



**BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER DISTRICT
AGENDA
Revised
July 19, 2018**

MISSION STATEMENT: Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

Notice is hereby given that a meeting of the Board of Directors of the San Lorenzo Valley Water District will be held on **Thursday, July 19, 2018 at 3:30 p.m.**, Spring Lakes Park, 225 Mt. Hermon Rd., Scotts Valley, CA 95066.

In compliance with the requirements of Title II of the American Disabilities Act of 1990, the San Lorenzo Valley Water District requests that any person in need of any type of special equipment, assistance or accommodation(s) in order to communicate at the District's Public Meeting can contact the District Secretary's Office at (831) 430-4636 a minimum of 72 hours prior to the scheduled meeting.

Agenda documents, including materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet, are available for public inspection and may be reviewed at the office of the District Secretary, 13060 Highway 9, Boulder Creek, CA 95006 during normal business hours. Such documents are also available on the District website at www.slvwd.com subject to staff's ability to post the documents before the meeting.

1. Convene Meeting/Roll Call

2. Additions and Deletions to Closed Session Agenda:

Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).

3. Oral Communications Regarding Items in Closed Session:

This portion of the agenda is reserved for Oral Communications by the public for items which are on the Closed Session portion of the Agenda. Any person may address the Board of Directors at this time, on Closed Session items. Normally, presentations must not exceed three (3) minutes in length, and individuals may only speak once during Oral Communications. No actions may be taken by the Board of Directors on any Oral Communications presented; however, the Board of Directors may request that the matter be placed on a future agenda. Please state your name and town/city of residence at the beginning of your statement for the record.

4. Adjournment to Closed Session

At any time during the regular session, the Board may adjourn to Closed Session in compliance with, and as authorized by, California Government Code Section 54956.9 and Brown Act, Government Code Section 54950. Members of the public will be given the opportunity to address any scheduled item prior to adjourning to closed session.

- a. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION
Government Code Section 54956.9(d)(1)
Vierra v. San Lorenzo Valley Water District, et al.
(Santa Cruz Superior Court Case No. 18CV00890)
- b. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION
Government Code Section 54956.9(d)(1)
Holloway v. Showcase Realty Agents, Inc. et al.
(Santa Cruz Superior Court Case No. CV180394; 6th District Court of Appeal Case Nos. H043704, H043492).

Closed Session Note:

The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential closed session information; regarding attorney/client privileged communications, the entire body is the holder of the privilege and only a majority vote of the entire body can authorize the waive of the privilege.

5. Convene to Open Session at 6:30 p.m.

6. Report of Actions Taken in Closed Session

7. Additions and Deletions to Open Session Agenda:

Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).

8. Oral Communications:

This portion of the agenda is reserved for Oral Communications by the public for items which are not on the agenda. Please understand that California law (The Brown Act) limits what the Board can do regarding issues raised during Oral Communication. No action or discussion may occur on issues outside of those already listed on today's agenda.

Any person may address the Board of Directors at this time, on any subject that lies within the jurisdiction of the District. Normally, communication must not exceed three (3) minutes in length, and individuals may only speak once during Oral Communications.

If you wish to speak on a non-agendized item, please submit a 'speaker slip' to the District Secretary. It is not required, but individuals who have submitted a 'speaker slip' will be given priority. Time for Oral Communications at the start of the meeting will be limited to 15 minutes in total. If there are additional speakers, the Board will continue Oral Communications after the Consent Agenda.

Any Director may request that a matter raised during Oral Communication be placed on a future agenda.

9. Unfinished Business:

Members of the public will be given the opportunity to address each scheduled item prior to Board deliberations. The Chairperson of the Board may establish a time limit for members of the public to address the Board on agenda.

- a. DISTRICT MANAGER'S MERIT INCREASE, GOALS & OBJECTIVES
Discussion and possible action by the Board regarding the District Manager's merit increase, goals and objectives for 2018.
- b. DRAFT RESPONSE TO THE GRAND JURY REPORT
Discussion and possible action by the Board regarding the draft response to the Grand Jury report.
- c. FALL CREEK FISH LADDER DEBRIS REMOVAL
Discussion and possible action by the Board regarding the removal of storm damage debris in the Fall Creek Fish Ladder by the California Conservation Corps.

10. New Business:

Members of the public will be given the opportunity to address each scheduled item prior to Board deliberations. The Chairperson of the Board may establish a time limit for members of the public to address the Board on agenda items.

- a. RELOCATE FUTURE MEETINGS SCHEDULED AT THE BOULDER CREEK FIRE STATION
Discussion and possible action by the Board regarding regularly scheduled Board of Directors meetings at the BCFD being relocated to the SLVWD Operations Building board room.
- b. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION 2018 ANNUAL CONFERENCE
Discussion and possible action by the Board regarding the attendance of Board members at the CSDA 2018 Annual Conference.

- c. SCADA CONTROL SOFTWARE UPGRADE AND HARDWARE REPLACEMENT - SOLE SOURCE PROCUREMENT
Discussion and possible action by the Board regarding the SCADA upgrade.

11. Consent Agenda:

The Consent Agenda contains items which are considered to be routine in nature and will be adopted by one (1) motion without discussion. Any item on the consent agenda will be moved to the regular agenda upon request from individual Directors or a member of the public.

- a. MINUTES FROM BOARD OF DIRECTORS MEETING JUNE 21, 2018.
Consideration and possible action by the Board to approve minutes from the June 21, 2018 BoD meeting.

12. District Reports:

No action will be taken and discussion may be limited at the Chairperson's discretion. The District encourages that questions be submitted in writing (bod@slvwd.com) on items listed in the District Reports. Questions submitted, if any, will be posted in the next available District Reports, along with a reply.

- DEPARTMENT STATUS REPORTS
Receipt and consideration by the Board of Department Status Reports regarding ongoing projects and other activities.
 - Administration/Engineering
 - Finance
 - Environmental
 - Operations
 - Legal
- COMMITTEE REPORTS
 - Future Committee Agenda Items
 - Committee Meeting Notes/Minutes
 1. Special Admin Minutes June 18, 2018
 2. Engineering Minutes June 25, 2018
 3. Budget & Finance Minutes July 3, 2018
 4. Admin Minutes July 11, 2018
- DIRECTORS REPORTS
 - Director's Communication
 - Future Board of Directors Meeting Agenda Items

13. Written Communication:

- Letter to Board from D. Loewen
- Letter to District Counsel re: Vierra Case

14. Informational Material:

- Highway 9 Slip Out-Press Banner 6.28.18
- Appointment of John Hayes-Press Banner 6.29.18
- SLVWD Urged to Agree-Press Banner 7.5.18

15. Adjournment

Certification of Posting

I hereby certify that on July 12, 2018 I posted a copy of the foregoing agenda in the outside display case at the District Office, 13060 Highway 9, Boulder Creek, California and at the Spring Lakes Park, 225 Mt. Hermon Rd., Scotts Valley, CA, said time being at least 72 hours in advance of the meeting of the Board of Directors of the San Lorenzo Valley Water District (Government Code Section 54954.2).

Executed at Boulder Creek, California on July 12, 2018

Holly B. Hossack
District Secretary

M E M O

To: Board of Directors
From: District Manager
Subject: DISTRICT MANAGER'S MERIT INCREASE, GOALS & OBJECTIVES
Date: July 19, 2017

RECOMMENDATION:

Staff has no recommendation.

BACKGROUND:

District Manager's contract states,

“Effective January 1, 2016, and each January 1st thereafter, the Manager shall be entitled to an annual cost of living adjustment, or its equivalent, given to District employees at the discretion of the Board of Directors based upon a satisfactory performance rating from the Board of Directors. The Manager shall receive a written evaluation which relates to achievement of mutually defined goals and objectives at least once a year from the Board of Directors. At the discretion of the Board, Manager will also be eligible for up to a yearly five percent (5%) merit increase based on performance.”

During closed session at the June regular meeting the Board completed its annual performance review, as per contract, and developed a recommendation for a yearly merit increase. The merit increase recommendation is to be announced and discussed during public session at the July meeting. Establishing mutually defined goals and objectives for 2018 also is to be discussed tonight.

STRATEGIC PLAN:

Element 8.0 – Organizational Health/Personnel

FISCAL IMPACT:

Up to a 5% increase in DM compensation (\$9,775 per year).



NOSSAMAN LLP

Memorandum

TO: Board of Directors,
San Lorenzo Valley Water District

FROM: Gina R. Nicholls, District Counsel

DATE: July 11, 2018

RE: Draft Response to Grand Jury Report

RECOMMENDATION

Receive, review and discuss the draft response to the 2017-18 Grand Jury Report and any public comments regarding the same.

The Board of Directors ("Board") may, by motion, adopt the draft response as written or with specific revisions.

Alternatively, the Board may defer action on the draft response. The Board may, but is not required to, approve a motion that provides direction or guidance to the *ad hoc* committee regarding desired revisions.

BACKGROUND

The Board's final response to the Grand Jury report is due by August 29, 2018.

The draft response is being prepared by the *ad hoc* committee on behalf of the Board. The *ad hoc* committee is comprised of two members appointed by the Board, President Baughman and Director Hayes.

As of the date of this memorandum, the draft response is not complete. As soon as the draft is complete, it will be circulated to the Board and made available to the public via the District's website.

Due to recent resignations from the Lompico Assessment District Oversight Committee ("LADOC") as of July 9, 2018, LADOC has only two members. Two members is less than the quorum required to convene a meeting of LADOC. Accordingly, the *ad hoc* committee is unable to present the draft response to LADOC as intended. Instead, members of the *ad hoc* committee have been consulting informally with the remaining members of LADOC in the course of preparing the draft response.

LADOC members and all other interested members of the Lompico community, along with all members of the public, are invited to participate in the regular Board meeting on July 19, 2018 to provide comments on the draft response.



**The 2017–2018 Santa Cruz County Civil Grand Jury
Requires that the
San Lorenzo Valley Water District Board of Directors
Respond to the Findings and Recommendations
Specified in the Report Titled
San Lorenzo Valley Water District
Encouraging the Flow of Information to the Public
by August 29, 2018**

When the response is complete, please

1. Email the completed Response Packet as a file attachment to grandjury@scgrandjury.org, and
2. Print and send a hard copy of the completed Response Packet to

The Honorable Judge John Gallagher
Santa Cruz Courthouse
701 Ocean St.
Santa Cruz, CA 95060

Instructions for Respondents

California law PC §933.05 (included [below](#)) requires the respondent to a Grand Jury report to comment on each finding and recommendation within a report. Explanations for disagreements and timeframes for further implementation or analysis must be provided. Please follow the format below when preparing the responses.

Response Format

1. For the Findings included in this Response Packet, select one of the following responses and provide the required additional information:
 - a. **AGREE** with the Finding, or
 - b. **PARTIALLY DISAGREE** with the Finding and specify the portion of the Finding that is disputed and include an explanation of the reasons therefor, or
 - c. **DISAGREE** with the Finding and provide an explanation of the reasons therefor.
2. For the Recommendations included in this Response Packet, select one of the following actions and provide the required additional information:
 - a. **HAS BEEN IMPLEMENTED**, with a summary regarding the implemented action, or
 - b. **HAS NOT YET BEEN IMPLEMENTED BUT WILL BE IMPLEMENTED IN THE FUTURE**, with a timeframe or expected date for implementation, or
 - c. **REQUIRES FURTHER ANALYSIS**, with an explanation and the scope and parameters of an analysis or study, and a timeframe for that analysis or study; this timeframe shall not exceed six months from the date of publication of the grand jury report, or
 - d. **WILL NOT BE IMPLEMENTED** because it is not warranted or is not reasonable, with an explanation therefor.

Validation

Date of governing body's response approval: _____

If you have questions about this response form, please contact the Grand Jury by calling 831-454-2099 or by sending an email to grandjury@scgrandjury.org.

Findings

- F1.** The lack of effective communication between the District and the community regarding the administration of the Assessment District has caused public concern regarding the timing and implementation of Assessment District projects.

☒ **AGREE**

☐ **PARTIALLY DISAGREE** – explain the disputed portion

☐ **DISAGREE** – explain why

Response explanation (required for a response other than **Agree**):

The San Lorenzo Valley Water District (District) and its Board of Directors (Board) appreciate the work of the Grand Jury and all of the diligence and time invested over the past term. We agree with the finding and believe “lack of effective communication” actually understates the nature of the broader Assessment District No. 16 (AD-16) concerns, which largely center on confusion about the mechanics of the assessment district and unaligned expectations. Much of the confusion relates to the unexpected direction the Lompico County Water District (Lompico) annexation took after the failure of the original attempt to approve a bond to finance it. We agree it is time to clear up the confusion and move forward with a clearer and broader consensus on the workings of AD-16 for the ratepayers in the assessment area.

Our plans to provide effective communications regarding AD-16 going forward are in our responses to R1 and R2. We have added a plan of attack addressing the larger issue of AD-16 mechanics in our response to R6.

- F2.** The District has not provided adequate authority, guidance, training, or support to the Lompico Assessment District Oversight Committee (LADOC) to ensure that the committee can fulfill its assessment district oversight responsibilities, thus reducing transparency and accountability to the public.

☒ **AGREE**

☐ **PARTIALLY DISAGREE** – explain the disputed portion

☐ **DISAGREE** – explain why

Response explanation (required for a response other than **Agree**):

We appreciate the work of the Grand Jury in highlighting the lack of a detailed Charter for LADOC and the need to provide additional guidance, training, and support to LADOC committee members. In light of the bond/assessment distinction and commonly held misconceptions about assessment districts generally and the specific function of this oversight committee, a one sentence charter for LADOC is clearly insufficient for communicating the responsibilities of LADOC.

A challenge faced by the District in providing more structure for LADOC is the limited availability of precedent for the specific function of this oversight committee. Most of the precedent that is available is for bond oversight, especially school bond oversight, which is governed by detailed requirements set forth in Proposition 39 and the Education Code. Though LADOC originally was conceived of as a bond oversight committee, it is not exactly the same as a bond oversight committee, although many of the same best practices can be adapted or applied.

Our plan and commitment to create a more detailed Charter for LADOC is in our response to R3.

F3. Lack of effective District communication practices has reduced public access to the decision-making process, and contributed to acrimony and on-going relationship challenges with the community, causing stress on elected officials and staff, as well as frustration among ratepayers.

☐ **AGREE**

☒ **PARTIALLY DISAGREE** – explain the disputed portion

☐ **DISAGREE** – explain why

Response explanation (required for a response other than **Agree**):

We appreciate the work of the Grand Jury and agree with this finding because it highlights an unusual level of acrimony and strained relationships that exist within the District. These issues present significant challenges for all members of the community, including ratepayers, elected officials and staff. We partially disagree with this finding to the extent it points to the District's communication practices as the root cause of these challenges.

We recognize that a high level of public engagement is desirable in light of public interest and concern regarding the District's activities. Over the past couple of years the District has experimented with a number of ways to try to improve community relations and engagement. These include contracting with Community TV to record regular Board meetings and making these recordings available online. Also, the District switched to action minutes, consistent with best practices, in response to numerous complaints from members of the public resulting from the District's former reliance on detailed meeting minutes.

Not all of the District's efforts to improve communications have been successful. In fact, most efforts have met with mixed reactions. A key challenge is that procedural changes to provide more equal and fair access to all members of the community may be perceived as limiting the participation of others. For example, limiting the time for each speaker at public meetings to three minutes per oral communication period helps to ensure that everyone who wishes to speak gets an equal opportunity to do so. Also, time limitations help prevent meetings from running so long into the night that meaningful attendance becomes prohibitive for some. On the other hand, time limits mean that people who wish to provide more detailed comments or to engage in back and forth dialogue may not have the opportunity to fully engage. There are reasonably held views on both sides of this issue, just as with many other communication challenges. Because of these kinds of challenges, at times the District has vacillated in terms of how best to facilitate communications.

There is no one-size-fits-all solution for these kinds of tensions. The District remains open to new ideas and is willing to experiment and try new things. The ultimate goal shared by all members of the Board is to maximize public engagement in a manner that is workable, legal and fair.

Our plan and commitment to address these issues in a manner that is responsive to the Grand Jury report is in our response to R7 and R8.

Recommendations

R1. LADOC should produce an annual report detailing the status of Assessment District revenues and expenditures.(F1, F2)

☐ **HAS BEEN IMPLEMENTED** – summarize what has been done

☒ **HAS NOT BEEN IMPLEMENTED BUT WILL BE IMPLEMENTED IN THE FUTURE** – summarize what will be done and the timeframe

☐ **REQUIRES FURTHER ANALYSIS** – explain scope and timeframe (not to exceed six months)

☐ **WILL NOT BE IMPLEMENTED** – explain why

Response explanation, summary, and timeframe:

We are committed to developing a process and format for a LADOC annual report.

The revised Charter and/or new Bylaws for LADOC (see response to R3) will describe the timeframe and process for producing an annual report. The contents of the annual report should be defined jointly by the District and LADOC.

Within the next 6 months, staff will help jump start the process of implementing this recommendation by generating a template to help facilitate the first annual report, giving consideration to the California League of Bond Oversight Committees (CaLBOC) best practices for preparation of an annual report regarding school bond oversight. Staff may consider other relevant guidance and samples available from other sources. It will be up to LADOC to develop and write the substantive content of the report. Based on a cursory review of samples, it looks like oversight committee annual reports often have less than 10 substantive pages, such that writing the report need not be an onerous task for LADOC members.

R2. The District should schedule annual public study sessions or workshops to review the LADOC annual report and discuss the administration of the Assessment District (AD), in order to provide in depth information to the public about the timing, funding, and execution of AD projects. (F1, F3)

- ☐ **HAS BEEN IMPLEMENTED** – summarize what has been done
- ☒ **HAS NOT BEEN IMPLEMENTED BUT WILL BE IMPLEMENTED IN THE FUTURE** – summarize what will be done and the timeframe
- ☐ **REQUIRES FURTHER ANALYSIS** – explain scope and timeframe (not to exceed six months)
- ☐ **WILL NOT BE IMPLEMENTED** – explain why

Response explanation, summary, and timeframe:

We are committed to scheduling annual workshop-style meetings to review the LADOC annual reports, which will include discussion of current information about the timing, funding, and execution of AD-16 projects.

Upon completion by LADOC of its annual report, the District will make the report available on the LADOC page of the District's website. Also, the District will schedule a joint meeting of the Board and LADOC for the purpose of having LADOC present its report. The format will include a public-workshop style discussion with Q&A.

We will go further than the Grand Jury's recommendation by creating high-level project summaries for each discrete AD-16 project. Our goal is to post these summaries on the LADOC web page within the next year. The format and initial content should be reviewed and approved by the Board. The summaries will serve an informational function only. They will not create any new or additional commitments on the part of the District. The summaries will be living documents to be updated periodically as circumstances change.

We will also look into creating a role for designated Board and/or staff members to serve as a liaison with LADOC and its chairperson. The purpose of this new role would be to help improve communications and the flow of information between LADOC and the rest of the District.

We believe it is important to note that comments and questions about the implementation of AD-16 projects, including priority, timeline, bidding and design considerations etc., are within the purview of the Engineering Committee and ultimately the Board. We encourage members of the public to bring these types of issues to the Engineering Committee rather than LADOC.

R3. The Board and LADOC should work in concert to create a charter for LADOC that describes in detail the committee's responsibilities and its authority to fulfill its oversight role. (F1, F2)

☐ **HAS BEEN IMPLEMENTED** – summarize what has been done

☒ **HAS NOT BEEN IMPLEMENTED BUT WILL BE IMPLEMENTED IN THE FUTURE** – summarize what will be done and the timeframe

☐ **REQUIRES FURTHER ANALYSIS** – explain scope and timeframe (not to exceed six months)

☐ **WILL NOT BE IMPLEMENTED** – explain why

Response explanation, summary, and timeframe:

We are committed to creating a revised Charter that describes in more detail LADOC's responsibilities and its authority to fulfill its oversight role.

Within 6 months we will revise the LADOC Charter to replace its current Charter. A draft will be presented to LADOC for its review and comment and to the Board for approval. The revised Charter will be more specific than the current Charter, keeping in mind that a Charter is intended to be a broad statement of purpose and authority, and the core purpose of a citizens' oversight committee to advise the public as to whether the assessment district funds are being managed in accordance with law.

We will go further than the Grand Jury's recommendation by including information in the Charter about LADOC membership, meetings, procedures and functions if such information is not provided by other documents such as the Board Manual or new LADOC Bylaws.

R4. The Board should ensure that LADOC receives adequate professional, technical, and administrative support from the District, as well as the authority to carry out its oversight responsibilities. (F2)

☐ **HAS BEEN IMPLEMENTED** – summarize what has been done

☒ **HAS NOT BEEN IMPLEMENTED BUT WILL BE IMPLEMENTED IN THE FUTURE** – summarize what will be done and the timeframe

☐ **REQUIRES FURTHER ANALYSIS** – explain scope and timeframe (not to exceed six months)

☐ **WILL NOT BE IMPLEMENTED** – explain why

Response explanation, summary, and timeframe:

Our plan and commitment is described under R3 to produce a revised Charter within 6 months that defines the authority of LADOC to carry out its oversight responsibilities.

We are committed to making adequate professional, technical and administrative support available to LADOC from the District. The bond/assessment distinction presents a challenge because many of the professional resources that exist for bond oversight do not translate perfectly to non-bond assessment oversight. We believe the District has professional expertise up to the task of locating appropriate resources, adapting existing resources, or creating new materials as necessary.

R5. The District should provide formal training for all LADOC citizen committee members in governance, meeting management, and the Brown Act. (F2)

☐ **HAS BEEN IMPLEMENTED** – summarize what has been done

☒ **HAS NOT BEEN IMPLEMENTED BUT WILL BE IMPLEMENTED IN THE FUTURE** – summarize what will be done and the timeframe

☐ **REQUIRES FURTHER ANALYSIS** – explain scope and timeframe (not to exceed six months)

☐ **WILL NOT BE IMPLEMENTED** – explain why

Response explanation, summary, and timeframe:

We are committed to improving the training regimen for Board members and creating one for public members of committees including LADOC.

Within 6 months, we will make governance, meeting management, and Brown Act training available to all members of the Board and the District's public committee members. Within a year, we will evaluate and select a means of making such training available on a recurring or ongoing basis. For example, staff may consider creating tailored training materials for in-house use and reproduction versus hiring consultants and/or procuring online subscriptions, etc.

We will go further than the Grand Jury's recommendation by including government ethics training for public members of committees as part of the training regimen. Ethics training is already required and made available for Board members.

R6. The District should provide formal training about assessment districts to LADOC members and all others involved in the administration of the Assessment District. (F2)

- ☐ **HAS BEEN IMPLEMENTED** – summarize what has been done
- ☒ **HAS NOT BEEN IMPLEMENTED BUT WILL BE IMPLEMENTED IN THE FUTURE** – summarize what will be done and the timeframe
- ☐ **REQUIRES FURTHER ANALYSIS** – explain scope and timeframe (not to exceed six months)
- ☐ **WILL NOT BE IMPLEMENTED** – explain why

Response explanation, summary, and timeframe:

Our plan and commitment is described under R5 to make training on key topics available to all Board and public committee members, including LADOC members. For Board and LADOC members, we will have additional training about assessment districts.

The bond/assessment distinction presents a challenge because the formal training that exists for bond oversight does not translate perfectly for non-bond assessment district oversight. We believe the District has professional expertise up to the task of locating or adapting existing training, or creating new materials as necessary.

We will go further than the Grand Jury's recommendation by coming up with a mechanism for posing questions about, e.g., the implications of changes to AD-16 projects, and addressing them.

R7. The District should record all Board and committee meetings, and post the recordings online for public access. (F3)

☐ **HAS BEEN IMPLEMENTED** – summarize what has been done

☒ **HAS NOT BEEN IMPLEMENTED BUT WILL BE IMPLEMENTED IN THE FUTURE** – summarize what will be done and the timeframe

☐ **REQUIRES FURTHER ANALYSIS** – explain scope and timeframe
(not to exceed six months)

☐ **WILL NOT BE IMPLEMENTED** – explain why

Response explanation, summary, and timeframe:

We recognize that interested members of the public cannot always attend Board and committee meetings. Accordingly, we are committed to going above and beyond open meeting requirements by recording all Board and committee meetings and posting the recordings online to maximize public access.

As indicated in the Grand Jury report, the District has been experimenting with a technology solution that embeds links to audio recordings of public meetings into the action minutes. This is an elegant solution that couples the clarity of action minutes with detailed information about what was said during the proceedings. Notwithstanding some technical difficulties encountered by the District in rolling out this new technology, it is very close to being implemented. We believe that this can be done within 6 months to a year.

- R8.** The District should provide formal training to all Board and committee members and senior staff on how to communicate with the public on contentious issues.
(F1, F3)

- ☐ **HAS BEEN IMPLEMENTED** – summarize what has been done
☒ **HAS NOT BEEN IMPLEMENTED BUT WILL BE IMPLEMENTED IN THE FUTURE** – summarize what will be done and the timeframe
☐ **REQUIRES FURTHER ANALYSIS** – explain scope and timeframe
(not to exceed six months)
☐ **WILL NOT BE IMPLEMENTED** – explain why

Response explanation, summary, and timeframe:

Our plan and commitment is described under R5 and R6 to make training on key topics available to all Board and public committee members. For all Board and committee members and senior staff, we will add training on how to communicate with the public on contentious issues.

A challenge is that the District has previously expressed interest in this type of training but did not locate appropriate resources. With additional effort, we believe that something can be located or adapted for this purpose. Ideally the training would be provided by someone familiar with the local community.

MEMO

To: Board of Directors
From: District Manager
Subject: AWARD OF CONSTRUCTION CONTRACT - FALL CREEK FISH
LADDER DEBRIS REMOVAL PROJECT
Date: July 19, 2018

RECOMMENDATION

It is recommended that the Board of Directors review this memo and the scope of work for the Fall Creek Fish Ladder Debris Removal Project and authorize the District Manager to negotiate and execute a construction agreement with the California Conservation Corps (CCC).

BACKGROUND

The Fall Creek Fish Ladder is a concrete fish ladder located adjacent to the District's pump intake facility in Fall Creek, and therefore maintained by the District. Heavy sediment, including rock and debris were brought downstream due to heavy rains last winter. The California Department of Fish and Wildlife mandated that the District remove the debris within the fish ladder pools, along with two locations upstream. Due to language in the District's current permit, the work must be completed by October 15th in order to avoid the rainy season. The project is estimated to take three weeks to complete, and is eligible for partial FEMA reimbursement. The scope of work is attached.

In September of 2017, the District attempted to hire a contractor to complete the work. Due to the difficulty of the project as well as the remote location only one proposal was received. At that time, the District decided to defer the project until the summer of 2018.

In June of 2018 the District advertised the project for bidding. Bids were due on Wednesday, July 11. No bids were received.

During the 2018 open bidding period, staff contacted CCC to see if they would be interested. The CCC responded that they are interested, but not allowed to participate in

public bidding. After receiving no bids, the District reached back out to CCC, who said they could do the project (see attached emails). Staff is working with CCC this week to develop stronger understanding of how the project could move forward using CCC. More information will be presented at tonight's meeting.

FISCAL IMPACT:
TBD

2015 STRATEGIC PLAN:
Strategic Element 1.0 - Water Supply Management
Strategic Element 6.0 - Public Affairs

ATTACHMENTS:

1. Bid package
2. eMail exchange with CCC

Monday, July 16, 2018 at 12:13:10 PM Pacific Daylight Time

Subject: Re: Fall Creek Fish Ladder Debris Removal

Date: Monday, July 16, 2018 at 11:34:26 AM Pacific Daylight Time

From: Jen Michelsen

To: Wohlgemuth, Janet@CCC

CC: Gina Nicholls, Brian Lee

Hi Janet,

We are thrilled to hear you are available to work with us on this project. Our attorney has a few questions for your attorney. Could you please provide your attorney's contact information so I can share it with our attorney. She would like to make a quick phone call.

Also, would you be able to provide a budget for the work as described in our project description? Would the CCC's need equipment or other support from the District? Perhaps you and I should also have a phone call to work out some of the logistics.

We are going to be taking the proposal to our board on Thursday, so I hope to have most of the details worked out as soon as possible.

Thank you,

Jen

Jen Michelsen
Environmental Programs Manager
San Lorenzo Valley Water District
(831) 430-4627
Jmichelsen@slvwd.com

From: Janet Wohlgemuth <Janet.Wohlgemuth@CCC.CA.GOV>

Date: Sunday, July 15, 2018 at 10:53 AM

To: Jen Michelsen <jmichelsen@slvwd.com>

Subject: Re: Fall Creek Fish Ladder Debris Removal

Jen

I spoke with our attorney and we should be good to work with you on this project.

FYI- in the future, since we have done work with your agency, you can ask us about a project prior to going to bid.

Thanks

Janet

From: Jen Michelsen <jmichelsen@slvwd.com>

Sent: Thursday, July 12, 2018 1:09:45 PM

To: Wohlgemuth, Janet@CCC

Subject: Re: Fall Creek Fish Ladder Debris Removal

Dear Janet,

Thank you for letting me know that the ccc's are not allowed to get into a bid process. I was not aware of those limitations.

We did not receive any bids for the project and the bid opening has closed.

Would you be available to discuss the project now?

We really hope to be able to do this project this summer as it is critical spawning habitat for sensitive salmonids in the San Lorenzo River Watershed.

Please let me know how to proceed.

Thank you,

Jen

Jen Michelsen
Environmental Programs Manager
San Lorenzo Valley Water District
(831) 430-4627
Jmichelsen@slvwd.com

From: Janet Wohlgemuth <Janet.Wohlgemuth@CCC.CA.GOV>
Date: Friday, June 29, 2018 at 10:05 AM
To: Jen Michelsen <jmichelsen@slvwd.com>
Subject: Re: Fall Creek Fish Ladder Debris Removal

Jen
Unfortunately if the project has already got out to bid, we are not allowed to get into that process
Janet

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Jen Michelsen <jmichelsen@slvwd.com>
Date: 6/29/18 6:43 AM (GMT-08:00)
To: "Wohlgemuth, Janet@CCC" <Janet.Wohlgemuth@CCC.CA.GOV>
Cc: Holly Morrison <hmorrison@slvwd.com>, Brian Lee <blee@slvwd.com>, Kirsten Plonka <kplonka@wsc-inc.com>
Subject: Fall Creek Fish Ladder Debris Removal

Dear Janet,

I am writing to see if you or your colleagues at the CCC may be interested in bidding on a debris removal project for the San Lorenzo Valle Water District. The project aims to maintain fish passage conditions through the removal of approximately 185 cubic yards of debris, silt, sediment, cobbles, and boulders (debris) from the Fall Creek Fish Ladder located in Felton, CA. The project went out to bid this week, and we are hoping someone from the CCC would be interested in the project. Here is a link to the project description and bid docs.

<http://slvwd.com/Projects/Fall%20Creek%20Debris%20Removal.pdf>

If you have any questions about the project please contact Holly Hossack, cc'd here and she will direct you to the correct person.

Thank you for your consideration,

Jen

Jen Michelsen
Environmental Programs Manager
San Lorenzo Valley Water District
(831) 430-4627
Jmichelsen@slvwd.com

San Lorenzo Valley Water District
13060 Highways 9
Boulder Creek, California 95006

Fall Creek Fish Ladder Debris Removal

Sealed Bids will be received by:

Holly Hossack
San Lorenzo Valley Water District
13060 CA-9
Boulder Creek, California, 95006,
until 2:00 p.m. on July 11, 2018
for the construction of the work entitled:
Fall Creek Fish Ladder Debris Removal

All Bids must be submitted on the prescribed Bid Form.
Telephone (831) 338-2153

Bids will be publicly opened and read aloud at the place and time stated above.
Bidders are invited to be present.

Fall Creek Fish Ladder Debris Removal Draft Project Description

Introduction

The San Lorenzo Valley Water District (District) currently operates a water diversion and fish ladder structure on Fall Creek, approximately 0.41 miles upstream of the confluence with the San Lorenzo River (Lat 37.053223°N, Long -122.079656°W), and approximately one-half mile from the town of Felton, California. The fish ladder filled with debris, boulders, cobbles, sediment, and silt (collectively referred to as Debris) during winter storm events in 2016/2017; which needs to be removed to maintain adequate fish passage.

The District's Fall Creek Fish Ladder comprises four concrete weirs spanning the entirety of the channel. Each concrete weir includes four-foot wide flashboards. The three most downstream flashboards are made of timber and are level in cross section. A "V" shaped flashboard installed in the most upstream weir provides adequate depth for the submergence of two 16-inch diameter cylindrical screens which divert water to a pump column. The diverted water is pumped up the bank to the District's distribution pipes. The distribution pipes are covered by a layer of rock slope protection which extends from the toe of the slope to the top of bank. The fish screens are set on a concrete pad in the pool upstream of Weir #1 (Exhibit Sheet C-1) and are protected from debris by a metal debris fence.

Concrete stairs provide access from the roadside landing to the concrete structure adjacent to the fish ladder. A series of metal stairs and rungs provide access to each concrete weir. A pressure gage is attached to Weir #1 which the District uses for flow measurement.

Project Description

The Project aims to maintain fish passage conditions through removal of approximately 185 yd³ of debris, silt, sediment, cobbles, and boulders (Debris) from the Fall Creek Fish Ladder and surrounding creek area. The project will include the following, with additional details provided in Exhibit C-1 and C-2.

- Install flashboards at Weir #1 and Weir #3, with a pipeline and link seal through to accommodate diversion pipeline. If needed, contractor may need to waterproof flashboard that hold water back above Pool #1.
- Install approximately 50 feet of diversion pipeline, or multiple pipelines, with a maximum diameter of 24" to bypass the creek through the project site via pumping or gravity, with screening to prevent movement of fish through pipeline. Bypass pipeline will divert water from behind Pool #1 and release water to Pool #3.
- Dewater the top two chambers of the fish ladder via gravity flow or pumping with the exception of the lowest ladder chamber.
- Excavate approximately 175 cubic yards of Debris from the two uppermost pools of the fish ladder to the full depth of the ladder bays.
- Excavate up to 20 cubic yards of Debris deposited upstream of the fish ladder along the south and north banks outside the wetted channel, to depth of waterline.
- If during construction, it is determined that water quality could be affected, contractor will install erosion control such as straw waddle, silt fencing, etc., on south and north banks, to be removed at completion of construction. No erosion control is required in pools due to concrete walls.

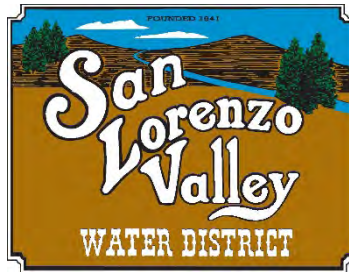
- Place no more than 30 yd³ of the larger Debris approximately 40 feet downstream of the fish ladder along the east bank of the creek to center of channel.
- Debris not placed downstream will be hauled off site. Disposal of debris will be contractors responsibility.
- No heavy equipment except for a conveyor will be allowed in limits of disturbance.
- Remove all temporary structures. In channel work will be completed no later than October 15, 2018

The District will provide a fish biologist, who will install the block nets and be present during cofferdam construction and dewatering, and remain on call and or on site as needed in case issues arise until the project is completed, at which point the biologist would monitor the removal of the diversion pipeline and channel re-watering.

CONTRACT

FOR

Fall Creek Fish Ladder Debris Removal



June 22, 2018

Water Systems Consulting, Inc.
(805) 457-8833
P.O. Box 4255
San Luis Obispo, CA 93403

Description of Work

The proposed work is to maintain fish passage conditions at the District's Fall Creek Fish Ladder through removal of approximately 185 cubic yards of debris. The scope of work is generally described as:

1. Mobilization of equipment and materials.
2. Installation of flashboards at Weir #1 and Weir #3. Each flashboard will contain a pipeline and link seal through it to accommodate the diversion pipeline.
3. Installation of approximately 50 LF of diversion pipeline, or multiple pipelines, with a maximum diameter of 24" to bypass the creek through the project site via pumping or gravity. Diversion pipeline will contain screening to prevent movement of fish through the pipeline. Bypass pipeline will divert water from behind Pool #1 and release water to Pool #3.
4. Dewatering the top two chambers of the fish ladder via gravity flow or pumping with the exception of the lowest ladder chamber.
5. Excavation of approximately 175 cubic yards of Debris from the two uppermost pools of the fish ladder to the full depth of the ladder bays.
6. Excavation of up to 20 cubic yards of Debris deposited upstream of the fish ladder along the south and north banks outside the wetted channel, to depth of waterline.
7. Installation of erosion control, such as straw waddle, silt fencing, etc., on south and north banks, if determined during construction that water quality could be affected.
8. Placement of up to 30 cubic yards of the larger Debris approximately 40 feet downstream of the fish ladder along the eastern bank of the creek to the center of the channel.
9. Hauling and disposal of any debris offsite that is not repurposed downstream of the fish ladder.
10. Removal of all temporary structures at the completion of construction.

General Conditions

This Agreement will become effective on the date of execution set forth below, and will continue in effect until terminated as provided herein. The form of contract for this Project is attached hereto for contractor's information and reference.

The Operations Department shall be the representative of the District for all purposes under this Agreement. The District's Director of Operations, or his designated representative, hereby is designated as the Contract Manager for the District. He shall supervise the progress and execution of this Agreement.

All work shall be in conformance to local, State and Federal laws and regulations.

The work is subject to State of California Prevailing Wages and Contractor and all subcontractors shall pay workers no less than the amounts specified by the Department of Industrial Relations for appropriate labor classifications.

No subcontractor will be recognized as such, and all persons engaged in the work of construction will be considered as employees of Contractor.

Prior to commencement of work tasks the Contractor shall have a documented, in place, safety program which meets all CAL-OSHA/FED-OSHA regulations.

Contractor shall:

- a. Procure all permits and licenses, pay all charges and fees, and give all notices which may be necessary and incidental to the work and lawful prosecution of the services to be performed by the Contractor under this Agreement;
- b. Keep itself fully informed of all existing federal, state and local laws, ordinances, regulations, orders, and decrees which may affect those engaged or employed under this Agreement, any materials used in Contractor's performance under this Agreement, or the conduct of the services under this Agreement;
- c. At all times observe and comply with, and cause all of its employees to observe and comply with, all of said laws, ordinances, regulations, orders, and decrees mentioned above;
- d. Immediately report to the District's Contract Manager in writing any discrepancy or inconsistency it discovers in said laws, ordinances, regulations, orders, and decrees mentioned above in relation to any plans, drawings, specifications, or provisions of this Agreement.

Insurance: The Contractor shall obtain and possess insurance coverage as specified herein and as approved by the Engineer. Liability insurance shall conform to the provisions of Section 7-1.12 “Responsibility For Damage” of the Standard Specifications and these General Conditions and Special Provisions.

Policy limits shall meet or exceed the amounts as follows:

- | | | |
|----|---|-----------------------------|
| a) | Bodily Injury Liability | \$1,000,000 Each Person |
| | | \$2,000,000 Each Occurrence |
| | Property Damage Liability | \$1,000,000 Each Occurrence |
| b) | A single limit for Bodily Injury Liability & Property Damage Liability combined of: | |

San Lorenzo Valley Water District
Fall Creek Fish Ladder Debris Removal
June 2018

	\$1,000,000 Each Occurrence
	\$1,000,000 Aggregate
c) Automobile Liability	\$1,000,000 Each Occurrence
d) Workmen's Compensation	Statutory
e) Employer's Liability	\$1,000,000 per incident for bodily injury or disease
f) Course of Construction	Completed value of the project with no coinsurance penalty provisions

Any deductibles or self-insured retentions must be declared to and approved by the District. At the option of the District, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the District, its officers, officials, employees, volunteers, and the design engineer; or Contractor shall provide a financial guarantee satisfactory to the District guaranteeing payment of losses and related investigations, claim administration and defense expenses.

The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

1. The District, its officers, officials, employees, volunteers, and agents are to be covered as insured with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of Contractor including materials, parts or equipment furnished in connection with such work or endorsement to Contractor's insurance, or as a separate owner's policy (CG 20 10 11 85).
2. For any claims related to this project, Contractor's insurance coverage shall be primary insurance as respects the District, its officers, officials, employees, volunteers, and agents. Any insurance or self-insurance maintained by the District, its officers, officials, employees, volunteers or agents shall be excess of Contractor insurance and shall not contribute to it.
3. Each insurance policy required by this section shall be endorsed to state that coverage shall not be canceled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the District.
4. Coverage shall not extend to any indemnity coverage for the active negligence of the additional insured in any case where an agreement to indemnify the additional insured would be invalid under Subdivision (b) of section 2782 of the Civil Code.

