

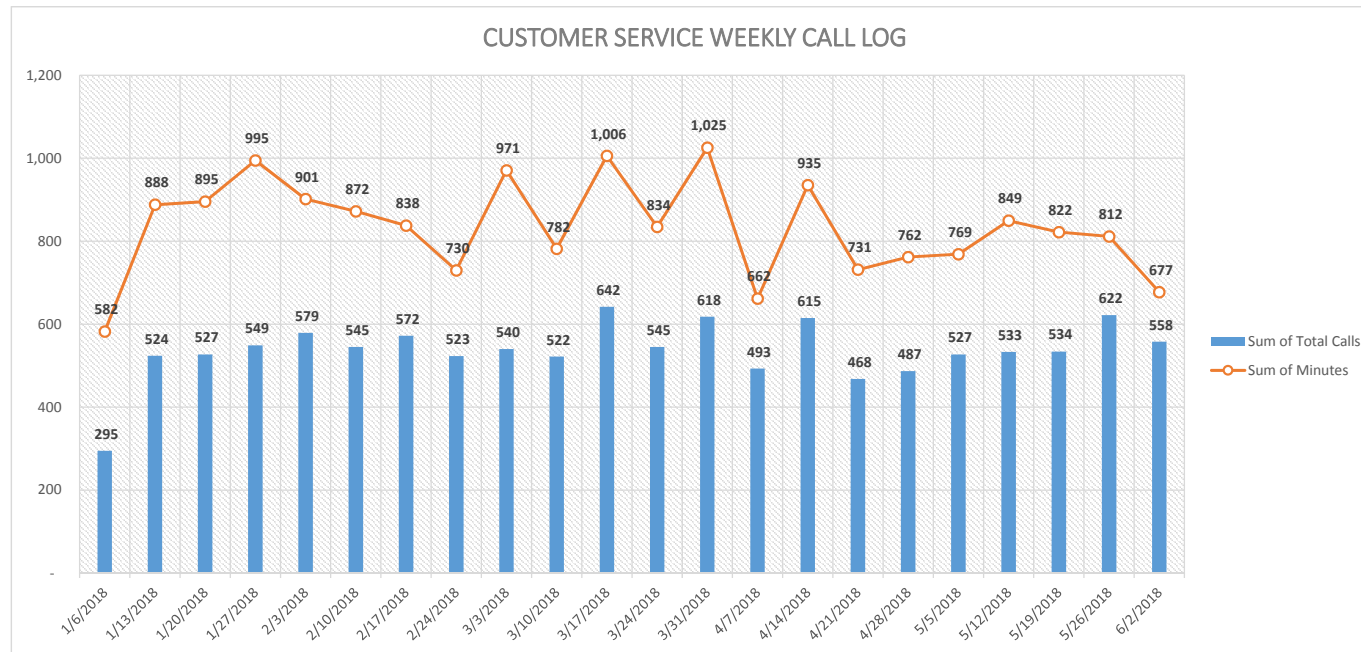
The Bill List is included in this status report for review.

FINANCIAL SUMMARY

This packet contains the April summary. Please see the Financial Summary for further detail.

REVENUE STABILIZATION RATE ANALYSIS

This packet contains the current consumption as compared to the prior 3 year averages for the revenue rate stabilization. As of April, 2018 consumption, the cumulative consumption is 8% above the baseline. There are no triggers identified per the revenue stabilization rate policy.



Week Ending	Incoming Calls		Outgoing Calls		Total Calls	
	# Calls	Minutes	# Calls	Minutes	# Calls	Minutes
1/6/2018	219	485	76	98	295	582
1/13/2018	315	671	209	218	524	888
1/20/2018	321	719	206	177	527	895
1/27/2018	310	754	239	240	549	995
2/3/2018	357	781	222	120	579	901
2/10/2018	293	668	252	204	545	872
2/17/2018	310	641	262	196	572	838
2/24/2018	294	554	229	176	523	730
3/3/2018	332	772	208	198	540	971
3/10/2018	266	555	256	227	522	782
3/17/2018	368	742	274	264	642	1,006
3/24/2018	288	588	257	247	545	834
3/31/2018	350	762	268	263	618	1,025
4/7/2018	291	546	202	116	493	662
4/14/2018	359	720	256	215	615	935
4/21/2018	242	530	226	201	468	731
4/28/2018	272	553	215	209	487	762
5/5/2018	322	651	205	117	527	769
5/12/2018	305	586	228	264	533	849
5/19/2018	317	644	217	178	534	822
5/26/2018	356	629	266	183	622	812
6/2/2018	311	541	247	136	558	677

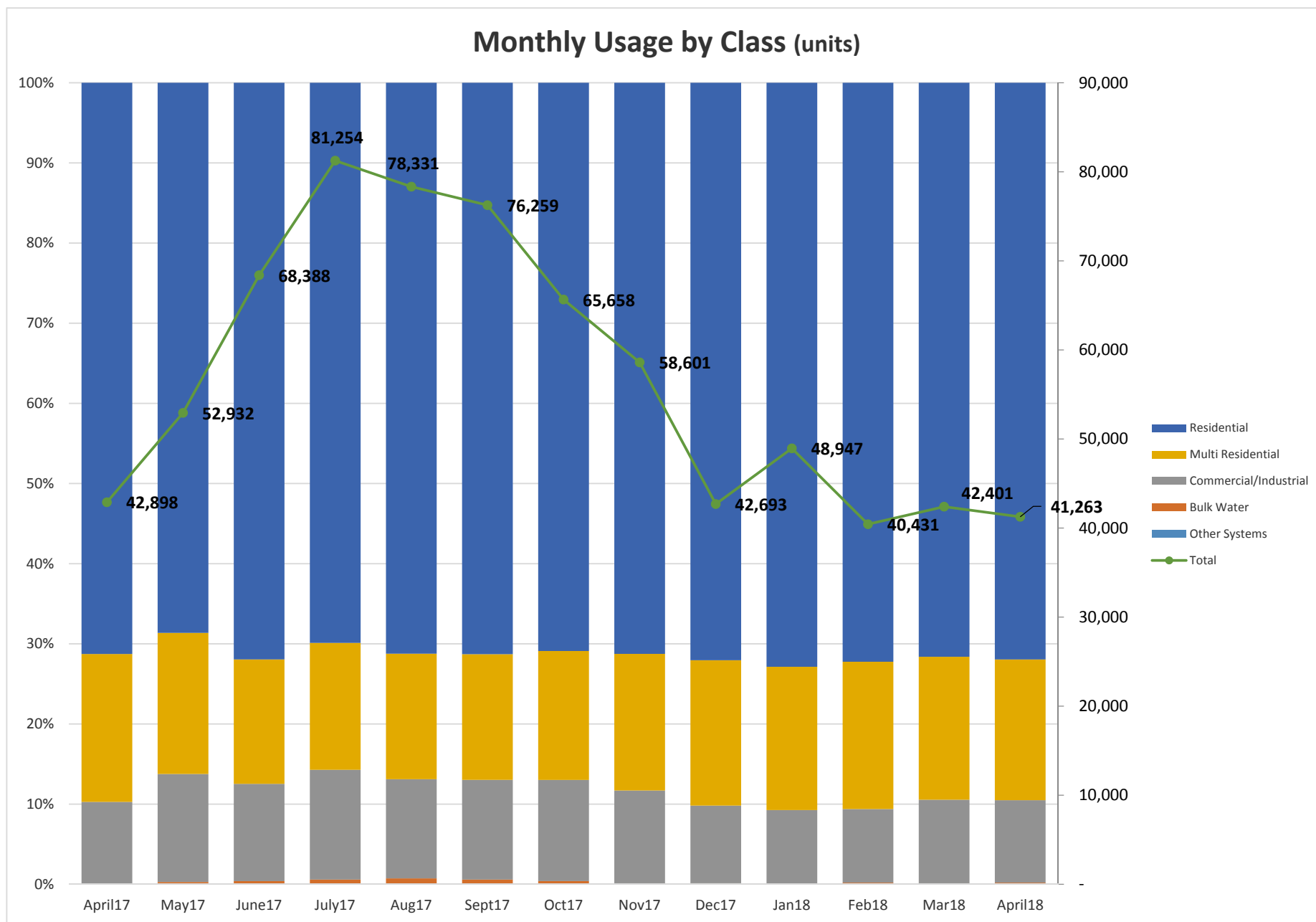
Weekly Notes
Tags, Main Break: Blach Way, Oak Ave, Oak St, Blue Ridge Drive
Turn offs, Main Break: Blue Ridge Dr, Old County HWY, McGaffigan Mill Rd, tank leak
Tags, Main Break: Brookside Ave, 11995 Alta Via Rd, Kings Creek Rd, 11916 Alta Via Rd
Turn offs, Main Break: San Lorenzo
Tags
Turn offs, Main Break: Bear Creek, Brackney & Bridge St., Riverview Dr.
Tags, Main Break: Vera Ave, Hermosa Ave, La Lena St, Riverview Dr.
Turn offs, Main Break: HWY 9
Tags, Main Break: Mitchell Drive
Turn offs, Main Break: Rambling Rd, Lake Blvd
Tags, Main Break: La Lena St, Brimblecom rd
Turn offs
Tags, Main Break: Blackstone Drive, McKinley Way
Turn offs, Main Break: Azalea Circle, Hartman Ave, Brookside Ave
Tags, Main Break: Bear Creek Rd, Lomita Ave, El Solyo Ave, Camino Sinuoso
Turn offs, Main Break: Highland Drive - Hydrant, Blue Ridge
Old County Hwy, Blackstone - Hydrant, Apple Knoll, Pine Dr, Dana Ct, Cresta Dr, Bean Ave, Forest Way
Tags, Main Break: Country Club Lane, Center St, Valley View Road
Turn offs, Main Break: Summer Place, California Drive
Tags, Main Break: Reynolds Dr., Whispering Pines, Pacific St., Hermosa & Oak, Big Basin Way
Turn offs, Main Break: Blue Ridge Dr., Teilh Dr., Carrol Ave & Lompico Rd.
Tags, Main Break: Two Bar Road, Douglas Ave.

CUSTOMER SERVICE DEPT SUMMARY

		**				*		*					*	**				
Monthly Stats:	May-18	Apr-18	Mar-18	Feb-18	Jan-18	Dec-17	Nov-17	Oct-17	Sep-17	Aug-17	Jul-17	Jun-17	May-17	Apr-17	Mar-17	Feb-17	Jan-17	Dec-16
Cut In/Outs	68	58	30	42	61	62	55	81	59	114	52	74	48	49	86	68	71	76
Final Bills	71	42	34	58	57	66	50	79	79	58	49	62	44	47	62	36	28	36
Tags	232	72	312	198	194	118	240	128	260	264	163	199	167	100	291	226	209	193
Turn-offs	25	29	24	32	26	42	24	26	25	29	24	23	20	36	33	12	34	38
Online / Going Green																		
As of 06/06/2018																		
Online Sign-ups	3,680	3,636	3,599	3,543	3,499	3,443	3,398	3,331	3,283	3,244	3,201	3,164	3,141	3,115	3,038	2,985	2,929	2,880
E-Bills	1,174	1,157	1,145	1,120	1,092	1,064	1,043	1,018	998	979	957	949	931	920	879	858	843	826
Auto Pay	2,445	2,427	2,386	2,350	2,316	2,283	2,257	2,202	2,184	2,144	2,134	2,105	2,095	2,086	2,035	2,004	1,976	1,940

* Due to timing, only had 1 tag/turn off cycle

** Due to timing, had 3 tag/turn off cycle



Accounts Payable

Outstanding Invoices

User: KendraNegro
 Printed: 6/12/2018 - 2:01 PM
 Date Type: JE Date
 Date Range: 05/10/2018 to 06/12/2018



13060 Highway 9
 Boulder Creek, CA 95006-9119
 (831) 338-2153 phone
 (831) 338-7986 fax

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00047 - SOIL CONTROL LAB						
01-800-5202	6/5/2018	6/1/2018	8050955	00035-12-2018	145.00	WATER ANALYSIS_MIRA FLORES
Task Label:		Type:	PO Number:	0000100983		
Total for Vendor 00047 - SOIL CONTROL LAB:					145.00	
00058 - IHWY, INC.						
01-100-5200	6/5/2018	6/1/2018	060118	00035-12-2018	25.00	BUSINESS HOSTING_slvwd.com
Total for Vendor 00058 - IHWY, INC.:					25.00	
00118 - FARMER BROTHERS COFFEE						
01-400-5600	6/4/2018	5/30/2018	68030817	00036-12-2018	233.80	COFFEE SUPPLIES
Total for Vendor 00118 - FARMER BROTHERS COFFEE:					233.80	
00160 - BANANA SLUG STRING BAND						
01-500-5622	6/4/2018	6/1/2018	060118	00036-12-2018	2,160.00	1ST INSTALLMENT_90%
Total for Vendor 00160 - BANANA SLUG STRING BAND:					2,160.00	
00164 - FIRST ALARM						
02-600-5200	6/4/2018	5/7/2018	393768	00036-12-2018	26.04	REPLACE FAULTY TRANSMITER
Task Label:		Type:	PO Number:	0000100918		
Total for Vendor 00164 - FIRST ALARM:					26.04	
00183 - SDRMA						
01-800-5145	5/14/2018	5/11/2018	63033	00127-11-2018	23,805.89	WORKER'S COMP PROGRAM_WT
01-400-5145	5/14/2018	5/11/2018	63033	00127-11-2018	22,694.59	WORKER'S COMP PROGRAM_OPS
01-200-5145	5/14/2018	5/11/2018	63033	00127-11-2018	2,186.92	WORKER'S COMP PROGRAM_FINANCE
01-500-5145	5/14/2018	5/11/2018	63033	00127-11-2018	1,825.16	WORKER'S COMP PROGRAM_ENV

Vendor

	Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00183 - SDRMA							
	01-300-5145	5/14/2018	5/11/2018	63033	00127-11-2018	1,292.72	WORKER'S COMP PROGRAM_ENG
	01-100-5145	5/14/2018	5/11/2018	63033	00127-11-2018	2,246.40	WORKER'S COMP PROGRAM_ADMIN
Total for Vendor 00183 - SDRMA:						54,051.68	
00210 - FISHER SCIENTIFIC							
	01-800-5302	6/4/2018	5/11/2018	6658344	00036-12-2018	129.27	LAB TOOLS
	Task Label:		Type:	PO Number:	0000101058		
	01-800-5302	6/4/2018	5/18/2018	7244932	00036-12-2018	2,010.66	LAB TOOLS
	Task Label:		Type:	PO Number:	0000101058		
	01-800-5302	6/4/2018	5/21/2018	8786904	00036-12-2018	139.79	LAB TOOLS
	Task Label:		Type:	PO Number:	0000101058		
Total for Vendor 00210 - FISHER SCIENTIFIC:						2,279.72	
00212 - CO. OF SANTA CRUZ HEALTH SERVICES AGENCY							
	01-500-5200	6/5/2018	5/22/2018	052218	00035-12-2018	24,860.00	SALMONID MONITORING_2017-18
Total for Vendor 00212 - CO. OF SANTA CRUZ HEALTH SERVICES AGENCY:						24,860.00	
00216 - B C AUTO PARTS, KATHLEEN GERRITY							
	01-400-5410	6/4/2018	5/31/2018	110760	00036-12-2018	15.43	OIL/WIPER FLUID
Total for Vendor 00216 - B C AUTO PARTS, KATHLEEN GERRITY:						15.43	
00318 - SC MUSEUM OF NATURAL HISTORY							
	01-500-5622	5/29/2018	5/29/2018	052918	00258-11-2018	2,250.00	EDUCATION GRANT_1ST INSTALLMENT_90%
Total for Vendor 00318 - SC MUSEUM OF NATURAL HISTORY:						2,250.00	
00343 - ERNIE'S SERVICE CENTER							
	01-800-5410	6/4/2018	5/31/2018	68404	00036-12-2018	215.87	MAINTENANCE_V #249
	01-400-5410	6/4/2018	5/31/2018	68481	00036-12-2018	108.47	MAINTENANCE_V #230
Total for Vendor 00343 - ERNIE'S SERVICE CENTER:						324.34	
00362 - ACCELA, INC #774375							
	01-200-5610	6/5/2018	5/31/2018	40226	00035-12-2018	2,611.00	WEB PAYMENTS_TRANSACTION FEES
	01-200-5200	6/5/2018	5/31/2018	40226	00035-12-2018	185.00	WEB PAYMENTS_BANK FEES
Total for Vendor 00362 - ACCELA, INC #774375:						2,796.00	

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00450 - EUROFINS EATON ANALYTICAL						
01-800-5202	6/4/2018	5/31/2018	393376	00036-12-2018	100.00	WATER ANALYSIS_LWTP RAW WATER INFLUENT
Task Label:		Type:	PO Number:	0000101030		
01-800-5202	6/4/2018	6/4/2018	393772	00036-12-2018	1,565.00	WATER ANALYSIS _PASO WELLS
Task Label:		Type:	PO Number:	0000101030		
01-800-5202	6/4/2018	6/4/2018	393793	00036-12-2018	825.00	WATER ANALYSIS _PASO, LYON, QH
Task Label:		Type:	PO Number:	0000101030		
01-800-5202	6/5/2018	6/5/2018	394041	00035-12-2018	180.00	WATER ANALYSIS_QUAIL WELLS 4A, 5A
Task Label:		Type:	PO Number:	0000101030		
Total for Vendor 00450 - EUROFINS EATON ANALYTICAL:					2,670.00	
00721 - UNITED SITE SVCS.,INC						
01-400-5200	6/4/2018	5/30/2018	6835597	00036-12-2018	177.93	QUAIL YARD TOILET_5/26/18 - 06/22/18
Total for Vendor 00721 - UNITED SITE SVCS.,INC:					177.93	
00944 - PDNC, INC.						
01-100-5200	6/5/2018	5/31/2018	2724	00035-12-2018	179.40	MONTHLY BACKUP_4 SERVERS
01-100-5200	6/5/2018	5/31/2018	2724	00035-12-2018	338.28	MANAGED SERVER
01-100-5200	6/5/2018	5/31/2018	2741	00035-12-2018	192.20	TECH SERVICES
Total for Vendor 00944 - PDNC, INC.:					709.88	
10025 - BADGER METER, INC						
01-200-5200	6/5/2018	5/30/2018	80021004	00035-12-2018	606.98	BEACON SERVICES_68886-104
01-200-5200	6/5/2018	5/30/2018	80021004	00035-12-2018	577.61	BEACON SERVICES_68886-101
Total for Vendor 10025 - BADGER METER, INC:					1,184.59	
10154 - SLV ELEMENTARY SCHOOL						
01-500-5622	6/4/2018	6/1/2018	060118	00036-12-2018	1,890.00	1ST INSTALLMENT_90%
Total for Vendor 10154 - SLV ELEMENTARY SCHOOL:					1,890.00	
10169 - SLV MIDDLE SCHOOL						
01-500-5621	5/29/2018	5/29/2018	052918	00258-11-2018	4,500.00	DATA COLLECTION_1ST INSTALLMENT_90%
01-500-5622	5/29/2018	5/29/2018	52918	00258-11-2018	2,700.00	EDUCATION GRANT_1ST INSTALLMENT_90%
Total for Vendor 10169 - SLV MIDDLE SCHOOL:					7,200.00	
10195 - ASCO POWER SERVICES, INC						
01-800-5300	6/4/2018	5/29/2018	1283431	00036-12-2018	7,475.65	LYON PLANT GENERATOR TRANSFER SWITCH

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
10195 - ASCO POWER SERVICES, INC						
Task Label:		Type:	PO Number:	0000101024		
01-800-5200	6/4/2018	5/29/2018	1283433	00036-12-2018	5,859.00	KIRBY PLANT TRANSFER SWITCH REPLACEMENT
Task Label:		Type:	PO Number:	0000101046		
Total for Vendor 10195 - ASCO POWER SERVICES, INC:					13,334.65	
10211 - MICHAEL E LOIK						
01-500-5621	5/29/2018	5/29/2018	052918	00258-11-2018	4,500.00	DATA COLLECTION GRANT_1ST INSTALLMENT_90%
Total for Vendor 10211 - MICHAEL E LOIK:					4,500.00	
10212 - MONTEREY BAY CTR. FOR ENVIR. LITERACY						
01-500-5622	6/4/2018	6/1/2018	0600118	00036-12-2018	2,250.00	1ST INSTALLMENT_90%
Total for Vendor 10212 - MONTEREY BAY CTR. FOR ENVIR. LITERACY:					2,250.00	
Report Total:					123,084.06	

Accounts Payable

Checks by Date - Detail by Check Number

User: KendraNegro
Printed: 6/12/2018 1:59 PM



13060 Highway 9
Boulder Creek, CA 95006-9119
(831) 338-2153 phone
(831) 338-7986 fax

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	00178	CALPERS	06/01/2018		
	JUNE 2018	HEALTH INSURANCE			3,006.53
	JUNE 2018	HEALTH INSURANCE			18,553.27
	JUNE 2018	HEALTH INSURANCE			3,640.42
	JUNE 2018	HEALTH INSURANCE			1,567.54
	JUNE 2018	HEALTH INSURANCE			600.00
	JUNE 2018	HEALTH INSURANCE			779.86
	JUNE 2018	HEALTH INSURANCE			193.92
	JUNE 2018	HEALTH INSURANCE			15,319.30
	JUNE 2018	HEALTH INSURANCE			11,395.93
Total for this ACH Check for Vendor 00178:				0.00	55,056.77
14992	00766	CA DEPT OF FISH & WILDLIFE	05/14/2018		
	051018	FALL CREEK FISH LADDER MAINTENANC			3,474.25
	051018	FALL CREEK FISH LADDER DEBRIS REMO			289.75
Total for Check Number 14992:				0.00	3,764.00
14993	00359	ALLIED ELECTRONICS	05/15/2018		
	9009330166	ISOLATING SWITCH FOR BCEWW			916.62
Total for Check Number 14993:				0.00	916.62
14994	10023	AT & T CAPITAL SERVICES, INC	05/15/2018		
	3037207	V2 PHONE SYSTEM MAINTENANCE			396.07
Total for Check Number 14994:				0.00	396.07
14995	00055	AT&T	05/15/2018		
	9607360489	TELEPHONE CHARGES_WT			1,987.21
	9607360489	TELEPHONE CHARGES_OPS			3,763.98
	9607360489	TELEPHONE CHARGES_BCEWW			366.17
	9607360489	TELEPHONE CHARGES_ADMIN			188.83
Total for Check Number 14995:				0.00	6,306.19
14996	00309	AT&T IP SERVICES	05/15/2018		
	468022400	IP SERVICE_195 KIRBY ST			267.33
Total for Check Number 14996:				0.00	267.33
14997	00145	BATTERIES PLUS	05/15/2018		
	314-338154	CELL PHONE CASE			57.76
	314-338286	PH PROBE BATTERY			14.68
	314-338474	CELL PHONE CASE FOR N GILLESPIE			76.29
Total for Check Number 14997:				0.00	148.73
14998	00184	CA SURVEYING & DRAFTING SUPPLY	05/15/2018		
	101335	BOND PAPER			56.64

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 14998:	0.00	56.64
14999	00788 050418_0302438	COMCAST INTERNET_1075 WHISPERING PINES	05/15/2018		191.20
			Total for Check Number 14999:	0.00	191.20
15000	00788 050618_0956185	COMCAST INTERNET_545 FALL CREEK DR	05/15/2018		169.06
			Total for Check Number 15000:	0.00	169.06
15001	00788 050618_1236017	COMCAST INTERNET_295 EAST RD	05/15/2018		172.59
			Total for Check Number 15001:	0.00	172.59
15002	00788 050718_1236124	COMCAST INTERNET_15819 FOREST HILL DR	05/15/2018		172.59
			Total for Check Number 15002:	0.00	172.59
15003	00788 050818_1236058	COMCAST INTERNET_17277 HWY 9	05/15/2018		172.59
			Total for Check Number 15003:	0.00	172.59
15004	00788 051018_1236165	COMCAST INTERNET_280 BLUE RIDGE DR	05/15/2018		172.59
			Total for Check Number 15004:	0.00	172.59
15005	00788 5118_1236033	COMCAST INTERNET_215 BLACKSTONE	05/15/2018		172.59
			Total for Check Number 15005:	0.00	172.59
15006	00384 418-01	DON ALLEY STREAM MONITORING PROGRAM	05/15/2018		14,451.05
			Total for Check Number 15006:	0.00	14,451.05
15007	00212 IN0087861	CO. OF SANTA CRUZ HEALTH SERVIC HEALTH PERMIT_ADMIN	05/15/2018		824.00
			Total for Check Number 15007:	0.00	824.00
15008	00450 386267 386268	EUROFINS EATON ANALYTICAL WATER ANALYSIS_LWTP EFFLUENT WATER ANALYSIS_PASO WELL 5A	05/15/2018		560.00 560.00
			Total for Check Number 15008:	0.00	1,120.00
15009	00080 1371683	GRANITE CONSTRUCTION CO OLY HAUL OUT CHARGES	05/15/2018		1,212.20
			Total for Check Number 15009:	0.00	1,212.20
15010	00016 003402341	GREENWASTE RECOVERY,INC SPOIL REMOVAL	05/15/2018		395.14

