BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER DISTRICT
AGENDA
August 28, 2019

MISSION STATEMENT: Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

Notice is hereby given that a meeting of the Board of Directors of the San Lorenzo Valley Water District will be held on **Wednesday, August 28, 2019 at 5:30 p.m.,** SLVWD, 13057 Highway 9, Boulder Creek, CA 95006 and by teleconference at 2017 American Dr., Lago Vista, TX 78645.

In compliance with the requirements of Title II of the American Disabilities Act of 1990, the San Lorenzo Valley Water District requests that any person in need of any type of special equipment, assistance or accommodation(s) in order to communicate at the District's Public Meeting can contact the District Secretary's Office at (831) 430-4636 a minimum of 72 hours prior to the scheduled meeting.

Agenda documents, including materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet, are available for public inspection and may be reviewed at the office of the District Secretary, 13060 Highway 9, Boulder Creek, CA 95006 during normal business hours. Such documents are also available on the District website at www.slvwd.com subject to staff's ability to post the documents before the meeting.

1. Convene Meeting/Roll Call

2. Additions and Deletions to Closed Session Agenda:
   Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).

3. Oral Communications Regarding Items in Closed Session:
   This portion of the agenda is reserved for Oral Communications by the public for items which are on the Closed Session portion of the Agenda. Any person may address the Board of Directors at this time, on Closed Session items. Normally, presentations must not exceed three (3) minutes in length, and individuals may only speak once during Oral Communications. No actions may be taken by the Board of Directors on any Oral Communications presented; however, the Board of Directors may request that the matter be placed on a future agenda. Please state your name and town/city of residence at the beginning of your statement for the record.

4. Adjournment to Closed Session
   At any time during the regular session, the Board may adjourn to Closed Session in compliance with, and as authorized by, California Government Code Section 54956.9 and Brown Act, Government Code Section 54950. Members of the public will be given the opportunity to address any scheduled item prior to adjourning to closed session.

   a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
      Property: APN 078-233-05, located along Scenic Way in Ben Lomond
      Agency negotiator: Rick Rogers, District Manager
      Negotiating party: Nick Naccari
      Under negotiation: Price and terms of payment

   b. PUBLIC EMPLOYEE MID-YEAR PERFORMANCE EVALUATION
      Government Code Section 54957
      Title: District Manager

   Closed Session Note:
   The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential closed session information; regarding attorney/client privileged communications, the entire body is the holder of the privilege and only a majority vote of the entire body can authorize the waive of the privilege.

5. Convene to Open Session at 6:30 p.m.

6. Report of Actions Taken in Closed Session

7. Roll Call (Open Session):

8. Additions and Deletions to Open Session Agenda:
   Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).

9. Oral Communications:
   This portion of the agenda is reserved for Oral Communications by the public for items which are not on the agenda. Please understand that California law (The Brown Act) limits what the Board can do regarding issues raised during Oral Communication. No action or discussion may occur on issues outside of those already listed on today's agenda.

Any person may address the Board of Directors at this time, on any subject that lies within the jurisdiction of the District. Normally, communication must not exceed three (3) minutes in length, and individuals may only speak once during Oral Communications.

If you wish to speak on a non-agendized item, please submit a 'speaker slip' to the District Secretary. It is not required, but individuals who have submitted a 'speaker slip' will be given priority. Time for Oral Communications at the start of the meeting will be limited to 15 minutes in total. If there are additional speakers, the Board will continue Oral Communications after the Consent Agenda.

Any Director may request that a matter raised during Oral Communication be placed on a future agenda.

10. Unfinished Business:
Members of the public will be given the opportunity to address each scheduled item prior to Board deliberations. The Chairperson of the Board may establish a time limit for members of the public to address the Board on agendum.

    a. VACANCY IN AN ELECTIVE OFFICE OF THE BOARD OF DIRECTORS SAN LORENZO VALLEY WATER DISTRICT
    Discussion and possible action by the Board regarding the vacancy in an elective office of the SLVWD Board.

    b. SAN LORENZO VALLEY WATER DISTRICT REVENUE CERTIFICATES OF PARTICIPATION PROJECTS
    Discussion and possible action by the Board regarding the adoption of Resolution No. 6 (19-20) dedicating the $14,500,000 in proceeds of the SLVWD Revenue Certificates of Participation for the completion of CIP as listed in Exhibit A.

11. New Business:
Members of the public will be given the opportunity to address each scheduled item prior to Board deliberations. The Chairperson of the Board may establish a time limit for members of the public to address the Board on agenda items.

    a. ADMINISTRATION/OPERATIONS FACILITIES UPDATE
    Discussion and possible action by the Board regarding a possible Public Advisory/Ad Hoc committee formation to revisit on the facility needs.

    b. DISTRICT EFFORTS FOR FIRE PREVENTION
    Discussion and possible action by the Board regarding District efforts for Fire Prevention.

    c. REQUEST FOR PURCHASE OF VACUUM EXCAVATOR
    Discussion and possible action by the Board regarding the purchase of a skid mounted Vacuum Excavator.

12. Consent Agenda:

The Consent Agenda contains items which are considered to be routine in nature and will be adopted by one (1) motion without discussion. Any item on the consent agenda will be moved to the regular agenda upon request from individual Directors or a member of the public.

a. MINUTES FROM BOARD OF DIRECTORS MEETING JULY 18, 2019
Consideration and possible action by the Board to approve minutes from the BoD meeting on July 18, 2019.

b. MINUTES FROM BOARD OF DIRECTORS MEETING JULY 23, 2019
Consideration and possible action by the Board to approve minutes from the BoD meeting on July 23, 2019.

c. MINUTES FROM BOARD OF DIRECTORS MEETING AUGUST 1, 2019
Consideration and possible action by the Board to approve minutes from the BoD meeting on August 1, 2019.

13. District Reports:

No action will be taken and discussion may be limited at the President's discretion. The District encourages that questions be submitted in writing (bod@slvwd.com) on items listed in the District Reports. Questions submitted, if any, will be posted in the next available District Reports, along with a reply.

- DEPARTMENT STATUS REPORTS
  Receipt and consideration by the Board of Department Status Reports regarding ongoing projects and other activities.
  - Engineering
  - Finance & Business
  - Legal
  - Operations

- COMMITTEE REPORTS
  - Future Committee Agenda Items
  - Committee Meeting Notes/Minutes
    - Budget & Finance Committee 7.2.19
    - Environmental Committee 7.11.19
    - LADOC 7.16.19
    - Budget & Finance Committee 8.6.19
    - Admin Committee 8.7.19

14. Adjournment

Certification of Posting

I hereby certify that on August 23, 2019 I posted a copy of the foregoing agenda in the outside display case at the District Office, 13060 Highway 9, Boulder Creek, California and 2017 American Dr., Lago Vista, Texas, said time being at least 72 hours in advance of the meeting of the Board of Directors of the San Lorenzo Valley Water District (Government Code Section 54954.2).

Executed at Boulder Creek, California on August 23, 2019.

_____
Holly B. Hossack
District Secretary

NOSSAMAN LLP | Memorandum

TO: Board of Directors,
San Lorenzo Valley Water District

FROM: Gina R. Nicholls, District Counsel

DATE: August 28, 2019

RE: Board of Directors Vacancy and Possible Appointment
502665-0001

RECOMMENDATION:

It is recommended that the Board of Directors ("Board") review the applications received by the District and decide whether to appoint, by a motion of the Board, one of the applicants to fill the remainder of the term of office for the Board seat left vacant by the resignation of Bill Smallman.

The Board chairperson (usually the President of the Board) may exercise discretion to conduct the interview process and discussion in a fair and orderly manner. Staff suggests the following:

1. Allow each of the applicants to introduce themselves (or review the written applications for any applicant who is not present at the meeting); typically any prepared questions posed to one applicant should be posed to all applicants;

2. Conduct public oral communications;

3. Conduct Board discussion, allowing each Director to speak at least once before entertaining motions;

4. Entertain any motion(s) to appoint one of the applicants to the vacant Board seat.

BACKGROUND:

By correspondence dated July 16, 2019, Bill Smallman tendered his resignation from the San Lorenzo Valley Water District Board of Directors, effective immediately as of that date. Mr. Smallman was elected most recently in 2016 to a term that expires in December 2020.

Pursuant to California Government Code Section 1780, in the event of a vacancy in any elective office of a governing board of a special district, the remaining board members may fill the vacancy by appointment within sixty (60) days after either the date on which the Board is notified of the vacancy or the effective date of the vacancy, whichever is

later. The Board was notified of the vacancy at the regular meeting conducted on July 18. Therefore, the Board must make an appointment to fill the vacancy, if at all, by September 16, 2019.

Pursuant to subdivision (d)(1) of Section 1780, notice of the vacancy must be posted in three or more conspicuous places in the District at least fifteen (15) days prior to the appointment. The District's Board Policy Manual requires establishing a closing date for the receipt of applications for the vacancy, and provides that interviews shall be conducted at the next regular Board meeting following the date of closure of applications. The Board Policy Manual further instructs that the appointment shall be made "without undue delay."

At the Board's direction, posting of the notice of vacancy was accomplished on July 19, 2019, with the notice specifying August 21, 5:00 p.m. as the closing date and time for receipt of applications. The District received applications from the following individuals:

Brant Haddon
Gail Mahood
Richard Moran
Anders Steele

STRATEGIC PLAN:
Element 6.0 Public Affairs
Element 9.0 Administrative Management

FISCAL IMPACT:
TBD

ATTACHMENTS:
Attachment 1 – Notice of Vacancy
Attachment 2 – Applications Received by the District

Notice of Vacancy

Interested persons are hereby notified that pursuant to Government Code §1780 there is a vacancy on the

SAN LORENZO VALLEY WATER DISTRICT

Board of Directors

The position to be filled is for a term ending when the November 2020 election results are certified.

The seat will go to election in 2020 for

a new 4-year term.

Applications are available at the SLVWD Office located at:

13060 Highway 9, Boulder Creek, CA

On our website:

www.slvwd.com

By contacting the District Secretary:

hhossack@slvwd.com

(831) 430-4636

Applications are due August 21, 2019
by 5:00 pm

Pursuant to Gov. Code §1780, this notice will be posted for 15 days in 3 or more conspicuous locations in the District from July 24, 2019

Application for Appointment to Fill a Vacancy on the San Lorenzo Valley Water District Board of Directors

Instructions:

If you are interested in serving as a Director on the San Lorenzo Valley Water District Board, please complete this application and return it to the District Secretary, 13060 Highway, Boulder Creek, CA 95006 or hhossack@slvwd.com.

Due Date is August 21, 2019 by 5:00 pm

Date: 8/19/19

Name: Brant L. Haddon Jr.

Address where you live: 12445 Whilaway Ave., Felton, CA, 95018

Mailing address (if different): Same

Phone (daytime): (408) 623-7017 Phone (evening): (408) 623-7017

Email: BHaddon51@gmail.com

Statement of Qualifications:

Please complete this section or attach a current resume.

IRONCLAD SECURITY SERVICES INC.

Brant Haddon
Director of Security and Business Development
1210 S. Bascom Ave., Suite 225
San Jose, CA 95128
Tel: 408.773.2800 Ext 110
Fax: 408.557.9811
Cell: 408.623.7017
PPO# 17181
brant@ironcladsecurityservices.com

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EDUCATION:

Institution	Major	Degree	Year
San Jose State University	Business ~~Entrepreneurship~~	B.A.	2016

WORK/VOLUNTEER EXPERIENCE:

Organization	City	Position	From	To
SJSU Hockey	San Jose	Vice President	2015	2016
Net Impact	San Jose	Vice President	2014	2016

Letter of Interest:

Please briefly describe your qualifications and why you are interested in serving on the Board of Directors.

Such opportunities to assist the board with achieving efficiency goals to be able to capitalize on new growth don't come very often. I have a unique skill set as a businessman, a networking facilitator, a grass roots organizer, marketer, and Public Relations coordinator that can be a huge asset to the board. I also have extensive business contacts all through the Bay Area.

Certification:

I certify that the information contained in this application is true and correct. I authorize the verification of the information in this application.

Signature

8/19/19

Date

Brant Haddon

-Entrepreneurial and Business Growth Development Strategist

(408) 623-7017

BHaddon51@gmail.com

Education/Licenses

San Jose State University (2013-2016) **San Jose, CA**

-Bachelor of Arts in Business Administration- Entrepreneurship

West Valley College (2010-2013) **Saratoga, CA**

-Associates of Arts in Social and Behavioral Science

- 7 **Business Proficiency Certificates:** Business Management, Business Communication, Business Administration, Marketing & Advertising, Small Business & Startup, Retail Selling, Business to Business Sales)
- CPR & First Aid May 2017 to May 2019

Experience

Ironclad Security Services (July 2019 – Present) **Campbell, CA**

Director of Security and Business Development

- Responsible for development and implementation of all strategic growth strategies using marketing, business to business networking, and strategic industry partnerships to grow cliental and develop a reputation in our industry for premier comprehensive custom security solutions.
- Hired, trained, supplied, and coordinated a professional security staff of over 65 employees across 15 offices while offering premier custom security solutions to corporate, government, manufacturing, dining, and retail clients.
- Collaborated with executive managers to promote and craft custom security solutions to new clients in industry.
- Designed, implemented, and continuously refined more efficient solutions to sales, branding, bookkeeping, accounting, operations, marketing, hiring, and training in order to facilitate optimum growth strategies.

Competitive Edge Physical Therapy (October 2018 – July 2019) **San Jose, CA**

Director of Business Development

- Responsible for development and implementation of all strategic growth strategies using marketing, business to business networking, and strategic technologically driven branding.
- Developed, implemented, maintained a multi-channel Marketing/Public Relations campaign using interns, strategic events, and online resources to generate awareness about Bio-Mechanics and how data improves patient outcomes
- Created alternative revenue streams through Bio-Mechanics consulting, branded Competitive Edge as the premier technological and quality service Physio in the Bay Area. While increasing revenue to 400% of original revenue.

- Consulted and trained owner and employees on Entrepreneurial and business development strategies, implemented more efficient internal operations strategies, created self-sustaining internal feedback loops, and directed all community relations, marketing, branding, and sales activities.

Competitive Edge Physical Therapy (October 2017 – October 2018) **San Jose, CA**

Clinical Operations Manager

- Office Manager in charge of all daily operations including, sales, marketing, and brand management.
- Sales department head responsible for setting quotas, directing sales strategies, and all customer services activities.
- Grew business to double the original staff and 200% of original revenue.
- Responsible for all administrative duties, recording business metrics, analyzing data, training employees, community relations, intern management, vendor relations, and scheduling logistics.

City Sports Club (March 2017 – September 2017) **San Jose, CA**

Manager of Operations

- Organize and foster a professional environment that creates optimal conditions to maximize sales and service quality.
- Facilitate, coordinate, manage, and supervise all employees at City Sports Club Almaden branch.
- Direct all department leads and facilitate all communication and interaction with outside vendors, property management, county officials, and law enforcement
- Responsible for routine operational activities including scheduling, hiring, maintaining inventory, employee training, and strategic management.

Command Security Services (2016-2017) **Mt. View, CA**

Security Operations Command (SOC)- Security Manager

- Analyze and report to management any pressing concerns or variations in daily activities.
- Monitor team of guards securing various Government and Private properties at Moffett Field via SOC dispatch.
- Supervising daily health safety and security activities including delegation of security duties, supervision of all patrol routes, and responses to any client service requests.

Universal Protection Service (2012-2016) **San Jose, CA**

Security Manager/ Site Supervisor

- Lead team of guards across 3 Universal Protection Service Sites

- Supervising daily security activities including delegation of duties, supervision of all patrol routes, and responses to tenant customer service requests.
- Training all guards across sites on policies, daily operating procedures, and continuously exemplifying quality customer service.
- Monitoring state of the art security system and dispatching calls across sites including emergency services.
- Primary contact for all High-level mangers, tenants, and all corporate sub contractors.

Theatre Publications Printing Press (2011-2012) **Santa Clara, CA**

Production Coordinator

- Responsible for managing production line. Improving efficiency while making sure all jobs are finished and shipped on time and correctly.
- Interfacing with all departments and customers to facilitate production line at optimum efficiency.
- Interfacing directly with customers and vendors to update and customized work orders.
- Daily customers service and business administration activities.

Activities/Skills/Hobbies

- Vice President SJSU Hockey – 2015-2016
- Net Impact Vice President- SJSU Club promoting student connections with local sustainable business.
- Climbing
- Bilingual (Spanish)

Software

- Microsoft Office- Word, Excel, Outlook, PowerPoint
- Google Apps- AdWords, My Business, Drive, and Analytics
- QuickBooks

Application for Appointment to Fill a Vacancy on the San Lorenzo Valley Water District Board of Directors

Instructions:

If you are interested in serving as a Director on the San Lorenzo Valley Water District Board, please complete this application and return it to the District Secretary, 13060 Highway, Boulder Creek, CA 95006 or hhossack@slvwd.com.

Due Date is August 21, 2019 by 5:00 pm

Date: August 20, 2019

Name: Gail A. Mahood

Address where you live: 910 Jenny Way, Felton, CA 95018

Mailing address (if different): _____

Phone (daytime): 650-388-0938 Phone (evening): 650-388-0938

Email: gailmahood1@gmail.com

Statement of Qualifications:

Please complete this section or attach a current resume.

See attached abbreviated resume.

EDUCATION:

Institution	Major	Degree	Year

WORK/VOLUNTEER EXPERIENCE:

Organization	City	Position	From	To

Letter of Interest:

Please briefly describe your qualifications and why you are interested in serving on the Board of Directors.

I am interested in the position of Director on the Board of the San Lorenzo Valley Water District because I want to contribute to the community I have joined, and I believe that a good use of my knowledge and skills would be to serve on the Board where my expertise in geology and hydrology will complement the strengths of the other Directors. Having recently retired after forty years as a Professor of Geology at Stanford University, I now have the time to devote to Board meetings and to do the background study required to be an effective Director.

For more details, see attached Letter of Interest.

Certification:

I certify that the information contained in this application is true and correct. I authorize the verification of the information in this application.

Gail Mahood — Signature

Aug 20, 2019 — Date

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Gail A. Mahood
910 Jenny Way, Felton, CA 95018
Telephone: (650) 388-0938 E-mail: gailmahood1@gmail.com

PERSONAL DATA Born 6/27/1951 U.S. Citizen Married No children

EDUCATION

6/1980	Ph.D., Geology, University of California, Berkeley
6/1976	M.A., Geology, University of California, Berkeley
6/1974	A.B., Geology, University of California, Berkeley

GEOLOGICAL EMPLOYMENT

12/2017-present Professor Emerita
Dept. of Geological Sciences, Stanford University, Stanford, CA.
Recalled to 50%-time active duty 12/2017-12/2019.

9/1979-12/2017 Acting Assistant Professor to Assistant Professor to Associate Professor to Professor,
Dept. of Geological Sciences, Stanford University, Stanford, CA.

- Fellow of the Geological Society of America
- Fellow of the Society of Economic Geologists
- Two dozen grants funded and more than fifty peer-reviewed scientific publications.

STATEMENT OF INTEREST

Why I am interested in serving on the SLVWD Board of Directors

I purchased a home in Felton in June 2017, and was soon confronted by mountain living—episodic heavy rains on slopes underlain by poorly consolidated sedimentary rocks—and the paradox of the San Lorenzo Valley—plenty of precipitation but limited storage which results in inadequate supply in drought years. I attended the three workshops presented in the "Understanding Our Water Educational Series" by the Santa Margarita Groundwater Agency in Spring of 2019, and was impressed by the degree of engagement and general knowledge level of many of the citizens in the audience. Scientifically, I found it interesting to learn which formations served as aquifers and how their distribution at the surface and at depth complicated the process of increasing recharge by man-made means. As a recently retired professor of geology, getting involved in community activities centered on the interaction between surface waters and groundwater seems like a worthwhile thing for me to do.

Qualifications

Subject expertise

The Santa Margarita Groundwater Basin is classified as a "medium priority basin" by the California Department of Water Resources, which requires the Santa Margarita Groundwater Agency to submit a Groundwater Sustainability Plan by January 31, 2022. As a geologist, I believe I can be helpful to the SLVWD Board of Directors in overseeing the development of a draft plan with hydrologic consultants, and in presenting the plan for discussion with the community during the comment period. Although I haven't had occasion to use MODFLOW or other hydrologic programs that will be involved in arriving at a sustainability plan (as my research specialty is volcanology, not geohydrology), I am familiar with the principles behind such geologic simulations and with the specialized vocabulary of hydrology. One of the challenges in using such software is to not simply "plug and chug", but to understand the uncertainties in the predictions of the models based on the limitations of current data (the spotty distribution of well and flow data in time and space) and the uncertainties in input parameters, especially as climate change will affect the amount and timing of precipitation and losses due to evapotranspiration (and therefore runoff and groundwater recharge rates). As an earth scientist, I am familiar with the science of climate change, the ranges of temperatures predicted under various green-house-gas concentration scenarios, and the resulting recommendations to policymakers (e.g., 2014 IPCC Fifth Assessment Report; 2018 IPCC Special Report on Global Warming of 1.5°C).

Although I do not have the intimate knowledge of the ecology of the area that long-term San Lorenzo Valley residents have, I do have a life-long familiarity with the climate, ecosystems, and fire hazards of redwood forest and chaparral environments, and the issues surrounding restoring anadromous fish populations, as I grew up in a similar environment in southern Marin County. As part of my general geologic knowledge base, acquired out of my own intrinsic interest in the geology of the regions in which I have lived, and the need to master the geology of areas where I led field trips, I have a working knowledge of the geology, earthquake and landslide hazards, and the hydrologic properties of the various rock formations at the surface and underground in the San Lorenzo Valley and in the surrounding Santa Cruz Mountains and coastal regions.

Teaching, Communication Skills, and Outreach

At Stanford I taught courses at all levels, but it was teaching introductory Physical Geology and leading field trips for non-majors in the San Francisco Bay Area, Death Valley, Mono Lake and the eastern Sierra Nevada, and elsewhere in California that required me to broaden my geologic knowledge well beyond my research specialty and gave me the opportunity to hone my skills at explaining complex geologic concepts. My ability to communicate geologic and related oceanographic, hydrologic, and archaeologic topics with enthusiasm and clarity to non-specialists resulted in me being invited to serve as a Faculty Leader for nine Stanford Alumni Travel trips.

In the last decade, most of my community volunteer and outreach activities have been related to the base of operations for my research group[1] in the tiny town of Cedarville in Modoc County. I ran geologic field trips for the freshman class at the local high school and for participants at events for the Modoc Forum, an organization dedicated to "understanding and appreciation of the natural and agricultural landscape of Modoc County, the Great Basin and the rural west". I also gave presentations about geologic controls on groundwater and the implications for the recent drawdown of agricultural wells and the prospects for development of geothermal resources.

Leadership and Administration

During my 40 years as a professor at Stanford University, I undertook many leadership and administrative roles, some of which resulted in me acquiring skills useful to a member of the SLVWD Board of Directors. These included being Chair of the Department of Geological Sciences and, at the University level, the Chair of the Faculty Senate, where I learned Roberts Rules of Order and parliamentary procedure, and how to structure meetings so that contentious issues can be discussed productively and with civility. Other major administrative roles included serving as Associate Vice Provost for Graduate Education, and chairing the Advisory Board, a 7-member faculty group that evaluates all appointments and promotions throughout Stanford University. All of these roles gave me experience in the confidential conduct of processes to hire personnel and take disciplinary action when necessary. I also served on then-Provost Condoleeza Rice's Budget Advisory Group, where I had to get up to speed fast on financial and budget processes, and learned about the challenges of budgeting for and staging capital improvements and accumulating appropriate levels of reserves while funding on-going University activities.

My service as a member of the Board of the homeowners association at my former home in Menlo Park acquainted me with the requirements of the Brown Act in conducting the business of organizations such as the SLVWD.

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[1] (If interested in details of my research, a recent publication is available at https://www.nature.com/articles/s41467-017-00234-y, and a related video of me giving a presentation to a general earth science and engineering audience on the topic of economic lithium deposits related to "supervolcanoes" is at https://www.youtube.com/watch?v=J5CAlrfX62g.

Application for Appointment to Fill a Vacancy on the San Lorenzo Valley Water District Board of Directors – Page 1 of 2

Instructions:

If you are interested in serving as a Director on the San Lorenzo Valley Water District Board, please complete this application and return it to the District Secretary, 13060 Highway, Boulder Creek, CA 95006 or hhossack@slvwd.com and to President, Lois Henry lhenry@slvwd.com.

Due Date is August 21, 2019 by 5:00 pm

Date: **August 17, 2019**

Name: **Richard Moran**

Address where you live:

10310 California Drive, Ben Lomond, CA 95005

Mailing address (if different):

Phone **831-246-4894**

Email: **rickmoran51@gmail.com**

Statement of Qualifications:

Please complete this section or attach a current resume:

I was the first citizen-member to serve on the Environmental/Engineering Committee, in 2016. During my time on that committee I brought awareness to the dangers of using the herbicide, Roundup. I served two terms on that Committee. I currently attend Board meetings and read the Board Packets.

At SLV Elementary I taught Life Lab, an outdoor, science-based program, to Kindergarten through 6th grade students. At White Oak High School I taught Environmental Science. Local Environmental issues of water quality, rainfall, drought, flooding, endangered species, forest management, and climate were always part of the curriculum.

My wife and I have been lifelong gardeners and we have opened our gardens to hundreds of people. We recently hosted a garden tour/fundraiser for Valley Church United for about 600 attendees. We have also won the Monterey Bay Master Gardeners "Water Smart Garden Contest," which highlights conservation of water for both home and gardens.

As a Veteran, I belong to the Santa Cruz Veterans of Foreign Wars Post 5888 where I first served as treasurer and then as Post Commander. As Commander I was the presiding officer of monthly meetings and attended State and National Conventions. For 34 years I have been a member and now serve as Trustee, which is responsible for financial audits.

Name: **Richard Moran**

Education

Institution	Major	Degree	Year
University of California	Politics	Bachelor of Arts	1978
San Jose State University	Education	Teaching Credential	2000

Work / Volunteer Experience

Organization	City	Position	From	To
United States Navy Submarine Service	Pacific Ocean	Navigation Team – E-5 Petty Officer	1969	1973
Veterans of Foreign War – Post 5888	Santa Cruz	Commander Treasurer	1985	Ongoing
San Lorenzo Valley Elementary School	Felton	Teacher Grades 1-6	2004	2005
White Oak High School	Felton	Teacher Grades 9-12	2006	2013
Nova High School	Los Gatos	Teacher Grades 9-12	2013	2014

Letter of Interest:

Please briefly describe your qualifications and why you are interested in serving on the Board of Directors.

I am interested in serving on The San Lorenzo Valley Board of Directors for several reasons. These are the top four projects I would like to work on.

Infrastructure – Our infrastructure needs updating and the financial security required to upgrade and maintain the system.

Water Rates Affordable – Many residents are on a tight budget and we must be fiscally responsible. This entails active searches for grants/funding and creating a more efficient model.

Integrated Pest Management Plan – We must be environmentally sound caretakers of our watershed and we need district-wide guidelines to address pest issues. During my time on the Environmental Committee I worked towards an Integrated Pest Management Plan and this needs to be completed.

Grand Jury response - Our district needs to implement the recommendations of the Grand Jury. I have recommended that a facilitator/trainer work with Board Members, staff, and committee members to continue to improve relations with our public.

Certification

I certify that the information contained in this application is true and correct. I authorize the verification of the information in this application.

Richard Moran

Signature, August 17, 2019

Application for Appointment to Fill a Vacancy on the San Lorenzo Valley Water District Board of Directors

Instructions:

If you are interested in serving as a Director on the San Lorenzo Valley Water District Board, please complete this application and return it to the District Secretary, 13060 Highway, Boulder Creek, CA 95006 or hhossack@slvwd.com.

Due Date is August 21, 2019 by 5:00 pm

Date: 8.20.19

Name: Anders Steele

Address where you live: 13150 Oak St., Boulder Creek, CA 95006

Mailing address (if different): _____

Phone (daytime): 831-239-0960 Phone (evening): 831-239-0960

Email: andersjsteele@gmail.com

Statement of Qualifications:

Please complete this section or attach a current resume.

Resume Attached.

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EDUCATION:

Institution	Major	Degree	Year
Virginia Commwealth University	**Public Relations**	**BA**	**1999**

WORK/VOLUNTEER EXPERIENCE:

Organization	City	Position	From	To
Catholic Charities	**Richmond, VA**	**Teacher of English as a 2nd Language**	**1998**	**1999**
43 PR	**Santa Cruz**	**Vice President**	**2005**	**2014**
Big Farm PR	**Boulder Creek**	**CEO**	**2014**	**Current**

Letter of Interest:

Please briefly describe your qualifications and why you are interested in serving on the Board of Directors.

SLVWD Board of Directors,

I would like to submit myself for consideration to fill the open San Lorenzo Valley Water District Board vacancy.

As a 15 year resident of Boulder Creek, raising two children who were born in our old house in this town, I have a deep admiration for this community, and feel a civic duty to contribute my skills for the better of our area. I would like to use my expertise to support the Water District's mission of providing residents and "future generations with reliable, safe and high quality water at an equitable price." I feel that my ability to communicate using verbal, written and emerging channels - as well as my understanding of the unintended consequences of haphazard communication, would be an asset to the board.

In addition, I enjoy quickly learning the inner-workings of new systems and topics, have a strong interest in environmental resource conservation and management, and am able to work and collaborate within a team to accomplish goals.

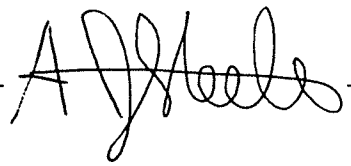
Having followed the news around this water district for many years, I understand that your task is not easy, and your decisions may not always be popular.

However I do think that through pragmatic work towards the clear mission statement of the SLVWD, this board has the ability and responsibility to serve residents to the best of their ability through the well-managed delivery and conservation of our precious mountain resource.

Best Regards,
Anders Steele

Certification:

I certify that the information contained in this application is true and correct. I authorize the verification of the information in this application.

Signature  **8.20.19**

Date

2

13150 Oak Street
Boulder Creek, CA 95006
anders@bigfarmpr.com
831-239-0960

Anders Steele

Summary

15+ years experience creating brand, product and technology awareness via media relationships, strategic PR campaigns and clear communication.

Personable, creative and resourceful. Comfortable acting as a spokesperson.

Combination of technical knowledge, passion to understand new technology, and fiery creativity, with the ability to genuinely engage with clients and collaborators.

EXPERIENCE:

2013 - Current: Big Farm PR, owner

Work with companies including Metova, OpenEd, SEAS Education, Peerspace, ACT, RevJet, Impact Creative (drone flight), Rabble and CyberCENTS (cybersecurity), providing effective public relations strategies and placements across media ranging from traditional outlets to social media. Work includes all facets of internal and external Public Relations including: planning and strategy, content creation, survey creation and administration, company newsletters, website management, media list building, press release writing, social media and briefing preparation including backgrounders and speaking points.