The Course of Construction policy shall contain the following provisions:

1. The District shall be named as loss payee.
2. The insurer shall waive all rights of subrogation against the District.

All insurance required by this section shall be placed with insurers with a current A.M. Best's rating of no less than A: VII and shall be licensed to operate in the State of California.

Approved insurance forms are attached to the Special Provisions.

Contractor shall furnish the District with original certificates and amendatory endorsements effecting coverage required by this section. The endorsements should be on forms provided by the District or on other than the District's forms, provided those endorsements or policies conform to the requirements. All certificates and endorsements are to be received and approved by the District before work commences. The District reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein.

Performance Bonding: Contractor shall furnish an approved Surety Company Bond equal to ten percent (10%) of the total amount of the Contract that shall hold good for a period of one year after the date of the filing of the Notice of Completion with the County Clerk.

The form of Performance Bond is attached to the Special Provisions.

Payment and Completion: The District will retain 5 of all payments due the Contractor for a period of thirty-five (35) calendar days after the filing of a project Notice of Completion at the Santa Cruz County Recorder's office. In lieu of this retention, the Contractor may submit evidence that all laborers, subcontractors and materials suppliers have been paid in full and, upon approval of the Engineer, the remaining 10% will be paid to the Contractor.

Beginning the Work and Time of Completion: The Contractor shall complete work within twenty-one (21) working days after receiving the Notice to Proceed verifying that the contract has been approved by District. Failure to diligently prosecute the Project may result in assessment of Liquidated Damages or termination of Contractor's control over the work and taking over the work by the District.

Liquidated Damages: It is agreed by the parties to the contract that, in case all work called for under the contract is not completed before or upon the expiration of the time limit set forth in these General Conditions, damage will be sustained by the District, and that it is and will be impracticable to determine the actual damage which the District will sustain by reason of such delay; and, it is therefore agreed that Contractor will pay to the District the sum of Five Hundred Dollars (\$500.00) for each and every calendar day delay beyond the expiration of said time limit. Contractor agrees to pay such Liquidated Damages as herein provided, and in case the same are

not paid, agrees that the District may deduct the amount thereof from any moneys due or that may become due Contractor under the contract.

Special Provisions

Safety: All work shall be performed in accordance with the requirements of the State of California Division of Industrial Safety. The Contractor shall conform to the permit requirements of the Division of Industrial Safety and shall obtain a trenching permit directly from said State Office prior to such activity.

The Contractor's attention is directed to the provisions of Section 6705 of the Labor Code concerning trench excavation safety plans. (Note: Contractors are hereby advised that the independent monitoring regulations of OSHA, as enforced by CAL OSHA officers, are to be complied with at all times).

Wage Rates: The Contractor will be required to obtain from the Director of the Department of Industrial Relations the general prevailing rate of per diem wages in the locality in which this work is to be performed for each craft or type of worker needed to execute the Contract. These rates shall be kept on file and posted at the project site and may be obtained online at <http://www.dir.ca.gov/dlsr>.

Pursuant to Labor Code sections 1725.5 and 1771.1, all contractors and subcontractors that wish to bid on, be listed in a bid proposal, or enter into a contract to perform public work must be registered with the Department of Industrial Relations. No bid will be accepted nor any contract entered into without proof of the contractor's and its subcontractors' current registration with the Department of Industrial Relations. The contractor shall sign and submit with its Bid the Public Works Contractor Registration Certification, attesting to the facts contained therein. Failure to submit this Certification with the Bid may render the Bid non-responsive. Each contractor shall provide the registration number for each listed subcontractor.

In accordance with Labor Code section 1773.3, the District will provide notice of the award to the Department of Industrial Relations on the Form PWC-100. The contractor who is awarded the Contract shall submit to the District any information requested by the District to complete the form, including but not limited to identification of the worker classifications for the contractor and all listed subcontractors, within 24 hours of the request. Failure or refusal to provide the requested information prior to execution of the Contract may result in forfeiture of the contractor's bond to the District, and the District may award the Contract to the next responsive and responsible Bidder, or may call for new Bids.

SAN LORENZO VALLEY WATER DISTRICT

CONTRACT FOR

Fall Creek Fish Ladder Debris Removal

This Agreement is made upon the date of execution, as set forth below, by and between, _____ (hereinafter referred to as "**CONTRACTOR**"), and the **SAN LORENZO VALLEY WATER DISTRICT** (hereinafter referred to as "**DISTRICT**").

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

1.00 GENERAL PROVISIONS

1.01 **WORK TO BE PERFORMED BY CONTRACTOR**: That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by, **DISTRICT** and under the conditions expressed in the three bonds, bearing even date with these presents, and hereunto annexed, the **CONTRACTOR** agrees to do all the work and to furnish all the materials, except such as are mentioned in the specifications to be furnished by **DISTRICT**, necessary to construct and complete in a good, workmanlike and substantial manner and to the satisfaction of the **DISTRICT**, this project in accordance with the Proposal, the General Conditions and Special Provisions and the general prevailing wage rates as determined by the Director of Industrial Relations of the State of California; which said General Conditions, Special Provisions, Standard Specifications, Standard Plans and General Prevailing Wage Rates are hereby specially referred to and by such reference made a part hereof. The work to be done is shown upon plans and in specifications entitled:

Fall Creek Fish Ladder Debris Removal

which said plans and specifications are hereby made a part of this contract.

1.02 **COMPENSATION**: **CONTRACTOR** agrees to receive and accept the following prices as full compensation for furnishing all materials and for doing all the work contemplated and embraced in this agreement; also for all loss or damage, arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties or obstructions which may arise or be encountered in the prosecution of the work until its acceptance by the said party of the first part and for all risks of every description connected with the work; also for all expenses incurred by or in consequence of the suspension of discontinuance of work and for well and faithfully completing the work, and the whole thereof, and in the manner and according to the plans and specifications, and the requirements of the District.

Owner shall pay contractor for completion of the work in accordance with the contract documents amounts that follow, subject to adjustment under the contract, with prices stated for materials and labor provided by **CONTRACTOR**, attached hereto as an exhibit. **CONTRACTOR** guarantees that maximum amount payable by the **DISTRICT** for the sum of the cost of the work, including full compensation for furnishing all materials and for doing all the work contemplated and embraced in this agreement, plus the contractor's fee will not exceed _____ (the "Guaranteed Maximum Price"), subject to increases or decreases for changes in the work.

2.00 OBLIGATIONS OF CONTRACTOR**2.01 LAWS TO BE OBSERVED. CONTRACTOR shall:**

a. Procure all permits and licenses, pay all charges and fees, and give all notices which may be necessary and incidental to the due and lawful prosecution of the services to be performed by **CONTRACTOR** under this Agreement;

b. Keep itself fully informed of all existing federal, state and local laws, ordinances, regulations, orders, and decrees which may affect those engaged or employed under this Agreement, any materials used in **CONTRACTOR's** performance under this Agreement, or the conduct of the services under this Agreement;

c. At all times observe and comply with, and cause all of its employees to observe and comply with all of said laws, ordinances, regulations, orders, and decrees mentioned above;

d. Immediately report to the **DISTRICT** Contract Manager in writing any discrepancy or inconsistency it discovers in said laws, ordinances, regulations, orders, and decrees mentioned above in relation to any plans, drawings, specifications, or provisions of this Agreement.

2.02 WORKERS COMPENSATION AND OTHER EMPLOYEE BENEFITS: DISTRICT and CONTRACTOR intend and agree that **CONTRACTOR** is an independent contractor of **DISTRICT** and agree that **CONTRACTOR** and **CONTRACTOR's** employees and agents have no right to Workers Compensation and other employee benefits from the **DISTRICT**. **CONTRACTOR** agrees to provide Workers Compensation and other employee benefits, where required by law, for **CONTRACTOR's** employees and agents. **CONTRACTOR** agrees to hold harmless, defend and indemnify **DISTRICT**, from any and all claims for injury, disability, or death of **CONTRACTOR** and **CONTRACTOR's** employees or agents. **CONTRACTOR** certifies that it is aware of the provisions of Section 3700 of the Labor Code that require every employer to be insured against liability for workmen's compensation or to undertake self-insurance in accordance with the provisions of that code, and agrees to comply with such provisions before commencing the performance of the work of this contract. The statement of prevailing wages hereunto annexed is hereby specifically referred to and by this reference is made a part of this contract.

2.03 INDEMNIFICATION: CONTRACTOR shall defend, indemnify, and save harmless **DISTRICT**, their elected officials, officers, agents and employees from any and all claims, demands, damages, costs, expenses, judgments or liability arising directly or indirectly out of this Agreement, or attempted performance of the provisions hereof, including, but not limited to those predicted upon theories of violation of statute, ordinance, or regulation, professional malpractice, negligence, or recklessness including negligent or reckless operation of motor vehicles or other equipment, furnishing of defective or dangerous products or completed operations, premises liability, liability arising from trespass or inverse condemnation, violation of civil rights and also including any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board with respect to **CONTRACTOR's** "independent contractor" status that would establish a liability for failure to make social security and income tax withholding payments, or any act or omission to

act, whether or not it be willful, intentional or actively or passively negligent on the part of **CONTRACTOR** or its agents, employees or other independent **contractors** directly responsible to **CONTRACTOR**, providing further that the foregoing shall apply to any act or omissions to act, committed jointly or concurrently by **CONTRACTOR** or **CONTRACTOR's** agents, employees or other independent **contractors** and the **DISTRICT**, its agents, employees or independent **CONTRACTORS**, provided further as follows:

a. That **DISTRICT** does not, and shall not, waive any rights against **CONTRACTOR** which it may have by reason of the aforesaid hold-harmless agreement, because of the acceptance by **DISTRICT**, or the deposit with **DISTRICT** by **CONTRACTOR**, of any of the insurance policies hereinafter described.

b. That the aforesaid hold-harmless agreement by **CONTRACTOR** shall apply to all damages and claims for damages of every kind suffered by reason of any of the aforesaid operations of **CONTRACTOR** or any agent or employee of **CONTRACTOR** regardless of whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

c. Nothing contained in the foregoing indemnity provision shall be construed to require indemnification for claims, demands, damages, costs, expenses or judgments resulting from the proven sole active negligence or proven willful misconduct of the **DISTRICT**.

2.04 **INSURANCE**: **CONTRACTOR** shall not commence work under this Agreement until it has obtained all insurance required pursuant to the General Conditions set forth in the Invitation to Bid and such insurance shall have been approved by **DISTRICT** as to form, amount and carrier.

3.00 **TIME FOR COMPLETION OF THE WORK**

The scope of work set forth in this agreement shall be completed within fifteen (15) working days from the Contractor's receipt of the Project's Notice to Proceed. Time is of the Essence. Time extensions may be allowed for delays caused by **DISTRICT**, other governmental agencies, or factors not directly brought about by the negligence or lack of due care on the part of the **CONTRACTOR**. Liquidated Damages may be assessed for delays caused by the **CONTRACTOR** as set forth in the general conditions.

4.00 **INSPECTION**

CONTRACTOR shall furnish **DISTRICT** with every reasonable opportunity for **DISTRICT** to ascertain that the work of **CONTRACTOR** is being performed in accordance with the requirements and intentions of this Agreement and the Specifications. All work done and all materials furnished, if any, shall be subject to the **DISTRICT** inspection and approval. The inspection of such work shall not relieve **CONTRACTOR** of any of its obligations to fulfill its Agreement as prescribed.

5.00 **OWNERSHIP OF MATERIALS**

All original drawings, videotapes and other materials prepared by or in possession of **CONTRACTOR** pursuant to this Agreement shall become the permanent property of the **DISTRICT**, and shall be delivered to the **DISTRICT** upon demand. All such documents, plans and specifications prepared under this Agreement

shall become the property of the **DISTRICT** upon completion of the work and payment of monies earned and due to the **CONTRACTOR**.

6.00 **MISCELLANEOUS**

6.01 **REMEDIES**: The remedies set forth in this Agreement shall not be exclusive but shall be cumulative with, and in addition to, all remedies now or hereafter allowed by law or equity.

6.02 **NO WAIVER**: The waiver of any breach by any party of any provision of this Agreement shall not constitute a continuing waiver or a waiver of any subsequent breach of this Agreement.

6.03 **ASSIGNMENT**: This Agreement is specifically not assignable by **CONTRACTOR** to any person or entity. Any assignment or attempt to assign by **CONTRACTOR**, whether it be voluntary or involuntary, by operation of law or otherwise, is void and is a material breach of this Agreement giving rise to a right to terminate as set forth in the Cal Trans Specifications.

6.04 **ATTORNEY FEES**: In the event of any controversy, claim or dispute between the parties hereto, arising out of or relating to this Agreement, or the breach thereof, the prevailing party shall be entitled, in addition to other such relief as may be granted, to a reasonable sum as and for attorney fees.

6.05 **TIME FOR PERFORMANCE**: Except as otherwise expressly provided for in this Agreement, should the performance of any act required by this Agreement to be performed by either party be prevented or delayed by reason of any act of God, strike, lockout, labor trouble, inability to secure materials, or any other cause except financial inability not the fault of the party required to perform the act, the time for performance of the act will be extended for a period of time equivalent to the period of delay and performance of the act during the period of delay will be excused; provided, however, that nothing contained in this section shall exclude the prompt payment by either party as required by this Agreement or the performance of any act rendered difficult or impossible solely because of the financial condition of the party required to perform the act.

6.06 **NOTICES**: Except as otherwise expressly provided by law, any and all notices or other communications required or permitted by this Agreement or by law to be served on or given to any party to this Agreement shall be in writing and shall be deemed duly served and given when personally delivered or in lieu of such personal service when deposited in the United States mail, first-class postage prepaid to the following address for each respective party:

DISTRICT: Rick Rogers, Director of Operations
San Lorenzo Valley Water District
13060 CA-9,
Boulder Creek, CA 95006

CONTRACTOR:

6.07 **GOVERNING LAW:** This Agreement and all matters relating to this Agreement shall be governed by the laws of the State of California in force at the time any need for the interpretation of this Agreement or any decision or holding concerning this Agreement arises.

6.08 **BINDING EFFECT:** This Agreement shall be binding on and shall inure to the benefit of the heirs, executors, administrators, successors and assigns of the parties hereto, but nothing in this section shall be construed as a consent by **DISTRICT** to any assignment of this Agreement or any interest in this Agreement.

6.09 **SEVERABILITY:** Should any provision of this Agreement be held by a court of competent jurisdiction or by a legislative or rule making act to be either invalid, void or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect, unimpaired by the holding, legislation or rule.

6.10 **INCORPORATION OF PROPOSAL:** It is further expressly agreed by and between the parties hereto that should there be any conflict between the terms of this instrument and the proposal of said Contractor, then this instrument shall control and nothing herein shall be considered as an acceptance of the said terms of said proposal conflicting herewith.

6.11 **PLANS AND SPECIFICATIONS:** If a discrepancy in terms between the specifications and/or plans exists, the most stringent will be controlling, unless the District Engineer approves in writing the Contractor's request to follow the less stringent term or terms.

6.12 **DUE AUTHORITY:** The parties hereby represent that the individuals executing this Agreement are expressly authorized to do so on and in behalf of the parties.

6.13 **CONSTRUCTION:** The parties agree that each has had an opportunity to have their counsel review this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement or any amendments

San Lorenzo Valley Water District
Fall Creek Fish Ladder Debris Removal
June 2018

or exhibits thereto. The captions of the sections are for convenience and reference only, and are not intended to be construed to define or limit the provisions to which they relate.

6.14 **AMENDMENTS:** Amendments to this Agreement shall be in writing and shall be made only with the mutual written consent of all of the parties to this Agreement.

Executed on June ___, 2018, at Boulder Creek, California.

CONTRACTOR

SAN LORENZO VALLEY WATER DISTRICT

By: _____

By: _____

Brian Lee, District Manager

ATTEST:

By: _____

San Lorenzo Valley Water District
Fall Creek Fish Ladder Debris Removal
June 2018

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, the San Lorenzo Valley Water District hereinafter designated as "District" has awarded to _____, hereinafter designated as "Principal", a contract for **FALL CREEK FISH LADDER DEBRIS REMOVAL**; and

WHEREAS, said Principal is required under the terms of said contract to furnish a bond for the faithful performance of said contract;

NOW, THEREFORE, we, the Principal and _____ as Surety, are held and firmly bound unto the San Lorenzo Valley Water District, (hereinafter called "District"), in the penal sum of **One hundred thousand dollars and zero cents (\$100,000.00)**, lawful money of the United States, for the payment of which sum well and truly be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally firmly by these presents.

The condition of this obligation is such that if the above bounden Principal, his or its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions, and agreements in the said contract and any alteration thereof made as therein provided, on his or their part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall indemnify and save harmless District, its officers, agents, and employees, as therein stipulated, then this obligation shall become null and void; otherwise it shall be and remain in full force, virtue, and effect.

And the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to the work to be performed thereunder or the specifications accompanying the same shall in any wise affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration, or additions to the terms of the contract or to the work or to the specifications.

In the event suit is brought upon this bond by District and judgment is recovered, Surety shall pay all costs incurred by District in such suit, including a reasonable attorney's fee to be fixed by the Court.

Death of the Principal shall not relieve Surety of its obligations hereunder.

IN WITNESS WHEREOF, three identical counterparts of this instrument, each of which for all purposes be deemed an original thereof, have been duly executed by Principal and Surety above named, on the

_____ day of June, 2018.

_____(Seal)

_____(Seal)

_____(Seal)

Principal

_____(Seal)

Surety

Address

NOTE: Signatures of those executing for Surety must be properly acknowledged.

San Lorenzo Valley Water District
Fall Creek Fish Ladder Debris Removal
June 2018

LABOR AND MATERIALS PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, the San Lorenzo Valley Water District hereinafter designated as "District" has awarded to _____, hereinafter designated as "Principal", have entered into an agreement for the furnishing of all materials, labor, services, and transportation, necessary, convenient, and proper to construct **FALL CREEK FISH LADDER DEBRIS REMOVAL** which said Agreement dated _____, 2018, and all of the Contract Documents attached to or forming a part of said Agreement, are hereby referred to and made a part hereof; and

WHEREAS, pursuant to law, the principal is required before entering upon the performance of the Work, to file a good and sufficient bond with the body by whom the contract is awarded, to secure claims to which reference is made in Sections 3247 and 3252, inclusive, of the Civil Code of California, and Sections 3181, 3110, 3111, and 3112 of the Civil Code of California.

NOW, THEREFORE, said Principal and the undersigned _____ as corporate surety, are held and firmly bound unto the San Lorenzo Valley Water District, and unto all laborers, materialmen and other persons referred to in said statutes in the sum of **One hundred thousand dollars and zero cents (\$100,000.00)**, lawful money of the United States for the payment of which sum well and truly made, we bind ourselves, our heirs, executors, administrators, successors, or assigns, jointly and severally by these presents.

The condition of this obligation is such that if the said Principal, his or its heirs, executors, administrators, successors or assigns, or sub-contractors, shall fail to pay any of the persons named in Civil Code Section 3181, or amounts due under the Unemployment Insurance Code with respect to work or labor performed by any such claimant, or any amounts required to be deducted, withheld, and paid over to the Franchise Tax Board from the wages of employees of the Principal and his sub-contractors pursuant to Section 18806 of the Revenue and Taxation Code, with respect to such work and labor, that the Surety herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. In case suit is brought upon this bond, the said Surety will pay a reasonable attorney's fee to be fixed by the court.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 3181 as to give a right of action to such persons or their assigns in any suit brought upon this bond.

Should the condition of this bond be fully performed, then this obligation shall become null and void, otherwise it shall be and remain in full force, virtue, and effect.

And the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of said contract or to the Work to be performed thereunder of the specifications accompanying the same shall in any manner affect its obligations on this bond, and it does hereby waive notice of any such change, extension, alteration, or addition.

Death of the Principal shall not relieve Surety of its obligations hereunder.

IN WITNESS WHEREOF three identical counterparts of this instrument, each of which shall for all purposes be deemed an original thereof, have been duly executed by the Principal and Surety above named, on the

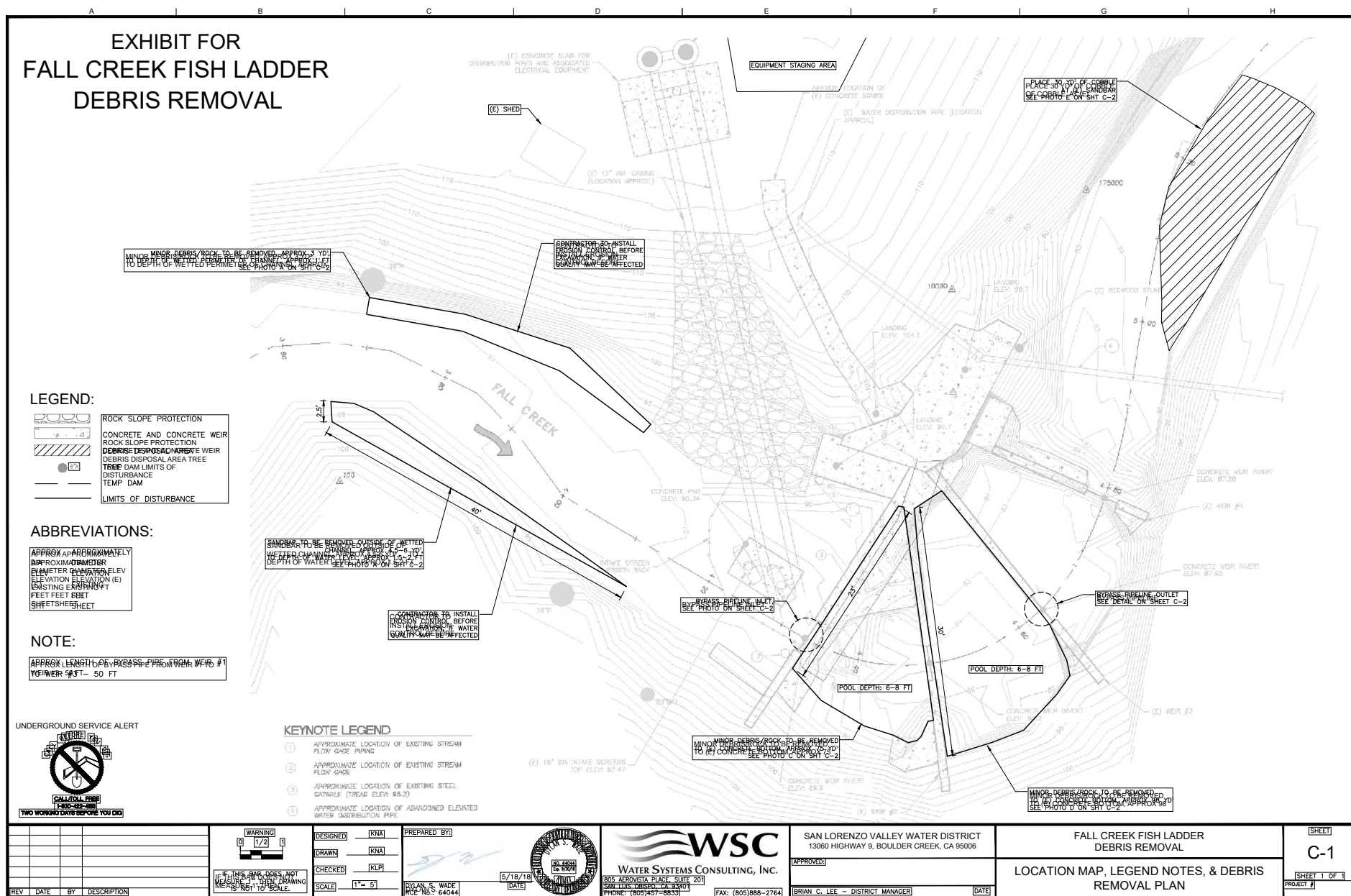
_____ day of _____, 2018.

Principal

Surety

Address

NOTE: Signatures of those executing for Surety must be properly acknowledged.



 <p>PHOTO A - DEBRIS UPSTREAM OF POOLS NO SCALE</p>	 <p>PHOTO E - BYPASS PIPE LOCATION AT WEIR (TYP) NO SCALE</p>	 <p>DETAIL - BYPASS PIPE AT WEIR NO SCALE</p> <p><small>NOTE: 1. CONTRACTOR IS ALLOWED TO ADJUST PIPE SIZE TO ACCOMMODATE CURRENT FLOW. CONTRACTOR ALLOWED TO ADJUST PIPE SIZE TO ACCOMMODATE CURRENT FLOWS</small></p>
 <p>PHOTO B - DEBRIS IN POOL 1 NO SCALE</p>	 <p>PHOTO C - DEBRIS IN POOL 2 NO SCALE</p>	 <p>PHOTO D - SANDBAR FOR DEBRIS DISPOSAL NO SCALE</p>

<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>REV</td><td>DATE</td><td>BY</td><td>DESCRIPTION</td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </table>	REV	DATE	BY	DESCRIPTION																	<p>WARNING</p>  <p>IF THIS BAR DOES NOT MEASURE 1.0 FEET, DRAWING MEASUREMENTS ARE NOT TO SCALE.</p>	<p>DESIGNED: KNA DRAWN: KNA CHECKED: KLP SCALE: _____</p>	<p>PREPARED BY: <i>[Signature]</i> DATE: 5/18/18 DUGAN, S. WADE PROJECT NO.: 64044</p>	 <p>WSC WATER SYSTEMS CONSULTING, INC. 805 AEROSTAR BLVD, SUITE 201 SAN LUIS OBISPO, CA 95060 PHONE: (805) 437-8833 FAX: (805) 888-2764</p>	<p>SAN LORENZO VALLEY WATER DISTRICT 13060 HIGHWAY 9, BOULDER CREEK, CA 95006</p> <p>APPROVED: _____ [BRIAN C. LEE - DISTRICT MANAGER] DATE: _____</p>	<p>FALL CREEK FISH LADDER DEBRIS REMOVAL</p> <p>SITE PHOTOS</p>	<p>[SHEET] C-2 [SHEET 2 OF 2] PROJECT #</p>
REV	DATE	BY	DESCRIPTION																								

MEMO

TO: BOARD OF DIRECTORS

FROM: DISTRICT MANGER

SUBJECT: BOARD OF DIRECTORS MEETINGS SCHEDULED FOR THE
BOULDER CREEK FIRE STATION

DATE: July 19, 2019

RECOMMENDATION

It is recommended that the Board of Directors discuss and relocate to the SLVWD Operations Building Boardroom the remaining meetings scheduled for the Boulder Creek Fire Station in 2018. The remaining dates for the BC Fire Station are August 16 and November 15, 2018.

BACKGROUND

On December 15, 2017 the Board of Directors voted in favor of moving the location of the Board meetings to several different locations throughout the San Lorenzo Valley Water District's sphere of influence. The Boulder Creek Fire Station has proven to be problematic due to the fact that it is a working station and activity is often going on during the Board meeting. It is suggested that the August 16th and November 15th meetings return to the SLVWD Boardroom.

STRATEGIC PLAN:

Element 9.0 - Administrative Management

FISCAL IMPACT:

N/A

SAN LORENZO VALLEY WATER DISTRICT

RESOLUTION NO. 2 (18-19)

SUBJECT: RELOCATING REGULAR BOARD OF DIRECTORS MEETINGS
SCHEDULED TO BE HELD AT THE BOULDER CREEK FIRE
STATION

WHEREAS, California Government Code, Section 54954, establishes that the Board of Directors shall provide the time and place for holding regular meetings; and

WHEREAS, the Board had scheduled regular meetings at the Boulder Creek Fire Station by resolution on December 15, 2017; and

WHEREAS, the Board desires to relocate the remaining the regular meetings scheduled at the Boulder Creek Fire Station to the SLVWD Boardroom;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Lorenzo Valley Water District that regular Board of Directors meetings on August 16 and November 15, 2018 will be relocated to the SLVWD Boardroom.

PASSED AND ADOPTED by the Board of Directors of the San Lorenzo Valley Water District, County of Santa Cruz, State of, California, on the 19th day of July, 2018, by the following vote of the members thereof:

AYES:
NOES:
ABSTAIN:
ABSENT:

Holly B. Hossack, District Secretary
San Lorenzo Valley Water District

Board of Directors Meeting Schedule

(Revised 7/19/18)

2018

SAN LORENZO VALLEY WATER DISTRICT

January 2018							February 2018							March 2018						
S	Mo	Tu	We	Th	Fr	Sa	S	Mo	Tu	We	Th	Fr	Sa	S	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6					1	2	3					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28				25	26	27	28	29	30	31

April 2018							May 2018							June 2018						
S	Mo	Tu	We	Th	Fr	Sa	S	Mo	Tu	We	Th	Fr	Sa	S	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7			1	2	3	4	5						1	2
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
29	30						27	28	29	30	31			24	25	26	27	28	29	30

July 2018							August 2018							September 2018						
S	Mo	Tu	We	Th	Fr	Sa	S	Mo	Tu	We	Th	Fr	Sa	S	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4							1
8	9	10	11	12	13	14	5	6	7	8	9	10	11	2	3	4	5	6	7	8
15	16	17	18	19	20	21	12	13	14	15	16	17	18	9	10	11	12	13	14	15
22	23	24	25	26	27	28	19	20	21	22	23	24	25	16	17	18	19	20	21	22
29	30	31					26	27	28	29	30	31		23	24	25	26	27	28	29
														30						

October 2018							November 2018							December 2018						
S	Mo	Tu	We	Th	Fr	Sa	S	Mo	Tu	We	Th	Fr	Sa	S	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6					1	2	3							1
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22
28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29
														30	31					

HOLIDAYS

Bear Creek Estates Country Club, 15685 Forest Hill Dr, Boulder Creek, CA 95006

Boulder Creek Fire Department, 13230 CA-9, Boulder Creek, CA 95006

Highlands Park Senior Center, 8500 CA-9, Ben Lomond, CA 95005

Spring Lakes Mobile Park Meeting Room, 225 Mt. Hermon Rd., Scotts Valley 95066

Felton Community Hall Meeting Room, 6191 Hwy. 9, Felton 95018

SLVWD, 13057 Highway 9, Boulder Creek, CA 95006



**California Special
Districts Association**
Districts Stronger Together

Sept. 24 - 27, 2018

2018 CSDA Annual Conference & Exhibitor Showcase

**Renaissance Indian Wells
Resort & Spa**



Explore



The one conference for you!

The CSDA Annual Conference & Exhibitor Showcase is the one conference special district leaders can't afford to miss! Cultivate new connections this September in Indian Wells.

Join 800-plus special district professionals and industry experts for a three day, must-attend education and networking event. Develop new partnerships. Participate in inspiring and motivating keynote sessions. Walk away with strategies, new connections, and innovative ideas to move your district forward.

- Explore new ideas and best practices
- Learn about the latest in special district technology, management practices, and legal trends
- Discover new products and services to make your district more efficient

.....



What to Do?

With more than 300 days of sunshine each year, it's no wonder attendees love meeting in Greater Palm Springs. With nine cities in one beautiful oasis, Greater Palm Springs is rich in visitor experiences, from outdoor adventure, shopping and art to world-class events like Coachella Valley Music & Arts Festival and Modernism Week. Whether you spend a sun-soaked afternoon by the pool, play a round of golf or soak in healing mineral water, this Southern California destination knows how to chill.



Renaissance Indian Wells Resort & Spa

44400 Indian Wells Lane
Indian Wells, CA 92210

Room reservations for the CSDA Annual Conference and Exhibitor Showcase begin at \$169 plus tax and are based on availability. There is a \$5 resort fee (normally \$30) added to the CSDA rate. This fee includes self-parking and guestroom high speed internet access. In order to book a hotel room, you must first register for the conference to obtain a CSDA room reservation link.



Attendance at the CSDA Annual Conference Qualifies for CIPs

Special District Risk Management Authority (SDRMA) is committed to establishing a strategic partnership with our members to provide maximum protection, help control losses, and positively impact the overall cost of property/liability and workers' compensation coverage through the Credit Incentive Program. Credit incentive points (CIPs) can be earned based on an agency's attendance at the CSDA Annual Conference & Exhibitor Showcase, reducing SDRMA members' annual contribution amounts.



Pre-conference tour & more!

(pre-registration/payment required)

10:15 a.m. – 3:00 p.m.

Salton Sea Authority Tour

Tour of the northern part of the Salton Sea: North Shore Yacht Club, State Recreation Area

On this tour you will learn how special districts, counties, and a Native American tribe are working together in partnership with the state and federal agencies to reverse the tragic decline of the Salton Sea, transforming the watershed to establish a healthy and prosperous future.

\$48 per person includes transportation to/from the hotel, lunch, and tour

Early registration is encouraged. Limited to 48 attendees!

3:45 p.m. – 5:15 p.m.

Chapter Roundtable Discussion

Join CSDA board members and local chapter leaders from across the state to share best practices and discuss issues and opportunities. All attendees welcome.

“The informational and educational level of the materials and presentations are very appropriate for seasoned veterans, as well as new and emerging leaders.”

KARA RALSTON

CAMARILLO HEALTH CARE DISTRICT

Conference Begins!

6:30 – 7:30 p.m.

President's Reception with the Exhibitors

Join us in the exhibit hall as we network with business professionals who provide all types of goods and services to special districts. Appetizers, refreshments, and entertainment provided.

(all registered attendees welcome)



Conference Program

Tuesday, September 25, 2018



7:30 a.m. – 6:00 p.m.
Exhibitor Showcase Open



7:30 – 8:45 a.m.
Continental Breakfast with the
Exhibitors (Raffle)

// The staff from CSDA did an outstanding job, during the conference they were highly visible, friendly, knowledgeable and professional. I attend conferences sponsored by other groups and CSDA continues to “set the bar” by consistently delivering a high-quality conference! //

TIM SHACKELFORD

FIRE CHIEF, CHINO VALLEY
INDEPENDENT FIRE DISTRICT

Keynote Speaker



11:00 a.m. – 12:15 p.m.

OPENING KEYNOTE PRESENTATION

Connie Podesta

Stand Out Leadership...Lead Like You Mean it!

In a perfect world all employees would be: high achieving, self-motivated, engaging, team players who see the big picture and always strive to do their best to get the job done on time without complaining. Does that sound like the Twilight Zone? Bottom Line: In the real world many employees: simply “meet expectations,” lack initiative, bring their personal life to work, stress over every change and whine about having to WORK....on the job! “Enough!” says Human Behavior and Leadership Development expert Connie Podesta, who has empowered thousands of leaders worldwide with the attitudes, mindsets and strategies necessary to create a team that’s willing, able and excited to get the job done THE RIGHT WAY! With her signature blend of comedy and “tell-it-like-it-is” delivery, Connie takes you inside the minds of even your most difficult employees so you can turn negative attitudes into positive, entitlement into accountability, complacency into productivity, complaining into solutions and “that’s not my job” into ownership.



11:00 a.m. – 12:15 p.m.

**CSDA Finance Corporation Board and
Annual Meeting**

FRIDAY, SEPTEMBER 21

Conference Schedule

Monday, September 24, 2018

8:00 a.m. Shotgun Start

SDLF Scramble for Scholarships Golf Tournament:
Indian Wells Golf Resort*

9:00 a.m. - 3:30 p.m.

Pre-Conference Workshop: Special District Leadership
Academy: Governance Foundations*

9:00 a.m. - 3:30 p.m.

Pre-Conference Workshop: Policy and Procedure Writing*

9:00 a.m. - 3:30 p.m.

Pre-Conference Workshop: So, You Want to Be a General
Manager?*

10:15 a.m. - 3:00 p.m.

Pre-Conference Tour: Salton Sea Authority Tour*

12:30 - 3:30 p.m.

Pre-Conference Workshop: The Strategies of a Special District
Strategic Plan*

1:30 - 3:30 p.m.

Special District Leadership Foundation:
Special District Administrator (SDA) Exam

3:45 - 5:15 p.m.

Chapter Roundtable Discussion

5:30 - 7:30 p.m.

Conference Begins! President's Reception with the Exhibitors

Tuesday, September 25, 2018

7:30 - 8:45 a.m.

Continental Breakfast with the Exhibitors

9:00 - 10:45 a.m.

Opening General Session: Connie Podesta "Standout
Leadership...Lead Like You Mean It!"

11:00 a.m. - 12:15 p.m.

Breakout Sessions

12:15 - 1:45 p.m.

Lunch with the Exhibitors

Tuesday, September 25, 2018 (continued)

2:00 - 3:15 p.m.

Breakout Sessions

3:30 - 4:30 p.m.

Breakout Sessions

4:30 - 6:00 p.m.

Mix & Mingle in the Exhibit Hall

Wednesday, September 26, 2018

8:15 - 9:00 a.m.

SDRMA Full Plated Breakfast

9:00 - 10:45 a.m.

SDRMA General Session/Safety Awards/Keynote:
Derreck Kayongo "Harnessing Your Power to Create Change"

11:00 a.m. - 12:15 p.m.

Breakout Sessions

12:30 - 1:45 p.m.

Awards Luncheon

2:00 - 3:30 p.m.

Breakout Sessions

3:45 - 5:00 p.m.

Breakout Sessions

5:30 - 7:30 p.m.

SDLF Taste of the City: Casino Night

Thursday, September 27, 2018

8:30 - 10:30 a.m.

CSDA Closing Breakfast: 2018 Legislative Impacts on Special
Districts

* = optional, advanced registration, additional fee

Pre-Conference Program Events

Monday, September 24, 2018



Pre-conference Workshops

(pre-registration/payment required)

9:00 a.m. – 3:30 p.m.

So, You Want to Be a General Manager?

A practical career development workshop for senior executives and emerging leaders in special districts. This action-oriented workshop includes group and panel discussions on the journey, roles and skill sets of a general manager; identifying general manager opportunities including positioning yourself for executive recruitment; developing positive relations with the board, staff and peer agency executives; and leadership practices.

\$100 includes continental breakfast and lunch. Limited class size. register early!

SDLF

**SPECIAL DISTRICT
LEADERSHIP FOUNDATION**

9:00 a.m. – 3:30 p.m.

Special District Leadership Academy Module 1: Governance Foundations

As the core curriculum of CSDA's Special District Leadership Academy, this workshop serves as the "foundation" for the series on effective governance of special districts. It is specifically designed for special district board members and meets the requirement for six hours of governance training for Special District Leadership Foundation programs.

\$225 Member. \$340 Non-member

EARN SDRMA CIPS

9:00 a.m. – 3:30 p.m.

Policy and Procedure Writing

This course for managers, supervisors, and analysts will prepare you to plan and organize highly effective work systems through policy, procedure, and task development. Participants will learn and practice policy and procedure writing skills, and how to apply them in their workplace. Attendees are asked to bring a policy/procedure they are working on, with, or that is currently under their review, for classroom discussion and analysis. Course materials include templates for development of policy, procedure, and task descriptions in the future, and a textbook as a continuing framework for their development.

\$225 Member. \$340 Non-member

12:30 – 3:30 p.m.

The Strategies of a Special District Strategic Plan

All public agencies should have a strategy that moves them in a certain direction into the future. While there are many ways to develop a strategic plan, there is also a strategy in the actual planning process as well. This important pre-conference workshop will examine the how and why for a properly conducted strategy planning effort. Each part of the process should be strategic in its own; come discover this and how to do it right.

\$150 Member. \$225 Non-member

1:30 – 3:30 p.m.

Special District Administrator (SDA) Certification Exam, Special District Leadership Foundation

(Optional – must be scheduled prior to conference).

Golf Tournament

(pre-registration/payment required)



SDLF Scramble for Scholarships Golf Tournament

**8:00 a.m. Shotgun Start
Indian Wells Golf Resort**

(pre-registration / payment required)

Join special district elected officials, staff, and business affiliates at this optional fun event. Great golf skills are not necessary! Proceeds benefit the Special District Leadership Foundation scholarship fund.

\$115 includes golf with cart, lunch, and prizes!



BREAKOUT SESSIONS 9:00 – 10:45 A.M.