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 15010:	0.00	395.14
15011	00097 6094	JIM WALTERS OLY HAUL OUT TRUCKING CHARGE	05/15/2018		1,147.50
			Total for Check Number 15011:	0.00	1,147.50
15012	10073 6	KEN GIROUARD 7720 HWY 9 METER REVIEW	05/15/2018		130.00
			Total for Check Number 15012:	0.00	130.00
15013	00082 225120	MID VALLEY SUPPLY PAPER TOWELS_OPS	05/15/2018		73.78
			Total for Check Number 15013:	0.00	73.78
15014	10139 S1097704.001 S1097704.003 S1097704.005 S1097704.007	NATIONAL METER & AUTOMATION FELTON METER CHANGE _5/8" X 3/4" MET FELTON METER CHANGE _3/4" METERS FELTON METER CHANGE _1" METERS FELTON METER CHANGE 1-1/2" & 2" METE	05/15/2018		54,848.65 1,331.83 6,804.74 9,930.19
			Total for Check Number 15014:	0.00	72,915.41
15015	10158 479568 479568	NOSSAMAN, LLP DISBURSEMENTS MADE THROUGH 3/31/11 PROFESSIONAL SVCS RENDERED THROU	05/15/2018		1,258.30 15,672.00
			Total for Check Number 15015:	0.00	16,930.30
15016	00054 050418	PACIFIC GAS AND ELECTRIC ELECTRIC CHARGES_19 SUMMIT AVE	05/15/2018		610.31
			Total for Check Number 15016:	0.00	610.31
15017	00054 05042018 05042018 05042018 05042018 05042018	PACIFIC GAS AND ELECTRIC ELECTRIC CHARGES_CARROL & LOMPIC ELECTRIC CHARGES_PUMPING STATION_ ELECTRIC CHARGES_PUMP_11255 LOMPIC ELECTRIC CHARGES_11590 LAKESHORE I ELECTRIC CHARGES_WEST DR COMMUN	05/15/2018		22.28 142.96 141.51 302.68 19.71
			Total for Check Number 15017:	0.00	629.14
15018	00054 051018	PACIFIC GAS AND ELECTRIC ELECTRIC CHARGES_365 MADRONE_2 MC	05/15/2018		16,973.08
			Total for Check Number 15018:	0.00	16,973.08
15019	00054 51018	PACIFIC GAS AND ELECTRIC ELECTRIC CHARGES_140 ELENA CT	05/15/2018		23.16
			Total for Check Number 15019:	0.00	23.16
15020	00054 5418_2564996928	PACIFIC GAS AND ELECTRIC ELECTRIC & DELIVERY CHARGES_1150 RI	05/15/2018		43.40
			Total for Check Number 15020:	0.00	43.40
15021	00050 076-202-03	CO. OF SANTA CRUZ RECORDER'S OF LIEN RELEASE FEE	05/15/2018 VOID	15.00	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 15021:	15.00	0.00
15022	00050 090-031-08	CO. OF SANTA CRUZ RECORDER'S OF LIEN RELEASE FEE	05/15/2018 VOID	15.00	
			Total for Check Number 15022:	15.00	0.00
15023	00589 7521	RONALD RAY GREENLY KWTP HOLDING TANK/HAUL AWAY	05/15/2018		300.00
			Total for Check Number 15023:	0.00	300.00
15024	00746 51135	SCOTTS VALLEY BANNER FLUSHING NRICE_4/2/18 RUN DATE	05/15/2018		160.00
			Total for Check Number 15024:	0.00	160.00
15025	00047 8040753	SOIL CONTROL LAB GENERAL PHYSICAL_CANEPA/ELENA	05/15/2018		145.00
			Total for Check Number 15025:	0.00	145.00
15026	10180 381661 381661 381661 381661	STEVEN BECK AMBER LIGHTS_V #122 AMBER LIGHTS_V #121 SALES TAX WITHHOLDING TAX @ 8.5%	05/15/2018		230.00 230.00 -39.10 39.10
			Total for Check Number 15026:	0.00	460.00
15027	00398 8424872	WATSONVILLE METAL CO.,INC OLY DUMPSTER SERVICE	05/15/2018		600.00
			Total for Check Number 15027:	0.00	600.00
15028	00565 051518	DETLEF ADAM UNIFORM REIMBURSEMENT	05/17/2018		202.90
			Total for Check Number 15028:	0.00	202.90
15029	00687 ACCT #132166881	AT&T U-VERSE INTERNET_MANANA WOODS	05/17/2018		85.00
			Total for Check Number 15029:	0.00	85.00
15030	00687 ACCT #132182018	AT&T U-VERSE INTERNET_345 QUAIL TERRACE	05/17/2018		75.00
			Total for Check Number 15030:	0.00	75.00
15031	UB*00425	Barry Dobyns Refund Check Refund Check Refund Check	05/17/2018		68.81 11.73 32.26
			Total for Check Number 15031:	0.00	112.80
15032	UB*00424	RICK HOCHLER Refund Check	05/17/2018		4.24
			Total for Check Number 15032:	0.00	4.24

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
15033	UB*00427	ERIC HULL Refund Check	05/17/2018		113.64
Total for Check Number 15033:				0.00	113.64
15034	10005 20642	ICMA RETIREMENT C/O M & T RETIRI RETIREMENT WITHHOLDING PP ENDING :	05/17/2018		3,788.08
Total for Check Number 15034:				0.00	3,788.08
15035	UB*00423	Chris Moyers Refund Check	05/17/2018		74.56
Total for Check Number 15035:				0.00	74.56
15036	00350 051518	HOWARD OLIPHANT UNIFORM REIMBURSEMENT	05/17/2018		120.89
Total for Check Number 15036:				0.00	120.89
15037	UB*00426	AMY SOLOMON Refund Check	05/17/2018		2.83
Total for Check Number 15037:				0.00	2.83
15039	10210 051718	CENTRAL COAST REGIONAL WATER C PERMIT FEE_FALL CREEK FISH LADDER	05/18/2018		400.00
Total for Check Number 15039:				0.00	400.00
15040	00309 1891010400 1891010400 1891010400	AT&T IP SERVICES INTERNET_ADMIN INTERNET_WT INTERNET_OPS	05/18/2018		273.60 273.61 273.60
Total for Check Number 15040:				0.00	820.81
15041	00687 ACCT#250354021	AT&T U-VERSE INTERNET_365 MADRONE AVE	05/18/2018		75.00
Total for Check Number 15041:				0.00	75.00
15042	00687 5518_137458730	AT&T U-VERSE INTERNET_13057 HWY 9	05/18/2018		75.00
Total for Check Number 15042:				0.00	75.00
15043	UB*00429	PATRICIA BUEB Refund Check Refund Check	05/18/2018		2.49 40.27
Total for Check Number 15043:				0.00	42.76
15044	00788 051118	COMCAST INTERNET_1150 REBECCA DR	05/18/2018		190.12
Total for Check Number 15044:				0.00	190.12
15045	00788 51118	COMCAST INTERNET_23 SUMMIT AVE	05/18/2018		141.12
Total for Check Number 15045:				0.00	141.12

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
15046	UB*00430	STEPHEN HASKINS	05/18/2018		
		Refund Check			81.18
		Refund Check			26.36
Total for Check Number 15046:				0.00	107.54
15047	10202 000108287	NEW RESOURCES GROUP, INC SLVWD SPONGES	05/18/2018		464.85
Total for Check Number 15047:				0.00	464.85
15048	UB*00428	NATHANIEL & ALLIE ROBINSON	05/18/2018		
		Refund Check			75.00
Total for Check Number 15048:				0.00	75.00
15049	00362 39396 39396	ACCELA, INC #774375 WEB PAYMENTS_BANK FEE WEB PAYMENTS_TRANSACTION FEES	05/24/2018		185.00 2,422.00
Total for Check Number 15049:				0.00	2,607.00
15050	00545 590736	AFLAC SUPPLEMENTAL INSURANCE	05/24/2018		221.77
Total for Check Number 15050:				0.00	221.77
15051	00729 8051754	ALPHA ANALYTICAL LABS WASTEWATER MONITORING	05/24/2018		430.00
Total for Check Number 15051:				0.00	430.00
15052	00162 49735272	ANTHEM BLUE CROSS RETIRED EMPLOYEE MEDICAL	05/24/2018		325.50
Total for Check Number 15052:				0.00	325.50
15053	00767 960177921	ANTHEM BLUE CROSS MEDICARERX	05/24/2018		169.80
Total for Check Number 15053:				0.00	169.80
15054	10025 80020133 80020133	BADGER METER, INC BEACON SERVICES_68886-001 BEACON SERVICES_68886-104	05/24/2018		577.61 523.32
Total for Check Number 15054:				0.00	1,100.93
15055	00220 31049	BAY BUILDING JANITORIAL, INC JANITORIAL SERVICES_MAY 2018	05/24/2018		424.42
Total for Check Number 15055:				0.00	424.42
15056	10207 051618 051618	CITI CARDS_COSTCO OFFICE SUPPLIES_FINANCE OFFICE SUPPLIES_ADMIN	05/24/2018		98.92 21.36
Total for Check Number 15056:				0.00	120.28
15057	10121 35564	COLANTUONO, HIGHSMITH & WHATL LEGAL SERVICES THROUGH 4/30/18	05/24/2018		866.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 15057:	0.00	866.00
15058	00788 51418_1318922	COMCAST INTERNET_3652 GRAHAM HILL RD	05/24/2018		190.12
			Total for Check Number 15058:	0.00	190.12
15059	00788 51518_1236074	COMCAST INTERNET_200 ANNIE'S WAY	05/24/2018		172.59
			Total for Check Number 15059:	0.00	172.59
15060	00788 51618_1018662	COMCAST INTERNET_264 ORCHARD RD	05/24/2018		146.12
			Total for Check Number 15060:	0.00	146.12
15061	00273 30363809	CORELOGIC, INC. REALQUEST SERVICES	05/24/2018		200.00
			Total for Check Number 15061:	0.00	200.00
15062	00317 9827	D C TAPPING HOT TAP_PROBATION TANK PROJECT	05/24/2018		575.00
			Total for Check Number 15062:	0.00	575.00
15063	00037 33705 33705	CO. OF SANTA CRUZ DEPT OF PUBLIC OLY HAUL OUT RECYCLE TOILET	05/24/2018		271.82 7.00
			Total for Check Number 15063:	0.00	278.82
15064	00612 709845665	EMPLOYMENT DEVELOPMENT DEPT UNEMPLOYMENT INSURANCE CHARGE	05/24/2018		71.95
			Total for Check Number 15064:	0.00	71.95
15065	00525 93458095	ESRI, INC. ENGINEERING GIS SOFTWARE_4/28/18-4/2'	05/24/2018		10,000.00
			Total for Check Number 15065:	0.00	10,000.00
15066	00450 387962 388189 389102 389428 389508	EUROFINS EATON ANALYTICAL WATER ANALYSIS_PASO 5, BOB'S LN WATER ANALYSIS_PASO WELL WATER ANALYSIS_FALL CREEK WATER ANALYSIS_FOREMAN.CLEAR CRE WATER ANALYSIS_BENNET, BULL, FALL C	05/24/2018		60.00 90.00 40.00 270.00 360.00
			Total for Check Number 15066:	0.00	820.00
15067	10189 359625 359626	EXPONENT, INC DEVELOP PROJECT DATABASE & ASSUMP CONSULTING SERVICES THROUGH 4/27/18	05/24/2018		12,000.00 600.00
			Total for Check Number 15067:	0.00	12,600.00
15068	00118 67931671	FARMER BROTHERS COFFEE COFFEE & SUPPLIES	05/24/2018		231.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 15068:	0.00	231.00
15069	00080	GRANITE CONSTRUCTION CO	05/24/2018		
	1373295	1/2" HOTMIX FOR PAVING			295.36
	1374566	GABION ROCK_FOR PROBATION TANK W/			160.58
			Total for Check Number 15069:	0.00	455.94
15070	00772	HAYWARD RUBBER STAMP	05/24/2018		
	5221728	SLVWD ADDRESS STAMP			31.53
			Total for Check Number 15070:	0.00	31.53
15071	00768	HD SUPPLY FACILITIES MAINT, LTD	05/24/2018		
	562294	BUSHING_BCEWW PULLEY			40.31
	562429	BUSHING_BCEWW PULLEY			42.26
			Total for Check Number 15071:	0.00	82.57
15072	00367	INFOSEND, INC	05/24/2018		
	135699	MAILING FEES			170.17
	135699	POSTAGE FEES			47.91
	136105	MAILING FEES			1,114.38
	136105	POSTAGE FEES			2,649.43
			Total for Check Number 15072:	0.00	3,981.89
15073	00336	LAND TRUST OF SANTA CRUZ COUN	05/24/2018		
	4-2018	Olympia Patrol Service_APRIL 2018			612.60
			Total for Check Number 15073:	0.00	612.60
15074	00296	MESITI-MILLER ENGINEERING,INC	05/24/2018		
	0418013	PROFESSIONAL SERVICES THROUGH 4/25/			13,679.96
			Total for Check Number 15074:	0.00	13,679.96
15075	00313	MET LIFE	05/24/2018		
	JUNE 2018	DENTAL INSURANCE_WTP			1,202.00
	JUNE 2018	DENTAL INSURANCE_ENV			192.14
	JUNE 2018	DISABILITY INSURANCE_ADMIN			84.83
	JUNE 2018	LIFE INSURANCE_FINANCE			144.02
	JUNE 2018	DISABILITY INSURANCE_ENV			78.38
	JUNE 2018	DISABILITY INSURANCE_OPS			342.98
	JUNE 2018	DENTAL INSURANCE_ADMIN			325.32
	JUNE 2018	LIFE INSURANCE_ENG			16.65
	JUNE 2018	LIFE INSURANCE_ADMIN			33.30
	JUNE 2018	LIFE INSURANCE_OPS			186.48
	JUNE 2018	LIFE INSURANCE_WTP			146.52
	JUNE 2018	DENTAL INSURANCE_OPS			1,945.38
	JUNE 2018	DENTAL INSURANCE_ENG			62.57
	JUNE 2018	DENTAL INSURANCE_FINANCE			1,430.03
	JUNE 2018	LIFE INSURANCE_ENV			33.30
	JUNE 2018	DISABILITY INSURANCE_WTP			320.28
	JUNE 2018	DISABILITY INSURANCE_FINANCE			280.24
	JUNE 2018	DISABILITY INSURANCE_ENG			41.45
			Total for Check Number 15075:	0.00	6,865.87
15076	00082	MID VALLEY SUPPLY	05/24/2018		
	225762	PAPER PRODUCTS_ADMIN			106.71

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	225762	PAPER PRODUCTS_WTP			143.60
			Total for Check Number 15076:	0.00	250.31
15077	00441	MISSION COMMUNICATIONS,LLC	05/24/2018		
	1020452	SCADA SERVICE PACKAGE_LOMPICO			2,817.00
	1020452	SCADA SERVICE PACKAGE_TREATMENT			1,126.80
	1020452	SCADA SERVICE PACKAGE_DISTRIBUTIOI			1,690.20
			Total for Check Number 15077:	0.00	5,634.00
15078	10151	OSCAR RODAS	05/24/2018		
	656707	JOHNSON PROPERTY MAINT._ APRIL			250.00
			Total for Check Number 15078:	0.00	250.00
15079	10120	PACIFIC CREDIT SERVICES	05/24/2018		
	126	COLLECTIONS			70.14
			Total for Check Number 15079:	0.00	70.14
15080	00944	PDNC, INC.	05/24/2018		
	2685	MONTHLY SERVER BACKUP			505.00
	2708	TECH SERVICES			250.00
			Total for Check Number 15080:	0.00	755.00
15081	00217	CO. OF SANTA CRUZ PLANNING DEPT	05/24/2018		
	065-013-34	FALL CREEK FISH DEBRIS REMOVAL PRO.			3,123.00
			Total for Check Number 15081:	0.00	3,123.00
15082	10149	RANDALL BROWN	05/24/2018		
	051518	FELTON FLOW ARTICLE			140.00
			Total for Check Number 15082:	0.00	140.00
15083	00050	CO. OF SANTA CRUZ RECORDER'S OF	05/24/2018		
	065-243-09	LIEN RELEASE FEE			14.00
			Total for Check Number 15083:	0.00	14.00
15084	00050	CO. OF SANTA CRUZ RECORDER'S OF	05/24/2018		
	076-202-03	LIEN RELEASE FEE			14.00
			Total for Check Number 15084:	0.00	14.00
15085	00050	CO. OF SANTA CRUZ RECORDER'S OF	05/24/2018		
	090-031-08	LIEN RELEASE FEE			14.00
			Total for Check Number 15085:	0.00	14.00
15086	00047	SOIL CONTROL LAB	05/24/2018		
	8050143	WATER ANALYSIS_MIRA FLORES			145.00
	8050145	WATER ANALYSIS_WEST DR			29.00
			Total for Check Number 15086:	0.00	174.00
15087	00727	ULINE SHIPPING SUPPLIES	05/24/2018		
	97154234	SAFETY GLOVES			99.07
			Total for Check Number 15087:	0.00	99.07

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
15088	00721 6697988	UNITED SITE SVCS.,INC QUAIL YARD TOILET_4/28/18 - 5/25/18	05/24/2018		177.93
Total for Check Number 15088:				0.00	177.93
15089	00011 9807215576 9807215576 9807215576	VERIZON WIRELESS CELL PHONE CHARGE_WT CELL PHONE CHARGE_OPS CELL PHONE CHARGE_ADMIN	05/24/2018		409.23 580.18 100.17
Total for Check Number 15089:				0.00	1,089.58
15090	00011 9807215577 9807215577 9807215577	VERIZON WIRELESS TABLET CHARGE_OPS TABLET CHARGE_ENV TABLET CHARGE_ENG	05/24/2018		268.67 95.23 95.23
Total for Check Number 15090:				0.00	459.13
15091	10072 3151 3151 3152 3152 3153 3153 3153 3161	WATER SYSTEMS CONSULTING, INC PROJECT MGMT. HWY 9/BROOKDALE PIPELINE USDA PHASE FUNDING USDA ENGINEERING SUPPORT TASK 1 DESIGN_VISITAR PROJECT MGMT. TASK 1 DESIGN_LAKE BLVD PRV PROJECT MGMT._FISH LADDER	05/24/2018		2,002.50 8,482.75 6,945.00 2,040.51 1,136.25 110.00 1,136.25 540.00
Total for Check Number 15091:				0.00	22,393.26
15092	00209 66 287306 66 287330	ZEE MEDICAL, INC FIRST AID KIT SUPPLIES FIRST AID KIT SUPPLIES	05/24/2018		368.79 358.27
Total for Check Number 15092:				0.00	727.06
15093	00057 MAY 2018	AFSCME COUNCIL 57 UNION DUES_MAY 2018	05/25/2018		1,042.08
Total for Check Number 15093:				0.00	1,042.08
15094	UB*00431	JASON HOLOHAN Refund Check Refund Check	05/25/2018		136.72 155.50
Total for Check Number 15094:				0.00	292.22
15095	10005 WO #21679	ICMA RETIREMENT C/O M & T RETIRI RETIREMENT WITHHOLDING_PP END 5/23	05/25/2018		3,788.08
Total for Check Number 15095:				0.00	3,788.08
15096	10152 0520108 0520108	WESTAMERICA BANK PRINCIPAL ON TRUCK INTEREST ON TRUCK	05/29/2018		1,837.37 263.31
Total for Check Number 15096:				0.00	2,100.68
15097	00055 051918	AT&T TELEPHONE SERVICE_FELTON ACRES	05/31/2018		120.53

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 15097:	0.00	120.53
15098	00309	AT&T IP SERVICES	05/31/2018		
	7197743402	IP SERVICE_OPS			391.51
	7197743402	IP SERVICE_WT			391.50
	7197743402	IP SERVICE_ADMIN			391.51
			Total for Check Number 15098:	0.00	1,174.52
15099	00686	AT&T LONG DISTANCE	05/31/2018		
	051318	LONG DISTANCE_WT			25.25
	051318	LONG DISTANCE_OPS			131.76
	051318	LONG DISTANCE_ADMIN			339.53
			Total for Check Number 15099:	0.00	496.54
15100	00687	AT&T U-VERSE	05/31/2018		
	051918	INTERNET_365 MADRONE AVE			55.00
			Total for Check Number 15100:	0.00	55.00
15101	UB*00436	ALBERT BRUSH Refund Check	05/31/2018		38.39
			Total for Check Number 15101:	0.00	38.39
15102	00788	COMCAST	05/31/2018		
	051918_1028380	INTERNET_7400 HWY 9			151.12
			Total for Check Number 15102:	0.00	151.12
15103	UB*00434	JOSHUA & CARLY DRAKE Refund Check Refund Check	05/31/2018		71.25 27.86
			Total for Check Number 15103:	0.00	99.11
15104	UB*00433	JENNIFER & OSCAR GUILLEN Refund Check	05/31/2018		0.03
			Total for Check Number 15104:	0.00	0.03
15105	UB*00438	SCOTT & MICKI JOHNSON Refund Check	05/31/2018		20.00
			Total for Check Number 15105:	0.00	20.00
15106	UB*00437	JON PAYNE Refund Check	05/31/2018		3.77
			Total for Check Number 15106:	0.00	3.77
15107	UB*00432	JERE C. POTTER Refund Check	05/31/2018		0.02
			Total for Check Number 15107:	0.00	0.02
15108	UB*00435	DENNIS ROWE Refund Check	05/31/2018		0.25
			Total for Check Number 15108:	0.00	0.25