Current Clients:
ACT: non-profit responsible for the standardized test used for college admissions in the US
Metova: Internet of Things, Connected Car, Connected Home, LoRa, Connected Utilities and more
RevJet: AI-powered MarTech Creative Platform
H2O Audio: Waterproof earphones and technology for swimmers, triathletes, surfers and more
One Twenty Nine Films: SF-based production company serving Facebook, Tile and more
Peerspace: The "Airbnb for Meetings and Events." Backed by Google Ventures

2005 - 2013: FortyThree PR, vice president

- Provided company oversight and executive leadership for a high-profile public relations company, including agency hiring, training, client management, career development and staff direction
- Oversaw operations and provided guidance for public relations campaigns and activities for high-level companies, including Qualcomm, Slacker Radio, SK Telecom, Washburn Guitars and Rhomobile

Key clients: Qualcomm, Slacker Radio, Griffin, SmithMicro, Fastpencil, LaLa, Poynt, Quantcast, SK Telecom, PrivacyStar, Stern Pinball, Washburn Guitars, Motorola, Peel, OpenBucks, RTX, Rhomobile, TheFind, Fast Pencil and SoundTech.

Strategic partnerships: Facebook, Microsoft, Ford Motors, Verizon, T-Mobile, NPR, Gibson Guitars, Sony, AOL, Austin City Limits, RIM, Harman and Tesla.

Key media placements: New York Times, Wall Street Journal, LA Times, Fast Company, Forbes Magazine, Mashable, CNET, USA Today, Reuters, AP, Globe and Mail, CNN, Reuters, Associated Press and 100s more.

Sample of achievements: Time Magazine's Invention of the Year, PC Magazine Editor's Choice, Laptop Magazine Editor's Choice, CNET Editor's Choice, Time Magazine's Best of 2010 - Music Service Featured Media Placements in outlets including: New York Times, Wall Street Journal, LA Times, Fast Company, Forbes Magazine, Mashable, CNET, American Songwriter, Globe and Mail and CNN.

2002 - 2005: **Nadel Phelan, account manager**

Handled enterprise and consumer-based accounts for companies including Sun Microsystems, iRiver and Cisco.

2000 - 2002: **Eightball Films, head audio engineer**

- Composed original music, creative direction and sound design for brands including KFC and McDonalds
- Worked directly with talent, agency producers and creative professionals
- Engineered and mixed audio for more than 20 bands during SXSW 2012 at the Gibson Guitars Austin showroom
- Performed sound restoration for documentaries as well as forensics for the Santa Cruz District Attorney

1999 - 2000: **Hanover Herald Progress, Graphic Design and Print Production**

- Responsible for all graphic production, including for advertisements, layout, typeset and color correction
- Extensive use of design applications, including Illustrator, Pagemaker and Photoshop
- Designed and launched flagship newspaper web presence

EDUCATION:

1999 graduate of Virginia Commonwealth University - Bachelor of Arts, Public Relations
Course focus included: public relations campaigns, legal writing, advertising copywriting, public relations writing, journalism, marketing, fiction writing and poetry

Università per Stranieri - Summer 1996

- Immersive 3-month Italian language training in Perugia, Italy

Catholic Charities, English as a Second Language - 1998

- Trained to teach English to refugees (taught English and job skills to Somalian refugees)

SKILLS AND EXTRACURRICULAR:

- Longtime professional sound mixer and audio engineer. Recently mixed a set of 6 PSA's on bullying for the Ad Council covered in publications including Fast Company: https://www.fastcompany.com/90237957/ad-councils-new-anti-bullying-psa-consequence-of-kindness
- Expertise in applications including: Excel, PowerPoint, Cision, bulk-emailers, Photoshop, Web design/HTML, Pro Tools, Logic and much more
- Creation, administration and reporting of consumer surveys to find interesting data points and create coverage.
- Experience in Facebook and LinkedIn targeted promoted posts and ads
- Lifelong builder: work includes a 1906 house remodel from foundation up, a Virginia river cabin built with hand tools, a trigger-enabled MIDI flatfooting dance platform and my current office/audio building
- Ocean kayak fishing!
- Persuasive, yet friendly and respectful writing and verbal skills

REFERENCES (contact info/numbers available upon request)

- Adam Blum, two-time client. As CEO of Rhomobile – acquired by Motorola in 2011 for over 25 million and then as CEO/co-founder of OpenEd – recently acquired by ACT
- Ross Rubin, industry analyst covering personal and emerging technologies
- Seana Norvell, Director of Consumer PR, Roku
- Katie Camacho, Director of Corporate Communications, Looker
- Bob Tedeschi, formerly of the New York Times
- Wilson Rothman, personal technology editor at the Wall Street Journal
- Ed Baig, technology editor at USA Today
- Josh Smith, owner, Mica Mine Farms

Additional PR Accolade detail:

- Launched world's first Guitar to USB cable garnering a half page in the New York Times
- Orchestrated launch of Peel's universal remote app with exclusive feature article by Walt Mossberg of the Wall Street Journal
- Worked with Wilson Rothman (now at the WSJ) placing client H2O Audio's waterproof iPod case named among TIME Magazine's Best Inventions of the year
- Client Slacker named TIME Best of 2010 - Music Service
- Launched Rabble.tv in spring of 2015 with a front of business section article at the San Francisco Chronicle by Benny Evangelista
- Client H2O Audio featured in Outdoor Magazine 2018 Summer Gear Guide
- Launched and handled PR for Rhomobile - acquired by Motorola
- Launched and handled PR for OpenEd.com - acquired by ACT

MEMO

TO: Board of Directors

FROM: District Manager

SUBJECT: San Lorenzo Valley Water District Revenue Certificates of Participation Projects

DATE: August 28, 2019

RECOMMENDATION:

It is recommended that the Board of Directors review this memo and adopt the attached resolution dedicating the $14,500,000 in proceeds of the San Lorenzo Valley Water District Revenue Certificates of Participation, Series 2019 issued under the Trust Agreement by and among Zions Bancorporation, National Association dated as of August 1, 2019 for the completion of Capital Improvement Projects as listed in Exhibit A.

BACKGROUND:

The District pursued certificates of participation to fund upcoming capital projects. The capital market interest rates became more favorable than the previously planned USDA loan. A certificate of participation is a tax-exempt financing agreement that is sold to investors as securities resembling bonds. There is then a trustee assigned that will take the semi-annual payments from the District and distribute to the investors accordingly.

The loan terms are $14,025,000 for 30 years, at a true interest cost of 2.99%, with a prepayment option with no penalty after 9/1/2029.

The below describes the intended use of these proceeds. These projects should be complete or in progress within three years on the issuance. These will be reported on as part of the quarterly financial package.

The projects were selected from the District's 2015 Capital Improvement Project list. The projects were selected based on:

- Risk of Failure/Age of Existing
- Fire Safety/Community Safety
- Cost Savings Improvements to Operations
- Population Served
- Water Quality/Reliability

- Reimbursement Funding (Lompico Projects)

The two largest projects Lyon and Quail Hollow pipelines will impact 100% of District customers by the ability to move large amounts of water from end to the other of the distribution system. These main line replacements/upgrades will correct many low water pressure areas, removing restrictions and greatly improving water flow to Boulder Creek, Ben Lomond, Lompico, Zayante, and Probation Zones.

The projects will be completed over a three-year period and the attached resolution requires Board of Directors approval for any changes to the project list.

Projects

Lyon Pipe	$3,504,640
Sequoia	197,120
Hillside	546,560
California	1,090,957
Quail Hollow	5,060,411
Swim Tank	1,500,000
Kaski Tank	687,500
Lewis Tank	1,142,500
Madrone Tank	891,250
TOTAL	$14,620,938

DESCRIPTION OF PROJECTS:

Lyon Zone- 5,600 lineal Feet 12-Inch Waterline Replacement $3,504,640

Lyon Zone Water Distribution System Project (Lyon Project) consists of replacing the existing 6" water distribution line in the Lyon and Big Steel Zones with approximately 5,600 linear feet of 12-inch pipe. The new pipeline will parallel the existing 8" beginning at the Big Steel, Lyon, and Little Lyon Reservoirs and ending at the intersection of Central Avenue and Lomond Street in Boulder Creek. The current pipeline goes through homeowner yards and under houses, making maintenance a challenge. Past analysis states that if the existing line was upsized, water would flow from Lyon and Big Steel Reservoirs to fill the Reader, Blackstone, and Bear Creek Reservoirs by gravity removing the need for

the Firehouse Booster. This project will add flexibility to utilize multiple supply sources throughout the District.

Sequoia Avenue Water Main Replacement – 800 Lineal Feet 8-Inch $197,120

The Sequoia Avenue Pipeline Project will prevent water losses and service outages in the Reader Pressure Zone. The existing 6" cast iron pipe is in extremely poor condition, experiencing two breaks annually which results in major water loss. Several hundred customers' service is interrupted to fix these breaks. The proposed Project consists of the Installing 800 lineal feet of 8" water main and appurtenances to replace the existing above ground section of pipeline along Sequoia Avenue. The alignment of the new main will be in the Sequoia Avenue right-of-way. The new pipe will be constructed above ground on supports. Construction includes connections to existing service laterals, fire hydrants as requested by the Fire Department.

Hillside Water Main Replacement – 1,900 Lineal Feet 6-Inch $546,560

The Hillside Water Distribution System Project (Hillside Project) is located in the North Boulder Creek Zone off Hillside Drive between Fern Drive and Reynolds Drive to the West of Highway 9. The project consists of replacing the existing 4" PVC pipeline and two PRVs with approximately 1,900 linear feet of 6" pipeline and two PRVs and other appurtenances. This replacement is due to unstable geologic conditions at the site that cause ground movement and the damage the pipe. An alternative is being considered to omit installation of the two PRVs within the Hillside Drive subdivision and instead install one PRV in the Fern Drive 6" ductile iron main to regulate pressure for the entire subdivision. This alternative is to be considered during the design phase. The new pipeline will need to provide flexibility and resilience to shifting when future geologic instability occurs. Replacing the pipe with a more flexible pipe such as HDPE will reduce water loss in the future from pipeline damage due to major ground movement.

California Drive – 1,840 Lineal Feet 6-inch Waterline $1,090,957

Customers on California Drive are served by 2" galvanized water mains with a single connection to a 10" AC main in the Riverside Drive area. Currently adequate fire flow cannot be provided. The District also reports 12 leaks annually on the 2" galvanized pipeline at California Drive.

The pipeline installation would take place in the California Drive and Middle Drive ROWs. Construction would include the installation of 1,840 linear feet of 6" pipe, connections to existing service laterals, fire hydrants as requested by the Fire

Department. Construction will also include the abandonment of the existing 2" galvanized main that currently serves California Drive connections

Swim Tank – 62,000 Bolted Steel Tank $1,500,000

The proposed Swim Tank Project is located southwest of the intersection of Country Club Drive, Woodland Drive, and Scenic Way in Ben Lomond. The project consists of replacing two existing 20,000-gallon redwood storage tanks with one 62,000-gallon bolted steel storage tank. The new tank would be approximately 16 feet tall and 30 feet in diameter and would be located between and to the north of the current tank locations at the end of Scenic Drive. The new tank will have a reinforced concrete ring foundation. The proposed project site is approximately 0.14-acres (6,081 square feet).

The existing wooden tank and booster pump station will remain in operation during construction to maintain water service to the existing pressure zones. The existing wooden tanks will be removed after installation of the new steel tank is complete. Upon completing this project, the District will stop water loss due to tank leakage and eliminate maintenance efforts with keeping the dated wooden tanks in service.

Quail Hollow Zone – 7,500 Lineal Feet 12 inch $5,060,411

Quail Hollow Zone Water Distribution System Project (Quail Project) consists of replacing the existing 6" water distribution main in the Quail Zone with approximately 7,500 linear feet of 12-inch water main. The new mainline will parallel the existing 6" line, beginning at Cumora Lane and Quail Hollow road, and ending at East Zayante and Quail Hollow Road, Ben Lomond CA. The current pipeline is greatly undersized and restricts fire flow and water supply in the high reaches of the Distribution system in the Quail Zone. This will add flexibility to utilize multiple supply sources throughout the District and greatly increase fire flow to the Lompico, Zayante, Ben Lomond and Probation areas. This will remove a major flow restriction with abilities to impact 100% of the Districts water system.

Lompico Water Storage Tanks- Kaski, Lewis and Madrone Tanks

Lompico currently has five redwood water storage tanks in operation, for a total of 340,000 gallons of water in storage. Just prior to the Lompico merger a sixth redwood tank (Lewis 2) was taken out of service due to leakage. The Lompico assessment district provides funding for replacement of all six tanks which are

leaking and require replacement. The tank locations are Kaski, Madrone, and Lewis. Capacity of the tanks at each location will be determined by computer modeling of the water system to ensure adequate water storage for fire or disaster consisting of a total of 440,000 gallons of water stored. The redwood tanks will be replaced with steel nut & bolt design. Although included in the certificates of participation, reimbursement funding is provided from the $2.75 million assessment for infrastructure improvements Local Agency Formation Commission Resolution No. 953-A.

SAN LORENZO VALLEY WATER DISTRICT
RESOLUTION NO. 6 (19-20)

SAN LORENZO VALLEY WATER DISTRICT REVENUE CERTIFICATES OF PARTICIPATION PROJECTS

WHEREAS, the San Lorenzo Valley Water District pursued certificates of participation to fund upcoming capital projects; and

WHEREAS, the loan terms are $14,025,000 for 30 years, at a true interest cost of 2.99%, with a prepayment option with no penalty after 9/1/2029; and

WHEREAS, the projects were selected from the District's 2015 Capital Improvement Project list. The projects were selected based on Risk of failure, cost saving improvements and several other factors (See exhibit A); and

WHEREAS, the projects will be completed over a three-year period and the attached resolution requires Board of Directors approval for any changes to the project list; and

WHEREAS, the two largest projects Lyon and Quail Hollow pipelines will impact 100% of District customers by the ability to move large amounts of water from end to end of the distribution system improving system reliability and fire flow.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors ("Board") of the San Lorenzo Valley Water District do hereby adopt this resolution dedicating the $14,500,000 in proceeds of the San Lorenzo Valley Water District Revenue Certificates of Participation, Series 2019 issued under the Trust Agreement by and among Zions Bancorporation, National Association for the completion of Capital Improvement Projects as listed in Exhibit A.

PASSED AND ADOPTED by the Board of Directors of the San Lorenzo Valley Water District, County of Santa Cruz, State of California, on the 28th day of August, 2019 by the following vote of the members thereof:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Holly B. Hossack
Secretary of the Board
San Lorenzo Valley Water District

Exhibit A

Projects	
Lyon Pipe	$3,504,640
Sequoia	197,120
Hillside	546,560
California	1,090,957
Quail Hollow	5,060,411
Swim Tank	1,500,000
Kaski Tank	687,500
Lewis Tank	1,142,500
Madrone Tank	891,250
TOTAL	$14,620,938

TABLE 14
SAN LORENZO VALLEY WATER DISTRICT
SUMMARY OF PROJECTED REVENUES, EXPENSES AND CHANGES IN NET POSITION[1]
Fiscal Years 2019-20 through 2023-24

	Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22	Fiscal Year 2022-23	Fiscal Year 2023-24
OPERATING REVENUES[2]					
Water Consumption Sales	$10,558,500	$11,110,000	$11,600,000	$11,832,000	$12,068,640
Wastewater Service	132,170	158,604	174,464	177,954	181,513
Connection Fees, Charge and Penalties	125,000	100,000	100,000	100,000	100,000
Other Charges and Services	2,000	2,000	2,000	2,000	2,000
TOTAL OPERATING REVENUES	**$10,817,670**	**$11,370,604**	**$11,876,464**	**$12,111,954**	**$12,352,153**
OPERATING EXPENSES[3], [4]					
Salaries and Benefits	$5,170,000	$5,428,500	$5,699,925	$5,984,921	$6,284,167
Professional Services	1,075,000	1,118,000	1,162,720	1,209,229	1,257,598
Operational	440,000	457,600	475,904	494,940	514,738
Maintenance	220,000	228,800	237,952	247,470	257,369
Facilities	595,000	618,800	643,552	669,294	696,066
General and Administrative	340,000	353,600	367,744	382,454	397,752
TOTAL OPERATING EXPENSES	**$7,840,000**	**$8,205,300**	**$8,587,797**	**$8,988,308**	**$9,407,690**
NET OPERATING INCOME	**$2,977,670**	**$3,165,304**	**$3,288,667**	**$3,123,646**	**$2,944,463**
NON-OPERATING INCOME[5]					
Property Tax[6]	$792,921	$808,779	$824,955	$841,454	$858,283
Investment Earnings	$15,000	$15,000	$15,000	$15,000	$15,000
Rental Revenues	$42,000	$42,000	$42,000	$42,000	$42,000
Lompico Assessments	$280,000	$280,000	$280,000	$280,000	$280,000
Olympia Assessments	$50,355	$50,355	$50,355	$50,355	$50,355
TOTAL NON-OPERATING INCOME	**$1,180,276**	**$1,196,134**	**$1,212,310**	**$1,228,809**	**$1,245,638**
NET REVENUES	**$4,157,946**	**$4,361,438**	**$4,500,977**	**$4,352,455**	**$4,190,101**
PARITY OBLIGATION DEBT SERVICE					
2008 Assigned Felton Loan Contract	$186,797	$186,797	$186,797	$186,797	$186,797
2014 Olympia Assessment SRF Loan	104,233	104,233	104,233	104,233	104,233
2012 Water Revenue Refunding Bonds	608,298	506,885	104,799	--	--
2016 Solar Government Obligation Contract	38,994	38,994	38,994	38,994	38,994
2018 Installment Purchase Contract	127,862	145,829	145,571	145,302	145,022
The Installment Payments*	390,000	765,000	765,000	765,000	765,000
TOTAL PARITY OBLIGATION DEBT SERVICE[7]*	**$1,456,184**	**$1,747,738**	**$1,345,394**	**$1,240,327**	**$1,240,046**
NET REVENUE AFTER PAYMENT OF PARITY OBLIGATION DEBT SERVICE*	**$2,701,762**	**$2,613,700**	**$3,155,583**	**$3,112,128**	**$2,950,055**
PARITY OBLIGATION DEBT SERVICE COVERAGE*	**2.86x**	**2.50x**	**3.35x**	**3.51x**	**3.38x**

* Preliminary, subject to change. Source: San Lorenzo Valley Water District.

(1) Projections based upon Unaudited, Actual Fiscal Year 2018-19 numbers. See "Table 13, SAN LORENZO VALLEY WATER DISTRICT, HISTORY OF REVENUES, EXPENSES AND CHANGES IN NET POSITION, Fiscal Years 2015-16 through 2018-19" above. Totals may not add up due to rounding.

(2) Assumes that rate and fee revenue increases in accordance with the 2017 Enterprise Rate Study through Fiscal Year 2021-22, and by 2% annually thereafter. See "THE ENTERPRISE - Enterprise Rates, Water Service Rates, Revenue Stabilization Rates, Wastewater Service Rates, and Enterprise Connection Fees" above.

(3) Generally equivalent to "Maintenance and Operation Costs."

(4) Assumes that blended salary and benefits expenses increase by 5% annually through the five-year projection period. Assumes general cost inflation for all other operating expenses of 4% annually through the five-year projection period.

(5) Excluding Interest Expenses attributable to Parity Obligation Debt Service and the Installment Payments. Excludes depreciation.

(6) Assumes that property tax income increases by 3% in Fiscal Year 2019-20, and by 2% thereafter.

(7) Maximum annual debt service is $1,747,738 which occurs in Fiscal Year 2020-21.

MEMO

TO: Board of Directors

FROM: District Manager

SUBJECT: Administration/Operations Building Public Advisory/Ad hoc Committee

DATE: August 28, 2019

Recommendation:

It is recommended that the Board of Directors review this memo and discuss possible action moving forward with a Public Advisory or Ad Hoc Committee for the sole purpose of evaluating District's Administration/Operations facilities needs.

Background

The District's Administration Building is believed to have been constructed in the late 1800's. In 1964 the District purchased the building and has utilized this building as the main headquarters for the District.

The District currently operates from four distinct facilities; Administration Building (Boulder Creek), Operations Building (Boulder Creek), Lyon Treatment Plant (Boulder Creek) and Kirby Treatment Plant (Felton). In addition, the District utilizes one document storage building in Felton.

The Administration Building currently houses administration, customer service, accounting, environmental services, engineering services and small-part storage. Currently, there are 11 employees utilizing this building. The structure is 100+ years old and has been repeatedly adjusted to fit then-current needs. Current issues (not an all-inclusive list) include antiquated electrical, mechanical and plumbing issues, lack of seismic improvements, lack of ADA compliance, lack of developed meeting and office space, settled foundation corresponding to warped flooring, concerns regarding indoor air quality/mold. Two years ago the District installed a modern HVAC system with filtering and a positive-pressure system to restrain outside odors.

The Operations Building currently houses field services, SCADA control and a combined break room/ Board room/ meeting room. Currently, there are 22 employees utilizing this building, the majority of which arrive in the morning and evening and disperse to the field during the day. The structure is a 40+ years old converted gas station. Parking for vehicles is limited and the District often resorts to storing operational vehicles at alternative locations. The District relies on

street parking (primarily in downtown Boulder Creek) for employee's personal vehicles during the day. Lyon Treatment Plant houses District laboratory services and Lyon treatment staff. Kirby Treatment Plant houses Kirby treatment staff.

After a long procurement process in August 2004 the District acquired APN 081-204-07 and 081-204-06 referred to as the Prosser site, and in December 2005 the District acquired APN 081-204-03 and 081-204-07 referred to as the Johnson Site, located immediately south of the Prosser Site. The fifth and final parcel APN 081-204-01 contiguous with and north of the Prosser Site was acquired in March, 2007. These parcels were purchased to consolidate/upgrade the District's Administration and Operations functions.

In December 2007 an architect prepared an Architectural Master Plan that outlined several existing conditions and identified future needs of a consolidation project. Plans and specifications were completed with an estimated construction cost of $6 million.

With a cost estimate of $6 million this project became very controversial. In January 2014 the Board passed the following motion;

"Staff is directed to cease from further new spending on the Administrative Campus Project without prior approval of the Board of Directors, with the exception of ongoing maintenance of the existing facilities".

On August 7, 2019 this subject was brought to the District Administration Committee for review. It was recommended that we start the process over. The District has grown, technology has changed, Board Members and staff have changed and given the amount of controversy raised with the project a Public Advisory or Ad hoc Committee is warranted. The committee voted to recommend to the Board that a Public Advisory or Ad hoc committee be created for the sole purpose of developing District Facilities needs consolidation plan/project making recommendations to the Board.

The Committee would be comprised of 5 to 7 members of the public, appointed by the Directors of the San Lorenzo Valley Water District for the purpose of developing District Facilities Consolidation plan/project making recommendations to the District regarding the needs of the District's Administration and Operations facilities.

The Committee would be undertaking a comprehensive review and make recommendations on the following as a minimum;

- How we got to where we are today
- Public input through a series of meetings, possible public workshops
- The goals of the project
- Critical needs facility
- Needs for todays and the future
- Existing district facilities, appraised value
- Opportunities and constraints;
- Key issues influencing the design;
- The sizes and design criteria for rooms in the buildings
- Remodel existing Administration & Operations Facilities or relocation
- Board of Directors meeting room
- Fuel storage
- Environmental concerns
- Estimated construction costs
- Appropriate location for the District's Headquarters and Operations Facility
- Consolidating repair materials & equipment to one location
- Bulk water sales
- 24-hour emergency response

A considerable amount of research has been completed and will be used in this study to save on time and money.

BOULDER CREEK

MEMO

TO: Board of Directors

FROM: District Manager

SUBJECT: District Efforts for Fire Prevention

DATE: August 28, 2019

Recommendation:

It is recommended that the Board of Directors review this memo and provide comments in regard to District efforts for fire prevention

Background:

In response to 2017 and 2018, the most destructive wildfires in California history, the District has been updating fire planning prevention and response. To date the majority of efforts has been in the Operations Department planning a response to PG&E Public Safety Power Shutoffs which have the potential for a District wide power outage for up to 7 days.

Facility Mapping

Critical Facility Awareness

Notification Planning

Generator Procurement

Customer Outreach

Updated Operational Procedures for Extended Power Outages

In addition to Operational Planning, Director Farris and Senior Rangeland Conservation Scientist Dr. Larry Ford (District Customer) have been meeting with District staff to discuss improving efforts for fire prevention in District Watershed Lands. This item will be on the next Environmental Committee Agenda discussing the possibility of an Ad Hoc or Public Advisory Committee to complete a Fire Prevention/Response Plan.

Director Farris and Dr. Ford will most likely want to add to this discussion.

MEMO

TO: Board of Directors

FROM: District Manager

SUBJECT: Request for Purchase of Vacuum Excavator

DATE: August 28, 2019

Recommendation

It is recommended that the Board of Directors review this memo and by motion of the Board approved purchase of a skid mounted Vacuum Excavator from Ditch Witch West for a total of $24,306.45 and authorize the District Manager to execute purchase.

Background

The 2019-20 Fiscal Budget provides $25,000 for the purchase of a skid mounted Vacuum Excavator to be utilized in the Water Distribution Department.

Vacuum excavation loosens the soil with a blunt-nosed high pressure air lance or water source and immediately vacuums away loosened material. Air and water, when used appropriately, are far less likely than sharp-edged tools to damage underground structures.

This type of excavating is quickly becoming recognized as a best practice when working in areas with underground utility congestion. Hydro excavation lessens the risk of damaging utilities, which may often be inaccurately mapped and located and marked on the surface.

For these reasons, vacuum excavation can be an effective way to find, with virtually 100% accuracy, all underground structures in an excavation zone. Vacuum excavation is also typically more cost effective than hand digging.

Portable vacuum excavation equipment such as suction excavators can quickly dig small deep precisely-controlled holes to uncover buried utilities. Soft excavation technology can dig around buried pipe or cable without the risk of damage inherent with backhoes, excavators, or other mechanical tools.

The District has a vehicle capable of being converted to a vactor truck. This will save the District money and time; spoil material, backfill material, asphalt, and man hours. A vactor truck is capable of digging out leaks, meters, valves, etc. with a lot less impact.

ROI on Vactor Truck				
Work Orders with spoils		100		
Estimated range of hours per job		1-4		
Average # employees on job		2		
Average fully burden rate	$	54.25		
Low end of labor	$	10,850		
High end of labor	$	43,400		
Backfill and Asphalt purchased	$	14,000		
Assumes 30% Savings from Vactor Truck in backfill material & employee time				
		Low		High
Labor Savings	$	3,255.00	$	13,020.00
Material Savings	$	4,200.00	$	4,200.00
	$	7,455.00	$	17,220.00
Return on Investment Expected (years)		**3.35**		**1.45**

Staff solicited three price quotes for a skid mounted vacuum excavator as follows;

- Pres Tech $25,350.95 15-18 week delivery
- AUI Rents $21,465.37 6 -7 week delivery
- Ditch Witch West $24,306.45 2 week delivery

Staff is recommending not taking the lowest price quote from AUI Rents because of an estimated delivery time of 6 to 7 weeks and purchasing from Ditch Witch with a 2-week delivery and a price difference of $2,850.08.

ESTIMATE

PRES TECH
EST 1979 EQUIPMENT COMPANY

13761 Goldenwest Street # 1910
Westminster, CA 92684
714-835-3440

DATE	ORDER#
8/20/2019	3078

NAME / ADDRESS	SHIP TO
San Lorenzo Valley Water District 13060 Highway 9 Boulder Creek, CA 95006	San Lorenzo Valley Water District 13060 Highway 9 Boulder Creek, CA 95006 Attn: Scott Mattoch (831) 430-4634

TERMS	REP	FOB	Lead Time
Net 20	DP	Anaheim, CA	15-18 weeks ARO

ITEM	DESCRIPTION	QTY
150-55514	PV150-D1W-S - 150 gallon angle mounted debris tank - 580 CFM blower set for relief at 15" of vacuum - Baffled blower silencer - 21” top hinge manway hatch - 10 micron vacuum filter system - 3” x 25’ vacuum hose & 5’ pick-up wand attachment. - Powder coated Pacific Tek Safety Yellow DRIVE ONE POWERED - One 26.5 HP EFI gas engine - Belt drive vacuum blower and electric clutch engages pressure washer pump - 6 gallon aluminum fuel cell PRESSURE WASHER - 2500 PSI @ 3 GPM Pressure Washer System - 60 gallon water holding tank - Hose reel with 50' of hose - Pressure washer spray gun. ANTI-FREEZE KIT - Leak-proof bulkhead fitting - Suction hose with barbed fittings REMOTE IGNITION ASSEMBLY - Keyed ignition switch - Throttle controller with idle setting - Choke control - Control cables installed in a weather resistant box	1
Discount	Discount	1

	(9.0%)
	TOTAL

ESTIMATE

PRES TECH
EST 1979 EQUIPMENT COMPANY

13761 Goldenwest Street # 1910
Westminster, CA 92684
714-835-3440

DATE	ORDER#
8/20/2019	3078

NAME / ADDRESS	SHIP TO
San Lorenzo Valley Water District 13060 Highway 9 Boulder Creek, CA 95006	San Lorenzo Valley Water District 13060 Highway 9 Boulder Creek, CA 95006 Attn: Scott Mattoch (831) 430-4634

TERMS	REP	FOB	Lead Time
Net 20	DP	Anaheim, CA	15-18 weeks ARO

ITEM	DESCRIPTION	QTY
Freight	Shipping & Handling	1

This estimate is good for 30 Days

	$23,330.00
(9.0%)	$2,020.95
TOTAL	$25,350.95

DITCH WITCH WEST (NEWARK, CA)

8240 ENTERPRISE DRIVE
NEWARK, CA 94560-3306
Phone 510-657-5722
Fax 510-657-5783

San Lorenzo Valley Water District
Scott Mattoch.
13060 Hwy 9
Boulder Creek, CA
95006

Quote: 50239232
Date: 08/20/2019
Salesperson: Curtis Lee
Mobile: 510-599-1156.
E-Mail: curtislee@ditchwitchwest.com

Price Quote

Quote valid for: 30 days, until 09/19/2019

NEW DITCH WITCH FX20 VACUUM EXCAVATOR, "SKID MOUNTED"

The Ditch Witch® FX20 Vacuum Excavation System is a compact, but powerful vacuum excavator used for a variety clean up applications as well as a powerful "soft" excavation machine. The Ditch Witch® FX20 basic unit includes the following: Kohler engine CH740S (25 hp gross), suction tool - 5' and a 3" suction hose.

Item	Qty	Part Number	Description		
10	1	FX20A	FX20 Vac System		
20	1	190-2507	PROSPECTOR ASSEMBLY, W/48" LANCE,#3 NOZZ$		
				Subtotal	$ 22,299.50

Subtotal before Tax	$	22,299.50

US Dollars

NOTE: Quoted price is plus all applicable sales, use, excise or tire taxes, and DMV Fees. Registration and fees for any unit subject to California Air Resource Board regulation, is customer responsibility.