5 Things You Can Do to Build an Awesome Personal Brand

CPS HR Consulting

Branding on a business-level is common, but today branding is becoming just as important on a personal level. Not many of us have consciously cultivated these brands, but they exist nonetheless. Developing your personal brand is the proactive way of controlling your career development and how you are perceived in the marketplace. The question is no longer IF you have a personal brand, but if you choose to guide and cultivate the brand or to let it be defined on your behalf. This session will focus on five things you can do to start building an awesome personal brand.

Devices, Data, and Privacy: Legal Concerns, Risks, and Best Practices

Nossaman, LLP

Now is the time for agencies to learn their rights under California and federal law when it comes to electronic devices, monitoring, and privacy concerning work-related data.

You're Out of Order! Meeting Protocols that Best Serve the Public

BHI Management Consulting

As we serve the public, little is more important and focused than the meetings we hold with our public. As such, it is important that we keep the public in mind as we construct and conduct our meetings and that we establish the how and why of each meeting element. This session will discuss meeting protocols and policy, the construct of our meeting agendas as well as our conduct in meetings with the public.

Public Agency Advocacy: The Rules Regarding Lobbying and Ballot Measures

Richards Watson & Gershon

Increasingly, public agencies need to influence legislative policy decisions to effectively carry out their missions. Lobbying and educating voters about critical issues are important tasks, but the laws and regulations that govern public agency activity in those areas are complex. This session will provide an overview of the most important areas of the law and help public agency employees know when to ask for legal advice.

Up in the Air: Drones for Special Districts

Aleshire & Wynder LLP

A presentation and follow up Q&A on drone technology, the current state of drone regulations, and steps special districts should consider before allocating funding.

Welcome to the Fishbowl: Government Ethics Overview

Hanson Bridgett, LLP

Come take a turn in the hot seat, try to stump your friends or just watch the show as we take a trip through Ethicsland and the unpredictability of local government. Join us as we practice applying rules concerning conflicts of interest, government transparency and more! This is not your grandma's ethics training. Does not meet the requirement for AB1234.

Who Ya Gonna Call? Preparedness During an Emergency and in the Aftermath

Panel Discussion: Sonoma County Water Agency, Casitas Water District, Montecito Fire Protection District

Moderated by: Rincon Consultants

A panel discussion with three special district representatives who have the responsibility of reaching out to constituents during an emergency, organize clean up in the aftermath, and who have to prepare to avoid future disasters.



12:15 – 1:45 p.m.

Lunch with the Exhibitors

All conference attendees are welcome to attend lunch in the exhibit hall. Enjoy your lunch while taking time to learn more about our exhibitors and the valuable services they provide. From risk management, accounting, HR, legal, banking services, and more – our exhibitors have some of the best of what you're looking for!

Lunch is included in conference registration.



Conference Plugfest

Tuesday, September 25, 2018

.....
BREAKOUT SESSIONS 2:00 – 3:15 P.M.

Converting from At-Large to By-District Elections Under the California Voting Rights Act: Understanding the "Safe Harbor" Process from Start to Finish

Cota Cole & Huber, LLP

This session is intended to help attendees understand their district's options and be prepared in the event that their district receives a demand letter relating to their district's voting system. It describes the key features and standards of the CVRA as well as the (very tight) timelines that apply for considering whether to convert to a by-district election system and the process for doing so. This session offers practical guidance regarding the safe-harbor process from start to finish.

"Dear Ratepayer:" Messaging for Rate Increase and Other Bummer News

Communication Advantage

This interactive session is designed to refresh and elevate your talent for crafting great messages for tough issues -- especially focused on financial bad news for customers, such as: rate increases, new fees or assessments, and/or reduced services. The presenter has helped dozens of special districts, counties, cities and other local agencies develop messaging and communications strategies to cope with these and many related issues. Following a brief presentation, attendees will participate in developing messages for a sampling of their real such issues ahead, such as rate hikes, budget deficits, service reductions, and some of the organizational changes that might require such unpopular actions.

More Bytes for Your Buck – Getting the Most Value from Your District's Technology Investment

Panel Discussion

Information Technology (IT) is traditionally seen as a necessary evil in municipal government. IT often gets a bad rap with seemingly insatiable user expectations, ever-increasing budget and staff requests, exorbitant maintenance agreements, project backlogs, and questionable results. Learn about technology strategy, citizen engagement, the power of mobile, smart communities, Internet of Things, Geographic Information Systems, records and email retention and more. Experienced General Managers and CIOs share advice and experiences on how to make the most of technology investments.

Required Ethics AB1234 Compliance Training (Part 1)

Meyers Nave

AB1234 mandates that local agency officials receive two hours of ethics training every two years. This two part training covers all the required topics, including laws relating to: (1) personal financial gain by public servants (conflict-of-interest, bribery), (2) claiming perquisites of office (gift, travel and mass mailing restrictions, use of public resources for personal or political purposes, free or discounted transportation), (3) government transparency (financial interest disclosure requirements, open meeting laws), and (4) fair process (incompatible offices, competitive bidding, nepotism).

The Brown Act in Action: Navigating Pitfalls

Renne Public Law Group, LLP

Brown Act issues frequently arise without warning during public meetings. Join this lively discussion of Important Brown Act updates, and sharpen your skills in spotting and navigating Brown Act pitfalls as they arise during special district board meetings.

Up in Smoke – Proposition 64 in the Workplace

Lozano Smith

This presentation will cover the important aspects of Proposition 64 and the current state of legalization of marijuana in California. It will cover the impact of this legislation on the workplace as well as policy and safety considerations for public agencies.

Setting the Stage for Success: How to Prepare for Capital Improvement Financing

CSDA Finance Corporation

You may be ready to expand that facility, purchase that property, install those solar panels, or replace those pipes. But are you ready to access financing? If your district is planning to use debt to fund all or part of a mission-critical capital project, it is important to know what investors and lenders are looking for and what your options are. Join the expert consultants from the CSDA Finance Corporation in a discussion of funding structures, sources of repayment, credit analysis, and more.

“ Good presentations of current problem areas by a special district. ”

ROBERT SILANO

DIRECTOR, MENLO PARK FIRE PROTECTION DISTRICT



.....
BREAKOUT SESSIONS 3:30 – 4:30 p.m.

Beyond Post and Pray – How to Recruit the Right Pool of Candidates

CPS HR Consulting

Recruiting the best talent is getting more and more challenging. Postings are producing pools of candidates that don't have the right skills or those that do have the right skills comprise a group that can hardly be called a pool, meaning we don't have enough good choices. This session will explore ways to tap into passive candidates and do more active outreach to broaden the pool of qualified and attractive candidates.

Beyond the Basics: Advanced Harassment Prevention Training

Burke, Williams & Sorensen, LLP

California law requires basic workplace harassment prevention training for managers and supervisors. This is not that training. In this session, we will take a deep dive into the more complicated and advanced questions employers face when dealing with workplace harassment issues, including: promoting a culture that focuses on the prevention of harassment; conducting or overseeing an investigation; proper interim measures and implementing effective remedial action; and privacy and confidentiality concerns.

Gifts and Gifts for Travel: Navigating Through the Jungle of FPPC Rules and Regulations

Churchwell White, LLP

The FPPC gift rules are designed to let 3rd parties help pay for your services and travel. But FPPC fines in this area are increasing. Join presenter Steven G. Churchwell, Former FPPC General Counsel to find out how to be a "gift guru" at your agency.

Is Your District Engaged Effectively with Social Media? It is a Must These Days for Every District!

Rauch Communication Consultants, Inc. and Hess Connect

Every District needs to be engaged where its public is – and in 2018 that is often on social media. Are you uncertain about how to use Facebook, Twitter or Instagram? This seminar will help. It will also provide tips and insights to districts on everything from: how to get started in social media to advanced techniques for gaining information and feedback from constituents; transforming public perception; driving citizen engagement with limited resources and budget. It will also discuss the importance of establishing a social media policy to guide implementation and keep your district out of trouble. We will share real-life examples and case studies, and there will be time for questions and answers.

It CAN Be Easy Being Green – Sustainability Best Practices

Institute for Local Government

Achieving financial stability and delivering excellent services starts with being a sustainable district. In this session we will discuss local roles, innovative collaborations and new funding opportunities specifically for special districts. Learn how your district can save money, resources, and green your operations.

Prevailing Wage Updates: New Penalties Imposed on Public Agencies

Contractor Compliance and Monitoring, Inc.

Prevailing wage continues to change each year. However, this year, the DIR has imposed fines on Public Agencies who are untimely in filing their PWC-100 forms or who hire unregistered contractors. Learn about this and other new laws impacting your agency.

Required Ethics AB1234 Compliance Training (Part 2)

Meyers Nave

See previous session description.

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4:30 – 6:00 p.m.

Mix & Mingle in the Exhibit Hall: Grand Prize Drawings

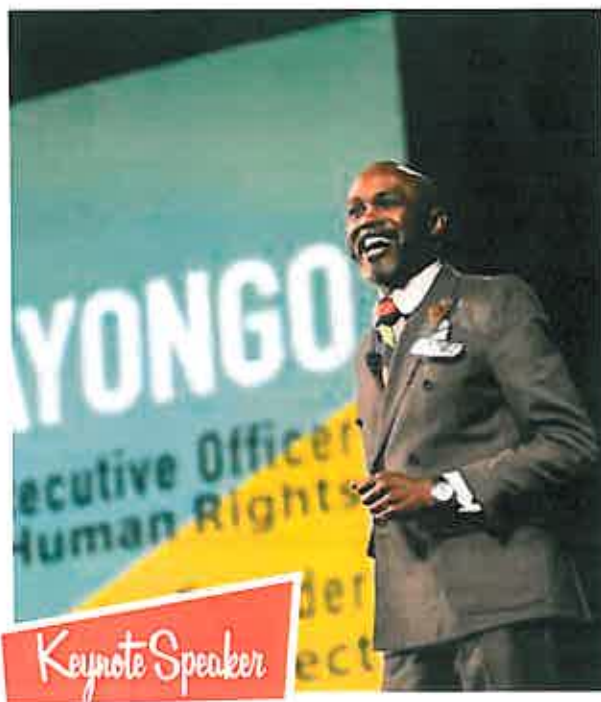
Connect with exhibitors in the exhibit hall for a cocktail and appetizer before you go out on the town for dinner. Be sure to enter for one last chance to win one of our fabulous prizes!

Exhibit hall closes on Tuesday, September 25 at 6:00 p.m.



Program Events

Wednesday, September 26, 2018



“ It was a great conference overall. Great information and great energy, good people dedicated to making a difference. I feel much more prepared to function well as a board member and have a greater understanding of districts functioning throughout California. I really enjoyed it and look forward to more. Thank you! ”

SARAH COOLIDGE

DIRECTOR, NORTH TAHOE PUBLIC UTILITY DISTRICT



8:15 – 9:00 a.m.

SDRMA Sponsored Full Plated Breakfast

All registered attendees and exhibitors welcome.

9:00 – 10:45 a.m.

SDRMA GENERAL SESSION, SAFETY AWARDS, KEYNOTE

Derreck Kayongo

Harnessing Your Power to Create Change



As Founder of the Global Soap Project, Kayongo has built a multi-million-dollar venture which takes recycled soap and distributes it through global health programs to people who lack access to it around the world. He breaks down the key factors that have led to his personal success: (S.E.L.F.) Service, Education, Leadership and Faith and shares his account of life as a Ugandan refugee and the turning point which lead him to a brilliant transformation as a social entrepreneur. He calls upon audiences to stop complaining and to start taking responsibility, to consistently seek opportunities to improve, and most importantly, to maintain faith in yourself and your team to create an environment where everyone is empowered to thrive. He brings you on an emotional journey –there will be tears of joy; most of the time, laughter. But every time, the story is real.

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BREAKOUT SESSIONS 11:00 a.m. – 12:15 p.m.

Back to Basics: Public Contracting

Kronick, Moskovitz, Tiedemann & Girard

Review the legal requirements for the four standard procurement areas including goods, non-professional services, professional services and public projects. Learn how to avoid common purchasing pitfalls, and learn tips to protect your district from liability.

Best Practices for Recruiting, Hiring, Negotiating, and Evaluating the Board's General Manager

Richard Pio Roda, Meyers Nave

The General Manager's performance is critical to the success of every special district. The selection, development and retention of the right GM charged with leading the organization toward its strategic goals is of primary importance to the Board. Every governing body has among its primary responsibilities a thorough and professional evaluation of its GM through the use of effective tools that enable honest feedback and incorporate performance objectives and measures. The performance review process can be most effective when it goes beyond measuring performance and incorporates goal setting, sets expectations, provides for open dialogue, and has in place defined accountability standards. This session will give participants the tools to recruit, hire, negotiate with, and evaluate their General Manager that will help ensure that both the Board and the GM are aligned on the direction and goals of their organization.

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BREAKOUT SESSIONS 11:00 a.m. – 12:15 p.m.

Cannabis Use and Local Governments

Schlossberg & Umholtz and SDRMA

Can a public entity employer allow employees to use or be under the influence of marijuana in the workplace? Isn't the possession and use of marijuana legal in California? Should your agency review/revise its Cannabis policy?

Effective Strategies to Reduce and Address OPEB and Pension Costs

PARS

This session will discuss the latest funding strategies and trends to reduce OPEB liabilities and address rising pension costs.

How to Write for the Web (or for the Newspaper, or for an Email Blast, or Even a Billboard!)

Streamline

If you care about speaking to your "audience" in a form they will pay attention to, attend this talk! We'll go over various mediums and why different styles work for each, and talk about some of the best practices for writing in a way your readers will be willing to ... well ... read! Website content, email announcements, bill stuffers, press releases for the newspaper, advertising and billboards all have different "rules" that you can follow to help ensure your readers pay attention to what you have to say.

Nightmare on Board Night

Atkinson, Andelson, Loya, Ruud & Romo

You are at the board meeting and things are not going right. A quorum of board members is present, but one of the board members wants to conference call into the meeting. Also, the general manager is asking to add a new item to the agenda. To top all of this off, there is a member of the public who has exceeded his allotted time during public comment and won't yield the podium. When public meetings become challenging, you need to know how to respond. Come to this presentation and learn how the Brown Act, Robert's Rules of Order, and meeting decorum standards apply to these issues and others.

Town Hall – Legal Eagles

Liebert Cassidy Whitmore

Do you have questions? Well, we've got answers. Come get your questions answered while learning how to deal with legal issues important to your district in the ever-changing areas of labor, employment and governance. Special districts deal with a number of issues on a daily basis and it's best to be prepared. Share your questions with others who probably have the same problems, concerns and issues. This is a great opportunity to get some great legal answers - without those pesky billable hours!

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12:30 – 1:45 p.m.

CSDA Annual Awards Luncheon

Recognize and celebrate your peers! Join us as we celebrate the best of special districts with awards including: Board Member of the Year, General Manager of the Year, Staff Member of the Year, Special District Leadership Foundation (SDLF) awards, and more!

CSDA Recognizes the Best Among Special Districts

Do you have a board member, staff member, local chapter, or district program that you feel deserves recognition?

Each year, CSDA presents various awards during the CSDA Annual Conference and Exhibitor Showcase. There are several different categories. Please consider outstanding individuals within your districts for individual awards. Chapter awards and district awards are also open for nominations.

Visit the awards section of our conference website at conference.csdanet.net for more information.

CSDA Awards Luncheon (Guest Only, without a conference registration): \$45

If you have any questions regarding the awards or the awards process, please contact Vanessa Gonzales at 877.924.2732 or by email at vanessag@csda.net.

Deadline for submissions is Friday, July 20, 2018. All applicants will be notified prior to the Annual Conference as to the winner.



Program Events

Wednesday, September 26, 2018

BREAKOUT SESSIONS 2:00 – 3:30 p.m.

Be a Cyber-Sleuth: Current Fraud Trends and Preventing Cybercrime in Special Districts

CliftonLarsonAllen, LLP

Cybercrime is a threat to every organization and fraud remains a prevalent issue as well. This presentation discusses current trends in online crime and how to protect your special district.

Can't We All Just Get Along? Improving Board/Manager and Staff Roles and Relationships

Rauch Communication Consultants, Inc.

No area is more fraught with downsides or full of potential for mutual success than board and manager roles and relationships. This session provides a structured opportunity for expert presentation and review of case studies, questions and answers, and sharing of experiences on this important topic. You will take home ideas for change and improvement, including: how to evaluate whether to have committee meetings and if so, how to structure them; tips on how to ensure your board is focusing on the right information and issues, and how to provide clear policy direction to the manager; and a pain free and productive method for evaluating the manager's performance. This is an interactive session full of examples and real-world ideas.

CEQA for Board Members and Staff: Basics and Hot Topics

Best Best & Krieger, LLP and Albert A. Webb Associates

Special District actions must comply with fast-changing CEQA law. This panel will provide an overview of the CEQA process, provide an update related to the new CEQA Guidelines updates as well as break down the implications of recent legislation and court opinions for your agency.

Required Harassment Prevention Training (Part 1)

Burke, Williams & Sorensen, LLP

Presented by two dynamic employment attorneys, this fun, informational, and interactive workplace harassment prevention training will teach Special District officials and supervisors how to identify, prevent, and properly respond to workplace harassment, discrimination, retaliation and abusive conduct in order to avoid personal and agency liability in compliance with AB 1825/2053/1661.

How to Survive in a Unionized World

Atkinson, Andelson, Loya, Ruud & Romo

The grievances are piling up, the unfair labor practice charges keep coming in, and the union shop steward is back on the phone. With a unionized workforce, public agencies are faced with a litany of obligations, including: meet and confer requirements, union access rights, requests for information, and employee representation issues. Join us for a lively discussion on the labor relations issues your agency needs to understand to survive in a unionized world.

Trial and Error: FEHA Litigation Pitfalls

SDRMA and Devaney, Pate, Morris & Cameron

What are the protected classes under the Fair Employment & Housing Act (FEHA)? What is the critical exposure, general damages or attorney fees? We will discuss several cases in which the award of attorney fees exceeded the damages awarded to the plaintiff.

Virtual Leadership Academy: Providing a Training Alternative for Leadership Development

Placer County Water Agency

This presentation will showcase Placer County Water Agency's recently launched Virtual Leadership Academy, a self-paced, self-managed training curriculum for leaders and aspiring leaders.

SPECIAL DISTRICT LEADERSHIP FOUNDATION (SDLF)

TASTE

**CASINO
- NIGHT -**
OF THE CITY

(All registered attendees welcome)

5:30 – 7:30 p.m.

Casino Night

Sample local food and beverages while enjoying casino games, music from our DJ, and a silent auction.

This party has a purpose: Attendees at this reception will have the opportunity to participate in the Special District Leadership Foundation (SDLF) silent auction to raise funds for scholarships. A special wine raffle will also be held at 6:30 p.m. Be sure to purchase tickets throughout the conference for the chance to win a deluxe 35-bottle wine cellar fully stocked. You must be present to win!

SDLF is an independent, non-profit organization formed to promote good governance and best practices among California's special districts through certification, accreditation, and other recognition programs. The SDLF and its activities are supported through the California Special Districts Association and Special District Risk Management Authority.

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BREAKOUT SESSIONS 3:45 – 5:00 p.m.

Best Practices for a Successful Proposition 218 Rate Hearing

Best Best & Krieger, LLP, Fallbrook Public Utility District, and Raftelis Financial Consultants

Proposition 218 gives the minimum legal requirements for adopting new or increased property related fees and charges. This session will provide tips and best practices for a successful rate hearing.

Dangerous Condition of Public Property

SDRMA

How to protect your agency from the most common claim being filed against public entities today.

Don't Break the ICE (Internal Control Environment)

Maze and Associates

Beware of thin ICE (Internal Control Environment)! This session will discuss the structure of a well-designed internal control structure. This includes not only operations, but also reporting and compliance. We will touch on COSO's five integrated components. The session will conclude with some real examples and some common areas of "thin ICE" and how you can navigate around it.

From Managing Risk to Managing Reputation

Hermocillo-Azevedo Strategic Communications

Effective communication during times of crisis is vital for special districts to protect public safety, build trust and protect reputation. How can special districts – especially districts without full-time spokespersons – best prepare themselves to manage communications in a crisis? In this session, consultants will discuss how a risk management approach to crisis communications planning can create the right team, process and tool for effectively managing threats to the operations and reputations of special districts.

Governments Engaging Youth

Institute for Local Government

Engaging today's youth in local government offers a variety of benefits for both the youth and local government staff involved. Youth-civic engagement programs offer youth real life civic learning opportunities, teach 21st century skills and expose them to public sector careers. This workshop will highlight successful youth-civic engagement programs and offer insight on how local governments can partner with their local school districts to replicate similar programs that actively engage youth.

Required Harassment Prevention Training (Part 2)

Burke, Williams & Sorensen, LLP

See previous session description.

The Top Missteps Special Districts Should Avoid to Comply with Wage & Hour Laws

Liebert Cassidy Whitmore

Understanding some of the most common issues agencies are facing with wage and hour law is critical to minimizing your risk. We will discuss common missteps that we see and the means by which you can identify and work to alleviate your liability. Special areas of focus include overtime calculations, work periods, off-the-clock work, and exemption analysis.

Program Events

Thursday, September 27, 2018

8:30 – 10:30 a.m.

Closing Breakfast: 2018 Legislative Impacts on Special Districts

CSDA's lobbying team will present attendees with the most up-to-date information on the outcome of the biggest state budget and legislative issues impacting special districts in 2018, as well as a sneak peak of what to expect in 2019. Get all the latest legislative results and learn what they mean for special districts going forward.

10:30 a.m.

Conference ends



7:30 – 9:00 p.m.
VIP After Party

New this year, conference attendees can earn their way into our VIP After Party – immediately following the "Taste of the City." Don't let the party stop – enjoy dessert and more entertainment while mingling with your fellow VIPs. Check your pre-conference information for more details!

SPECIAL DISTRICT LEADERSHIP FOUNDATION (SDLF)



TASTE

CASINO - NIGHT -

OF THE CITY

**WEDNESDAY, SEPTEMBER 26, 2018
5:30 - 7:30 p.m.**

Sample local food and beverages while enjoying casino games,
music from our DJ, and a silent auction.



2018 CSDA ANNUAL CONFERENCE & EXHIBITOR SHOWCASE • INDIAN WELLS, CA

Attendee Registration Form

Three Ways to Register:

1. **ONLINE** by visiting the CSDA Annual Conference website at conference.csda.net.
2. **FAX** your registration form to 916-520-2465. All faxed forms must include payment.
3. **MAIL** to CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814, please include registration form along with payment. Check should be made payable to: California Special Districts Association.

Not sure if you are a member?

Contact the CSDA office at 877-924-2732 to find out if your agency or company is already a member. To learn more about the benefits of membership, contact Member Services Director Cathrine Lemaire at cathrine@csda.net or call toll-free 877-924-2732.

Full conference registration fee includes:

- President's Reception with the Exhibitors Monday Evening
- Keynote Sessions and Breakout Sessions
- Continental Breakfast with the Exhibitors on Tuesday
- Lunch with the Exhibitors on Tuesday
- Mix and Mingle in the Exhibit Hall on Tuesday
- SDRMA Full Plated Breakfast on Wednesday
- Awards Luncheon on Wednesday
- SDF "Taste of the City" Reception on Wednesday
- Closing Breakfast on Thursday

Name:		Title:	
District:			
Address:			
City:	State:	Zip:	
Phone:	Fax:		
Email:	Website:		
Member status: <input type="checkbox"/> Member <input type="checkbox"/> Non-member			
Special Needs (include dietary):			
Emergency Contact:			
Conference Registration Fees		Early Bird (on/before Aug. 24, 2018)	Regular (after Aug. 24, 2018)
<input type="checkbox"/> CSDA Member - Full Conference		\$600.00	\$650.00
<input type="checkbox"/> Non-member - Full Conference		\$900.00	\$975.00
<input type="checkbox"/> Guest - Full Conference (Cannot be from a district/company) <input type="checkbox"/> Vegetarian		\$300.00	\$325.00
<input type="checkbox"/> CSDA Member - One-day registration <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday		\$325.00 each day	\$350.00 each day
<input type="checkbox"/> Non-member - One-day registration <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday		\$485.00 each day	\$525.00 each day
Separate Registration Fees		Member	Non-member
<input type="checkbox"/> Pre-Conference Workshop: SDLA Module 1: Governance Foundations - Sept. 24		\$225.00	\$340.00
<input type="checkbox"/> Pre-Conference Workshop: Policy and Procedure - Sept. 24		\$225.00	\$340.00
<input type="checkbox"/> Pre-Conference Workshop: So, You Want to Be a General Manager - Sept. 24		\$100.00	\$100.00
<input type="checkbox"/> Pre-Conference Workshop: The Strategies of a Special District Strategic Plan - Sept. 24		\$150.00	\$225.00
<input type="checkbox"/> Pre-Conference Tour: Salton Sea Authority Tour - Sept. 24		\$ 48.00 (includes transportation and lunch) (limited to 45 attendees)	
<input type="checkbox"/> SDF Scramble for Scholarships Golf Tournament - Sept. 24		\$ 115.00 (includes lunch)	
<input type="checkbox"/> CSDA Awards Luncheon (Guests only) - Sept. 25		\$ 45.00	
<input type="checkbox"/> SDF "Taste of the City" Reception (Guests only) - Sept. 26		\$ 65.00 CSDA Member Guest	\$ 98.00 Non-member Guest
		TOTAL	
Payment type: <input type="checkbox"/> Check <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> AMEX <input type="checkbox"/> Discover			
Account name:		Account Number:	
Expiration date:		Authorized Signature:	

Cancellations/Substitution Policy: Cancellations must be in writing and received by CSDA no later than Friday, August 31, 2018. All cancellations received by this date will be refunded less a \$75 processing fee. There will be no refunds for cancellations made after August 31, 2018. Substitutions are acceptable and must be done in writing no later than September 14, 2018 at 5:00 p.m. Please submit any cancellation notice or substitution request to emily@csda.net or fax to 916-520-2465.

Consent to Use Photographic Images: Registration and attendance at, or participation in, CSDA meeting and other activities constitutes an agreement by the registrant to CSDA's use and distribution (both now and in the future) of the registrant or attendee's image or voice in photographs, videotapes, electronic reproductions, and audiotapes of such events and activities.

Anti-Discrimination and Harassment Policy: CSDA is dedicated to a harassment-free event experience for everyone. Our Anti-Discrimination and Harassment Policy can be found under "CSDA Transparency" at www.csda.net/about-csda/who-we-are

MEMO

To: Board of Directors

From: District Manager

Prepared By: Director of Operations

SUBJECT: SCADA Control Software Upgrade and Hardware Replacement, Sole Source Procurement

DATE: July 19, 2018

RECOMMENDATION

It is recommended that the Board of Directors review this memo and authorized sole source procurement SCADA Control Software Upgrade and Hardware Replacement to System Integrated for a total of \$183,782.06.

BACKGROUND

The District's SCADA control hardware and software is approximately 16 years old with the last software upgrade approximately 8 years ago. The SCADA system is operated through a series of Remote Terminal Units, programmable logic controllers, multiple input /output terminals in digital and or analog signals. In addition to operating the Water Treatment Plant(s) this equipment is integrated with the Districts master SCADA system. The existing hardware manufactured by Emerson Process is proprietary and the operating system software is provided by iFix (current Version 5.9).

The current hardware and software has reached life expectancy and requires replacement and upgrade to the software. Over the last year the District has moved forward with the replacement/upgrade of the data concentrator (central communication point) upgrades at both Lyon and Kirby Water Treatment Plants main SCADA control. The District already owns software licensing, and is able to perform programming and repairs. To make a change in vendor would require rebuilding approximately 70 SCADA screens and equipment out in the distribution system would require replacement to communicate with SCADA.

Current Fiscal Budget 2018-19 provides \$113,000 for software upgrades. The software upgrades will not run on the existing hardware requiring replacement. The replacement of the four servers and integration add an additional cost of

\$70,782.06 to bring the total replacement upgrade to \$183,782.06. Staff is requesting sole source procurement to control costs and staff training.

District Rules and Regulations, Section 14.09 Professional, Specialized, Consultant or Sole Source. "Whenever professional specialized consultant or sole source services or supplies are purchased, the Board may dispense with the provisions of this Article."

Staff is recommending the Board of Directors adopt the attached resolution waiving formal bidding procedures in accordance with District Rules and Regulations, Section 14.09 and authorize staff to proceed with SCADA control replacement/upgrade proposal from System Integrated for a total of \$183,782.06.

STRATEGIC PLAN:

Element - 3.1 Capital Improvement Program

FISCAL IMPACT:

\$183,782.06

**SAN LORENZO VALLEY WATER DISTRICT
RESOLUTION NO. 1 (18-19)**

SUBJECT: RESOLUTION FOR SCADA UPGRADE

WHEREAS, the District's SCADA control hardware and software is approximately 16 years old, with the last upgrade approximately 8 years ago; and

WHEREAS, the current hardware and software has reached life expectancy and requires replacement and upgrade to the software; and

WHEREAS, the SCADA is used to operate the water treatment plants and is integrated with the District's master SCADA system; and

WHEREAS, the existing hardware is and software is proprietary and the District already owns software licensing; and

WHEREAS, fiscal budget 2018-19 provides \$113,000 for software upgrades; and

WHEREAS, the replacement of 4 servers and integration add an additional cost of \$70,782.06 for a total of \$183,782.06; and

WHEREAS, staff is requesting sole source procurement and waiving formal bidding procedures as allowed in District Rules and Regulation, Section 14.09;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the San Lorenzo Valley Water District approves the sole source procurement of Systems Integrated for hardware replacement and software upgrade to the SCADA system.

PASSED AND ADOPTED by the Board of Directors of the San Lorenzo Valley Water District, County of Santa Cruz, State of California, on the 19th day of July, 2018, by the following vote of the members thereof:

AYES:
NOES:
ABSTAIN:
ABSENT:

Holly B. Hossack
District Secretary
San Lorenzo Valley Water District



2200 North Glassell Street, Orange, CA 92865 • 714/998-0900 • Fax 714/998-6059

June 22, 2018

Scott Mattoch
Network Specialist
SAN LORENZO VALLEY WATER DISTRICT
13060 Hwy 9
Boulder Creek CA, 95006

Dear Scott:

Thanks for meeting with me earlier this week. Per our conversation, I am creating this letter proposal to address your requirements to upgrade the hardware and software of the existing GE system.

To move the process forward, I contacted GE which gave to me what their records show that you have purchased. Based upon GE's database, The District owns 4 iFix nodes (3 development and 1 runtime). In discussing with GE to move the process forward, we found that the most effective approach of upgrading your system was to upgrade your current licenses rather than purchase new ones.

Based upon my prior tour, I believe that there is one server at each of the two water treatment plants and one at your office that are all development type licenses, and one runtime license which is also at your office. As far as functionality, it is our understanding that even if the communications between the treatment plants and the district office goes down, there is a requirement that the operators at each plant can continue to operate plants local to each node. We will continue to support this functionality. Also regarding redundancy, from looking at the licenses, the system does not have SCADA Synchronization (redundancy) implemented.

The plan is to upgrade you to the latest iFix version (currently Version 5.9). We will also obtain support contracts so when new releases of iFix are available (within one year of purchase), we can upgrade your licenses at no additional cost.

The following is the cost breakdown for the three components of the system. Namely the GE licenses, the Dell servers and the integration work to upgrade the existing system.

It should be noted that there is one change that we did include and that was to provide GE's version of the Bristol driver.

To meet some immediate goals, we can obtain the GE licenses within one week of notice to proceed and then we can put the servers on order so that they would arrive just before the FAT at our office.

The sequence of events for the project is as follows:

Scott Mattoch
Network Specialist
San Lorenzo Valley Water District

1. Create VM servers for the three sites
2. Install windows server and the GE software on each server
3. Establish a VPN connection between your facility and SI
4. Load the existing database and screens
5. Debug the GE Bristol driver interface (as compared to the original Bristol provided driver)
6. Develop a FAT test plan
7. Configure the to be installed hardware with the correct licensed versions of the GE software
8. Execute the FAT test plan
9. Ship the equipment to site
10. Perform a Site Acceptance Test for each server
11. Verify that there is access to the Web based interface
12. Complete the documentation package

Phase 1:

Obtain the following upgrades to the existing GE licenses:

Item	Description	Licenses	Total Cost
1	iFix v5.9 plus Development	3	
2	iFix v5.9 Runtime only	1	
3	Historian V7.0 Essential, included	4	
4	WIN 911 V3.1 Essential, included (2 users)	4	
5	Driver IGS, includes Bristol and other protocols	4	
6	WebSpace for iFix, Clients	10	
	Total for Licenses & Support Contract		\$99,734.61
	Sales Tax at 8.5%		\$8,478.00
	Total for Licenses and Support Contract		\$108,212.61

This effort should be completed prior to the end of June.

Implement the upgrade on SI provided VM servers in San Diego. This is expected to take approximately 3 months.

During the upgrade process the Dell, rack mounted servers will be ordered and delivered to SI.

The hardware and integration / conversion costs for the project include providing onsite support during the installation of the new equipment included in the cost indicated below.

Item	Qty.	Description	Unit Price	Total Cost
1	4	Dell Servers	\$10,500.00	\$42,000.00
		Sales Tax at 8.5%		\$3,570.00
		Subtotal		\$45,750.00
		Integration and Configuration of above		\$30,000.00
		Total for additional items		\$75,570.00

Scott Mattoch
Network Specialist
San Lorenzo Valley Water District

Total cost for the above is \$183,782.06

Terms:

We envision that this project will be broken out into three payments. The first payment would be for the cost of license upgrades upon receipt of the license from GE to SI. The second payment would be for the Dell Hardware (upon receipt by SI), and the third payment would be the integration costs which would be payable upon acceptance of the system at San Lorenzo.

If you have any question or if I can be of further assistance, please call me at (714) 323-1871 or Arde Kirka at 858-254-2931.

Sincerely,

SYSTEMS INTEGRATED



Larry Pomatto
Director of Engineering

Ser. 5035-18b



**BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER DISTRICT
MINUTES
June 21, 2018**

Thursday, June 21, 2018 at 5:00 p.m., Highlands Park Senior Center, 8500 CA-9, Ben Lomond, CA.

A public teleconference site will be available for this meeting is as follows: Local Government Commission, 980 9th Street, 17th Floor, Suite #1700, Sacramento, CA 95814. One Board Member will participate in this meeting at the teleconference site. The teleconference location will be accessible to the public during the meeting and the public will be given an opportunity to address the Board at the teleconference location.

1. 5:01 Convene Meeting

Roll Call.

Present: Pres. Baughman, Dir. Bruce, Dir. Ratcliffe, Dir. Smallman.

Convene Meeting/Roll Call

Staff: B. Lee-District Manager, R. Rogers-Director of Operations, G. Nicholls-District Counsel, H. Hossack-District Secretary

2. Additions and Deletions to Closed Session Agenda: None

3. Oral Communications Regarding Items in Closed Session: None

4. 5:02 Adjournment to Closed Session

a. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Government Code Section 54957
Title: District Manager

b. **CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION**
Government Code Section 54956.9(d)(1)
Vierra v. San Lorenzo Valley Water District, et al.
(Santa Cruz Superior Court Case No. 18CV00890)

c. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATION OF LITIGATION**
Initiation of litigation pursuant to Government Code Section 54956.9(d)(4);
One case

d. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATION OF LITIGATION**
Initiation of litigation pursuant to Government Code Section 54956.9(d)(4);
One case

Potential initiation of lawsuit for injunction against Director Smallman to prevent future unauthorized disclosures of the District's confidential and legally protected information

- e. **CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION**
Government Code Section 54956.9(d)(1)
Holloway v. Showcase Realty Agents, Inc. et al.
(Santa Cruz Superior Court Case No. CV180394; 6th District Court of Appeal Case Nos. H043704, H043492).

5. Convene to Open Session at 6:35 p.m.

Present: Pres. Baughman, Dir. Bruce, Dir. Ratcliffe, Dir. Smallman.
Convene Meeting/Roll Call

Staff: B. Lee-District Manager, R. Rogers-Director of Operations, G. Nicholls-District Counsel, J. Michelsen-Environmental Programs Manager, S. Hill-Director of Finance and Business Services, H. Hossack-District Secretary

6. Report of Actions Taken in Closed Session

The Board voted 3 directors in favor, with Dir. Smallman voting against, to approve a cost of living adjustment under Section 2 of the District Manager's Employment Agreement, a copy of which is available on the District's website.

Regarding Items 4b and 4c, the Board voted unanimously, 4 to 0, authorizing District Counsel to file a cross complaint naming former District Counsel, Marc Hynes, as cross defendant in the case brought by Terry Vierra.

7. Additions and Deletions to Open Session Agenda: None

8. Oral Communications:

Unidentified man addressed the Board.

9. Unfinished Business:

a. **2017 EDUCATION GRANT REPORTS**

J. Michelsen introduced this item.

Discussion by the Board regarding the 2017 Education Grant final reports.

A motion was made and seconded to accept the 2017 Education Grant final reports. All present voted in favor and the motion passed.

b. **VACANCY IN OFFICE OF THE BOARD OF DIRECTORS**

Pres. Baughman introduced this item.

Discussion by the Board regarding the selection of an appointee to fill the vacancy on the SLVWD Board of Directors.

J. Gomez-Lompico addressed the Board.

A motion was made and seconded to appoint John Hayes to the Board. Pres. Baughman, Dir. Bruce, Dir. Ratcliffe voted yes. Dir. Smallman voted no.

Oath of Office was given to J. Hayes by H. Hossack.

c. APPEAL TO BOARD FOR FURTHER ADJUSTMENT OF WATER BILL
-L. FRASER

DM Lee introduced this item.

L. Fraser and R. Shaw addressed the Board.

Discussion by the Board regarding an appeal, in writing, to the Board to further adjust a water bill.

L. Fraser addressed the Board again.

DM Lee addressed the Board.

Discussion by Board and staff.

R. Shaw addressed the Board.

d. SANDHILLS MANAGEMENT AND MONITORING PLAN FOR THE
DISTRICT'S CONSERVATION AREA WITHIN THE OLYMPIA
WATERSHED PROPERTY

DM Lee introduced the item.

Discussion by the Board regarding Sandhills Management and Monitoring Plan.

J. Michelsen explained the Sandhills Management and Monitoring Plan.

Discussion by the Board.

A motion was made and seconded to approve the Sandhills Management and Monitoring Plan.

Discussion by the Board.

J. Gomez and M. Lee-Ben Lomond addressed the Board.

Staff addressed the Board.

Pres. Baughman, Dir. Bruce, Dir. Ratcliffe, Dir. Hayes voted yes. Dir.

Smallman voted no. Motion passed.

10. New Business:

a. SAN LORENZO VALLEY WATER DISTRICT COMMITTEE OPENINGS

Pres. Baughman introduced this item.

DM Lee addressed the Board.

D. Loewen-Lompico and B. Holloway-Boulder Creek addressed the Board.

Discussion by the Board.

Motion was made and seconded to appoint Pres. Baughman be appointed to the Engineering Committee in the director position.

Pres. Baughman, Dir. Bruce, Dir. Hayes, Dir. Ratcliffe voted yes. Smallman voted no.

Discussion by the Board.

R. Shaw addressed the Board.

- b. RESOLUTION OF APPRECIATION FOR ERIC HAMMER
Pres. Baughman introduced this item and read the Resolution.
Discussion by the Board regarding a Resolution of Appreciation for E. Hammer.
Motion was made and seconded to approve Resolution No. 23 (17-18)
Appreciation of Eric Hammer.
Pres. Baughman, Dir. Bruce, Dir. Hayes, Dir. Ratcliffe voted yes. Smallman voted no. Motion passed.
- c. AWARD OF CONTRACT - PASATIEMPO WELL 8
DM Lee introduced this item.
Discussion by the Board regarding award of contract for Pasatiempo Well 8.
Motion was made and seconded to approve Resolution No. 24 (17-18)
Award of Construction Contract
All present voted in favor and the motion passed.
- d. WATER SERVICE AGREEMENT
DM Lee introduced this item.
Discussion by the Board regarding approval of a Water Service Agreement.
M. Lee addressed the Board.
Staff addressed the Board.
Motion made and seconded to approve Resolution No. 27 (17-18)
Agreement for Water Distribution System Improvements.
All present voted in favor and the motion passed.
- e. 2017-18 GRAND JURY REPORT
Pres. Baughman introduced this item.
D. Loewen and M. Lee addressed the Board.
Discussion by the Board regarding the 2017-18 Grand Jury Report.
- f. ORDERING AN ELECTION
Pres. Baughman introduced this item
M. Lee addressed the Board.
Discussion by the Board.
A motion was made and seconded to approve Resolution No. 26 (17-18)
Ordering and Election.
All present voted in favor and the motion passed.