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
15109	10001 805728	RUTAN & TUCKER, LLP PROFESSIONAL FEES	05/31/2018		3,096.00
			Total for Check Number 15109:	0.00	3,096.00
15110	00099 JUNE 2018	JOEL BUSA RETIRED EMPLOYEE MEDICAL	06/01/2018		125.00
			Total for Check Number 15110:	0.00	125.00
15111	00208 JUNE 2018	LEONARD KUHNLEIN RETIRED EMPLOYEE MEDICAL	06/01/2018		125.00
			Total for Check Number 15111:	0.00	125.00
15112	00662 JUNE 2018	JAMES A. MUELLER RETIRED EMPLOYEE MEDICAL	06/01/2018		50.00
			Total for Check Number 15112:	0.00	50.00
15113	00399 JUNE 2018 JUNE 2018 JUNE 2018 JUNE 2018 JUNE 2018 JUNE 2018	VISION SERVICE PLAN - (CA) VISION INSURANCE_ADMIN VISION INSURANCE_OPS VISION INSURANCE_ENG VISION INSURANCE_ENV VISION INSURANCE_WT VISION INSURANCE_FINANCE	06/01/2018		44.74 357.72 11.14 38.58 157.50 145.36
			Total for Check Number 15113:	0.00	755.04
15114	00687 51518_132167447	AT&T U-VERSE INTERNET_365 MADRONE AVE	06/01/2018		75.00
			Total for Check Number 15114:	0.00	75.00
15115	00363 JUNE 2018	CINCINNATI LIFE INSURANCE CO LIFE INSURANCE_JUNE 2018	06/01/2018		28.00
			Total for Check Number 15115:	0.00	28.00
15116	00054 ID #1241479	PACIFIC GAS AND ELECTRIC PROJECT CONTRACT_PROBATION TANK	06/05/2018		26,555.52
			Total for Check Number 15116:	0.00	26,555.52
15117	00958 3592	AIRTEC SERVICE Lyon Plant Exhaust Fans	06/06/2018		14,178.00
			Total for Check Number 15117:	0.00	14,178.00
15118	00609 217018-0418 218018-0418	BALANCE HYDROLOGICS, INC STREAM MONITORING STREAM MONITORING	06/06/2018		520.00 7,393.17
			Total for Check Number 15118:	0.00	7,913.17
15119	10113 JUNE 2018 JUNE 2018	BANK MIDWEST SOLAR LOAN_PRINCIPAL SOLAR LOAN_INTEREST	06/06/2018		2,379.63 870.27
			Total for Check Number 15119:	0.00	3,249.90
15120	00566	C S S C	06/06/2018		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	18050	ANSWERING SERVICE_4/22/18 - 5/21/18			547.83
			Total for Check Number 15120:	0.00	547.83
15121	00415 JUNE 2018	CA BANK & TRUST/GOV SVC DEPT_10 1976 SAFE DRINKING WATER BOND	06/06/2018		15,581.43
			Total for Check Number 15121:	0.00	15,581.43
15122	10106 11080 6665	CEL ANALYTICAL, INC APRIL 2018 SAMPLING MARCH 2018 SAMPLING	06/06/2018		409.00 409.00
			Total for Check Number 15122:	0.00	818.00
15123	00283 051118	CHRIS CURRIER TIRE SWAP_CRACKED RIM	06/06/2018		24.00
			Total for Check Number 15123:	0.00	24.00
15124	00076 739408	ERNIE'S AUTO CENTER HEAD LAMP FOR V #249	06/06/2018		19.18
			Total for Check Number 15124:	0.00	19.18
15125	00450 390385 391062 391063	EUROFINS EATON ANALYTICAL WATER ANALYSIS_OLY WELLS WATER ANALYSIS_PEAVINE,CLEAR CR,SW WATER ANALYSIS_PASO 5A, BOB'S LN	06/06/2018		40.00 60.00 60.00
			Total for Check Number 15125:	0.00	160.00
15126	00329 9789667590	GRAINGER MARKING FLAGS	06/06/2018		75.24
			Total for Check Number 15126:	0.00	75.24
15127	00080 1380904	GRANITE CONSTRUCTION CO HOT MIX	06/06/2018		300.00
			Total for Check Number 15127:	0.00	300.00
15128	00550 10962879	HACH COMPANY KIRBY PLANT TURBIDIMETERS	06/06/2018		9,564.36
			Total for Check Number 15128:	0.00	9,564.36
15129	00020 04090-18051 04090-18052	HARO, KASUNICH & ASSOCIATES LYON ACCESS RD REPAIR BLUE TANK PROJECT	06/06/2018		8,216.26 5,415.00
			Total for Check Number 15129:	0.00	13,631.26
15130	UB*00439	MICHAEL HILL Refund Check Refund Check	06/06/2018		25.08 9.65
			Total for Check Number 15130:	0.00	34.73
15131	00615 052818	HOME DEPOT CREDIT SERVICES SAFETY FENCING, U-POST	06/06/2018		541.09

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 15131:	0.00	541.09
15132	10087	INLAND POTABLE SERVICES, INC	06/06/2018		
	B60-05108	EPOXY KIT_TAXABLE MATERIAL			21.25
	B60-05108	LEAK REPAIR/CLEANING OF ECHO TANKS			3,448.00
	B60-05108	LEAK REPAIR/CLEANING OF ECHO TANKS			3,698.00
	B60-05108	SALES TAX WITHHOLDING			-21.25
			Total for Check Number 15132:	0.00	7,146.00
15133	00608	LLOYD'S TIRE SERVICE, INC	06/06/2018		
	340321	NEW TIRE RIM FOR V#228			258.12
			Total for Check Number 15133:	0.00	258.12
15134	00267	MARTIN B FEENEY, PG, CHg	06/06/2018		
	2004-726	PASATIEMPO WELL 7 REHABILITATION			12,816.25
	2004-727	PASATIEMPO (6) 8 REPLACEMENT WELL			8,531.25
			Total for Check Number 15134:	0.00	21,347.50
15135	10164	GEORGE MCMENAMIN	06/06/2018		
	051618	OLY WATERSHED INVASIVE SPECIES CON			5,703.75
			Total for Check Number 15135:	0.00	5,703.75
15136	01075	MPRESS DIGITAL, INC	06/06/2018		
	9564	PRINTING SERVICES			562.26
	9564	POSTAGE SERVICES			125.69
			Total for Check Number 15136:	0.00	687.95
15137	10139	NATIONAL METER & AUTOMATION	06/06/2018		
	S1099448.001	METER WASHERS			126.61
			Total for Check Number 15137:	0.00	126.61
15138	UB*00440	DAVID SCHMIDT	06/06/2018		
		Refund Check			4.71
			Total for Check Number 15138:	0.00	4.71
15139	00047	SOIL CONTROL LAB	06/06/2018		
	8050144	TOTAL MANGANESE_MIRA FLORES			37.00
	8050389	GEN PHYSICAL_CANEPA/ELENA			145.00
	8050390	TOTAL PHOSPHATE_12788 HWY 9			117.00
	8050597	WATER ANALYSIS_243 EL SERENO			145.00
			Total for Check Number 15139:	0.00	444.00
15140	00266	TERMINIX PROCESSING CENTER	06/06/2018		
	375339250	PEST CONTROL			133.00
			Total for Check Number 15140:	0.00	133.00
15141	10184	THATCHER COMPANY, INC	06/06/2018		
	250914	CL2 FOR KWTP			3,784.09
	250915	CL2 DRUM DEPOSIT CREDIT			-720.00
			Total for Check Number 15141:	0.00	3,064.09
15142	10156	VORTEX INDUSTRIES, INC	06/06/2018		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	44-1242867-1	QUAIL 5 GATE REPAIR			242.00
			Total for Check Number 15142:	0.00	242.00
15143	00216	B C AUTO PARTS, KATHLEEN GERRIT	06/07/2018		
	109527	BATTERY_V#92			180.01
	109537	BATTERY_V#92_CORE RETURN CREDIT			-25.00
			Total for Check Number 15143:	0.00	155.01
15144	10139	NATIONAL METER & AUTOMATION	06/07/2018		
	S1099314.001	8001-002 METER 1" BADGER MODEL 55 CC			984.01
	S1099314.001	8001-012 ME ENDPOINT DRIVE-BY_NICOI			1,937.37
	S1099314.001	8001-000 METER 5/8" X 3/4" BADGER MOD			6,061.13
			Total for Check Number 15144:	0.00	8,982.51
15145	00711	ROBERTS & BRUNE CO.	06/07/2018		
	S1726138.004	COUPLING 4" VICTOLIC			1,917.00
	S1726138.004B	2101-073 RED & WHITE GATE VALVE 2"			59.34
	S1727505.002	METER BOX LID B9 -BADGER ORION			1,122.80
	S1734964.001	UNION GALV 2"			54.18
	S1734964.001	BUSHING GALV 1" X 3/4"			11.52
	S1734964.001	ELL 90 STREET GALV 2"			61.34
	S1734964.001	BELL REDCR GALV 1" X 3/4"			4.40
	S1734964.001	FLANGE RING GASKETS 4" NO BLT			38.01
	S1734964.001	FLANGE RING GASKETS 6" NO BLT			64.67
	S1734964.001	COUPLING GALV 1/2"			2.29
	S1734964.001	PLUG GALV 4"			41.63
	S1734964.001	BLUE PAINT WATERBASE #3620			44.36
	S1734964.001	CAP GALV 4"			51.26
	S1734964.002	NIPPLE GALV 2" X 3-1/2"			13.17
	S1734964.002	FULL CIRCLE 3.96-4.25 7.50"			134.13
	S1734964.002	REPAIR CLAMP 3/4" X 3"			55.82
	S1734964.002	MTR BOX LID B36 STEEL PLATE			846.40
	S1734964.002	FULL CIRCLE 2.35-2.63 12.50"			188.83
	S1734964.002	BLUE PAINT WATERBASE #3620			31.66
	S1734964.002	REPAIR CLAMP 1" X 3"			60.98
	S1734964.003	NIPPLE GALV 2" X 3-1/2"			3.29
	S1734964.003	BELL REDCR GALV 1" X 3/4"			17.58
	S1734964.003	NIPPLE GALV 2" X 3-1/2"			3.30
	S1734964.003	NIPPLE GALV 3/4" X 3"			4.19
	S1734964.004	MTR VLV COPR-MTR STRT 3/4X5/8"			685.13
	S1734964.004	MTR VLV PIPE-MTR ANG 3/4X5/8"			306.89
	S1734964.004	MTR VLV COPR-MTR ANG 1X1"			978.84
	S1734964.004	CPLG COPR-PIPE MALE 3/4"			197.62
	S1734964.004	CORP PIPE-PIPE IP 3/4"			185.39
	S1734964.004	CORP PIPE-COPPER IP 1"			481.98
	S1734964.004	CHECK VALVE METER SPUD 1"			284.33
	S1735969.003	#2101-079 GATE VALVE 4" #206 RED & W			947.85
	S1737906.001	Treatment Plant Analyzer Pumps-backup pumps			351.45
	S1737906.003	Treatment Plant Analyzer Pumps-backup pumps			329.90
	S1738028.001	METER BOX B36			156.46
	S1738322.001	ELL 90 GALV 3/4"			505.88
	S1739495.001	8X8 TAP SLEEVE_PROBATION			1,180.98
	S1740422.001	8 MJ XFLG 90 ELL_PROBATION			142.77
	S1740422.001	8 MJ 11-1/4 ELL_PROBATION			70.01
	S1740422.001	8 MJ 22-*1/2 ELL_PROBATION			76.88
	S1741955.001	FELTON METER CHANGE OUT B9 METER I			2,609.25
	S1744221.001	NIPPLE GALV 4" X 6"			37.81

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	S1744221.001	ELL 90 STREET GALV 3/4"			8.67
	S1744221.001	GATE VALVE 3/4"			99.36
	S1744221.001	PLUG GALV 1"			14.93
	S1744221.001	FLANGE METER GASKETS 2" / NO BOLT			3.28
	S1744221.001	PLUG GALV 3/4"			10.62
	S1744221.001	BUSHING GALV 4" X 3"			42.50
	S1744221.001	CAP GALV 1/2"			1.09
	S1744221.001	ELL 90 GALV 3/4"			7.53
	S1744221.001	REPAIR CLAMP 2" X 3"			72.95
	S1744221.001	BUSHING GALV 3/4" X 1/2"			4.11
	S1744221.001	COUPLING GALV 4"			111.15
	S1744977.001	METER BOX B9			1,696.01
	S1744977.001	METER BOX B16			678.41
	S1745536.001	6004-030 - 6 HYMAX FLEX CPLG 6.42-7.68			1,523.97
Total for Check Number 15145:				0.00	18,636.15
15146	00142	SAN LORENZO LUMBER	06/07/2018		
	116198	PLYWOOD			192.10
	116262	VISQUEEN_PROBATION TANK PROJECT			85.92
	116444	CABLE, ROPE CLIPS_KWTP TARGET REPA			10.50
	116502	HOLE SAW, WD40			26.93
	116523	MORTAR, CONCRETE_PASO 8 (6) PROJECT			24.88
	116769	STAKES, SCREWS_PROBATION TANK PRO.			83.86
	116995	ZIP TIES			6.56
	117397	MISC SUPPLIES			54.36
	117593	LWTP SUPPLIES			10.41
Total for Check Number 15146:				0.00	495.52
15147	00125	SCARBOROUGH LUMBER	06/07/2018		
	312346	GREASE			102.99
	312493	MISC. SUPPLIES			70.52
	312564	MISC MATERIAL FOR PROBATION TANK			206.65
	312580	GLOVES			43.26
	312606	MISC MATERIALS_PROBATION TANK			18.93
	312607	SCHED 80 PVC COUPLING_PROBATION T/			12.54
	312638	MISC TOOLS_PROBATION TANK			70.13
	312705	BULBS, SWITCHES_OPS			119.16
	313075	SAWZALL, BLADES			74.08
	313175	CLEANING SUPPLIES_LWTP			120.07
	313320	CROW BAR			43.49
	313338	PVC PARTS FOR MAIN REPAIR			19.80
	313361	MISC SCREWS_METER CHANGE OUT			33.13
	313471	PASO 8 (6) FENCING			115.82
	313512	CLEANING SUPPLIES_KWTP			29.48
	313582	MISC PLUMBING PARTS_MAIN REPAIR			26.30
	313637	LADDER FOR LWTP			257.78
	313929	MISC SCREWS			2.38
	314052	MISC PARTS FOR LWTP TURBIDIMETER			25.33
	314068	LWTP SUPPLIES			153.95
	314089	LUMBER FOR DUMP TRUCK SIDE BOARD			21.46
	381803	END CAP			11.63
	381993	MISC FASTENERS/SCREWS			9.38
	570933	RAKE, SKIMMER HEAD			15.44
	570934	MISC SCREWS			5.01
	570971	CAR WASH, GLOVES, TOOLS_V#340			70.22
	571063	RETURN BULBS.SWITCHES			-123.03
	571064	BULBS, SWITCHES_OPS			119.36
	571210	LIGHT SWITCH			23.62

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	571232	SPRAYER_PROBATON TANK PROJECT			11.55
	571299	MISC TOOLS_FOREMAN TANK			24.40
	571529	GARDEN TAPE, HOSE_PASO 8 (6)			61.39
	571724	DRILL BITS, SCREWS			77.76
	571727	MISC SCREWS			13.32
	571767	SUPPLIES FOR LOMOND MAIN REPAIR			32.90
	571810	QUIKRETE_LOMOND MAIN REPAIR			6.44
	571817	SUPPLIES FOR TANK TARGET REPAIR			64.36
	571829	SUPPLIES_BC LIFT STATION			25.12
	571833	DRAIN COCK FOR BCWW			9.65
	571839	CREDIT_BCWW			-4.83
	571847	ASPHALT, PUTTY			18.92
	571849	REFLECTIVE #S_TANK TARGET REPAIR			22.49
	K45610	PASO 7 FENCING			90.18
Total for Check Number 15147:				0.00	2,152.53
15148	00168	SCOTTS VALLEY SPRINKLER	06/07/2018		
	150573	TANK FOR BCEWW			100.69
	150665	BULK WATER TANK			909.44
	150681	FENCING			122.82
	150682	FENCING RETURN, NEW FENCING			-55.41
	150790	MISC PLUMBING PARTS			109.10
	150821	ADS PIPE FOR RISERS			102.21
Total for Check Number 15148:				0.00	1,288.85
15149	00378	BANKCARD CENTER BANK OF THE W	06/07/2018		
	052818	UNIFORMS_JC PENNEY			791.78
	052818	UNIFORMS_WILLIAMSON-DICKIE			125.81
	052818	UNIFORMS_CARHARTT			162.63
	052818	JOB OPENING AD_INDEED			64.00
	052818	INTERNET_C BLANCHARD_MSFT			4.00
	052818	JOB LISTING_SC JOBS.COM			299.00
	052818	UNIFORMS_CARHARTT			320.05
	052818	INTERNET_K CONRAD_MSFT			4.00
	052818	SUPPORT ARMS_ANIXTER, INC			107.42
	052818	TICK KITS_EL MAR, INC			141.40
	052818	APP RIVER CLOUD SERVICES			158.40
	052818	TRUCK BED LINER_AA AUTO COLLISION			1,140.00
	052818	JOB LISTING_TRANSITTALANT.COM			145.00
	052818	JOB LISTING_MONSTER.COM			299.00
	052818	UNIFORMS_WALMART.COM			157.90
	052818	LUNCHEON_TAQUERIA LOS AMIGOS			37.68
Total for Check Number 15149:				0.00	3,958.07
15150	00788	COMCAST	06/07/2018		
	52618_0987198	INTERNET_195 KIRBY			151.12
Total for Check Number 15150:				0.00	151.12
15151	00054	PACIFIC GAS AND ELECTRIC	06/07/2018		
	053018	ELECTRIC CHARGES_LAZYWOODS			53.29
Total for Check Number 15151:				0.00	53.29
15152	00093	JOHN TREGEMBO	06/07/2018		
	053118	UNIFORM REIMBURSEMENT			173.56

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 15152:	0.00	173.56
15153	00729 8053066	ALPHA ANALYTICAL LABS WASTEWATER MONITORING	06/12/2018		1,032.00
			Total for Check Number 15153:	0.00	1,032.00
15154	00309 7607243405	AT&T IP SERVICES INTERNET_195 KIRBY ST	06/12/2018		267.33
			Total for Check Number 15154:	0.00	267.33
15155	10173 052318	CARLY BLANCHARD MILEAGE	06/12/2018		58.32
			Total for Check Number 15155:	0.00	58.32
15156	00213 111400 111400 111400	CHESTNUT IDENTITY APPAREL, INC DISTRICT UNIFORM_T TOCCALINO DISTRICT UNIFORM_K SWEDMARK DISTRICT UNIFORM_B MC DONALD	06/12/2018		53.98 53.98 21.59
			Total for Check Number 15156:	0.00	129.55
15157	00234 051518	CITY OF SCOTTS VALLEY SEWER CHARGES_3/15/18 - 5/15/18_323 KIN	06/12/2018		79.00
			Total for Check Number 15157:	0.00	79.00
15158	00788 060118	COMCAST INTERNET_215 BLACKSTONE DR	06/12/2018		172.59
			Total for Check Number 15158:	0.00	172.59
15159	00788 060518_1236165	COMCAST INTERNET_280 BLUE RIDGE DR	06/12/2018		172.59
			Total for Check Number 15159:	0.00	172.59
15160	00788 060318_0956185	COMCAST INTERNET_545 FALL CREEK RD	06/12/2018		169.06
			Total for Check Number 15160:	0.00	169.06
15161	00788 060418_0302438	COMCAST INTERNET_1075 WHISPERING PINES	06/12/2018		191.20
			Total for Check Number 15161:	0.00	191.20
15162	00703 238982	DATAFLOW BUSINESS SYSTEMS, INC TONER SHIP FEE	06/12/2018		7.50
			Total for Check Number 15162:	0.00	7.50
15163	00076 740663	ERNIE'S AUTO CENTER SUPPLIES _TRACTOR LUBE	06/12/2018		137.34
			Total for Check Number 15163:	0.00	137.34
15164	00343 68284	ERNIE'S SERVICE CENTER ALTERNATOR REPAIR_V #747	06/12/2018		388.07

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 15164:	0.00	388.07
15165	00450	EUROFINS EATON ANALYTICAL	06/12/2018		
	391856	WATER ANALYSIS_OLY WELLS 2,3			180.00
	392498	WATER ANALYSIS_PASO , BOB'S LN			60.00
			Total for Check Number 15165:	0.00	240.00
15166	00750	FEDAK & BROWN, LLP	06/12/2018		
	053118	PROFESSIONAL SVCS RENDERED_MAY 20			1,500.00
			Total for Check Number 15166:	0.00	1,500.00
15167	00204	FEDERAL EXPRESS CORP	06/12/2018		
	6-193-66320	SHIP FEE			78.90
			Total for Check Number 15167:	0.00	78.90
15168	00080	GRANITE CONSTRUCTION CO	06/12/2018		
	1389068	HOT MIX			268.05
	1389837	BASE ROCK			63.15
			Total for Check Number 15168:	0.00	331.20
15169	00016	GREENWASTE RECOVERY,INC	06/12/2018		
	0003456361	SPOIL REMOVAL			395.14
			Total for Check Number 15169:	0.00	395.14
15170	00256	JESSE GUIVER	06/12/2018		
	060818	UNIFORM REIMBURSEMENT			110.62
	061118	REIMBURSEMENT FOR PROPANE			22.21
			Total for Check Number 15170:	0.00	132.83
15171	00550	HACH COMPANY	06/12/2018		
	10964739	KWTP CLEANING MODULE			784.40
	10971815	REAGENT SET			934.26
			Total for Check Number 15171:	0.00	1,718.66
15172	10005	ICMA RETIREMENT C/O M & T RETIRI	06/12/2018		
	WO #23569	RETIREMENT WITHHOLDING_PP ENDING			3,788.08
			Total for Check Number 15172:	0.00	3,788.08
15173	00058	IHWY, INC.	06/12/2018		
	050118	BUSINESS HOSTING_slvwd.com MAY 2018			25.00
			Total for Check Number 15173:	0.00	25.00
15174	00247	INDEPENDENT ELECTRIC SUPPLY	06/12/2018		
	S103744007.001	PARTS FOR BCEWW PUMP STA.			1,131.92
			Total for Check Number 15174:	0.00	1,131.92
15175	00233	JACK LADD	06/12/2018		
	74001	TOW V #747			250.00
			Total for Check Number 15175:	0.00	250.00
15176	00608	LLOYD'S TIRE SERVICE, INC	06/12/2018		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	345690	TIRES FOR V#222			1,078.37
			Total for Check Number 15176:	0.00	1,078.37
15177	10136 060818	DANIEL MACK CAD CAPABLE MOUSE, MOUSE PAD	06/12/2018		65.23
			Total for Check Number 15177:	0.00	65.23
15178	01052 060818	SCOTT MATTOCH CEL PHONE CASE, CLIP	06/12/2018		32.83
			Total for Check Number 15178:	0.00	32.83
15179	00539 0518SLV	MILLER MAXFIELD, INC CONSULTING SVCS_ APRIL-MAY 2018	06/12/2018		4,312.50
			Total for Check Number 15179:	0.00	4,312.50
15180	00054 053018 053018 053018 053018	PACIFIC GAS AND ELECTRIC ELECTRIC CHARGES_OPS ELECTRIC CHARGES_ADMIN ELECTRIC CHARGES_BCEWW ELECTRIC CHARGES_WTP	06/12/2018		6,924.69 624.26 223.41 1,380.33
			Total for Check Number 15180:	0.00	9,152.69
15181	00054 6418_6279346884 6418_6279346884	PACIFIC GAS AND ELECTRIC ELECTRIC CHARGES_19 SUMMIT AVE MBCP CHARGES_19 SUMMIT AVE	06/12/2018		319.77 93.82
			Total for Check Number 15181:	0.00	413.59
15182	00054 060418 060418	PACIFIC GAS AND ELECTRIC MBC CHARGES_1150 REBECCA DR ELECTRIC CHARGES_1150 REBECCA DR	06/12/2018		13.09 35.71
			Total for Check Number 15182:	0.00	48.80
15183	00054 06042018 06042018	PACIFIC GAS AND ELECTRIC MBC CHARGES_LOMPICO PUMP STATION ELECTRIC CHARGES_LOMPICO PUMP STA	06/12/2018		553.64 900.59
			Total for Check Number 15183:	0.00	1,454.23
15184	00264 1206395	RAIN FOR RENT RENTAL EQUIPMENT_PASO 7 REHAB	06/12/2018		5,760.29
			Total for Check Number 15184:	0.00	5,760.29
15185	00428 18 FLP 01	RCD OF SANTA CRUZ COUNTY FISH LADDER PERMITTING	06/12/2018		8,663.32
			Total for Check Number 15185:	0.00	8,663.32
15186	00711 S1744221.002 S1744221.002 S1744221.002 S1744221.002 S1744221.002	ROBERTS & BRUNE CO. 6 EA_2X1 GALV BELL REDUCER_1003-540 16 EA HEX BOLT & NUT KIT_ITEM #1102-4 6 EA_1 X 1/2" GALV BELL REDUCER_ITEM 7 EA_METER GASKET ITEM #1102-220 1 EA_1/2" GALV CAP_ITEM #1002-049	06/12/2018		38.45 70.78 17.21 11.50 1.09

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 15186:	0.00	139.03
15187	00746 52037	SCOTTS VALLEY BANNER SAVE WATER AD	06/12/2018		220.00
			Total for Check Number 15187:	0.00	220.00
15188	00047 8050801	SOIL CONTROL LAB WATER ANALYSIS_CANEP/ELNA	06/12/2018		145.00
			Total for Check Number 15188:	0.00	145.00
15189	00259 67576	WESTECH KIRBY PLANT FILTER SCREEN	06/12/2018		1,054.99
			Total for Check Number 15189:	0.00	1,054.99
15190	00599 54477097 54477097 54477097	WEX BANK FUEL_WT FUEL_OPS FUEL_CS	06/12/2018		2,096.67 3,208.64 692.32
			Total for Check Number 15190:	0.00	5,997.63
			Report Total (199 checks):	30.00	529,866.52