From: Scott Mattoch
To: Rick Rogers
Cc: James Furtado
Subject: FW: Ring-O-Matic FT150VX Skid Quote
Date: Tuesday, August 20, 2019 1:30:41 PM

Scott Mattoch
Network Specialist
San Lorenzo Valley Water District
13060 Hwy 9
Boulder Creek CA, 95006
O 831-338-2153
D 831-430-4634
F 831-338-8002

From: David Bloom [mailto:dcbloom@auirents.com]
Sent: Tuesday, August 20, 2019 10:09 AM
To: Scott Mattoch <smattoch@slvwd.com>
Cc: 'Cynthia Chye' <cynthiachye@auirents.com>; 'Ren' <rlau@auirents.com>; cmbarajas@auirents.com
Subject: Ring-O-Matic FT150VX Skid Quote

08/20/2019
San Lorenzo Water District
Attn: Scott Mattoch
831-430-4634

Good morning Scott,

Per your request, please see quote below:

Ring-O-Matic FT150 Skid (150FT-RTD-01) http://www.ring-o-matic.com/ft150-vx.html

Please see attached link for unit specifications.

Price: **$18,344.00** Plus tax, freight, and applicable DMV fees.
Lead time: Estimated 6-7 weeks ARO
Price Validity: 30 days

Viper 2 in 1 Pothole Tool Dielectric: (ADDON-02) 3”
$1,349.00 Ea. Plus tax.

Specs: Height x Length x Width: 73” x 89” x 62”
Empty Weight: 1,945lbs

Let me know if you need anything else.

Thanks and regards,

David Bloom
ALLQUIP UNIVERSAL INC.
dba ACCESS UTILITIES INTERNATIONAL
3212 West Capitol Avenue
West Sacramento, California, 95691, USA
Tel: 916-372-9138 Fax: 916-372-9136
dcbloom@auirents.com www.auirents.com
AUI Rents and Sells Utility Construction Equipment

BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER DISTRICT
MINUTES
July 18, 2019

Thursday, July 18, 2019 at 5:30 p.m., SLVWD, 13057 Highway 9, Boulder Creek, CA 95006.

1. Convene Meeting 5:31 p.m.
   Roll Call: Dir. Farris, Dir. Fultz, Pres. Henry, Dir. Swan were present. Dir. Smallman was absent.
   Staff: Dist. Manager R. Rogers, Dist. Counsel G. Nicholls and Dist. Secretary H. Hossack were also present.

   G. Nicholls announced that R. Rogers and L. Henry had received an email from Dir. Smallman with his resignation effective July 17, 2019.

2. Additions and Deletions to Closed Session Agenda: None

3. Oral Communications Regarding Items in Closed Session: None, no members of the public were present.

Before adjournment to Closed Session G. Nicholls read the following information for the record:
Property APN 078-233-05, located along Scenic Way in Ben Lomond is under consideration for purchase. The District Negotiator will be Rick Rogers, District Manager. The owner of the property is Nick Naccari. The negotiation will be the price and terms of payment.

Third party consultants will be hired to aid in the negotiations, for example an appraiser.

4. Adjournment to Closed Session 5:35 p.m.

   a. CONFERENCE WITH REAL PROPERTY NEGOTIATORs
      Property: APN 078-233-05, located along Scenic Way in Ben Lomond
      Agency negotiator: Rick Rogers, District Manager
      Negotiating party: Nick Naccari
      Under negotiation: Price and terms of payment

   b. PUBLIC EMPLOYEE MID-YEAR PERFORMANCE EVALUATION
      Government Code Section 54957
      Title: District Manager

5. Convene to Open Session at 6:30 p.m.
   Roll Call: Dir. Farris, Dir. Fultz, Pres. Henry, Dir. Swan were present.

Staff: R. Rogers, J. Furtado, D. Langfield, G. Nicholls, H. Hossack were present.

6. Report of Actions Taken in Closed Session
Pres. Henry stated that there was no reportable action out of Closed Session.

7. Roll Call (Open Session):

8. Additions and Deletions to Open Session Agenda:

9. Oral Communications: None

10. Unfinished Business:

a. EDUCATION GRANTS – FINAL REPORTS
R. Rogers introduced this item in J. Michelsen's absence.
Pres. Henry asked if there was any discussion by the Board or comments by the public.
S. Swan made a motion to accept the reports.
B. Fultz seconded the motion.
All present voted in favor of the motion. Motion passed.

b. HYDROGEOLOGIST CONSULTING FIRM AWARD OF CONTRACT
R. Rogers introduced this item and recommended that the Board authorize the District Manager to enter into a contract with EKI for as-needed Hydrogeology consulting.
Discussion by the Board and staff regarding choice of EKI.
E. Frech question if the hydrogeologist would be only for SMGWA.
R. Rogers said no. EKI will be used for anything in the District.
Motion was made by L. Farris to award the contract to EKI for hydrogeology as-needed consulting
S. Swan seconded the motion.
All present voted in favor of the motion. Motion passed.

c. 2019 WATER MASTER PLAN AWARD
D. Langfield introduced this item to the Board. Both firms that sent in proposals were equally capable of producing a water master plan. He recommended that the Board award the contract to Akel Engineering.
L. Farris wanted to be sure there is nothing in the abilities of the 2 proposals that make one a better choice, other than price.
D. Langfield responded that they went through a comprehensive review.
Discussion by Board and staff regarding choice of Akel.
L. Farris requested that staff let WSC be told why Akel was chosen.
R. Rogers said that staff has already spoken in depth with WSC on this matter.
Discussion by Board and staff regarding WSC.
R. Rogers noted that this is one of the most important documents. We will use this document forever.
S. Swan is as pleased as Dir. Fultz regarding this matter.
E. Frech said he was at the Engineering Committee meeting when they were discussing this process. He never heard anyone say "we should go

with the highest bid" in relation to the Lompico PRVs. Is there a grant for the water model?
R. Rogers said that there is a grant. The grant is for $75,000.
V. Champlin said this is a clear example of how to do business. He would like to see a "post-mortem" of this process.
D. Loewen said she agreed with Virgil.
Discussion by Board, staff and public regarding the disparity in proposals.
G. Nicholls added for understanding of the context; there are 2 very different paradigms, one is public works contracts where there is a low bid requirement and services contracts has flexibility.
D. Langfield noted that current RFPs have been modified to take into consideration the price component.
L. Farris made a motion to accept Akel Engineering's proposal for the 2019 Water Master Plan.
S. Swan seconded the motion.
All present voted in favor of the motion. Motion passed.

d. WELL REHABILITATION OF QUAIL 5A AND OLYMPIA 3 AWARD
D. Langfield introduced this item. Staff recommended that the Board approve the attached Resolution No. 1 (19-20).
Discussion by Board and staff regarding this item.
B. Fultz made a motion to approve Resolution No. 1 (19-20).
S. Swan seconded the motion.
All present voted in favor of the motion. Motion passed.

e. ISSUANCE OF NEW DEBT BY THE DISTRICT-REQUEST TO SCHEDULE BOARD MEETING
G. Nicholls introduced this item. She proposed July 23, 2019 6:30 p.m. for a regular BoD meeting to discuss the Issuance of New Debt.
B. Fultz made a motion to schedule a regular Board meeting for July 23, 2019 meeting at 6:30 p.m. at the SLVWD Ops Building.
S. Swan seconded the motion.
All present voted in favor of the motion. Motion passed.
R. Rogers noted that this loan take the place of the USDA loan.

11. New Business:
a. SURPLUS TRUCKS
R. Rogers introduced this item.
Discussion by Board and staff regarding the surplus vehicles and how they are determined to be no longer of use.
L. Farris made a motion to Resolution No. 2 (19-20) to surplus vehicles.
All present voted in favor of the motion. Motion passed.

b. SANTA CRUZ LOCAL AGENCY FORMATION COMMISSION BOARD ALTERNATE ELECTION
R. R introduced this item.
Discussion by Board and staff regarding the LAFCO alternate.

V. Champlin believe director Fultz's reasoning was pretty good.
B. Fultz made a motion to authorize Pres. Henry to execute a ballot on behalf of the District in favor of Mr. Edward Banks for LAFCO alternate.
S. Swan seconded.
Directors Fultz, Henry and Swan voted in favor of the motion. Dir. Farris voted no. Motion passed.

c. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION 2019 BOARD ELECTION
R. Rogers introduced and explained this item.
Discussion by Board and staff regarding the nominees.
L. Farris nominated Jeff Hodge.
S. Swan seconded the nomination.
All present voted for J. Hodge.

G. Nicholls requested that the item 11a be revisited to change the resolution number to Resolution No. 2 (19-20) instead of No. 3.
B. Fultz made a motion to consider changing the resolution.
S. Swan seconded the motion.
All present voted in favor of the motion. Motion passed.
B. Fultz made a motion to change Resolution No. 3 (19-20) to Resolution No. 2 (19-20).
L. Farris seconded the motion.
All present voted in favor of the motion. Motion passed.

12. Consent Agenda:
a. MINUTES FROM BOARD OF DIRECTORS MEETING JUNE 6, 2019

b. MINUTES FROM SPECIAL BOARD OF DIRECTORS MEETING JUNE 20, 2019

c. MINUTES FROM BOARD OF DIRECTORS MEETING JUNE 20, 2019
L. Henry noted that since no one pulled any minutes they are approved.

13. District Reports: R. Rogers said that the Board should ask questions about the reports if they have questions.

- DEPARTMENT STATUS REPORTS
  Receipt and consideration by the Board of Department Status Reports regarding ongoing projects and other activities.
  - Engineering
    Discussion by the Board and staff regarding the Engineering status report.
  - Environmental
  - Finance & Business
  - Legal
  - Operations

- COMMITTEE REPORTS
  - Future Committee Agenda Items

- Committee Meeting Notes/Minutes
  - Budget & Finance Meeting – 6.4.19
  - Engineering Meeting – 6.6.19

14. Written Communication:
    - Letter from M. Shargel – Budget
    - Email from J. Thayer – Water Conservation
    - Email from L. Watson – Budget
    - Letter from B. McPherson – Fish Monitoring

15. Informational Material:
    - California Draft Program Environmental Impact Report
    - PG&E Planned Shut-offs – San Francisco Chronicle

16. Adjournment 7:35

BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER DISTRICT
MINUTES
July 23, 2019

Tuesday, July 23, 2019 at 6:30 p.m., SLVWD, 13057 Highway 9, Boulder Creek, CA 95006.

1. Convene Meeting 6:30 p.m.
   Roll Call: Farris, Fultz, Henry, Swan were present
   Staff: R. Rogers, S. Hill, G. Nicholls, H. Hossack

2. Additions and Deletions to Agenda: none

3. Oral Communications:
   L. Ford wants to remind the Board that he is working on a plan for Fire Management but it is not on this agenda.

4. New Business:

   a. BOARD MEMBER RESIGNATION
   G. Nicholls introduced this item regarding the resignation of Dir. Smallman.
   B. Fultz wants to allow the deadline for the applications to be extended to August 29th.
   Discussion by the Board and staff regarding application deadline.
   J. Mosher-Felton, spoke in support of the extension of the deadline.
   Discussion regarding deadline continued.
   V. Champlin he's concerned that we are taking things out of order. He thinks all four Board members should be present. Allowing more time is a good idea but has to be the 3rd priority.
   L. Henry questioned if we can change the date of the second August meeting.
   G. Nicholls changing the date of the meeting is not on the agenda.
   R. Rogers noted that we have the regular meeting on August 1 and we can change the meeting then.
   Discussion regarding deadline for the application continued. The deadline will be August 21st for the application receipt and the proposed meeting date will be August 28th, to be determined at the August 1st BoD meeting.
   C. Baughman his opinion is that this is a good idea.
   G. Nicholls proposed the language for the motion. Motion to find that an elective office, a Board seat of the District, has become vacant as of July 17, 2019 and to proceed with filling the vacancy by appointment within 60 days and to direct staff to proceed with posting the Notice of Vacancy and

establish August 21st at 5:00 p.m. as the closing date for receipt of applications.
B. Fultz made the motion.
S. Swan seconded.
All present voted in favor of the motion. Motion passed.
R. Moran-Ben Lomond, thanked B. Smallman for being a strong advocate for banning glyphosate.

b. AUTHORIZATION FOR THE EXECUTION AND DELIVERY OF DOCUMENTS RELATING TO THE SALE OF CERTIFICATES OF PARTICIPATION

Chris Perlitz Municipal Capital Markets Group (MCM) on speaker phone, introduced himself.

S. Hill introduced this item. She explained that when the District first began working on the funding for the CIP the District wasn't in the financial shape for competitive financing. Thanks to the rate increase and historically low interest rates the District is in the position to shop for more money at lower interest rates.

G. Nicholls introduced Katherine Thursby, a partner at Nossaman. She works almost exclusively on public finance deals. She has been preparing the documents for this COP offering.

K. Thursby explained the loan process. Historically the District has gone to a bank to fund infrastructure projects. We will be working with a trustee in this process. It is analogous to a Municipal Bond. The trustee will interface with the bond holders. In the packet we have an installment purchase contract, the trust agreement, the assignment agreement, a certificate purchase contract (the agreement with Chris of MCM), a continuing disclosure agreement, the final document is the preliminary limited offering memo.

L. Ford questioned if we will know who the investors are?
K. Thursby explained that the investors will interface with the trustee.
L. Ford continued, so Stephanie will not be writing checks to individuals.

K. Thursby explained that all of the costs for preparing all of these documents and all of Chris' costs, most of the trustee's costs, the corporation's costs, the bond insurance costs are paid up front. The rate is 3%.

C. Perlitz added that the investors are paying for that cost. Also, we will know who the institutional investors are, most of with buyers will be institutional buyers.

B. Fultz asked was it 3 or 2?
K. Thursby asked Chris if it is 2 or 3%?
C. Perlitz said it's between 2 & 3%, we're still finalizing the insurance costs.
B. Fultz questioned the *not to exceed* finance charges.
C. Perlitz responded it will fall between 2 & 3% with the insurance.
Discussion between Board and experts.
L. Ford questioned the risks for this process.

K. Thursby said the difference is that interest rates through the public offering are much lower compared to what a bank would offer.
C. Perlitz said that the USDA loan has a much longer maturity schedule, therefore it is a higher interest rate.
S Hill question the risk with this loan vs. a bank loan.
C. Perlitz responded that banks have a different type of oversights.
C. Baughman questioned the amount of the loan. He has seen $12 million and $15 million.
K. Thursby responded that $15 million is the absolute maximum amount the District can borrow. S. Hill will provide the final number that will encompass all of the projects the District is hoping to pay for with this borrowing.
R. Rogers said we have pipeline replacement projects, tank replacement projects, distribution systems; all in the planning process.
S. Hill we have about $10 million in specific projects, and many more projects where we can utilize funds from this borrowing.
C. Baughman asked if the projects need to be specified. Are people buying pieces of lease agreements?
K. Thursby explained that for water districts they use the installment purchase contract. Certificate holders are ultimately buying is a piece of what are called installment payments that are paid under the installment purchase contract.
B. Fultz said in other words you're buying a piece of the net revenue.
V. Champlin questioned if there is any difficulty if the certificates cannot be fully unloaded.
K. Thursby explained that is what MCM, the underwriter, will bear. They will agree to purchase all of the certificates.
V. Champlin questioned how we pay for this. Where does it fit in the budget?
S Hill explained that it will come from District revenues.
D. Loewen questioned talk about separate loans for the Lompico tanks.
S. Hill explained that the assessment district in noted in the contract and that the assessment district funds will be used to pay the loan down as they come in.
K. Thursby said the Lompico $300,000/year will be paid toward the loan payment.
V. Champlin said that COPs are a siren, be careful not to over extend.
C. Perlitz said they have created parameters which the District needs to adhere for future parity debt.
L. Henry said that she asked Stephanie if there was a debt ratio.
S. Hill explained they do a 5-year projection. The District is healthy right now.
C. Perlitz noted that the District issued a bond in 1999 for capital improvement, as well as 1972 for capital improvement. Almost exactly 20 years apart.
D. Loewen questioned what would prevent the District from using this money for operations.
K. Thursby said it would be breaching the terms of the agreement.

Discussion by Board and staff regarding terms of the agreement.
C. Baughman questioned if the 1972 and 1999 were certificates of participation.
K. Thursby said that she didn't look at 1972 but the 1999 was a certificate of participation.
C. Perlitz said there is about $600,000 outstanding principal.
E. Frech questioned if the County is an interest baring account.
Discussion by Committee, staff and public regarding the interest on the County account.
G. Nicholls added that next week K. Thursby will be leaving Nossaman for another firm, in order to keep this process as streamlined as possible for the District, they are working on this matter transitioning to K. Thursby at her new firm as of August 1st. She will come back to the Board next week with resolution appointing Fox Rothschild as the firm handling this matter.
L. Farris noted that there is not much time to draft the resolution.
K. Thursby said that we needed to inform the Board regarding the engagement letter before the transition. There will also be an agendized change to installment agreement.
L. Farris questioned how much debt obligation does the District have.
Discussion by Board, staff and public regarding debt obligation.
B. Fultz said he would like to have the roles of each of the individuals involved in the process explained.
K. Thursby explained the team members are Nossaman; special counsel & disclosure counsel (Katherine & will move to Fox Rothschild), general counsel (Gina). Chris (MCM) is the underwriter. Public Property Finance Corporation of California (PPFCC) enters into contract with the trustee and the District, to facilitate the payment. The trustee will take the installment payment and pay the certificate holder. SAM the bond insurer.
C. Perlitz that is all of the team.
B. Fultz questioned the rating.
C. Perlitz explained the rating.
B. Fultz asked about the disposing of property.
K. Thursby said to keep in mind the rate convenant which is 125% of net revenue.
Discussion regarding indemnification provisions.
L. Henry asked if the resolution has to be read aloud.
G. Nicholls said that it does not have to be read into the record.
B. Fultz made a motion to adopt Resolution No. 3 (19-20) and authorize staff to execute the proposed addendum #2 to the engagement agreement of legal services with Nossaman.
S. Swan seconded the motion.
All present voted in favor of the motion. Motion passed.
R. Rogers said this is a huge milestone for Capital Improvements.

5. Adjournment 7:44

BOARD OF DIRECTORS
SAN LORENZO VALLEY WATER DISTRICT
MINUTES
AUGUST 1, 2019

Thursday, August 1, 2019 at 6:30 p.m., SLVWD, 13057 Highway 9, Boulder Creek, CA 95006.

1. Convene Meeting 6:30 p.m.
   Roll Call: Farris, Fultz, Henry, Swan were present.
   Staff: R. Rogers, S. Hill, H. Hossack were present. G. Nicholls was on the phone.

2. Additions and Deletions to Agenda: None

3. Oral Communications:
   V. Champlin said that the Capital Improvement Funding is lacking a 2-page executive summary discussing the funding mechanism, major players, how much we're going to get and the projects to be funded.

   L. Ford said he has been meeting with Board and staff regarding fire management planning. He found that the District is ahead of where he thought we were. The District has been cooperating with other fire agencies in the valley. He's very pleased with the progress made.

4. Unfinished Business:
   a. OPERATIONAL GAGING ON CLEAR AND FALL CREEKS
      R. Rogers introduced this item and read the memo for this item.
      S. Swan questioned if the $20,000 is in the budget.
      Discussion by the Board and staff regarding the budget, testing period and access for this item.
      B. Fultz questioned if the gage on Fall Creek is necessary.
      R. Rogers responded said it works well with information for Fisheries.
      Discussion by Board and staff regarding termination of easement.
      B. Fultz questioned if the Fall Creek monitor would be necessary if we were not in violation of water right during summer months.
      R. Rogers responded that we wouldn't know if we were in violation or not without the Fall Creek monitor.
      Discussion by Board and staff regarding Fall Creek water right.
      V. Champlin questioned if the bimonthly calibration is legal requirement.
      J. Furtado it has to do with the environment the sensors are in. It's for maintenance of the stream.
      R. Rogers clarified that the communications need monitoring in that area.
      G. Nicholls said that the Board will need to authorize the District Manager to execute the contract.

B. Fultz made a motion to authorize the District Manager to execute the contact with Balance Hydrology for the operational gaging of Clear and Fall Creeks for 2019 water year.
S. Swan seconded the motion.
L. Farris added to the motion the specification of the 2019 water year.
All present voted in favor of the motion. Motion passed.

b. STREAMFLOW, SALINITY AND TEMPERATURE MONITORING

R. Rogers read the memo introducing this item. He said he thinks this will be the last year for the District to be doing this monitoring.
Discussion by Committee and staff regarding budget.
L. Farris questioned memo.
R. Rogers explained that the memo was written before the information was received from Balance Hydrology.
B. Fultz questioned the cost of this project to date.
R. Rogers said we have not changed operational procedures but we quantified and submitted to agencies exactly what we are doing with the amount of water we are diverting from the intakes impacting the San Lorenzo River.
Discussion by Board and staff regarding the data.
B. Fultz questioned how many acre feet each creek is flowing.
Discussion with Board and staff regarding stream flow and why this is necessary.
R. Moran-Ben Lomond, questioned if we know how many Coho are in the San Lorenzo watershed.
Discussion by Board and staff
R. Rogers said if the Board wished we can agendize this again when the Environmental Programs Manager returns.
V. Champlin he heard that SMGWA might want to take over this project. He cautioned that if you lose control of your data, you lose control of information. It won't be a big cost savings because the District pays 40% of the SMGWA costs. And the District has very little spending control in that environment.
L. Henry agreed with V. Champlin. If SMGWA does it, it will probably cost more money.
R. Rogers responded that as a Board member of SMGWA you'll be able to discuss that.
Discussion by Board and staff regarding SMGWA spending.
L. Henry questioned if the Board wants to bring this item back or deal with it now.
Discussion by Board and staff regarding this item.
B. Fultz made a motion to authorize the District Manager to execute the water year 2019 Streamflow, Salinity & Temperature Monitoring contract with Balance Hydrology.
L. Farris seconded the motion.
All present voted in favor of the motion. Motion passed.

c. CLEAN-UP ITEMS RELATED TO ISSUANCE OF NEW DEBT BY THE DISTRICT

G. Nicholls asked if S. Hill would introduce this item.
S. Hill touched briefly on the timeline of this item.
C. Perlitz with MCM said that $500,000,000 to $1,000,000,000 will be coming onto the market next week. The District will be competing against agencies with better credit if we wait.
S. Hill said that the timing was for the low end of the market before all of the money comes onto the market.
C. Perlitz explained the 10-year vs. 15-year call.
K. Thursby said that the terminology for the COP is the same as the bond call.
Discussion by Board, staff and consultants regarding the rates for the debt issuance.
Katherine explained the clean-up items in the agenda.
V. Champlin agrees this is an incredibly good deal.
G. Nicholls said the motion should be to adopt Resolution No. 4 (19-20).
B. Fultz made a motion to adopt Resolution No. 4 (19-20).
L. Henry seconded the motion.
All present voted in favor of the motion. Motion passed.

5. New Business:

a. LOMPICO ASSESSMENT DISTRICT OVERSIGHT - COMMITTEE APPLICATION

R. Rogers read the memo for this item.
L. Henry said that there is one member of the committee present.
D. Loewen she is pleased that the committee received an application and she hopes the Board will appoint him.
Discussion by Board, staff and public regarding the applicant.
B. Fultz made a motion to appoint Norman Hagen to the LADOC.
S. Swan seconded the motion
All present voted in favor of the motion. Motion passed.

b. RESERVE FUND POLICY

S. Hill said that the B & F Committee has been working on the Reserve Fund Policy. The prior policy was outdated and not in line with GASB54. Also establishing better definitions of reserve funds and how they are calculated.
L. Henry said these classifications will be easier for people to understand.
S. Hill explained that Appendix A is going over what we think the fiscal year 19-20 estimated balances will be.
Fultz questioned how much additional money is created by the rate increased.
S. Hill responded that is between $500,000 and $600,000.
L. Farris said it looks like 4 of the 5 reserve funds are projected to have target level by the end of next year. How did we make the target level?
B. Fultz this is just an estimate.
L. Farris questioned when will the $3.75 million target level be reached.
S. Hill probably the following year.
Discussion by Board and staff regarding the amount of the reserve amount for infrastructure replacement.

S. Swan questioned the PTO accrual fund.
S. Hill said that each MOU has different accrual rates.
Discussion by Board and staff regarding accrual rates for PTO.
V. Champlin questioned the average life vs. the median.
S. Swan made a motion adopt the Reserve Fund Policy.
L. Farris seconded the motion.
All present voted in favor of the motion. Motion passed.

c. RESCHEDULE THE SECOND REGULAR BOARD MEETING IN AUGUST

R. Rogers introduced this item and requested that the Board reschedule the second August meeting by motion of the Board.

S. Hill clarified that the applications for the Board vacancy are due on August 21st, not August 22nd as listed in the packet.

G. Nicholls said that was her typo. The official closing time will be what was listed in the notice.

L Henry asked if this will be a regular Board meeting.
R. Rogers said yes.
B. Fultz made a motion to reschedule the second regular Board meeting in August to Wednesday, August 28th.
S. Swan seconded the motion.
All present voted in favor of the motion. Motion passed.

d. RESOLUTION OF APPRECIATION FOR BILL SMALLMAN

R. Rogers read the memo.
B. Fultz noted that Dir. Smallman was also a director on the Lompico Board.
D. Loewen addressed the Board regarding Bill Smallman.
B Fultz made a motion to adopt Resolution No. 5 (19-20) Appreciation of Bill Smallman.
L. Farris seconded the motion
All present voted in favor of the motion. Motion passed.
R. Rogers read the Resolution No. 5 (19-20)
R. Moran requested that the resolution be published.

6. Written Communication: None

7. Informational Material:
- Meet Lew Farris – Press Banner 7.5.19
- SC County Plan for Sustainable Water – SC Sentinel 7.16.19
- Second Water Leader Resigns – SC Sentinel 7.20.19

9. Adjournment 7:47 p.m.

MEMO

To: District Manager

From: Engineering Manager

Subject: August 2019 Engineering Department Monthly Report

Date August 28, 2019

Recommendation:

It is recommended that the Board of Directors review and file the Engineering Department Monthly Report for August 2019.

Projects in Construction:

Probation Tank Replacement: Work on the construction of the Probation Tank is continuing. During this reporting period the contractor is continuing work on the retaining walls and the tank foundation. Project completion is anticipated in October 2019.

Lompico PRV Replacement: Six PRV stations are being replaced in Lompico. The Contact has been signed and a Notice to Proceed letter has been sent to the Contractor. Material submittals for the project have been reviewed and materials have been ordered. A pre-construction meeting is scheduled for August 21. Work is expected to start on September 3, 2019.

Projects in Design:

Lompico Tanks Replacement: Staff have commented on the 60% plans and design continues. The tentative completion date for the bid documents is September 2019 with bidding of the project slated for this Fall and construction slated for Spring 2020.

Swim Tank: District staff are working to obtain information about the alternate site. Survey work has been completed. Geotechnical field work has been completed and the District is awaiting the geotechnical report.

RFP/RFQ:

Bear Creek Wastewater Facilities: At the June 28th Board meeting, the Board directed staff to circulate a new RFP for the Bear Creek Estates Wastewater Treatment Facility Alternatives Analysis. The RFP is currently out for review. Proposals are due August 30, 2019.

2019 Pipeline Replacement Project: The RFP for the design of the five pipelines determined to be most critical are out for review. The total length of pipeline being replaced is 3.3 miles. The RFP is currently out for review. Proposals are due August 30, 2019.

M E M O

TO: Board of Directors

FROM: District Manager

PREPARED BY: Director of Finance & Business Services

SUBJECT: FINANCE & BUSINESS SERVICES STATUS REPORT

DATE: August 28, 2019

RECOMMENDATION:

It is recommended that the Board of Directors review and file the Finance & Business Services Department Status Report.

BACKGROUND:

AUDIT/YEAR END
Accounting staff are in the process of closing out the fiscal year. It is not uncommon for prior year invoices to continue to roll in thru August. Most revenue numbers should remain relatively untouched, but there are still invoices relating to the prior year that will need to be accrued. There is also entries for the OPEB and Pension liabilities that will come later on. Main point is while these are the year-end numbers, they are still preliminary, but overall showing things occurring similar to the last expectations. Additionally, there is the SMGWA year end to also prepare. The auditors will be out in early October for their final fieldwork.

CUSTOMER SERVICE SUPPORT
- Customer Service stats and information
- Monthly Consumption by Customer Class
- Weekly Call Log

REVENUE STABILIZATION RATE ANALYSIS
This packet contains the current consumption as compared to the prior 3 year averages for the revenue rate stabilization. As of June 2019 consumption, the cumulative consumption is 1% below the baseline. While June was 18% below the average, there are no triggers identified per the revenue stabilization rate policy.

QUARTERLY LEAK ADJUSTMENT REPORT
This packet contains the quarterly leak adjustment report. Q4 had 35 leak

adjustments, totaling $10,602.36, bringing FY1819 YTD to 136 adjustments, totaling $42,094.96.

FY1819 REBATE REPORT

This packet contains the quarterly rebate report. Q4 had 33 rebates approved, totaling $1,598, bringing FY1819 YTD to 33 rebates, totaling $4,752.99.

FINANCIAL SUMMARY

Please note these are preliminary year-end numbers. These will have some changes and thus is not the final report. Another report will come out once closing entries are complete. Please see the Monthly Financial report for further detail.

- Revenue came in as expected with budget. The late rainfall in May did impact June consumption numbers, which caused the final numbers to be slightly lower than when we forecasted with the new budget.

- Expenses are tracking better than budget. Approximately $120K of this was due to timing of new hires and will be real savings for the year, but embedded going forward.
    - There are still OPEB and Pension liabilities that need to be recorded that are part of the future actuarial analysis. These amounts are not part of the budget (being they are non-cash), but are part of the audited numbers.

- Overall we are pleased that the initial numbers are coming in line with expectations.

	June		Full Year	
	Current Month	YTD	Budget	*% of Budget*
Operating Revenue	$ 1,265,692	$ 10,105,016	$ 10,022,000	*101%*
Operating Expenses	$ 917,243	$ 7,400,109	$ 7,961,656	*93%*
Operating Income	$ 348,449	$ 2,704,906	$ 2,060,344	*131%*

CUSTOMER SERVICE DEPT SUMMARY

These statistics are meant to show some of the trends and fluctuations in utility billing related items. Management will use these to look for abnormalities or seasonal trends that can impact staff time. For example, the cut in/out process is typically correlated to the real estate market.

		*	*	*	*		*					*	
Monthly Stats:	**Jul-19**	**Jun-19**	**May-19**	**Apr-19**	**Mar-19**	**Feb-19**	**Jan-19**	**Dec-18**	**Nov-18**	**Oct-18**	**Sep-18**	**Aug-18**	**Jul-18**
Cut In/Outs	142	97	105	83	60	38	58	34	63	66	59	77	86
Tags	169	95	256	95	238	124	210	157	191	158	206	275	176
Turn-offs	23	21	30	35	19	34	38	25	26	42	32	36	22

These statistics were initially used to help show growth of online use with Springbrook. These will become even more meaningful as the District does a push to encourage people to savetime and money by signing up online to pay bills and e-bills.