11. Consent Agenda:

- a. MINUTES FROM BOARD OF DIRECTORS MEETING MAY 17, 2018.
Consideration and possible action by the Board to approve minutes from the May 17, 2018 BoD meeting.
- b. MINUTES FROM SPECIAL BoD MEETING JUNE 1, 2018
Consideration and possible action by the Board to approve minutes from the June 1, 2018 Special BoD meeting.

- c. MINUTES FROM SPECIAL BoD MEETING JUNE 11, 2018
Consideration and possible action by the Board to approve minutes from the June 11, 2018 Special BoD meeting.

A motion was made to adopt minutes from Consent Agenda.
All present voted in favor and the motion passed.

12. District Reports:

- DEPARTMENT STATUS REPORTS
Receipt and consideration by the Board of Department Status Reports regarding ongoing projects and other activities.
 - Administration/Engineering
 - Finance
 - Environmental
 - Operations
 - LegalD. Loewen and M. Lee addressed the Board.
- COMMITTEE REPORTS
 - Future Committee Agenda Items
 - Committee Meeting Notes/Minutes
 - 1. Environmental Committee May 15, 2018
 - 2. Special Budget & Finance June 1, 2018
- DIRECTORS REPORTS
 - Director's Communication
Dir. Ratcliffe addressed the Board.
Pres. Baughman addressed the Board.
 - Future Board of Directors Meeting Agenda Items

13. Written Communication:

14. Informational Material:

- SLVWD WATER RESTRICTIONS-Sentinel 5.22.18
- CONSERVING WATER-Press Banner 5.25.18
- WATER DISTRICT PLANS-Sentinel 6.1.18
- GOVERNMENT CORNER Boulder Creek-Sentinel 6.2.18
- DIRECTOR RESIGNS-Press Banner 6.7.18

15. 8:39 Adjournment

MEMO

TO: Board of Directors
FROM: District Manager
SUBJECT: Administration/Engineering Departments Status Report
DATE: July 19, 2018

Deleted: May 17

RECOMMENDATION:

It is recommended that the Board of Directors review and file the Administration/Engineering Departments status report.

BACKGROUND:

MEETINGS OF NOTE

- June 28 – DM attended the Santa Margarita Groundwater JPA bimonthly meeting

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COMMUNICATIONS OF NOTE

There were no press releases issued by the District since the last Board Meeting.

Attached to this report is an email exchange between the DM and rate payer.

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BEAR CREEK ESTATES PROPOSED RATE INCREASE

Staff has tentatively scheduled the next Bear Creek Estates public meeting on August 9th. Staff is reserving the Country Club room and notifying Bear Creek Estate residences of the upcoming meeting.

Deleted: Attached to this report are notable press releases delivered by the District this past month along with a mailer that was sent to the South Zone and new conservation awareness banners that will be used in the upcoming year

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Deleted: anticipates scheduling an all-customer meeting with the Bear Creek Estates customers in late July or early August

Deleted: expects to begin

Deleted: by mid-July

ADMINISTRATION BUILDING

Staff is preparing an RFP for a Facility Assessment to determine if the current Ops Building is sufficient in size and shape to house the Administrative functions of the District. If the building is deemed sufficient, the District will proceed with determining if the Prosser property is sufficient in size and shape to house the Operations functions of the District. If the building is deemed insufficient, staff will return to the Board for a public discussion of remaining options.

PROBATION TANK REPLACEMENT PROJECT

Contract has been awarded to Canyon Springs Enterprise for \$1,829,652 at the regular May 2018 Board Meeting.

Deleted: Notice of Award (NOA) has been sent to Canyon Springs and staff expects a fully executed contract to be returned in the next few weeks. Once contracts have been reviewed, District will award a Notice to Proceed (NTP).

Contracts have been fully executed and a pre-construction meeting will be scheduled in the next few weeks. PG&E has provided a tentative schedule to move their facilities in mid-august.

UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) RURAL DEVELOPMENT LOAN

District recently awarded a contract services extension to WSC for completion of environmental work for the projects listed below. Rancon Environmental has been subcontracted to complete environmental review of the projects for a late summer 2018 application submittal to USDA. Additionally, WSC was tasked with providing an updated Engineering Opinion of Probable Construction Cost for the USDA projects. The current EOOPCC's are shown below:

Hihn	\$	334,000.00
Hillside	\$	718,000.00
Lyon Zone	\$	3,165,000.00
California	\$	994,000.00
Sequoia	\$	194,000.00
Swim	\$	1,863,000.00
Total	\$	7,268,000.00

Deleted: PG&E is moving forward with the needed relocation of the facilities. Staff expects a relocation schedule from PG&E in the next few weeks.¶¶

Deleted: Staff has been coordinating consultant efforts to formalize a final project list and establish an application timeline as requested by the ad hoc committee. The ad hoc committee requested that the project list include only those projects that are of limited environmental concerns (pipelines) so that the District could expedite NEPA permitting requirements and move forward with categorical exemptions. With State and Federal funding, design and environmental work must be completed prior to application submittal. ¶¶

¶¶ During a coordination meeting with the Environmental consultant (Denise Duffy and Associates), it was established that even with cat-exempt projects we will still be required to conduct cultural resource investigations. If fast-tracked, the study may be completed within six months.¶¶

¶¶ The District had been hoping to submit the USDA application in late summer. However, with the six-month NEPA requirement, staff anticipates submittal sometime in early 2019.¶¶

SWIM TANKS REPLACEMENT PROJECT

Project is bid ready. WSC continues to work with staff in preparation for obtaining a federal USDA loan. Additionally, WSC has provided their planning level cost opinion for Swim Tank based on today's construction market. The original construction estimate was ~\$440,000. Today's estimate is \$1,863,000 (\$1,490,000 construction plus \$373,000 contingency). This is a sizable difference. The two estimates were provided by two different engineering firms and are representative of today's competitive bidding environment. The second estimate also benefitted from knowledge gained after the first bid opening where a single bid was received. The true construction cost will be known when bids are opened. Staff is hopeful that we will receive multiple competitive bids somewhere in the middle.

FALL CREEK FISH LADDER

100% plans and specifications for improvements are under staff review.

Staff was informed in 2016 by Federal Fish and Wildlife (FFW) that the Fall Creek Diversion and Fish Ladder do not qualify for streamlined permitting. This is a change of direction from past conversations over the last three years. Individual consultation will be required and the District has submitted a request to the Army

Corp of Civil Engineers. This new information will delay the project at least a year, if not longer.

Funding for the improvement project is expected to be accomplished through low-interest USDA loans.

During the 2017 Winter Storms Fall Creek Fish Ladder experienced significant debris build-up and damage. The repair project has been submitted and approved by FEMA. Staff bid the repair work in June/July of 2018. Bid notification included active contact with potential contractors and providing plans and specifications to two bid rooms. No bids were received. Staff is developing a plan to address the storm debris removal and will present at a future board meeting.

Deleted: Staff will be bidding the work out for the repair project later this year. Anticipated completion of the repair project is expected prior to October 15, 2018, the official start of the 'rainy season'.

FELTON HEIGHTS WATER STORAGE TANK

Staff is working to obtain necessary easements on neighboring property. Design is expected for winter of 2019 with construction occurring in Autumn 2019. The delay is due to timing of the USDA loan.

Deleted: Funding for the project is expected to be accomplished through low-interest USDA loans.¶

LOMPICO ASSESSMENT DISTRICT

Staff has completed a district PRV standard and is working toward obtaining quotes for four of the eight PRV's scheduled for replacement in the Lompico Assessment District. In addition to the four PRV replacements, staff also expects the contractor to replace 60 service laterals. Staff anticipates bringing a recommendation to award a construction contract to the Board at the regular July meeting. Assuming a bid price of \$45k per PRV and \$1,500 per lateral, the total contract is estimated to be about \$240k.

After this project completion the Assessment District reserves will have about \$60,000 remaining. Prior to receipt of this year's tax assessments in Nov 2018 and April 2019, staff anticipates using the remaining funds to work on environmental and design services for the three AD reservoir sites (Lewis, Kaski and Madrone).

Staff is currently working with the engineering firm Schaaf and Wheeler to prepare a proposal for design of the three reservoir sites. Schaaf and Wheeler were one of three firms selected for on-call as-needed services. Staff anticipates bringing a proposal to the Board at its regularly scheduled August meeting.

Subject: Re: Water Supply Information

Date: Thursday, July 12, 2018 at 7:59:24 AM Pacific Daylight Time

From: Brian Lee

To: Anne

CC: Jen Michelsen

Anne,

Thank you for responding.

I don't often get accused of being passive. If anything I've said encouraged any bitterness I sincerely apologize. I empathize with your frustrations and am trying to be an active listener, not passive. The entire SLVWD team is working diligently to secure clean drinking water now and for future generations. In my opinion, good experts should not ignore advice or ideas from others. I believe it is my obligation to be an active listener.

Everyone has their own personal thoughts regarding the cost of water. With that understanding I want to provide some data for your consideration.

- The estimated 2016 median household income for SLV is ~\$100,000 per year (<http://www.city-data.com/city/San-Lorenzo-Valley-California.html>).
- The average 2018 cost of water in SLV is ~\$1,200 per year, or about 2.3 cents per gallon. (valley consumption averages six units per month (748 gallons per unit). http://slvwd.com/_ProposedRates.html).

Water costs represent about 1.2% of yearly income for the 'average' valley household. And that costs goes right back into the valley through the 24/7 availability of clean drinking water and an active infrastructure replacement program. Although it is just an average (your mileage may vary), I consider water an excellent value.

Developing a new above ground reservoir for the valley is an environmental non-starter. Most of the creeks along the valley are spawning grounds for salmon, greatly limiting the ability to build a dam and impound water. Our best option, and the one we are actively pursuing, is storing excess winter stream water in the groundwater aquifers.

In the three years since I've been here the District has moved forward with many initiatives to secure our water sources and keep costs down, including:

- Completed a state mandated report (2010 Urban Water Management Plan), allowing us to apply for state and federal grants and low interest loans (bringing state and federal tax dollars back to the Valley),
- Becoming a signatory to the Integrated Resources Water Management Plan, providing an avenue to collaborate with other local water agencies on regional water issues (ie. groundwater storage),
- Obtained a \$330k conjunctive use grant that will eventually allow us to store excess winter water in the ground for summer time use. This project involves negotiating many permits with a variety of state and federal agencies. It also involves changing water rights, which is a long drawn-out process. Additionally, geotechnical and hydrological engineering is critical for this plan to succeed and avoid damaging our aquifers,
- Continued efforts to improve stream diversions for efficiency and environmental protection (think fish),
- Developed a comprehensive Capital Improvement Program designed to prioritize replacement of

- pipes, pumps and tanks,
- Developed a cost-of-service study showing what it will take financially to replace the District's pipes, pumps and tanks,
- Developed a rate study showing multiple options to pay for replacing the District's pipes, pumps and tanks while remaining sensitive to environmental and water conservation needs,
- We are working to secure a \$5M+ United States Department of Agriculture low interest rural development loan for the replacement of District infrastructure

I hope this partial list of our activities helps assure you that water infrastructure is at the very top of the District's priority list.

You are not powerless and you are not unheard.

Your active listener,
Brian

Brian C. Lee, District Manager - 831.338.2153
San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006

From: Anne
Date: Saturday, July 7, 2018 at 1:42 PM
To: Brian Lee <blee@slvwd.com>
Cc: Jen Michelsen <jmichelsen@slvwd.com>
Subject: Re: Water Supply Information

Brian,

I hate to sound bitter, but your response is very passive. My taxes pay your salary to come up with solutions to our water problem. I'm not asking you to do my job. You make more than a masters electrical engineer and a masters of infectious disease nurse. A lot more. Like double. And you can't come up with water storage solutions? This is not my area of expertise. You know the EPA and watershed laws. What are our storage allowances? A second reservoir that actually serves this community? Underground storage, private rain and runoff water collection systems rebates? Small dam step downs along the many creeks with steep banks?

I don't have solutions or answers to just hand over. But the cost of living is horrific in our simple mountain towns. And water costs are a huge part of that. Where do our astronomical property taxes go? Water infrastructure should be at the top of the list, with water being such a valuable commodity.

And just like most government run operations, we the people are powerless and unheard. And we keep getting our throats squeezed just a little tighter.

Anne

PS- your billing comparisons on our property show a 2-person household with one working bathroom, no dishwasher, and absolutely no landscaping VS a 5-person household with 2 functioning bathrooms, kitchen appliances and very humble landscaping.

Sent from my iPhone

On Jun 21, 2018, at 8:54 AM, Brian Lee <blee@slvwd.com> wrote:

Anne,

Jen was discussing your conversations with me and I was intrigued by your comment, "...for the years like 2016-17 we can collect the extra 200% for the next year". I am hoping you could provide a little more detail regarding your idea?

I also did a little research regarding the 4X increase in your water bill. For the record, your bill has increased about 4x over the last 5 years. But only half that increase is attributable to rates. It appears that your water consumption has doubled as well. Please take a look at the attached chart and spreadsheet covering the last five years. In 2013 you were using about 5 units a month. In 2018 you have averaged about 12 units a month. The increase appears to have started in 2016. If you are unable to account for the increase there is a strong possibility that there is a water leak somewhere on your property. Phantom leaky toilets or remote/hidden broken irrigation fixtures can use a lot of water.

Turning to the rate increases... In an effort to keep rates artificially low this District has historically not been meeting its obligation to replace worn out facilities. When the public voted for a new board in 2014, that obligation of replacing pipes, pumps and tanks became a priority. We have been working very hard over the last three years to publicly build a process where your District's worn out pipes, pumps and tanks can be replaced. This upcoming year's budget includes over \$6M for facility replacement. That's over 40% of the budget and represents a substantial shift in attitude about maintaining a reliable water system. We have a ton of documentation on-line at www.slvwd.com regarding capital improvements, cost of service and what the rate increases are funding. I encourage you to take a peek.

I appreciate your comment regarding the lawsuit. It has been litigated in the court of public opinion over and over for the past three years. I will not attempt to influence your opinion or change your mind. I will point out that this lawsuit amounts to less than 1.0% of the District's overall budget. It may be emotionally draining but it is not a significant impact on expenses. Staff continues to focus on replacing pipes, pumps and tanks while others debate the merits of litigation.

And finally, it is important for you to know that the Santa Cruz Civil Grand Jury just finished a yearlong investigation of this District. Over 18,000 pages of documents and hours of interviews. It was a top to bottom review of everything. The Grand Jury report (available at www.slvwd.com) made three findings and eight recommendations, the majority related to the recent Lompico merger. The remaining findings and recommendations relate to our need to communicate more effectively (I agree). The Grand Jury did mention our rate increases as a positive move toward replacing infrastructure. I hope that provides you some comfort regarding a 'higher government investigation'.

Please let me know if there is anything I can do to help build trust and pride in your water district. My door is open. Also, I would really like to know more about your idea regarding, "...collecting the extra 200% for next year". I'm always looking for new

efficiencies.

Sincerely,

Brian

Brian C. Lee, District Manager - 831.338.2153
San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006

From: Anne
Date: Monday, June 18, 2018 at 2:59 PM
To: Jen Michelsen <jmichelsen@slvwd.com>
Subject: Re: Water Supply Information

Hello, and thank you for your reply. I sent that email last spring. How strange it just got to you. But it stills rings true. Yes, this last winter was dry. And, yes, we need infrastructure for efficiency. So for the years like 2016-17 we can collect the extra 200% for the next year.

However, as au stated before, you have hiked our rates 400%!! 400%? With NOTHING to show for it accept lawsuits showing the use of our money to pay for your criminal board members to launder our monies, earned by leaving our babies to work double shifts just to be able to make ends meet in this out-of-control cost of living home we have! I still stand behind a higher government investigation in where the heck you put that 400% increase of cash flow.

Sent from my iPhone

On Jun 18, 2018, at 11:19 AM, Jen Michelsen <jmichelsen@slvwd.com> wrote:

Dear Anne,

Thank you for contacting us about the recent Stage 2 Water Shortage. This year we have only had about 56% of average rainfall. In 2017 we had about 150% of normal which was great! But it wasn't enough to refill our aquifers which have been in overdraft for years and were especially hit hard during the 7 year drought. Our surface water sources are directly linked to the amount of rain fall we get during the winter and are running at about half of normal, as expected. Soon we will have to switch over to groundwater to meet the summer demand for much of our community which is like drawing from the savings account and we need to be conservative when using those resources.

In Felton, your water primarily comes from Fall Creek, a little comes from Bull Creek and a little from a few small springs. The water right on those sources limits the amount of water we can divert depending on the stream flow available in the fall. Most years those sources are strained due to low stream flows. We are

currently working on the infrastructure in the Felton Water System, among others, to improve system efficiency, which should help. But a new source will be needed to keep the town of Felton from violating it's water right. Improving the water system infrastructure is what the rate increase is being used for. We have some big challenges ahead with climate change and aging infrastructure, and we are working toward making your water system more resilient and sustainable. SLVWD is publicly owned and operated, which means, we are not for profit, and all our financial and decision making processes are public and transparent. We put revenue back into the water system to ensure it will reliable for generations to come.

One more note, Santa Cruz County does not get any water from the Sierras. We depend only on rainfall that falls here in our own watershed. So, we have to live within our means, and when there enough rainfall we can all use a little more, but when we are short on rainfall, we all need to conserve. SLVWD is do our best to inform our community about the water supply situation so we can all do what we can to use water appropriately.

Please call me when you have a chance, I'd really like to talk to you more about this. I appreciate that you care about your water and that you took the time to write. I can tell you have several concerns that I think I can help clarify. I left you a message, and I look forward to talk to you.

Sincerely,

Jen

Jen Michelsen
Environmental Programs Manager
San Lorenzo Valley Water District
(831) 430-4627
Jmichelsen@slvwd.com

-----Original Message-----

From: Anne

Sent: Friday, June 15, 2018 7:07 AM

To: Customer Service <CustomerService@slvwd.com>

Subject: restrictions

Official Customer and Resident Comment and Complaint:

As a long term resident, I have seen many wet and dry seasons come and go. This season has been one that will literally go down in the history books. With the tremendous amount of rain we have had to endure, along with the announcement that the record snow

pack in the sierras, it is certain that THIS area is out of the drought. Yes, areas of Southern California may not be 100% out of drought. But us up here in these mountains ARE out of drought risk this year. By keeping your out of line restrictions in place during a time of catastrophic loss and stress for us mountain residents is an insult, and grounds for calling on state officials to recognize the use of your monopoly to abuse residents with your bad business practices. With the cost of living so astronomically high, you are throwing fuel on the fire of quality of life decline.

You DRASTICALLY raised prices, claiming it was to prevent water use. We used to pay \$77 every two months just 5 years ago! Now we run in the 100s EVERY SINGLE MONTH. This is criminal. Do you plan to reverse your price hikes now that we are literally drowning here?

SLV Resident of 37 years

M E M O

TO: Board of Directors

FROM: District Manager

PREPARED BY: Director of Finance & Business Services

SUBJECT: FINANCE & BUSINESS SERVICES STATUS REPORT

DATE: July 19, 2018

RECOMMENDATION:

It is recommended that the Board of Directors review and file the Finance & Business Services Department Status Report.

BACKGROUND:

AUDIT

Year-end inventory was a very smooth, efficient process. Thanks goes to finance and operations staff for the inventory count process. Finance is now working diligently on year-end close procedures, which spans over the next couple months.

BEAR CREEK ESTATES

The District is planning another meeting with BCEWW in early August..

LOANS - FEMA AND USDA

We continue to reconcile FEMA projects and have been receiving some of the smaller project reimbursements. There is going to be a need in the near future to cover the more expensive projects, such as the Lyon Access Road Slide.

We are also working on the financial package and discussions for the USDA loan. Semi similar to the FEMA projects, we will need to get a bridge loan to cover the USDA projects, as they are only reimbursed upon completion of the projects.

CUSTOMER SERVICE SUPPORT

Customer Service stats and information is included in this status report for review.

BILL LIST

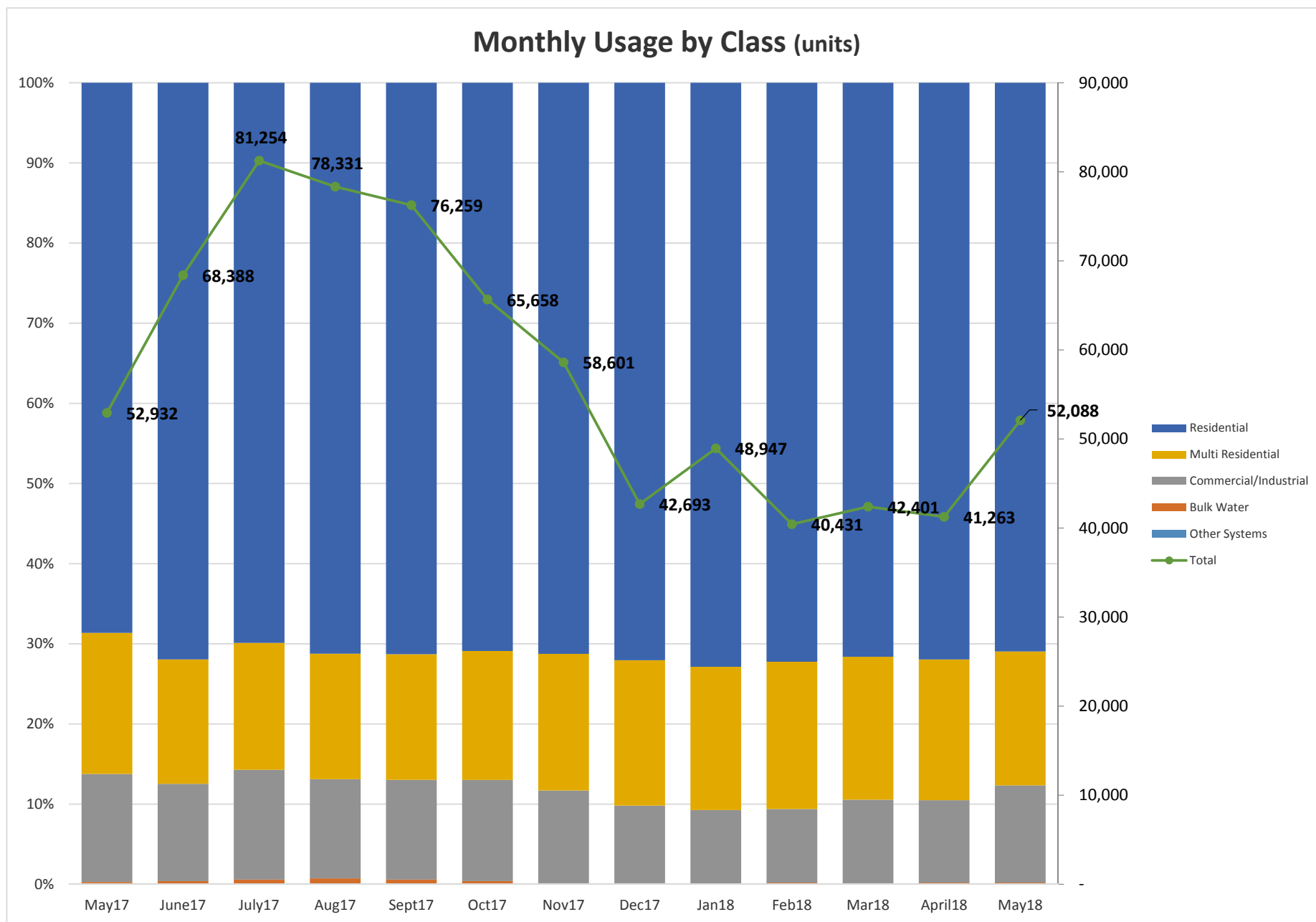
The Bill List is included in this status report for review.

FINANCIAL SUMMARY

This packet contains the May summary. Please see the Financial Summary for further detail.

REVENUE STABILIZATION RATE ANALYSIS

This packet contains the current consumption as compared to the prior 3 year averages for the revenue rate stabilization. As of May, 2018 consumption, the cumulative consumption is 7% above the baseline. There are no triggers identified per the revenue stabilization rate policy.



CUSTOMER SERVICE DEPT SUMMARY

			**				*		*			
Monthly Stats:	Jun-18	May-18	Apr-18	Mar-18	Feb-18	Jan-18	Dec-17	Nov-17	Oct-17	Sep-17	Aug-17	Jul-17
Cut In/Outs	59	68	58	30	42	61	62	55	81	59	114	52
Final Bills	66	71	42	34	58	57	66	50	79	79	58	49
Tags	121	232	72	312	198	194	118	240	128	260	264	163
Turn-offs	23	25	29	24	32	26	42	24	26	25	29	24

Online / Going Green

As of 07/02/2018

Online Sign-ups	3,726	3,680	3,636	3,599	3,543	3,499	3,443	3,398	3,331	3,283	3,244	3,201
E-Bills	1,193	1,174	1,157	1,145	1,120	1,092	1,064	1,043	1,018	998	979	957
Auto Pay	2,463	2,445	2,427	2,386	2,350	2,316	2,283	2,257	2,202	2,184	2,144	2,134

* Due to timing, only had 1 tag/turn off cycle

** Due to timing, had 3 tag/turn off cycle

Accounts Payable

Outstanding Invoices

User: KendraNegro
Printed: 7/10/2018 - 10:04 AM
Date Type: JE Date
Date Range: 06/13/2018 to 07/10/2018



13060 Highway 9
Boulder Creek, CA 95006-9119
(831) 338-2153 phone
(831) 338-7986 fax

Vendor		Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00080 - GRANITE CONSTRUCTION CO		01-400-5300	7/3/2018	6/26/2018	1412831	00012-01-2019	61.68	BASE ROCK
Total for Vendor 00080 - GRANITE CONSTRUCTION CO:							61.68	
00129 - UNITED RENTALS (NORTH AMERICA), INC		01-400-5300	7/5/2018	6/4/2018	157903301	00035-01-2019	95.06	REFUELING CHARGE
Total for Vendor 00129 - UNITED RENTALS (NORTH AMERICA), INC:							95.06	
00141 - B & B SMALL ENGINE		01-400-5311	7/3/2018	6/28/2018	400514	00012-01-2019	288.96	WATER PUMP PARTS
		01-400-5311	7/3/2018	6/28/2018	400515	00012-01-2019	15.39	WATER PUMP PARTS
Total for Vendor 00141 - B & B SMALL ENGINE:							304.35	
00342 - BRASS KEY LOCKSMITH		01-400-5200	7/3/2018	6/29/2018	76348	00012-01-2019	272.06	KEYS/LOCKS
Total for Vendor 00342 - BRASS KEY LOCKSMITH:							272.06	
00343 - ERNIE'S SERVICE CENTER		01-200-5410	6/29/2018	6/28/2018	69163	00282-12-2018	94.71	OIL CHNGE_V #341
Total for Vendor 00343 - ERNIE'S SERVICE CENTER:							94.71	
00362 - ACCELA, INC #774375		01-200-5200	7/3/2018	6/30/2018	40813	00012-01-2019	185.00	WEB PAYMENTS_BANK FEES
		01-200-5610	7/3/2018	6/30/2018	40813	00012-01-2019	2,553.00	WEB PAYMENTS_TRANSACTION FEES
Total for Vendor 00362 - ACCELA, INC #774375:							2,738.00	

Vendor

Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00450 - EUROFINS EATON ANALYTICAL						
01-800-5202	7/5/2018	4/11/2018	383739	00035-01-2019	1,565.00	WATER ANALYSIS_PASO WELLS
01-800-5202	7/5/2018	4/30/2018	387435	00035-01-2019	150.00	WATER ANALYSIS_PEAVINE CREEK
Total for Vendor 00450 - EUROFINS EATON ANALYTICAL:					1,715.00	
00505 - DELL MARKETING LP						
01-400-5300	7/3/2018	6/21/2018	10249722194	00012-01-2019	699.81	NINA RADIO ROOM INTERNET VPN
Task Label:		Type:	PO Number:	0000101074		
Total for Vendor 00505 - DELL MARKETING LP:					699.81	
00550 - HACH COMPANY						
01-800-5300	7/3/2018	6/26/2018	11019872	00012-01-2019	78.20	WTP SUPPLIES_BUFFER SOLUTION
Task Label:		Type:	PO Number:	0000100921		
Total for Vendor 00550 - HACH COMPANY:					78.20	
00721 - UNITED SITE SVCS.,INC						
01-800-5200	7/5/2018	6/27/2018	6970281	00035-01-2019	177.93	QUAIL PORTABLE RESTROOM
Total for Vendor 00721 - UNITED SITE SVCS.,INC:					177.93	
00746 - SCOTTS VALLEY BANNER						
01-100-5640	7/3/2018	6/29/2018	53086	00012-01-2019	220.00	VACANCY AD
Total for Vendor 00746 - SCOTTS VALLEY BANNER:					220.00	
00750 - FEDAK & BROWN, LLP						
01-200-5201	7/3/2018	6/25/2018	062518	00012-01-2019	5,600.00	AUDIT SERVICES THROUGH 6/30/18
Total for Vendor 00750 - FEDAK & BROWN, LLP:					5,600.00	
10208 - GOLDEN STATE COMUNICATIONS, INC						
01-000-1565	7/3/2018	6/25/2018	SO04141	00012-01-2019	58,326.24	NEW DISTRICT TWO-WAY RADIO SYSTEM
Task Label:		Type:	PO Number:	0000101051		
Total for Vendor 10208 - GOLDEN STATE COMUNICATIONS, INC:					58,326.24	
Report Total:					70,383.04	

Accounts Payable

Checks by Date - Detail by Check Number

User: KendraNegro
Printed: 7/10/2018 10:33 AM



13060 Highway 9
Boulder Creek, CA 95006-9119
(831) 338-2153 phone
(831) 338-7986 fax

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	00178	CALPERS	07/01/2018		
	JULY 2018	HEALTH INSURANCE			18,553.27
	JULY 2018	HEALTH INSURANCE			3,006.53
	JULY 2018	HEALTH INSURANCE			1,549.36
	JULY 2018	HEALTH INSURANCE			188.77
	JULY 2018	HEALTH INSURANCE			600.00
	JULY 2018	HEALTH INSURANCE			3,640.42
	JULY 2018	HEALTH INSURANCE			13,777.76
	JULY 2018	HEALTH INSURANCE			11,395.93
	JULY 2018	HEALTH INSURANCE			779.86
Total for this ACH Check for Vendor 00178:				0.00	53,491.90
15191	00055	AT&T	07/14/2018		
	6118_9607360489	TELEPHONE CHARGES_BCEWW			366.39
	6118_9607360489	TELEPHONE CHARGES_WTP			2,066.42
	6118_9607360489	TELEPHONE CHARGES_OPS			3,814.22
	6118_9607360489	TELEPHONE CHARGES_ADMIN			189.96
Total for Check Number 15191:				0.00	6,436.99
15192	01050	COLONIAL LIFE - BCN E4377735	07/14/2018		
	513944	SUPPLEMENTAL INS_5/13/18, 5/28/18			584.72
Total for Check Number 15192:				0.00	584.72
15193	10117	MELISSA JUNE ESTRADA	07/14/2018		
	2283	4TH OF JULY WINDOW DESIGN			128.00
Total for Check Number 15193:				0.00	128.00
15194	01056	BEAU SIFTON	07/14/2018		
	061118	UNIFORM REIMBURSEMENT			281.19
Total for Check Number 15194:				0.00	281.19
15195	10191	KEN SWEDMARK	07/14/2018		
	061118	UNIFORM REIMBURSEMENT			103.13
Total for Check Number 15195:				0.00	103.13
15196	00687	AT&T U-VERSE	06/15/2018		
	6518_137458730	INTERNET_13057 HWY 9			75.00
Total for Check Number 15196:				0.00	75.00
15197	00687	AT&T U-VERSE	06/15/2018		
	6618_132166881	INTERNET_MANANA WOODS			85.00
Total for Check Number 15197:				0.00	85.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
15198	00788 6618_1236017	COMCAST INTERNET_295 EAST RD	06/15/2018		172.59
			Total for Check Number 15198:	0.00	172.59
15199	00788 6618_1318955	COMCAST INTERNET_1150 REBECCA	06/15/2018		141.12
			Total for Check Number 15199:	0.00	141.12
15200	00788 6718_1236124	COMCAST INTERNET_15819 FOREST HILL	06/15/2018		172.59
			Total for Check Number 15200:	0.00	172.59
15201	00788 6918_1318922	COMCAST INTERNET_3652 GRAHAM HILL	06/15/2018		141.12
			Total for Check Number 15201:	0.00	141.12
15202	00054 6518_7179253583 6518_7179253583 6518_7179253583 6518_7179253583 6518_7179253583	PACIFIC GAS AND ELECTRIC ELECTRIC CHARGES_PUMPING STATION ELECTRIC CHARGES_11255 LOMPICO_PUM ELECTRIC CHARGES_CARROL AVE ELECTRIC CHARGES_11590 LAKESHORE I ELECTRIC CHARGES_WEST DR	06/15/2018		139.71 208.17 21.69 175.36 19.05
			Total for Check Number 15202:	0.00	563.98
15203	00001 629190 630304	ROYAL WHOLESALE ELECTRIC STARTER MISC ELECTRICAL	06/15/2018		918.00 151.92
			Total for Check Number 15203:	0.00	1,069.92
15204	10208 SI02250	GOLDEN STATE COMUNICATIONS, IN 2-WAY RADIO SYSTEM FCC LICENSING	06/19/2018		1,300.00
			Total for Check Number 15204:	0.00	1,300.00
15205	10023 3039582	AT & T CAPITAL SERVICES, INC V2 SYSTEM MAINTENANCE	06/20/2018		396.07
			Total for Check Number 15205:	0.00	396.07
15206	00687 6718_132182018	AT&T U-VERSE INTERNET_345 QUAIL TERRACE	06/20/2018		75.00
			Total for Check Number 15206:	0.00	75.00
15207	00687 6818_250354021	AT&T U-VERSE INTERNET_365 MADRONE AVE	06/20/2018		75.00
			Total for Check Number 15207:	0.00	75.00
15208	00788 61118-1171123	COMCAST INTERNET_23 SUMMIT AVE	06/20/2018		141.12
			Total for Check Number 15208:	0.00	141.12
15209	00788 6818_1236058	COMCAST INTERNET_17277 HWY 9	06/20/2018		172.59

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 15209:	0.00	172.59
15210	00037	CO. OF SANTA CRUZ DEPT OF PUBLIC	06/20/2018		
	33843	TOILET RECYCLE			14.00
	33843	DUMP			36.00
			Total for Check Number 15210:	0.00	50.00
15211	00530	JAMES FURTADO	06/20/2018		
	061818	SCADA WORKING LUNCHEON			40.05
			Total for Check Number 15211:	0.00	40.05
15212	00054	PACIFIC GAS AND ELECTRIC	06/20/2018		
	061318	MBC POWER CHGS_140 ELENA CT			7.75
	061318	ELECTRIC CHARGES_140 ELENA CT			26.48
			Total for Check Number 15212:	0.00	34.23
15213	00362	ACCELA, INC #774375	06/21/2018		
	40226	WEB PAYMENTS_BANK FEES			185.00
	40226	WEB PAYMENTS_TRANSACTION FEES			2,611.00
			Total for Check Number 15213:	0.00	2,796.00
15214	10195	ASCO POWER SERVICES, INC	06/21/2018		
	1283431	LYON PLANT GENERATOR TRANSFER SW			7,475.65
	1283433	KIRBY PLANT TRANSFER SWITCH REPLA			5,859.00
			Total for Check Number 15214:	0.00	13,334.65
15215	10025	BADGER METER, INC	06/21/2018		
	80021004	BEACON SERVICES_68886-101			577.61
	80021004	BEACON SERVICES_68886-104			606.98
			Total for Check Number 15215:	0.00	1,184.59
15216	00160	BANANA SLUG STRING BAND	06/21/2018		
	060118	1ST INSTALLMENT_90%			2,160.00
			Total for Check Number 15216:	0.00	2,160.00
15217	UB*00445	THOMAS BRIM	06/21/2018		
		Refund Check			58.42
		Refund Check			10.12
			Total for Check Number 15217:	0.00	68.54
15218	UB*00444	LEVI COOPER	06/21/2018		
		Refund Check			21.17
		Refund Check			29.57
			Total for Check Number 15218:	0.00	50.74
15219	UB*00443	JOHN DIPIAZZA	06/21/2018		
		Refund Check			75.00
			Total for Check Number 15219:	0.00	75.00
15220	00343	ERNIE'S SERVICE CENTER	06/21/2018		
	68404	MAINTENANCE_V #249			215.87
	68481	MAINTENANCE_V #230			108.47

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 15220:	0.00	324.34
15221	00450	EUROFINS EATON ANALYTICAL	06/21/2018		
	393376	WATER ANALYSIS_LWTP RAW WATER INF			100.00
	393772	WATER ANALYSIS_PASO WELLS			1,565.00
	393793	WATER ANALYSIS_PASO, LYON, QH			825.00
	394041	WATER ANALYSIS_QUAIL WELLS 4A, 5A			180.00
			Total for Check Number 15221:	0.00	2,670.00
15222	00118	FARMER BROTHERS COFFEE	06/21/2018		
	68030817	COFFEE SUPPLIES			233.80
			Total for Check Number 15222:	0.00	233.80
15223	00164	FIRST ALARM	06/21/2018		
	393768	REPLACE FAULTY TRANSMITER			26.04
			Total for Check Number 15223:	0.00	26.04
15224	00210	FISHER SCIENTIFIC	06/21/2018		
	6658344	LAB TOOLS			129.27
	7244932	LAB TOOLS			2,010.66
	8786904	LAB TOOLS			139.79
			Total for Check Number 15224:	0.00	2,279.72
15225	00212	CO. OF SANTA CRUZ HEALTH SERVIC	06/21/2018		
	052218	SALMONID MONITORING_2017-18			24,860.00
			Total for Check Number 15225:	0.00	24,860.00
15226	00058	IHWY, INC.	06/21/2018		
	060118	BUSINESS HOSTING_slvwd.com			25.00
			Total for Check Number 15226:	0.00	25.00
15227	UB*00446	ESTATE JENNIE BUBIENIEC	06/21/2018		
		Refund Check			16.38
			Total for Check Number 15227:	0.00	16.38
15228	00216	B C AUTO PARTS, KATHLEEN GERRIT	06/21/2018		
	110760	OIL/WIPER FLUID			15.43
			Total for Check Number 15228:	0.00	15.43
15229	UB*00441	DWIGHT & MARGARET LANE	06/21/2018		
		Refund Check			7.54
			Total for Check Number 15229:	0.00	7.54
15230	10211	MICHAEL E LOIK	06/21/2018		
	052918	DATA COLLECTION GRANT_1ST INSTALL			4,500.00
			Total for Check Number 15230:	0.00	4,500.00
15231	UB*00442	J MCCANN	06/21/2018		
		Refund Check			16.02
			Total for Check Number 15231:	0.00	16.02