EFT TRANSACTIONS

MAY 2018



13060 Highway 9
Boulder Creek, CA 95006-9119
(831) 338-2153 phone
(831) 338-7986 fax

Date	Check No	Vendor	Description	Amount
5/2/2018	EFT	PAYCHEX	ADMIN & DELIVERY FEES	\$ 179.35
5/2/2018	EFT	PAYCHEX	PAYROLL	\$ 4,465.21
5/2/2018	EFT	CALPERS	RETIREMENT BENEFITS	\$ 452.52
5/9/2018	EFT	PAYCHEX	ADMIN & DELIVERY FEES	\$ 219.50
5/9/2018	EFT	PAYCHEX	PAYROLL	\$ 95,618.39
5/9/2018	EFT	CALPERS	RETIREMENT BENEFITS	\$ 16,936.58
5/23/2018	EFT	PAYCHEX	ADMIN & DELIVERY FEES	\$ 230.90
5/23/2018	EFT	PAYCHEX	PAYROLL	\$ 92,864.74
5/23/2018	EFT	CALPERS	RETIREMENT BENEFITS	\$ 16,897.12
TOTAL EFT TRANSACTIONS				\$ 227,864.31

0087 A87P-7177 San Lorenzo Valley Water District

CASH REQUIREMENTS**CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 05/02/18: \$4,465.21****TRANSACTION SUMMARY**

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	4,465.21
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	4,465.21
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	239.43
	CASH REQUIRED FOR CHECK DATE 05/02/18	4,704.64

TRANSACTION DETAIL**ELECTRONIC FUNDS TRANSFER** - Your financial institution will initiate transfer to Paychex **at or after 12:01 A.M.** on transaction date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
05/02/18	WELLS FARGO BANK, NA	xxxxxx1358	Direct Deposit	Net Pay Allocations	3,071.63	3,071.63
05/02/18	WELLS FARGO BANK, NA	xxxxxx1358	Taxpay®	Employee Withholdings		
				Social Security	269.91	
				Medicare	63.12	
				Fed Income Tax	499.00	
				CA Income Tax	184.99	
				CA Disability	43.53	
				Total Withholdings	1,060.55	
				Employer Liabilities		
				Social Security	269.91	
				Medicare	63.12	
				Total Liabilities	333.03	1,393.58
				EFT FOR 05/02/18		4,465.21
				TOTAL EFT		4,465.21

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
05/02/18	Refer to your records for account	Information	Payroll	Employee Deductions		
				DPer	221.25	
				Health	18.18	
				Total Deductions	239.43	
				TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES		239.43

0087 A87P-7177 San Lorenzo Valley Water District

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 05/02/18: \$4,465.21

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - *This information serves as a record of payment.*

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	
05/09/18	Taxpay®	FED IT PMT Group	1,165.06

0087 A87P-7177 San Lorenzo Valley Water District

CASH REQUIREMENTS**CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 05/09/18: \$112,623.97****TRANSACTION SUMMARY**

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	95,618.39
	TOTAL NEGOTIABLE CHECKS	17,005.58
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	112,623.97
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	14,500.86
	CASH REQUIRED FOR CHECK DATE 05/09/18	127,124.83

TRANSACTION DETAIL**ELECTRONIC FUNDS TRANSFER** - *Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
05/08/18	WELLS FARGO BANK, NA	xxxxxx1358	Direct Deposit	Net Pay Allocations	60,409.80	60,409.80
05/08/18	WELLS FARGO BANK, NA	xxxxxx1358	Taxpay®	Employee Withholdings		
				Social Security	7,228.29	
				Medicare	1,690.51	
				Fed Income Tax	11,747.42	
				CA Income Tax	4,457.71	
				CA Disability	1,165.87	
				Total Withholdings	26,289.80	
				Employer Liabilities		
				Social Security	7,228.31	
				Medicare	1,690.48	
				Total Liabilities	8,918.79	35,208.59
				EFT FOR 05/08/18		95,618.39
				TOTAL EFT		95,618.39

NEGOTIABLE CHECKS - *Check amounts will be debited when payees cash checks. Funds must be available on check date.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
05/09/18	WELLS FARGO BANK, NA	xxxxxx1358	Payroll	Check Amounts	17,005.58	
				TOTAL NEGOTIABLE CHECKS		17,005.58

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - *Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
05/09/18	Refer to your records for account	Information	Payroll	Employee Deductions		
				Aflc/Col Post	55.34	
				Aflc/Col Pre	347.92	

0087 A87P-7177 San Lorenzo Valley Water District

CASH REQUIREMENTS**CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 05/09/18: \$112,623.97****REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (cont.)** - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
05/09/18	Refer to your records for account Information		Payroll	Employee Deductions (cont.)	
				Calper 457	925.00
				DPer	7,413.33
				Health	774.61
				ICMA	3,788.08
				Life Ins	14.00
				PXDCA EE PRE	192.31
				PXUME EE PRE	469.23
				Union dues	521.04
				Total Deductions	14,500.86
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES					14,500.86

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	
05/16/18	Taxpay®	FED IT PMT Group	29,585.01
05/16/18	Taxpay®	CA IT PMT Group	5,852.10

0087 A87P-7177 San Lorenzo Valley Water District

CASH REQUIREMENTS**CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 05/23/18: \$110,384.98****TRANSACTION SUMMARY**

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	92,864.74
	TOTAL NEGOTIABLE CHECKS	17,520.24
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	110,384.98
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	14,630.90
	CASH REQUIRED FOR CHECK DATE 05/23/18	125,015.88

TRANSACTION DETAIL**ELECTRONIC FUNDS TRANSFER** - *Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
05/22/18	WELLS FARGO BANK, NA	xxxxxx1358	Direct Deposit	Net Pay Allocations	58,456.52	58,456.52
05/22/18	WELLS FARGO BANK, NA	xxxxxx1358	Taxpay®	Employee Withholdings		
				Social Security	7,104.41	
				Medicare	1,661.48	
				Fed Income Tax	11,411.30	
				CA Income Tax	4,319.25	
				CA Disability	1,145.88	
				Total Withholdings	25,642.32	
				Employer Liabilities		
				Social Security	7,104.37	
				Medicare	1,661.53	
				Total Liabilities	8,765.90	34,408.22
				EFT FOR 05/22/18		92,864.74
				TOTAL EFT		92,864.74

NEGOTIABLE CHECKS - *Check amounts will be debited when payees cash checks. Funds must be available on check date.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
05/23/18	WELLS FARGO BANK, NA	xxxxxx1358	Payroll	Check Amounts	17,520.24	
				TOTAL NEGOTIABLE CHECKS		17,520.24

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - *Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
05/23/18	Refer to your records for account	Information	Payroll	Employee Deductions		
				Advance	150.03	
				Aflc/Col Post	55.34	

0087 A87P-7177 San Lorenzo Valley Water District

CASH REQUIREMENTS**CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 05/23/18: \$110,384.98****REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (cont.)** - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
05/23/18	Refer to your records for account Information		Payroll	Employee Deductions (cont.)	
				Aflc/Col Pre	347.92
				Calper 457	925.00
				DPer	7,393.34
				ICMA	3,788.08
				Life Ins	14.00
				PXCMP EE PRE	774.61
				PXDCA EE PRE	192.31
				PXUME EE PRE	469.23
				Union dues	521.04
				Total Deductions	14,630.90
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES					14,630.90

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	
05/31/18	Taxpay®	FED IT PMT Group	28,943.09
05/31/18	Taxpay®	CA IT PMT Group	5,465.13

OPERATING ANALYSIS - APRIL 2018

REVENUE BY CATEGORY

DESCRIPTION

WATER USAGE
BASIC CHARGES
METERS, PENALTIES & OTHER
SEWER CHARGES
TOTAL OPERATING REVENUE

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 416,442	62.7%	\$ 222,833	\$ 193,609	87%	8%	\$ 5,390,000	62%
236,793	35.6%	302,417	(65,624)	-22%	8%	3,076,000	35%
2,740	0.4%	3,375	(635)	-19%	2%	110,000	1%
8,344	1.3%	8,344	-	0%	8%	100,000	1%
\$ 664,319	100.0%	\$ 536,969	\$ 127,350	24%	8%	\$ 8,676,000	100%

REVENUE COMMENTS

April 18 contains the new rates, which explains the decrease in the basic charge and the increase in usage. Consumption for April 18 was 3.8% less than April 17.

EXPENSES BY CATEGORY

DESCRIPTION

SALARIES & BENEFITS
CONTRACT/PROF. SERVICES
OPERATING EXPENSES
MAINTENANCE
FACILITIES
GEN. & ADMIN.
TOTAL OPERATING EXPENSES

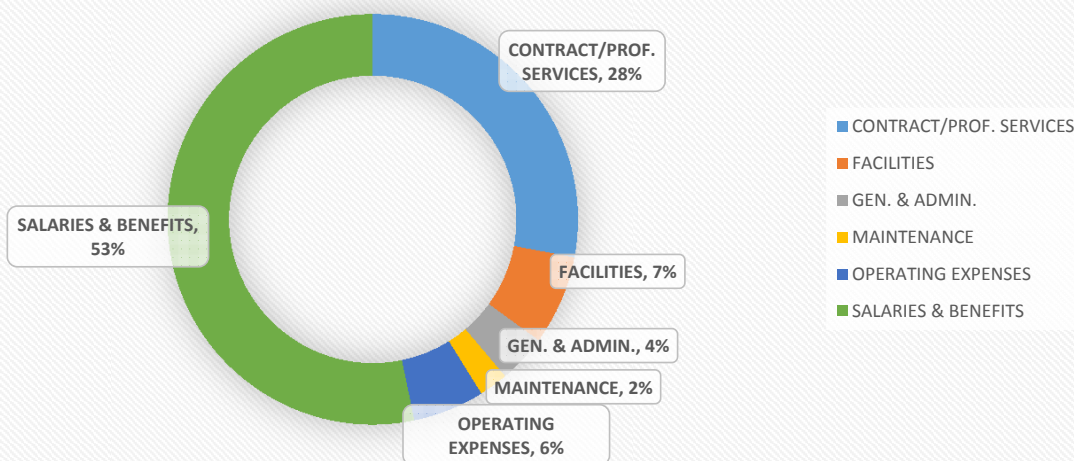
COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 283,540	53.3%	\$ 299,766	\$ (16,226)	-5%	6%	\$ 4,531,632	61%
148,900	28.0%	92,789	56,112	60%	10%	1,520,561	20%
29,978	5.6%	19,926	10,051	50%	8%	373,100	5%
12,131	2.3%	8,234	3,896	47%	7%	174,000	2%
37,588	7.1%	30,231	7,357	24%	7%	510,300	7%
20,324	3.8%	14,673	5,651	39%	5%	377,450	5%
\$ 532,460	100%	\$ 465,619	\$ 66,840	14%	7%	\$ 7,487,043	100%

EXPENSE COMMENTS

SAL./BEN.: Current year has timing of medical bills

CONTRACT/PROF.: Prior month was lower than normal, this is the timing related for this month catching up.

% BREAKDOWN OF CATEGORY EXPENDITURES



OPERATING ANALYSIS - YTD 2018 (JULY-APRIL)

REVENUE BY CATEGORY

DESCRIPTION

WATER USAGE
BASIC CHARGES
METERS, PENALTIES & OTHER
SEWER CHARGES
TOTAL OPERATING REVENUE

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 4,361,778	61.1%	\$ 2,637,966	\$ 1,723,812	65%	81%	\$ 5,390,000	62%
2,615,890	36.7%	3,024,130	(408,240)	-13%	85%	3,076,000	35%
74,840	1.0%	70,108	4,732	7%	68%	110,000	1%
83,444	1.2%	85,417	(1,973)	-2%	83%	100,000	1%
\$ 7,135,953	100.0%	\$ 5,817,621	\$ 1,318,332	23%	82%	\$ 8,676,000	100%

REVENUE COMMENTS

YTD revenues have two reasons they are higher/shifted. 1) overall consumption is higher than the prior year and 2) the shift in the new rates pushes higher revenue on the usage vs. basic.

EXPENSES BY CATEGORY

DESCRIPTION

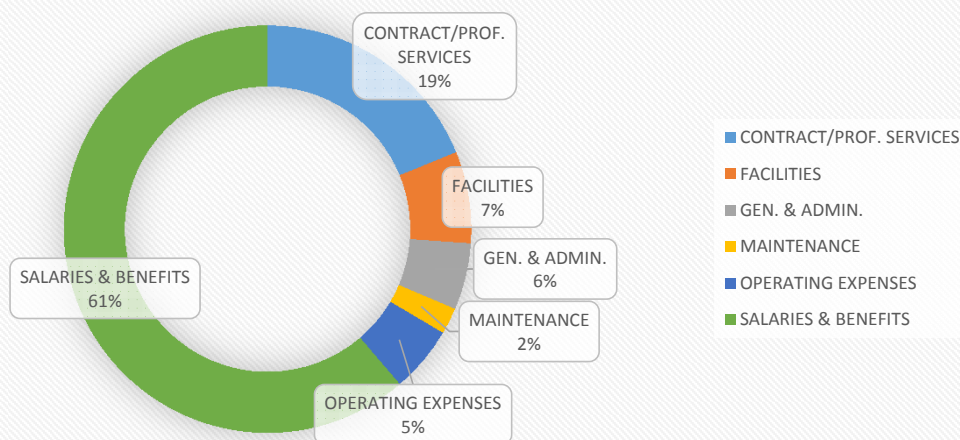
SALARIES & BENEFITS
CONTRACT/PROF. SERVICES
OPERATING EXPENSES
MAINTENANCE
FACILITIES
GEN. & ADMIN.
TOTAL OPERATING EXPENSES

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 3,606,607	61.2%	\$ 3,514,989	\$ 91,618	3%	80%	\$ 4,531,632	61%
1,109,022	18.8%	879,177	229,844	26%	73%	1,520,561	20%
309,718	5.3%	343,640	(33,922)	-10%	83%	373,100	5%
123,481	2.1%	100,730	22,750	23%	71%	174,000	2%
428,376	7.3%	393,044	35,331	9%	84%	510,300	7%
311,290	5.3%	256,837	54,453	21%	82%	377,450	5%
\$ 5,888,493	100%	\$ 5,488,418	\$ 400,075	7%	79%	\$ 7,487,043	100%

EXPENSE COMMENTS

For the most part, expenses were tracking similar to the prior year, outside of budgeted increases. Reasons for the swing in Salaries/Benefits and Contract/Prof Serv are mainly being timing of expenses or budgeted increases planned for this year. However, there were some unexpected maintenance needed on well repairs of ~\$50K.

% BREAKDOWN OF CATEGORY EXPENDITURES



OPERATING ANALYSIS - YTD TREND FY1718

REVENUE BY CATEGORY

DESCRIPTION	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	YTD	BUDGET	% OF BUD.
WATER USAGE	217,386	442,081	423,848	475,748	590,116	430,207	491,609	425,445	426,630	416,442	4,339,513	5,390,000	81%
BASIC CHARGES	299,905	300,306	299,969	274,396	246,655	246,501	236,991	237,269	237,105	236,793	2,615,890	3,076,000	85%
METERS, PENALTIES & OTHER	4,950	7,375	18,342	4,797	7,405	4,655	6,055	5,760	12,761	2,740	74,840	110,000	68%
SEWER CHARGES	8,344	8,229	8,463	8,344	8,344	8,344	8,344	8,344	8,344	8,344	83,444	100,000	83%
TOTAL OPERATING REVENUE	530,586	757,991	750,623	763,285	852,520	689,707	743,000	676,818	684,840	664,319	7,113,688	8,676,000	82%

EXPENSES BY CATEGORY

DESCRIPTION	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	YTD	BUDGET	% OF BUD.
SALARY & BENEFITS	563,268	422,914	265,336	309,876	309,986	266,297	512,914	334,151	338,326	283,540	3,606,607	4,531,632	80%
CONTRACT/PROF. SERVICES	30,644	86,967	130,591	145,466	149,885	74,147	99,253	161,057	82,111	148,900	1,109,022	1,520,561	73%
OPERATING EXPENSES	12,148	26,573	32,390	25,600	30,382	33,548	56,446	28,602	34,051	29,978	309,718	373,100	83%
MAINTENANCE	7,245	10,897	12,561	20,260	9,135	20,690	7,696	14,083	8,782	12,131	123,481	174,000	71%
FACILITIES	14,530	52,281	55,352	57,133	16,509	74,518	44,393	34,961	41,112	37,588	428,376	510,300	84%
GEN. & ADMIN.	94,278	19,232	25,442	18,622	26,626	27,048	37,751	21,081	20,886	20,324	311,290	377,450	82%
TOTAL OPERATING EXPENSES	722,113	618,864	521,671	576,958	542,523	496,248	758,453	593,935	525,268	532,460	5,888,493	7,487,043	79%
OPERATING INCOME (LOSS)	(191,527)	139,127	228,951	186,327	309,996	193,459	(15,453)	82,883	159,573	131,859	1,225,195	1,188,957	103%

COMMENTS

REVENUE/EXPENSES:

Current year to date revenue and expenses are tracking as expected overall. Consumption has been tracking higher the first half of this fiscal year and similar to last year during these first few months of 2018. We are still waiting to see how reterraining the drought and increased consumption fees will impact the Summer months.

In general expenses are tracking similar to budget, being at 79% of the budget. Please refer to the current month analysis for any further detail on revenue or expenses.

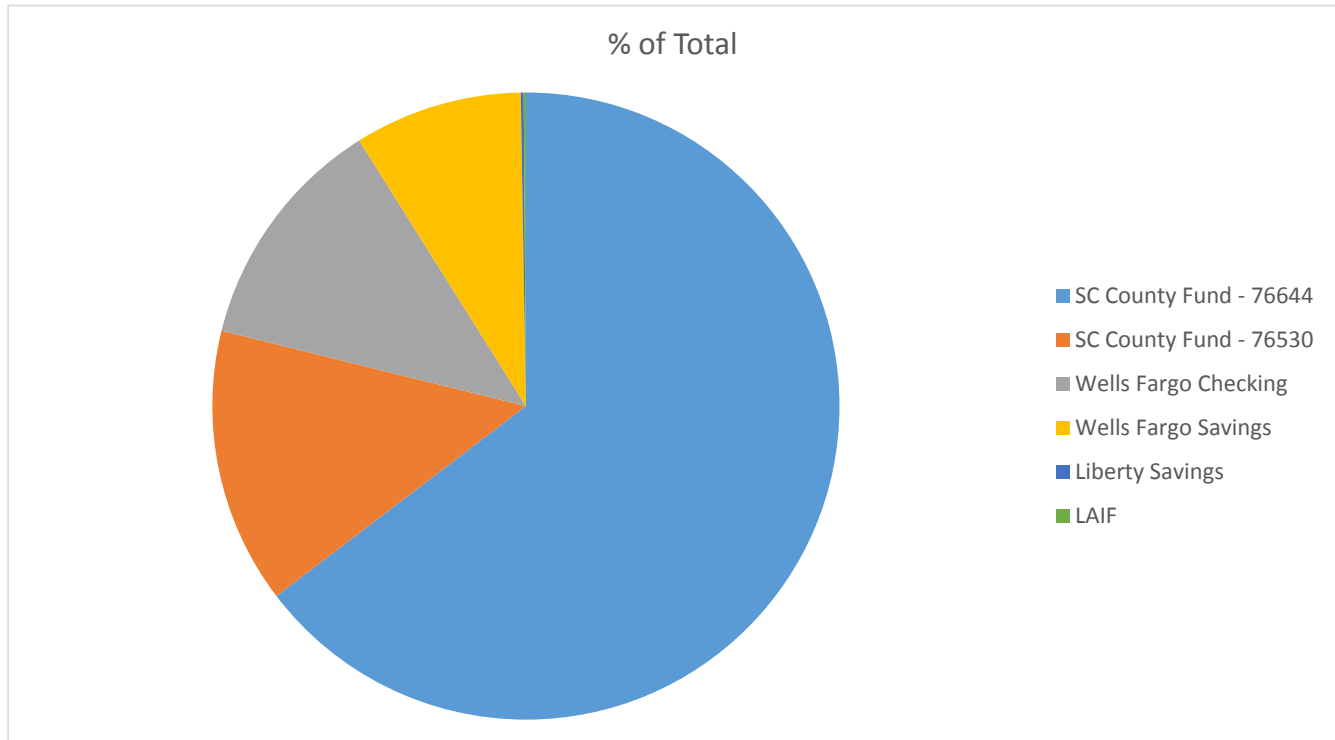
GENERAL/PROCESS:

There are annual/one-time expenses paid upfront that could cause individual months to appear skewed or accrual based accounting that will impact June/July more so. An example of this would be some insurances are paid in July, this causes July expenses to appear higher than other months. The District operates on an annual budget and performs accrual based accounting procedures for a hard year end close, this is typical for governmental accounting.

Data is continuously being reviewed, so it is not un-common for a prior report balance to change slightly throughout the year as accounts are reconciled.

AS OF 4/30/2018

LIQUID ASSETS	\$ Amount	% of Total	Ave Interest Rate
Wells Fargo Checking	370,658	12.2%	0.35%
Wells Fargo Savings	262,886	8.7%	0.10%
Liberty Savings	4,509	0.1%	0.15%
SC County Fund - 76530	431,743	14.2%	1.32%
SC County Fund - 76644	1,962,169	64.6%	1.32%
LAIF	3,425	0.1%	1.51%
	<u>\$ 3,035,390</u>	<u>100%</u>	



G/L Balances

Criteria: As Of = 4/30/2018; Fund = 76644, 76530

G/L Account	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	End Balance
Fund 76530 -- SLV, EFF 6/2/16					
101	EQUITY IN POOLED CASH	411,360.23	355,458.88	(335,075.96)	431,743.15
201	VOUCHERS PAYABLE (VENDOR)	0.00	300,000.00	(300,000.00)	0.00
240	STALE DATED WARRANTS LIABILITY	(1,363.90)	0.00	0.00	(1,363.90)
344	FUND BALANCE	(409,996.33)	336,564.53	(356,947.45)	(430,379.25)
Total Fund 76530		0.00	992,023.41	(992,023.41)	0.00
Fund 76644 -- SAN LORENZO VALLEY WATER TRUST					
101	EQUITY IN POOLED CASH	1,455,046.45	1,131,367.75	(624,245.09)	1,962,169.11
201	VOUCHERS PAYABLE (VENDOR)	0.00	200,000.00	(200,000.00)	0.00
220	DEFERRED CREDITS	(500,000.00)	500,000.00	0.00	0.00
344	FUND BALANCE	(955,046.45)	626,242.30	(1,633,364.96)	(1,962,169.11)
Total Fund 76644		0.00	2,457,610.05	(2,457,610.05)	0.00

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
May 10, 2018

SAN LORENZO VALLEY WATER DISTRICT

DISTRICT MANAGER
13060 HIGHWAY 9
BOULDER CREEK, CA 95006

[PMIA Average Monthly Yields](#)

[Tran Type Definitions](#)

April 2018 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
4/13/2018	4/12/2018	QRD	1566872	SYSTEM	12.69

Account Summary

Total Deposit:	12.69	Beginning Balance:	3,411.88
Total Withdrawal:	0.00	Ending Balance:	3,424.57

REVENUE STABILIZATION RATE ANALYSIS FY1718

In accordance with the District's Revenue Stabilization Rates Policy & Procedures, the District Manager shall provide the Board of Directors with the average units of water sales (by month) for the rolling previous three years, which will serve as the baseline against which current annual sales to date will be compared. If the District Manager determines that budget-year water sales (in units) to date, and corresponding revenue, is more than 10% below expected year-to-date levels (based on monthly averages over the previous three years), the District Manager shall notify, at a public meeting, the Board of Directors of this determination at or before the next regularly scheduled Board meeting. For more information, please refer to the District's full Policy & Procedures.