Online / Going Green [1]

As of 8/21/2019

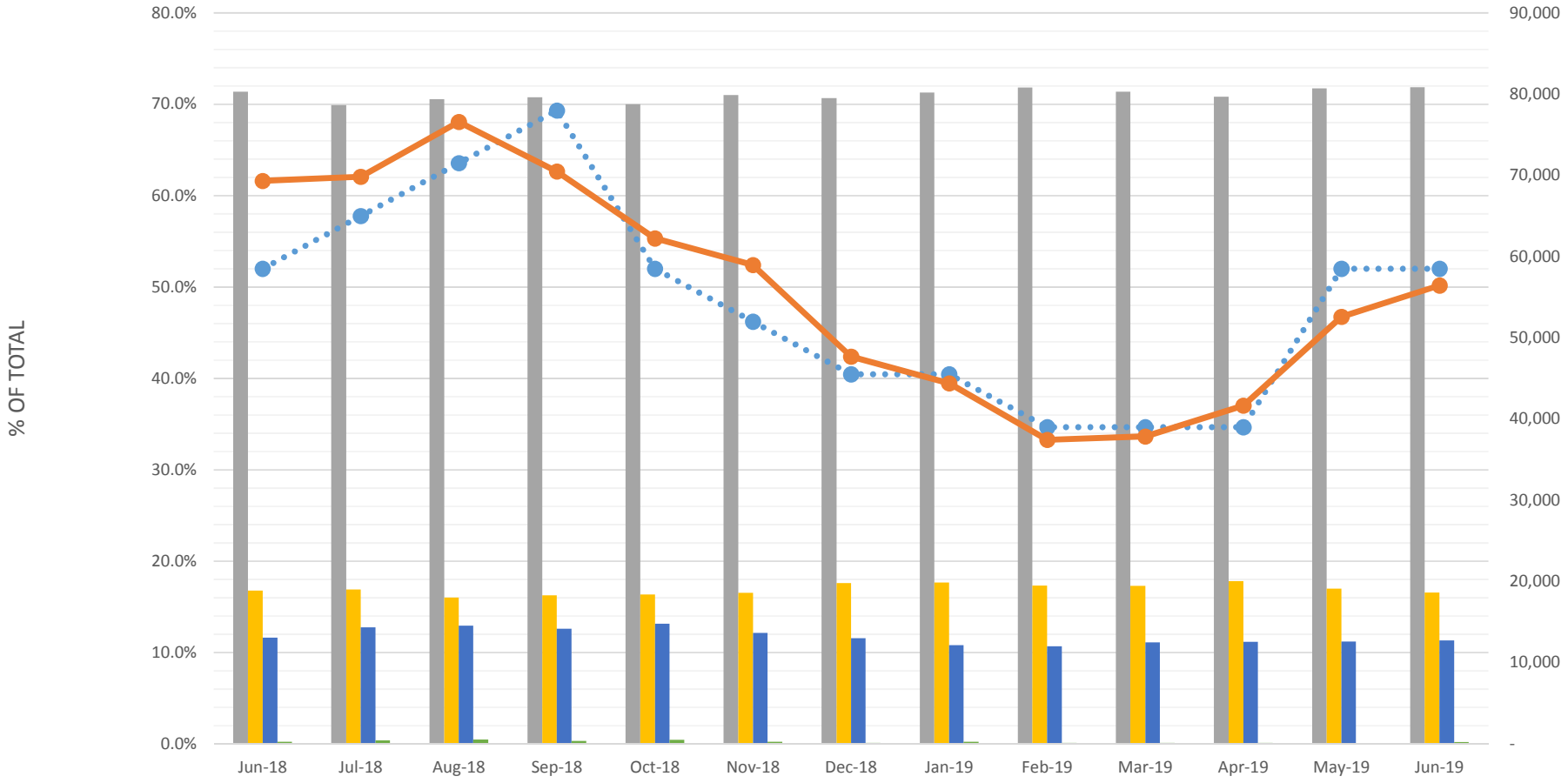
Online Sign-ups	4,414	4,334	4,293	4,240	4,184	4,120	4,078	4,033	3,980	3,938	3,883	3,839	3,779
E-Bills	1,686	1,624	1,590	1,522	1,413	1,378	1,356	1,326	1,302	1,284	1,260	1,238	1,210
Auto Pay**	2,707	2,518	2,551	2,725	2,706	2,659	2,716	2,673	2,638	2,603	2,553	2,509	2,492

* Due to timing, had abnormal tag periods

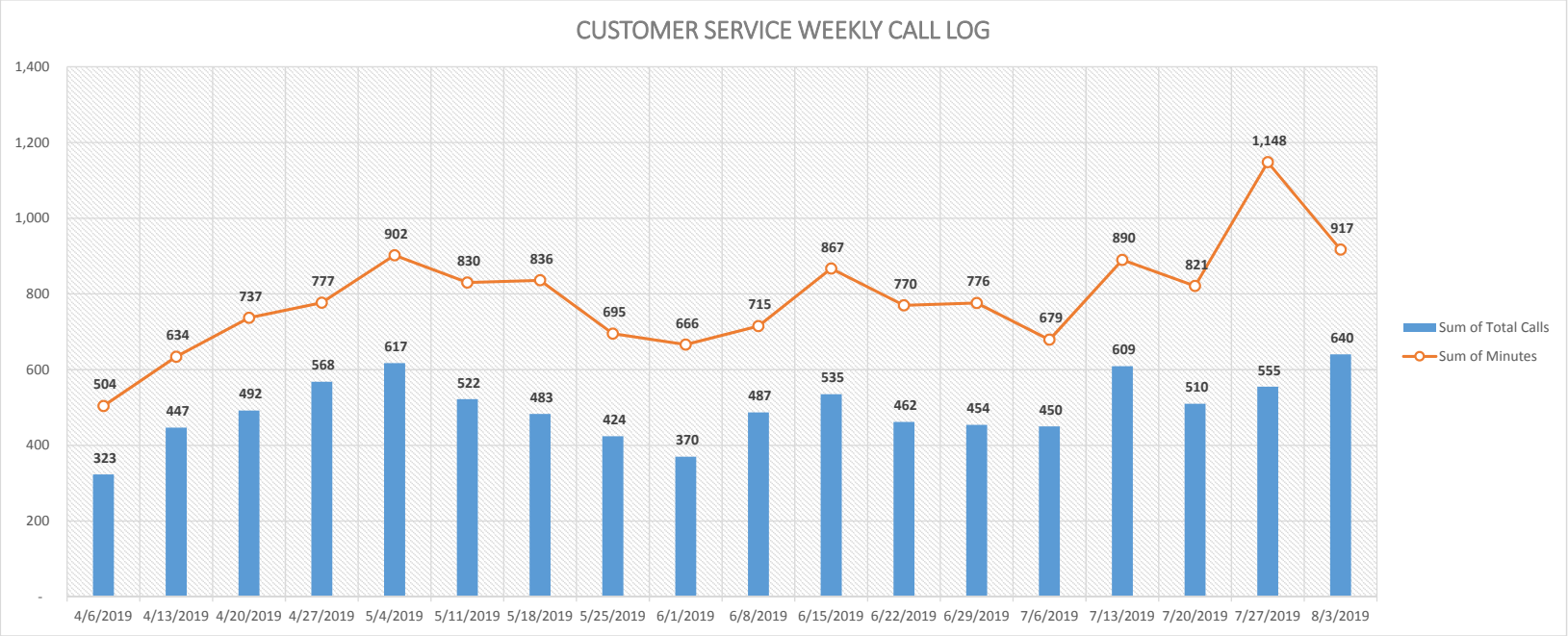
** Due to change in processor, customers have to re-enter their payment information, once they do that the number should go back to norma

[1] Please note these numbers are slightly higher than actuals being utilized. When a person closes their account, they typically leave their online account active for a while for their own personal records. We currently do not have an easy way to break down to only active customers.

13 MONTH CONSUMPTION TRENDS



	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19
Residential	71.4%	69.9%	70.6%	70.8%	70.0%	71.0%	70.7%	71.3%	71.8%	71.4%	70.8%	71.7%	71.9%
Multi Residential	16.8%	16.9%	16.0%	16.3%	16.4%	16.5%	17.6%	17.7%	17.4%	17.3%	17.8%	17.0%	16.6%
Commercial	11.6%	12.8%	12.9%	12.6%	13.2%	12.2%	11.6%	10.8%	10.7%	11.1%	11.2%	11.2%	11.3%
Bulk Water	0.2%	0.4%	0.5%	0.3%	0.5%	0.3%	0.1%	0.2%	0.1%	0.1%	0.1%	0.1%	0.2%
BUDGETED UNITS	58,500	65,000	71,500	78,000	58,500	52,000	45,500	45,500	39,000	39,000	39,000	58,500	58,500
ACTUAL UNITS	69,321	69,843	76,594	70,487	62,230	58,962	47,684	44,397	37,442	37,870	41,646	52,584	56,456



	Incoming Calls		Outgoing Calls		Total Calls		Weekly Notes
Week Ending	# Calls	Minutes	# Calls	Minutes	# Calls	Minutes	
4/6/2019	227	416	96	88	323	504	Turn off, Main Breaks: 10580 CA-9/Blake Hammond Manor
4/13/2019	262	483	185	151	447	634	Main Breaks: 822 River Dr., 981 Madrona Dr., 12120 Coleman Ave., 230 Apple Knoll, 10235 California Dr., 135 Madrone Way
4/20/2019	318	567	174	170	492	737	Tags, Main Breaks: , Riverside & Annies Wy., 10825 Lake Blvd., 635 Sunset Rd., 206 Madrona, 135 Madrona, Spreading Oak Dr., corner of Janita Rd. & Appleknoll., 135 Madrone Way, 635 Sunset Rd., Love Creek Rd., Sinic Way & Hillcrest.
4/27/2019	332	608	236	169	568	777	Turn off, Main Breaks: Mt Herman & Graham Hill, 170 Brier Dr. 225 Brier Dr., Shiloh Ct., Russle, 345 Woodland Dr.
5/4/2019	406	730	211	171	617	902	Tags, Main Breaks: 211 Camino Sinuoso, 135 Scenic Way.
5/11/2019	351	729	171	101	522	830	Turn off,Main Breaks: 12855 Iwrin Wy, 160 Shady Ln.,514 Primavera Rd., Hill Crest Dr., Lost Acres Dr.
5/18/2019	321	662	162	174	483	836	Tags, Main Breaks: Band Rd. 16 Haven Ln,160 river st.,
5/25/2019	279	586	145	110	424	695	Turn off, Main Breaks: 185 Arden Ave., Lovecreek Rd & Sunnyside Ave. 1513 Jackson Ave.
6/1/2019	264	577	106	89	370	666	Tags, Main Breaks:, 160 Ono Way, Hwy 9 & Western,
6/8/2019	300	505	187	211	487	715	Turn off, Main Breaks:, 15845 Kings Creek Rd, 751 Buckeye Dr., 660 Stewart St., 460 Riverview Dr., 14266 Bear Creek Rd., 14215 Bear Creek Rd., 13140 Irwin Way.
6/15/2019	354	667	181	199	535	867	Tags, Main Breaks:, 11181 Hwy 9 & Larkspur Dr., 13401 Big Basin Way, Hwy 9 & Marshall Creek, Hwy 236 , Alameda Ave., 8074 Fernwood, 520 Hill Crest, 525 Hill Crest, Scenic Way, Highland Dr., Sylvan Ave., Highland Dr.,
6/22/2019	266	485	196	285	462	770	Turn off, Main Breaks:, 11550 Alta Via Rd. 7171 Hihn Rd., 350 Redwood Dr., 10585 Vera Ave.,
6/29/2019	259	505	195	272	454	776	Tags, Main Breaks:, 251 Sunbeam, Bear Creek Rd, 1500 Two Bar Rd.,
7/6/2019	307	578	143	101	450	679	Tags, Main Breaks: 15131 Two Bar, Scenic Wy & Hillcrest, 455 Lockwood, Oak Ave., 540 Primevera.
7/13/2019	373	753	236	137	609	890	Turn off, Main Breaks: 168 Willow Brook Dr., 1115 Forest Dr., 285 Hoot Owl Wy, 11545 Alta Via, Zayante School Rd, 280 Miraflored Rd, 220 Sylvan, 415 Fairview Ave., Prospect, 14705 Bear Creek Rd, 1111 Forest Way, 525 Hillcrest Dr., Kirby.
7/20/2019	316	592	194	230	510	821	Tags, Main Breaks: 10341 California Dr., 750 Park Dr., 206/216 Crecent Dr., 364 Brimblecom Rd., 555 Cook Wy., Scenic Wy, Manzanita F
7/27/2019	346	808	209	340	555	1,148	Turn off, Main Breaks: 145 Grove St., 433 Manzanita Ave., Mountain St., 225 Brier, 15245 Bear Creek Rd, 221 Amity Way,.
8/3/2019	454	748	186	169	640	917	Tags, Main Breaks: 13728 Bear Creek Rd, 550 El Solyo Heights Dr., Scenic Wy & Hillcrest, 9460 Sunnyside Ave.

REVENUE STABILIZATION RATE ANALYSIS FY1819

In accordance with the District's Revenue Stabilization Rates Policy & Procedures, the District Manager shall provide the Board of Directors with the average units of water sales (by month) for the rolling previous three years, which will serve as the baseline against which current annual sales to date will be compared. If the District Manager determines that budget-year water sales (in units) to date, and corresponding revenue, is more than 10% below expected year-to-date levels (based on monthly averages over the previous three years), the District Manager shall notify, at a public meeting, the Board of Directors of this determination at or before the next regularly scheduled Board meeting. For more information, please refer to the District's full Policy & Procedures.

MONTHLY CONSUMPTION IN UNITS BY FISCAL YEAR (BASELINE)

	July	August	September	October	November	December	January	February	March	April	May	June	**TOTAL**
FY1516	66,779	64,961	69,609	60,022	49,837	41,773	44,025	37,290	42,433	43,153	48,328	68,129	**636,340**
FY1617	74,199	73,414	71,825	59,518	41,777	45,698	45,401	37,667	41,173	42,898	52,932	68,388	**654,889**
FY1718	81,254	78,331	76,259	65,658	58,601	42,693	48,947	40,431	42,401	41,263	52,088	69,321	**697,247**
3 YR AVERAGE (BASELINE)	**74,077**	**72,235**	**72,564**	**61,733**	**50,072**	**43,388**	**46,124**	**38,463**	**42,002**	**42,438**	**51,116**	**68,613**	**662,826**
ACTUAL FY1819 CONSUMPTION													
FY1819	69,843	76,594	70,487	62,230	58,962	47,684	44,397	37,442	37,870	41,646	52,584	56,456	**656,195**
CUMULATIVE ANALYSIS													
% Above or Below Average	*-6%*	*6%*	*-3%*	*1%*	*18%*	*10%*	*-4%*	*-3%*	*-10%*	*-2%*	*3%*	*-18%*	
Cumulative %	***-6%***	***0%***	***-1%***	***-1%***	***2%***	***3%***	***2%***	***2%***	***1%***	***1%***	***1%***	***-1%***	

NOTES:

Consumption is cumulatively slightly above the prior three year average baseline. As of June 2019 consumption, the cumulative consumption is 1% below the baseline. There are no triggers identified per the revenue stabilization rate policy.

Utility Billing

Transactions by Date

LEAK ADJUSTMENT - Q4 2019

San Lorenzo Valley WATER DISTRICT
13060 Highway 9
Boulder Creek, CA 95006-9119
(831) 338-2153 phone
(831) 338-7986 fax

Date Range: From: 04/01/2019 To: 06/30/2019
Batch Type: Adj & Fees
Billing Cycle: 001, 002, 999

Account No	Journal Entry Date	Amount Credited	Units Above Average	Consumption Billed	Units Used	Cause of Leak	How Leak Was Detected
012506-000	04/10/2019	$ (189.53)	35	$ 465.69	43	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
011033-000	04/10/2019	$ (341.15)	63	$ 682.29	63	TOILET LEAK	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
007554-000	04/10/2019	$ (318.13)	58.75	$ 806.30	74.75	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
011378-000	04/10/2019	$ (151.62)	28	$ 636.66	56	TOILET LEAK	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
011493-000	04/10/2019	$ (720.20)	133	$ 720.20	189	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
013519-000	04/10/2019	$ (157.04)	29	$ 509.01	47	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
006087-000	04/10/2019	$ (196.02)	36.2	$ 457.02	42.2	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
008248-000	04/25/2019	$ (980.12)	181	$ 2,046.87	189	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
014020-000	04/25/2019	$ (75.81)	14	$ 173.28	16	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
012939-000	04/25/2019	$ (167.87)	31	$ 487.35	45	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
007948-000	04/25/2019	$ (113.72)	21	$ 324.90	30	TOILET LEAK	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
009317-000	05/14/2019	$ (936.80)	173	$ 2,263.47	209	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
009093-000	05/14/2019	$ (135.38)	25	$ 393.05	31	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
006654-000	05/14/2019	$ (129.96)	24	$ 314.07	29	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
008106-000	05/14/2019	$ (184.11)	34	$ 498.18	46	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
010106-000	05/14/2019	$ (37.91)	7	$ 108.30	10	WATER HEATER LEAK	CUSTOMER FOUND LEAK
008742-000	05/14/2019	$ (37.91)	7	$ 86.64	8	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
007301-000	05/14/2019	$ (119.13)	22	$ 448.29	40	LEAK ON SERVICE LINE	CUSTOMER FOUND LEAK
009723-000	05/24/2019	$ (400.71)	74	$ 1,180.50	76	TOILET LEAK	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
015161-000	05/24/2019	$ (314.07)	58	$ 628.14	58	WATER LEFT ON	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
005264-000	05/24/2019	$ (389.88)	72	$ 859.76	78	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
007861-000	06/13/2019	$ (379.05)	70	$ 812.25	75	WATER THEFT	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
012674-000	06/13/2019	$ (119.13)	22	$ 233.45	25	TOILET LEAK	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
015626-000	6/13/2019	$ (129.96)	24	$ 303.24	28	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
011211-000	06/13/2019	$ (173.28)	32	$ 411.54	38	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
015484-000	06/13/2019	$ (129.96)	24	$ 162.45	30	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
012630-000	06/13/2019	$ (151.62)	28	$ 394.14	35	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
011351-000	06/13/2019	$ (1,943.99)	359	$ 4,321.17	399	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
013944-000	06/13/2019	$ (102.89)	19	$ 238.26	22	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
012824-000	06/13/2019	$ (151.62)	28	$ 368.22	34	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
012581-000	06/13/2019	$ (162.45)	30	$ 398.88	36	TOILET LEAK	CUSTOMER FOUND LEAK
015542-000	06/13/2019	$ (108.30)	20	$ 333.48	28	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
012963-000	06/19/2019	$ (335.73)	62	$ 953.04	88	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE
011287-000	06/19/2019	$ (335.73)	62	$ 693.12	64	LEAK ON SERVICE LINE	NEIGHBOR FOUND LEAK
009833-000	06/19/2019	$ (281.58)	52	$ 671.46	62	LEAK ON SERVICE LINE	SLVWD INFORMED CUSTOMER AFTER METER READING CAME BACK WITH HIGH USAGE

LEAK Totals **$ (10,602.36)**
 # Leak Adj **35**

FY 1819 YTD Totals **$ (42,093.96)**
 # Leak Adj **136**

In accordance with District Rules & Regulations, authorizing water bill adjustments, District staff has adjusted the above accounts for the period stated above.

REBATE PROGRAM

FY 18/19 Q1 Ending Sept. 30, 2018

Code	Type	# Rebates	Amount
RBDRIPsqft	Drip	0	$ -
RBHECW	Clothes Washers	3	$ 300.00
RBHWRS	Recirculation System	0	$ -
RBLAWN	Lawn	0	$ -
RBT1.6	Toilet 1.6	2	$ 150.00
RBT3.5	Toilet 3.5	3	$ 568.00
RBWBICSI	Irrigation Controler	0	$ -
RBGWLL	Greywater Irrigation	0	$ -
		8	$ 1,018.00

FY 18/19 Q2 Ending Dec 31, 2018

Code	Type	# Rebates	Amount
RBDRIP sqft	Drip	0	$ -
RBHECW	Clothes Washers	3	$ 300.00
RBHWRS	Recirculation System	0	$ -
RBLAWN	Lawn	0	$ -
RBT1.6	Toilet 1.6	3	$ 225.00
RBT3.5	Toilet 3.5	7	$ 1,211.99
RBWBICSI	Irrigation Controler	0	$ -
RBGWLL	Greywater Irrigation	0	$ -
		13	$ 1,736.99

FY 18/19 Q3 Ending March 31, 2019

Code	Type	# Rebates	Amount
RBDRIP sqft	Drip	0	$ -
RBHECW	Clothes Washers	2	$ 200.00
RBHWRS	Recirculation System	0	$ -
RBLAWN	Lawn	0	$ -
RBT1.6	Toilet 1.6	0	$ -
RBT3.5	Toilet 3.5	1	$ 200.00
RBWBICSI	Irrigation Controler	0	$ -
RBGWLL	Greywater Irrigation	0	$ -
		3	$ 400.00

FY 18/19 Q4 Ending June 30, 2019

Code	Type	# Rebates	Amount
RBDRIP sqft	Drip	0	$ -
RBHECW	Clothes Washers	2	$ 200.00
RBHWRS	Recirculation System	0	$ -
RBLAWN	Lawn	0	$ -
RBT1.6	Toilet 1.6		$ -
RBT3.5	Toilet 3.5	6	$ 1,299.00
RBWBICSI	Irrigation Controler	1	$ 99.00
RBGWLL	Greywater Irrigation	0	$ -
		9	$ 1,598.00

Annual Summary FY 18/19				
Code	Type	# Rebates	Amount	
RBDRIP sqft	Drip	0	$ -	*$20/sqft up to $500*
RBHECW	Clothes Washers	10	$ 1,000.00	*$100*
RBHWRS	Recirculation System	0	$ -	*$100*
RBLAWN	Lawn	0	$ -	*$1.50/sqft up to $750 WCC Email*
RBT1.6	Toilet 1.6	5	$ 375.00	*Up to $75*
RBT3.5	Toilet 3.5	17	$ 3,278.99	*Up to $200*
RBWBICSI	Irrigation Controler	1	$ 99.00	*$125 or $75 (Yard Ave 364 sqft) # inaccurate*
RBGWLL	Greywater Irrigation	0	$ -	
Grand Total		**33**	**$ 4,752.99**	

OPERATING ANALYSIS - JUNE 2019

YEAR-END ENTRIES ARE STILL OCCURING, NUMBERS LIKELY TO CHANGE

REVENUE BY CATEGORY

	COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
DESCRIPTION	**ACTUALS**	**% OF TOTAL**	**PRIOR YEAR**	***$ Diff.***	***% Diff.***	**Act. % of Budget**	**ANNUAL BUDGET**	***% of Annual***
WATER USAGE	$ 998,032	*78.9%*	$ 1,037,537	*$ (39,505)*	*-4%*	*15%*	$ 6,846,000	*68%*
BASIC CHARGES	253,687	*20.0%*	233,693	*19,994*	*9%*	*8%*	2,986,000	*30%*
METERS, PENALTIES & OTHER	3,960	*0.3%*	46,250	*(42,290)*	*-91%*	*4%*	90,000	*1%*
SEWER CHARGES	10,013	*0.8%*	8,344	*1,669*	*20%*	*10%*	100,000	*1%*
TOTAL OPERATING REVENUE	**$ 1,265,692**	***100.0%***	**$ 1,325,824**	***$ (60,132)***	***-5%***	***13%***	**$ 10,022,000**	***100%***

REVENUE COMMENTS

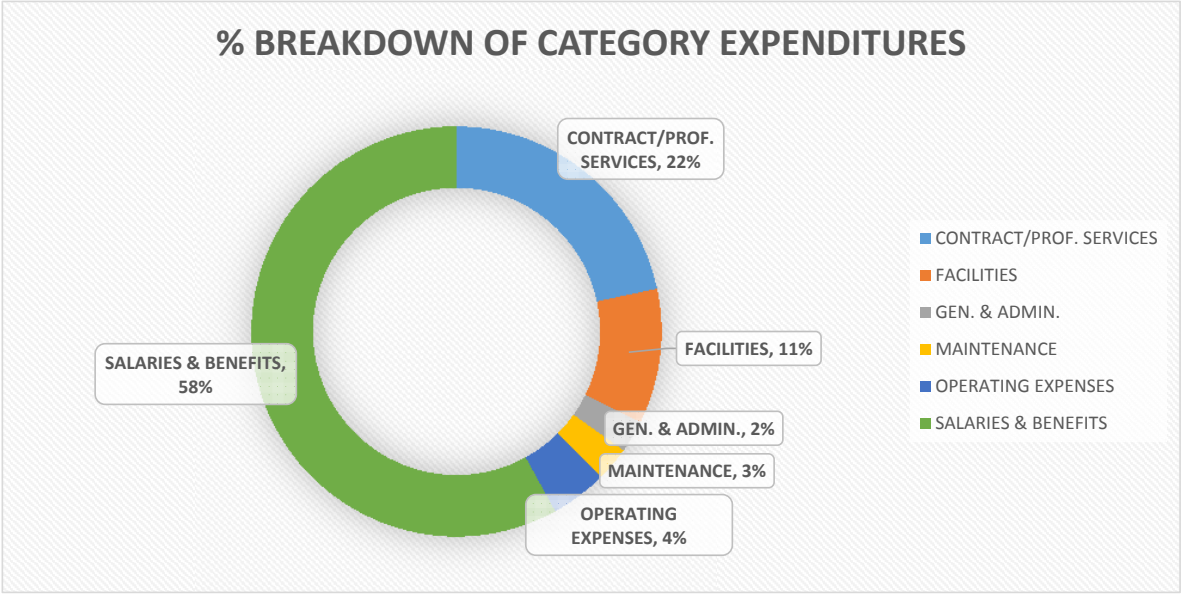
Water Usage: June 19 had 19% lower consumption than the prior June. This was likely due to the late rain that occurred.
Sewer Charges: New rates went into effect Dec 18.

EXPENSES BY CATEGORY

	COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
DESCRIPTION	**ACTUALS**	**% OF TOTAL**	**PRIOR YEAR**	***$ Diff.***	***% Diff.***	**Act. % of Budget**	**ANNUAL BUDGET**	***% of Annual***
SALARIES & BENEFITS	$ 531,960	*58.0%*	$ 857,020	*$ (325,060)*	*-38%*	*11%*	$ 5,048,246	*63%*
CONTRACT/PROF. SERVICES	198,561	*21.6%*	286,742	*(88,181)*	*-31%*	*15%*	1,316,360	*17%*
OPERATING EXPENSES	40,914	*4.5%*	48,162	*(7,247)*	*-15%*	*10%*	420,500	*5%*
MAINTENANCE	24,702	*2.7%*	15,519	*9,183*	*59%*	*13%*	184,350	*2%*
FACILITIES	97,553	*10.6%*	79,113	*18,439*	*23%*	*17%*	571,800	*7%*
GEN. & ADMIN.	23,553	*2.6%*	42,368	*(18,815)*	*-44%*	*6%*	420,400	*5%*
TOTAL OPERATING EXPENSES	**$ 917,243**	***100%***	**$ 1,328,923**	**$ (411,681)**	***-31%***	***12%***	**$ 7,961,656**	***100%***

EXPENSE COMMENTS

Sal.&Benefits: There will still be an entry from the auditors for GASB 68 pension liability
Legal Bills: June had a legal bill of $35K plus the $75K settlement.



OPERATING ANALYSIS - Q4 FY1819 (APRIL-JUNE)

YEAR-END ENTRIES ARE STILL OCCURING, NUMBERS LIKELY TO CHANGE

REVENUE BY CATEGORY

	COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
DESCRIPTION	**ACTUALS**	**% OF TOTAL**	**PRIOR YEAR**	***$ Diff.***	***% Diff.***	**Act. % of Budget**	**ANNUAL BUDGET**	***% of Annual***
WATER USAGE	$ 2,012,567	*71.4%*	$ 1,973,774	*$ 38,794*	*2%*	*29%*	$ 6,846,000	*68%*
BASIC CHARGES	761,117	*27.0%*	707,397	*53,720*	*8%*	*25%*	2,986,000	*30%*
METERS, PENALTIES & OTHER	15,160	*0.5%*	56,205	*(41,045)*	*-73%*	*17%*	90,000	*1%*
SEWER CHARGES	30,038	*1.1%*	25,038	*5,000*	*20%*	*30%*	100,000	*1%*
TOTAL OPERATING REVENUE	**$ 2,818,883**	***100.0%***	**$ 2,762,414**	***$ 56,469***	***2%***	***28%***	**$ 10,022,000**	***100%***

REVENUE COMMENTS

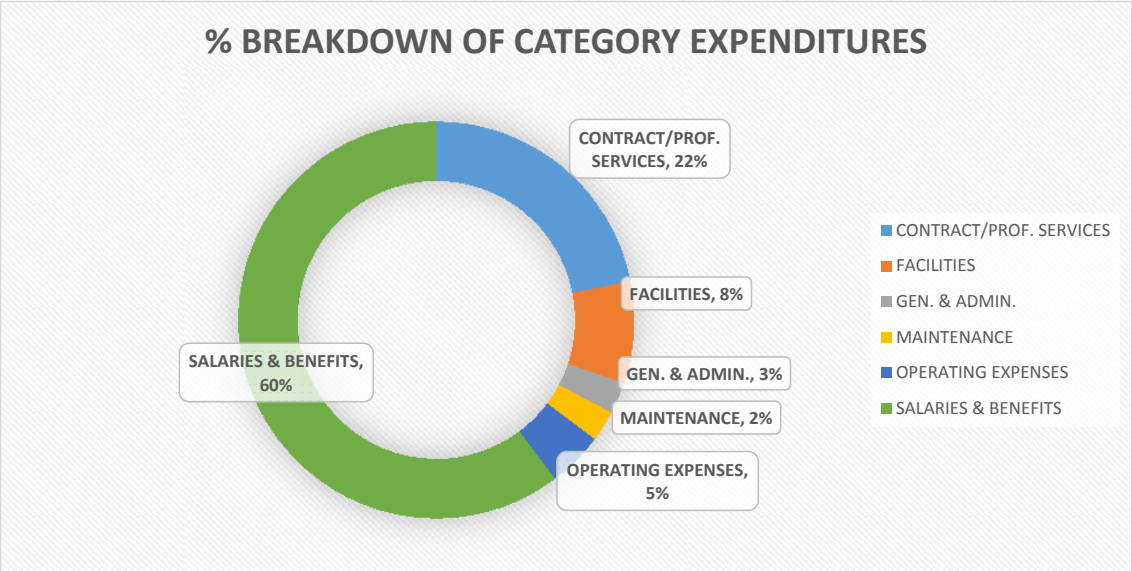
Water Usage: Consumption for Q4 FY1819 was 7% lower than Q4 FY1718.
Sewer Charges: New rates went into effect for December billings.