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
15232	10212 0600118	MONTEREY BAY CTR. FOR ENVIR. LI 1ST INSTALLMENT_90%	06/21/2018		2,250.00
		Total for Check Number 15232:		0.00	2,250.00
15233	00944 2724 2724 2741	PDNC, INC. MONTHLY BACKUP_4 SERVERS MANAGED SERVER TECH SERVICES	06/21/2018		179.40 338.28 192.20
		Total for Check Number 15233:		0.00	709.88
15234	00318 052918	SC MUSEUM OF NATURAL HISTORY EDUCATION GRANT_1ST INSTALLMENT_5	06/21/2018		2,250.00
		Total for Check Number 15234:		0.00	2,250.00
15235	10154 060118	SLV ELEMENTARY SCHOOL 1ST INSTALLMENT_90%	06/21/2018		1,890.00
		Total for Check Number 15235:		0.00	1,890.00
15236	10169 052918	SLV MIDDLE SCHOOL DATA COLLECTION_1ST INSTALLMENT_9	06/21/2018		4,500.00
		Total for Check Number 15236:		0.00	4,500.00
15237	10169 52918	SLV MIDDLE SCHOOL EDUCATION GRANT_1ST INSTALLMENT_5	06/21/2018		2,700.00
		Total for Check Number 15237:		0.00	2,700.00
15238	00047 8050955	SOIL CONTROL LAB WATER ANALYSIS_MIRA FLORES	06/21/2018		145.00
		Total for Check Number 15238:		0.00	145.00
15239	00721 6835597	UNITED SITE SVCS.,INC QUAIL YARD TOILET_5/26/18 - 06/22/18	06/21/2018		177.93
		Total for Check Number 15239:		0.00	177.93
15240	00057 JUNE-2018	AFSCME COUNCIL 57 UNION DUES JUNE 2018	06/21/2018		1,042.08
		Total for Check Number 15240:		0.00	1,042.08
15241	00162 000051579511	ANTHEM BLUE CROSS RETIRED EMPLOYEE MEDICAL	06/21/2018		325.50
		Total for Check Number 15241:		0.00	325.50
15242	00767 0961354931	ANTHEM BLUE CROSS RETIRED EMPLOYEE MEDICAL	06/21/2018		169.80
		Total for Check Number 15242:		0.00	169.80
15243	00687 61518_132167447	AT&T U-VERSE INTERNET_365 MADRONE	06/21/2018		84.25
		Total for Check Number 15243:		0.00	84.25
15244	10005	ICMA RETIREMENT C/O M & T RETIRI	06/21/2018		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	WO #24590	ICMA_PP 06/20/18			3,788.08
			Total for Check Number 15244:	0.00	3,788.08
15245	00410 45552952941856	ANDI O'NEAL ADMIN SUPPLIES	06/21/2018		46.17
			Total for Check Number 15245:	0.00	46.17
15246	10003 3311	AERO-ENVIRONMENTAL BLAIRTANK/REHAB HAZMAT INSPEC.	06/27/2018		2,203.64
			Total for Check Number 15246:	0.00	2,203.64
15247	00545 987754	AFLAC SUPPLEMENTAL INSURANCE_JUNE 2018	06/27/2018		221.77
			Total for Check Number 15247:	0.00	221.77
15248	00729 8061543	ALPHA ANALYTICAL LABS WASTEWATER SAMPLING	06/27/2018		430.00
			Total for Check Number 15248:	0.00	430.00
15249	00309 9546952402 9546952402 9546952402	AT&T IP SERVICES IP SERVICE_OPS IP SERVICE_WTP IP SERVICE_ADMIN	06/27/2018		248.60 248.61 248.60
			Total for Check Number 15249:	0.00	745.81
15250	00609 217018-0518 218018-0518	BALANCE HYDROLOGICS, INC BULL & BENNETT CREEK GAGING FOREMAN,PEAVINE,5-MILE,BULL/BENNE	06/27/2018		8,972.50 6,071.17
			Total for Check Number 15250:	0.00	15,043.67
15251	00145 314-P1794980	BATTERIES PLUS CELL PHONE CASE	06/27/2018		65.39
			Total for Check Number 15251:	0.00	65.39
15252	00220 31124	BAY BUILDING JANITORIAL,INC JANITORIAL SERVICES_JUNE 2018	06/27/2018		424.42
			Total for Check Number 15252:	0.00	424.42
15253	01080 061118	BCE PARENTS CLUB 1ST INSTALLMENT_90%	06/27/2018		2,250.00
			Total for Check Number 15253:	0.00	2,250.00
15254	00422 33712	CITY OF SANTA CRUZ WATERSHED SANITARY SURVEY_SLVWD	06/27/2018		14,990.00
			Total for Check Number 15254:	0.00	14,990.00
15255	00479 CBR6118	THE CLIMATE REGISTRY MEMBERSHIP_1/18 - 12/18	06/27/2018		750.00
			Total for Check Number 15255:	0.00	750.00
15256	00788	COMCAST	06/27/2018		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	061518_1236074	INTERNET_200 ANNIE'S WAY			172.59
			Total for Check Number 15256:	0.00	172.59
15257	00788 61618_1018662	COMCAST INTERNET_264 ORCHARD RD	06/27/2018		146.12
			Total for Check Number 15257:	0.00	146.12
15258	00265 2537	COMMUNITY TELEVISION BOD MEETING COVERAGE_5/17/18	06/27/2018		306.00
			Total for Check Number 15258:	0.00	306.00
15259	00306 4475-8314	CONTROL SYSTEMS WEST, INC KWTP ALARM PROGRAMMING	06/27/2018		1,980.00
			Total for Check Number 15259:	0.00	1,980.00
15260	00273 30370276	CORELOGIC, INC. REALQUEST SERVICES	06/27/2018		200.00
			Total for Check Number 15260:	0.00	200.00
15261	00036 497341	BBVA COMPASS BANK CORRPRO COM TANKS CATHODIC PROTECTION	06/27/2018		5,445.00
			Total for Check Number 15261:	0.00	5,445.00
15262	00133 46415	DASSEL'S PROPANE_BCEWW	06/27/2018		581.70
			Total for Check Number 15262:	0.00	581.70
15263	00703 239803	DATAFLOW BUSINESS SYSTEMS, INC TONER SHIP FEE	06/27/2018		7.50
			Total for Check Number 15263:	0.00	7.50
15264	00152 140343	DONNA NORTH ALUMINUM SCREENS_LWTP	06/27/2018		101.94
			Total for Check Number 15264:	0.00	101.94
15265	00343 68524 68555	ERNIE'S SERVICE CENTER OIL CHANGE, BRAKE CHECK OIL CHANGE, DORR HANDLE REPAIR	06/27/2018		54.27 238.81
			Total for Check Number 15265:	0.00	293.08
15266	00450 394324 394430 394648 394649 394651 394652 396454	EUROFINS EATON ANALYTICAL WATER ANALYSIS_OLY WELL 3 WATER ANALYSIS_PEAVINE, FOREMAN, CL WATER ANALYSIS_VARIOUS LOCATIONS WATER ANALYSIS_7301 HWY 9, VIEW CIRC WATER ANALYSIS_CREEKWOOD, LAKE BI WATER ANALYSIS_MIRA FLORES WATER ANALYSIS_PASO 5, BOB'S LANE	06/27/2018		1,025.00 90.00 700.00 400.00 400.00 200.00 60.00
			Total for Check Number 15266:	0.00	2,875.00
15267	10189 362191	EXPONENT, INC PROF SERVICES THROUGH 5/25/18	06/27/2018		2,760.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	362193	PROF SERVICES THROUGH 5/25/18			23,850.00
			Total for Check Number 15267:	0.00	26,610.00
15268	00267 2004-729	MARTIN B FEENEY, PG, CHg PASO 7 WELL REHAB CONSULTING SERVI	06/27/2018		3,705.00
			Total for Check Number 15268:	0.00	3,705.00
15269	00397 6073532	FERGUSON ENTERPRISES, INC LOWER PASO RADIO MOUNT	06/27/2018		8.34
			Total for Check Number 15269:	0.00	8.34
15270	00210 7573748	FISHER SCIENTIFIC MAGNA-AMPS	06/27/2018		240.57
			Total for Check Number 15270:	0.00	240.57
15271	00329 9816273156	GRAINGER LABEL MAKER, TAPE	06/27/2018		376.24
			Total for Check Number 15271:	0.00	376.24
15272	00589 7553	RONALD RAY GREENLY KWTP HOLDING TANK HAUL AWAY	06/27/2018		300.00
			Total for Check Number 15272:	0.00	300.00
15273	00020 04090-18061 04090-18062	HARO, KASUNICH & ASSOCIATES SERVICES THROUGH 5/30/18_LYON ACCES SERVICE THROUGH 05/31/18_BLUE TANK	06/27/2018		20,127.51 5,141.40
			Total for Check Number 15273:	0.00	25,268.91
15274	00336 5-2018	LAND TRUST OF SANTA CRUZ COUN Olympia Patrol Service_MAY 2018	06/27/2018		723.90
			Total for Check Number 15274:	0.00	723.90
15275	00082 226839 226839	MID VALLEY SUPPLY PAPER SUPPLIES_OPS PAPER SUPPLIES_ADMIN	06/27/2018		155.95 147.26
			Total for Check Number 15275:	0.00	303.21
15276	10213 2515 2515 2515	ROBERT KARL MILLER SALES TAX WITHHOLDING LEAK DETECTOR REPAIR TAX @ 8.5%	06/27/2018		-7.31 226.00 7.31
			Total for Check Number 15276:	0.00	226.00
15277	10202 00110014	NEW RESOURCES GROUP, INC HOSE NOZZLES	06/27/2018		136.65
			Total for Check Number 15277:	0.00	136.65
15278	00569 3102193115	PITNEY BOWES GLOBAL FIN.LLC MAIL MACHINE LEASE	06/27/2018		459.29
			Total for Check Number 15278:	0.00	459.29

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
15279	10214 2024	MIKE PODLECH PROFESSIONAL SERVICES 5/1 - 5/31/18	06/27/2018		2,430.00
		Total for Check Number 15279:		0.00	2,430.00
15280	01004 042618 042618 042618	CHAD PRICE BACKFLOW TESTING, KWTP. LWTP BACKFLOW TESTING, LEACHFIELD, PUMI BACKFLOW TESTING, SURPLUS	06/27/2018		288.00 288.00 144.00
		Total for Check Number 15280:		0.00	720.00
15281	10205 33110	RED WING BUSINESS ADVANTAGE AC BOOTS 175	06/27/2018		148.23
		Total for Check Number 15281:		0.00	148.23
15282	10151 656730	OSCAR RODAS JOHNSON PROPERTY BLDG MAINT_MAY 2	06/27/2018		250.00
		Total for Check Number 15282:		0.00	250.00
15283	00040 1127354	SANTA CRUZ SENTINEL LEGAL AD	06/27/2018		185.25
		Total for Check Number 15283:		0.00	185.25
15284	00746 52725	SCOTTS VALLEY BANNER VACANCY NOTICE AD	06/27/2018		160.00
		Total for Check Number 15284:		0.00	160.00
15285	00751 060518	SLVE BOBCAT CLUB 1ST INSTALLMENT_90%	06/27/2018		2,250.00
		Total for Check Number 15285:		0.00	2,250.00
15286	00047 8060253 8060255	SOIL CONTROL LAB WATER ANALYSIS_CANEP/ELENA WATER ANALYSIS_11255 LOMPICO RD	06/27/2018		145.00 29.00
		Total for Check Number 15286:		0.00	174.00
15287	00129 157823785-001	UNITED RENTALS (NORTH AMERICA) GENERATOR RENTAL	06/27/2018		723.21
		Total for Check Number 15287:		0.00	723.21
15288	00011 9809066099 9809066099 9809066099	VERIZON WIRELESS CELL PHONE CHARGES_WTP CELL PHONE CHARGES_OPS CELL PHONE CHARGES_ADMIN	06/27/2018		370.98 580.18 100.17
		Total for Check Number 15288:		0.00	1,051.33
15289	00011 9809066100 9809066100 9809066100	VERIZON WIRELESS TABLET CHARGES_ENG TABLET CHARGES_OPS TABLET CHARGES_ENV	06/27/2018		133.48 347.60 95.23
		Total for Check Number 15289:		0.00	576.31
15290	00183	SDRMA	06/28/2018		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	63033	WORKER'S COMP PROGRAM_FINANCE			2,186.92
	63033	WORKER'S COMP PROGRAM_ADMIN			2,246.40
	63033	WORKER'S COMP PROGRAM_WT			23,805.89
	63033	WORKER'S COMP PROGRAM_ENG			1,292.72
	63033	WORKER'S COMP PROGRAM_OPS			22,694.59
	63033	WORKER'S COMP PROGRAM_ENV			1,825.16
Total for Check Number 15290:				0.00	54,051.68
15291	10152	WESTAMERICA BANK	06/28/2018		
	061918	TRUCK LOAN_INTEREST			258.45
	061918	TRUCK LOAN_PRINCIPAL			1,842.23
Total for Check Number 15291:				0.00	2,100.68
15292	00055	AT&T	06/28/2018		
	619_8313355273	PHONE_FELTON ACRES_WTP			120.53
Total for Check Number 15292:				0.00	120.53
15293	00309	AT&T IP SERVICES	06/28/2018		
	3947462400	IP SERVICES_ADMIN			391.50
	3947462400	IP SERVICES_OPS			391.51
	3947462400	IP SERVICES_WTP			391.51
Total for Check Number 15293:				0.00	1,174.52
15294	00686	AT&T LONG DISTANCE	06/28/2018		
	613_834287386	AT&T LONG DISTANCE_WTP			0.94
	613_834287386	AT&T LONG DISTANCE_OPS			132.74
	613_834287386	AT&T LONG DISTANCE_ADMIN			91.43
Total for Check Number 15294:				0.00	225.11
15295	00687	AT&T U-VERSE	06/28/2018		
	061518_13233829	UVERSE_GRAHAM HILL			9.25
Total for Check Number 15295:				0.00	9.25
15296	00342	BRASS KEY LOCKSMITH	06/28/2018		
	948887	RE-KEY LOCKS			162.00
Total for Check Number 15296:				0.00	162.00
15297	00566	C S S C	06/28/2018		
	180600059101	ANSWERING SERVICE_06.22.18 TO 07.21.18			304.98
Total for Check Number 15297:				0.00	304.98
15298	10106	CEL ANALYTICAL, INC	06/28/2018		
	6745	WATER TESTING_LT2 MONITORING			409.00
Total for Check Number 15298:				0.00	409.00
15299	10207	CITI CARDS_COSTCO	06/28/2018		
	061818	MAILCHIMP			50.00
	061818	OFFICE SUPPLIES_ADMIN			291.36
	061818	OFFICE SUPPLIES_ADMIN			26.76
	061818	BREAK ROOM SUPPLIES_ADMIN			61.05
	061818	BANK BOXES_AP			81.34
	061818	OFFICE SUPPLIES_ADMIN			344.73
	061818	COPY PAPER_ADMIN			189.82

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	061818	SANTA CRUZ JOBS.COM			299.00
	061818	BROCHURE HOLDERS_ENV			133.10
Total for Check Number 15299:				0.00	1,477.16
15300	10121 35840	COLANTUONO,HIGHSMITH & WHATL SERVICES THRU 05/31/18	06/28/2018		385.00
Total for Check Number 15300:				0.00	385.00
15301	00061 1977 1977 1977	DHS PUBLIC HEALTH LAB TICK TEST FOR LYME DISEASE TICK TEST FOR LYME DISEASE TICK TEST FOR LYME DISEASE	06/28/2018		231.00 33.00 33.00
Total for Check Number 15301:				0.00	297.00
15302	00367 137464 137464	INFOSEND, INC POSTAGE FEES MAILING FEES	06/28/2018		2,643.75 1,811.40
Total for Check Number 15302:				0.00	4,455.15
15303	00296 0518035 0518045	MESITI-MILLER ENGINEERING,INC PROBATION TANK BLUE TANK	06/28/2018		6,323.20 1,062.00
Total for Check Number 15303:				0.00	7,385.20
15304	10158 481085 481085 481853 481853	NOSSAMAN, LLP SERVICES RENDERED THROUGH 04/30/18 DISBURSEMENTS THROUGH 04/30/18 GENERAL COUNSEL SERVICES_THROUGH DISPURSEMENTS THROUGH 05.31.18	06/28/2018		30,756.00 714.03 26,227.00 1,148.50
Total for Check Number 15304:				0.00	58,845.53
15305	00569 1007715148	PITNEY BOWES GLOBAL FIN.LLC INK FOR POSTAGE MACHINE	06/28/2018		122.65
Total for Check Number 15305:				0.00	122.65
15306	10205 33518	RED WING BUSINESS ADVANTAGE AC BOOTS #213	06/28/2018		301.09
Total for Check Number 15306:				0.00	301.09
15307	10072 3207 3208 3208 3208 3209	WATER SYSTEMS CONSULTING, INC PROJECT MANAGEMENT_WO 280 PROJECT DATA MGMT_WO 950 ENGINEERING SERVICES_WO 950 USDA APPLICATION PACKAGE_WO #950 PROJECT MANAGEMENT	06/28/2018		1,410.00 6,999.20 15,014.75 1,786.25 340.00
Total for Check Number 15307:				0.00	25,550.20
15308	00711 S1734964 S1744221.003 S1744221.003 S1744221.003	ROBERTS & BRUNE CO. REPAIR CLAMP 1/2" X 3" 1" METER RESETTER REPAIR CLAMP 6" X 3" SVC VALVE PIPE-PIPE STRT 3/4"	06/29/2018		54.74 779.88 113.25 1,190.40

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 15308:	0.00	2,138.27
15309	00001	ROYAL WHOLESALE ELECTRIC	06/29/2018		
	630625	MISC HARDWARE			110.72
	630631	MOTOR STARTER			137.34
			Total for Check Number 15309:	0.00	248.06
15310	00142	SAN LORENZO LUMBER	06/29/2018		
	119359	SAW BLADES_COMBINED SPRINGS			98.56
	61-0118661	SHOVELS			99.85
	61-0119229	SAW BLADES			43.48
			Total for Check Number 15310:	0.00	241.89
15311	00125	SCARBOROUGH LUMBER	06/29/2018		
	314267	KIRBY PLANT			30.47
	314521	TIE DOWN STRAPS			73.02
	314776	STARTING FLUID			4.82
	314935	MISC TOOLS			91.31
	314949	BLUE RIDGE TANK TARGETS			26.72
	314952	BLUE RIDGE TANK TARGETS			11.58
	315098	KIRBY PLANT-TURBIDIMETERS			37.35
	315146	TRASH CANS MATERIAL BINS			64.43
	315270	LOMPICO TANKS HATCHES/SEALING			28.97
	315290	SMALL TOOLS_DRILL BITS/BLADES			73.39
	315292	LYON PLANT			21.33
	315306	MISC BOLTS			27.25
	315384	KIRBY PLANT			42.82
	315640	SUPPLIES			30.92
	315649	SAW BLADES_BUCKETS_TRASH CANS_BU			446.08
	315653	CHAIN SHACKLE			13.51
	315733	FILTERS_PLIERS			50.21
	315807	MISC SUPPLIES			54.71
	315975	SAW BLADES_WO 358			150.31
	382228	WTP SUPPLIES			34.53
	382264	BACK-PACK BLOWER			539.50
	383058	BOLTS_ANCHORS			5.68
	571949	STRING TRIMMER PARTS			83.74
	572055	MISC SCREWS			23.39
	572060	MISC SUPPLIES			27.38
	572064	MISC-SCREWS			5.52
	572228	SMALL TOOLS			53.69
	572232	POST HOLE DIGGER			37.69
	572348	MISC SCREWS			15.04
	572375	BLUE RIDGE TANK TARGETS			18.08
	572448	MISC. SAW BLADES 5 GAL BUCKET			30.06
	572521	KIRBY PLANT_MISC ITEMS			51.73
	572835	BULL SPRINGS PIPE REMOVAL_WO358			84.80
	572880	BULL BENNET_MISC TOOLS			27.07
	572956	SAW BLADES_WO358			54.09
			Total for Check Number 15311:	0.00	2,371.19
15312	00729	ALPHA ANALYTICAL LABS	06/29/2018		
	8063064-SLVWD	WASTWATER SAMPLING			1,032.00
			Total for Check Number 15312:	0.00	1,032.00
15313	00342	BRASS KEY LOCKSMITH	06/29/2018		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	949123	PADLOCKS & KEYS			87.54
			Total for Check Number 15313:	0.00	87.54
15314	UB*00447	ADRIAN & HOLLEAH KIRKLAND CHA Refund Check	06/29/2018		0.15
			Total for Check Number 15314:	0.00	0.15
15315	00788 61318_1028380	COMCAST INTERNET_7400 HWY 9	06/29/2018		151.12
			Total for Check Number 15315:	0.00	151.12
15316	00788 61318_1323583	COMCAST INTERNET_365 MADRONE	06/29/2018		415.59
			Total for Check Number 15316:	0.00	415.59
15317	00788 61318_1323641	COMCAST INTERNET_365 MADRONE	06/29/2018		415.59
			Total for Check Number 15317:	0.00	415.59
15318	00343 68904	ERNIE'S SERVICE CENTER SERVICE_VE309	06/29/2018		93.00
			Total for Check Number 15318:	0.00	93.00
15319	00450 L0397307 L0397717 L0397718 L0397719	EUROFINS EATON ANALYTICAL WATER ANALYSIS_LYONS WTP EFF WATER ANALYSIS_LWTP WATER ANALYSIS_SWEETWATER CREEK WATER ANALYSIS_CLEAR CREEK FF71	06/29/2018		475.00 150.00 150.00 150.00
			Total for Check Number 15319:	0.00	925.00
15320	00118 68134766	FARMER BROTHERS COFFEE COFFEE & SUPPLIES	06/29/2018		190.30
			Total for Check Number 15320:	0.00	190.30
15321	00204 622289657	FEDERAL EXPRESS CORP SHIPPING CHARGES	06/29/2018		27.15
			Total for Check Number 15321:	0.00	27.15
15322	00080 1400980 1402143 1403206 1403206 1406052 1407170	GRANITE CONSTRUCTION CO BASE ROCK PAVING BASE ROCK_RECYCLE FEE BASE ROCK_RECYCLE FEE BASE ROCK HOT MIX	06/29/2018		51.92 309.43 35.82 61.23 67.70 87.43
			Total for Check Number 15322:	0.00	613.53
15323	00367 134269 134269 134270 134270	INFOSEND, INC MAILING FEES POSTAGE FEES MAILING FEES POSTAGE FEES	06/29/2018		266.58 247.32 250.15 211.48

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 15323:	0.00	975.53
15324	UB*00384	DENISE PITMAN-ROSAS Refund Check	06/29/2018		203.72
			Total for Check Number 15324:	0.00	203.72
15325	00264 1217833	RAIN FOR RENT PASO 7 RENTAL PARTS	06/29/2018		2,847.17
			Total for Check Number 15325:	0.00	2,847.17
15326	UB*00449	BIROL SABANKAYA Refund Check	06/29/2018		40.00
			Total for Check Number 15326:	0.00	40.00
15327	00746 52881	SCOTTS VALLEY BANNER SAVE WATER AD_6/15/18 RUN DATE	06/29/2018		220.00
			Total for Check Number 15327:	0.00	220.00
15328	00047 8060087 8060254 8060468 8060469 8060650 8060651	SOIL CONTROL LAB OPEN PO FOR SOIL CONTROL_WELL B WATER ANALYSIS_OLY 2 OPEN PO FOR SOIL CONTROL_243 EL SER WATER ANALYSIS_OLY 2 WATER ANALYSIS_CANEPA/ELENA WATER ANALYSIS_OLY 2	06/29/2018		510.00 39.00 145.00 39.00 145.00 39.00
			Total for Check Number 15328:	0.00	917.00
15329	10184 252737 252759	THATCHER COMPANY, INC CONTAINER DEPOSIT REFUND CL2 FOR WTP	06/29/2018		-1,000.00 3,784.09
			Total for Check Number 15329:	0.00	2,784.09
15330	10072 3206 3206 3207	WATER SYSTEMS CONSULTING, INC PROJECT MANAGMENT_#9 PIPELINE HWY 9 PIPELINE FALL CREEK FISH LADDER_WO 280	06/29/2018		315.00 2,274.54 3,250.34
			Total for Check Number 15330:	0.00	5,839.88
15331	UB*00448	BETTY WHARTON Refund Check	06/29/2018		149.03
			Total for Check Number 15331:	0.00	149.03
15332	00164 402130 402130 402130 404465 404465 404465 404465	FIRST ALARM FIRST ALARM_101 QUAIL HOLLOW FIRST ALARM_365 MADRONE DRIVE FIRST ALARM_13057 HWY 9 FIRST ALARM_600 SAN LORENZO FIRST ALARM_195 KIRBY STREET FIRST ALARM_232 KINGS VILLAGE RD FIRST ALARM_15900 BEAR CREEK RD	07/05/2018		92.76 163.62 571.71 167.19 329.22 287.64 343.59
			Total for Check Number 15332:	0.00	1,955.73

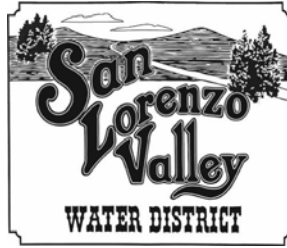
Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
15333	00313	MET LIFE	07/05/2018		
	JULY 2018	DENTAL_ENVIRONMENTAL			192.14
	JULY 2018	DENTAL_FINANCE			127.37
	JULY 2018	DENTAL_WTP			146.52
	JULY 2018	DENTAL_WTP			1,202.00
	JULY 2018	DENTAL_ENGINEERING			41.45
	JULY 2018	DENTAL_ENVIRONMENTAL			33.30
	JULY 2018	DENTAL_FINANCE			249.53
	JULY 2018	DENTAL_ENGINEERING			62.57
	JULY 2018	DENTAL_ENVIRONMENTAL			78.38
	JULY 2018	DENTAL_ENGINEERING			16.65
	JULY 2018	DENTAL_OPS			342.98
	JULY 2018	DENTAL_ADMIN			325.32
	JULY 2018	DENTAL_ADMIN			84.83
	JULY 2018	DENTAL_FINANCE			1,300.46
	JULY 2018	DENTAL_ADMIN			33.30
	JULY 2018	DENTAL_OPS			1,945.38
	JULY 2018	DENTAL_WTP			320.28
	JULY 2018	DENTAL_OPS			186.48
Total for Check Number 15333:				0.00	6,688.94
15334	00183	SDRMA	07/05/2018		
	6900	PROPERTY INSURANCE FY 18/19			92,178.70
Total for Check Number 15334:				0.00	92,178.70
15335	00032	SENSUS USA, INC	07/05/2018		
	ZA18006228	EQUIP MAINTENANCE FY 18/19			368.76
Total for Check Number 15335:				0.00	368.76
15336	00266	TERMINIX PROCESSING CENTER	07/05/2018		
	13337393	PEST CONTROL			314.00
Total for Check Number 15336:				0.00	314.00
15337	00399	VISION SERVICE PLAN - (CA)	07/05/2018		
	JULY 2018	VISION JULY_ENG			11.14
	JULY 2018	VISION JULY_FINANCE			128.06
	JULY 2018	VISION JULY_WTP			157.50
	JULY 2018	VISION JULY_ADMIN			44.74
	JULY 2018	VISION JULY_OPS			357.72
	JULY 2018	VISION JULY_ENV			38.58
Total for Check Number 15337:				0.00	737.74
15338	00687	AT&T U-VERSE	07/05/2018		
	619_250354029	INTERNET_365 MADRONE			55.00
Total for Check Number 15338:				0.00	55.00
15339	00363	CINCINNATI LIFE INSURANCE CO	07/05/2018		
	JUNE 2018	LIFE INSURANCE_JUNE 18			28.00
Total for Check Number 15339:				0.00	28.00
15340	00703	DATAFLOW BUSINESS SYSTEMS, INC	07/05/2018		
	241808	MAINT_917 SAVIN			34.14
	241809	MAINT_OKIDATA/ES8473X			80.32
	241810	MAINT_KYOCERA/FS-C2626MFP			127.65

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	241812	MAINT_HP5200			90.05
	241813	MAINT_BIZHUB C451			300.17
	241814	MAINT_CANON 2525			184.12
Total for Check Number 15340:				0.00	816.45
15341	00450	EUROFINS EATON ANALYTICAL	07/05/2018		
	398986	WATER ANALYSIS_CLEAR CREEK, SWEET			2,950.00
	399038	WATER ANALYSIS_PEAVINE, FOREMAN			2,950.00
	399041	WATER ANALYSIS_LWTP			835.00
Total for Check Number 15341:				0.00	6,735.00
15342	00550	HACH COMPANY	07/05/2018		
	11016454	CHLORINE ANALYZER			3,679.46
	11017219	WTP SUPPLIES_REAGENT			902.16
	11018386	WTP SUPPLIES_MAINT KITS			906.05
Total for Check Number 15342:				0.00	5,487.67
15343	00054	PACIFIC GAS AND ELECTRIC	07/05/2018		
	628_9754419334	ELECTRIC CHARGES_LAZYWOODS			44.66
	628_9754419334	MBC CHARGES_LAZYWOODS			11.39
Total for Check Number 15343:				0.00	56.05
15344	00711	ROBERTS & BRUNE CO.	07/05/2018		
	S1741955.002	FELTON METER CHANGE OUT B9 METER I			5,614.04
Total for Check Number 15344:				0.00	5,614.04
15345	UB*00451	SERINA RUSSELL	07/05/2018		
		Refund Check			14.12
		Refund Check			1.31
Total for Check Number 15345:				0.00	15.43
15346	UB*00450	Erica Wintrode	07/05/2018		
		Refund Check			54.76
		Refund Check			1.88
Total for Check Number 15346:				0.00	56.64
15347	10113	BANK MIDWEST	07/06/2018		
	JULY 2018	SOLAR LOAN_PRINCIPAL			2,386.92
	JULY 2018	SOLAR LOAN_INTEREST			862.98
Total for Check Number 15347:				0.00	3,249.90
15348	00099	JOEL BUSA	07/06/2018		
	JULY 2018	RETIRED EMPLOYEE MEDICAL			125.00
Total for Check Number 15348:				0.00	125.00
15349	00415	CA BANK & TRUST/GOV SVC DEPT_10	07/06/2018		
	JULY 2018	1976 SAFE DRINKING WATER BOND			15,581.43
Total for Check Number 15349:				0.00	15,581.43
15350	00788	COMCAST	07/06/2018		
	626_0987198	INTERNET_195 KIRBY_7/1 - 7/31/18			151.12

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 15350:	0.00	151.12
15351	00208 JULY 2018	LEONARD KUHNLEIN RETIRED EMPLOYEE MEDICAL	07/06/2018		125.00
			Total for Check Number 15351:	0.00	125.00
15352	00662 JULY 2018	JAMES A. MUELLER RETIRED EMPLOYEE MEDICAL	07/06/2018		50.00
			Total for Check Number 15352:	0.00	50.00
			Report Total (163 checks):	0.00	577,407.99

EFT TRANSACTIONS

JUNE 2018



13060 Highway 9
Boulder Creek, CA 95006-9119
(831) 338-2153 phone
(831) 338-7986 fax

Date	Check No	Vendor	Description	Amount
6/6/2018	EFT	PAYCHEX	ADMIN & DELIVERY FEES	\$ 219.50
6/6/2018	EFT	PAYCHEX	PAYROLL	\$ 94,896.55
6/20/2018	EFT	PAYCHEX	ADMIN & DELIVERY FEES	\$ 230.90
6/20/2018	EFT	PAYCHEX	PAYROLL	\$ 95,675.44
6/20/2018	EFT	CALPERS	RETIREMENT BENEFITS 06/06/18 & 06/20/18	\$ 33,974.53
TOTAL EFT TRANSACTIONS				<u><u>\$ 224,996.92</u></u>

0087 A87P-7177 San Lorenzo Valley Water District

CASH REQUIREMENTS**CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 06/06/18: \$111,720.63****TRANSACTION SUMMARY**

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	94,896.55
	TOTAL NEGOTIABLE CHECKS	16,824.08
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	111,720.63
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	14,590.56
	CASH REQUIRED FOR CHECK DATE 06/06/18	126,311.19

TRANSACTION DETAIL**ELECTRONIC FUNDS TRANSFER** - Your financial institution will initiate transfer to Paychex **at or after 12:01 A.M.** on transaction date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
06/05/18	WELLS FARGO BANK, NA	xxxxxx1358	Direct Deposit	Net Pay Allocations	59,967.09	59,967.09
06/05/18	WELLS FARGO BANK, NA	xxxxxx1358	Taxpay®	Employee Withholdings		
				Social Security	7,172.01	
				Medicare	1,677.36	
				Fed Income Tax	11,666.20	
				CA Income Tax	4,407.75	
				CA Disability	1,156.80	
				Total Withholdings	26,080.12	
				Employer Liabilities		
				Social Security	7,172.01	
				Medicare	1,677.33	
				Total Liabilities	8,849.34	34,929.46
				EFT FOR 06/05/18		94,896.55
				TOTAL EFT		94,896.55

NEGOTIABLE CHECKS - Check amounts will be debited when payees cash checks. Funds must be available on check date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
06/06/18	WELLS FARGO BANK, NA	xxxxxx1358	Payroll	Check Amounts	16,824.08	
				TOTAL NEGOTIABLE CHECKS		16,824.08

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
06/06/18	Refer to your records for account	Information	Payroll	Employee Deductions		
				Advance	75.57	
				Aflc/Col Post	55.34	

0087 A87P-7177 San Lorenzo Valley Water District

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 06/06/18: \$111,720.63

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (cont.) - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
06/06/18	Refer to your records for account Information		Payroll	Employee Deductions (cont.)	
				Aflc/Col Pre	347.92
				Calper 457	925.00
				DPer	7,427.46
				ICMA	3,788.08
				Life Ins	14.00
				PXCMP EE PRE	774.61
				PXDCA EE PRE	192.31
				PXUME EE PRE	469.23
				Union dues	521.04
				Total Deductions	14,590.56
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES					14,590.56

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	
06/13/18	Taxpay®	FED IT PMT Group	29,364.91
06/13/18	Taxpay®	CA IT PMT Group	5,564.55

0087 A87P-7177 San Lorenzo Valley Water District

CASH REQUIREMENTS**CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 06/20/18: \$112,249.97****TRANSACTION SUMMARY**

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	95,675.44
	TOTAL NEGOTIABLE CHECKS	16,574.53
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	112,249.97
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	14,533.75
	CASH REQUIRED FOR CHECK DATE 06/20/18	126,783.72

TRANSACTION DETAIL**ELECTRONIC FUNDS TRANSFER** - *Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
06/19/18	WELLS FARGO BANK, NA	xxxxxx1358	Direct Deposit	Net Pay Allocations	60,650.15	60,650.15
06/19/18	WELLS FARGO BANK, NA	xxxxxx1358	Taxpay®	Employee Withholdings		
				Social Security	7,221.32	
				Medicare	1,688.84	
				Fed Income Tax	11,675.83	
				CA Income Tax	4,364.30	
				CA Disability	1,164.74	
				Total Withholdings	26,115.03	
				Employer Liabilities		
				Social Security	7,221.37	
				Medicare	1,688.89	
				Total Liabilities	8,910.26	35,025.29
				EFT FOR 06/19/18		95,675.44
				TOTAL EFT		95,675.44

NEGOTIABLE CHECKS - *Check amounts will be debited when payees cash checks. Funds must be available on check date.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
06/20/18	WELLS FARGO BANK, NA	xxxxxx1358	Payroll	Check Amounts	16,574.53	
				TOTAL NEGOTIABLE CHECKS		16,574.53

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - *Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
06/20/18	Refer to your records for account	Information	Payroll	Employee Deductions		
				Aflc/Col Post	55.34	
				Aflc/Col Pre	347.92	

0087 A87P-7177 San Lorenzo Valley Water District

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 06/20/18: \$112,249.97

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (cont.) - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
06/20/18	Refer to your records for account Information		Payroll	Employee Deductions (cont.)	
				Calper 457	925.00
				DPer	7,446.22
				ICMA	3,788.08
				Life Ins	14.00
				PXCMP EE PRE	774.61
				PXDCA EE PRE	192.31
				PXUME EE PRE	469.23
				Union dues	521.04
				Total Deductions	14,533.75
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES					14,533.75

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - This information serves as a record of payment.

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	
06/27/18	Taxpay®	FED IT PMT Group	29,496.25
06/27/18	Taxpay®	CA IT PMT Group	5,529.04

OPERATING ANALYSIS - MAY 2018

REVENUE BY CATEGORY

DESCRIPTION

WATER USAGE
BASIC CHARGES
METERS, PENALTIES & OTHER
SEWER CHARGES
TOTAL OPERATING REVENUE

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 519,795	67.3%	\$ 279,195	\$ 240,600	86%	10%	\$ 5,390,000	62%
236,911	30.7%	302,412	(65,501)	-22%	8%	3,076,000	35%
7,215	0.9%	4,740	2,475	52%	7%	110,000	1%
8,350	1.1%	8,347	3	0%	8%	100,000	1%
\$ 772,271	100.0%	\$ 594,694	\$ 177,578	30%	9%	\$ 8,676,000	100%

REVENUE COMMENTS

MAY 18 contains the new rates, which explains the decrease in the basic charge and the increase in usage. Consumption for May 18 was 1.6% less than May 17.

EXPENSES BY CATEGORY

DESCRIPTION

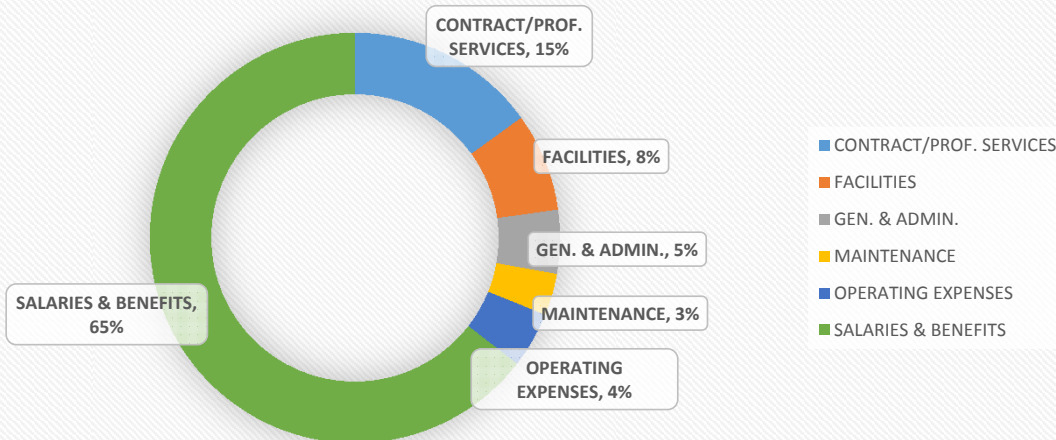
SALARIES & BENEFITS
CONTRACT/PROF. SERVICES
OPERATING EXPENSES
MAINTENANCE
FACILITIES
GEN. & ADMIN.
TOTAL OPERATING EXPENSES

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 391,434	64.5%	\$ 358,184	\$ 33,250	9%	9%	\$ 4,531,632	61%
91,252	15.0%	102,799	(11,547)	-11%	6%	1,520,561	20%
26,666	4.4%	65,839	(39,173)	-59%	7%	373,100	5%
20,024	3.3%	8,793	11,231	128%	12%	174,000	2%
47,058	7.8%	35,285	11,773	33%	9%	510,300	7%
30,439	5.0%	25,369	5,070	20%	8%	377,450	5%
\$ 606,873	100%	\$ 596,269	\$ 10,604	2%	8%	\$ 7,487,043	100%

EXPENSE COMMENTS

Expenses appear similar to prior year. Operating expenses are slightly lower, estimated to be timing related.

% BREAKDOWN OF CATEGORY EXPENDITURES



OPERATING ANALYSIS - YTD 2018 (JULY-MAY)

REVENUE BY CATEGORY

DESCRIPTION

WATER USAGE
BASIC CHARGES
METERS, PENALTIES & OTHER
SEWER CHARGES
TOTAL OPERATING REVENUE

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 4,881,573	61.7%	\$ 2,917,161	\$ 1,964,412	67%	91%	\$ 5,390,000	62%
2,852,801	36.1%	3,326,542	(473,741)	-14%	93%	3,076,000	35%
82,055	1.0%	74,848	7,207	10%	75%	110,000	1%
91,794	1.2%	93,763	(1,970)	-2%	92%	100,000	1%
\$ 7,908,224	100.0%	\$ 6,412,315	\$ 1,495,909	23%	91%	\$ 8,676,000	100%

REVENUE COMMENTS

YTD revenues have two reasons they are higher/shifted. 1) overall consumption is higher than the prior year and 2) the shift in the new rates pushes higher revenue on the usage vs. basic.