MONTHLY CONSUMPTION IN UNITS BY FISCAL YEAR (BASELINE)

	July	August	September	October	November	December	January	February	March	April	May	June	TOTAL
FY1415	72,137	70,653	69,617	60,931	52,275	40,785	49,486	40,781	41,301	53,193	50,988	51,218	653,365
FY1516	66,779	64,961	69,609	60,022	49,837	41,773	44,025	37,290	42,433	43,153	48,328	68,129	636,340
FY1617	74,199	73,414	71,825	59,518	41,777	45,698	45,401	37,667	41,173	42,898	52,932	68,388	654,889
3 YR AVERAGE (BASELINE)	71,038	69,676	70,350	60,157	47,963	42,752	46,304	38,579	41,636	46,415	50,750	62,578	648,198

ACTUAL FY1718 CONSUMPTION

FY1718	81,254	78,331	76,259	65,658	58,601	42,693	48,947	40,431	42,401	41,263			575,838
--------	--------	--------	--------	--------	--------	--------	--------	--------	--------	--------	--	--	---------

CUMULATIVE ANALYSIS

% Above or Below Average	14%	12%	8%	9%	22%	0%	6%	5%	2%	-11%			
Cumulative %	14%	13%	12%	11%	13%	11%	11%	10%	9%	8%			

NOTES:

Consumption is cumulatively higher than the prior three year average baseline. As of April 2018 consumption, the cumulative consumption is 8% above the baseline. There are no triggers identified per the revenue stabilization rate policy.

M E M O

TO: Board of Directors

FROM: District Manager

PREPARED BY: Environmental Programs Manager

SUBJECT: Environmental Department Status Report

DATE: June 21, 2018

RECOMMENDATION:

It is recommended that the Board of Directors review and file the Environmental Department status report.

WATER SUSTAINABILITY PLANNING

CONJUNCTIVE USE GRANT

- Contracts executed with fish & hydrological consultant.
- Staff is working with Hydro Consultant on data collection for hydrological analysis.

Detailed analysis shall be completed for the following scenarios:

- 1) During dry periods, reduce Felton diversions to comply with water rights by using existing interties to supply the Felton service area with (a) additional groundwater pumping from South system wells and (b) if necessary, excess diversions and/or groundwater pumping from the North system. During wet periods, (a) provide the South System service areas with excess diversions from the Felton system and (b) if possible also provide water to the North system to reduce groundwater pumping during dry periods.
- 2) Utilize the District's right to 313 AFY of Loch Lomond water, in the following priority of use: first to supply the Felton service area and reduce Fall Creek diversions to comply with water rights; second, to serve the South service area and reduce South system groundwater pumping (i.e., achieve in-lieu recharge); and lastly to supply the North service area in order to reduce diversions, achieve in-lieu recharge, and increase groundwater discharge to dry-period base flows.

Preliminary feasibility-level analysis shall be completed for the following scenarios:

- 3) Recharge the Olympia area aquifer by injecting excess wet period diversions from the North system, Felton system, and/or Loch Lomond. Increase dry-period Olympia groundwater pumping by a comparable amount to reduce North system diversions.
- 4) Supply the South system and Scotts Valley Water District with excess wet period diversions from the Felton system, North system, and/or Loch Lomond in order to

achieve in-lieu recharge. Utilize increased groundwater storage to increase dry period groundwater use and reduce stream diversions in the Felton system and North system.

SANTA MARGARITA SUSTAINABLE GROUNDWATER MANAGEMENT AGENCY (SMGWA.ORG)

Staff provides ongoing support and District representation at the SMGWA at staff level.

Dave Ceppos from California State University, Sacramento - College of Continuing Education Center for Collaborative Policy was selected to build board consensus, and to assist with process design and facilitation. Interviews were conducted June 11 - 15.

Staff is preparing a presentation to inform the Groundwater Sustainability Agency Board about SLVWD's system, infrastructure, groundwater status, and current and upcoming challenges. The presentation will be held at the next SGMWA Meeting.

The next SGMWA Meeting will be held June 28th at 7:00 PM at Scott's Valley Water District. For more information <http://smgwa.org/>

ENVIRONMENTAL COMPLIANCE

CAPITOL IMPORVEMENT PROGRAM

At the request of the Board has formed an Ad Hoc Committee to review and prioritize projects for the CIP program.

Staff Provided recommendations for the selection of 3 Multi Project Engineering Service Consultants to conduct project design, permitting, and construction of the following projects which will be funded through USDA loans, where are subject to change based on logistics and timing.

Swim Tank \$ 678,000 Hihn Road Pipe \$ 90,000 Lyon Pipe \$ 450,000 Worth Lane Pipe \$ 120,000 Sequoia Road Pipe \$ 120,000 Bennett Booster \$ 390,000 Hillside Drive Pipe \$ 240,000 Riverview Drive Pipe \$ 240,000 Two Bar Road Pipe \$ 450,000 Orman Road Pipe \$ 300,000 California Drive Pipe \$ 240,000 Fall Creek Fish Ladder \$ 1,160,000

Staff is working to acquire permits for the following projects:

- **Fall Creek Fish Ladder-** The Two Phase Project is expected to be started in Summer 2018 to remove debris which accumulated in 2017 storms, in order to access the ladder for the Fall Creek Fish Ladder Improvement Project, which should be constructed in 2019 (hopefully). The District has contracted with RCD to prepare 5 of the 7 permits for the construction,
- **Probation Tank Replacement** - Actions to ensure the minimization and mitigation of impacts to the sensitive habitat located at the Probation Tank & Well Replacement & Well Rehab Project Sites.

COMPLETION REPORTS

SAN LORENZO RIVER AND NORTH COAST SANITARY SURVEY UPDATE 2018
<http://slvwd.com/pdf/2018WatershedSanitarySurvey.pdf>

CDFW STREAMBED ALTERATION AGREEMENT PERMIT ACQUIRED
To conduct pipe removal project on Bull Creek Pipeline.

CATEGORICAL EXEMPTION FOR PASO WELL #8 REPLACEMENT PROJECT
REGIONAL INTERTIE HCP REPORT
Submitted as required as part of the intertie project mitigation

PASO WELL REPLACEMENT PROJECT
The District Received the permit to replace the Paso Wells 6 and 7. Bid packets are expected to be sent out March.

CONSERVATION/MITIGATION BANK
SLVWD now has its own conservation area which comprises of 6.7 acres of land at the Olympia Wellfield which will be used for mitigation to compensate for impacts to other Sandhills habitat which result from ongoing District Operations and Maintenance. A conservation easement with the Land Trust of Santa Cruz County has been established, escrow for development rights closed in December 2017.

GREEN BUSINESS CERTIFICATION
The District received notice from the California Green Business Network that the District has satisfied all requirements and is now a Certified Green Business. The District should receive the official letter in January.

2015 UWMP
The District received a letter from DWR in December 2017 indicating that the 2015 UWMP satisfies all State requirements.

PROBATION TANK
USFWS Federal permit has been received. CEQA is complete. Bid Packets are expected to be sent March 2018. Construction should begin summer.

SWIM TANKS MITIGATED NEGATIVE DECLARATION
Environmental compliance (CEQA) requirements for the Swim Tank Replacement Project are complete. Bids for the contract came in too high, the project will be delayed until more bids can be acquired.

WATERSHED MANAGEMENT

INVASIVE SPECIES MANAGEMENT AT OLYMPIA WATERSHED
High priority broom stands and outlier plants were cut and stump treated as part of the Districts Invasive Species Management Plan for the Olympia Watershed. Work was conducted in late April 2018 and early June 2018.

BLUE RIBBON PANEL ON SANDHILLS ADAPTIVE MANAGEMENT
Staff is working with 8 local experts participating on the “blue ribbon” panel to review the District’s approach to broom management in Sandhills. The Panel has met four times, and is working on a final document for the Board.

FIRE MANAGEMENT PLANNING ON DISTRICT WATERSHED LANDS

Staff has initiated an effort to improve mapping, road access and communications with Fire Prevention Agencies, in order to improve access to District Lands in case of a wildfire.

WEED MANAGEMENT AREA OF SANTA CRUZ (WMA)

The Weed Management Area of Santa Cruz (WMA) meets 4 times annually. The group is working on the Strategic Plan, and prioritizing efforts for Santa Cruz County, and working to acquire resources to achieve the goal of fighting invasive species that impact biodiversity. The Calfora Observer app has been updated to allow for real time mapping which will allow land managers to monitor invasive and non-invasive plant life. As the WMA develops it is shifting its goals to better support member's needs; such as invasive removal, invasive plant prevention, engaging the community to be better stewards and collaborating to share information, and resources to protect biodiversity.

WATER CONSERVATION

The District is working on a multi-tier effort to diversify water sources for each water system through the following efforts:

Conjunctive Use
Water Conservation
Improving System Efficiencies
Intertie Pipelines
Sustainable Groundwater Management
Climate Adaptation and Mitigation
New Groundwater Supplies

The most effective rebate program in 16/17 was the 3.5 gallon toilet program. 28 rebates were processed for a total of 140,000 gallons saved per year at a cost of \$5,667.

The second most effective program was the Clothes Washer Program, which continues to be one of the most popular programs since the rebate program inception. 26 rebates were processed with a total savings of 112,200 gallons per year at a cost of \$2,878.

The Lawn replacement program was taken over by the State and is no longer offered through the district's rebate programs.

The other programs are not nearly as popular.

Annual Summary FY 16/17							Reference
Code	Type	Water Savings by type	# Rebates	Amount	Water Saved GPY	\$/Gallon	
RBD RIP sqft	Drip	4,500 gpy/ 500sf	0	\$ -	0	\$ -	\$20/sqft up to \$500
RBHECW	Clothes Washers	5100GPY	26	\$ 2,878.00	112200	\$ 0.03	\$100
RBHWRS	Recirculation System	7800GPY	0	\$ -	0	\$ -	\$1.50/sqft up to \$750
RBLAWN	Lawn	6 ft/sqft or 7.48*6=44.88 gpy/sqft	0	\$ -	0	\$ -	\$75
RBT1.6	Toilet 1.6	1280 gpy	3	\$ 225.00	3,840	\$ 0.06	\$200
RBT3.5	Toilet 3.5	5000gpcy	28	\$ 5,667.38	140,000	\$ 0.04	\$125 or \$75 (Yard Ave
RBWBICSI	Irrigation Controler	1.7g/sqft/y	3	\$ 369.25	1856.4	\$ 0.20	
RBGWLL	Greywater Irrigation	14,565 gpy	0	\$ -	0	\$ -	
Grand Total			60	\$ 9,139.63	257,896	\$ 0.32	

Additional efforts to reduce water consumption system wide include:

- Teacher conservation workshop & in-class presentations have been scheduled with SLV Elementary in April for Earth Day. Water conservation lessons will be taught by staff to 1st-3rd grade classes. More presentations to take place throughout the year.
- At home water wise audit program in early stages of creation. Staff is currently working with other districts to develop the program. As the program becomes active collaboration with other businesses to maintain larger accounts (such as schools, parks, industrial) will need to be discussed. Many of Santa Cruz's utilizes use Waterfluence as their partner.
- Water Conservation Coalition of Santa Cruz meeting bi-monthly. Will discuss rebate programs, upcoming workshops and water wise program.
- Water conservation staff to take over high usage and leak prevention tagging.
- Conservation staff reordering conservation devices and outreach materials. Low flow shower heads to be restocked.
- Environmental staff working to revamp rebate program. Proposal to offer rain collection rebate and commercial rebates for businesses.
- Create content for public outreach such as videos, and district workshops. Working with various agencies to create content efficiently.

CLIMATE ADAPTATION

- The initial phase of completing the Climate Action Plan is to inventory existing carbon outputs from District operations.
- Data entry has begun with the Climate Registry. Verification should take place for 2013-2017 in July 2018. Completed entry and reports should be available by December 2018.

EVENTS

Loch Lomond Open House on June 23 – SLVWD will be staffing a booth

PUBLIC OUTREACH

- The District Facebook page and website are updated regularly (5-7 times per week).
- The District is running ads in the Mountain Bulletin monthly.
- The District is running ads in the Press Banner twice a monthly.
- Post cards were mailed to the South System Customers regarding infrastructure construction related water shortage.
- Press release was sent to the Media regarding infrastructure construction and water shortage in the south system.
- Staff is conducting regular interviews on KBCZ regarding drought, infrastructure projects and other news from SLVWD.

FELTON LIBRARY OUTDOOR EDUCATION PARK

Staff continues to participate as part of the Felton Library Design Team. Community stakeholders meet monthly to discuss design, outreach & education opportunities for the Nature Discovery Park that will be associated with the new Felton Library.

The Felton Library was awarded the Outdoor Education Facilities Grant from CA State Parks in the amount of \$395,000 for the Nature Discovery Park!

NETWORKING/ COLLABORATIONS

FIRE SAFE SANTA CRUZ COUNTY <https://www.firesafesantacruz.org/>

Fire Safe Santa Cruz County is currently seeking applications from community members in need of funding to reduce fire hazards in their neighborhoods. Contact Fire Safe SCC for applications.

Staff serves as a board member representing SLVWD on the Fire Safe Santa Cruz County.

The purpose of the Fire Safe Santa Cruz County (FSSCC) is to help residents and landowners prepare for and respond to the effects of wildfire in Santa Cruz County in an effort to maintain the quality of life, property and the environment. FSSCC will assist in coordinating the fire preparedness actions of local residents, landowners/managers, utilities, fire districts, CALFIRE and local fire safe councils. FSSCC will identify and seek funding for the highest fire safety priorities, coordinate work activities, assist neighborhoods in securing equipment and labor, and best position fire-safe entities working in the County for funding opportunities and applications.

FSSCC is organized and operated exclusively for charitable and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.

SAN LORENZO 2025

The San Lorenzo River Watershed is the main source of drinking water for multiple communities and tens of thousands of residents. This watershed is home to dozens of species of fish and wildlife, including both threatened and endangered species. It is the heart of our community and is at risk because the San Lorenzo River is under stress from the effects of drought, climate change, and habitat degradation. Acting now we can keep the San Lorenzo River watershed viable for our communities and our native fish and wildlife for generations to come.

San Lorenzo River 2025 is a collaborative effort focused on addressing the risks facing the San Lorenzo River over the next ten years. Through a partnership between local governments, water districts, the Resource Conservation District and local nonprofits, San Lorenzo River 2025 seeks to achieve **reliability** of water, **restoration** of watershed habitats, and a **resilient and safe** community resource. This effort will increase both the pace and the scale of investment into the San Lorenzo Watershed.

San Lorenzo River 2025 will:

- Implement a suite of habitat restoration and watershed protection activities to maintain and improve water supplies, water quality, and natural habitats for native fish and wildlife
- Provide wildfire planning and readiness to avoid catastrophic events in the watershed

- Improve ailing infrastructure for flood protection and projected sea level rise
- Maintain and improve public areas, trails, and places for the community to enjoy the river.

FELTON LIBRARY - <http://feltonlibraryfriends.org/>

Staff continues to participate with the Technical Advisory Committee including Friends of the Felton Library, the Valley Women's Club and County Planners and administrators to design and implement a new Library building located on Gushee Street in Felton as well as an outdoor education area adjacent to the location and the District's Kirby Treatment Plant. The New Library has been awarded 10 million dollars for construction of a new library. Meetings held several times a month.

SANTA CRUZ MOUNTAINS STEWARDSHIP NETWORK - <http://scmsn.net/>

The Santa Cruz Mountains Stewardship Network is a region-wide and cross-sector collaboration of independent individuals and organizations who are committed to working together to help cultivate a resilient, vibrant region where human and natural systems thrive for generations to come.

SANTA CRUZ MOUNTAINS BIOREGIONAL COUNCIL - <http://www.scmbc.org/>

Jen Michelsen was nominated to serve as president of the Santa Cruz Mountains Bioregional Council. The Bioregional Council is dedicated to the preservation and enhancement of regional biodiversity over time through education, the dissemination of accurate scientific information and assistance in the planning, coordination and implementation of conservation efforts. Next meeting scheduled May 19th.

WATER CONSERVATION COALITION - <http://watersavingtips.org/>

The Water Conservation Coalition is a partnership between all the local Water Districts in Santa Cruz County as well as the County Water Resources Division, Ecology Action and other groups who share a passion for water conservation and public education. Our goal is to combine efforts and share resources to provide a common message about water conservation issues to residents throughout Santa Cruz County, which is a special place because ALL of our water supply comes from rain that falls within our County boundaries. Though each water district gets drinking water from different sources, we all share a common goal and work together to protect water resources in our aquifers and watersheds and continue to provide safe, high quality drinking water to all who live, work and play in Santa Cruz County. Meeting held quarterly or monthly depending on activity level.

SANTA MARGARITA GROUNDWATER AGENCY- <http://smgwa.org/>

Under the Sustainable Groundwater Management Act of 2014, over-drafted groundwater basins need to be sustainably managed by a Groundwater Sustainability Agency (GSA) through the development of a Groundwater Sustainability Plan (GSP). The GSP must be completed by 2022, and the basin must reach sustainability by 2040.

Under development is the Santa Margarita Groundwater Agency (SMGA), a three-member agency comprised of the Scotts Valley Water District, San Lorenzo Valley Water District and the County of Santa Cruz, which will oversee the groundwater management activities of the Santa Margarita Basin Area in Santa Cruz County, California. The Board of Directors of the SMGA includes two Board members from each of the water districts, one from the County, one from the City of Scotts Valley, one from the City of Santa Cruz, one from the Mount Hermon Association Community Water System and two private well owner representatives. Once a Joint Powers Agreement (JPA) is completed in early 2017, the SMGA will apply to the state Department of Water Resources to become the GSA for the Basin.

SANTA CRUZ INTEGRATED GROUNDWATER MANAGEMENT -
<http://www.santacruzirwmp.org/>

The Santa Cruz Integrated Regional Water Management (IRWM) program provides a framework for local stakeholders to manage this region's water and water-related resources. The Santa Cruz IRWM Plan was developed in response to California's IRWM planning initiative to promote an informed, locally-driven, and consensus-based approach to water resources management.

The IRWM Plan includes strategies for developing and implementing policies and projects to ensure sustainable water use, reliable water supply, better water quality, improved flood protection and storm water management, and environmental stewardship. [Find out more.](#)

MEMO

TO: District Manager

FROM: Director of Operations

SUBJECT: OPERATIONS DEPARTMENT STATUS REPORT MAY 2018

DATE: June 21, 2018

RECOMMENDATION:

It is recommended that the District Manager review and file the Operations Department Project Status Report for the month of May 2018.

BACKGROUND:

PASATIEMPO WELL 6 REPAIRS

The Districts Pasatiempo Well 6 recently has had a series of operational issues (casing damage) resulting in failed attempts to repair leaving the well inoperable. The well has reached the end of its service life and efforts to repair and maintain the well will likely not be effective or cost-efficient. The well is 27 years old which is close to the typical service life for a well-constructed of mild steel.

The District has received authorization from the US Fish and Wildlife Service to perform work in the Santa Cruz Sandhills. The replacement project is out to bid with a bid closing scheduled for May 30, 2018. Project completion is anticipated late September 2018.

During the reporting period bids for replacement closed with Maggiora Bros being of low bid totaling \$425,345.00. Staff will be requesting the Board of Directors to award bid.

PASATIEMPO WELL 7 REHABILITATION

The well performance has been impacted by significant quantities of Gallionella (iron-related bacteria). During the reporting period the District moved forward with rehabilitation of the 540-foot deep well via chemical and mechanical means to restore well performance. The chemicals utilized were specially formulated to attack and kill iron bacteria. They performed excellently and the well screens and visible gravel pack are free from plugging materials. The redevelopment efforts improved well performance increasing specific capacity from 0.6 to approximately 1.6 gpm/ft. While this is far below the historical values for this well, it is a significant improvement for a well impacted with iron⁶⁹ bacteria. Although the well was test

pumped up to 160 gpm, the pump is being sized for 120 gpm. It is anticipated that the well, will be placed back in service by the end of June.

BLUE TANK REPLACEMENT

Consultants have indicated that soils and the concrete foundation are of sound structural stability. Structural engineer is reviewing all reports and a foundation recommendation is expected shortly.

During routine inspection it was discovered that the Districts Blue Tank in Manana Woods has experienced extensive corrosion to the upper ring of staves, roof and internal roof structure system. In addition to corrosion the tank experienced buckling damage from the 1989 Loma Prieta Earthquake.

FELTON WATER SYSTEM WATER METER REPLACEMENT

Staff is continuing with the Felton Water System Meter Replacement Project. Domestic water meters are being replaced as existing metering has reached their life expectancy. Meters are being changed to the new Beacon "Eye on Water" system that will allow customers to monitor their water usage over the internet.

MAINTENANCE ISSUES

Service Line Replacement

- Lake Blvd
- Carrol Ave
- Lake Blvd 11000 Block

Main Line Replacement

- Replace 10' section of failed pipe - Lomond Street at Bridge

System Wide

- 17 Mainline leaks were repaired

Rick Rogers
Director of Operations

SAN LORENZO VALLEY WATER DISTRICT

PRODUCTION COMPARRISON

Source	May-18	April-18	May-13	Difference This Year To 2013
North System				
Surface Water Sources				
Foreman Creek	12,385,802	21,817,480	21,521,000	
Peavine Creek + Hydro	4,843,580	1,350,040	4,149,000	
Clear Creek	10,420,571	6,786,288	0	
Sweetwater Creek	6,947,047	4,524,192	0	
Sub-Total (Streams)	34,597,000	34,478,000	25,670,000	34.78%
Wells (North)				
Olympia No. 2	284,000	1,000	4,254,000	
Olympia No. 3	-	-	8,646,000	
Quail Well No. 4-A	3,765,000	516,000	14,783,000	
Quail Well No. 5-A	1,910,100	203,900	1,985,200	
Sub Total North Wells	5,959,100	720,900	29,668,200	-79.91%
South System Wells				
Pasatiempo 5A	8,902,100	7,093,700	N/A	
Pasatiempo 6	-	-	9,548,000	
Pasatiempo 7	-	-	3,016,000	
Sub Total Pasatiempo Wells	8,902,100	7,093,700	12,564,000	-29.15%
North South All Sources Combined	49,458,200	42,292,600	67,902,200	-27.16%
Felton System - Surface Water				
Fall Creek	7,221,506	4,366,435	10,571,789	
Bennett Spring	2,698,036	2,680,832	0	
Bull 1 & 2	581,196	822,052	0	
Total Felton System Sources	10,500,738	7,869,319	10,571,789	-0.67%
Manana Woods System				
Well 1	-	-	0	
Total Manana Woods Sources	-	-	0	
Sub - Total Production				
North / Felton / Manana	59,958,938	50,161,919	78,473,989	-23.59%
Surface	45,097,738	42,347,319	36,241,789	24.44%
Wells	14,861,200	7,814,600	42,232,200	-64.81%
Total Surface Water Percentage	75.21	84.42	46.18	62.86%
Total Wells Percentage	24.79	15.58	53.82	-53.94%

**SAN LORENZO VALLEY WATER DISTRICT
PRODUCTION BY SYSTEM
+/- INTERTIES
May 2018**

North System All Sources	49,458,200
Interties IN +	15
Interties OUT -	309,113
TOTAL NORHT SYSTEM	49,149,102
Felton Water system All Sources	10,500,738
Interties IN +	657,560
Interties OUT -	0
TOTAL FELTON SYSTEM	11,158,298
Manana Woods System	
Manana Woods Well 1	0
Interties IN +	1,026,403
TOTAL MANANA WOODS	1,026,403