EXPENSES BY CATEGORY

	COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
DESCRIPTION	**ACTUALS**	**% OF TOTAL**	**PRIOR YEAR**	***$ Diff.***	***% Diff.***	**Act. % of Budget**	**ANNUAL BUDGET**	***% of Annual***
SALARIES & BENEFITS	$ 1,271,529	*60.2%*	$ 1,531,364	*$ (259,835)*	*-17%*	*25%*	$ 5,048,246	*63%*
CONTRACT/PROF. SERVICES	461,466	*21.9%*	527,524	*(66,058)*	*-13%*	*35%*	1,316,360	*17%*
OPERATING EXPENSES	95,640	*4.5%*	104,805	*(9,166)*	*-9%*	*23%*	420,500	*5%*
MAINTENANCE	52,990	*2.5%*	47,674	*5,316*	*11%*	*29%*	184,350	*2%*
FACILITIES	174,967	*8.3%*	163,759	*11,208*	*7%*	*31%*	571,800	*7%*
GEN. & ADMIN.	54,715	*2.6%*	93,130	*(38,416)*	*-41%*	*13%*	420,400	*5%*
TOTAL OPERATING EXPENSES	**$ 2,111,307**	***100%***	**$ 2,468,257**	**$ (356,950)**	***-14%***	***27%***	**$ 7,961,656**	***100%***

EXPENSE COMMENTS

Sal.&Benefits: There will still be an entry from the auditors for GASB 68 pension liability
Legal Bills: Q4 FY1819 was $30K less than Q4 FY1718



OPERATING ANALYSIS - YTD FY1819 (JULY-JUNE)

YEAR-END ENTRIES ARE STILL OCCURING, NUMBERS LIKELY TO CHANGE

REVENUE BY CATEGORY

	COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
DESCRIPTION	**ACTUALS**	**% OF TOTAL**	**PRIOR YEAR**	***$ Diff.***	***% Diff.***	**Act. % of Budget**	**ANNUAL BUDGET**	***% of Annual***
WATER USAGE	$ 6,931,031	*68.6%*	$ 5,874,581	*$ 1,056,451*	*18%*	*101%*	$ 6,846,000	*68%*
BASIC CHARGES	2,985,659	*29.5%*	3,086,494	*(100,835)*	*-3%*	*100%*	2,986,000	*30%*
METERS, PENALTIES & OTHER	76,505	*0.8%*	128,305	*(51,800)*	*-40%*	*85%*	90,000	*1%*
SEWER CHARGES	111,820	*1.1%*	100,138	*11,682*	*12%*	*112%*	100,000	*1%*
TOTAL OPERATING REVENUE	**$ 10,105,016**	***100.0%***	**$ 9,189,518**	***$ 915,498***	***10%***	***101%***	**$ 10,022,000**	***100%***

REVENUE COMMENTS

YTD revenues are higher due to the rate increase that went into effect Nov 2018. The change in rate structure is still seen in the Basic Charge shift. Offsetting is the fact consumption was down 6% compared to prior year.

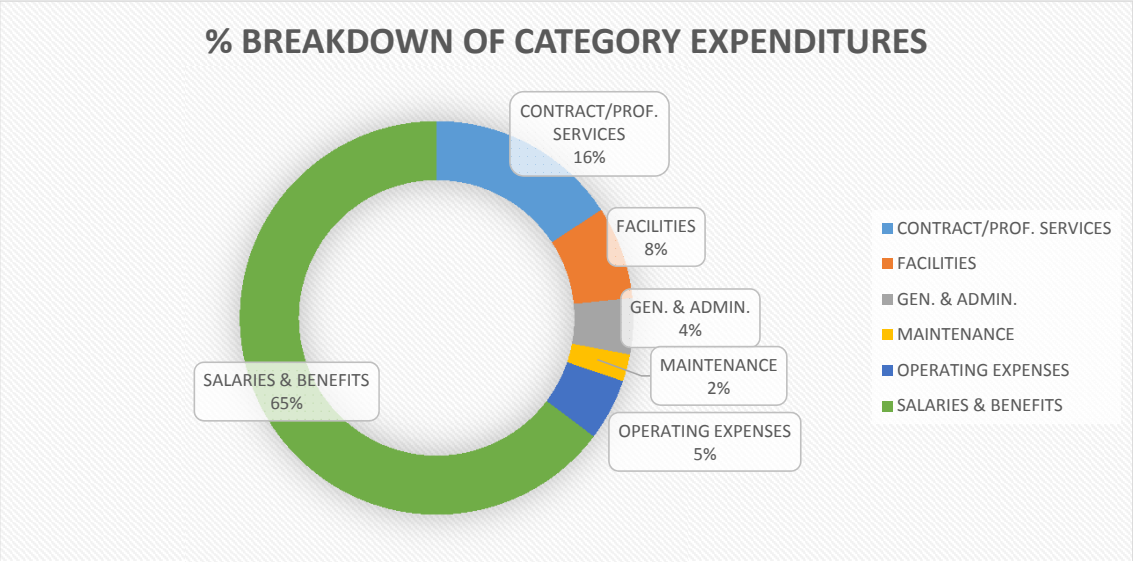
EXPENSES BY CATEGORY

	COMPARING AGAINST PRIOR YEAR					COMPARING AGAINST BUDGET		
DESCRIPTION	**ACTUALS**	**% OF TOTAL**	**PRIOR YEAR**	***$ Diff.***	***% Diff.***	**Act. % of Budget**	**ANNUAL BUDGET**	***% of Annual***
SALARIES & BENEFITS	$ 4,788,661	*64.7%*	$ 4,836,984	*$ (48,323)*	*-1%*	*95%*	$ 5,048,246	*63%*
CONTRACT/PROF. SERVICES	1,165,798	*15.8%*	1,419,257	*(253,459)*	*-18%*	*89%*	1,316,360	*17%*
OPERATING EXPENSES	376,041	*5.1%*	347,017	*29,024*	*8%*	*89%*	420,500	*5%*
MAINTENANCE	164,108	*2.2%*	159,041	*5,067*	*3%*	*89%*	184,350	*2%*
FACILITIES	564,237	*7.6%*	554,547	*9,689*	*2%*	*99%*	571,800	*7%*
GEN. & ADMIN.	341,264	*4.6%*	382,939	*(41,674)*	*-11%*	*81%*	420,400	*5%*
TOTAL OPERATING EXPENSES	**$ 7,400,109**	***100%***	**$ 7,699,785**	**$ (299,676)**	***-4%***	***93%***	**$ 7,961,656**	***100%***

EXPENSE COMMENTS

For the most part, expenses are tracking similar to the prior year, outside of budgeted increases. There will still be a pension expense entry made.

The decrease in contract & professional services was $140K less in legal expenses and $110K in environmental expenses compared to prior year.



OPERATING ANALYSIS - YTD TREND FY1819

YEAR-END ENTRIES ARE STILL OCCURING, NUMBERS LIKELY TO CHANGE

REVENUE BY CATEGORY

DESCRIPTION	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	YTD	BUDGET	% OF BUD.
WATER USAGE	359,119	777,219	706,435	645,508	636,311	515,103	474,097	400,867	403,805	455,118	559,418	998,032	6,931,031	6,846,000	101%
BASIC CHARGES	237,313	237,200	236,928	245,212	253,599	253,817	253,337	253,706	253,430	253,744	253,686	253,687	2,985,659	2,986,000	100%
METERS, PENALTIES & OTHER	5,250	9,855	6,665	6,135	7,570	2,970	9,315	6,810	6,775	3,480	7,720	3,960	76,505	90,000	85%
SEWER CHARGES	8,344	8,345	8,344	8,344	8,344	10,016	10,018	10,013	10,013	10,013	10,013	10,013	111,820	100,000	112%
TOTAL OPERATING REVENUE	**610,027**	**1,032,619**	**958,372**	**905,199**	**905,824**	**781,906**	**746,768**	**671,396**	**674,023**	**722,354**	**830,837**	**1,265,692**	**10,105,016**	**10,022,000**	**101%**

EXPENSES BY CATEGORY

DESCRIPTION	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	YTD	BUDGET	% OF BUD.
SALARY & BENEFITS	514,027	510,140	321,543	327,440	334,286	335,127	486,163	341,758	346,647	334,143	405,426	531,960	4,788,661	5,048,246	95%
CONTRACT/PROF. SERVICES	5,572	48,144	81,763	220,894	70,907	85,897	53,160	52,406	85,588	182,519	80,386	198,561	1,165,798	1,316,360	89%
OPERATING EXPENSES	11,986	33,476	41,893	32,378	32,244	41,966	48,946	20,032	17,479	33,051	21,674	40,914	376,041	420,500	89%
MAINTENANCE	3,079	10,102	18,770	11,277	10,919	14,728	19,160	10,786	12,297	12,121	16,167	24,702	164,108	184,350	89%
FACILITIES	11,383	31,020	61,400	58,815	51,252	55,790	42,726	40,639	36,244	37,707	39,707	97,553	564,237	571,800	99%
GEN. & ADMIN.	101,568	16,460	31,246	25,456	21,413	21,938	18,171	29,839	20,460	17,191	13,971	23,553	341,264	420,400	81%
TOTAL OPERATING EXPENSES	**647,615**	**649,343**	**556,615**	**676,260**	**521,021**	**555,446**	**668,327**	**495,460**	**518,714**	**616,733**	**577,331**	**917,243**	**7,400,109**	**7,961,656**	**93%**
OPERATING INCOME (LOSS)	**(37,589)**	**383,276**	**401,756**	**228,939**	**384,802**	**226,460**	**78,440**	**175,936**	**155,309**	**105,622**	**253,506**	**348,449**	**2,704,906**	**2,060,344**	**131%**

COMMENTS

REVENUE/EXPENSES:

Current year to date revenue and expenses are tracking as expected overall. Please refer to the current month analysis for any further detail on revenue or expenses.

GENERAL/PROCESS:

There are annual/one-time expenses paid upfront that could cause individual months to appear skewed or accrual based accounting that will impact June/July more so. An example of this would be some insurances are paid in July, this causes July expenses to appear higher than other months. The District operates on an annual budget and performs accrual based accounting procedures for a hard year end close, this is typical for governmental accounting.

Data is continuously being reviewed, so it is not un-common for a prior report balance to change slightly throughout the year as accounts are reconciled.

OPERATING EXPENSE ANALYSIS - Q4 & YTD

YEAR-END ENTRIES ARE STILL OCCURING, NUMBERS LIKELY TO CHANGE

DETAILED EXPENSES BY DEPARTMENT

ADMINISTRATIVE	Q4 CY ACTUALS	Q4 % of Budget	YTD ACTUALS	YTD % of Budget	ANNUAL BUDGET	ACTUAL vs. BUDGET	Notes
SALARIES & BENEFITS	$ 155,034	34%	$ 482,869	107%	$ 450,812	$ 32,057	Flux from new DM vacation payout
CONTRACT/PROFESSIONAL SERVICES	$ 257,535	48%	$ 555,766	104%	$ 534,000	$ 21,766	Reduction in consulting, offset by increased legal from settelment
OPERATING EXPENSES	$ 2,595	261%	$ 4,395	443%	$ 993	$ 3,402	
MAINTENANCE	$ 7,521	47%	$ 18,553	117%	$ 15,887	$ 2,666	
FACILITIES	$ 10,785	42%	$ 29,536	114%	$ 25,817	$ 3,719	
GEN. & ADMIN.	$ 6,102	4%	$ 150,787	89%	$ 169,471	$ (18,685)	Did not renew ACWA membership
DEPRECIATION	$ -	0%	$ -	0%	$ -	$ -	
CAPITALIZED OVERHEAD	$ -	0%	$ -	0%	$ -	$ -	
TOTAL ADMINISTRATIVE	**$ 439,571**	**37%**	**$ 1,241,905**	**104%**	**$ 1,196,980**	**$ 44,925**	

FINANCE	Q4 CY ACTUALS	Q4 % of Budget	YTD ACTUALS	YTD % of Budget	ANNUAL BUDGET	ACTUAL vs. BUDGET	Notes
SALARIES & BENEFITS	$ 285,295	27%	$ 1,049,747	98%	$ 1,075,259	$ (25,513)	Changes in employee medical
CONTRACT/PROFESSIONAL SERVICES	$ 21,862	21%	$ 92,199	88%	$ 105,253	$ (13,054)	Will have an additional accrual coming in for approx 10K
OPERATING EXPENSES	$ -	0%	$ 1,426	144%	$ 993	$ 433	Will be over from unexpected equipment failures
MAINTENANCE	$ 3,828	30%	$ 15,140	119%	$ 12,759	$ 2,381	
FACILITIES	$ 365	0%	$ 1,296	0%	$ -	$ 1,296	
GEN. & ADMIN.	$ 39,871	25%	$ 158,680	99%	$ 159,667	$ (986)	
DEPRECIATION	$ -	0%	$ -	0%	$ -	$ -	
TOTAL FINANCE	**$ 351,221**	**26%**	**$ 1,318,488**	**97%**	**$ 1,353,931**	**$ (35,444)**	

ENGINEERING	Q4 CY ACTUALS	Q4 % of Budget	YTD ACTUALS	YTD % of Budget	ANNUAL BUDGET	ACTUAL vs. BUDGET	Notes
SALARIES & BENEFITS	$ 64,863	26%	$ 141,907	58%	$ 246,165	$ (104,258)	Savings from budgeted full year position
CONTRACT/PROFESSIONAL SERVICES	$ 18,259	122%	$ 29,904	199%	$ 15,000	$ 14,904	Some will be capitalized, rest outside engineering consulting
OPERATING EXPENSES	$ 1,725	0%	$ 1,725	0%	$ -	$ 1,725	
MAINTENANCE	$ -	0%	$ -	0%	$ -	$ -	
FACILITIES	$ 299	25%	$ 489	41%	$ 1,200	$ (711)	
GEN. & ADMIN.	$ 409	6%	$ 2,732	42%	$ 6,500	$ (3,768)	
DEPRECIATION	$ -	0%	$ -	0%	$ -	$ -	
TOTAL ENGINEERING	**$ 85,555**	**32%**	**$ 176,757**	**66%**	**$ 268,865**	**$ (92,108)**	

DISTRIBUTION	Q4 CY ACTUALS	Q4 % of Budget	YTD ACTUALS	YTD % of Budget	ANNUAL BUDGET	ACTUAL vs. BUDGET	Notes
SALARIES & BENEFITS	$ 336,498	22%	$ 1,436,411	94%	$ 1,529,876	$ (93,465)	Not filling Deputy Director position
CONTRACT/PROFESSIONAL SERVICES	$ 18,457	13%	$ 88,127	62%	$ 142,000	$ (53,873)	Will likely have more accruals, but expected to have savings
OPERATING EXPENSES	$ 46,778	25%	$ 157,583	84%	$ 187,000	$ (29,417)	Will likely have more accruals, but expected to have savings
MAINTENANCE	$ 24,035	22%	$ 87,571	81%	$ 108,728	$ (21,157)	Will likely have more accruals, but expected to have savings
FACILITIES	$ 56,161	29%	$ 199,877	104%	$ 191,387	$ 8,490	Higher run rate on utilities
GEN. & ADMIN.	$ 812	9%	$ 6,740	71%	$ 9,433	$ (2,693)	
DEPRECIATION	$ -	0%	$ -	0%	$ -	$ -	
TOTAL DISTRIBUTION	**$ 482,740**	**22%**	**$ 1,976,308**	**91%**	**$ 2,168,424**	**$ (192,116)**	

WATERSHED	Q4 CY ACTUALS	Q4 % of Budget	YTD ACTUALS	YTD % of Budget	ANNUAL BUDGET	ACTUAL vs. BUDGET	Notes
SALARIES & BENEFITS	$ 68,104	26%	$ 268,929	102%	$ 264,605	$ 4,324	
CONTRACT/PROFESSIONAL SERVICES	$ 58,600	21%	$ 194,310	71%	$ 275,360	$ (81,050)	Will likely have more accruals, but expected to have savings
OPERATING EXPENSES	$ 23	1%	$ 883	20%	$ 4,500	$ (3,617)	
MAINTENANCE	$ 2,542	25%	$ 7,263	73%	$ 10,000	$ (2,737)	
FACILITIES	$ 229	38%	$ 1,626	271%	$ 600	$ 1,026	Will be over due to conference calls
GEN. & ADMIN.	$ 6,921	11%	$ 17,544	27%	$ 65,600	$ (48,056)	Board initiated reductions
TOTAL WATERSHED	**$ 136,418**	**22%**	**$ 490,555**	**79%**	**$ 620,665**	**$ (130,110)**	

DETAILED EXPENSES BY DEPARTMENT *(continued)*

SUPPLY & TREATMENT	Q4 CY ACTUALS	Q4 % of Budget	YTD ACTUALS	YTD % of Budget	ANNUAL BUDGET	ACTUAL vs. BUDGET	Notes
SALARIES & BENEFITS	$ 358,947	25%	$ 1,373,638	95%	$ 1,438,509	$ (64,870)	Not filling Deputy Director position
CONTRACT/PROFESSIONAL SERVICES	$ 82,196	46%	$ 177,580	99%	$ 180,000	$ (2,420)	
OPERATING EXPENSES	$ 43,611	21%	$ 182,339	89%	$ 204,000	$ (21,661)	Will likely have more accruals, but expected to have savings
MAINTENANCE	$ 15,064	43%	$ 41,190	119%	$ 34,753	$ 6,437	Large maint. repair on truck bed
FACILITIES	$ 105,045	31%	$ 327,554	96%	$ 341,669	$ (14,115)	Will likely have more accruals, but expected to have savings
GEN. & ADMIN.	$ 499	6%	$ 6,452	81%	$ 7,944	$ (1,492)	
TOTAL SUPPLY & TREATMENT	**$ 605,361**	**27%**	**$ 2,108,752**	**96%**	**$ 2,206,874**	**$ (98,122)**	

WASTEWATER	Q4 CY ACTUALS	Q4 % of Budget	YTD ACTUALS	YTD % of Budget	ANNUAL BUDGET	ACTUAL vs. BUDGET	Notes
SALARIES & BENEFITS	$ 2,788	6%	$ 35,517	83%	$ 43,020	$ (7,503)	YE allocations not complete yet
CONTRACT/PROFESSIONAL SERVICES	$ 4,731	7%	$ 28,094	43%	$ 64,747	$ (36,653)	YE allocations not complete yet, reduced consultant & sampling
OPERATING EXPENSES	$ 556	2%	$ 15,177	66%	$ 23,014	$ (7,837)	YE allocations not complete yet
MAINTENANCE	$ -	0%	$ -	0%	$ 2,222	$ (2,222)	YE allocations not complete yet
FACILITIES	$ 2,146	19%	$ 7,788	70%	$ 11,128	$ (3,340)	YE allocations not complete yet
GEN. & ADMIN.	$ -	0%	$ 29	2%	$ 1,785	$ (1,756)	YE allocations not complete yet
TOTAL WASTEWATER	**$ 10,220**	**7%**	**$ 86,606**	**59%**	**$ 145,917**	**$ (59,311)**	

TOTAL OPERATING EXPENSES	**$ 2,111,087**	**27%**	**$ 7,399,370**	**93%**	**$ 7,961,656**	**$ (562,286)**	

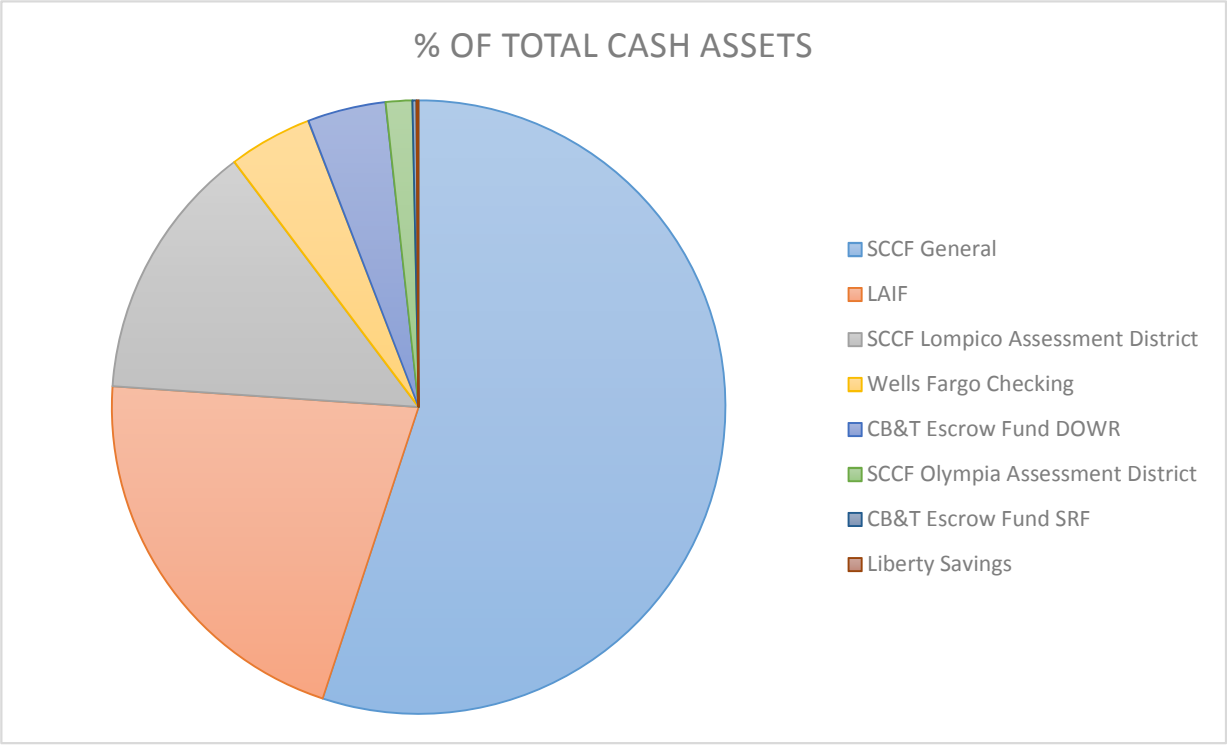
PRO FORMA FOR AUDIT:

OVERHEAD ABSORBTION [1]	$ (1,598.40)	$ (110,741.60)	Will have entries to come

[1] Overhead absorbtion are the direct and indirect capitalized costs associated with an asset the District did internally. For example, a capital pipeline project was constructed by District staff and materials versus hiring an outside contractor. The employees salaries and benefits are considered part of the operating expenses, but then are capitalized as part of the accounting process. These will show up as a favorable off-set for operating expenses in the audit.

CASH BALANCES AS OF **6/30/2019**

			Ave Interest Rate	
OPERATING ACCOUNTS	**CASH BALANCE**			
Wells Fargo Checking	$	179,975	*0.35%*	
Liberty Savings	$	4,516	*0.15%*	
LAIF	$	858,538	*2.43%*	
SCCF General	$	2,249,186	*2.36%*	
OPERATING BALANCE	**$**	**3,292,215**		
RESTRICTED ACCOUNTS				
SCCF Lompico Assessment District	$	557,702	*2.36%*	*For AD Projects*
SCCF Olympia Assessment District	$	56,950	*2.36%*	*For Debt Repayment*
SCCF Probation Tank Loan Proceeds	$	1,463,187	*2.36%*	*Loan Proceeds*
CB&T Escrow Fund SRF	$	8,848	*0.09%*	*For Debt Repayment*
CB&T Escrow Fund DOWR	$	168,793	*0.09%*	*For Debt Repayment*
RESTRICTED BALANCE	**$**	**2,255,480**		



G/L Balances

Criteria: As Of = 6/30/2019; Fund = 76644, 76530

G/L Account	Title	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	End Balance
Fund 76530 -- SLV-WTR, EFF 6/2/16					
Sub-Fund 76530001 -- SLV-LOMPICO WTR, EFF 6/2/16					
000	NOT APPLICABLE	0.00	728.02	(85,959.13)	(85,231.11)
101	EQUITY IN POOLED CASH	81,836.54	85,940.11	(709.00)	167,067.65
240	STALE DATED WARRANTS LIABILITY	(1,363.90)	0.00	0.00	(1,363.90)
344	FUND BALANCE	(80,472.64)	0.00	0.00	(80,472.64)
Total Sub-Fund 76530001		0.00	86,668.13	(86,668.13)	0.00
Sub-Fund 76530200 -- SLV-LOMPICO WTR-ASSESSMENTS					
000	NOT APPLICABLE	0.00	122,927.53	(312,122.22)	(189,194.69)
101	EQUITY IN POOLED CASH	368,507.70	312,122.22	(122,927.53)	557,702.39
344	FUND BALANCE	(368,507.70)	0.00	0.00	(368,507.70)
Total Sub-Fund 76530200		0.00	435,049.75	(435,049.75)	0.00
Total Fund 76530		0.00	521,717.88	(521,717.88)	0.00
Fund 76644 -- SAN LORENZO VALLEY WATER TRUST					
Sub-Fund 76644001 -- SAN LORENZO VALLEY WATER TRUST					
000	NOT APPLICABLE	0.00	1,358,023.38	(1,098,898.95)	259,124.43
101	EQUITY IN POOLED CASH	1,940,804.04	1,098,816.34	(1,357,940.77)	1,681,679.61
201	VOUCHERS PAYABLE (VENDOR)	0.00	1,350,000.00	(1,350,000.00)	0.00
344	FUND BALANCE	(1,940,804.04)	0.00	0.00	(1,940,804.04)
Total Sub-Fund 76644001		0.00	3,806,839.72	(3,806,839.72)	0.00
Sub-Fund 76644100 -- SAN LORENZO VLY WTR-OLYMPIA MU					
000	NOT APPLICABLE	0.00	49,744.27	(52,844.53)	(3,100.26)
101	EQUITY IN POOLED CASH	78,209.75	52,844.53	(49,744.27)	81,310.01
344	FUND BALANCE	(78,209.75)	0.00	0.00	(78,209.75)
Total Sub-Fund 76644100		0.00	102,588.80	(102,588.80)	0.00
Sub-Fund 76644200 -- SLV WATER-SUBFD FOR LOAN CASH					
000	NOT APPLICABLE	0.00	184,258.00	(2,023,523.23)	(1,839,265.23)
101	EQUITY IN POOLED CASH	0.00	2,023,523.23	(184,258.00)	1,839,265.23
Total Sub-Fund 76644200		0.00	2,207,781.23	(2,207,781.23)	0.00
Total Fund 76644		0.00	6,117,209.75	(6,117,209.75)	0.00

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
August 22, 2019

SAN LORENZO VALLEY WATER DISTRICT

DISTRICT MANAGER
13060 HIGHWAY 9
BOULDER CREEK, CA 95006

PMIA Average Monthly Yields

Tran Type Definitions

June 2019 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	858,537.77
Total Withdrawal:	0.00	Ending Balance:	858,537.77

Accounts Payable

Outstanding Invoices

User: rachelmunoz
Printed: 8/21/2019 - 8:58 AM
Date Type: JE Date
Date Range: 07/10/2019 to 08/21/2019

13060 Highway 9
Boulder Creek, CA 95006-9119
(831) 338-2153 phone
(831) 338-7986 fax

Vendor / Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00047 - SOIL CONTROL LAB						
01-800-5202	8/19/2019	8/8/2019	9070559	00154-02-2020	39.00	WATER ANALYSIS_OLY 2 WELL
Task Label:		Type:	PO Number:	0000101098		
01-800-5202	8/19/2019	8/6/2019	9070918	00154-02-2020	145.00	WATER ANALYSIS_5 LOCATIONS
Task Label:		Type:	PO Number:	0000101098		
01-800-5202	8/19/2019	8/6/2019	9070919	00154-02-2020	29.00	WATER ANALYSIS_OLY 2
Task Label:		Type:	PO Number:	0000101098		
01-800-5202	8/19/2019	8/8/2019	9070920	00154-02-2020	39.00	WATER ANALYSIS_OLY 2
Task Label:		Type:	PO Number:	0000101098		
01-800-5202	8/19/2019	8/8/2019	9080172	00154-02-2020	145.00	WATER ANALYSIS_5 LOCATIONS
Task Label:		Type:	PO Number:	0000101098		
Total for Vendor 00047 - SOIL CONTROL LAB:					397.00	
00312 - DOCTORS ON DUTY						
01-400-5140	8/19/2019	7/15/2019	1099858	00154-02-2020	221.00	DR VISIT_#209
Total for Vendor 00312 - DOCTORS ON DUTY:					221.00	
00450 - EUROFINS						
01-800-5202	8/19/2019	8/8/2019	L0465615	00154-02-2020	460.00	WATER ANALYSIS_OLYMPIA WELL_PASO WELL
Task Label:		Type:	PO Number:	0000101092		
01-800-5202	8/19/2019	8/12/2019	L0466028	00154-02-2020	60.00	WATER ANALYSIS_PASO 7_5A
Task Label:		Type:	PO Number:	0000101092		
01-800-5202	8/19/2019	8/16/2019	L0466848	00154-02-2020	60.00	WATER ANALYSIS_PASO WELL
Task Label:		Type:	PO Number:	0000101092		
Total for Vendor 00450 - EUROFINS:					580.00	
00711 - ROBERTS & BRUNE CO.						
01-000-1310	8/19/2019	8/12/2019	S1862143.003A	00140-02-2020	286.94	VALVE BOX RISER GRD RING 1"
Task Label:		Type:	PO Number:	0000101264		
01-000-1310	8/19/2019	8/12/2019	S1862143.003B	00140-02-2020	128.91	METER BOX LID B9 -BADGER ORION
Task Label:		Type:	PO Number:	0000101264		

Vendor / Account Number	JE Date	Invoice Date	Invoice No	Journal Entry	Amount	Description
00711 - ROBERTS & BRUNE CO.						
01-000-1310	8/19/2019	8/12/2019	S1862170.006A	00140-02-2020	187.25	20"H X 34"L INSULATED BLANKET
Task Label:		Type:	PO Number:	0000101263		
01-000-1310	8/19/2019	8/12/2019	S1862170.006B	00140-02-2020	1,072.34	HYMAX REDUCER CPLG 5X6 5.12-6.38 AND 6.42-7.68
Task Label:		Type:	PO Number:	0000101263		
01-000-1310	8/19/2019	8/12/2019	S1862170.006C	00140-02-2020	125.19	VALVE BOX ALIGNER POSI-CAP
Task Label:		Type:	PO Number:	0000101263		
01-000-1310	8/19/2019	8/12/2019	S1867205.001A	00140-02-2020	1,904.04	4 MJXMJ A2362-23LN MUELLER GATE VALVE
Task Label:		Type:	PO Number:	0000101276		
01-000-1310	8/19/2019	8/12/2019	S1867205.001B	00140-02-2020	1,409.92	4 HYMAX 2 FLIP CPLG
Task Label:		Type:	PO Number:	0000101276		
Total for Vendor 00711 - ROBERTS & BRUNE CO.:					5,114.59	
00784 - CORE & MAIN LP						
01-000-1565	8/19/2019	8/7/2019	K827950	00140-02-2020	3,161.00	FELTON METER CHANGE OUT PROJECT (B-9 FIBERLYTE LIDS QUANTITY 1
Task Label:		Type:	PO Number:	0000101259		
01-000-1310	8/19/2019	8/7/2019	K971165	00140-02-2020	541.79	TRNS 2"IRNML THD-DRS PLS SDR11
Task Label:		Type:	PO Number:	0000101241		
Total for Vendor 00784 - CORE & MAIN LP:					3,702.79	
10145 - BFP FIRE PROTECTION, INC						
01-800-5420	8/19/2019	8/8/2019	20034	00154-02-2020	596.00	SERVICE CALL_RE-SET PRE-ACTION SYSTEM
Total for Vendor 10145 - BFP FIRE PROTECTION, INC:					596.00	
Report Total:					10,611.38	