EXPENSES BY CATEGORY

DESCRIPTION

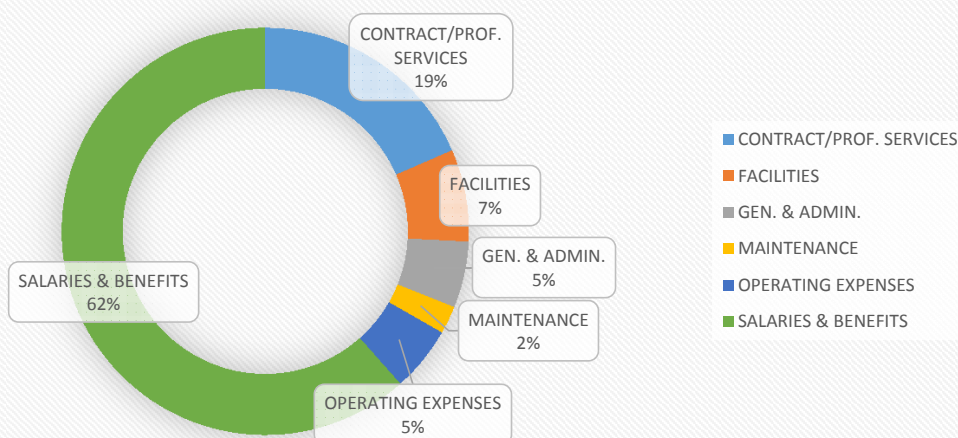
SALARIES & BENEFITS
CONTRACT/PROF. SERVICES
OPERATING EXPENSES
MAINTENANCE
FACILITIES
GEN. & ADMIN.
TOTAL OPERATING EXPENSES

COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
ACTUALS	% OF TOTAL	PRIOR YEAR	\$ Diff.	% Diff.	Act. % of Budget	ANNUAL BUDGET	% of Annual
\$ 3,998,041	61.6%	\$ 3,873,173	\$ 124,869	3%	88%	\$ 4,531,632	61%
1,200,273	18.5%	981,976	218,297	22%	79%	1,520,561	20%
336,384	5.2%	409,479	(73,095)	-18%	90%	373,100	5%
143,504	2.2%	109,523	33,981	31%	82%	174,000	2%
475,434	7.3%	428,329	47,105	11%	93%	510,300	7%
341,729	5.3%	282,206	59,523	21%	91%	377,450	5%
\$ 6,495,366	100%	\$ 6,084,686	\$ 410,680	7%	87%	\$ 7,487,043	100%

EXPENSE COMMENTS

For the most part, expenses were tracking similar to the prior year, outside of budgeted increases. Reasons for the swing in Salaries/Benefits and Contract/Prof Serv are mainly being timing of expenses or budgeted increases planned for this year. However, there were some unexpected maintenance needed on well repairs of ~\$50K.

% BREAKDOWN OF CATEGORY EXPENDITURES



OPERATING ANALYSIS - YTD TREND FY1718

REVENUE BY CATEGORY

DESCRIPTION	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	YTD	BUDGET	% OF BUD.
WATER USAGE	217,386	442,081	423,848	475,748	590,116	430,207	491,609	425,445	426,630	416,442	519,795	4,859,309	5,390,000	90%
BASIC CHARGES	299,905	300,306	299,969	274,396	246,655	246,501	236,991	237,269	237,105	236,793	236,911	2,852,801	3,076,000	93%
METERS, PENALTIES & OTHER	4,950	7,375	18,342	4,797	7,405	4,655	6,055	5,760	12,761	2,740	7,215	82,055	110,000	75%
SEWER CHARGES	8,344	8,229	8,463	8,344	8,344	8,344	8,344	8,344	8,344	8,344	8,350	91,794	100,000	92%
TOTAL OPERATING REVENUE	530,586	757,991	750,623	763,285	852,520	689,707	743,000	676,818	684,840	664,319	772,271	7,885,959	8,676,000	91%

EXPENSES BY CATEGORY

DESCRIPTION	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	YTD	BUDGET	% OF BUD.
SALARY & BENEFITS	563,268	422,914	265,336	309,876	309,986	266,297	512,914	334,151	338,326	283,540	391,434	3,998,041	4,531,632	88%
CONTRACT/PROF. SERVICES	30,644	86,967	130,591	145,466	149,885	74,147	99,253	161,057	82,111	148,900	91,252	1,200,273	1,520,561	79%
OPERATING EXPENSES	12,148	26,573	32,390	25,600	30,382	33,548	56,446	28,602	34,051	29,978	26,666	336,384	373,100	90%
MAINTENANCE	7,245	10,897	12,561	20,260	9,135	20,690	7,696	14,083	8,782	12,131	20,024	143,504	174,000	82%
FACILITIES	14,530	52,281	55,352	57,133	16,509	74,518	44,393	34,961	41,112	37,588	47,058	475,434	510,300	93%
GEN. & ADMIN.	94,278	19,232	25,442	18,622	26,626	27,048	37,751	21,081	20,886	20,324	30,439	341,729	377,450	91%
TOTAL OPERATING EXPENSES	722,113	618,864	521,671	576,958	542,523	496,248	758,453	593,935	525,268	532,460	606,873	6,495,366	7,487,043	87%
OPERATING INCOME (LOSS)	(191,527)	139,127	228,951	186,327	309,996	193,459	(15,453)	82,883	159,573	131,859	165,398	1,390,593	1,188,957	117%

COMMENTS

REVENUE/EXPENSES:

Current year to date revenue and expenses are tracking as expected overall. Consumption has been tracking higher the first half of this fiscal year and similar to last year during these first few months of 2018. We are still waiting to see how reterrating the drought and increased consumption fees will impact the Summer months.

In general expenses are tracking similar to budget, being at 87% of the budget. Please refer to the current month analysis for any further detail on revenue or expenses.

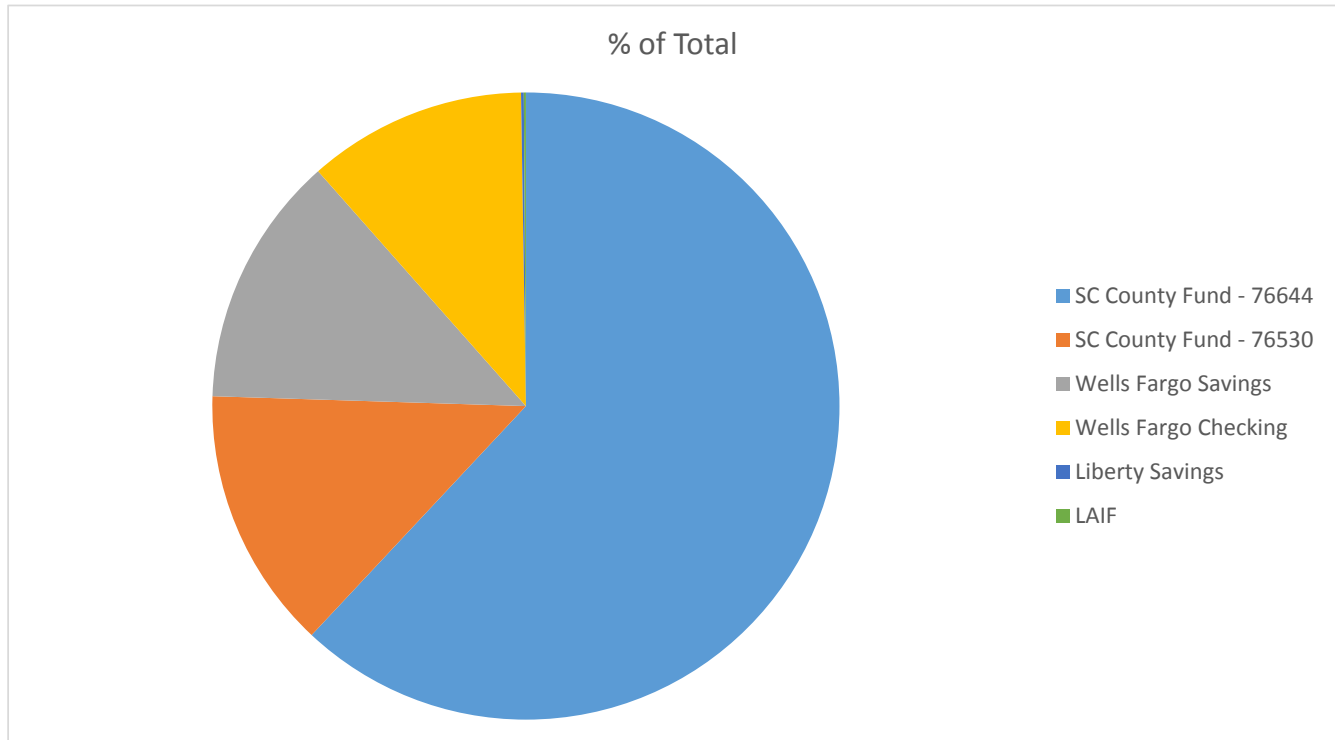
GENERAL/PROCESS:

There are annual/one-time expenses paid upfront that could cause individual months to appear skewed or accrual based accounting that will impact June/July more so. An example of this would be some insurances are paid in July, this causes July expenses to appear higher than other months. The District operates on an annual budget and performs accrual based accounting procedures for a hard year end close, this is typical for governmental accounting.

Data is continuously being reviewed, so it is not un-common for a prior report balance to change slightly throughout the year as accounts are reconciled.

AS OF 5/31/2018

LIQUID ASSETS	\$ Amount	% of Total	Ave Interest Rate
Wells Fargo Checking	359,285	11.3%	0.35%
Wells Fargo Savings	412,921	13.0%	0.10%
Liberty Savings	4,509	0.1%	0.15%
SC County Fund - 76530	430,797	13.5%	1.45%
SC County Fund - 76644	1,973,433	62.0%	1.45%
LAIF	3,425	0.1%	1.51%
	<u>\$ 3,184,369</u>	<u>100%</u>	



G/L Balances

Criteria: As Of = 5/31/2018; Fund = 76644, 76530

G/L Account	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	End Balance
Fund 76530 -- SLV, EFF 6/2/16					
101	EQUITY IN POOLED CASH	411,360.23	362,235.45	(342,798.90)	430,796.78
201	VOUCHERS PAYABLE (VENDOR)	0.00	300,000.00	(300,000.00)	0.00
240	STALE DATED WARRANTS LIABILITY	(1,363.90)	0.00	0.00	(1,363.90)
344	FUND BALANCE	(409,996.33)	344,287.47	(363,724.02)	(429,432.88)
Total Fund 76530		0.00	1,006,522.92	(1,006,522.92)	0.00
Fund 76644 -- SAN LORENZO VALLEY WATER TRUST					
101	EQUITY IN POOLED CASH	1,455,046.45	1,144,374.06	(625,987.98)	1,973,432.53
201	VOUCHERS PAYABLE (VENDOR)	0.00	200,000.00	(200,000.00)	0.00
220	DEFERRED CREDITS	(500,000.00)	500,000.00	0.00	0.00
344	FUND BALANCE	(955,046.45)	627,985.19	(1,646,371.27)	(1,973,432.53)
Total Fund 76644		0.00	2,472,359.25	(2,472,359.25)	0.00

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
July 11, 2018

SAN LORENZO VALLEY WATER DISTRICT

DISTRICT MANAGER
13060 HIGHWAY 9
BOULDER CREEK, CA 95006

[PMIA Average Monthly Yields](#)

// [Tran Type Definitions](#)

May 2018 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	3,424.57
Total Withdrawal:	0.00	Ending Balance:	3,424.57

REVENUE STABILIZATION RATE ANALYSIS FY1718

In accordance with the District's Revenue Stabilization Rates Policy & Procedures, the District Manager shall provide the Board of Directors with the average units of water sales (by month) for the rolling previous three years, which will serve as the baseline against which current annual sales to date will be compared. If the District Manager determines that budget-year water sales (in units) to date, and corresponding revenue, is more than 10% below expected year-to-date levels (based on monthly averages over the previous three years), the District Manager shall notify, at a public meeting, the Board of Directors of this determination at or before the next regularly scheduled Board meeting. For more information, please refer to the District's full Policy & Procedures.

MONTHLY CONSUMPTION IN UNITS BY FISCAL YEAR (BASELINE)

	July	August	September	October	November	December	January	February	March	April	May	June	TOTAL
FY1415	72,137	70,653	69,617	60,931	52,275	40,785	49,486	40,781	41,301	53,193	50,988	51,218	653,365
FY1516	66,779	64,961	69,609	60,022	49,837	41,773	44,025	37,290	42,433	43,153	48,328	68,129	636,340
FY1617	74,199	73,414	71,825	59,518	41,777	45,698	45,401	37,667	41,173	42,898	52,932	68,388	654,889
3 YR AVERAGE (BASELINE)	71,038	69,676	70,350	60,157	47,963	42,752	46,304	38,579	41,636	46,415	50,750	62,578	648,198

ACTUAL FY1718 CONSUMPTION

FY1718	81,254	78,331	76,259	65,658	58,601	42,693	48,947	40,431	42,401	41,263	52,088		627,926
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CUMULATIVE ANALYSIS

% Above or Below Average	14%	12%	8%	9%	22%	0%	6%	5%	2%	-11%	3%		
Cumulative %	14%	13%	12%	11%	13%	11%	11%	10%	9%	8%	7%		

NOTES:

Consumption is cumulatively higher than the prior three year average baseline. As of May 2018 consumption, the cumulative consumption is 7% above the baseline. There are no triggers identified per the revenue stabilization rate policy.

M E M O

TO: Board of Directors

FROM: District Manager

PREPARED BY: Environmental Programs Manager

SUBJECT: Environmental Department Status Report

DATE: June 21, 2018

RECOMMENDATION:

It is recommended that the Board of Directors review and file the Environmental Department status report.

WATER SUSTAINABILITY PLANNING

CONJUNCTIVE USE GRANT

- Contracts executed with fish & hydrological consultant.
- Staff is working with Hydro Consultant on data collection for hydrological analysis.

Detailed analysis shall be completed for the following scenarios:

- 1) During dry periods, reduce Felton diversions to comply with water rights by using existing interties to supply the Felton service area with (a) additional groundwater pumping from South system wells and (b) if necessary, excess diversions and/or groundwater pumping from the North system. During wet periods, (a) provide the South System service areas with excess diversions from the Felton system and (b) if possible also provide water to the North system to reduce groundwater pumping during dry periods.
- 2) Utilize the District's right to 313 AFY of Loch Lomond water, in the following priority of use: first to supply the Felton service area and reduce Fall Creek diversions to comply with water rights; second, to serve the South service area and reduce South system groundwater pumping (i.e., achieve in-lieu recharge); and lastly to supply the North service area in order to reduce diversions, achieve in-lieu recharge, and increase groundwater discharge to dry-period base flows.

Preliminary feasibility-level analysis shall be completed for the following scenarios:

- 3) Recharge the Olympia area aquifer by injecting excess wet period diversions from the North system, Felton system, and/or Loch Lomond. Increase dry-period Olympia groundwater pumping by a comparable amount to reduce North system diversions.
- 4) Supply the South system and Scotts Valley Water District with excess wet period diversions from the Felton system, North system, and/or Loch Lomond in order to

achieve in-lieu recharge. Utilize increased groundwater storage to increase dry period groundwater use and reduce stream diversions in the Felton system and North system.

SANTA MARGARITA SUSTAINABLE GROUNDWATER MANAGEMENT AGENCY (SMGWA.ORG)

Staff provides ongoing support and District representation at the SMGWA at staff level.

Dave Ceppos from California State University, Sacramento - College of Continuing Education Center for Collaborative Policy was selected to build board consensus, and to assist with process design and facilitation. Interviews were conducted June 11 - 15.

Nick Johnson presented to the Groundwater Sustainability Agency Board about SLVWD's system, infrastructure, groundwater status, and current and upcoming challenges. The presentation was held at the June 28th SGMWA Meeting.

The next SGMWA Meeting will be held July 26th at 7:00 PM at Scott's Valley Water District. For more information <http://smgwa.org/>

ENVIRONMENTAL COMPLIANCE

CAPITOL IMPORVEMENT PROGRAM

Staff is working to secure permits & USDA low interest loans to fund the following pipeline projects.

Swim Tank \$ 678,000 Hihn Road Pipeline \$ 90,000 Lyon Pipeline \$ 450,000 Worth Lane Pipe \$ 120,000 Sequoia Road Pipe \$ 120,000 Bennett Booster \$ 390,000 Hillside Drive Pipe \$ 240,000 Riverview Drive Pipe \$ 240,000 Two Bar Road Pipe \$ 450,000 Orman Road Pipe \$ 300,000 California Drive Pipe \$ 240,000 Fall Creek Fish Ladder \$ 1,160,000

Staff is working to acquire permits for the following projects:

- **Fall Creek Fish Ladder-** The Two Phase Project is expected to be started in Summer 2018 to remove debris which accumulated in 2017 storms, in order to access the ladder for the Fall Creek Fish Ladder Improvement Project, which should be constructed in 2019 (hopefully). The District has contracted with RCD to prepare 5 of the 7 permits for the construction,

COMPLETION REPORTS

BULL CREEK PIPE REMOVAL PROJECT

The old defunct pipeline in Bull Creek was removed in June 2018 under permit from the California Department of Fish and Wildlife.

Probation Tank Replacement - Permits acquired, project underway.

Paso #6 Well Replacement - Permits acquired, project underway.

Paso Well #5 Rehab: Permits acquired, minimization and mitigation satisfied. Project completed.

SAN LORENZO RIVER AND NORTH COAST SANITARY SURVEY UPDATE 2018

<http://slvwd.com/pdf/2018WatershedSanitarySurvey.pdf>

CDFW STREAMBED ALTERATION AGREEMENT PERMIT ACQUIRED

To conduct pipe removal project on Bull Creek Pipeline.

CATEGORICAL EXEMPTION FOR PASO WELL #8 REPLACEMENT PROJECT REGIONAL INTERTIE HCP REPORT

Submitted as required as part of the intertie project mitigation

PASO WELL REPLACEMENT PROJECT

The District Received the permit to replace the Paso Wells 6 and 7. Bid packets are expected to be sent out March.

CONSERVATION/MITIGATION BANK

SLVWD now has its own conservation area which comprises of 6.7 acres of land at the Olympia Wellfield which will be used for mitigation to compensate for impacts to other Sandhills habitat which result from ongoing District Operations and Maintenance. A conservation easement with the Land Trust of Santa Cruz County has been established, escrow for development rights closed in December 2017.

GREEN BUSINESS CERTIFICATION

The District received notice from the California Green Business Network that the District has satisfied all requirements and is now a Certified Green Business. The District should receive the official letter in January.

2015 UWMP

The District received a letter from DWR in December 2017 indicating that the 2015 UWMP satisfies all State requirements.

PROBATION TANK

USFWS Federal permit has been received. CEQA is complete. Bid Packets are expected to be sent March 2018. Construction should begin summer.

SWIM TANKS MITIGATED NEGATIVE DECLARATION

Environmental compliance (CEQA) requirements for the Swim Tank Replacement Project are complete. Bids for the contract came in too high, the project will be delayed until more bids can be acquired.

WATERSHED MANAGEMENT

INVASIVE SPECIES MANAGEMENT AT OLYMPIA WATERSHED

High priority broom stands and outlier plants were cut and stump treated as part of the Districts Invasive Species Management Plan for the Olympia Watershed. Work was conducted in late April 2018 and early June 2018.

BLUE RIBBON PANEL ON SANDHILLS ADAPTIVE MANAGEMENT

Staff is working with 8 local experts participating on the “blue ribbon” panel to review the District’s approach to broom management in Sandhills. The Panel has met four times, much of the outline is complete. Most panel members are on sabbatical, so the panel is taking a break from this project for the summer and will reconvene in August.

FIRE MANAGEMENT PLANNING ON DISTRICT WATERSHED LANDS

Staff has initiated an effort to improve mapping, road access and communications with Fire Prevention Agencies, in order to improve access to District Lands in case of a wildfire.

WEED MANAGEMENT AREA OF SANTA CRUZ (WMA)

The Weed Management Area of Santa Cruz (WMA) meets 4 times annually. The group is working on the Strategic Plan, and prioritizing efforts for Santa Cruz County, and working to acquire resources to achieve the goal of fighting invasive species that impact biodiversity. The WMA will continue its use of the Calfora Observer app to allow for real time mapping which will allow land managers to monitor invasive and non-invasive plant life. As the WMA develops it is shifting its goals to better support member’s needs; such as invasive removal, invasive plant prevention, engaging the community to be better stewards and collaborating to share information, and resources to protect biodiversity. On 7/10/18 the WMA held its summer quarter meeting. Networking, discussion of current invasive species and invasive removal practices were discussed. The next meeting will focus on French Broom removal and best practices.

WATER CONSERVATION

The District is working on a multi-tier effort to diversify water sources for each water system through the following efforts:

- Conjunctive Use
- Water Conservation
- Improving System Efficiencies
- Intertie Pipelines
- Sustainable Groundwater Management
- Climate Adaptation and Mitigation
- New Groundwater Supplies

The most effective rebate program in 16/17 was the 3.5 gallon toilet program. 28 rebates were processed for a total of 140,000 gallons saved per year at a cost of \$5,667.

The second most effective program was the Clothes Washer Program, which continues to be one of the most popular programs since the rebate program inception. 26 rebates were processed with a total savings of 112,200 gallons per year at a cost of \$2,878.

The Lawn replacement program was taken over by the State and is no longer offered through the district's rebate programs.

The other programs are not nearly as popular.

Annual Summary FY 17/18							
Code	Type	Water Savings by type	# Rebates	Amount	Water Saved	\$/Gallon	Reference
RBDRIP sqft	Drip	4,500 gpy/ 500sf	0	0	0	0	\$20/sqft up to \$500
RBHCW	Clothes Washers	5100Gpy	9	900	45900	0.01960784	\$100
RBHWRS	Recirculation System	7800Gpy	0	0	0	0	\$100
RBIAWN	Lawn	6 ft/sqft or 7.48*6=44.88 gpy/sqft	0	0	0	0	\$1.50/sqft up to \$750 WCC Email
RBTL6	Toilet 1.6	1280 gpy	7	802	8960	0.08950893	\$75
RBTL3.5	Toilet 3.5	5000gpy	28	7404.59	560000	0.01322248	\$200
RBWBICS	Irrigation Controller	1.7g/sqft/y	1	125	618.8	0	\$125 or \$75 (Yard Ave 364 sqft) # inaccurate
RBGWLL	Greywater Irrigation	14,565 gpy	1	150	14565	0	
Grand Total			46	9381.59	630043.8		

Additional efforts to reduce water consumption system wide include:

- Teacher conservation workshop & in-class presentations have been scheduled with SLV Elementary in April for Earth Day. Water conservation lessons will be taught by staff to 1st-3rd grade classes. More presentations to take place throughout the year.
- At home water wise audit program is projected to begin in the August of 2018. Staff is currently working with other districts to develop the program. As the program becomes active collaboration with other businesses to maintain larger accounts (such as schools, parks, industrial) will need to be discussed. Many of Santa Cruz's utilize Waterfluence as their partner.
- Water Conservation Coalition of Santa Cruz meeting bi-monthly. Will discuss rebate programs, upcoming workshops and water wise program.
- Water conservation staff to take over high usage and leak prevention tagging.
- Conservation staff reordering conservation devices and outreach materials. Low flow shower heads to be restocked.
- Environmental staff working to revamp rebate program. Proposal to offer rain collection rebate and commercial rebates for businesses.
- Create content for public outreach such as videos, and district workshops. Working with various agencies to create content efficiently.

CLIMATE ADAPTATION

- The initial phase of completing the Climate Action Plan is to inventory existing carbon outputs from District operations.
- Data entry has begun with the Climate Registry. Verification should take place for 2013-2017 in July 2018. Completed entry and reports should be available by December 2018.

EVENTS

Loch Lomond Open House on June 23 was a success. The Board President and the Environmental Committee public Member staffed the booth for SLVWD and were available to answer questions and discuss all things related to water.

PUBLIC OUTREACH

- The District Facebook page and website are updated regularly (5-7 times per week).
- The District is running ads in the Mountain Bulletin monthly.
- The District is running ads in the Press Banner twice a monthly.
- Post cards were mailed to the South System Customers regarding infrastructure construction related water shortage.
- Press release was sent to the Media regarding infrastructure construction and water shortage in the south system.
- Staff is conducting regular interviews on KBCZ regarding drought, infrastructure projects and other news from SLVWD.

FELTON LIBRARY OUTDOOR EDUCATION PARK

Staff continues to participate as part of the Felton Library Design Team. Community stakeholders meet monthly to discuss design, outreach & education opportunities for the Nature Discovery Park that will be associated with the new Felton Library.

The Felton Library was awarded the Outdoor Education Facilities Grant from CA State Parks in the amount of \$395,000 for the Nature Discovery Park!

NETWORKING/ COLLABORATIONS

FIRE SAFE SANTA CRUZ COUNTY <https://www.firesafesantacruz.org/>

Fire Safe Santa Cruz County is currently seeking applications from community members in need of funding to reduce fire hazards in their neighborhoods. Contact Fire Safe SCC for applications.

Staff serves as a board member representing SLVWD on the Fire Safe Santa Cruz County.

The purpose of the Fire Safe Santa Cruz County (FSSCC) is to help residents and landowners prepare for and respond to the effects of wildfire in Santa Cruz County in an effort to maintain the quality of life, property and the environment. FSSCC will assist in coordinating the fire preparedness actions of local residents, landowners/managers, utilities, fire districts, CALFIRE and local fire safe councils. FSSCC will identify and seek funding for the highest fire safety priorities, coordinate work activities, assist neighborhoods in securing equipment and labor, and best position fire-safe entities working in the County for funding opportunities and applications.

FSSCC is organized and operated exclusively for charitable and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.

SAN LORENZO 2025

The San Lorenzo River Watershed is the main source of drinking water for multiple communities and tens of thousands of residents. This watershed is home to dozens of

species of fish and wildlife, including both threatened and endangered species. It is the heart of our community and is at risk because the San Lorenzo River is under stress from the effects of drought, climate change, and habitat degradation. Acting now we can keep the San Lorenzo River watershed viable for our communities and our native fish and wildlife for generations to come.

San Lorenzo River 2025 is a collaborative effort focused on addressing the risks facing the San Lorenzo River over the next ten years. Through a partnership between local governments, water districts, the Resource Conservation District and local nonprofits, San Lorenzo River 2025 seeks to achieve **reliability** of water, **restoration** of watershed habitats, and a **resilient and safe** community resource. This effort will increase both the pace and the scale of investment into the San Lorenzo Watershed.

San Lorenzo River 2025 will:

- Implement a suite of habitat restoration and watershed protection activities to maintain and improve water supplies, water quality, and natural habitats for native fish and wildlife
- Provide wildfire planning and readiness to avoid catastrophic events in the watershed
- Improve ailing infrastructure for flood protection and projected sea level rise
- Maintain and improve public areas, trails, and places for the community to enjoy the river.

FELTON LIBRARY - <http://feltonlibraryfriends.org/>

Staff continues to participate with the Technical Advisory Committee including Friends of the Felton Library, the Valley Women's Club and County Planners and administrators to design and implement a new Library building located on Gushee Street in Felton as well as an outdoor education area adjacent to the location and the District's Kirby Treatment Plant. The New Library has been awarded 10 million dollars for construction of a new library. Meetings held several times a month.

SANTA CRUZ MOUNTAINS STEWARDSHIP NETWORK - <http://scmsn.net/>

The Santa Cruz Mountains Stewardship Network is a region-wide and cross-sector collaboration of independent individuals and organizations who are committed to working together to help cultivate a resilient, vibrant region where human and natural systems thrive for generations to come.

SANTA CRUZ MOUNTAINS BIOREGIONAL COUNCIL - <http://www.scmhc.org/>

Jen Michelsen was nominated to serve as president of the Santa Cruz Mountains Bioregional Council. The Bioregional Council is dedicated to the preservation and enhancement of regional biodiversity over time through education, the dissemination of accurate scientific information and assistance in the planning, coordination and implementation of conservation efforts. Next meeting scheduled May 19th.

WATER CONSERVATION COALITION - <http://watersavingtips.org/>

The Water Conservation Coalition is a partnership between all the local Water Districts in Santa Cruz County as well as the County Water Resources Division, Ecology Action and other groups who share a passion for water conservation and public education. Our goal is to combine efforts and share resources to provide a common message about water conservation issues to residents throughout Santa Cruz County, which is a special place because ALL of our water supply comes from rain that falls within our County boundaries. Though each water district gets drinking water from different sources, we all share a common goal and work together to protect water resources in our aquifers and watersheds and continue to provide safe, high quality drinking water to all who live, work and play in Santa Cruz County. Meeting held quarterly or monthly depending on activity level.

SANTA MARGARITA GROUNDWATER AGENCY- <http://smgwa.org/>

Under the Sustainable Groundwater Management Act of 2014, over-drafted groundwater basins need to be sustainably managed by a Groundwater Sustainability Agency (GSA) through the development of a Groundwater Sustainability Plan (GSP). The GSP must be completed by 2022, and the basin must reach sustainability by 2040.

Under development is the Santa Margarita Groundwater Agency (SMGA), a three-member agency comprised of the Scotts Valley Water District, San Lorenzo Valley Water District and the County of Santa Cruz, which will oversee the groundwater management activities of the Santa Margarita Basin Area in Santa Cruz County, California. The Board of Directors of the SMGA includes two Board members from each of the water districts, one from the County, one from the City of Scotts Valley, one from the City of Santa Cruz, one from the Mount Hermon Association Community Water System and two private well owner representatives. Once a Joint Powers Agreement (JPA) is completed in early 2017, the SMGA will apply to the state Department of Water Resources to become the GSA for the Basin.

SANTA CRUZ INTEGRATED GROUNDWATER MANAGEMENT - <http://www.santacruzirwmp.org/>

The Santa Cruz Integrated Regional Water Management (IRWM) program provides a framework for local stakeholders to manage this region's water and water-related resources. The Santa Cruz IRWM Plan was developed in response to California's IRWM planning initiative to promote an informed, locally-driven, and consensus-based approach to water resources management.

The IRWM Plan includes strategies for developing and implementing policies and projects to ensure sustainable water use, reliable water supply, better water quality, improved flood protection and storm water management, and environmental stewardship. [Find out more.](#)

MEMO

TO: District Manager

FROM: Director of Operations

SUBJECT: OPERATIONS DEPARTMENT STATUS REPORT JUNE 2018

DATE: July 19, 2018

RECOMMENDATION:

It is recommended that the District Manager review and file the Operations Department Project Status Report for the month of June 2018.

BACKGROUND:

BULL SPRING STORM DAMAGE REPAIR

As part of the Bull Spring Storm Damage pipe replacement project staff removed approximately 1,000 lineal feet of 8" raw water supply line from Bull Creek. The pipe line was damaged during the heavy rains of 2017. Staff cut the pipe in 8 foot sections and walked lengths out of the creek. The work was done under California Fish & Wildlife permit which required a fisheries biologist on site monitoring the project. A nighttime survey was included for owls and red-legged frogs and nesting bird survey was performed.





DROUGHT BILLBOARDS

Staff changed out the District wide drought billboards. The District has approximately 8 billboards posted throughout the distribution system reminding customers to conserve water.

PASATIEMPO WELL 6 REPAIRS

The District's Pasatiempo Well 6 recently has had a series of operational issues (casing damage) resulting in failed attempts to repair leaving the well inoperable. The well has reached the end of its service life and efforts to repair and maintain the well will likely not be effective or cost-efficient. The well is 27 years old which is close to the typical service life for a well-constructed of mild steel.

The District has received authorization from the US Fish and Wildlife Service to perform work in the Santa Cruz Sandhills. The replacement project is out to bid with a bid closing scheduled for May 30, 2018. Project completion is anticipated late September 2018.

During the reporting period the Notice of Award was issued to Maggiora Bros. Contract documents are being received and contractor is anticipating starting construction Mid-August.

BLUE TANK REPLACEMENT

Consultants have indicated that soils and the concrete foundation are of sound structural stability. Structural engineers are reviewing all reports and a foundation recommendation is expected shortly. During the reporting period soils and structural engineers met on site for further evaluation of the existing foundation. District staff verifies concrete slab thickness by drilling inspection holes at various location in the slab.

During routine inspection it was discovered that the Districts Blue Tank in Manana Woods has experienced extensive corrosion to the upper ring of staves, roof and internal roof structure system. In addition to corrosion the tank experienced buckling damage from the 1989 Loma Prieta Earthquake.

FELTON WATER SYSTEM WATER METER REPLACEMENT

Staff is continuing with the Felton Water System Meter Replacement Project. Domestic water meters are being replaced as existing metering has reached their life expectancy. Meters are being changed to the new Beacon “Eye on Water” system that will allow customers to monitor their water usage over the internet.

MAINTENANCE ISSUES:

Lyon Water Treatment Plant - Clarification basin cleaning

Fire Hydrant removal and water service installation Fairmount Drive

Service Line Replacement

Saint Francis Drive (2 service lines) - Boulder Creek

Creek Wood Drive - Lompico

Laguna Street - Lompico

Russell Ave - Felton

Main Line Replacement

Replace 10' section of failed pipe - Lomond Street at Bridge

Water Tank Maintenance replaced access hatch weather striping

Kaski Tank

Madrone Tank

Lewis Tank

System Wide

12 Mainline leaks were repaired

Rick Rogers
Director of Operations

SAN LORENZO VALLEY WATER DISTRICT PRODUCTION COMPARRISON

Source	June-18	May-18	June-13	Difference This Year To 2013
North System				
Surface Water Sources				
Foreman Creek	6,433,026	12,385,802	16,483,000	
Peavine Creek + Hydro	3,338,720	4,843,580	2,974,000	
Clear Creek	8,445,752	10,420,571	0	
Sweetwater Creek	5,630,502	6,947,047	0	
Sub-Total (Streams)	23,848,000	34,597,000	19,457,000	22.57%
Wells (North)				
Olympia No. 2	11,737,000	284,000	8,416,000	
Olympia No. 3	1,191,000	-	13,697,000	
Quail Well No. 4-A	7,069,000	3,765,000	0	
Quail Well No. 5-A	2,347,000	1,910,100	798,700	
Sub Total North Wells	22,344,000	5,959,100	22,911,700	-2.48%
South System Wells				
Pasatiempo 5A	9,792,800	8,902,100	N/A	
Pasatiempo 6	-	-	10,420,000	
Pasatiempo 7	-	-	3,249,000	
Sub Total Pasatiempo Wells	9,792,800	8,902,100	13,669,000	-28.36%
North South All Sources Combined	55,984,800	49,458,200	56,037,700	-0.09%
Felton System - Surface Water				
Fall Creek	8,138,421	7,221,506	10,380,000	
Bennett Spring	2,772,836	2,698,036	5,898,000	
Bull 1 & 2	840,752	581,196	1,989,900	
Total Felton System Sources	11,752,009	10,500,738	18,267,900	-35.67%
Manana Woods System				
Well 1	-	-	1,280,959	
Total Manana Woods Sources	-	-	1,280,959	
Sub - Total Production				
North / Felton / Manana	67,736,809	59,958,938	75,586,559	-10.39%
Surface	35,600,009	45,097,738	37,724,900	-5.63%
Wells	32,136,800	14,861,200	37,861,659	-15.12%
Total Surface Water Percentage	52.56	75.21	49.91	5.30%
Total Wells Percentage	47.44	24.79	50.09	-5.28%

**SAN LORENZO VALLEY WATER DISTRICT
PRODUCTION BY SYSTEM
+/- INTERTIES
June 2018**

North System All Sources	<u>55,984,800</u>
Interties IN +	<u>15</u>
Interties OUT -	<u>309,113</u>
TOTAL NORHT SYSTEM	<u>55,675,702</u>
 Felton Water system All Sources	 <u>11,752,009</u>
Interties IN +	<u>0</u>
Interties OUT -	<u>0</u>
TOTAL FELTON SYSTEM	<u>11,752,009</u>
 Manana Woods System	
Manana Woods Well 1	<u>0</u>
Interties IN +	<u></u>
TOTAL MANANA WOODS	<u>0</u>

SAN LORENZO VALLEY WATER DISTRICT
INTERTIE USAGE
June 2018

INTERTIE 2

SLVWD to SVWD 0

SVWD to SLVWD 0

INTERTIE 3

SLV SOUTH to SLV NORTH 15

SLV NORTH to SLV SOUTH 309,113

INTERTIE 4

SLVWD to MHWD 0

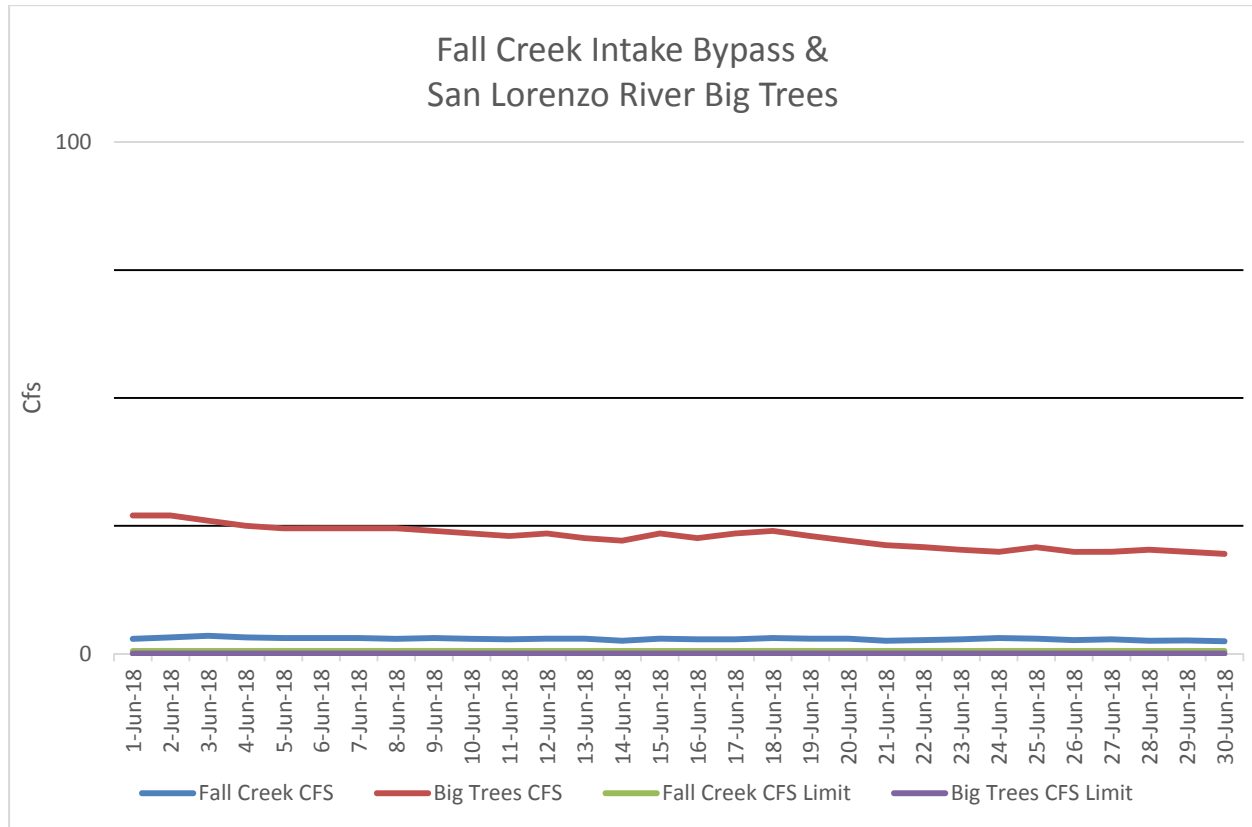
MHWD to SLVWD 0

INTERTIE 6

SLV NORTH to SLV FELTON -

SLV FELTON to SLV NORTH -

Fall Creek Intake June 2018



Normal Rainfall Fall Creek Intake Bypass Requirements

April 1 through October 31 1.0 cubic feet per second

November 1 through March 31 1.5 cubic feet per second

Dry Conditions Fall Creek Intake Bypass Requirements

April 1 through October 31 0.5 cubic feet per second

November 1 through March 31 0.75 cubic feet per second

Number of Days in month 0.5 cfs or below, ZERO **days**

San Lorenzo River USGS Big Trees Flow Requirements

September 11 cubic feet per second

October 26 cubic feet per second

November 1 through May 31 21 cubic feet per second

Fall Creek Intake June 2018

June - August

No Requirements

For the protection of fish and wildlife, during the period: (a) April 1 through October 31 bypass a minimum of 0.5 cfs; (b) November 1 through March 31 bypass a minimum of 1.5 cfs past the Fall Creek point of diversion. The natural streamflow shall be bypassed whenever it is less than 1.5 cfs; provided, however, that during a dry year, the bypass requirement shall be reduced from 1.5 to 0.75 cfs. A dry year is defined on a monthly basis of cumulative runoff beginning October 1 of each season in the San Lorenzo River at the USGS gage at Big Trees. These runoff figures are based on approximately 50 percent of normal runoff as the dividing level between normal and dry year runoff and are as follows:

- November 1 for the month of October 500 af
- December 1 for October-November, inclusive 1,500 af
- January 1 for October-December, inclusive 5,000 af
- February 1 for October-January, inclusive 12,500 af
- March 1 for October-February, inclusive 26,500 af

Fall Creek Weir Measurement

Agenda: 7/19/18

Item: 12.4

	Month:	June		Year:	2018	Big Trees > 26,500 Acre-ft Oct-Feb Normal Yr					Big Trees <26,500 Acre-ft Oct-Feb Dry Yr		
Date	Time	Initials	Pump #	Fall Cr. GPM into Kirby plant	Weir Board Height	Weir Height Measurement	Fall Creek (Cubic Feet per Second)	Big Trees (Cubic Feet per Second)	Rainfall (Felton gauge)	Met Fall Cr, Bypass Requirement: Normal Year April 1 - Oct 31 1.0 cfs Dry Year April 1- Oct 31 0.5 cfs Nov. 1 - March 31 0.75 cfs (yes/no)	Met Big Trees Requirement Nov-May 21cfs Sept 11 cfs Oct 26 cfs (yes/no)	Notes	
1	0900	KS	1	127	25.0	35.2	2.884	27.0	0	Yes	N/A		
2	1355	JG	1	151	25.0	35.62	3.146	27.0	0	Yes	N/A		
3	1250	JG	1	168	25.0	36.0	3.484	26.0	0	Yes	N/A		
4	0945	JG	1	146	25.0	35.62	3.146	25.0	0	Yes	N/A		
5	0820	KS	2	124	25.0	35.42	3.042	24.5	0	Yes	N/A		
6	1205	JG	2	175	25.0	35.42	3.042	24.5	0	Yes	N/A		
7	0915	JG	2	175	25.0	35.42	3.042	24.5	0	Yes	N/A		
8	0835	JG	2	155	25.0	35.23	2.884	24.5	0	Yes	N/A		
9	1140	JG	2	127	25.0	35.42	3.042	24.0	0	Yes	N/A		
10	1010	HO	2	146	25.0	35.23	2.884	23.5	0	Yes	N/A		
11	0805	JG	2	153	25.0	35.04	2.772	23.0	0	Yes	N/A		
12	0730	KS	2	147	25.0	35.23	2.906	23.5	0	Yes	N/A		
13	0915	KS	2	163	25.0	35.23	2.906	22.6	0	Yes	N/A		
14	0830	KS	2	145	25.0	34.65	2.511	22.1	0	Yes	N/A		
15	0845	JG	2	151	25.0	35.23	2.906	23.5	0	Yes	N/A		
16	0705	KS	2	134	25.0	35.04	2.772	22.6	0	Yes	N/A		
17	0710	KS	2	130	25.0	35.04	2.772	23.5	0	Yes	N/A		
18	0810	JG	2	126	25.0	35.42	3.042	24.0	0	Yes	N/A		
19	0835	JG	2	122	25.0	35.23	2.906	23.0	0	Yes	N/A		
20	0805	JG	2	146	25.0	35.23	2.906	22.1	0	Yes	N/A		
21	0800	JG	2	170	25.0	34.65	2.511	21.2	0	Yes	N/A		
22	0850	JG	2	172	25.0	34.84	2.636	20.8	0	Yes	N/A		
23	1020	JG	2	165	25.0	35.04	2.772	20.3	0	Yes	N/A		
24	1220	JG	2	133	25.0	35.42	3.042	19.9	0	Yes	N/A		
25	0910	JG	2	124	25.0	35.23	2.906	20.8	0	Yes	N/A		
26	0820	JG	2	122	25.0	34.84	2.636	19.9	0	Yes	N/A		
27	1042	KS	2	129	25.0	35.04	2.772	19.9	0	Yes	N/A		
28	0815	KS	2	135	25.0	34.65	2.511	20.3	0	Yes	N/A		
29	0850	DB	2	181	25.0	34.70	2.557	19.9	0	Yes	N/A		
30	0650	HO	2	220	25.0	34.46	2.402	19.5	0	Yes	N/A		
31	1355							10					

San Lorenzo Valley Water District
Loch Lomond Water Supply
June 2018

Loch Lomond Water Level



Week ending 7/04/2018

(in feet above mean sea level; lake spills at 577.15 feet)

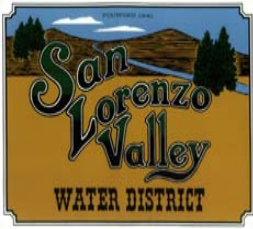
Currently:	575.95 ft
Percent of capacity:	97.3 %

In 1958 SLVWD sold 2,500 acres of property in the vicinity of the Newell Creek Watershed to the City of Santa Cruz, with the agreement that SLVWD would be entitled to purchase 12 ½ percent of the annual safe yield from a future Newell Creek reservoir, up to a maximum of 500 AF/yr. Based on the 1958 agreement, SLVWD began receiving deliveries of Loch Lomond water from the City in 1963. In 1965 the District constructed the Glen Arbor Water treatment plant for treating Loch Lomond water. Toward the end of the 1976-77 drought, the City stipulated that the District was not entitled to an allocation of 500 AF/yr, merely 12.5% of the safe yield. This decision based on a reduction to the estimated annual safe yield from the Newell Creek Reservoir, reduced the Districts contractual allocation. On June 7, 1977, the District filed a Complaint for Declaratory Relief, which requested the court to make a judicial determination of the respective parties' duties and rights. In June 1980 a court order fixed the estimated safe yield from Newell Creek Reservoir at reduced quantity, which resulted in a reduction to the Districts contractual allocation to 313 AF/yr.