**SAN LORENZO VALLEY WATER DISTRICT
INTERTIE USAGE
May 2018**

INTERTIE 2

SLVWD to SVWD 0

SVWD to SLVWD 0

INTERTIE 3

SLV SOUTH to SLV NORTH 15

SLV NORTH to SLV SOUTH 309,113

INTERTIE 4

SLVWD to MHWD 0

MHWD to SLVWD 0

INTERTIE 6

SLV NORTH to SLV FELTON -

SLV FELTON to SLV NORTH -

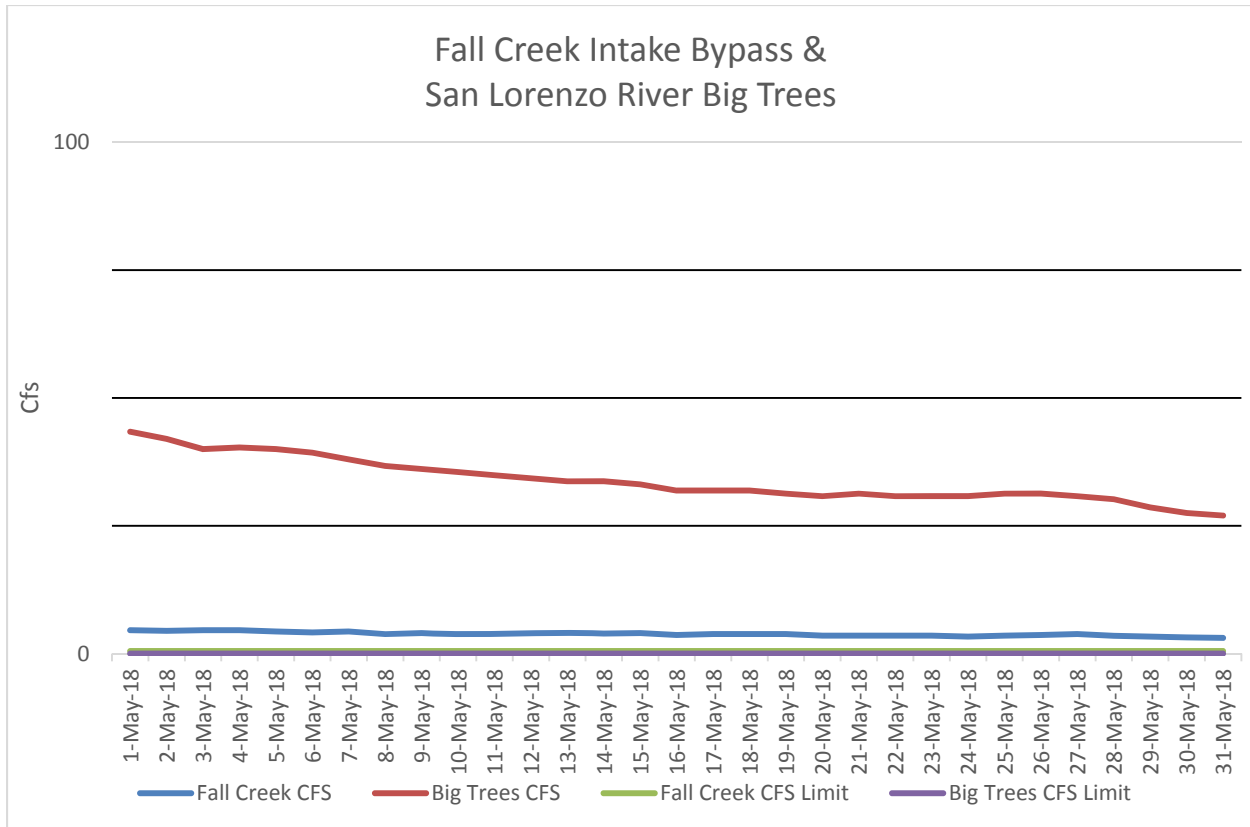
LOMPICO INTERTIE

SLV NORTH to LOMPICO

MANANA WOODS INTERTIE

SLVWD to MANANA WOODS

Fall Creek Intake May 2018



Normal Rainfall Fall Creek Intake Bypass Requirements

April 1 through October 31 1.0 cubic feet per second

November 1 through March 31 1.5 cubic feet per second

Dry Conditions Fall Creek Intake Bypass Requirements

April 1 through October 31 0.5 cubic feet per second

November 1 through March 31 0.75 cubic feet per second

Number of Days in month 0.5 cfs or below, ZERO days

San Lorenzo River USGS Big Trees Flow Requirements

September 11 cubic feet per second

October 26 cubic feet per second

November 1 through May 31 21 cubic feet per second

June - August No Requirements

Fall Creek Intake May 2018

For the protection of fish and wildlife, during the period: (a) April 1 through October 31 bypass a minimum of 0.5 cfs; (b) November 1 through March 31 bypass a minimum of 1.5 cfs past the Fall Creek point of diversion. The natural streamflow shall be bypassed whenever it is less than 1.5 cfs; provided, however, that during a dry year, the bypass requirement shall be reduced from 1.5 to 0.75 cfs. A dry year is defined on a monthly basis of cumulative runoff beginning October 1 of each season in the San Lorenzo River at the USGS gage at Big Trees. These runoff figures are based on approximately 50 percent of normal runoff as the dividing level between normal and dry year runoff and are as follows:

- November 1 for the month of October 500 af
- December 1 for October-November, inclusive 1,500 af
- January 1 for October-December, inclusive 5,000 af
- February 1 for October-January, inclusive 12,500 af
- March 1 for October-February, inclusive 26,500 af

Fall Creek Weir Measurement

Agenda: 6.21.18

Item: 12

	Month:	May		Year:	2018	Big Trees > 26,500 Acre-ft Oct-Feb Normal Yr				Big Trees <26,500 Acre-ft Oct-Feb Dry Year		
Date	Time	Initials	Pump #	Fall Cr. GPM into Kirby plant	Weir Board Height	Weir Height Measurement	Fall Creek (Cubic Feet per Second)	Big Trees (Cubic Feet per Second)	Rainfall (Felton gauge)	Met Fall Cr, Bypass Requirement: Normal Year April 1 - Oct 31 1.0 cfs Dry Year April 1- Oct 31 0.5 cfs Nov. 1 - March 31 0.75 cfs (yes/no)	Met Big Trees Requirement Nov-May 21cfs Sept 11 cfs Oct 26 cfs (yes/no)	Notes
1	9:45	db	2	154	25.0	37.20	4.550	43.4	0	Yes	Yes	
2	13:20	ho	2	173	25.0	37.16	4.438	42.0	0	Yes	Yes	
3	8:05	db	1	156	25.0	37.20	4.550	40.0	0	Yes	Yes	
4	8:15	db	1	132	25.0	37.20	4.550	40.3	0	Yes	Yes	
5	7:40	ks	1	122	25.0	36.97	4.303	40.0	0	Yes	Yes	
6	7:40	ks	1	135	25.0	36.77	4.125	39.3	0	Yes	Yes	
7	13:15	db	1	203	25.0	37.00	4.330	38.0	0	Yes	Yes	
8	8:55	ho	1	160	25.0	36.39	3.809	36.7	0	Yes	Yes	
9	10:15	db	1	207	25.0	36.60	4.013	36.1	0	Yes	Yes	
10	8:15	db	1	172	25.0	36.40	3.809	35.5	0	Yes	Yes	
11	9:35	db	1	152	25.0	36.39	3.809	34.9	0	Yes	Yes	
12	12:45	jg	1	107	25.0	36.58	4.013	34.3	0	Yes	Yes	
13	11:20	jg	1	123	25.0	36.58	4.013	33.7	0	Yes	Yes	
14	10:25	ho	1	100	25.0	36.58	3.910	33.7	0	Yes	Yes	
15	9:15	db	1	99	25.0	36.650	4.013	33.1	0	Yes	Yes	
16	10:15	db	1	162	25.0	36.20	3.612	31.9	0	Yes	Yes	
17	8:00	ho	1	154	25.0	36.39	3.809	31.9	0	Yes	Yes	
18	8:45	db	1	137	25.0	36.40	3.809	31.9	0	Yes	Yes	
19	6:50	ho	1	150	25.0	36.39	3.809	31.3	0	Yes	Yes	
20	7:40	ho	1	160	25.0	36.00	3.515	30.8	0	Yes	Yes	
21	8:45	db	1	170	25.0	36.00	3.515	31.3	0	Yes	Yes	
22	8:05	db	1	186	25.0	36.00	3.515	30.8	0	Yes	Yes	
23	14:10	ho	1	228	25.0	36.00	3.515	30.8	0	Yes	Yes	
24	8:05	ho	1	220	25.0	35.81	3.325	30.8	0.06	Yes	Yes	
25	13:25	DB	1	220	25.0	36.00	3.515	31.3	0	Yes	Yes	
26	9:00	KS	1	167	25.0	36.19	3.636	31.3	0	Yes	Yes	
27	7:40	KS	1	152	25.0	36.39	3.801	30.8	0	Yes	Yes	
28	7:10	ks	1	123	25.0	36.00	3.484	30.2	0	Yes	Yes	
29	8:40	db.	1	217	25.0	35.80	3.327	28.6	0	Yes	Yes	
30	9:25	db	1	210	25.0	35.60	3.146	27.5	0	Yes	Yes	
31	8:25	db	1	192	25.0	35.40	3.057	76 27.0	0	Yes	Yes	

San Lorenzo Valley Water District Loch Lomond Water Supply May 2018

Loch Lomond Water Level



Week ending 5/02/2018

(in feet above mean sea level; lake spills at 577.15 feet)

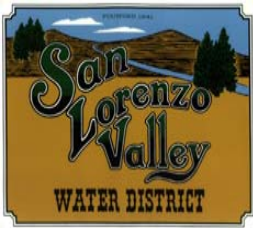
Currently:	576.30 ft
Percent of capacity:	97.9 %

In 1958 SLVWD sold 2,500 acres of property in the vicinity of the Newell Creek Watershed to the City of Santa Cruz, with the agreement that SLVWD would be entitled to purchase 12 ½ percent of the annual safe yield from a future Newell Creek reservoir, up to a maximum of 500 AF/yr. Based on the 1958 agreement, SLVWD began receiving deliveries of Loch Lomond water from the City in 1963. In 1965 the District constructed the Glen Arbor Water treatment plant for treating Loch Lomond water. Toward the end of the 1976-77 drought, the City stipulated that the District was not entitled to an allocation of 500 AF/yr, merely 12.5% of the safe yield. This decision based on a reduction to the estimated annual safe yield from the Newell Creek Reservoir, reduced the Districts contractual allocation. On June 7, 1977, the District filed a Complaint for Declaratory Relief, which requested the court to make a judicial determination of the respective parties' duties and rights. In June 1980 a court order fixed the estimated safe yield from Newell Creek Reservoir at reduced quantity, which resulted in a reduction to the Districts contractual allocation to 313 AF/yr.

Production Loch Lomond to SLVWD

Date	Total Used	Total Available
1976 July to June 1977	353 AF	
1977 July to June 2015	0	313 AF
2015 July to 02/2016	0	313 AF
2/20/16 to Current	0	313 AF

Last time District used Loch Lomond water was June 1977

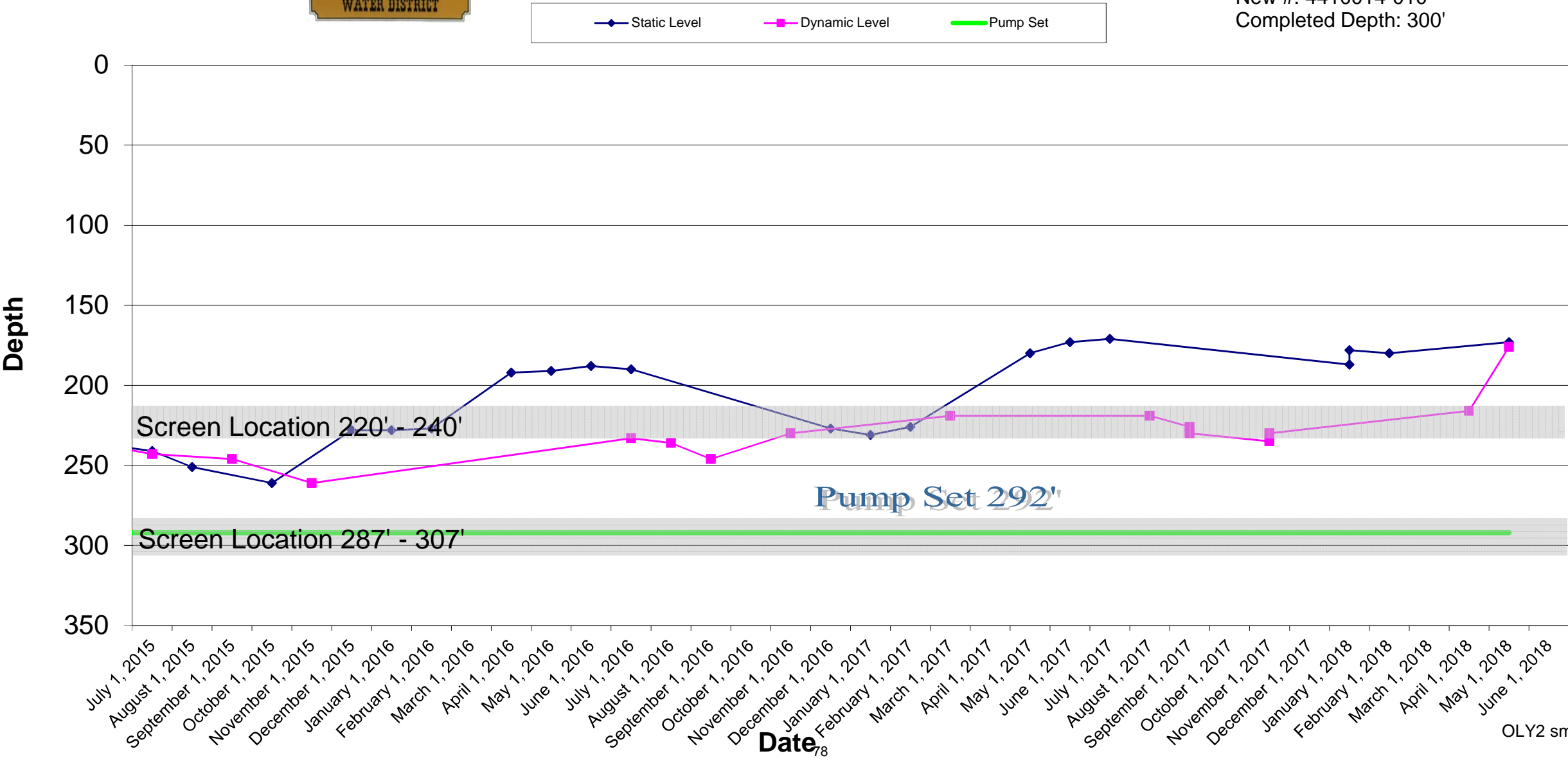


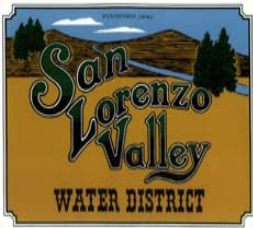
SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

Olympia 2

Location: 7701 E. Zayante Rd.
Elevation: 525'
Installed: April 28, 1980
State Well #:10S/O2W-11P01
New #: 4410014-010
Completed Depth: 300'



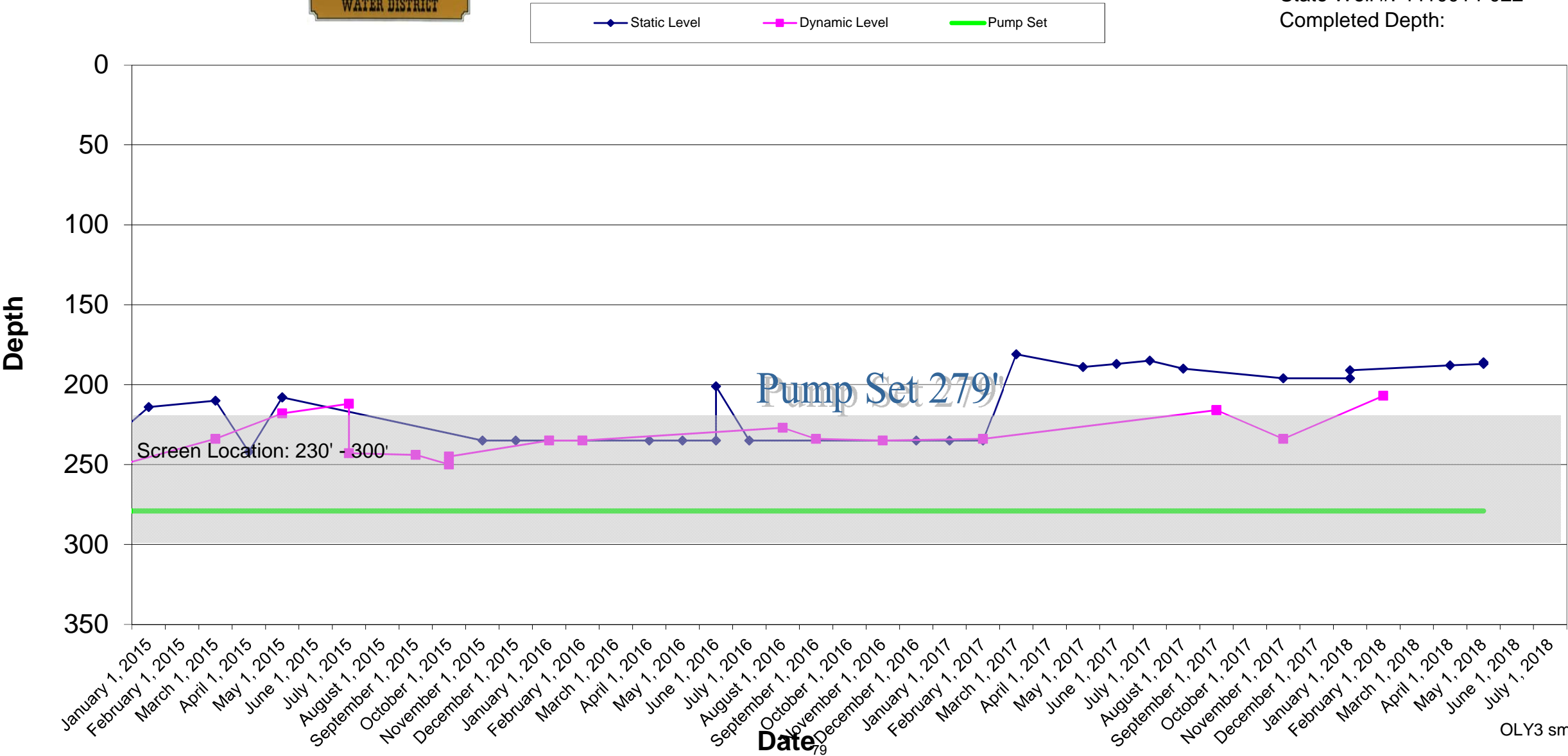


SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

Olympia 3

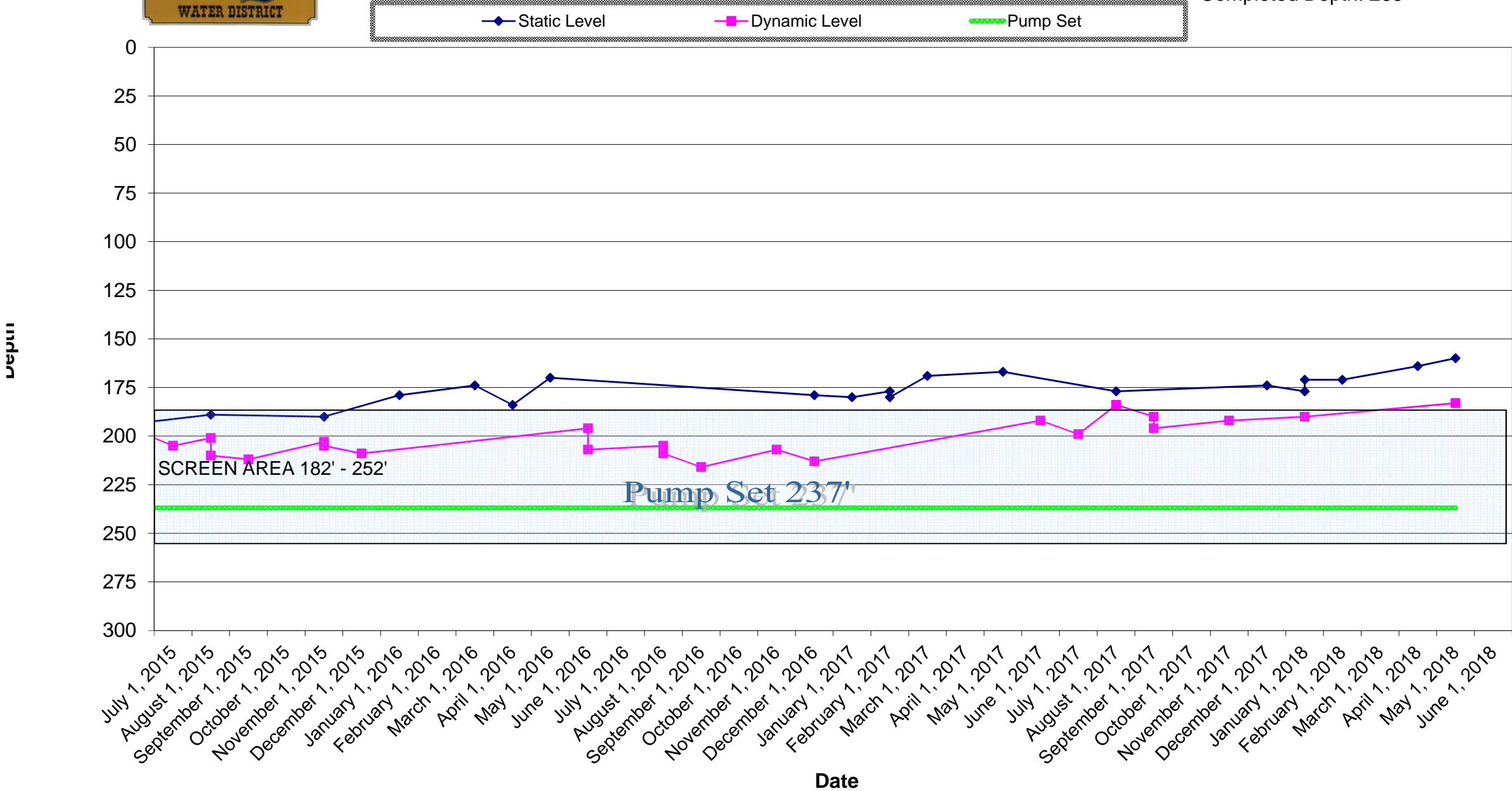
Location: 7701 E. Zayante Rd
Elevation: 538' Mean Sea Level
Installed: 8-15-90
State Well #: 4410014-022
Completed Depth:

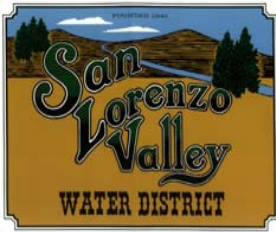




SAN LORENZO VALLEY WATER DISTRICT
Well Drawdown Report
Quail Well 4-A

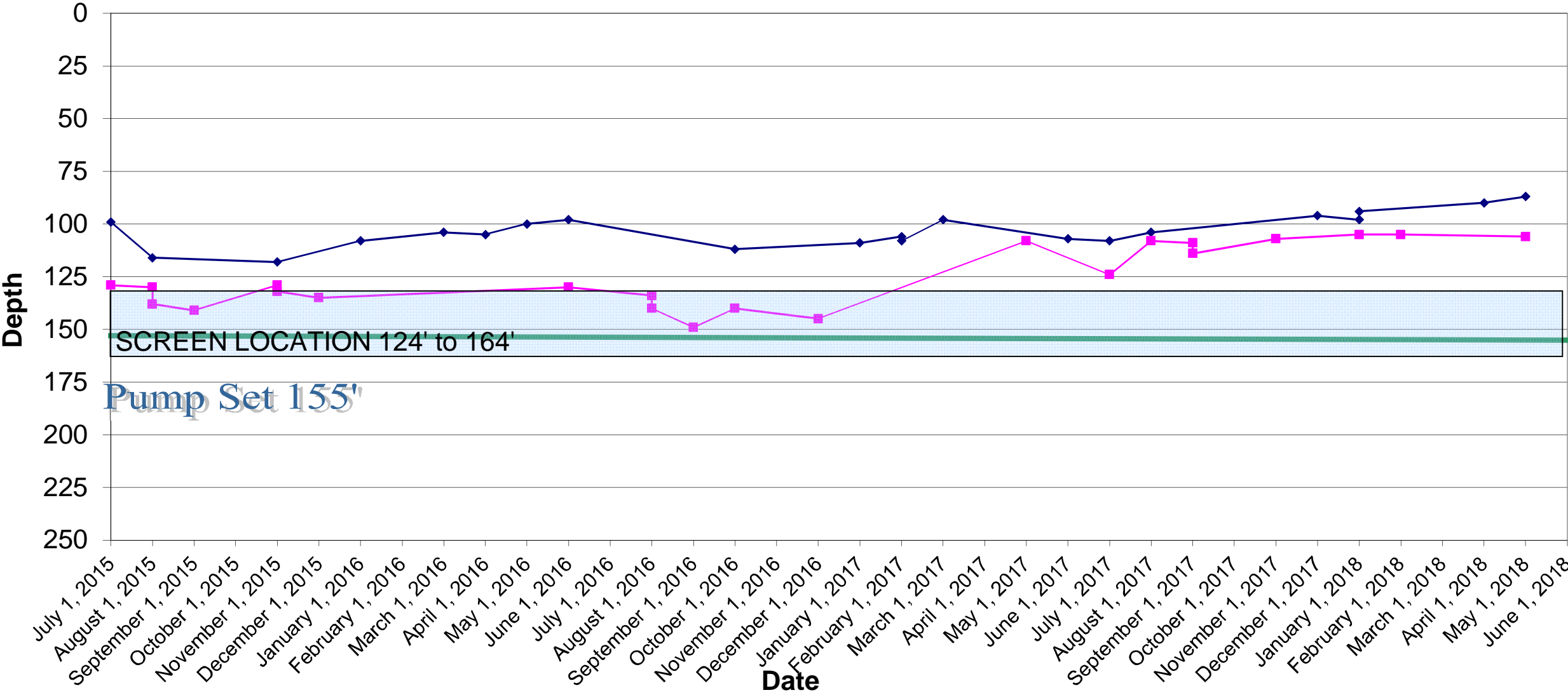
Location: Cumora Ln. Ben Lomond
Elevation: 596.54 ft @ Pad
Installed: 6-07-2001
State Well #: 4410014-026
Completed Depth: 265