Accounts Payable

Checks by Date - Detail by Check Number

User: rachelmunoz
Printed: 8/21/2019 8:49 AM

13060 Highway 9
Boulder Creek, CA 95006-9119
(831) 338-2153 phone
(831) 338-7986 fax

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
ACH	10005	ICMA RETIREMENT C/O M & T RETIRI	08/15/2019		
	177582	RETIREMENT WITHHOLDING_PP ENDING			3,707.20
		Total for this ACH Check for Vendor 10005:		0.00	3,707.20
ACH	00054	PACIFIC GAS AND ELECTRIC	07/17/2019		
	719_3658024062A	UTILITIES_ADMIN			1,407.95
	719_3658024062B	UTILITIES_OPS			16,450.75
	719_3658024062C	UTILITIES_WTP			53,619.19
	719_3658024062D	UTILITIES_BCE WASTEWATER			431.82
		Total for this ACH Check for Vendor 00054:		0.00	71,909.71
ACH	00054	PACIFIC GAS AND ELECTRIC	08/15/2019		
	JUL_3658024062A	UTILITIES_ADMIN			848.69
	JUL_3658024062B	UTILITIES_OPS			10,429.52
	JUL_3658024062C	UTILITIES_WTP			25,114.80
	JUL_3658024062D	UTILITIES_BCE WASTEWATER			298.75
		Total for this ACH Check for Vendor 00054:		0.00	36,691.76
ACH	10005	ICMA RETIREMENT C/O M & T RETIRI	07/23/2019		
	162581	RETIREMENT WITHHOLDING_PP ENDING			3,707.20
		Total for this ACH Check for Vendor 10005:		0.00	3,707.20
ACH	00178	CALPERS	08/16/2019		
	SEP 2019.1	HEALTH INSURANCE_ADMIN			2,367.94
	SEP 2019.2	HEALTH INSURANCE_FINANCE			13,756.51
	SEP 2019.3	HEALTH INSURANCE_ENGINEERING			768.25
	SEP 2019.4	HEALTH INSURANCE_OPS			17,450.26
	SEP 2019.5	HEALTH INSURANCE_ENVIRONMENTAL			1,997.45
	SEP 2019.6	HEALTH INSURANCE_RETIRED EMPLOYE			900.00
	SEP 2019.7	HEALTH INSURANCE_WTP			10,107.82
	SEP 2019.8	HEALTH INSURANCE_ADMIN FEE			144.03
	SEP 2019.9	HEALTH INSURANCE			1,856.53
		Total for this ACH Check for Vendor 00178:		0.00	49,348.79
ACH	00178	CALPERS	07/25/2019		
	AUG 2019.1	HEALTH INSURANCE_ADMIN			2,367.94
	AUG 2019.2	HEALTH INSURANCE_FINANCE			13,756.51
	AUG 2019.3	HEALTH INSURANCE_ENGINEERING			768.25
	AUG 2019.4	HEALTH INSURANCE_OPS			17,450.26
	AUG 2019.5	HEALTH INSURANCE_ENVIRON			1,997.45
	AUG 2019.6	HEALTH INSURANCE_RETIREE EMP MEDI			900.00
	AUG 2019.7	HEALTH INSURANCE_WTP			10,107.82
	AUG 2019.8	HEALTH INSURANCE_ADMIN FEE			144.03
	AUG 2019.9	HEALTH INSURANCE			1,856.53

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
		Total for this ACH Check for Vendor 00178:		0.00	49,348.79
ACH	00054	PACIFIC GAS AND ELECTRIC	07/29/2019		
	7851177-1	ENG ADVANCE FOR WELLS PROJ #1153638			1,000.00
		Total for this ACH Check for Vendor 00054:		0.00	1,000.00
ACH	10261	CAPITAL ONE BANK	07/30/2019		
	0005089459A	PROBATION TANK LOAN_PRINCIPAL			15,897.08
	0005089459B	PROBATION TANK LOAN_INTEREST			60,091.83
		Total for this ACH Check for Vendor 10261:		0.00	75,988.91
17575	UB*00639	FEDERAL NATIONAL MORTGAGE ASS	07/10/2019		
		Refund Check			308.04
		Total for Check Number 17575:		0.00	308.04
17576	00609	BALANCE HYDROLOGICS, INC	07/10/2019		
	218018-0619R	DATA WORK UP FOR WY18 REPORT_ENVII			2,600.00
	218018-POD1	FALL CREEK DATA ANALYSIS_ENVIRON			5,940.00
		Total for Check Number 17576:		0.00	8,540.00
17577	10113	BANK MIDWEST	07/10/2019		
	JULY2019_10113A	SOLAR LOAN_INTEREST JULY 2019			773.84
	JULY2019_10113B	SOLAR LOAN_PRINCIPAL JULY 2019			2,476.06
		Total for Check Number 17577:		0.00	3,249.90
17578	00034	DAVE BASLER	07/10/2019		
	JULY2019_34	RETIREE MEDICAL_JULY 2019			75.00
		Total for Check Number 17578:		0.00	75.00
17579	00099	JOEL BUSA	07/10/2019		
	JULY2019_99	RETIREE MEDICAL_JULY 2019			125.00
		Total for Check Number 17579:		0.00	125.00
17580	00415	CA BANK & TRUST/GOV SVC DEPT_1(	07/10/2019		
	JULY2019_415	1976 SAFE DRINKING WATER BOND			15,581.43
		Total for Check Number 17580:		0.00	15,581.43
17581	00788	COMCAST	07/10/2019		
	62619_0987198	INTERNET_195 KIRBY STREET_07/01-07/31			153.38
		Total for Check Number 17581:		0.00	153.38
17582	00784	CORE & MAIN LP	07/10/2019		
	K649111	PIPE GALV SCHED 40 2" (21')			543.87
		Total for Check Number 17582:		0.00	543.87
17583	00212	CO. OF SANTA CRUZ HEALTH SERVIC	07/10/2019		
	062519_212	STEELHEAD & STREAM HABITAT MONITC			4,125.00
		Total for Check Number 17583:		0.00	4,125.00
17584	00208	LEONARD KUHNLEIN	07/10/2019		
	JULY2019_208	RETIREE MEDICAL_JULY 2019			125.00

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
			Total for Check Number 17584:	0.00	125.00
17585	00662	JAMES A. MUELLER	07/10/2019		
	JULY2019_662	RETIREE MEDICAL_JULY2019			50.00
			Total for Check Number 17585:	0.00	50.00
17586	10246	OVISS LABS INCORPORATED	07/10/2019		
	R-33849A	NEW VIDEO SECURITY SYSTEM (KIRBY W			64.46
	R-33849B	NEW VIDEO SECURITY SYSTEM (FALL CR			64.46
	R33849C	NEW VIDEO SECURITY SYSTEM (LYON W			64.45
			Total for Check Number 17586:	0.00	193.37
17587	UB*00640	Sandra Pomeroy	07/10/2019		
		Refund Check			2.02
			Total for Check Number 17587:	0.00	2.02
17588	00148	SOQUEL CREEK WATER DIST	07/10/2019		
	INV00054	SAVE WATER VIDEO PRODUCTION_ENV			632.69
			Total for Check Number 17588:	0.00	632.69
17589	00369	CAROLE TRIANTAFILLOS	07/10/2019		
	JULY2019_369	RETIREE MEDICAL_JULY 2019			125.00
			Total for Check Number 17589:	0.00	125.00
17590	00246	AM CONSERVATION GROUP,INC	07/11/2019		
	IN0269889	HOSE NOZZLE 7-SPRAY DELUXE_QTY 96			447.27
			Total for Check Number 17590:	0.00	447.27
17591	00342	BRASS KEY LOCKSMITH	07/11/2019		
	950991	DISTRICT LOCKS_OPS			237.50
			Total for Check Number 17591:	0.00	237.50
17592	00124	BRUCE BARTON PUMP, INC	07/11/2019		
	0100495-IN	REPLACEMENT FOR BLUE RIDGE			3,510.45
			Total for Check Number 17592:	0.00	3,510.45
17593	00788	COMCAST	07/11/2019		
	070119_1236033	INTERNET_215 BLACKSTONE DRIVE			175.18
			Total for Check Number 17593:	0.00	175.18
17594	00788	COMCAST	07/11/2019		
	070119_1368455	INTERNET_345 QUAIL TERRACE			113.38
			Total for Check Number 17594:	0.00	113.38
17595	00133	DASSEL'S	07/11/2019		
	46415A	PROPANE FOR ADMIN			671.42
	46415B	PROPANE FOR BOOSTER STATIONS_MITCI			780.62
			Total for Check Number 17595:	0.00	1,452.04
17596	01039	ERA - A WATERS COMPANY	07/11/2019		
	904263	ANNUAL PERFORMANCE TESTING			382.40

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
			Total for Check Number 17596:	0.00	382.40
17597	00343	ERNIE'S SERVICE CENTER	07/11/2019		
	77356	SERVICE FOR VE-260_WTP			262.20
			Total for Check Number 17597:	0.00	262.20
17598	00750	FEDAK & BROWN, LLP	07/11/2019		
	063019_750	PROFESSIONAL SERVICES_JUNE 2019			5,429.00
			Total for Check Number 17598:	0.00	5,429.00
17599	00530	JAMES FURTADO	07/11/2019		
	070819_530A	T3 EXAM FEE_OPS			50.00
	070819_530B	T3 EXAM FEE_WTP			50.00
			Total for Check Number 17599:	0.00	100.00
17600	10022	SAN LORENZO VALLEY CHAMBER	07/11/2019		
	20250	ANNUAL MEMBERSHIP			100.00
			Total for Check Number 17600:	0.00	100.00
17601	00477	TOM RALSTON CONCRETE, INC	07/11/2019		
	19234-1	WELL HEAD SLAB_50%_WO#814			6,875.00
			Total for Check Number 17601:	0.00	6,875.00
17602	00477	TOM RALSTON CONCRETE, INC	07/11/2019		
	19235-1	BLOCK WALLS UPON COMMENCEMENT_4			6,800.00
			Total for Check Number 17602:	0.00	6,800.00
17603	10023	AT & T CAPITAL SERVICES, INC	07/17/2019		
	3077773	MONTHLY PHONE LEASE_AVAYA			396.07
			Total for Check Number 17603:	0.00	396.07
17604	00055	AT&T	07/17/2019		
	719_9607360489A	PHONE_ADMIN			232.83
	719_9607360489B	PHONE_OPS			3,923.74
	719_9607360489C	PHONE_WTP			1,861.08
	719_9607360489D	PHONE_BCE WASTEWATER			410.67
			Total for Check Number 17604:	0.00	6,428.32
17605	00309	AT&T IP SERVICES	07/17/2019		
	9983119409	PHONE SYSTEM_KIRBY PLANT_JULY 2019			280.96
			Total for Check Number 17605:	0.00	280.96
17606	00687	AT&T U-VERSE	07/17/2019		
	70519_137458730	U-VERSE_13057 HWY 9			80.00
			Total for Check Number 17606:	0.00	80.00
17607	00687	AT&T U-VERSE	07/17/2019		
	70619_132166881	U-VERSE_MANANA WOODS			90.00
			Total for Check Number 17607:	0.00	90.00
17608	10223	BANNER BANK_ESCROW NO 1474	07/17/2019		

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
	JUNE2019_INV#5	PROBATION TANK_WO#823_RETENTION J			2,274.78
			Total for Check Number 17608:	0.00	2,274.78
17609	00342	BRASS KEY LOCKSMITH	07/17/2019		
	951183	DISTRICT LOCK REPAIR_REPLACEMENT			303.21
			Total for Check Number 17609:	0.00	303.21
17610	00788	COMCAST	07/17/2019		
	70319_0956185	INTERNET_545 FALL CREEK DR			173.46
			Total for Check Number 17610:	0.00	173.46
17611	00788	COMCAST	07/17/2019		
	70419_0302438	INTERNET_1075 WHISPERING PINES DRIV			193.38
			Total for Check Number 17611:	0.00	193.38
17612	00788	COMCAST	07/17/2019		
	70519_1236165	INTERNET_280 BLUE RIDGE DRIVE			175.18
			Total for Check Number 17612:	0.00	175.18
17613	00788	COMCAST	07/17/2019		
	70619_1236017	INTERNET_295 EAST ROAD			175.18
			Total for Check Number 17613:	0.00	175.18
17614	00788	COMCAST	07/17/2019		
	70619_1318955	INTERNET_1150 REBECCA DRIVE			143.38
			Total for Check Number 17614:	0.00	143.38
17615	00788	COMCAST	07/17/2019		
	70719_1236124	INTERNET_15819 FOREST HILL DRIVE			175.18
			Total for Check Number 17615:	0.00	175.18
17616	00788	COMCAST	07/17/2019		
	70819_1236058	INTERNET_17277 HIGHWAY 9			175.18
			Total for Check Number 17616:	0.00	175.18
17617	00788	COMCAST	07/17/2019		
	70819_1323583	INTERNET_365 MADRONA DRIVE			265.07
			Total for Check Number 17617:	0.00	265.07
17618	00788	COMCAST	07/17/2019		
	70819_1323641	INTERNET_365 MADRONE DRIVE OFC			265.07
			Total for Check Number 17618:	0.00	265.07
17619	00290	CONTRACTOR COMPLIANCE & MONI	07/17/2019		
	11186_290	LABOR COMPLIANCE SERVICES_WO#814			708.33
			Total for Check Number 17619:	0.00	708.33
17620	00076	ERNIE'S AUTO CENTER	07/17/2019		
	786473_786553	WIPER BLADES_VE-249			30.99

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
			Total for Check Number 17620:	0.00	30.99
17621	10069	NATE GILLESPIE	07/17/2019		
	071119_10069	EMPLOYEE UNIFORM			417.08
			Total for Check Number 17621:	0.00	417.08
17622	00080	GRANITE CONSTRUCTION CO	07/17/2019		
	1608286	BACKFILL_BASE ROCK_OPS			49.05
	1608582	HOT MIX_PAVING_OPS			180.94
			Total for Check Number 17622:	0.00	229.99
17623	00256	JESSE GUIVER	07/17/2019		
	070119_256	UNIFORM REIMBURSEMENT_BOOTS			141.71
			Total for Check Number 17623:	0.00	141.71
17624	UB*00641	BRIAN HELLENTHAL	07/17/2019		
		Refund Check			11.09
			Total for Check Number 17624:	0.00	11.09
17625	UB*00642	BRIAN HELLENTHAL	07/17/2019		
		Refund Check			11.09
			Total for Check Number 17625:	0.00	11.09
17626	00615	HOME DEPOT CREDIT SERVICES	07/17/2019		
	2423928A	NEW 2200 WATT GENERATOR			1,099.81
	2423928B	NEW 2200 WATT GENERATOR			1,099.81
	5374761	NEW VACCUM_OPERATIONS BLDG			139.52
	6278374	LYON PLANT_HOT WATER HEATER			179.17
			Total for Check Number 17626:	0.00	2,518.31
17627	00367	INFOSEND, INC	07/17/2019		
	154697A	MAILING FEES_MAY 2019			1,724.68
	154697B	POSTAGE FEES_MAY 2019			2,576.84
			Total for Check Number 17627:	0.00	4,301.52
17628	UB*00644	LARA LENTA	07/17/2019		
		Refund Check			19.92
		Refund Check			68.24
			Total for Check Number 17628:	0.00	88.16
17629	UB*00645	ANTOINETTE MARTINEZ	07/17/2019		
		Refund Check			5.39
		Refund Check			57.77
			Total for Check Number 17629:	0.00	63.16
17630	00296	MESITI-MILLER ENGINEERING,INC	07/17/2019		
	0619002	CONSTRUCTION ADMIN_WO#823			12,093.20
	0619003	GEOTECHNICAL ENGINEERING_WO#823			9,171.42
	0619004	CONSTRUCTION SUPPORT_WO#823			2,508.00
			Total for Check Number 17630:	0.00	23,772.62
17631	00027	NORTH BAY FORD	07/17/2019		

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
	5010-1418	UNDERCHARGED SALES TAX_VE-238			156.51
			Total for Check Number 17631:	0.00	156.51
17632	00350	HOWARD OLIPHANT	07/17/2019		
	071119_350	UNIFORM REIMBURSEMENT			78.37
			Total for Check Number 17632:	0.00	78.37
17633	10120	PACIFIC CREDIT SERVICES	07/17/2019		
	022100000145	COLLECTION SERVICES_JUNE2019			36.31
			Total for Check Number 17633:	0.00	36.31
17634	00695	PAUL JENSEN PROFESSIONAL LAND S	07/17/2019		
	070318_695	SURVEY WORK FOR PROPOSED SWIM TAI			2,195.00
			Total for Check Number 17634:	0.00	2,195.00
17635	10214	MIKE PODLECH	07/17/2019		
	2114	CONJUNCTIVE USE PLAN_PROJECT #1810			1,147.50
			Total for Check Number 17635:	0.00	1,147.50
17636	10227	RSH CONSTRUCTION SERVICES	07/17/2019		
	JUNE2019_#5	PROBATION TANK #823_JUNE PROGRESS I			43,220.87
			Total for Check Number 17636:	0.00	43,220.87
17637	00332	SANTA CRUZ SOLAR	07/17/2019		
	6980	MANANA WOODS_SOLAR INVERTER			150.00
			Total for Check Number 17637:	0.00	150.00
17638	10233	SCHAAF & WHEELER, CONSULTING C	07/17/2019		
	31231	LOMPICO TANKS_BILLED THROUGH 05.31			3,277.50
			Total for Check Number 17638:	0.00	3,277.50
17639	00183	SDRMA	07/17/2019		
	66936	PROPERTY_LIABILITY PACKAGE_ADMIN			95.04
			Total for Check Number 17639:	0.00	95.04
17640	00219	TOYOTA MATERIAL HANDLING	07/17/2019		
	KA08VD	FORK LIFT SERVICE_STARTER NEEDED_V			406.52
			Total for Check Number 17640:	0.00	406.52
17641	10217	UMPQUA BANK	07/17/2019		
	63019_10217A	APR APPRIVER_TECH SUPPORT			222.00
	63019_10217B	STAPLES_OFFICE SUPPLIES			59.85
	63019_10217C	LINKEDLN_TRAINING			29.99
	63019_10217D	TERMINAL DEPOT_OFFICE SUPPLIES			94.89
	63019_10217E	MAIL CHIMP_ADVERTISING			50.00
	63019_10217F	COSTCO_OFFICE SUPPLIES			130.78
	63019_10217G	SEARS_TOOLS			338.11
	63019_10217H	SEARS_TOOLS			817.37
	63019_10217I	SEARS_TOOLS			79.35
	63019_10217J	GO DADDY_SCADA PORTAL			79.99
	63019_10217K	GO DADDY_SCADA PORTAL			79.99
	63019_10217L	KOHLS_EMPLOYEE UNIFORM #213			162.14

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
	63019_10217M	EMEDCO_SAFETY SIGNS			245.62
	63019_10217N	CARID.COM & ID BRANDS_MATS FOR VE-			183.20
	63019_10217O	SAFETY SEAL_TIRE PLUG KIT			62.90
	63019_10217P	PRO PEST PRODUCTS_PEST CONTROL			93.52
	63019_10217Q	PRO PEST PRODUCTS_PEST CONTROL			93.52
			Total for Check Number 17641:	0.00	2,823.22
17642	00721	UNITED SITE SVCS.,INC	07/17/2019		
	8701727A	SANITARY SERVICES_QUAIL_JUNE2019			65.68
	8701727B	SANITARY SERVICES_QUAIL_JULY2019			138.67
			Total for Check Number 17642:	0.00	204.35
17643	00972	UPPER LAUREL RD ASSOC.	07/17/2019		
	DUES1920	ASSOCIATION ANNUAL DUES_1920			250.00
			Total for Check Number 17643:	0.00	250.00
17644	00398	WATSONVILLE METAL CO.,INC	07/17/2019		
	8425454	DUMPSTER SERVICE_07/10/19			600.00
	8425459	DUMPSTER SERVICE_07/11/19			600.00
			Total for Check Number 17644:	0.00	1,200.00
17645	00599	WEX BANK	07/17/2019		
	59979342A	GAS_FINANCE			935.25
	59979342B	GAS_OPS			3,533.02
	59979342C	GAS_WTP			2,006.01
			Total for Check Number 17645:	0.00	6,474.28
17646	UB*00643	WYATT FAMILY TRUST	07/17/2019		
		Refund Check			12.50
			Total for Check Number 17646:	0.00	12.50
17647	10236	ZIP'S TRUCK EQUIPMENT, INC	07/17/2019		
	674187	NEW METER READING TRUCK BEACONS/			833.80
			Total for Check Number 17647:	0.00	833.80
17648	00362	ACCELA, INC #774375	07/24/2019		
	INV-ACC47199A	TRANSACTION FEES_JUNE2019			1,365.00
	INV-ACC47199B	ONLINE-BILLS_JUNE2019			185.00
			Total for Check Number 17648:	0.00	1,550.00
17649	00057	AFSCME COUNCIL 57	07/24/2019		
	JULY2019_57	UNION DUES_JULY 2019			998.66
			Total for Check Number 17649:	0.00	998.66
17650	00359	ALLIED ELECTRONICS	07/24/2019		
	9011311776	PASO WELL 8_WO#814			115.27
			Total for Check Number 17650:	0.00	115.27
17651	00729	ALPHA ANALYTICAL LABS	07/24/2019		
	9072477	LAB FEES-ANALYTICAL SERVICES			430.00
			Total for Check Number 17651:	0.00	430.00

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
17652	00162	ANTHEM BLUE CROSS	07/24/2019		
	87869329	RETIRED EMPLOYEE MEDICAL_08/01/19-0			355.77
			Total for Check Number 17652:	0.00	355.77
17653	00767	ANTHEM BLUE CROSS	07/24/2019		
	980565161	MEDICARE RX_08/01/19-09/01/2019			116.90
			Total for Check Number 17653:	0.00	116.90
17654	00309	AT&T IP SERVICES	07/24/2019		
	2522448403A	IP SERVICES_ADMIN			252.43
	2522448403B	IP SERVICES_OPS			252.42
	2522448403C	IP SERVICES_WTP			252.42
			Total for Check Number 17654:	0.00	757.27
17655	00687	AT&T U-VERSE	07/24/2019		
	70719_132182018	U-VERSE_345 QUAIL TERRACE			80.00
			Total for Check Number 17655:	0.00	80.00
17656	00141	B & B SMALL ENGINE	07/24/2019		
	424271	HONDA GENERATOR SERVICE_WTP			121.38
			Total for Check Number 17656:	0.00	121.38
17657	00220	BAY BUILDING JANITORIAL,INC	07/24/2019		
	32425	JANITORIAL SERVICES_JUNE 2019			474.42
	32507	JANITORIAL SERVICES_JULY2019			474.42
			Total for Check Number 17657:	0.00	948.84
17658	00124	BRUCE BARTON PUMP, INC	07/24/2019		
	0100903-INA	BALDOR CABINET PANEL MOUNTING KIT			173.71
	0100903-INB	ABB INVERTER_WO#814			7,525.14
	0100904-IN	HIGH SERVICE PUMP (KIRBY PLANT)			5,001.47
			Total for Check Number 17658:	0.00	12,700.32
17659	10259	CIVICPLUS, LLC	07/24/2019		
	188145	CIVIC CMS STANDARD ANNUAL_IMPLEM			4,800.01
			Total for Check Number 17659:	0.00	4,800.01
17660	00788	COMCAST	07/24/2019		
	70919_1318922	INTERNET_3652 GRAHAM HILL ROAD			143.38
			Total for Check Number 17660:	0.00	143.38
17661	00788	COMCAST	07/24/2019		
	71119_1171123	INTERNET_23 SUMMIT AVE			153.38
			Total for Check Number 17661:	0.00	153.38
17662	00788	COMCAST	07/24/2019		
	71519_1236074	INTERNET_200 ANNIES WAY			175.18
			Total for Check Number 17662:	0.00	175.18
17663	00290	CONTRACTOR COMPLIANCE & MONI	07/24/2019		
	11527	PROFESSIONAL SERVICES_WO#823_JUNE			500.00

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
			Total for Check Number 17663:	0.00	500.00
17664	00784	CORE & MAIN LP	07/24/2019		
	K807381A	NIPPLE BRASS 1" X 0"			11.72
	K807381B	NIPPLE BRASS 3/4" X 0"			4.81
			Total for Check Number 17664:	0.00	16.53
17665	00273	CORELOGIC, INC.	07/24/2019		
	30429997	NATIONWIDE COMMITMENT PKG_JUNE 2(			206.00
			Total for Check Number 17665:	0.00	206.00
17666	00037	CO. OF SANTA CRUZ DEPT OF PUBLIC	07/24/2019		
	36029A	LOMPICO_TRAILER REMOVAL			31.57
	36029B	TOILET DISPOSAL_REBATE PROGRAM			7.50
	36029C	FELTON ACRES_CLEAN UP			25.50
	36029D	KIRBY PLANT_TREE SLASH			40.29
	36029E	KIRBY PLANT_TREE SLASH			48.45
	36029F	KIRBY PLANT_TREE SLASH			58.14
			Total for Check Number 17666:	0.00	211.45
17667	00409	EASYPERMIT POSTAGE	07/24/2019		
	071119_4537	POSTAGE REFILL_JULY 2019			500.00
			Total for Check Number 17667:	0.00	500.00
17668	00343	ERNIE'S SERVICE CENTER	07/24/2019		
	77759	A/C BLEND MOTERS REPLACEMENT/REP/			1,683.48
	78184	SERVICE FOR VE-224_OPS			133.53
			Total for Check Number 17668:	0.00	1,817.01
17669	00210	FISHER SCIENTIFIC	07/24/2019		
	9038644	AUTO CLAVE DOOR GASKET			388.34
			Total for Check Number 17669:	0.00	388.34
17670	10208	GOLDEN STATE COMUNICATIONS, IN(	07/24/2019		
	SI03000A	RADIO INSTALL FOR TRUCK #238			245.81
	SI03000B	NEW RADIO FOR TRUCK #240			1,296.21
	SI03000C	NEW RADIO FOR TRUCK #236			1,296.21
			Total for Check Number 17670:	0.00	2,838.23
17671	00080	GRANITE CONSTRUCTION CO	07/24/2019		
	1615563	HOT MIX_PAVING			75.99
	1616575	BASE ROCK_BACK FILL			119.69
			Total for Check Number 17671:	0.00	195.68
17672	00016	GREENWASTE RECOVERY,INC	07/24/2019		
	4186407	TRASH/RECYCLE/YARDWASTE SERVICES_			413.08
			Total for Check Number 17672:	0.00	413.08
17673	00550	HACH COMPANY	07/24/2019		
	11526242	LAB SAMPLING SUPPLIES_WTP			943.30
	11527725	LAB SUPPLIES_WTP			1,002.97

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
			Total for Check Number 17673:	0.00	1,946.27
17674	00020	HARO, KASUNICH & ASSOCIATES	07/24/2019		
	04090-19073	LYON TANK ACCESS RD_SLIDE STABILIZ/			6,076.25
			Total for Check Number 17674:	0.00	6,076.25
17675	00212	CO. OF SANTA CRUZ HEALTH SERVIC	07/24/2019		
	IN0092763	HEALTH PERMIT_KIRBY PLANT			1,102.00
			Total for Check Number 17675:	0.00	1,102.00
17676	00058	IHWY	07/24/2019		
	05232	BUSINESS HOSTING_JULY2019			25.00
			Total for Check Number 17676:	0.00	25.00
17677	00367	INFOSEND, INC	07/24/2019		
	156044A	MAILING FEES_JUNE 2019			1,091.73
	156044B	POSTAGE FEES_JUNE 2019			2,551.92
			Total for Check Number 17677:	0.00	3,643.65
17678	10245	LOGMEIN USA, INC,	07/24/2019		
	1207631980	AUDIO SERVICE_05/31/19-06/29/19			53.46
			Total for Check Number 17678:	0.00	53.46
17679	10258	MCCROMETER INC	07/24/2019		
	525552_TAX	LYON PLANT METER GASKETS_TAX			3.83
			Total for Check Number 17679:	0.00	3.83
17680	UB*00646	KIMBERLY MONACK	07/24/2019		
		Refund Check			72.78
			Total for Check Number 17680:	0.00	72.78
17681	10139	NATIONAL METER & AUTOMATION	07/24/2019		
	S1117145.001A	METER 5/8" X 3/4" BADGER MODEL 25 CO			7,291.93
	S1117145.001B	ME ENDPOINT DRIVE-BY_NICOR CONNEC			2,255.03
			Total for Check Number 17681:	0.00	9,546.96
17682	00695	PAUL JENSEN PROFESSIONAL LAND S	07/24/2019		
	JUNE2019_695	PROBATION TANK PROJECT_WO#823			1,465.00
			Total for Check Number 17682:	0.00	1,465.00
17683	00944	PDNC, INC.	07/24/2019		
	3662	MAINTENANCE UPDATES_SERVERS			160.17
	3721	MONTHLY SERVER SUPPORT_JULY 2019			562.68
			Total for Check Number 17683:	0.00	722.85
17684	UB*00647	ROBERT PEADON	07/24/2019		
		Refund Check			6.46
		Refund Check			6.62
			Total for Check Number 17684:	0.00	13.08
17685	00370	RAC CONSTRUCTION	07/24/2019		