Production Loch Lomond to SLVWD

Date	Total Used	Total Available
1976 July to June 1977	353 AF	
1977 July to June 2015	0	313 AF
2015 July to 02/2016	0	313 AF
2/20/16 to Current	0	313 AF

Last time District used Loch Lomond water was June 1977

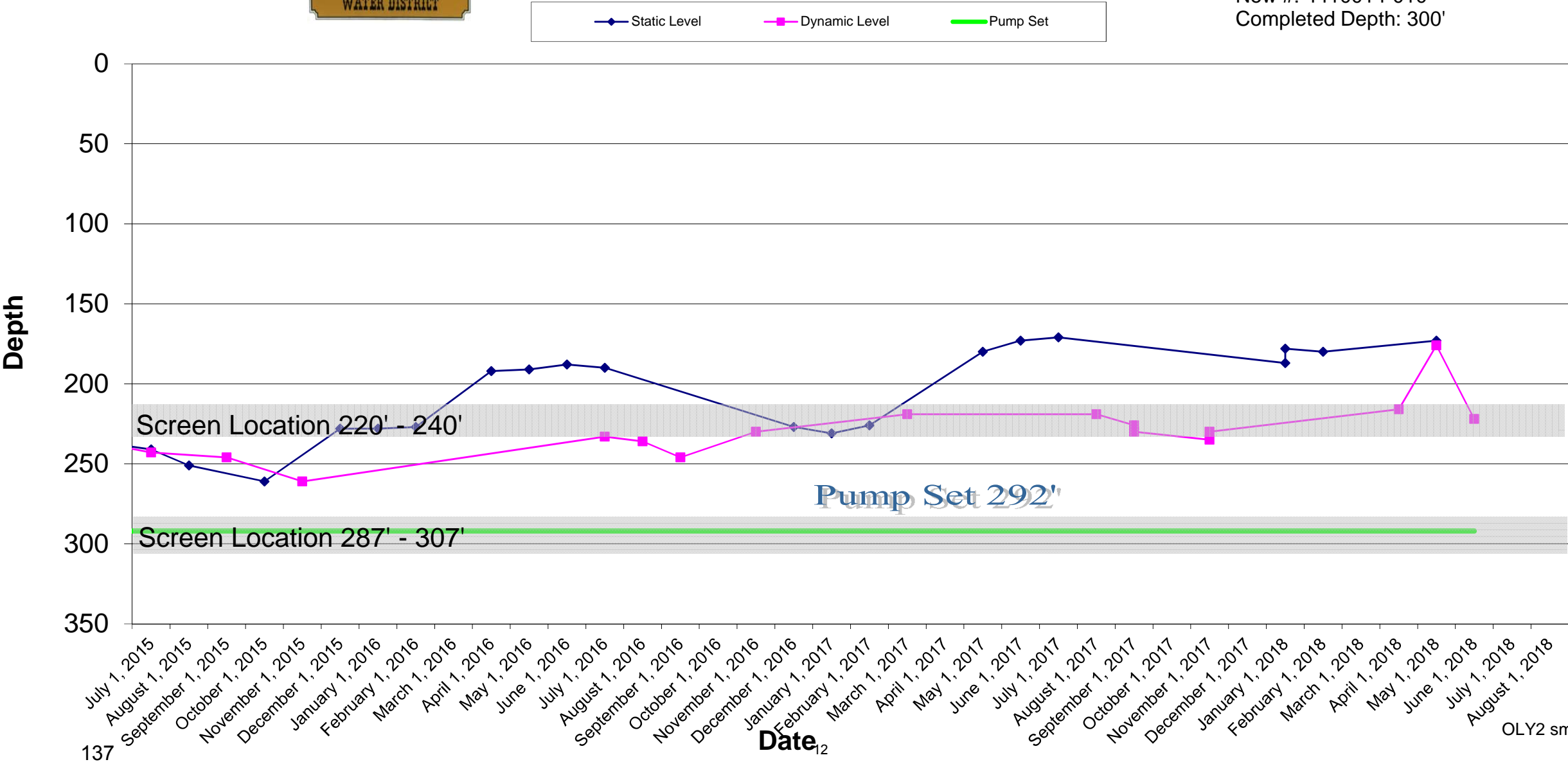


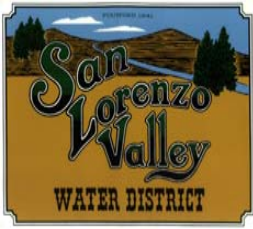
SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

Olympia 2

Location: 7701 E. Zayante Rd.
Elevation: 525'
Installed: April 28, 1980
State Well #:10S/O2W-11P01
New #: 4410014-010
Completed Depth: 300'



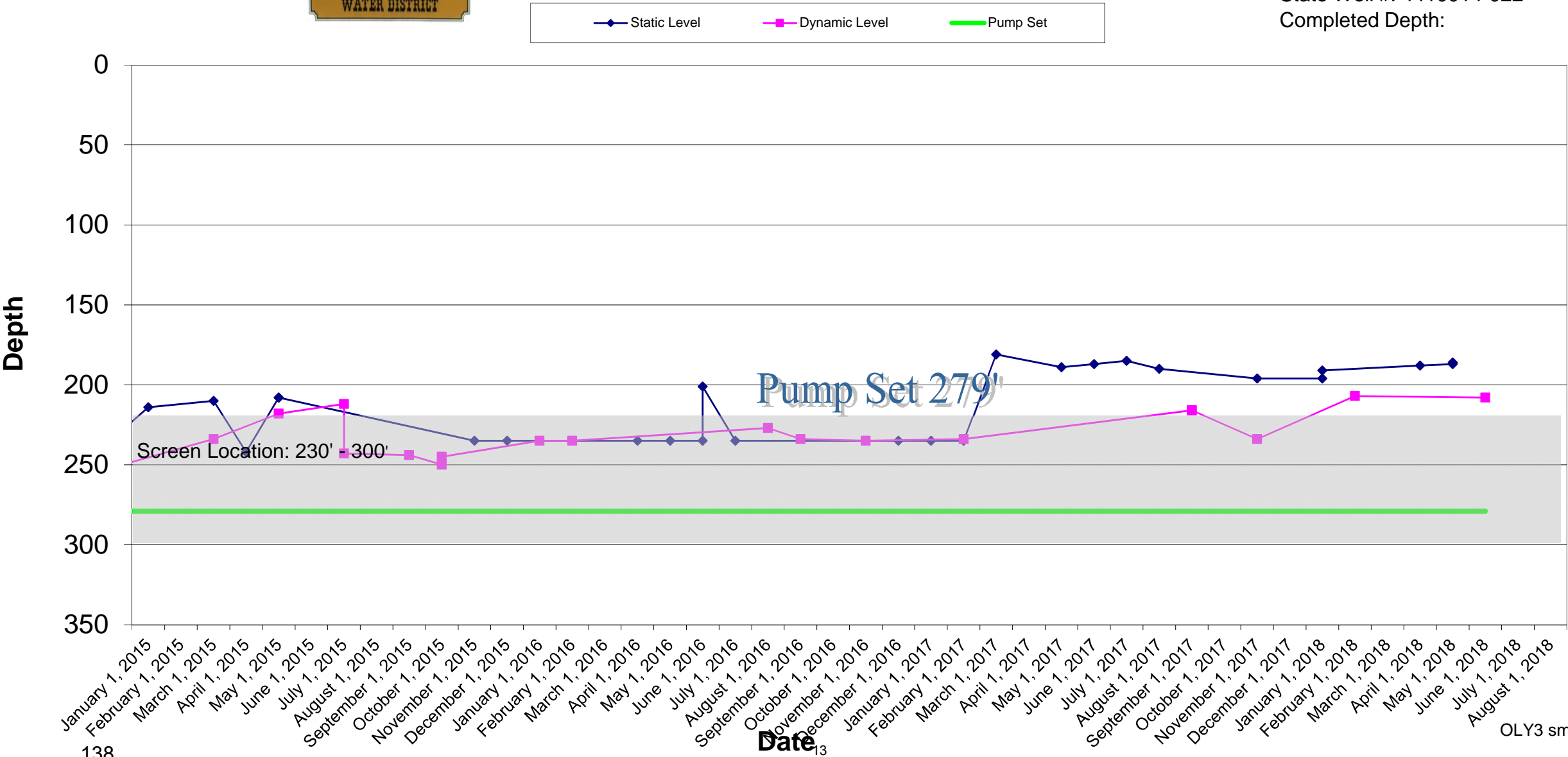


SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

Olympia 3

Location: 7701 E. Zayante Rd
Elevation: 538' Mean Sea Level
Installed: 8-15-90
State Well #: 4410014-022
Completed Depth:



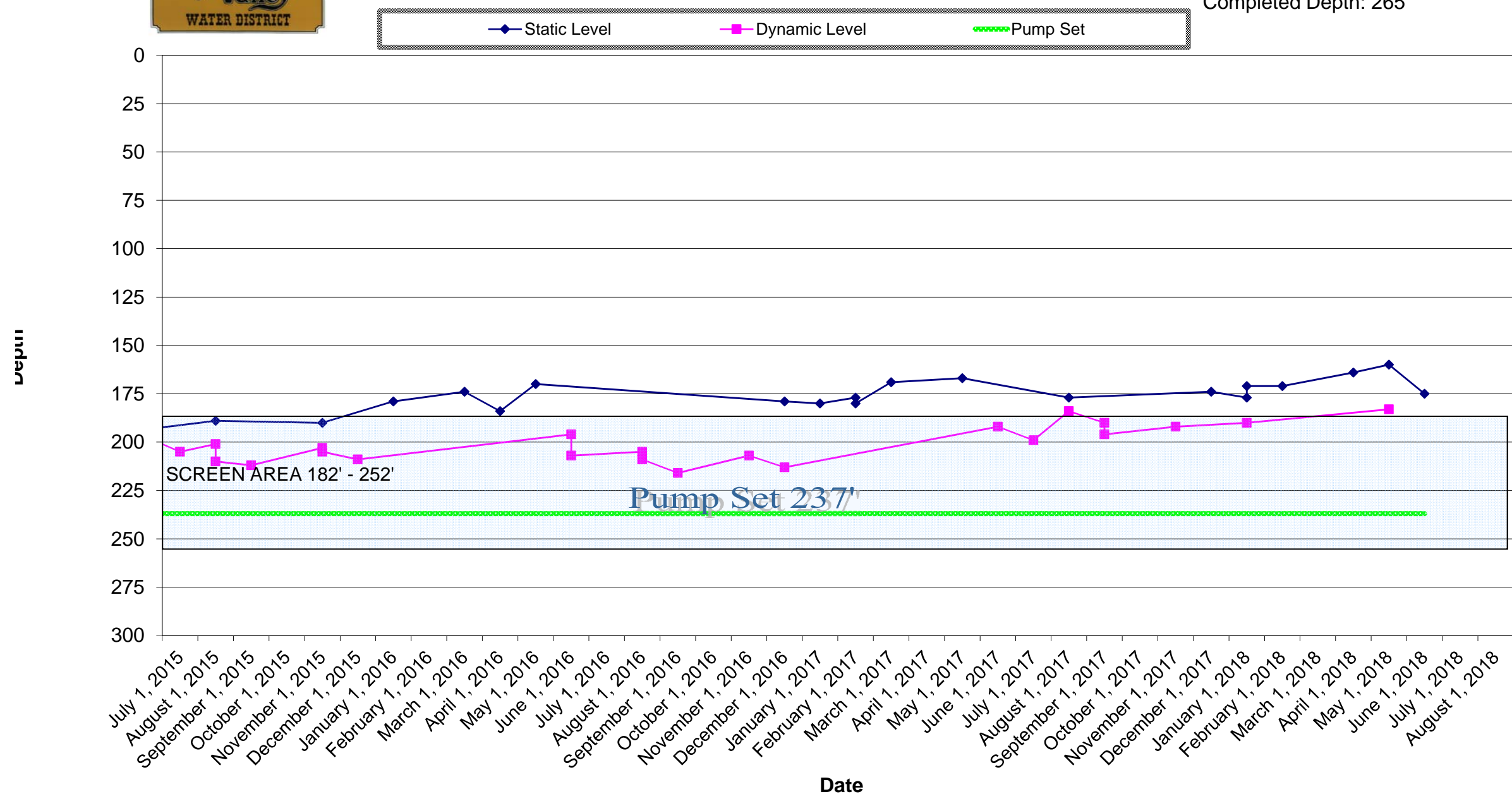


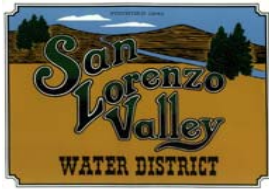
SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

Quail Well 4-A

Location: Cumora Ln. Ben Lomond
Elevation: 596.54 ft @ Pad
Installed: 6-07-2001
State Well #: 4410014-026
Completed Depth: 265



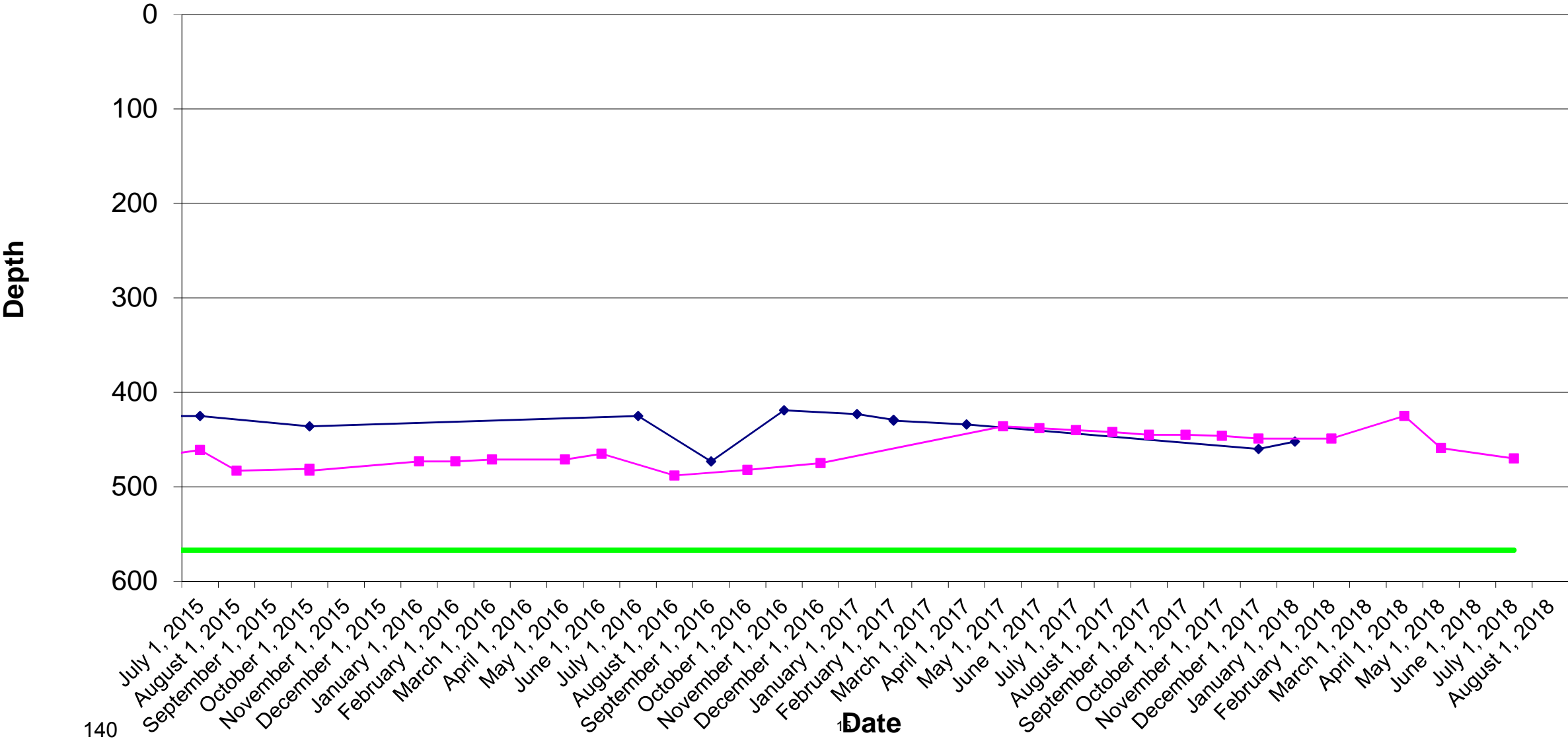


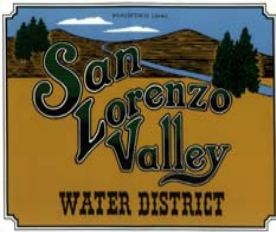
SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

Pasatiempo 5-A

Location: So. Of 3650 Graham Hill Rd
Elevation: 752'
Installed 1-1-14
State Well #:4410014-014
Completed Depth: 710'



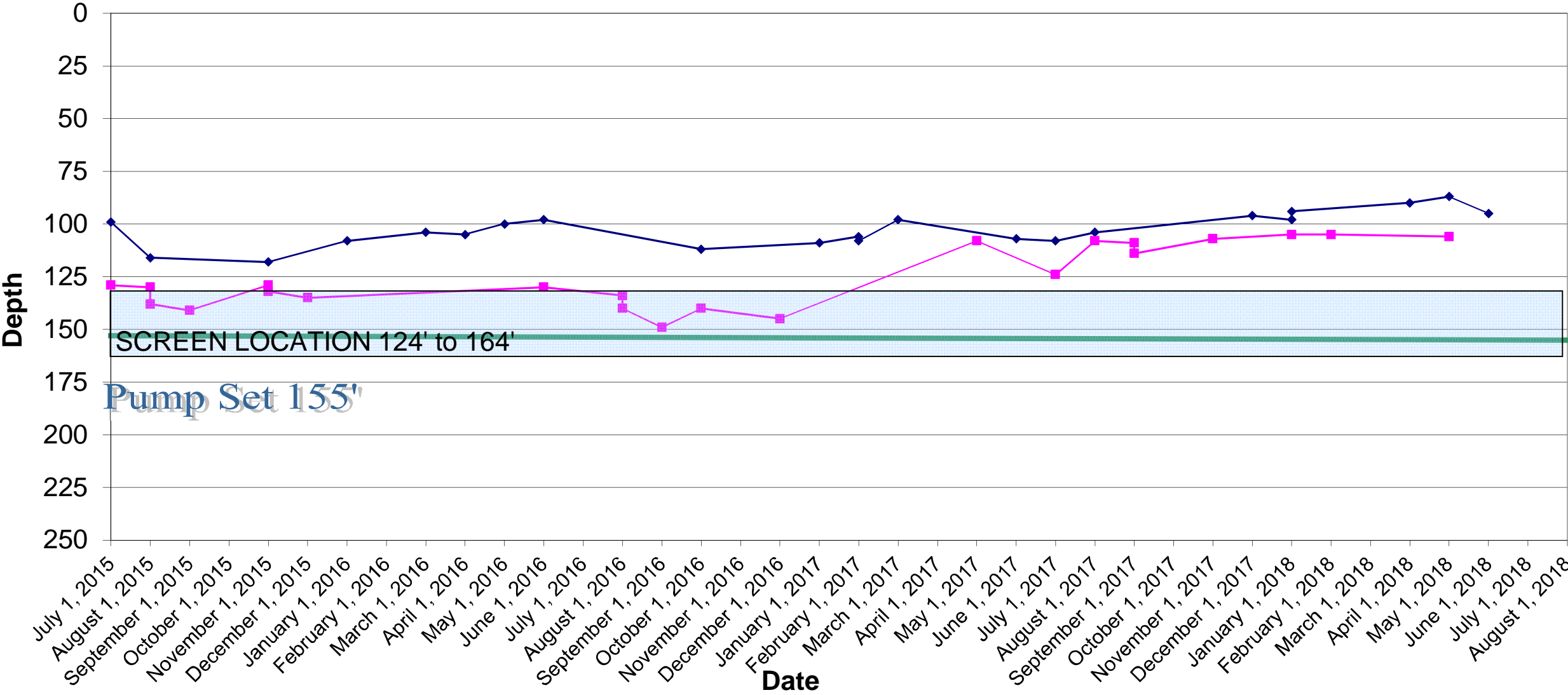


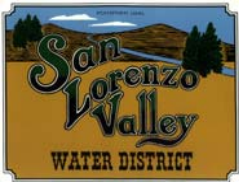
SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

Quail Well 5-A

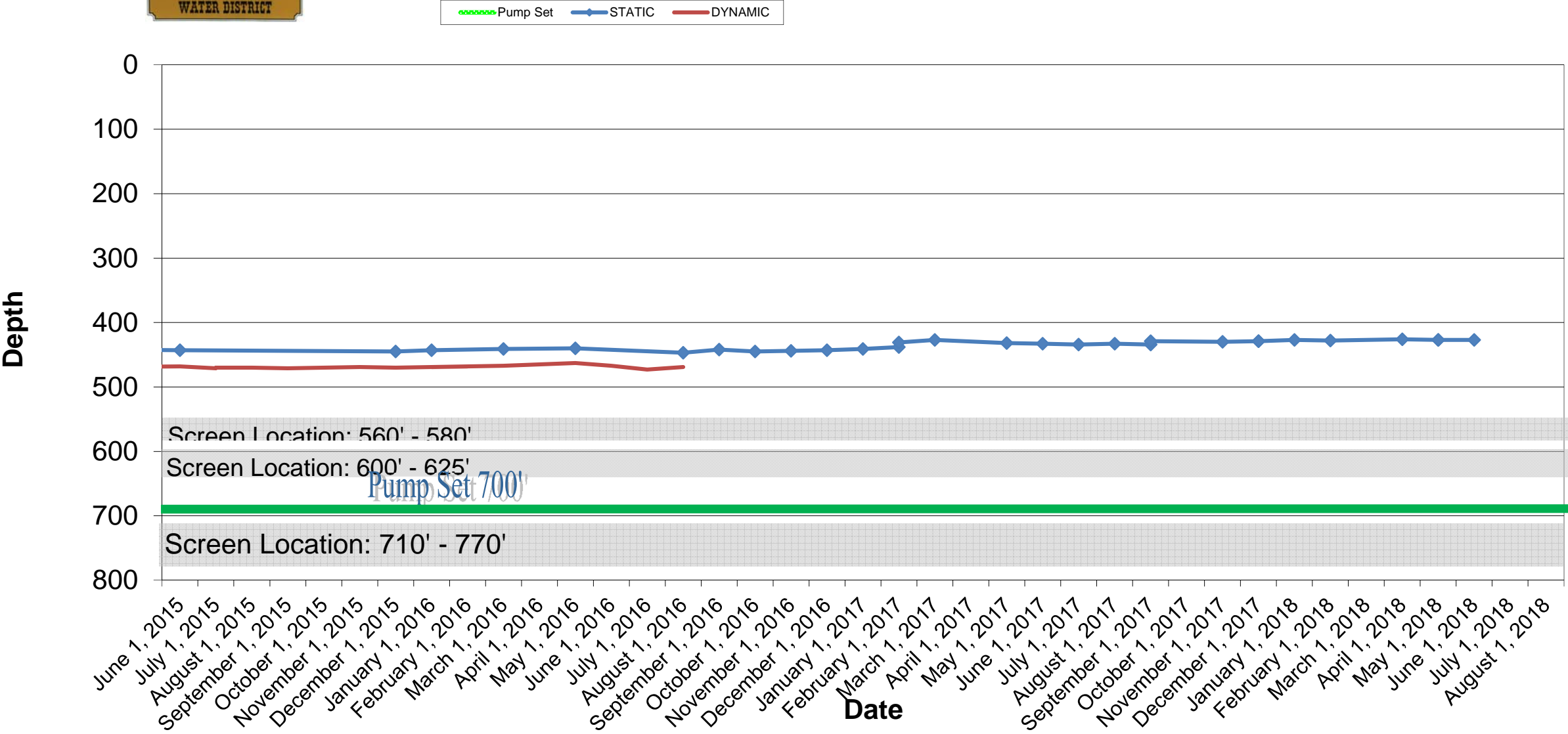
Location: 1161 Quail Hollow Rd.
Ben Lomond
Elevation: 517.65 ft. @ Pad
Installed: March 2000
State Well #: 4410014-025
Completed Depth: 174'





SAN LORENZO VALLEY WATER DISTRICT
Well Drawdown Report
Pasatiempo 6

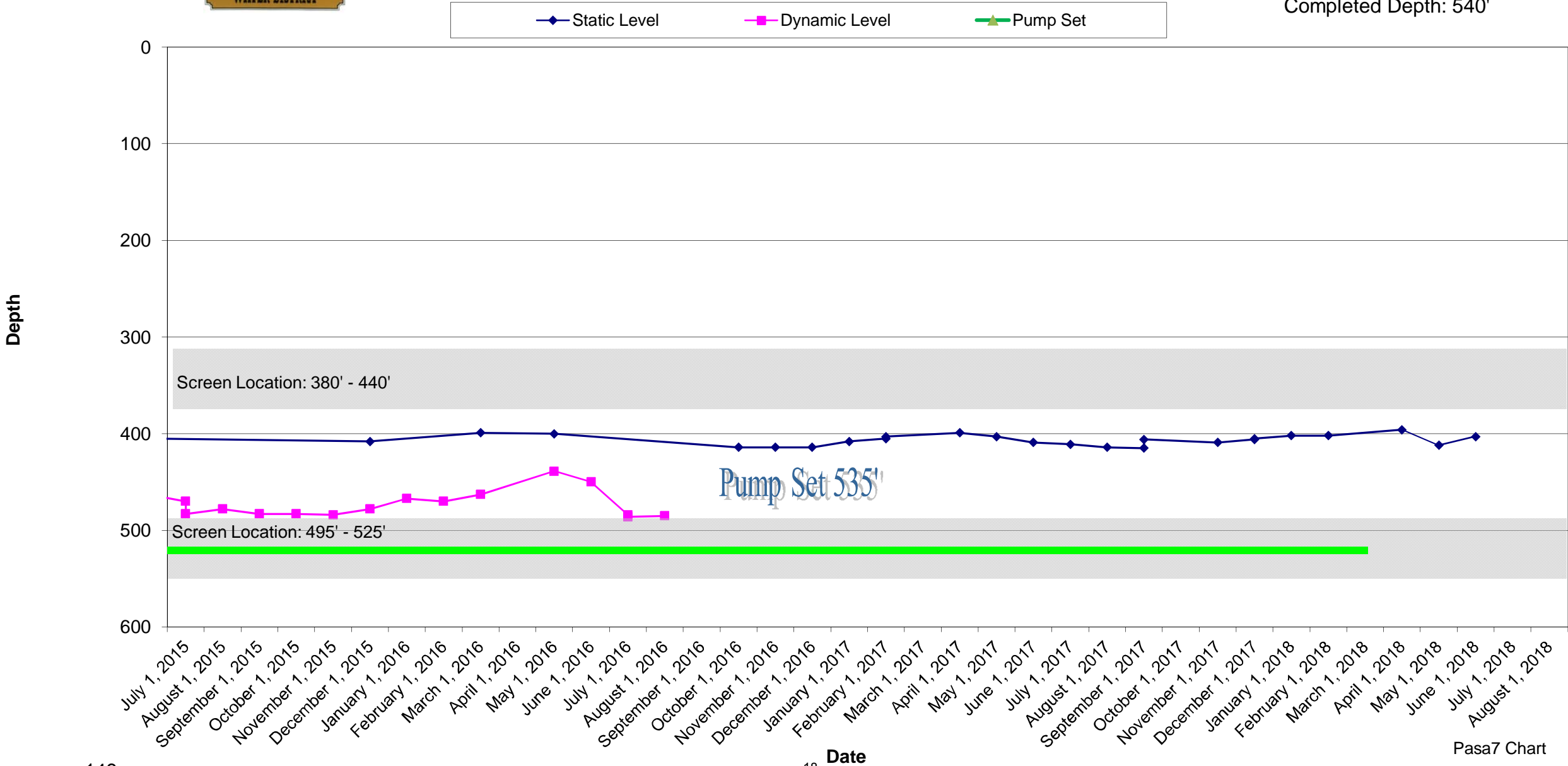
Location: Behind 3650 Graham Hill Rd.
Elevation: 775'
Installed: 5-30-91
State Well #: 4410014-023





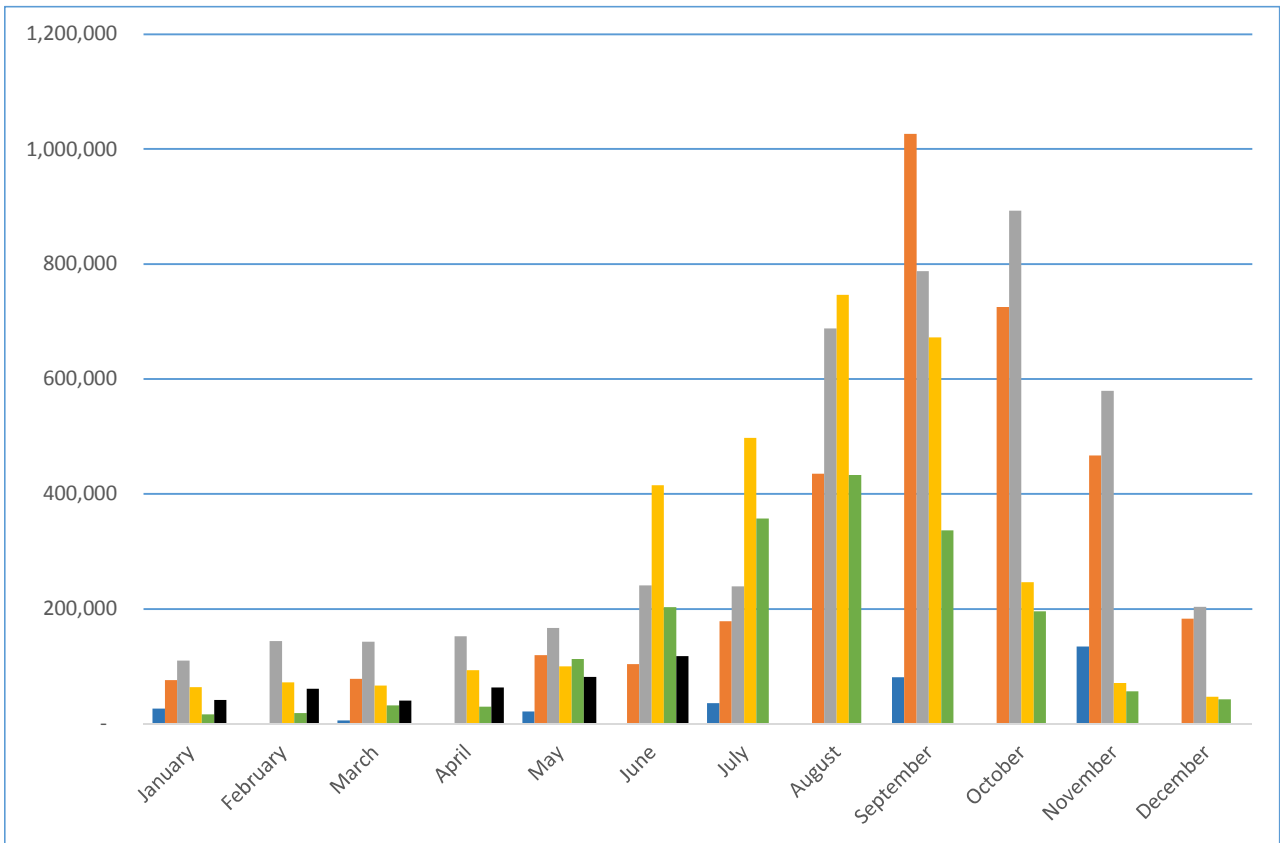
SAN LORENZO VALLEY WATER DISTRICT
Well Drawdown Report
Pasatiempo 7

Location: South of Probation
Center
Elevation: 734' MSL
Installed: July 21, 1990
State Well #: 4410014-024
Completed Depth: 540'



SAN LORENZO VALLEY WATER DISTRICT
BULK WATER SALES
GALLONS
June 2018

Agenda: 7.19.18
Item: 12.4



Month	2013	2014	2015	2016	2017	2018
January	26,928	76,296	109,965	63,850	16,456	41,888
February			144,364	72,556	18,700	61,366
March	5,984	78,540	142,868	66,572	32,164	40,392
April			152,592	93,500	29,920	63,580
May	21,692	119,680	166,804	100,232	112,948	81,532
June		103,972	240,983	415,140	203,179	118,184
July	35,904	178,772	239,360	497,420	357,544	
August		435,336	688,160	746,504	433,092	
September	81,352	1,026,256	787,644	672,183	336,570	
October		725,560	893,112	246,840	195,976	
November	134,640	466,752	579,700	71,060	56,848	
December		183,260	203,456	47,124	42,636	
Totals	306,500	3,394,424	4,349,008	3,092,981	1,836,033	406,942

SAN LORENZO VALLEY WATER DISTRICT
MONTHLY LEAK REPORT
June 2018

Agenda: 7.19.18
Item: 12.4

NORTH SYSTEM

Leak Type	Location	Town	Gallons Lost
420 HYDRANT LEAKING	CORNER OF HWY 9	BEN LOMOND	50
400 MAIN LEAKING	8390 GLEN ARBOR RD.	BEN LOMOND	4320
400 MAIN LEAKING	DUNDEE OFF SCENIC	BEN LOMOND	540
400 MAIN LEAKING	RIVERSIDE & CALIFORNIA DR.	BEN LOMOND	30
400 MAIN LEAKING	333 AZALEA AVE.	BEN LOMOND	28800
400 MAIN LEAKING	OAK AVE. & FERNWOOD AVE.	BEN LOMOND	900
400 MAIN LEAKING	9505 HWY 9	BEN LOMOND	500
400 MAIN LEAKING	10231 CALIFORNIA DR.	BEN LOMOND	8640
400 MAIN LEAKING	262 BLUE RIDGE DRIVE/310 BLUE RIDGE DR	BOULDER CREEK	30
400 MAIN LEAKING	KINGS CREEK RD. & SUMBEAM	BOULDER CREEK	5400
400 MAIN LEAKING	NEAR 235 RIVERVIEW	BOULDER CREEK	3600
400 MAIN LEAKING	13192 Middleton Ave	BOULDER CREEK	8640
400 MAIN LEAKING	422 High St	BROOKDALE	60
Total North System			61510
FELTON SYSTEM			
400 MAIN LEAKING	167 RUSSELL AVENUE	FELTON	300
Total Felton System			300
SCOTTS VALLEY			
Total Scotts Valley			-
Total All Systems			61,810