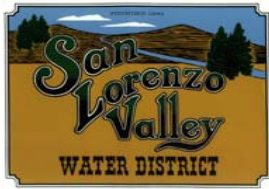




SAN LORENZO VALLEY WATER DISTRICT
Well Drawdown Report
Quail Well 5-A

Location: 1161 Quail Hollow Rd.
Ben Lomond
Elevation: 517.65 ft. @ Pad
Installed: March 2000
State Well #: 4410014-025
Completed Depth: 174'



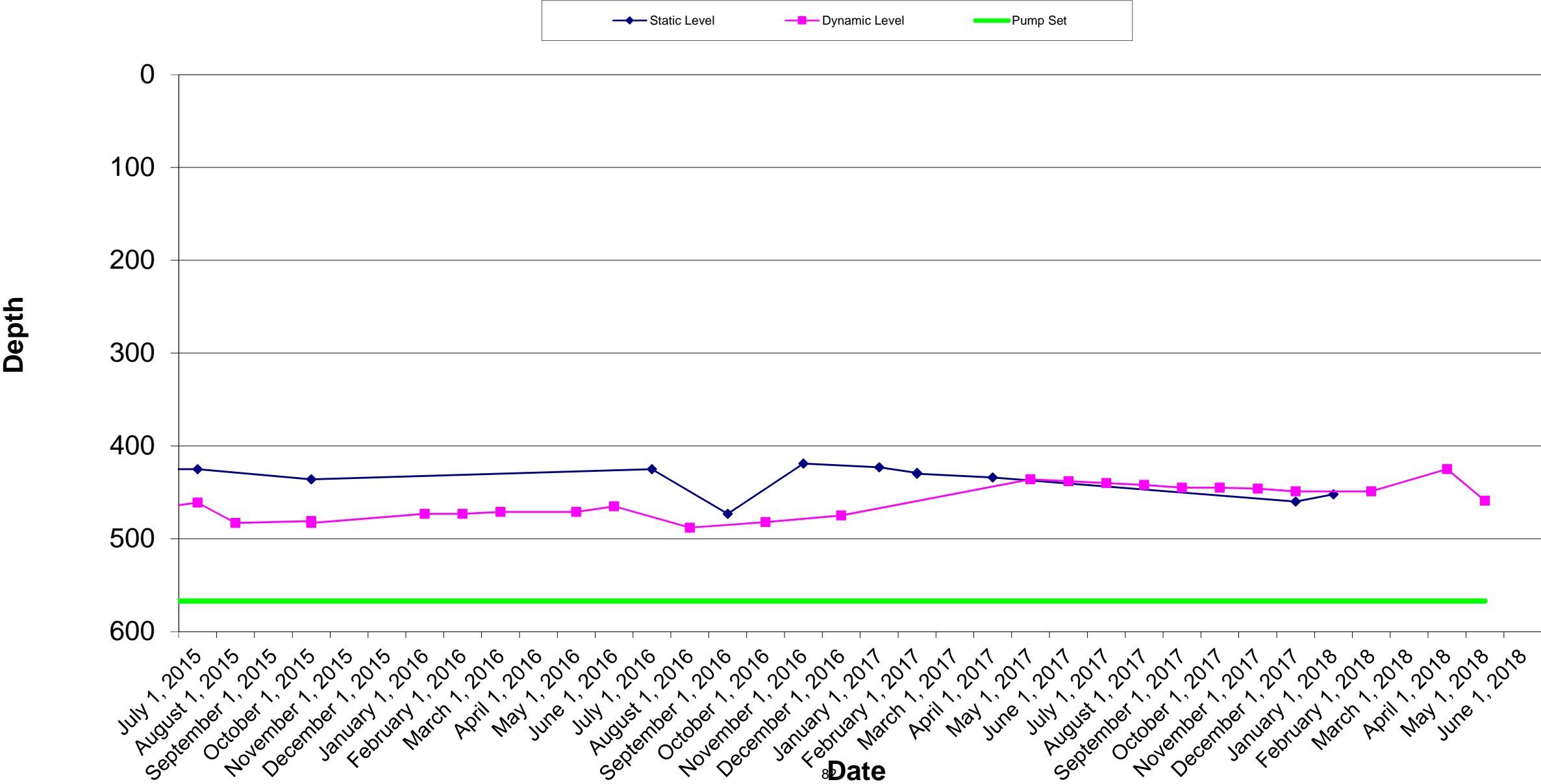


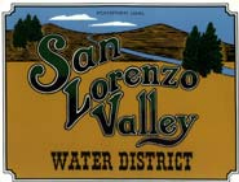
SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

Pasatiempo 5-A

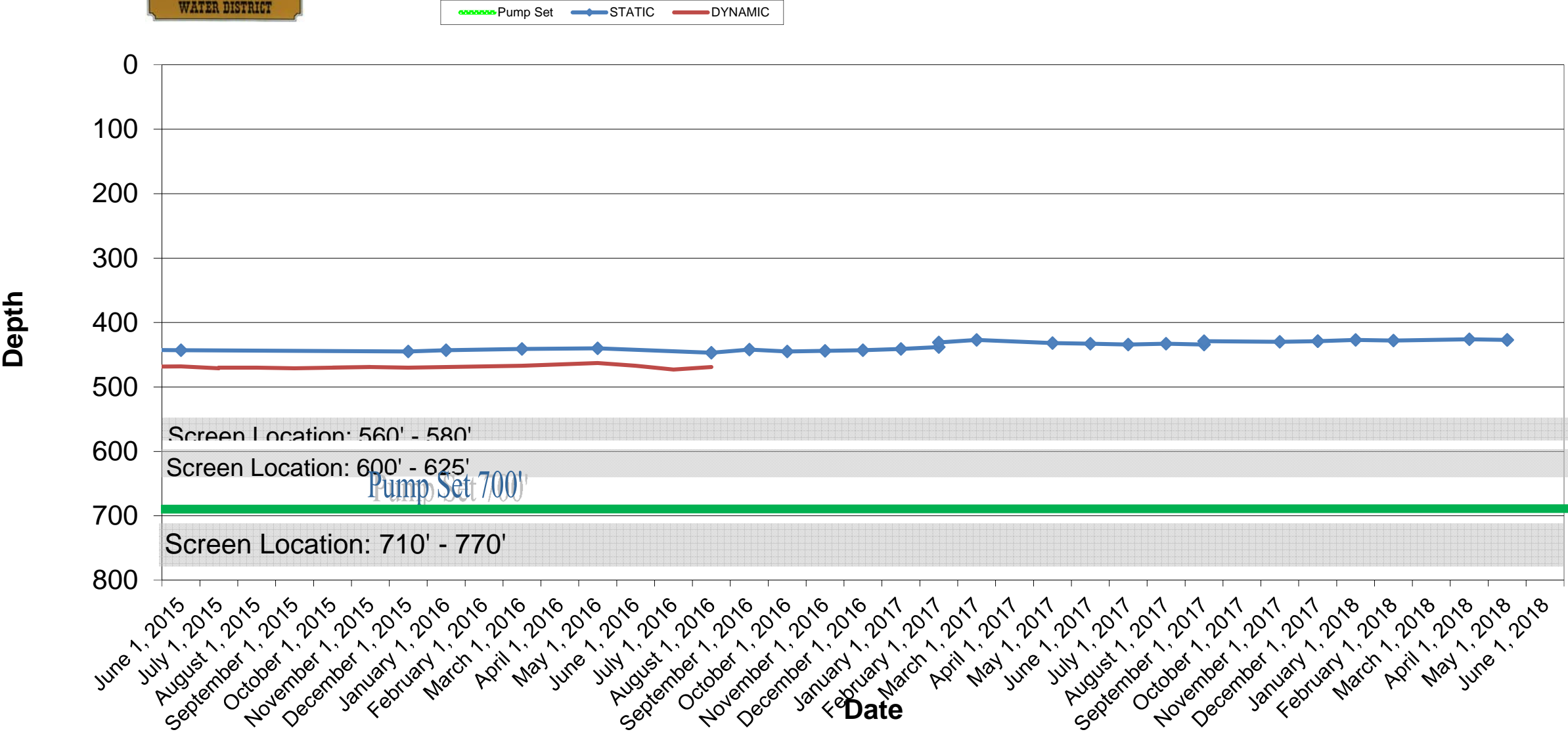
Location: So. Of 3650 Graham Hill Rd
Elevation: 752'
Installed 1-1-14
State Well #:4410014-014
Completed Depth: 710'





SAN LORENZO VALLEY WATER DISTRICT
Well Drawdown Report
Pasatiempo 6

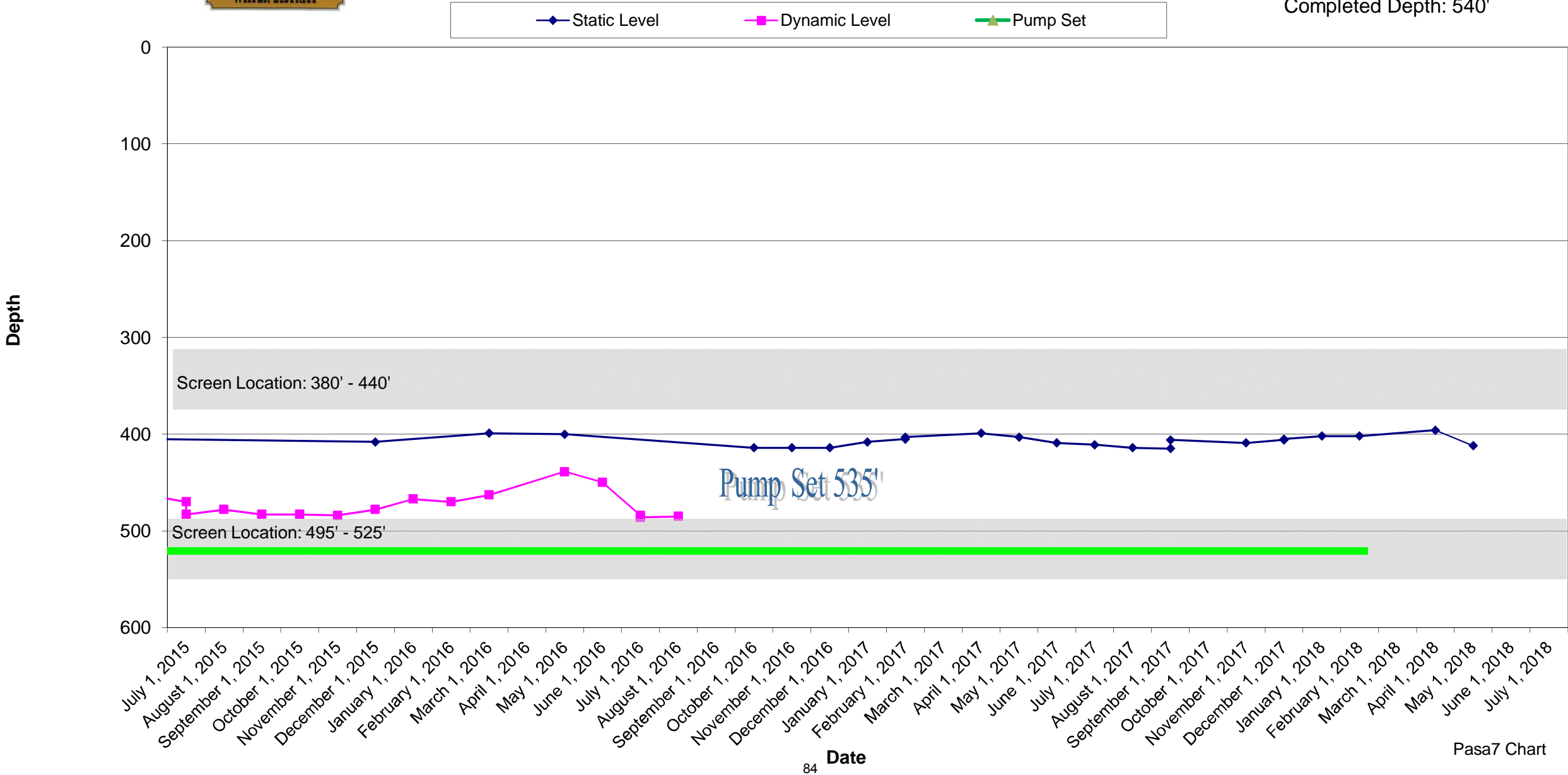
Location: Behind 3650 Graham Hill Rd.
Elevation: 775'
Installed: 5-30-91
State Well #: 4410014-023





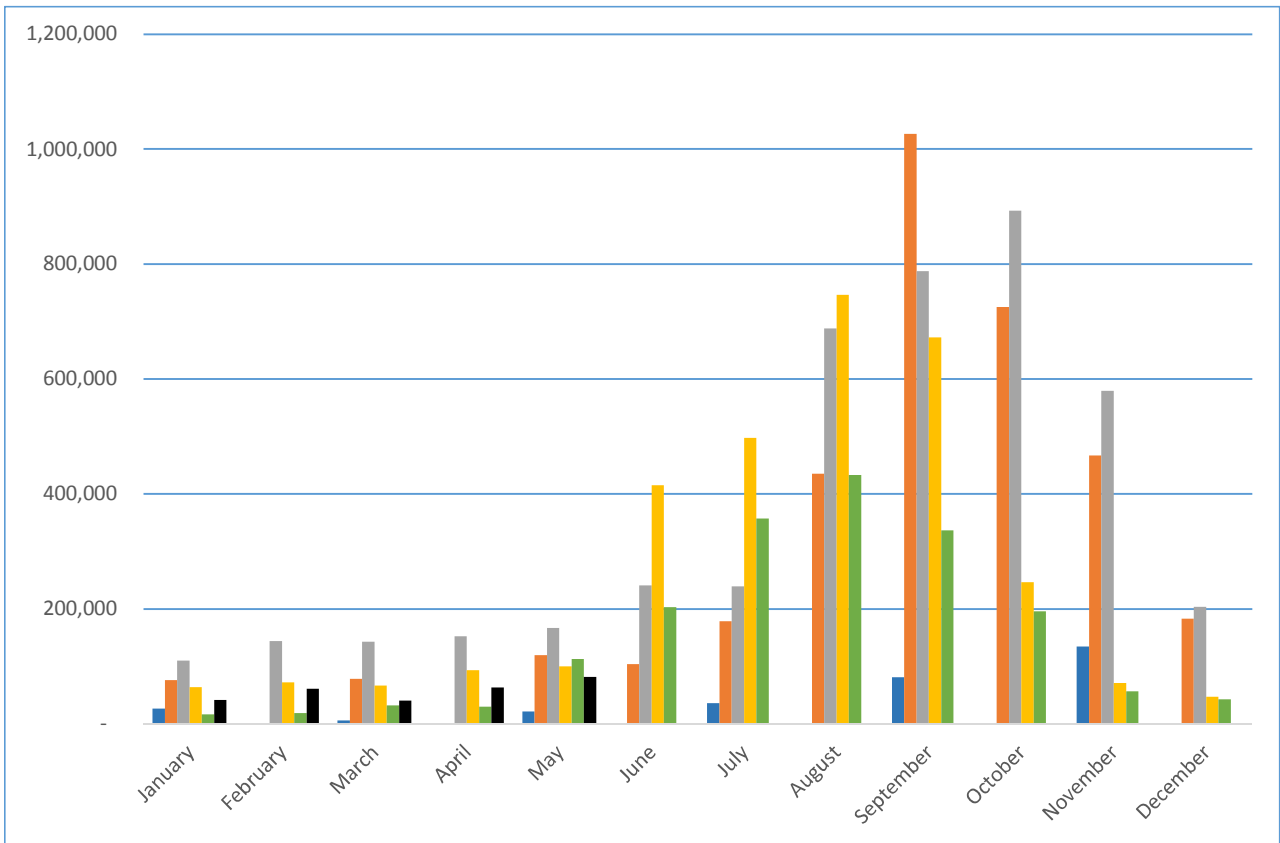
SAN LORENZO VALLEY WATER DISTRICT
Well Drawdown Report
Pasatiempo 7

Location: South of Probation
Center
Elevation: 734' MSL
Installed: July 21, 1990
State Well #: 4410014-024
Completed Depth: 540'



SAN LORENZO VALLEY WATER DISTRICT
BULK WATER SALES
GALLONS
May 2018

Agenda: 6.21.18
Item: 12



Month	2013	2014	2015	2016	2017	2018
January	26,928	76,296	109,965	63,850	16,456	41,888
February			144,364	72,556	18,700	61,366
March	5,984	78,540	142,868	66,572	32,164	40,392
April			152,592	93,500	29,920	63,580
May	21,692	119,680	166,804	100,232	112,948	81,532
June		103,972	240,983	415,140	203,179	
July	35,904	178,772	239,360	497,420	357,544	
August		435,336	688,160	746,504	433,092	
September	81,352	1,026,256	787,644	672,183	336,570	
October		725,560	893,112	246,840	195,976	
November	134,640	466,752	579,700	71,060	56,848	
December		183,260	203,456	47,124	42,636	
Totals	306,500	3,394,424	4,349,008	3,092,981	1,836,033	288,758

SAN LORENZO VALLEY WATER DISTRICT
MONTHLY LEAK REPORT
May 2018

Agenda: 6.21.18
Item: 12

NORTH SYSTEM

Leak Type	Location	Town	Gallons Lost
400 MAIN LEAKING	10235 CALIFORNIA DR.	BEN LOMOND	1080
400 MAIN LEAKING	IN FRONT OF POST OFFICE	BEN LOMOND	2880
400 MAIN LEAKING	860 Valley View Rd	BEN LOMOND	480
400 MAIN LEAKING	155 TEILH DR.	BOULDER CREEK	2880
400 MAIN LEAKING	13475 BIG BASIN WAY	BOULDER CREEK	5760
400 MAIN LEAKING	LOMOND STREET BRIDGE - WEST SIDE	BOULDER CREEK	12600
412 TANK LEAKING	Echo Tank	BOULDER CREEK	72000
400 MAIN LEAKING	11284 Center St.	BROOKDALE	2880
Total North System			100560

FELTON SYSTEM

FULL SERVICE LINE REPLACEMENT	11011 LAKE BLVD	FELTON	4320
Total Felton System			4,320

SCOTTS VALLEY

412 TANK LEAKING	1025 WHISPERING PINES	SCOTTS VALLEY	3,150
Total Scotts Valley			3,150

Total All Systems 108,030

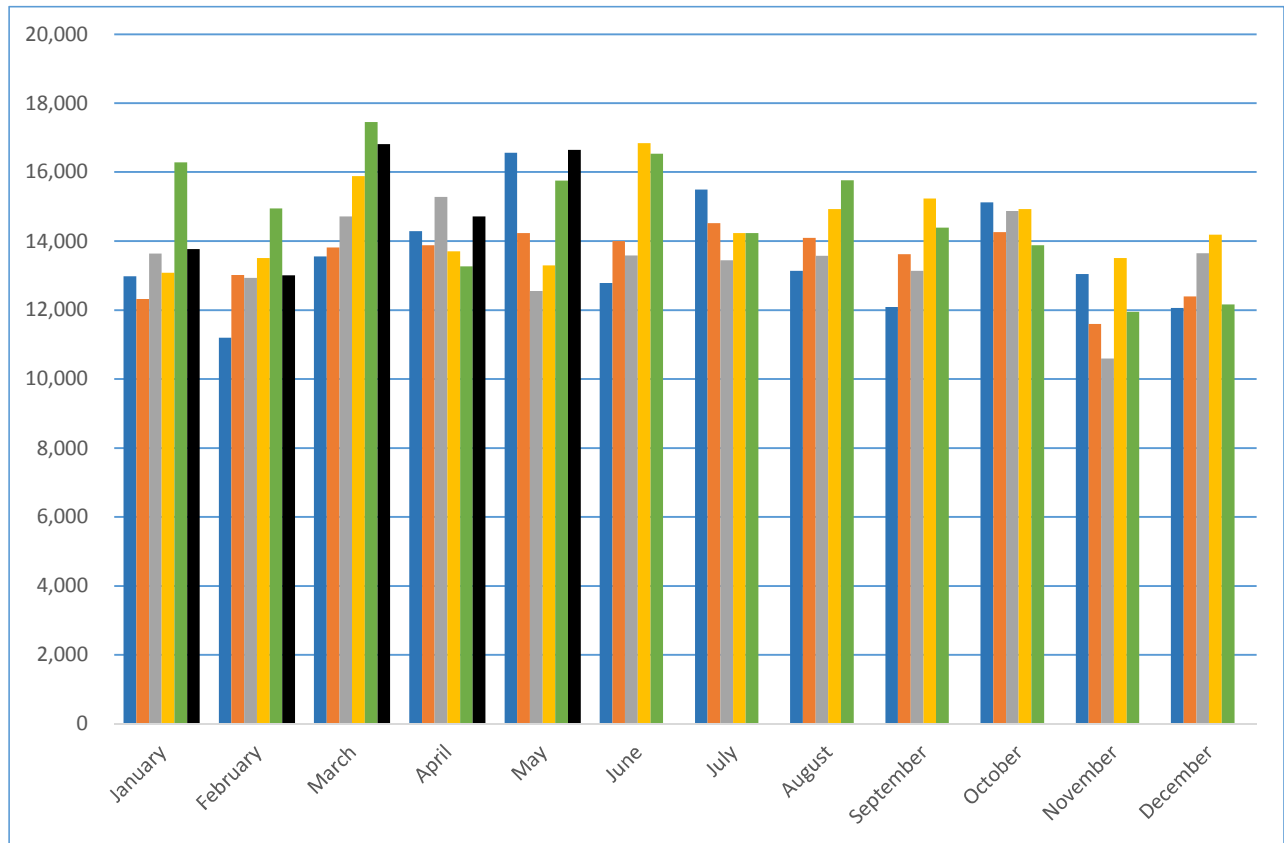
				Water Quality Complaint List						
Date Received	Type Of Complaint							Address	Conclusion	System
	Taste/ Odor	Color	Turbidity/ Particles	Worms/ Other Visible Organisms	Pressure (High/Low)	Illness (Waterborne)	Other (Specify)			
5/2/2018		X					Customer called about discolored water.	395 Riverdale Blvd	Upon field investigation at customers residence by SLVWD staff, water quality results appeared to be normal and within range. Free chlorine was 1.1 mg/L and field turbidity was 0.38 NTU. Notified customer of results, customer will call back if problem persists.	SLVWD