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
	2205	ADMIN BLDG_SIDE DOOR REMOVAL & IN			1,090.00
			Total for Check Number 17685:	0.00	1,090.00
17686	00711	ROBERTS & BRUNE CO.	07/24/2019		
	S1855094.001	REPLACE PARTS USED FOR BLUE TANK			2,007.11
	S1857591.001	POLY CRIMP TOOL_VE-338			378.06
			Total for Check Number 17686:	0.00	2,385.17
17687	10151	OSCAR RODAS	07/24/2019		
	827812	MAINTENANCE_JUNE 2019			250.00
			Total for Check Number 17687:	0.00	250.00
17688	00001	ROYAL WHOLESALE ELECTRIC	07/24/2019		
	7719-646068	PASO WELL WIRING-WO#814			115.38
	7719-647102	EXHAUST GRILLE_WO#814			109.84
	7719-647452	ENCLOSURE BACK PANEL PASO 8_WO#81			197.87
			Total for Check Number 17688:	0.00	423.09
17689	00142	SAN LORENZO LUMBER	07/24/2019		
	61-0141769	CONCRETE_OPS			78.32
			Total for Check Number 17689:	0.00	78.32
17690	00125	SCARBOROUGH LUMBER	07/24/2019		
	336827	KIRBY PLANT SUPPLIES_WTP			38.15
	336893	SAMPLE TAP_INSTALL QUAIL 4& 5			191.35
	337015	KIRBY PLANT YARD CLEANUP_WTP			39.91
	337174	LAB SAMPLING SUPPLIES_WTP			49.57
	337237	KIRBY SUPPLIES_WTP			15.04
	337335	INVERTER_OPS			58.26
	337442	PASO 8 PARTS_WO#814			47.91
	337449	SPILL CLEAN UP KITS_WTP			47.10
	337784	SCREWS			1.69
	585326	LYON PLANT WATER HEATER INSTALL_W			23.27
	585738	PUSH BROOM_OPS			42.07
	585990	MISC. SUPPLIES_OPS			108.78
	618785	WATER QUALITY_SHOVELS_WTP			36.89
	K74500	MISC SUPPLIES_WTP			55.98
			Total for Check Number 17690:	0.00	755.97
17691	10233	SCHAAF & WHEELER, CONSULTING C	07/24/2019		
	31424	LOMPICO TANKS_PROJECT MANAGEMEN			244.94
			Total for Check Number 17691:	0.00	244.94
17692	00047	SOIL CONTROL LAB	07/24/2019		
	9060103	WATER ANALYSIS_3 LOCATIONS			510.00
	9060663	WATER ANALYSIS_5 LOCATIONS			145.00
			Total for Check Number 17692:	0.00	655.00
17693	10180	STEVEN BECK	07/24/2019		
	990375	LIGHT INSTALLATION_VE-240			902.00
			Total for Check Number 17693:	0.00	902.00
17694	00227	SUPERIOR TANK COMPANY, INC	07/24/2019		

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
	6235	NEW CLIMB LADDER FOR BLUE TANK_W			1,524.74
			Total for Check Number 17694:	0.00	1,524.74
17695	10184	THATCHER COMPANY, INC	07/24/2019		
	266048	CHLORINE_WTP			3,241.58
	266049	DRUM DEPOSIT CREDIT			-760.00
			Total for Check Number 17695:	0.00	2,481.58
17696	00477	TOM RALSTON CONCRETE, INC	07/24/2019		
	19234-2	PASO WELL #8_WELL HEAD SLAB_WO#81			6,875.00
			Total for Check Number 17696:	0.00	6,875.00
17697	00011	VERIZON WIRELESS	07/24/2019		
	9834081394A	CELL PHONE_JUNE2019			43.05
	9834081394B	CELL PHONE_JULY2019			32.92
	9834081394C	CELL PHONE_JUNE2019			64.36
	9834081394D	CELL PHONE_JULY2019			49.21
	9834081394E	CELL PHONE_JUNE2019			40.65
	9834081394F	CELL PHONE_JULY2019			31.09
	9834081394G	CELL PHONE_JUNE2019			259.91
	9834081394H	CELL PHONE_JULY2019			198.76
	9834081394I	CELL PHONE_JUNE2019			199.80
	9834081394J	CELL PHONE_JULY2019			152.79
			Total for Check Number 17697:	0.00	1,072.54
17698	00011	VERIZON WIRELESS	07/24/2019		
	9834081395A	CELL PHONE_JUNE2019			30.54
	9834081395B	CELL PHONE_JULY2019			23.35
	9834081395C	CELL PHONE_JUNE2019			134.11
	9834081395D	CELL PHONE_JULY2019			102.56
	9834081395E	CELL PHONE_JUNE2019			45.73
	9834081395F	CELL PHONE_JULY2019			34.97
	9834081395G	CELL PHONE_JUNE2019			66.59
	9834081395H	CELL PHONE_JULY2019			50.93
			Total for Check Number 17698:	0.00	488.78
17699	10152	WESTAMERICA BANK	07/24/2019		
	JULY19_10152A	TRUCK LOAN_INTEREST_JULY2019			191.79
	JULY19_10152B	TRUCK LOAN_PRINCIPAL_JULY2019			1,908.89
			Total for Check Number 17699:	0.00	2,100.68
17700	00259	WESTECH	07/24/2019		
	72942	FILTER UNITS/GASKET MATERIAL (LYON			2,014.06
			Total for Check Number 17700:	0.00	2,014.06
17701	00545	AFLAC	07/26/2019		
	541351	2019 MONTHLY INS. PREMIUMS_JULY 201			221.77
			Total for Check Number 17701:	0.00	221.77
17702	00530	JAMES FURTADO	07/26/2019		
	071719_530	UNIFORM REIMBURSEMENT			92.61
			Total for Check Number 17702:	0.00	92.61

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
17703	10069	NATE GILLESPIE	07/26/2019		
	71519_10069	UNIFORM REIMBURSEMENT			228.73
			Total for Check Number 17703:	0.00	228.73
17704	00256	JESSE GUIVER	07/26/2019		
	71819_256	UNIFORM REIMBURSMENT			201.56
			Total for Check Number 17704:	0.00	201.56
17705	00313	MET LIFE	07/26/2019		
	AUGUST2019.1	DENTAL_ADMIN			192.14
	AUGUST2019.10	DENTAL_OPS			1,778.27
	AUGUST2019.11	DISABILITY_OPS			310.11
	AUGUST2019.12	LIFE INSURANCE_OPS			176.49
	AUGUST2019.13	DENTAL_ENVIRONMENTAL			195.75
	AUGUST2019.14	DISABILITY_ENVIRONMENTAL			46.45
	AUGUST2019.15	DISABILITY_ENVIRONMENTAL			16.65
	AUGUST2019.16	DENTAL_WTP			1,439.72
	AUGUST2019.17	DISABILITY_WTP			348.49
	AUGUST2019.18	LIFE INSURANCE_WTP			156.51
	AUGUST2019.2	DISABILITY_ADMIN			84.83
	AUGUST2019.3	LIFE INSURANCE_ADMIN			33.30
	AUGUST2019.4	DENTAL_FINANCE			1,425.60
	AUGUST2019.5	DISABILITY_FINANCE			287.43
	AUGUST2019.6	LIFE INSURANCE_FINANCE			138.19
	AUGUST2019.7	DENTAL_ENGINEERING			258.32
	AUGUST2019.8	DISABILITY_ENGINEERING			96.24
	AUGUST2019.9	LIFE INSURANCE_ENGINEERING			33.30
			Total for Check Number 17705:	0.00	7,017.79
17706	10119	TAYLOR TOCCALINO	07/26/2019		
	71419_10119	UNIFORM REIMBURSEMENT			54.48
	72019_10119	UNIFORM REIMBURSEMENT			98.10
			Total for Check Number 17706:	0.00	152.58
17707	00061	DHS PUBLIC HEALTH LAB	07/26/2019		
	2482	TICK TEST FOR LYME DISEASE			66.00
			Total for Check Number 17707:	0.00	66.00
17708	00760	DYNAMIC PRESS	07/26/2019		
	24285	DOOR HANGERS			348.80
			Total for Check Number 17708:	0.00	348.80
17709	10003	AERO-ENVIRONMENTAL	07/26/2019		
	3417	TESTING FOR LEAD/ASBESTOS			1,500.00
			Total for Check Number 17709:	0.00	1,500.00
17710	00686	AT&T LONG DISTANCE	07/26/2019		
	71319_1186192A	LONG DISTANCE_ADMIN			33.16
	71319_1186192B	LONG DISTANCE_WTP			19.39
			Total for Check Number 17710:	0.00	52.55
17711	00265	COMMUNITY TELEVISION	07/26/2019		
	2688	MEETING COVERAGE_06/06 & 06/20			577.50

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
			Total for Check Number 17711:	0.00	577.50
17712	00259	WESTECH	07/26/2019		
	72527	FILTER UNITS/GASKET MATERIAL (FELTO			827.31
			Total for Check Number 17712:	0.00	827.31
17713	00034	DAVE BASLER	07/26/2019		
	AUG2019_34	RETIREE MEDICAL_AUG2019			75.00
			Total for Check Number 17713:	0.00	75.00
17714	00099	JOEL BUSA	07/26/2019		
	AUG2019_99	RETIREE MEDICAL_AUG2019			125.00
			Total for Check Number 17714:	0.00	125.00
17715	00208	LEONARD KUHNLEIN	07/26/2019		
	AUG2019_208	RETIREE MEDICAL_AUG2019			125.00
			Total for Check Number 17715:	0.00	125.00
17716	00662	JAMES A. MUELLER	07/26/2019		
	AUG2019_662	RETIREE MEDICAL_AUG2019			50.00
			Total for Check Number 17716:	0.00	50.00
17717	00369	CAROLE TRIANTAFILLOS	07/26/2019		
	AUG2019_369	RETIREE MEDICAL_AUG2019			125.00
			Total for Check Number 17717:	0.00	125.00
17718	00231	JODI McGRAW CONSULTING	07/29/2019		
	JAN2019INTERTIE	REGIONAL INTERTIE PROJECT_OCT2018-J			893.00
	JUNE19PROB	BIOLOGICAL CONSULTING_OCT18-JUNE1			23,435.76
	JUNE2019OLY	CONSULTING SERVICES_OCT18-JUNE19_W			1,522.50
	JUNE2019PASOA	PASO EMERGENCY REPAIR_OCT18-JUNE1			1,982.57
	JUNE2019PASOB	PASO EMERGENCY REPAIR_OCT18-JUNE1			1,982.56
			Total for Check Number 17718:	0.00	29,816.39
17719	00309	AT&T IP SERVICES	07/30/2019		
	286509406A	IP SERVICES_ADMIN			395.99
	286509406B	IP SERVICES_OPERATIONS			395.99
	286509406C	IP SERVICES_WATER TREATMENT			395.98
			Total for Check Number 17719:	0.00	1,187.96
17720	00399	VISION SERVICE PLAN - (CA)	07/30/2019		
	807202656A	VISION INSURANCE_ADMIN			28.44
	807202656B	VISION INSURANCE_FINANCE			150.34
	807202656C	VISION INSURANCE_ENGINEERING			38.58
	807202656D	VISION INSURANCE_OPERATIONS			333.74
	807202656E	VISION INSURANCE_ENVIRONMENTAL			27.44
	807202656F	VISION INSURANCE_WATER TREATMENT			197.78
			Total for Check Number 17720:	0.00	776.32
17721	00055	AT&T	07/31/2019		
	71919_831335527	TELEPHONE_FELTON ACRES			165.57

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
			Total for Check Number 17721:	0.00	165.57
17722	00363	CINCINNATI LIFE INSURANCE CO	07/31/2019		
	JULY2019_363	201 LIFE INSURANCE_JULY 2019			42.00
			Total for Check Number 17722:	0.00	42.00
17723	01050	COLONIAL LIFE	07/31/2019		
	4377735-0713148	2019 INSURANCE PREMIUMS_07/13/19 & 07			559.04
			Total for Check Number 17723:	0.00	559.04
17724	00788	COMCAST	07/31/2019		
	71919_1028380	INTERNET_7400 HWY 9			153.38
			Total for Check Number 17724:	0.00	153.38
17725	00610	MAGGIORA BROS DRILLING	07/31/2019		
	104711	PASO WELL 8_WO #814			1,558.53
			Total for Check Number 17725:	0.00	1,558.53
17726	10262	SMILING GRILLE AUTO REPAIR	08/02/2019		
	746	SERVICE_VE-480			441.67
			Total for Check Number 17726:	0.00	441.67
17727	UB*00639	FEDERAL NATIONAL MORTGAGE ASS	08/07/2019		
		Refund Check			30.24
			Total for Check Number 17727:	0.00	30.24
17728	UB*00649	THE ESTATE OF DAVID BRANDT	08/07/2019		
		Refund Check			17.02
			Total for Check Number 17728:	0.00	17.02
17729	00589	ALLARD'S SEPTIC SERVICE	08/07/2019		
	7767_071019	SEPTIC SERVICES_07/10/2019			300.00
			Total for Check Number 17729:	0.00	300.00
17730	00359	ALLIED ELECTRONICS	08/07/2019		
	9011337370	PASO WELL 8_TRANSDUCER POWER SUPI			77.06
			Total for Check Number 17730:	0.00	77.06
17731	00729	ALPHA ANALYTICAL LABS	08/07/2019		
	9073262	LAB FEES-ANALYTICAL SERVICES			1,032.00
			Total for Check Number 17731:	0.00	1,032.00
17732	00145	BATTERIES PLUS	08/07/2019		
	P16461209	RIVERSIDE GROVE_PARTS REPLACEMEN			653.79
			Total for Check Number 17732:	0.00	653.79
17733	00566	C S S C	08/07/2019		
	190700059101	ANSWERING SERVICE			369.78
			Total for Check Number 17733:	0.00	369.78

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
17734	00415	CA BANK & TRUST/GOV SVC DEPT_1(	08/07/2019		
	5790330590_0819	ESCROW FUNDING_OLY MUTUAL			100,000.00
			Total for Check Number 17734:	0.00	100,000.00
17735	00290	CONTRACTOR COMPLIANCE & MONI	08/07/2019		
	11645	COMPLIANCE MONITORING_WO #823			500.00
			Total for Check Number 17735:	0.00	500.00
17736	00343	ERNIE'S SERVICE CENTER	08/07/2019		
	78203	SERVICE FOR VE-280			1,299.79
			Total for Check Number 17736:	0.00	1,299.79
17737	00450	EUROFINS	08/07/2019		
	L0462053	WATER ANALYSIS_PASO 7 & 5A			60.00
			Total for Check Number 17737:	0.00	60.00
17738	UB*00652	KATHLEEN A. GIBBONS	08/07/2019		
		Refund Check			22.58
			Total for Check Number 17738:	0.00	22.58
17739	00329	GRAINGER	08/07/2019		
	9235622629	TREATMENT PLANT SUPPLIES_WTP			792.71
			Total for Check Number 17739:	0.00	792.71
17740	UB*00650	KENNETH GRAY	08/07/2019		
		Refund Check			53.34
			Total for Check Number 17740:	0.00	53.34
17741	00236	IDEXX DISTRIBUTION CORP	08/07/2019		
	3050069351	LAB SUPPLIES_WTP			2,823.52
			Total for Check Number 17741:	0.00	2,823.52
17742	00610	MAGGIORA BROS DRILLING	08/07/2019		
	104718	PASO WELL 7			3,842.25
			Total for Check Number 17742:	0.00	3,842.25
17743	00775	NORTHERN SAFETY CO.,INC.	08/07/2019		
	903545044	EAR PLUGS TREATMENT PLANT			244.16
			Total for Check Number 17743:	0.00	244.16
17744	10158	NOSSAMAN, LLP	08/07/2019		
	498156A	FEES FOR PROFESSIONAL SERVICES THR(			33,564.00
	498156B	DISBURSEMENTS THROUGH 05/31/19			1,111.81
			Total for Check Number 17744:	0.00	34,675.81
17745	UB*00651	ERIN PHILLIPS	08/07/2019		
		Refund Check			15.96
		Refund Check			94.01
			Total for Check Number 17745:	0.00	109.97
17746	00711	ROBERTS & BRUNE CO.	08/07/2019		

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
	S1859853.001	QUAIL BOOSTER CHECK VALVE			2,133.72
	S1862139.001	FLEX CPLG HYMAX 12.40-13.66			794.18
	S1862143.001	VALVE BOX RISER GRD RING 1"			71.73
	S1862143.002A	PIPE GALV SCHED 40 1/2" (21')			163.13
	S1862143.002B	PIPE GALV SCHED 40 3/4" (21')			196.84
	S1862143.002C	PIPE GALV SCHED 40 1" (21')			247.17
	S1862170.001A	HYMAX REDUCER COUPLING 3X4 3.46-4.3			493.05
	S1862170.001B	NIPPLE BRASS 3/4" X 0"			22.15
	S1862170.001C	4 HYMAX FLEX CPLG 4.25-5.63			881.20
	S1862170.001D	FULL CIRCLE 3.96-4.25 7.50"			73.34
	S1862170.001E	FULL CIRCLE 4.45-4.73 12.50"			128.17
	S1862170.001F	FLEX COUPLING 1-1/2" X 5"			173.45
	S1862170.001G	CHECK VALVE 2"			444.59
	S1862170.003A	PLUG GALV 3/4"			19.01
	S1862170.003B	ELL 90 STREET GALV 1"			50.08
	S1862170.003C	NIPPLE GALV 1/2" X 5"			14.83
	S1862170.003D	NIPPLE GALV 1" X 5"			25.30
	S1862170.003E	CAP GALV 1"			32.44
	S1862170.003F	BLUE PAINT WATERBASE #3620			99.19
	S1862170.003G	FLANGE RING GASKETS 2" NO BLT			9.63
	S1862170.003H	FLANGE RING GASKETS 4" NO BLT			39.99
	S1862170.003I	NIPPLE GALV 2" X 3-1/2"			67.73
	S1862170.003J	NIPPLE GALV 3/4" X 4"			25.57
	S1862170.003K	20"H X 34"L INSULATED BLANKET			93.63
	S1862170.003L	FLANGE RING GASKETS 8" NO BLT			48.98
	S1862170.003M	PLUG GALV 3"			47.85
	S1862170.003N	WHITE PAINT WATERBASE #3901			76.40
			Total for Check Number 17746:	0.00	6,473.35
17747	00001	ROYAL WHOLESALE ELECTRIC	08/07/2019		
	7719-648169	MISC/PASO 8 BUILD_WO #814			175.17
			Total for Check Number 17747:	0.00	175.17
17748	00659	SANTA CRUZ FIRE EQUIP CO	08/07/2019		
	31816A	ANNUAL EXTINGUISHER SERVICE_OPS			955.00
	31816B	ANNUAL EXTINGUISHER SERVICE_WTP			955.00
	31817A	ANNUAL EXTINGUISHER SERVICE_OPS			229.58
	31817B	ANNUAL EXTINGUISHER SERVICE_WTP			229.58
	31818A	ANNUAL EXTINGUISHER SERVICE_OPS			38.50
	31818B	ANNUAL EXTINGUISHER SERVICE_WTP			38.50
			Total for Check Number 17748:	0.00	2,446.16
17749	00125	SCARBOROUGH LUMBER	08/07/2019		
	3379562	PASO PLUMBING_WO #814			29.11
	3380872	SHOVELS			38.83
	3381772	LYON PLANT SUMP PUMP			131.17
	3381792	LYON PLANT SUMP PUMP			3.68
	3988123	PASO 8 PANEL BUILD_WO #814			28.32
	5863055	LYON PLANT SUMP PUMP			1.73
	5864285	DISPLAY CASE KEYS			5.80
	5864735	WASP SPRACY FACILITIES			65.91
			Total for Check Number 17749:	0.00	304.55
17750	00047	SOIL CONTROL LAB	08/07/2019		
	9060862	WATER ANALYSIS_5 LOCATIONS			145.00
	9060863	WATER ANALYSIS_1 LOCATION			15.00
	9070049	WATER ANALYSIS_5 LOCATIONS			145.00

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
	9070324	WATER ANALYSIS_5 LOCATIONS			145.00
			Total for Check Number 17750:	0.00	450.00
17751	10231	TIAA COMMERCIAL FINANCE, INC.	08/07/2019		
	6389279	5 YR LEASE NEW COPIER			253.45
			Total for Check Number 17751:	0.00	253.45
17752	00477	TOM RALSTON CONCRETE, INC	08/07/2019		
	19235-2	PASO WELL #814_GRAHAM HILL SHED II			6,825.00
			Total for Check Number 17752:	0.00	6,825.00
17753	00727	ULINE SHIPPING SUPPLIES	08/07/2019		
	110548454	TREATMENT PLANT GLOVES			311.42
			Total for Check Number 17753:	0.00	311.42
17754	00721	UNITED SITE SVCS.,INC	08/07/2019		
	114-8820910	PASO TOILET_WO #814			196.70
	114-8841343	QUAIL TOILET			204.35
			Total for Check Number 17754:	0.00	401.05
17755	00768	USA BLUEBOOK	08/07/2019		
	952776	TREATMENT PLANT SUPPLIES_WTP			741.84
			Total for Check Number 17755:	0.00	741.84
17756	00190	USA NORTH	08/07/2019		
	1650942019	USA LOCATE_ANNUAL FEE			1,342.87
			Total for Check Number 17756:	0.00	1,342.87
17757	00109	BENJAMIN VIRAMONTES	08/07/2019		
	072519	EMPLOYEE UNIFORM REIMBURSEMENT_			540.93
			Total for Check Number 17757:	0.00	540.93
17758	UB*00648	AMER ZAGHLOULEH	08/07/2019		
		Refund Check			41.07
			Total for Check Number 17758:	0.00	41.07
17759	00415	CA BANK & TRUST/GOV SVC DEPT_1(	08/08/2019		
	AUG2019_415	1976 CALIFORNIA SAFE DRINKING WATER			15,581.43
			Total for Check Number 17759:	0.00	15,581.43
17760	00788	COMCAST	08/08/2019		
	72619_0987198	INTERNET_195 KIRBY STREET			153.38
			Total for Check Number 17760:	0.00	153.38
17761	00329	GRAINGER	08/08/2019		
	9236890134	LYON PLANT GASKET MATERIAL_WTP			98.84
			Total for Check Number 17761:	0.00	98.84
17762	00212	CO. OF SANTA CRUZ HEALTH SERVIC	08/08/2019		
	IN0092956	HEALTH PERMIT FEES_FOREST HILL DRIV			669.00
	IN0093007	HEALTH PERMIT FEES_NINA TANKS			846.00

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
	IN0093012	HEALTH PERMIT FEES_ECHO BOOSTER			400.00
	IN0093013	HEALTH PERMIT FEES_OLYMPIA WELLS			707.00
	IN0093014	HEALTH PERMIT FEES_QUAIL WELL 4A			707.00
	IN0093015	HEALTH PERMIT FEES_QUAIL WELL 5A			707.00
			Total for Check Number 17762:	0.00	4,036.00
17763	00615	HOME DEPOT CREDIT SERVICES	08/08/2019		
	13867	FENCING FOR LOMPICO OFFICE BLDG_OI			359.16
			Total for Check Number 17763:	0.00	359.16
17764	00231	JODI McGRAW CONSULTING	08/08/2019		
	JUNE19_SANDHILL	SANDHILLS HABITAT_FROM 12/18 - 06/19_			5,609.68
			Total for Check Number 17764:	0.00	5,609.68
17765	00336	LAND TRUST OF SANTA CRUZ COUNT	08/08/2019		
	6-2019	OLYMPIA PATROL SERVICE_JUNE2019			357.30
			Total for Check Number 17765:	0.00	357.30
17766	00082	MID VALLEY SUPPLY	08/08/2019		
	238655A	PAPER TOWELS_WTP			74.12
	238655B	PAPER SUPPLIES_ADMIN			451.40
			Total for Check Number 17766:	0.00	525.52
17767	10151	OSCAR RODAS	08/08/2019		
	827838	MAINTENANCE_JULY 2019			250.00
			Total for Check Number 17767:	0.00	250.00
17768	00125	SCARBOROUGH LUMBER	08/08/2019		
	338028	HOSE BIB LOCK OFF_OPS			64.71
	338441	WASP SPRAY_OPS			17.45
	338550	PVC CUTTERS_OPS			21.35
	338577	WEED WHIP_OPS			182.30
	586233	LABOR FOR CHAIN SAW REPAIR_OPS			40.00
	586382	FISH TAPE_OPS			34.52
			Total for Check Number 17768:	0.00	360.33
17769	00599	WEX BANK	08/08/2019		
	60485952A	GAS_ADMIN			194.80
	60485952B	GAS_FINANCE			831.00
	60485952C	GAS_OPS			4,000.29
	60485952D	GAS_WTP			2,203.89
			Total for Check Number 17769:	0.00	7,229.98
17770	00729	ALPHA ANALYTICAL LABS	08/15/2019		
	9081418	LAB FEES-ANALYTICAL SERVICES			430.00
			Total for Check Number 17770:	0.00	430.00
17771	00962	COUNTY OF SANTA CRUZ AUDITOR-C	08/15/2019		
	LAFCO_FY1920	LAFCO FY1920_FEES			12,294.25
			Total for Check Number 17771:	0.00	12,294.25
17772	10025	BADGER METER, INC	08/15/2019		

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
	80035985	BEACON SERVICES_JULY 2019			1,635.39
			Total for Check Number 17772:	0.00	1,635.39
17773	00486	CDW-G COMPUTING	08/15/2019		
	TGM7905	CONFRENCE ROOM MONITOR ACCESSOR			459.58
			Total for Check Number 17773:	0.00	459.58
17774	00133	DASSEL'S	08/15/2019		
	828739	GENERATOR PROPANE_BCE WASTEWATEI			652.70
			Total for Check Number 17774:	0.00	652.70
17775	UB*00653	JOSEPH & KARIN ENTERPRISES	08/15/2019		
		Refund Check			36.29
		Refund Check			54.15
			Total for Check Number 17775:	0.00	90.44
17776	00343	ERNIE'S SERVICE CENTER	08/15/2019		
	78553	SERVICE_VE-222			80.17
	78675	TRUCK 275 SERVICE_WO #90			118.81
			Total for Check Number 17776:	0.00	198.98
17777	00450	EUROFINS	08/15/2019		
	L0463575	WATER ANALYSIS_QUAIL WELL 4A_5A			170.00
	L0464829	WATER ANALYSIS_QUAIL 4A_5A			60.00
	L0465261	WATER ANALYSIS_QUAIL HOLLOW 4A_5A			800.00
			Total for Check Number 17777:	0.00	1,030.00
17778	00118	FARMER BROTHERS COFFEE	08/15/2019		
	69306843	COFFEE SUPPLIES_OPS			100.18
			Total for Check Number 17778:	0.00	100.18
17779	00750	FEDAK & BROWN, LLP	08/15/2019		
	73119_750	PROFESSIONAL SERVICES FOR JULY 2019			500.00
			Total for Check Number 17779:	0.00	500.00
17780	00080	GRANITE CONSTRUCTION CO	08/15/2019		
	1623852	BASE ROCK_OPS			130.15
	1626161	HOT MIX_OPS			271.93
			Total for Check Number 17780:	0.00	402.08
17781	00236	IDEXX DISTRIBUTION CORP	08/15/2019		
	3050421983	LAB SUPPLIES_WTP			517.66
			Total for Check Number 17781:	0.00	517.66
17782	00608	LLOYD'S TIRE SERVICE, INC	08/15/2019		
	366215	NEW TIRES_VE-222			967.25
			Total for Check Number 17782:	0.00	967.25
17783	10158	NOSSAMAN, LLP	08/15/2019		
	498351	FEES FOR PROFESSIONAL SERVICES THRC			14,005.15

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
			Total for Check Number 17783:	0.00	14,005.15
17784	00695	PAUL JENSEN PROFESSIONAL LAND S	08/15/2019		
	JULY2019_695	SURVEY WORK FOR PROPOSED SWMIN TA			1,015.00
			Total for Check Number 17784:	0.00	1,015.00
17785	00142	SAN LORENZO LUMBER	08/15/2019		
	61-0143203	LEAK REPAIR			35.34
	61-0143310	LEAK REPAIR_EL SOLYO			80.97
	61-0143667	SAW MIX_OPS			29.42
			Total for Check Number 17785:	0.00	145.73
17786	00047	SOIL CONTROL LAB	08/15/2019		
	9070558	WATER ANALYSIS_5 LOCATIONS			145.00
	9070728	WATER ANALYSIS_5 LOCATIONS			145.00
			Total for Check Number 17786:	0.00	290.00
17787	10217	UMPQUA BANK	08/15/2019		
	73119_10217A	AMAZON_SCREEN PROTECTOR			89.99
	73119_10217B	COSTCO_COMPUTER INK			173.29
	73119_10217C	SHRM_HR MEMBERSHIP			189.00
	73119_10217D	CALPERS_EDUCATIONAL FORUM			449.00
	73119_10217E	STAPLES_TONER CARTRIDGE			100.16
	73119_10217F	COSTCO_OFFICE SUPPLIES			106.75
	73119_10217G	PAYPAL_LOCAL CALENDAR FOR WEBSITI			29.95
	73119_10217H	APPRIVER TECH SUPPORT_JULY2019			222.00
	73119_10217I	AMAZON_OFFICE SUPPLIES			149.12
	73119_10217J	AMAZON_OFFICE SUPPLIES			24.95
	73119_10217K	AMAZON_OFFICE SUPPLIES_PAPER			322.56
	73119_10217L	AMAZON_OFFICE SUPPLIES			58.84
	73119_10217M	AMAZON_OFFICE SUPPLIES			120.56
	73119_10217N	LINKEDIN_JULY2019			29.99
	73119_10217O	STAPLES_OFFICE SUPPLIES			39.91
	73119_10217P	AMAZON_OFFICE SUPPLIES			50.13
	73119_10217Q	AMAZON_OFFICE SUPPLIES			29.41
	73119_10217R	MAILCHIMP_ADVERTISING			50.00
	73119_10217S	AMAZON_OFFICE SUPPLIES			5.99
	73119_10217T	AMAZON_OFFICE SUPPLIES			49.34
	73119_10217U	AMAZON_OFFICE SUPPLIES			85.74
	73119_10217V	AMAZON_OFFICE SUPPLIES			14.16
	73119_10217W	AMAZON_OFFICE SUPPLIES			133.11
	73119_10217X	AMAZON_OFFICE SUPPLIES			22.33
	73119_10217Y	STAPLES_OFFICE SUPPLIES			195.49
	73119_10217Z	AMAZON_OFFICE SUPPLIES			35.40
	73119_10217ZA	GOETZ BROS_DISTRICT HATS_OPS			654.13
	73119_10217ZB	GOETZ BROS_DISTRICT HATS_WTP			654.14
			Total for Check Number 17787:	0.00	4,085.44
17788	00545	AFLAC	08/16/2019		
	966282	2019 MONTHLY INS. PREMIUMS_AUGUST			221.77
			Total for Check Number 17788:	0.00	221.77
17789	10023	AT & T CAPITAL SERVICES, INC	08/16/2019		
	3081261	MONTHLY PHONE LEASE_AVAYA			396.07