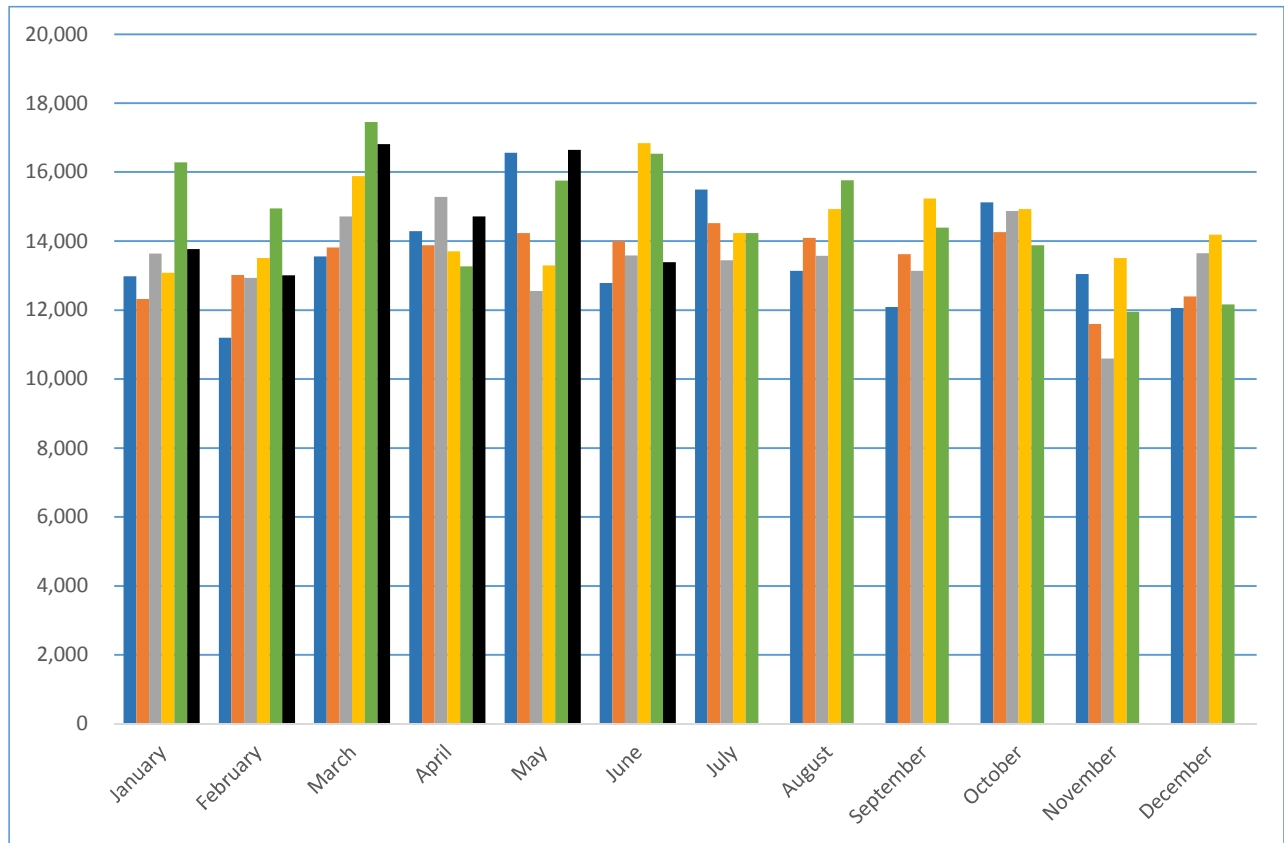
				Water Quality Complaint List						
Date Received	Type Of Complaint							Address	Conclusion	System
	Taste/ Odor	Color	Turbidity/ Particles	Worms/ Other Visible Organisms	Pressure (High/Low)	Illness (Waterborne)	Other (Specify)			
6/5/2018	X						Customer stated that water had been tasting 'funny' for the last couple of days	1415 Lost Acre Dr	Upon investigation by SLVWD staff at customers residence, water quality results appeared to be normal and within range at customers front hose bib. Free chlorine was 0.5 mg/L. A field odor test was conducted, in which the investigating operator did not detect an off odor. Customer was notified of results.	SLVWD-Felton
6/6/2018			X				Customer stated that they noticed silver sparkles in water at all faucets.	317 Reynolds Dr	Upon investigation by SLVWD staff, water quality results appeared normal and within range. No particles were observed in water at outside hose bib. Free chlorine was 1.2 mg/L and turbidity was 0.20 NTU at outside hose bib. Customer did not collect silver particles for identification. Customer will call back if condition returns.	SLVWD-North
6/13/2018	X						Customer stated water had a stagnant odor.	12174 Lake Blvd	Upon investigation by SLVWD staff at customers residence, water quality results appeared to be normal and within range at customers front hose bib. Free chlorine was 0.4 mg/L and no odor was detected during a field odor test. Customer was informed of results.	SLVWD-Lompico
6/25/2018		X					Customer reported that water was coming out of the faucet a brown color.	304 Creekside Wy	Upon investigation by SLVWD staff, water quality results appeared normal and within range. Free chlorine was 0.8 mg/L and turbidity was 0.32 NTU at outside hose bib.	SLVWD-North

SAN LORENZO VALLEY WATER DISTRICT

VEHICLE MILEAGE

June 2018

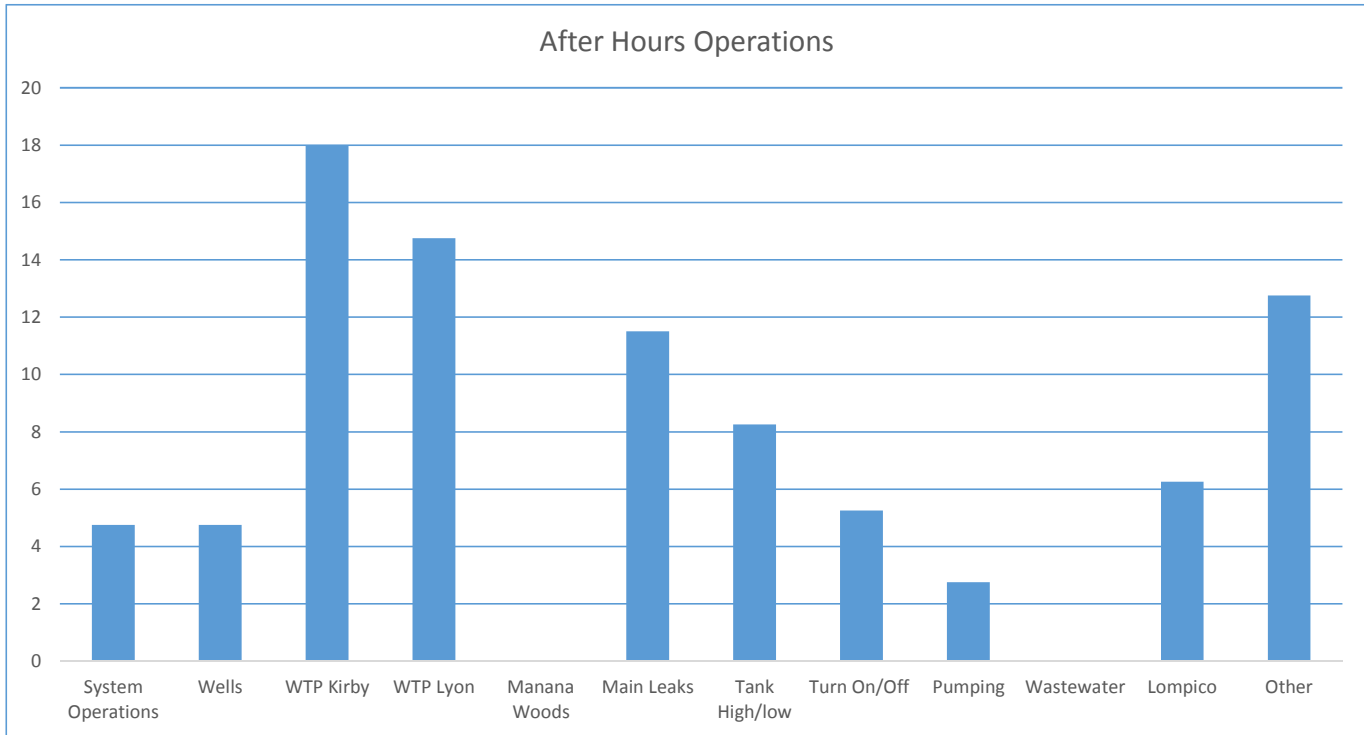
Agenda: 7.19.18
Item: 12.4



Month	2013	2014	2015	2016	2017	2018
January	12,976	12,317	13,633	13,082	16,286	13,763
February	11,201	13,015	12,934	13,505	14,945	13,003
March	13,558	13,817	14,714	15,882	17,451	16,809
April	14,283	13,883	15,279	13,704	13,270	14,711
May	16,560	14,228	12,550	13,290	15,757	16,646
June	12,780	14,000	13,582	16,841	16,534	13,390
July	15,497	14,519	13,441	14,228	14,229	
August	13,136	14,096	13,569	14,923	15,761	
September	12,087	13,622	13,137	15,229	14,388	
October	15,120	14,261	14,868	14,924	13,880	
November	13,046	11,594	10,591	13,510	11,952	
December	12,060	12,394	13,648	14,187	12,158	
Totals	162,304	161,746	161,946	173,305	176,611	88,322

SAN LORENZO VALLEY WATER DISTRICT
OPERATIONS DEPARTMENT
June 2018

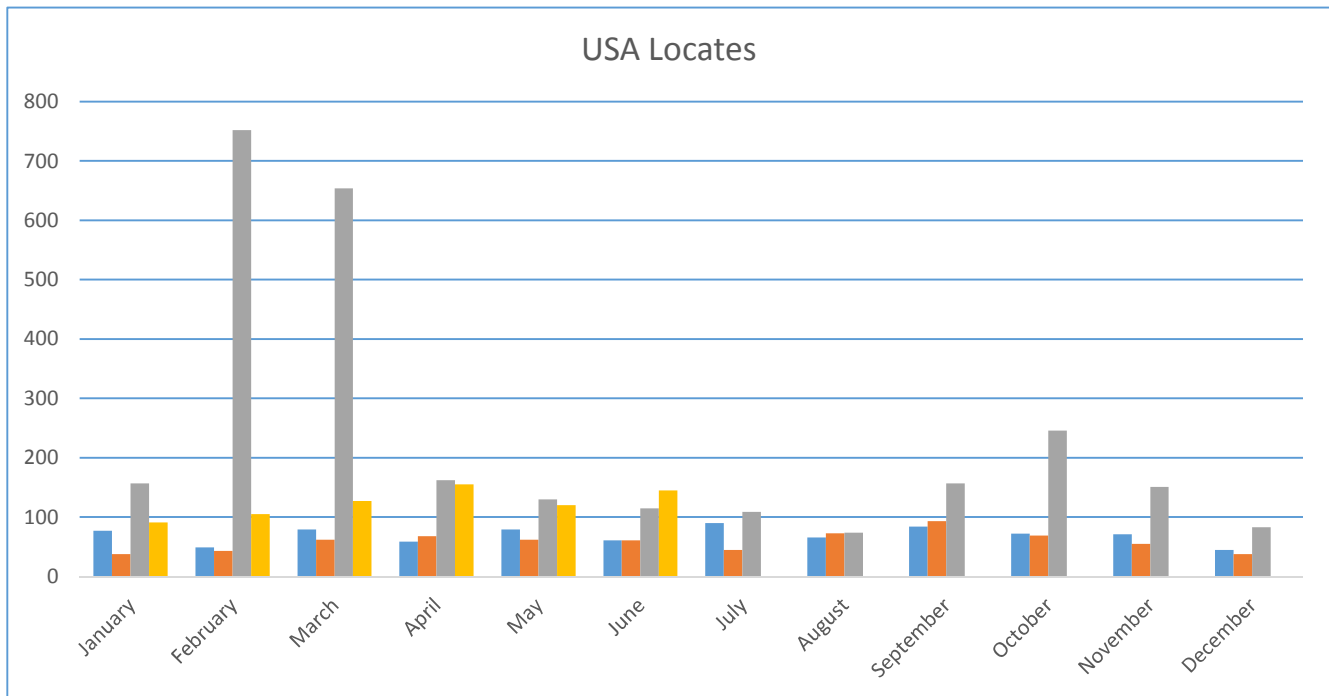
Agenda: 7.19.18
Item: 12.4



Description	Hours		2015	2016	2017	2018
System Operations	4.75	January	N/A	145.00	280.75	90.50
Wells	4.75	February	N/A	86.50	192.25	72.00
WTP Kirby	18	March	N/A	153.75	105.75	80.25
WTP Lyon	14.75	April	82.50	72.00	128.75	19.00
Manana Woods	0	May	104.75	49.25	132.75	105.5
Main Leaks	11.5	June	172.50	83.25	112.75	89.00
Tank High/low	8.25	July	124.25	80.25	162.00	
Turn On/Off	5.25	August	111.75	81.25	141.25	
Pumping	2.75	September	230.25	175.00	201.25	
Wastewater	0	October	128.25	78.50	104.00	
Lompico	6.25	November	114.25	96.25	122.50	
Other	12.75	December	186.25	130.75	134.00	
Total	89		1254.75	1231.75	1818.00	456.25

SAN LORENZO VALLEY WATER DISTRICT
OPERATIONS DEPARTMENT
 June 2018

Agenda: 7.19.18
 Item: 12.4



<u>Month</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
January	77	38	157	91
February	49	43	752	105
March	79	62	654	127
April	59	68	162	155
May	79	62	130	120
June	61	61	115	145
July	90	45	109	
August	66	73	74	
September	84	93	157	
October	72	69	246	
November	71	55	151	
December	45	38	83	
Total to Date	832	707	2,790	743





NOSSAMAN LLP

Memorandum

TO: Board of Directors,
San Lorenzo Valley Water District

FROM: Gina R. Nicholls, District Counsel

DATE: July 11, 2018

RE: Legal Department Status Report
502665-0001

I have been asked by the San Lorenzo Valley Water District (“District”) to provide information about the District’s legal expenditures in a format that is suitable for public disclosure.¹ Since the last legal department status report dated June 15, 2018, the most significant broad categories of expenses arise from providing legal advice and support in the following areas, listed in descending order of their approximate significance in terms of cost to the District:²

- Pending litigation
- Board meetings
- Grand Jury report
- Third-party subpoenas
- Contracts and related issues
- District policies and procedures
- Employment issues
- Other

During the past month, pending litigation has been unusually time consuming, primarily due to filing a cross-complaint against Marc Hynes and Atkinson Farasyn LLP in the litigation by former director Terry Vierra against the District, and also due to orienting

¹ Legal work performed for the District is confidential and privileged. Accordingly, the information provided herein is written in broad and general terms to avoid waiver and any disclosures that might compromise the District’s interests in pending or future legal matters.

² List includes general and special counsel work by Nossaman and other law firms, if any, representing the District.

Memorandum
July 11, 2018
Page 2

Peter Glaessner, counsel recently appointed by the District's insurance provider – at Nossaman's insistence – to handle the District's defense in that case. The appointment of Mr. Glaessner as defense counsel for the District should help limit the District's legal expenses in that litigation going forward. The remand to the trial court of the litigation by Bruce Holloway against the District and others has resulted in additional legal expenses.

Other unusually high legal expenses are due to providing legal support for multiple Board meetings and legal assistance in connection with the response to the Grand Jury report. Expenses related to the Grand Jury process are expected to wind down after the next month. The need to respond to third-party subpoenas, especially the subpoena from Monterey Peninsula Engineering, has generated additional, unusual legal expenses, which are expected to wind down after the next month.

The most significant areas of effort over the next month are likely to include the following:

- Third-party subpoenas
- Pending litigation
- Grand Jury report
- Board meetings



MINUTES OF SPECIAL ADMINISTRATION COMMITTEE MEETING

Covering Policy, Administration and Community
Relations/Communications

Monday, June 18, 2018 at 8:30 am at the Operations Building, 13057 Highway 9, Boulder Creek, California.

Minutes

1. 8:32 Convene Meeting/Roll Call
Roll Call.
Present: Chair Bruce, Dir. Baughman, B. Fultz.
Staff: District Manager-B. Lee, District Secretary-H. Hossack
2. Oral Communications
None
3. Old Business:
 - A. LEGISLATIVE UPDATE
District Manager-B. Lee addressed the Committee.
Discussion by the Committee and staff regarding a review of pertinent legislation currently being discussed.
 - B. COMMUNICATIONS UPDATE
B. Lee addressed the Committee.
Discussion by the Committee regarding a review of communications.
 - C. REVIEW OF PUBLICATION OUTREACH QUALIFICATION SUBMITTALS
B. Lee addressed the Committee.
Discussion by the Committee regarding the review of the submittals for Publication Outreach qualifications.
E. Frech-Lompico and B. Holloway-Boulder Creek addressed the Committee.
Discussion by the Committee.
4. New Business:
 - A. RULES & REGULATIONS/POLICIES & PROCEDURES
B. Lee addressed the Committee.
Discussion by the Committee regarding the review of the Rules & Regulation/Policies & Procedures.
E. Frech addressed the Committee.
Discussion by the Committee.
B. Holloway addressed the Board.
 - B. DRAFT RETENTION POLICY
B. Lee addressed the Committee.
Discussion by the Committee regarding the Draft Retention Policy.
 - C. STATE OF THE DISTRICT PRESENTATION
B. Lee addressed the Committee.
Discussion by the Committee regarding the State of the District Presentation.
D. Loewen and B. Holloway addressed the Committee.
 - D. FUTURE COMMITTEE PLANS
B. Lee addressed the Committee

Discussion by the Committee regarding the future Committee plans.
D. Loewen addressed the Committee.

5. Future Agenda Items:
Rules & Regs/Policies and Procedures from staff (July).
Draft Records Retention Policy
State of the District plan.
Strategic Plan
6. 10:23 Adjournment



MINUTES OF ENGINEERING COMMITTEE MEETING

Covering Design, Construction, Capital Improvement,
Master Plan and other Engineering, Operational and
Planning Related Matters

Monday, June 25, 2018 at 9:00 am at the Operations Building, 13057 Highway 9, Boulder Creek, California.

Minutes

1. Convene Meeting

Roll Call.

Present: Dir. Smallman, Dir. Baughman, F. Stevens.

Staff: District Manager-B. Lee, Director of Operations-R. Rogers, District Secretary-H. Hossack

2. Oral Communications: None

Dist. Manager Lee asked for an emergency item, a possible Brown Act violation, to be added to the agenda.

A motion was made and seconded to add an additional item to the agenda. 2 Committee members voted to add the item to the agenda. Motion passed.

3. New Business:

C. POSSIBLE BROWN ACT VIOLATION

Dist. Manager Lee introduced this item.

Discussion by the Committee regarding a possible Brown Act violation.

O. Hoggsett addressed the Committee.

A motion was made and seconded to pull items 4a, 4b and 4c from the agenda due to a possible Brown Act violation.

D. Loewen and L. McKibbin addressed the Committee.

Discussion by the Committee.

Roll Call: Dir.Smallman no, Dir. Baughman yes, Mr. Stevens yes The Motion passed to pull items 4a, 4b and 4c from the agenda.

A. ELECTION OF COMMITTEE CHAIR

Dir. Smallman said that he would like to appoint himself as chair of the committee.

D. Loewen, L. McKibbins, O. Hoggsett addressed the Committee.

Discussion by the Committee.

Motion was made and seconded to appoint Dir. Baughman as chair of the committee

F. Stevens addressed the Committee.

D. Loewen, O. Hoggsett, B. Holloway-Boulder Creek addressed the Committee.

Roll Call: Dir.Smallman no, Dir. Baughman yes, Mr. Stevens yes Motion passed.

B SET DAY AND TIME FOR COMMITTEE REGULARLY SCHEDULED MEETINGS

Dist. Mgr. Lee introduced this item.

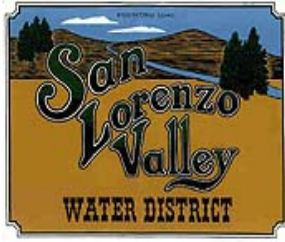
Discussion by the Committee regarding regularly scheduled meeting time and day.

Continuation for same time and day.

Motion was made and seconded to keep the 4th Monday of the month at 9:00 am as the regularly scheduled meeting day and time for the committee.

Roll Call: Dir.Smallman no, Dir. Baughman yes, Mr. Stevens yes Motion passed.

4. 9:31 Adjournment



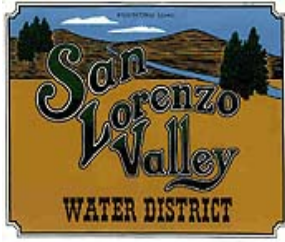
MINUTES OF BUDGET & FINANCE COMMITTEE MEETING

Responsible for the review of District finances including: rates, fees, charges and other sources of revenue; budget and reserves; audit; investments; insurance; and other financial matters.

Tuesday, July 3, 2018 at 9:30 a.m. at the Operations Building, 13057 Highway 9, Boulder Creek, California.

MINUTES:

1. Convene Meeting 9:30
Roll Call: Dir. Ratcliffe, Dir. Hayes
Staff: S. Hill-Director of Finance and Business Services, H. Hossack-District Secretary
2. Oral Communications
3. Old Business:
 - A. NON-WASTING ENDOWMENT INVESTMENT - HABITAT CONSERVATION PLAN
S. Hill introduced this item.
Discussion by the Committee regarding Non-Wasting Endowment Investment-habitat conservation plan.
S. Leiske-Philanthropic Services, Community Foundation addressed the Committee.
Questions from the Committee.
 - B. Holloway-Boulder Creek, addressed the Committee.
Discussion by the Committee.
B. Holloway addressed the Committee again.
Leiske addressed the Committee responding to B. Holloway.
Discussion by the Committee.
B. Holloway addressed the Committee.
Discussion by the Committee.
Leiske addressed the Committee.
Discussion by the Committee.
4. New Business:
 - A. ELECTION OF COMMITTEE CHAIR
Introduction by Dir. Ratcliffe
Discussion by Budget and Finance Committee regarding Committee Chair.
Motion was made and seconded to elect to Dir. Ratcliffe to chair the committee. All present voted in favor. Motion passed.
B. Holloway addressed the Committee.
Discussion by the Committee.
5. Informational Material: None.
6. Adjournment 10:27



MINUTES OF ADMINISTRATION COMMITTEE MEETING

Covering Policy, Administration and Community
Relations/Communications

Wednesday, July 11, 2018 at 10:30 am at the Operations Building, 13057 Highway 9, Boulder Creek, California.

MINUTES

1. 10:38 Convene Meeting
Roll Call: M. Bruce, B. Fultz present; C. Baughman excused
Staff: B. Lee-District Manager, H. Hossack-District Secretary
2. Oral Communications
D. Loewen, L. Henry and E. Frech addressed the Committee.
3. New Business:
 - A. PUBLICATION OUTREACH QUALIFICATIONS- DANE PETERSEN
DM Lee introduced this item.
D. Petersen addressed the Committee.
Discussion by the Committee and staff regarding the of Publication Outreach qualifications-presentation by Dane Petersen.
E. Frech and B. Holloway addressed the Committee.

Recess at 11:37
Reconvene 11:40

 - B. DRAFT OF BOARD POLICY MANUAL
Dir. Bruce introduced this item.
Discussion by the Committee and staff regarding the Draft Board Policy Manual.
D. Loewen, B. Holloway and Ed Frech addressed the Committee.
4. Old Business:
 - A. LEGISLATIVE UPDATE
Discussion by the Committee regarding a review of pertinent legislation currently being discussed.
 - B. COMMUNICATIONS UPDATE
Discussion by the Committee regarding a review of communications.
5. Future agenda items:
Board Policy Manual
Publication Outreach Qualifications Presentation
6. 12:07 Adjournment

Board of Directors
San Lorenzo Valley Water District

July 9, 2018

Lompico AD-16 and Grand Jury Report

Directors,

At the Special Meeting of June 27, in item 3a the board set up an Ad Hoc Committee to include board chair Chuck Baughman and newly appointed director John Hayes, tasked to formulate a proposed board response to the May 2018 Grand Jury report on San Lorenzo Valley Water District. This is scheduled to be presented at the July 19 regular board meeting. I would like this letter of support be included in the board packet under that agenda item.

Two of the three investigations had to do with the Lompico Assessment District (AD-16) and Lompico Assessment District Oversight Committee (LADOC).

The Grand Jury recommends the board work with LADOC to write up a description of their duties and purpose that aligns with a standard Bond Oversight Committee format, rather than the “receive only” status they currently hold. I was pleased to hear board members at the Special Meeting discussion of the Grand Jury report in item 3b concur with findings and recommendations.

This Grand Jury report is timely, as I am aware of dissatisfaction in Lompico Canyon among voters and ratepayers concerning AD-16 progress, and opinions that LADOC has been ineffective. I have defended LADOC, citing difficulties getting support and comprehensive information from the district, perhaps through lack of agreement on what LADOC should be doing. It is a great step forward for the Grand Jury to have identified the correct formation for this committee to enable its oversight duties.

I commend the board for stating an intention follow recommendations to correct the committee’s status, but I’m concerned about a statement by Director Baughman at the Special Meeting, in which he said he first wanted to meet with LADOC “to see if they wanted to do this”. I am aware of one committee member who has public stated such unwillingness, and to be fair it is a significant change. I’d like to see the board find a respectful way to honor the work of committee members to date, to allow a graceful exit for those who do not wish to continue under newly defined duties, and to re-affirm those who do, perhaps by a re-application and formal acceptance. Input from current LADOC members is valuable, to the extent that it supports establishment of improved duties and terms for the new oversight function. I believe it is the board’s duty to define those terms, to ensure that they meet requirements of oversight as detailed by the Grand Jury, and to empanel the committee as such.

I think it’s important for the district, board and staff, to fully commit to enabling this committee to perform at a higher level, including analysis, making recommendations, and comprehensive reporting.

I think it is equally important that the district parallel this advance with progress on AD-16 projects, particularly in consideration of public health and safety, to ensure an uninterrupted water supply and adequate storage to meet demand and emergencies.

Thank you

Debra Loewen
Lompico Canyon

July 11, 2018

Gina R. Nicholls
District General Counsel
San Lorenzo Valley Water District
Nossaman LLP
777 S. Figueroa St., 34th Floor
Los Angeles, CA 90071

**Re: Confirmation of Ongoing Defense of Terry Vierra re Government Code §1090 Claim
in the *Holloway* Lawsuit, Santa Cruz County Superior Court Case No. CV180394**

Dear Ms. Nicholls:

As you know, on April 5, 2018 the Sixth District Court of Appeal reversed the Superior Court ruling that Mr. Holloway lacked standing in his claim of violation of Government Code § 1090 (“1090 Claim”) and remanded that Claim for further proceedings in the Superior Court. San Lorenzo Valley Water District (District) is a defendant as to the 1090 Claim. Our client Terry Vierra was originally a defendant as to the 1090 Claim as well, but under the “One Final Judgment Rule” appears to no longer qualify as a defendant as to the 1090 Claim. The purpose of this letter is to confirm the ongoing status of the District’s December 18, 2014 agreement to defend Mr. Vierra as to the 1090 Claim in light of communications you have received from Holloway’s counsel that he perceives Mr. Vierra as still qualifying as a defendant to the 1090 Claim.

Terry Vierra served on the District Board for 24 years and followed the advice of the former District General Counsel in all respects leading up to and throughout the pendency of the *Holloway* Lawsuit. On December 15, 2014, Mr. Vierra requested that the District defend and indemnify him pursuant to, and as required by, Government Code sections 825 and 995. On December 18, 2014, the Board agreed, without reservation, to “defend . . . former Board Director Vierra in [the *Holloway* Lawsuit].” On April 3, 2017, the District Board voted to “stop all financial commitment to the Political Reform Act case.” This cessation of commitment did not include the 1090 Claim which is separate from the Political Reform Act Claim. In other words, although the Board, on April 3, 2017, unlawfully attempted to end its defense and indemnification of Mr. Vierra as to “the Political Reform Act case,” it never voted to end its defense and indemnification of Mr. Vierra as to the Section 1090 Claim. In former District Counsel Marc Hynes’ and Atkinson-Farasyn LLP’s Answer to Mr. Vierra’s March 26, 2018 Petition and Complaint against the District’s cessation of its defense and indemnification as to the Political Reform Act Claim, the District’s former District Counsel states it “advise[d] . . . the District of the District’s obligations under Government Code, including the obligations to

Gina Nicholls
Re: Ongoing Defense of Terry Vierra as to 1090 Claim
July 11, 2018
Page 2

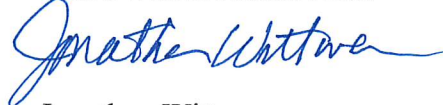
indemnify under Government Code Section 825” and that former counsel is “not aware of any facts that relieve[] the District of its obligations to defend and indemnify pursuant to Government Code Section 825 and 925.”

While it is Mr. Vierra’s position that he is not, and cannot be not be made, a party to the remand of the 1090 Claim, the District must continue to fully defend and indemnify Mr. Vierra as to this cause of action, as reflected in the District’s December 18, 2014 agreement to “defend . . . former Board Director Vierra in [the *Holloway* Lawsuit],” including the 1090 Claim. The District’s agreement to defend and indemnify Mr. Vierra necessarily includes any attempts by Holloway or other parties to force Mr. Vierra to become a party to the 1090 Claim on remand or to seek relief or other costs from Mr. Vierra as to this cause of action. With the knowledge the District Board has now, any further action by the Board that purports to discontinue the defense and indemnification of Mr. Vierra as to the 1090 Claim may constitute an *ultra vires* act.

For the above reasons, Mr. Vierra respectfully hereby confirms his completely justified understanding that the District is continuing to fully provide for the defense and indemnification of Mr. Vierra as to the 1090 Claim.¹ Please notify the undersigned immediately if the District takes any action contrary to that understanding. Thank you.

Very truly yours,

WITTWER PARKIN LLP



Jonathan Wittwer

cc: Client

¹ Nothing in this letter relieves the District in any way of its obligations as alleged in Mr. Vierra’s March 26, 2018 Lawsuit seeking full and complete defense and indemnification by the District as to the entirety of the *Holloway* Lawsuit, including but not limited to the Political Reform Act claim.

Highway 9 "Slip-Out" project nearing completion

By Patrick Dwire | Posted: Thursday, June 28, 2018 11:45 am

The massive "slip-out" of the mountainside underneath the northbound lane of Highway 9, just south of Brookdale, resulted in more than 16 months of a temporary traffic signal and single lane access to Boulder Creek. For regular commuters, the long-awaited completion of the repair project appears noticeably close- scheduled for September.

The single, southbound lane was closed entirely most of the night of June 20 and June 21 for a concrete pour of more than 350 cubic yards of concrete on a carefully engineered deck, or viaduct, that now supports about 310 feet of the new northbound lane.



Brookdale "slip-out"

Responses to a conversation prompt from the Press Banner on the Boulder Creek Neighbors Facebook page mostly reflected a sense of resilience and patience with the project.

"We valley folk know how to deal with traffic and inconveniences caused by Mother Nature. I look at it as a game now, one without a loser. If I hit a red light, take a break...if hit a green, bonus!" responded Pete Petri.

Another resident, Christine Riley, responded, "I find people in the Valley seem to roll with what ever is thrown our way. While at times it may be inconvenient, and for me being the first car through is nail biting, I am thankful it has helped law enforcement catch folks attempting to elude capture."

According to Caltrans Resident Engineer Katie Beach, the longest delays and added expenses were due, of course, to the unexpected. One example: despite alerting all utility companies, and despite meeting with AT&T before construction began, an AT&T-owned fiber optic cable turned out to be big surprise, and was broken early on in construction, temporarily disabling many computers in Boulder Creek for about one day. Oddly enough, this happened the same day as the Bear Creek Fire, which further complicated things, according to Beach.

"As with most projects, rarely does everything go as planned," Beach said. It took approximately nine months between notifying the utility companies and having a cleared work site. The AT&T fiber optic line and the San Lorenzo Valley Water District (SLVWD) lines were worked around and relocated in a few places. Beach said she remains thankful to the SLVWD for being responsive and getting to the project site upon request to solve problems with water lines in the project area.

The second reason for relatively slow progress was the constrained work area, with a narrow lane and no shoulder to work from, requiring Highway 9 to be completely closed for 15 nights between October and November last year, and needing to accommodate traffic on the remaining lane during the day- between 12,500 and 16,000 vehicles per day.

The site constraints limited the size and efficiency of the heavy equipment necessary for the project, the amount of material that could be stored on site, and required careful scheduling of the work since the single lane access to Boulder Creek could not be interrupted for long periods of time.

Getting into some details of this project helps explain why it has taken so long, and why it is running more than 25 percent over the initial cost estimate. The new northbound lane is essentially a steel-reinforced concrete bridge deck, supported by seven pairs of concrete columns, about 40 feet apart that are "cast in drill hole" (CIDH) pilings set in holes drilled between 20 and 30 feet below grade.

The new bridge deck is supported at the center line of the roadway by a series of steel "H" beams and 12-inch timbers, a "Soldier Pile Wall", that serves as a retaining wall underneath the original southbound lane. Both ends of the new lane are supported by steel reinforced concrete abutments and CIDH piles, according to information from Caltrans.

The football field length of concrete deck needed to be engineered for the curve in the road, and pitched up at a certain angle to facilitate drainage. A truly complicated part, according to Beach, was setting the temporary support, called falsework, for the pouring of the deck. "That required a lot of beams and lumber set by cranes adjacent to the steep slope. Even harder will be removing the temporary beams now that the deck is poured, which will take approximately 3 weeks," Beach wrote in an email.

The plans for the project were expedited by Caltrans, to get the contract in place as soon as possible, which resulted in a good deal of "in the field" adjustments for plan details and unexpected conditions, according to Beach. The \$4.4 million project is getting done by Gordon Ball Construction, headquartered in Concord. The project is projected to run about \$1.5 million over budget.

Resident Engineer Katie Beach grew up in the San Lorenzo Valley and is a resident of Boulder Creek. In an email to the Press Banner, Beach wrote, "Although it may not have always been evident to the residents and commuters in the Valley, everyone on the local Caltrans staff and Contractor's project team pushed to keep the project moving as quickly (and safely) as possible. As a local resident, I understand the impact the project has had on the community...and we are all very excited to have it be nearing completion," Beach wrote.

SLVWD Board announce appointment of John Hayes

For the Press Banner

The San Lorenzo Valley Water District (SLVWD) Board of Directors has announced that John Hayes was appointed to the Board at the regular Board meeting on Thursday, June 21, 2018.

The Board of Directors posted a Notice of Vacancy on the Board June 4, 2018 after the resignation of Eric Hammer. This Notice was posted throughout the Valley until June 21, 2018 pursuant to Government Code §1780.

The appointment of John Hayes will be for the term ending when the November 2018 election results are certified. The seat will go to election in November 2018 for a new four-year term.

Director Hayes, a Felton resident, works as a manager for a major technology company. His technology and finance background, as well as his interest in environmental issues, will be use-

ful in his tenure on the Board.

Director Hayes has served since January 2016 as the public member of the SLVWD Budget and Finance Committee. Director Hayes will remain on the Budget and Finance Committee, replacing Director Baughman, who will move to the Engineering Committee, replacing Hammer. These changes create an opening on the Budget and Finance Committee for a member of the public.

Any member of the public interested in filling the open committee position must complete an application. Applications are available at www.slvwd.com. Completed applications can be sent to the District Secretary, 13060 Hwy. 9, Boulder Creek, CA 95006 or h.morrison@slvwd.com. The Board of Directors will make the committee appointment based on applications received.

SLVWD urged to agree with the Grand Jury

By Patrick Dwire | Posted: Thursday, July 5, 2018 9:06 am

At a special meeting on June 27, the San Lorenzo Valley Water District (SLVWD) board of directors received public input on criticism received from the Santa Cruz County Civil Grand Jury about the SLVWD board's communication practices with the public. This public discussion became somewhat acrimonious as it progressed, with a small group of citizens agreeing wholeheartedly with the findings and recommendations of the Grand Jury.

A few members of the public urged the SLVWD board to agree with and explain one finding in the report, "Lack of effective District communication practices has reduced public access to the decision-making process, and contributed to acrimony and on-going relationship challenges with the community, causing stress on elected officials and staff, as well as frustration among ratepayers."

Board Director Gene Ratcliffe acknowledged that efforts to improve communication with the public may not have always been successful, but was not for lack of trying. "We've had our shortcomings...we've tried experiments that didn't always work, but our efforts to hear and listen to everyone need to be acknowledged, even if they weren't always successful," Ratcliffe said at the meeting.

Two of the three findings of the report had to do with the board's communication with and support of the Lompico Assessment District Oversight Committee (LADOC), and six of the eight recommendations for corrective action were related to improving the performance of the LADOC. The LADOC was established as part of the 2016 merger of the Lompico Water District with the SLVWD, as a citizen oversight committee of a special, voter-approved assessment district established for water-related infrastructure projects that only effect Lompico.

The cost and construction timeline of projects funded by the Lompico assessment district have been contentious issues, and, according to the report, the district board has not provided sufficient staff support or training to the LADOC to properly conduct its oversight responsibilities. The Grand Jury reported that one of the expected duties of the oversight committee is to produce an annual report to keep rate payers informed of the income and expenditures of the assessment district, which was not forthcoming after the first year the LADOC was in operation.

The 2017-18 Civil Grand Jury, empaneled each year to investigate and report on the practices and problems of local public agencies throughout the county, entitled their report "San Lorenzo Valley Water District: Encouraging the Flow of information to the Public." The District is legally required to respond to the findings and recommendations of the report by August 29, 2018.



The SLVWD board discussed the findings of the grand jury

The SLVWD board voted to form an ad hoc committee of board chair Chuck Baughman and newly⁴ appointed director John Hayes to prepare a draft response. The board is given the choice to agree, partially disagree and fully disagree with any of the Grand Jury's findings and recommendations, with the expectation of an explanation as to why. After the public and board discussion of the findings, it appeared the board was prepared to agree with all the findings and recommendations, with a few exceptions and need for explanation, and the board's response will include more detail on corrective actions to be taken, according to Baughman.

The Grand Jury report noted the number of special meetings, in addition to regularly scheduled board meetings, doubled in number from 10 in 2016 to 20 in 2017, and only five of those special meetings were recorded by Community T.V. for access by the community. The SLVWD board also moved to provide only "action minutes" of these meetings in 2017, which, "reduced publicly available sources of information about District issues for all ratepayers not in attendance at the meetings," according to the Grand Jury Report.

"You have refused to talk to us, and you don't follow your own rules," John Schneider said to the board, in a discussion about Brown Act requirements, referred to as California's "open meeting law" that governs the conduct of public meetings. While this law can be somewhat complicated in what elected officials can and cannot discuss at public meetings, generally the public can talk about anything within the jurisdiction of the agency being addressed, but the legislative body or board of directors generally cannot act on or discuss an item not on the agenda.

In other SLVWD related news, Nick Johnson, Senior Managing Scientist of an international consulting firm and long-time consultant to the SLVWD, gave a detailed overview of the entire San Lorenzo Valley Water District in terms of historically available supply of water, demand, stream flow and ground water resources at the Santa Margarita Groundwater Agency (SMGWA) board of directors meeting on June 28. Johnson's 42-slide PowerPoint presentation including statistical analysis is available on the SLVWD's website at: <http://www.slvwd.com>.

The SMGWA board of director's adopted their FY2018/19 budget at the June 28 meeting, which will be funded by the three member agencies of this joint powers authority, which are Scotts Valley Water District, the SLVWD and the County of Santa Cruz. The total proposed budget of \$647,235 has a cost allocation 60 per cent paid by Scotts Valley Water District, 30 percent by the SLVWD, and 10 percent by the County of Santa Cruz. This budget is almost entirely for the preparation of a Groundwater Sustainability Plan for the Santa Margarita aquifer, which is required by the State of California.