SAN LORENZO VALLEY WATER DISTRICT

VEHICLE MILEAGE

May 2018

Agenda: 6.21.18
Item: 12

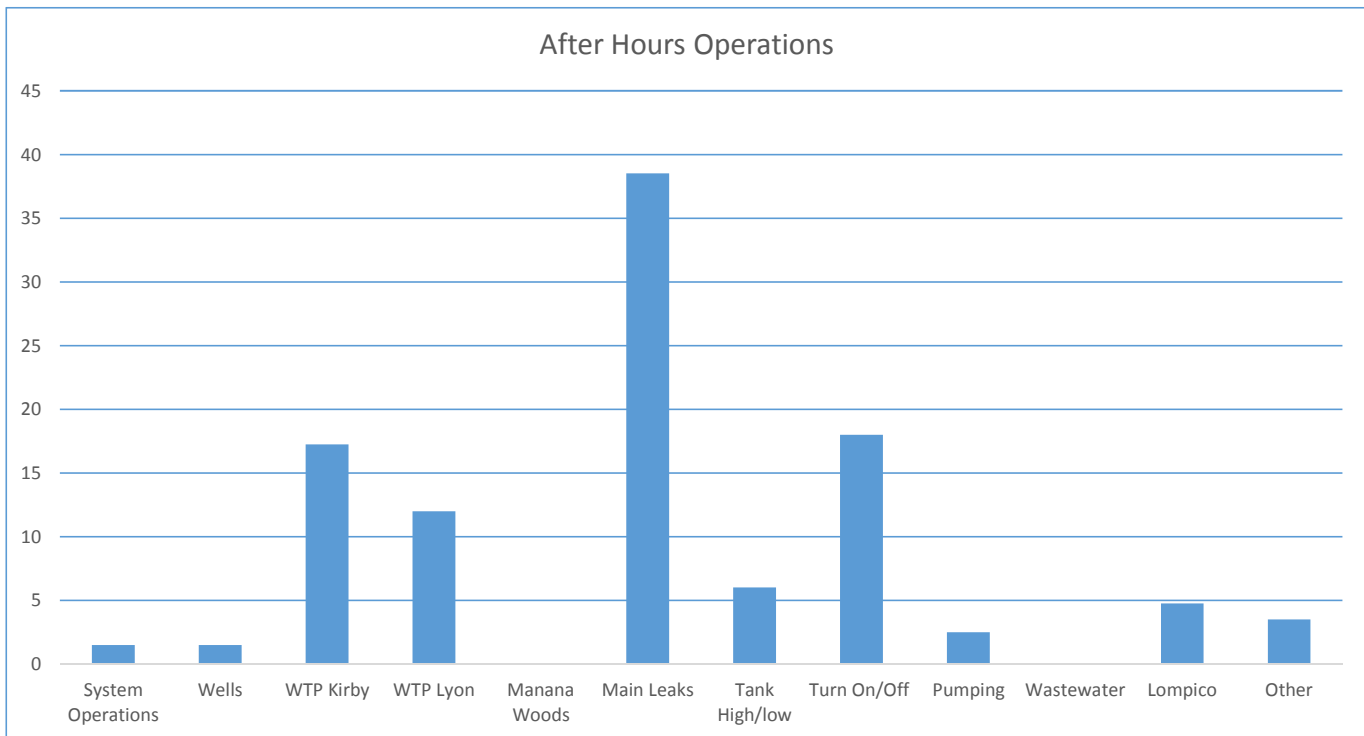


Month	2013	2014	2015	2016	2017	2018
January	12,976	12,317	13,633	13,082	16,286	13,763
February	11,201	13,015	12,934	13,505	14,945	13,003
March	13,558	13,817	14,714	15,882	17,451	16,809
April	14,283	13,883	15,279	13,704	13,270	14,711
May	16,560	14,228	12,550	13,290	15,757	16,646
June	12,780	14,000	13,582	16,841	16,534	
July	15,497	14,519	13,441	14,228	14,229	
August	13,136	14,096	13,569	14,923	15,761	
September	12,087	13,622	13,137	15,229	14,388	
October	15,120	14,261	14,868	14,924	13,880	
November	13,046	11,594	10,591	13,510	11,952	
December	12,060	12,394	13,648	14,187	12,158	
Totals	162,304	161,746	161,946	173,305	176,611	74,932

**SAN LORENZO VALLEY WATER DISTRICT
OPERATIONS DEPARTMENT**

May 2018

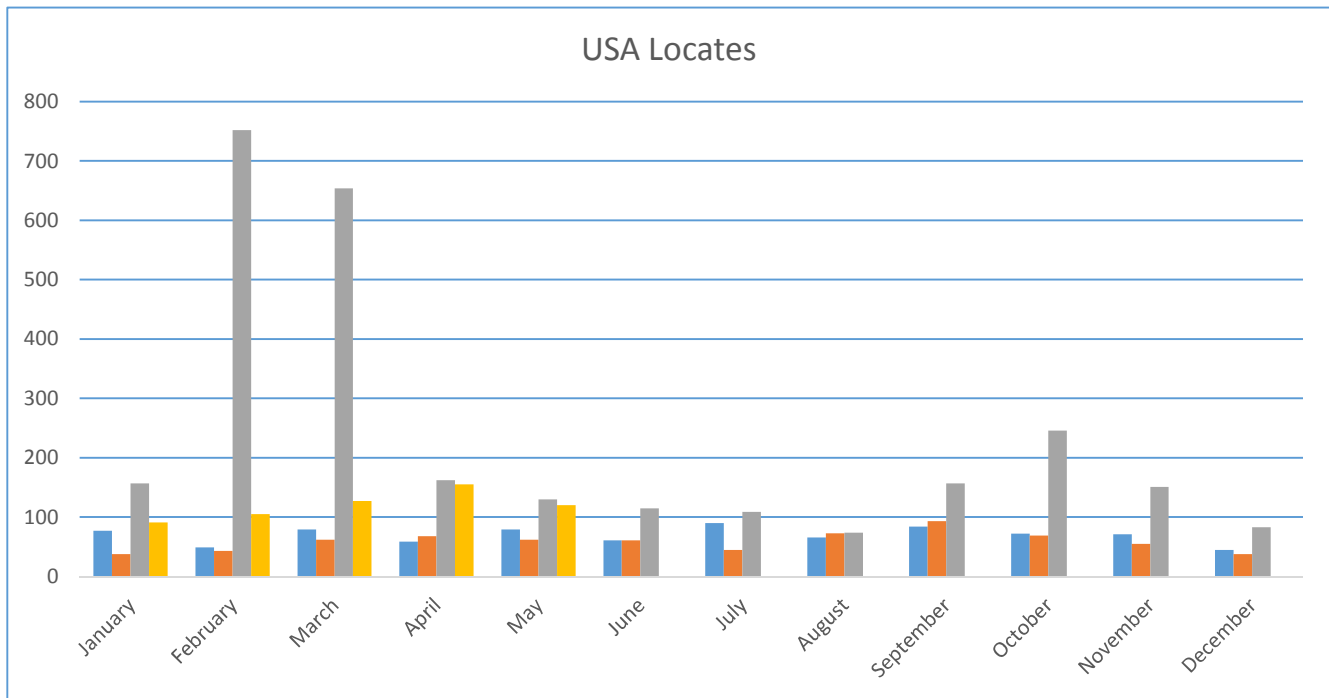
Agenda: 6.21.18
Item: 12



Description	Hours		2015	2016	2017	2018
System Operations	1.5	January	N/A	145.00	280.75	90.50
Wells	1.5	February	N/A	86.50	192.25	72.00
WTP Kirby	17.25	March	N/A	153.75	105.75	80.25
WTP Lyon	12	April	82.50	72.00	128.75	19.00
Manana Woods	0	May	104.75	49.25	132.75	105.5
Main Leaks	38.5	June	172.50	83.25	112.75	
Tank High/low	6	July	124.25	80.25	162.00	
Turn On/Off	18	August	111.75	81.25	141.25	
Pumping	2.5	September	230.25	175.00	201.25	
Wastewater	0	October	128.25	78.50	104.00	
Lompico	4.75	November	114.25	96.25	122.50	
Other	3.5	December	186.25	130.75	134.00	
Total	105.5		1254.75	1231.75	1818.00	367.25

SAN LORENZO VALLEY WATER DISTRICT
OPERATIONS DEPARTMENT
May 2018

Agenda: 6.21.18
 Item: 12



<u>Month</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
January	77	38	157	91
February	49	43	752	105
March	79	62	654	127
April	59	68	162	155
May	79	62	130	120
June	61	61	115	
July	90	45	109	
August	66	73	74	
September	84	93	157	
October	72	69	246	
November	71	55	151	
December	45	38	83	
Total to Date	832	707	2,790	598





NOSSAMAN LLP

Memorandum

TO: Board of Directors,
San Lorenzo Valley Water District

FROM: Gina R. Nicholls, General Counsel

DATE: June 15, 2018

RE: Legal Department Status Report
502665-0001

I have been asked by the San Lorenzo Valley Water District (“District”) to provide additional information about the District’s legal expenditures in a format that is suitable for public disclosure.¹ Since the last regular Board meeting on May 17, 2018, the most significant broad categories of expenses include providing legal advice and support in the following areas, listed in descending order of their approximate significance in terms of cost:²

- Pending and anticipated litigation
- Board meetings
- Contracts and related issues
- Grand Jury report
- Board member resignation
- Employment issues
- Water resources management
- District policies and procedures

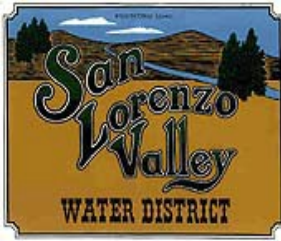
¹ Legal work performed for the District is confidential and privileged. Accordingly, the information provided herein is written in broad and general terms to avoid waiver and any disclosures that might compromise the District’s interests in pending or future legal matters.

² List includes general and special counsel work by Nossaman and other law firms representing the District.

Memorandum
June 15, 2018
Page 2

The most significant areas of effort over the next month are likely to include the following:

- Subpoena from Monterey Peninsula Engineering
- Pending and anticipated litigation
- Grand Jury report
- Board meetings



MINUTES OF ENVIRONMENTAL COMMITTEE MEETING

Responsible for matters of stewardship of the District's property including: Urban Water Management Plans; Water Conservation Programs; Classis Watershed Education Grants; Watershed Management; Resource Management and other environmental related matter.

Tuesday, **May 15, 2018 at 10:00 a.m.** at the Operations Building, 13057 Highway 9, Boulder Creek, California.

MINUTES:

1. Convene Meeting/Roll Call

Roll Call.

Present: Dir. Bruce, J. Gomez.

Staff: C. Blanchard, Water Conservation Specialist and H. Hossack, District Secretary

Absent: Chair Ratcliffe.

2. Oral Communications:
F. McPherson-Boulder Creek addressed the Board.

3. New Business:

- A. WATER CONSERVATION REBATE PROGRAM CHANGES

C. Blanchard presented this item.

Discussion by the Committee regarding the changes to the Rebate Program.

H. Hossack-Boulder Creek, L. Hammack-Lompico, B. Holloway-Boulder Creek and F. McPherson addressed the Committee.

4. Old Business:

- A. BLUE RIBBON PANEL TASK FORCE UPDATE

C. Blanchard presented this item.

Discussion by the Committee regarding the Blue Ribbon Panel Task Force.

L. Hammack addressed the Committee.

- B. CLIMATE ACTION PLAN UPDATE

C. Blanchard introduced this item.

Discussion by the Committee regarding the Climate Action Plan.

F. McPherson, B. Holloway and L. Hammack addressed the Committee.

5. 10:55 Adjournment



SPECIAL BUDGET & FINANCE COMMITTEE MEETING

Responsible for the review of District finances including: rates, fees, charges and other sources of revenue; budget and reserves; audit; investments; insurance; and other financial matters.

Friday, June 1, 2018 at 9:30 a.m. at the Operations Building, 13057 Highway 9, Boulder Creek, California.

MINUTES

1. 9:31 Convene Meeting/Roll Call

Roll Call.

Present: Chair Baughman, Dir. Ratcliffe, J. Hayes.

Staff: S. Hill-Director of Finance and Business Services, B. Lee-District Manager, J. Michelsen-Environmental Programs Manager and H. Hossack-District Secretary

2. Oral Communications: None

3. Old Business:

- B. NON-WASTING ENDOWMENT INVESTMENT - HABITAT CONSERVATION PLAN

S. Hill introduced this item.

Discussion by the Committee and staff regarding Non-Wasting Endowment Investment-habitat conservation plan.

J. McGraw addressed the Board.

B. Holloway-Boulder Creek addressed the Committee.

Discussion by the Committee.

- A. FISCAL YEAR 2018/2019 BUDGET REVIEW

S. Hill introduced this item.

Discussion by the Committee and staff reviewing the FY 18/19 budget.

L. Farris-Felton, M. Lee-Ben Lomond and B. Holloway addressed the Committee.

Discussion by Committee and staff.

- C. BEAR CREEK ESTATES WASTEWATER ENTERPRISE ALLOCATION

S. Hill introduced this item.

Discussion by the Committee and staff regarding BCE allocation.

L. Farris and M. Lee addressed the Committee.

4. New Business:

A. CALPERS UNFUNDED ACCRUED LIABILITY PREPAYMENT

S. Hill introduced this item.

Discussion by the Committee regarding CalPERS Unfunded Accrued Liability prepayment.

L. Farris, B. Holloway and M. Lee addressed the Committee.

Discussion by the Committee and staff.

M. Lee and B. Holloway addressed the Committee.

B. RESERVE FUND POLICY REVIEW

S. Hill introduced this item.

Discussion by the Committee regarding a review of the Reserve Fund Policy.

L. Farris, M. Lee and B. Holloway addressed the Committee.

5. Future Agenda Items:
Rewrite Reserve and Investment Policies.

6. 10:56 Adjournment

BOULDER CREEK

SLV water restrictions set at Stage 2

In the coming year, the San Lorenzo Valley Water District will continue its Stage 2 Water Restrictions to encourage customers to reduce water use by 20 percent from 2013 baseline averages.

The district board of directors took action at its meeting Thursday evening to re-affirm the plan, which requires water conservation, efficient use of water and prevention of water waste.

District General Manager Brian Lee said the decision came in the wake of a dry rainfall year, about 56 percent of average, which affects stream flow. The 2012 to 2016 drought also impacted groundwater levels for the already overdrafted aquifer the district draws water from.

Stage 2 Water Shortage:

- Customers must limit watering days to twice per week before 10 a.m. or after 5 p.m., with 15 minutes of watering allowed per irrigation zone. Customers can select the two days per week that they water.
- Hoses must be equipped with a shutoff nozzle.
- Potable water cannot be used to wash down hard or paved surfaces.
- Swimming pools cannot be initially filled or drained and refilled.
- Restaurants can only serve water to customers upon request.
- Hotels and motels must offer patrons the option to forgo daily laundering of linens.

The district is asking customers to reduce their water use through the summer, particularly, as water usage typically increases significantly on holiday weekends, and on the warmest summer days. These peak water use times will strain the water system.

Santa Cruz Sentinel 5.22.18

Conserving water this summer

By Libby Leyden
Press Banner

The lack of rainfall this past winter has caused both San Lorenzo Valley Water District and Scotts Valley Water District to reaffirm the importance of conserving water use.

At last week's board of directors meeting for SLVWD, the board voted unanimously to reiterate the current Stage 2 water shortage emergency.

The SLVWD is asking customers to reduce water use by 20 percent from 2018 baseline averages. Although 2016 and 2017 were extremely wet rainfall years, groundwater levels were significantly impacted from the previous seven years of drought.

Re-affirming the Stage 2 water shortage is an effort to stress water conservation and educate the public on efficient use of water and prevention of water waste.

"We are taking these steps because the San Lorenzo Valley has experienced a dry rainfall year, receiving approximately 56 percent of normal rainfall, which affects stream flow," said Brian Lee, district manager in a press release. "The 2012-16 drought also impacted groundwater levels for the already over-drafted aquifer the District draws water from."

Under the Stage 2 water shortage customers must limit watering days to twice per week before 10 a.m. or after 5 p.m., with 15 minutes of watering allowed per irrigation zone. They must select the two days per week that they water; hoses must be equipped with a shutoff nozzle; potable water cannot be used to wash down hard or paved surfaces; swimming pools cannot be

restaurants can only serve water to customers upon request and hotels and motels must offer patrons the option to forgo daily laundering of linens.

SLVWD customers are also asked to reduce their water use by 20 percent per household throughout the summer.

"Our customers achieved as much as 40 percent conservation during the worst period of the last drought," Lee said. "We commend them for that accomplishment, and are asking for their help once again."

According to the district's environmental programs manager Jennifer Michelsen, the Stage 2 water shortage was declared in 2014 and has never actually been lifted.

"When it comes to water conservation, the communities serviced in the district know how to tighten their belts," Michelsen said.

Additionally, Scotts Valley Water District has established a Stage 1 water supply condition for the remainder of the 2018 water year, through September. Scotts Valley customers are asked to maintain efficient use of water and reduce water waste by watering no more than three days per week, making small retrofits that earn rebates, contacting the district for free water efficiency house calls and devices, and reporting irrigation runoff or overwatering.

■ *Libby Leyden can be reached at lleyden@pressbanner.com or (831)438-2500.*

Water district plans challenged**INFRASTRUCTURE**

Grand jury reports a lack of transparency by San Lorenzo Valley public utility

By Michael Todd

mtodd@santacruzsentinel.com
@michaeltodd on Twitter

SANTA CRUZ >> The San Lorenzo Valley Water District since 2016 has struggled to address divisive issues, management of Lompico Assessment District capital projects and support for the Lompico Citizen Oversight Committee, the Santa Cruz County civil grand jury reported Thursday.

In the report, "Encouraging the Flow of Information to the Public," the 19-member citizen group that is empaneled for a year concluded: "Better communication on difficult matters, an informed and effective assessment district oversight committee and an unwavering commitment to public access, will enable greater transparency and may restore trust and foster better relationships within the (San Lorenzo Valley Water District) community."

The grand jury has legal authority to examine special districts, and city and county governments; its findings are meant to improve government operations.

"District changes to meeting practices reduced public access to the debate

and decision-making process and compromised the community's understanding of the issues," the grand jury reported Thursday. "Criticism tested the capacity of district representatives to maintain civility."



Plastic secures the hillside above the San Lorenzo Valley Water District's 3.5-million gallon storage tank in Boulder Creek.

SHMUEL THALER - SANTA CRUZ SENTINEL FILE

District President Charles Baughman said the district Board of Directors will discuss the report at its meeting 3:30 p.m. June 1 at 13057 Highway 9 in Boulder Creek.

"The board has not discussed the report," Baughman said. "I can't provide comment on the report."

Baughman said he appreciates the grand jury's work over the past year and its review of more than 15,000 pages of documents the district provided during the grand jury's inquiry.

Baughman said he looks forward to receiving comments from the public and the Lompico Assessment District Oversight Committee.

First report

changes to expand access to the workings of the district, including providing better information in its annual reports and arranging for Community Television of Santa Cruz County (CTV) to record video of all regular Board of Directors meetings."

The district added new senior staff in 2015, completed annexation of the Lompico County Water District in 2016 and, in fall 2017, increased water rates to fund a 10-year capital-improvement plan to upgrade district infrastructure.

The \$2.9 million merger lumped Lompico's 480 customers with 7,445 San Lorenzo Valley Water District customers to buffer expenses for upgrades to aging tanks and pipes. During the 2016

assessment district budget and schedule annual public study sessions to review the annual report.

"The board and (the Lompico Assessment District Oversight Committee) should work in concert to create a charter for LADOC that describes in detail the committee's responsibilities and its authority to fulfill its oversight role," the grand jury reported.

Adequate professional, technical and administrative support should be provided to the assessment district, the grand jury reported.

All district Board of Directors meetings should be recorded and posted online for public access, the grand jury reported.

The grand jury issued a 2014 report, "Time to Restore Trust between Voters and District," alleging the water district lacked transparency. In response, the district "made a number of positive

merger, Lompico residents with one hookup were slated to pay \$5,786 over 10 years, about \$48 per month, in property tax bills mailed twice a year.

Recommendations

The grand jury recommended the water district to produce an annual report about the status of the

And training should be offered to the board and committee members on "how to communicate with the public on contentious issues," the grand jury reported.

For information about the district, visit slvwd.com/.

Agenda: 6-21-18
Item: 14

Government corner

Wrap up

BOULDER CREEK

The San Lorenzo Valley Water District board met Friday for a special meeting to discuss a board vacancy. The board voted to fill the vacancy on a short-term

basis, through certification of the November general elections. Applications for the vacancy are due 5p.m. June 14 and are available at slvwd.com, by contacting District Secretary Holly Morrison, hmorrison@slvwd.com or 831-4304636 or at the district office, 13060 Highway 9. The district board vacancy will be up for a formal election as a four-year term in November.

SLVWD: board of director Eric Hammer resigns

By Patrick Dwire | Posted: Thursday, June 7, 2018 2:21 pm

At a special meeting of the San Lorenzo Valley Water District (SLVWD) Board of Directors convened at 3:30 in the afternoon last Friday, June 1, the board formally accepted the resignation of Director Eric Hammer, submitted by email on May 23 that was effective immediately. At the meeting, the board approved a schedule for applications, interviews and appointment of Hammer's successor.

"I'm devastated that I have to step down," Hammer told the Press Banner. "I'm not leaving because of any turmoil or issues facing the board- I'm stepping down because family and health issues are preventing me from being an effective director. I am very disappointed I am unable to honor my commitment to the community," Hammer said.



Eric Hammer resigns from the SLVWD board of directors

Hammer was elected to the board in November, 2014, and his seat is up for re-election in November.

Applications for appointment to the vacancy are available on-line at the SLVWD website, with a deadline for submittal of June 14. Interviews are scheduled for the June 21, and the schedule indicates a formal appointment could take place that same day, and be announced at the regularly scheduled board meeting on June 21. Regardless of who is appointed to fill the vacancy, in order to continue serving on the board the appointee will be required to run for election in the November 6 General Election.

In his notice of resignation, Hammer wrote, "At this time, I am facing personal health issues and need to focus my attention on my personal well-being. It has been an honor to serve you. I am grateful for having had the opportunity to contribute to my community in this way."

Board President Chuck Baughman opened the meeting explaining the Santa Cruz Sentinel incorrectly reported the 2017-18 Grand Jury Report on the SLVWD would be discussed at that special meeting last Friday. The Grand Jury report was not included on last Friday's agenda, and was not discussed by the board. Baughman said that staff will be preparing a response to the findings and recommendations of the Grand Jury, to be discussed at the next regularly scheduled board meeting on June 21, and public input will be welcomed at that meeting, Baughman said.

The recent Grand Jury Report found fault with the SLVWD board's communication practices with the community, noting the number of special board meetings doubled in number from 10 in 2016 to 20 in 2017, and only five of those special meetings were recorded for community review and access via Community T.V.

The SLVWD board also moved to provide only "action minutes" of these meetings in 2017, which, "reduced publicly available sources of information about District issues for all ratepayers not in attendance

at the meetings,” according to the Grand Jury Report.

The Grand Jury also found the district did not provide adequate “authority, guidance, training, or support” for the Lompico Assessment District Oversight Committee (LADOC). This committee was established for citizen oversight of the voter-approved assessment district that was set-up to pay for water projects in Lompico following the merger of the SLVWD and the Lompico County Water District in 2016.

The cost and construction timeline of projects funded by the Lompico assessment district have been contentious issues, and the district board has not been provided sufficient support or training to the LADOC to properly conduct its oversight responsibilities, the Grand Jury reported.

Lydia Hammack, chair of the LADOC, attended the June 1 meeting, and said she thought the Grand Jury “overstated” the lack of support for the LADOC by the district board.

“Yes, things were a little rough at the start, but they have mostly smoothed out. I would appreciate the Brown Act training the Grand Jury recommended for the LADOC committee members though,” Hammack said.

The Grand Jury reported that one of the expected duties of the oversight committee is to produce an annual report to keep rate payers informed of the income and expenditures of the assessment district, which was not forthcoming after the first year the LADOC was in operation. This was related to the overall lack of support from senior financial staff at the district, and lack of training in the operation of assessment districts by the committee members, according to the Grand Jury Report.

Board President Baughman said the Grand Jury Report will be considered and responses discussed at the next regular board meeting scheduled for June 21.