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
			Total for Check Number 17789:	0.00	396.07
17790	00055	AT&T	08/16/2019		
	819_9607360489A	PHONE_ADMIN			263.37
	819_9607360489B	PHONE_OPS			4,237.55
	819_9607360489C	PHONE_WTP			2,067.64
	819_9607360489D	PHONE_BCE WASTEWATER			440.39
			Total for Check Number 17790:	0.00	7,008.95
17791	00309	AT&T IP SERVICES	08/16/2019		
	4878859409	PHONE SYSTEM FOR KIRBY_8/5/19-9/4/19			280.96
			Total for Check Number 17791:	0.00	280.96
17792	00687	AT&T U-VERSE	08/16/2019		
	8519_137458730	U-VERSE_13057 HWY 9			80.00
			Total for Check Number 17792:	0.00	80.00
17793	00687	AT&T U-VERSE	08/16/2019		
	8619_132166881	U-VERSE_MANANA WOODS			90.00
			Total for Check Number 17793:	0.00	90.00
17794	10113	BANK MIDWEST	08/16/2019		
	AUG2019_10113A	SOLAR LOAN_INTEREST			766.26
	AUG2019_10113B	SOLAR LOAN_PRINCIPAL			2,483.64
			Total for Check Number 17794:	0.00	3,249.90
17795	10207	CITI CARDS_COSTCO	08/16/2019		
	81719_2535A	TOGOS_EMPLOYEE RECOGNITION LUNCH			233.97
	81719_2535B	SAFEWAY_EMPLOYEE RECOGNITION LUN			49.29
	81719_2535C	BC PHARMACY_CARD FOR KEN			5.44
			Total for Check Number 17795:	0.00	288.70
17796	00788	COMCAST	08/16/2019		
	080119_1236033	INTERNET_215 BLACKSTONE DRIVE			175.18
			Total for Check Number 17796:	0.00	175.18
17797	00788	COMCAST	08/16/2019		
	080119_1368455	INTERNET_345 QUAIL TERRACE			113.38
			Total for Check Number 17797:	0.00	113.38
17798	00788	COMCAST	08/16/2019		
	080319_0956185	INTERNET_545 FALL CREEK DR			173.46
			Total for Check Number 17798:	0.00	173.46
17799	00788	COMCAST	08/16/2019		
	080519_1236165	INTERNET_280 BLUE RIDGE DRIVE			175.18
			Total for Check Number 17799:	0.00	175.18
17800	00788	COMCAST	08/16/2019		
	080619_1236017	INTERNET_295 EAST ROAD			175.18

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
			Total for Check Number 17800:	0.00	175.18
17801	00788	COMCAST	08/16/2019		
	080619_1318955	INTERNET_1150 REBECCA DRIVE			143.38
			Total for Check Number 17801:	0.00	143.38
17802	00788	COMCAST	08/16/2019		
	80419_0302438	INTERNET_1075 WHISPERING PINES DR			193.38
			Total for Check Number 17802:	0.00	193.38
17803	00343	ERNIE'S SERVICE CENTER	08/16/2019		
	78470	SERVICE FOR VE-338			93.37
			Total for Check Number 17803:	0.00	93.37
17804	00016	GREENWASTE RECOVERY,INC	08/16/2019		
	4230158	MONTHLY DUMPSTER SERVICE_JULY 201			413.08
			Total for Check Number 17804:	0.00	413.08
17805	10136	DANIEL MACK	08/16/2019		
	81419_10136	SAFETY SHOES			130.75
			Total for Check Number 17805:	0.00	130.75
17806	10246	OVISS LABS INCORPORATED	08/16/2019		
	R-34218A	NEW VIDEO SECURITY SYSTEM (LYON W			64.16
	R-34218B	NEW VIDEO SECURITY SYSTEM (FALL CR			64.16
	R-34218C	NEW VIDEO SECURITY SYSTEM (KIRBY W			64.17
			Total for Check Number 17806:	0.00	192.49
17807	00695	PAUL JENSEN PROFESSIONAL LAND S	08/16/2019		
	JULY19_695	SURVEY WORK_PROBATION TANK			570.00
			Total for Check Number 17807:	0.00	570.00
17808	00362	ACCELA, INC #774375	08/21/2019		
	ACC47731A	ONLINE BILLS_JULY2019			185.00
	ACC47731B	TRANSACTION FEES_JULY2019			1,306.00
			Total for Check Number 17808:	0.00	1,491.00
17809	10223	BANNER BANK_ESCROW NO 1474	08/21/2019		
	6_10223	WO#823_JULY RETENTION PAYMENT			5,601.25
			Total for Check Number 17809:	0.00	5,601.25
17810	00342	BRASS KEY LOCKSMITH	08/21/2019		
	951371	PASO BLDG_NEW DOOR LOCKS_WO#814			95.90
			Total for Check Number 17810:	0.00	95.90
17811	00788	COMCAST	08/21/2019		
	8719_1236124	INTERNET_15819 FOREST HILL DRIVE			175.18
			Total for Check Number 17811:	0.00	175.18
17812	00788	COMCAST	08/21/2019		
	8819_1236058	INTERNET_17277 HIGHWAY 9			175.18

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
			Total for Check Number 17812:	0.00	175.18
17813	00788	COMCAST	08/21/2019		
	8819_1323583	INTERNET_365 MADRONE DRIVE			265.07
			Total for Check Number 17813:	0.00	265.07
17814	00788	COMCAST	08/21/2019		
	8819_1323641	INTERNET_365 MADRONE DR OFC			265.07
			Total for Check Number 17814:	0.00	265.07
17815	00788	COMCAST	08/21/2019		
	8919_1318922	INTERNET_3652 GRAHAM HILL RD			143.38
			Total for Check Number 17815:	0.00	143.38
17816	00273	CORELOGIC, INC.	08/21/2019		
	30434385	REALQUEST SERVICES_JULY2019			206.00
			Total for Check Number 17816:	0.00	206.00
17817	00505	DELL MARKETING LP	08/21/2019		
	10330275480	CONFEREMCE ROOM DISPLAY/MONITOR			971.73
	10332305840	LAPTOP_WATER QUALITY			1,385.94
			Total for Check Number 17817:	0.00	2,357.67
17818	00037	CO. OF SANTA CRUZ DEPT OF PUBLIC	08/21/2019		
	36187A	TOILET DISPOSAL			10.00
	36187B	BRUSH FROM LOMPICO SHOP			16.00
	36187C	WOODWASTE FROM ADMIN CLEANUP			16.00
	36187D	TOILET DISPOSAL			10.00
			Total for Check Number 17818:	0.00	52.00
17819	00076	ERNIE'S AUTO CENTER	08/21/2019		
	789406	TAR REMOVAL CLEANER_VE-380			4.35
			Total for Check Number 17819:	0.00	4.35
17820	00343	ERNIE'S SERVICE CENTER	08/21/2019		
	78745	SERVICE FOR VE-380			82.20
	78767	SERVICE_REPAIR FOR VE-155			734.79
	78800	SERVICE FOR VE-230			113.57
	78815	SERVICE FOR VE-341			134.87
			Total for Check Number 17820:	0.00	1,065.43
17821	00164	FIRST ALARM	08/21/2019		
	486970	SERVICE CALL_195 KIRBY STREET			165.00
			Total for Check Number 17821:	0.00	165.00
17822	00080	GRANITE CONSTRUCTION CO	08/21/2019		
	1627531	BASE ROCK_WTP			190.97
	1630312	QUAIL BINS_OPS			527.61
	1636102	HOT MIX_PAVING			287.69
			Total for Check Number 17822:	0.00	1,006.27
17823	00020	HARO, KASUNICH & ASSOCIATES	08/21/2019		

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
	11681-19080	SWIM TANK ALTERNATE SITE_WO#845			6,485.75
			Total for Check Number 17823:	0.00	6,485.75
17824	10018	HOLLY HOSSACK	08/21/2019		
	81419_10018	MILEAGE FOR ERRANDS			65.65
			Total for Check Number 17824:	0.00	65.65
17825	00058	IHWY	08/21/2019		
	05272	MONTHLY SERVER SUPPORT_AUGUST201			25.00
			Total for Check Number 17825:	0.00	25.00
17826	00336	LAND TRUST OF SANTA CRUZ COUNT	08/21/2019		
	7-2019	PATROLS OF OLYMPIA WATERSHED_JULY			436.50
			Total for Check Number 17826:	0.00	436.50
17827	10245	LOGMEIN USA, INC,	08/21/2019		
	1207662789	AUDIO SERVICE_JULY2019			55.98
			Total for Check Number 17827:	0.00	55.98
17828	00296	MESITI-MILLER ENGINEERING,INC	08/21/2019		
	0719013	CONSTRUCTION SUPPORT_WO#823			2,403.50
	0719015	COATING INSPECTIONS_WO#823			3,465.00
	0719018	CONCRETE & ASPHALT SPECIAL INSPECT			6,841.93
	0719020	GEOTECHNICAL ENGINEERING_WO#823			3,843.73
	0719021	CONSTRUCTION ADMIN_WO#823			12,701.70
			Total for Check Number 17828:	0.00	29,255.86
17829	10067	NBS	08/21/2019		
	619000010A	QTRLY ADMIN FEE_07/01/19-09/30/19			1,148.49
	619000010B	QTRLY ADMIN FEE_07/01/19-09/30/19			765.66
			Total for Check Number 17829:	0.00	1,914.15
17830	00350	HOWARD OLIPHANT	08/21/2019		
	81219_350	UNIFORM_SHORTS_WTP			41.91
			Total for Check Number 17830:	0.00	41.91
17831	10246	OVISS LABS INCORPORATED	08/21/2019		
	14378	NEW WIRING_FALL CREEK CAMERAS			600.00
			Total for Check Number 17831:	0.00	600.00
17832	10120	PACIFIC CREDIT SERVICES	08/21/2019		
	022100000151	COLLECTION SERVICES_JULY2019			20.95
			Total for Check Number 17832:	0.00	20.95
17833	00944	PDNC, INC.	08/21/2019		
	3819	MONTHLY SERVER SUPPORT_AUGUST201			562.68
			Total for Check Number 17833:	0.00	562.68
17834	UB*00654	DAN POUW	08/21/2019		
		Refund Check			0.98

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
			Total for Check Number 17834:	0.00	0.98
17835	00428	RCD OF SANTA CRUZ COUNTY	08/21/2019		
	18FLP08	FISH LADDER PERMITTING_WO#280			2,176.01
			Total for Check Number 17835:	0.00	2,176.01
17836	00001	ROYAL WHOLESALE ELECTRIC	08/21/2019		
	7719-648518	STARTER_EL SOLYO BOOSTER STARTER			484.92
	7719-648760	VOLTAGE TESTER_WTP			192.60
	7719-648761	MISC TOOLS_WTP			155.27
	7719-648963	PASO 8 WELL_WO#814			802.76
			Total for Check Number 17836:	0.00	1,635.55
17837	10227	RSH CONSTRUCTION SERVICES	08/21/2019		
	6_10227	WO#823_JULY PROGRESS PAYMENT			101,423.75
			Total for Check Number 17837:	0.00	101,423.75
17838	00332	SANTA CRUZ SOLAR	08/21/2019		
	7066	SOLAR_MANANA WOODS			400.00
			Total for Check Number 17838:	0.00	400.00
17839	00125	SCARBOROUGH LUMBER	08/21/2019		
	338758	FELTON ACRES_OPS			9.70
	338764	FELTON ACRES_OPS			11.42
	338783	MISC SUPPLIES_WTP			31.44
	338878	DISTILLED WATER_LYON PLANT			17.42
	339150	BATTERIES_OPS			32.35
	586791	MATERIALS_SUPPLIES TO MOUNT MONIT			77.44
	586826	EXTENSION CORD_DISTRICT MGR OFFICI			13.58
	586848	NETWORK CABLE_OPS			25.25
			Total for Check Number 17839:	0.00	218.60
17840	10184	THATCHER COMPANY, INC	08/21/2019		
	267052	CHLORINE FOR TREATMENT_WTP			3,445.34
	267053	CONTAINER DEPOSIT REFUND_WTP			-730.00
			Total for Check Number 17840:	0.00	2,715.34
17841	00129	UNITED RENTALS (NORTH AMERICA)	08/21/2019		
	172481928-001	ROTARY DEMOLITION HAMMER AND BIT			1,309.20
			Total for Check Number 17841:	0.00	1,309.20
17842	10072	WATER SYSTEMS CONSULTING, INC	08/21/2019		
	4015A	PROJECT MANAGEMENT_ENG			825.00
	4015B	PROGRAM MGMT BCE WASTEWATER_WO			960.00
			Total for Check Number 17842:	0.00	1,785.00
17843	00259	WESTECH	08/21/2019		
	72707	LYON PLANT FILTER COAL			1,631.00
			Total for Check Number 17843:	0.00	1,631.00

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
			Report Total (277 checks):	0.00	1,003,486.58

EFT TRANSACTIONS

JULY 2019

13060 Highway 9
Boulder Creek, CA 95006-9119
(831) 338-2153 phone
(831) 338-7986 fax

Date	Check No	Vendor	Description		Amount
7/2/2019	EFT	BLUEFIN	BANK FEES	$	5,478.53
7/2/2019	EFT	MERCHANT TRANSACT	BANK FEES	$	141.50
7/11/2019	EFT	WELLS FARGO	BANK FEES	$	807.77
7/17/2019	EFT	CIVIC PAY	BANK FEES	$	568.96
7/3/2019	EFT	PAYCHEX	ADMIN & DELIVERY FEES	$	251.75
7/3/2019	EFT	PAYCHEX	PAYROLL	$	110,639.41
7/3/2019	EFT	PAYCHEX	ADMIN & DELIVERY FEES	$	173.75
7/3/2019	EFT	PAYCHEX	PAYROLL	$	69,683.60
7/17/2019	EFT	PAYCHEX	ADMIN & DELIVERY FEES	$	251.75
7/16/2019	EFT	PAYCHEX	PAYROLL	$	113,303.96
7/12/2019	EFT	PAYCHEX	PAYCHEX INVOICE	$	418.47
7/31/2019	EFT	PAYCHEX	ADMIN & DELIVERY FEES	$	239.75
7/29/2019	EFT	PAYCHEX	PAYROLL	$	115,973.18
7/18/2019	EFT	CALPERS	RETIREMENT BENEFITS	$	58,095.83
7/24/2019	EFT	CALPERS	CALPERS UAL PREPAYMENT	$	280,476.00
			TOTAL EFT TRANSACTIONS	**$**	**756,504.21**

0084 A87P-7177 San Lorenzo Valley Water District

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 07/03/19: $73,415.09

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -

TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	69,683.60
TOTAL NEGOTIABLE CHECKS	3,731.49
CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	**73,415.09**
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	37,830.00
CASH REQUIRED FOR CHECK DATE 07/03/19	111,245.09

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - *Your financial institution will initiate transfer to Paychex **at or after 12:01 A.M.** on transaction date.*

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION		BANK DRAFT AMOUNTS & OTHER TOTALS
07/02/19	WELLS FARGO BANK, NA	xxxxxx1358	Direct Deposit	Net Pay Allocations	34,964.49	**34,964.49**
07/02/19	WELLS FARGO BANK, NA	xxxxxx1358	Taxpay®	Employee Withholdings		
				Social Security	5,730.48	
				Medicare	1,508.10	
				Fed Income Tax	14,215.07	
				CA Income Tax	5,247.92	
				CA Disability	779.00	
				Total Withholdings	**27,480.57**	
				Employer Liabilities		
				Social Security	5,730.47	
				Medicare	1,508.07	
				Total Liabilities	**7,238.54**	**34,719.11**
					EFT FOR 07/02/19	**69,683.60**
					TOTAL EFT	**69,683.60**

NEGOTIABLE CHECKS - *Check amounts will be debited when payees cash checks. Funds must be available on check date.*

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION		TOTAL
07/03/19	WELLS FARGO BANK, NA	xxxxxx1358	Payroll	Check Amounts	3,731.49	
					TOTAL NEGOTIABLE CHECKS	**3,731.49**

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - *Paychex does not remit these funds.You must ensure accurate and timely payment of applicable items.*

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION		TOTAL
07/03/19	Refer to your records for account Information		Payroll	Employee Deductions		
				ICMA	31,830.00	

0084 A87P-7177 San Lorenzo Valley Water District

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 07/03/19: $73,415.09

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (cont.) - *Paychex does not remit these funds.You must ensure accurate and timely payment of applicable items.*

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION		TOTAL
07/03/19	Refer to your records for account Information		Payroll	Employee Deductions **(cont.)**		
				ICMA 457 Catch up	6,000.00	
				Total Deductions	**37,830.00**	

TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES **37,830.00**

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - *This information serves as a record of payment.*

DUE DATE	PRODUCT	DESCRIPTION	
07/10/19	Taxpay®	FED IT PMT Group	28,692.19
07/10/19	Taxpay®	CA IT PMT Group	6,026.92

0084 A87P-7177 San Lorenzo Valley Water District

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 07/03/19: $119,782.43

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -

TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	110,639.41
TOTAL NEGOTIABLE CHECKS	9,143.02
CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	**119,782.43**
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	15,468.80
CASH REQUIRED FOR CHECK DATE 07/03/19	135,251.23

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - *Your financial institution will initiate transfer to Paychex **at or after 12:01 A.M.** on transaction date.*

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION		BANK DRAFT AMOUNTS & OTHER TOTALS
07/02/19	WELLS FARGO BANK, NA	xxxxxx1358	Direct Deposit	Net Pay Allocations	73,432.83	**73,432.83**
07/02/19	WELLS FARGO BANK, NA	xxxxxx1358	Taxpay®	Employee Withholdings		
				Social Security	7,306.56	
				Medicare	1,808.39	
				Fed Income Tax	12,734.77	
				CA Income Tax	5,063.36	
				CA Disability	1,178.49	
				Total Withholdings	**28,091.57**	
				Employer Liabilities		
				Social Security	7,306.61	
				Medicare	1,808.40	
				Total Liabilities	**9,115.01**	**37,206.58**
					EFT FOR 07/02/19	**110,639.41**
					TOTAL EFT	**110,639.41**

NEGOTIABLE CHECKS - *Check amounts will be debited when payees cash checks. Funds must be available on check date.*

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION		TOTAL
07/03/19	WELLS FARGO BANK, NA	xxxxxx1358	Payroll	Check Amounts	9,143.02	
					TOTAL NEGOTIABLE CHECKS	**9,143.02**

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - *Paychex does not remit these funds.You must ensure accurate and timely payment of applicable items.*

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION		TOTAL
07/03/19	Refer to your records for account Information		Payroll	Employee Deductions		
				Aflc/Col Post	55.34	
				Aflc/Col Pre	335.08	

0084 A87P-7177 San Lorenzo Valley Water District

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 07/03/19: $119,782.43

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (cont.) - *Paychex does not remit these funds.You must ensure accurate and timely payment of applicable items.*

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION		TOTAL
07/03/19	Refer to your records for account Information		Payroll	Employee Deductions **(cont.)**		
				Calper 457	1,025.00	
				DPer	7,973.09	
				Health	928.22	
				ICMA	3,707.20	
				Life Ins	14.00	
				PXDCA EE PRE	576.92	
				PXUME EE PRE	354.62	
				Union dues	499.33	
				Total Deductions	**15,468.80**	
				TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES		**15,468.80**

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - *This information serves as a record of payment.*

DUE DATE	PRODUCT	DESCRIPTION		
07/10/19	Taxpay®	FED IT PMT Group	59,656.92	REPLACEMENT
07/10/19	Taxpay®	CA IT PMT Group	12,268.77	REPLACEMENT

0084 A87P-7177 San Lorenzo Valley Water District

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 07/17/19: $120,461.95

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -

TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	113,303.96
TOTAL NEGOTIABLE CHECKS	7,157.99
CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	**120,461.95**
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	15,468.80
CASH REQUIRED FOR CHECK DATE 07/17/19	135,930.75

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - *Your financial institution will initiate transfer to Paychex **at or after 12:01 A.M.** on transaction date.*

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION		BANK DRAFT AMOUNTS & OTHER TOTALS
07/16/19	WELLS FARGO BANK, NA	xxxxxx1358	Direct Deposit	Net Pay Allocations	76,310.66	**76,310.66**
07/16/19	WELLS FARGO BANK, NA	xxxxxx1358	Taxpay®	Employee Withholdings		
				Social Security	7,301.11	
				Medicare	1,807.07	
				Fed Income Tax	12,593.63	
				CA Income Tax	5,005.69	
				CA Disability	1,177.59	
				Total Withholdings	**27,885.09**	
				Employer Liabilities		
				Social Security	7,301.10	
				Medicare	1,807.11	
				Total Liabilities	**9,108.21**	**36,993.30**
					EFT FOR 07/16/19	**113,303.96**
					TOTAL EFT	**113,303.96**

NEGOTIABLE CHECKS - *Check amounts will be debited when payees cash checks. Funds must be available on check date.*

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION		TOTAL
07/17/19	WELLS FARGO BANK, NA	xxxxxx1358	Payroll	Check Amounts	7,157.99	
					TOTAL NEGOTIABLE CHECKS	**7,157.99**

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - *Paychex does not remit these funds.You must ensure accurate and timely payment of applicable items.*

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION		TOTAL
07/17/19	Refer to your records for account Information		Payroll	Employee Deductions		
				Aflc/Col Post	55.34	
				Aflc/Col Pre	335.08	

0084 A87P-7177 San Lorenzo Valley Water District

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 07/17/19: $120,461.95

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (cont.) - *Paychex does not remit these funds.You must ensure accurate and timely payment of applicable items.*

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION		TOTAL
07/17/19	Refer to your records for account Information		Payroll	Employee Deductions **(cont.)**		
				Calper 457	1,025.00	
				DPer	7,973.09	
				Health	928.22	
				ICMA	3,707.20	
				Life Ins	14.00	
				PXDCA EE PRE	576.92	
				PXUME EE PRE	354.62	
				Union dues	499.33	
				Total Deductions	**15,468.80**	
				TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES		**15,468.80**

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - *This information serves as a record of payment.*

DUE DATE	PRODUCT	DESCRIPTION	
07/24/19	Taxpay®	FED IT PMT Group	30,810.02
07/24/19	Taxpay®	CA IT PMT Group	6,183.28

0084 A87P-7177 San Lorenzo Valley Water District

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 07/31/19: $122,564.86

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -

TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	115,973.18
TOTAL NEGOTIABLE CHECKS	6,591.68
CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	**122,564.86**
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	14,193.25
CASH REQUIRED FOR CHECK DATE 07/31/19	136,758.11

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - *Your financial institution will initiate transfer to Paychex **at or after 12:01 A.M.** on transaction date.*

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION		BANK DRAFT AMOUNTS & OTHER TOTALS
07/30/19	WELLS FARGO BANK, NA	xxxxxx1358	Direct Deposit	Net Pay Allocations	77,674.66	**77,674.66**
07/30/19	WELLS FARGO BANK, NA	xxxxxx1358	Taxpay®	Employee Withholdings		
				Social Security	7,464.42	
				Medicare	1,845.48	
				Fed Income Tax	13,217.48	
				CA Income Tax	5,257.37	
				CA Disability	1,203.96	
				Total Withholdings	**28,988.71**	
				Employer Liabilities		
				Social Security	7,464.40	
				Medicare	1,845.41	
				Total Liabilities	**9,309.81**	**38,298.52**
					EFT FOR 07/30/19	**115,973.18**
					TOTAL EFT	**115,973.18**

NEGOTIABLE CHECKS - *Check amounts will be debited when payees cash checks. Funds must be available on check date.*

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION		TOTAL
07/31/19	WELLS FARGO BANK, NA	xxxxxx1358	Payroll	Check Amounts	6,591.68	
					TOTAL NEGOTIABLE CHECKS	**6,591.68**

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - *Paychex does not remit these funds.You must ensure accurate and timely payment of applicable items.*

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION		TOTAL
07/31/19	Refer to your records for account Information		Payroll	Employee Deductions		
				Calper 457	1,025.00	
				DPer	8,515.51	

0084 A87P-7177 San Lorenzo Valley Water District

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 07/31/19: $122,564.86

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (cont.) - *Paychex does not remit these funds.You must ensure accurate and timely payment of applicable items.*

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION		TOTAL
07/31/19	Refer to your records for account Information		Payroll	Employee Deductions **(cont.)**		
				ICMA	3,707.20	
				Life Ins	14.00	
				PXDCA EE PRE	576.92	
				PXUME EE PRE	354.62	
				Total Deductions	**14,193.25**	
				TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES		**14,193.25**

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - *This information serves as a record of payment.*

DUE DATE	PRODUCT	DESCRIPTION	
08/07/19	Taxpay®	FED IT PMT Group	31,837.19
08/07/19	Taxpay®	CA IT PMT Group	6,461.33

NOSSAMAN LLP | Memorandum

TO: Board of Directors,
San Lorenzo Valley Water District

FROM: Gina R. Nicholls, District Counsel

DATE: August 23, 2019

RE: Legal Department Status Report
502665-0001

I have been asked by the San Lorenzo Valley Water District ("District") to provide information about the District's legal expenditures in a format that is suitable for public disclosure.[1] Since the last legal department status report dated July 12, 2019, the most significant broad categories of expenses arise from providing legal advice and support in the following areas, listed in descending order of their approximate significance in terms of cost to the District:[2]

- Financing (new debt issuance)
- Board meetings
- Contracts
- Other

[1] Legal work performed for the District is confidential and privileged. Accordingly, the information provided herein is written in broad and general terms to avoid waiver and any disclosures that might compromise the District's interests in pending or future legal matters.

[2] List includes general and special counsel work by Nossaman and other law firms, if any, representing the District; however, it excludes any such work performed by counsel appointed and paid by the District's insurance providers (i.e., counsel not paid by the District).

The most significant areas of effort over the next month are likely to include the following:

- Board meetings
- District policies & procedures
- Contracts
- Personnel matters

MEMO

TO: District Manager

FROM: Director of Operations

SUBJECT: OPERATIONS DEPARTMENT STATUS REPORT
JULY 2019

DATE: AUGUST 28, 2019

RECOMMENDATION:

It is recommended that the District Manager review and file the Operations Department Project Status Report for the month of July 2019.

BACKGROUND:

PROBATION TANK REPLACEMENT

The contractor is in full construction on the replacement of the Probation tank. The contractor completed the retaining walls and is in construction of the ring foundation for the tank. Tank delivery to the site is expected the week of August 24th. Construction is expected to continue until October 2019.

The Old 100,000 gallon redwood tank at the probation site was in very poor condition and was leaking towards the end of its life at an estimated 35-40 gallons per minute. Temporary poly tanks were installed by District staff in the summer of 2018. The system is running on minimal storage through construction. The residents of this area have been cautioned to conserve water during this time.

PASO WELL #8

The new Paso Well #8 construction continues. The District has been working with the concrete contractor on construction of the Well head pad and chlorination building and both were completed. The Well drilling contractor will be onsite in August to complete installation of the well column, pump and motor. Expected completion of the Well is late August.

Paso Well #8 is a replacement to Paso Well #6 that began splitting in its casing in 2015, which was allowing sand to overcome the pump and motor. Many attempts to fix and seal the casing on the Well were unsuccessful leading to full replacement of the Well.

FELTON WATER SYSTEM WATER METER REPLACEMENT

Domestic water meters are being replaced as existing meters have reached their life expectancy. Meters are being changed to the new Beacon “Eye on Water” system that will allow customers to monitor their water usage over the internet.

LOMPICO PRV’S

District staff has continued to install main line isolation valves. The isolation valves are crucial to this project for isolation of the PRV stations during construction. Construction installation of the PRV stations is set to begin the first week of September pending delivery of the stations.

The District is in contract to have the Lompico PRV’s replaced as part of the assessment. Having functioning PRV’s is important to a system like this with a large span of elevations. Pressures have to be reduced as the water gets lower in elevation from the tanks as they gain pressure the lower the elevation gets. With non-functioning PRV’s the pressure gets very high in the lower elevations and causes failure of main lines and service lines.

MAINTENANCE ISSUES

System Wide

- 6 inch main break Zayante School Road, Major water loss.
- 6 inch main break Blue Tank Site Manana Woods.
- Service line replacement 10550 Bear Creek Road.
- Full Service line replacement 14705 Two Bar Road.
- Full Service line replacement 10550 Creekwood Drive.
- Installed 75’ of fencing at the Lompico office due to dumping litter problem.
- Site maintenance Kirby Water Treatment Plant.
- Repairs to 8 inch Raw water line due to falling tree on trail.
- Lowered District service line to 285 Hoot Owl for culvert installation.
- Replaced 20’ of main line on Hillcrest drive and Scenic Avenue.
- Fixed approximately 17 other various leaks throughout the District.

James Furtado

Director of Operations

SAN LORENZO VALLEY WATER DISTRICT

PRODUCTION COMPARRISON

Source	July-19	June-19	July-13	Difference This Year To 2013
North System				
Surface Water Sources				
Foreman Creek	14,003,596	21,052,220	12,164,000	
Peavine Creek + Hydro	1,443,109	775,923	2,784,000	
Clear Creek	10,689,177	5,878,714	0	
Sweetwater Creek	7,126,118	3,919,143	0	
Sub-Total (Streams)	**33,262,000**	**31,626,000**	**14,948,000**	122.52%
Wells (North)				
Olympia No. 2	1,590,000	1,289,000	19,357,000	
Olympia No. 3	-	329,000	13,418,000	
Quail Well No. 4-A	7,131,000	690,000	7,419,000	
Quail Well No. 5-A	3,682,000	240,200	5,578,300	
Sub Total North Wells	**12,403,000**	**2,548,200**	**45,772,300**	-72.90%
South System Wells				
Pasatiempo 5A	9,992,600	-	N/A	
Pasatiempo 6	-	-	10,782,000	
Pasatiempo 7	1,606,000	1,508,000	3,378,000	
Sub Total Pasatiempo Wells	**11,598,600**	**1,508,000**	**14,160,000**	-18.09%
North South All Sources Combined	**57,263,600**	**35,682,200**	**74,880,300**	-23.53%
Felton System - Surface Water				
Fall Creek	7,284,957	4,606,162	11,378,831	
Bennett Spring	3,364,504	2,083,180	3,083,700	
Bull 1 & 2	1,264,868	1,274,592	0	
Total Felton System Sources	**11,914,329**	**7,963,934**	**14,462,531**	-17.62%
Manana Woods System				
Well 1	-	-	0	
Total Manana Woods Sources	**-**	**-**	**0**	
Sub - Total Production				
North / Felton / Manana	69,177,929	43,646,134	89,342,831	-22.57%
Surface	45,176,329	39,589,934	29,410,531	53.61%
Wells	24,001,600	4,056,200	59,932,300	-59.95%
Total Surface Water Percentage	65.30	90.71	32.92	98.38%
Total Wells Percentage	34.70	9.29	67.08	-48.28%

SAN LORENZO VALLEY WATER DISTRICT
PRODUCTION BY SYSTEM
+/- INTERTIES
July 2019

North System All Sources	**57,263,600**
Interties IN +	**151**
Interties OUT -	**3,951,633**
TOTAL NORTH SYSTEM	**53,312,118**
Felton Water system All Sources	**11,914,329**
Interties IN +	**0**
Interties OUT -	**0**
TOTAL FELTON SYSTEM	**11,914,329**
Manana Woods System	
Manana Woods Well 1	**0**
Interties IN +	**0**
TOTAL MANANA WOODS	**0**

SAN LORENZO VALLEY WATER DISTRICT
INTERTIE USAGE
May 2019

INTERTIE 2

SLVWD to SVWD	**0**
SVWD to SLVWD	**0**

INTERTIE 3

SLV SOUTH to SLV NORTH	**151**
SLV NORTH to SLV SOUTH	**1,726,550**

INTERTIE 4

SLVWD to MHWD	**0**
MHWD to SLVWD	**0**

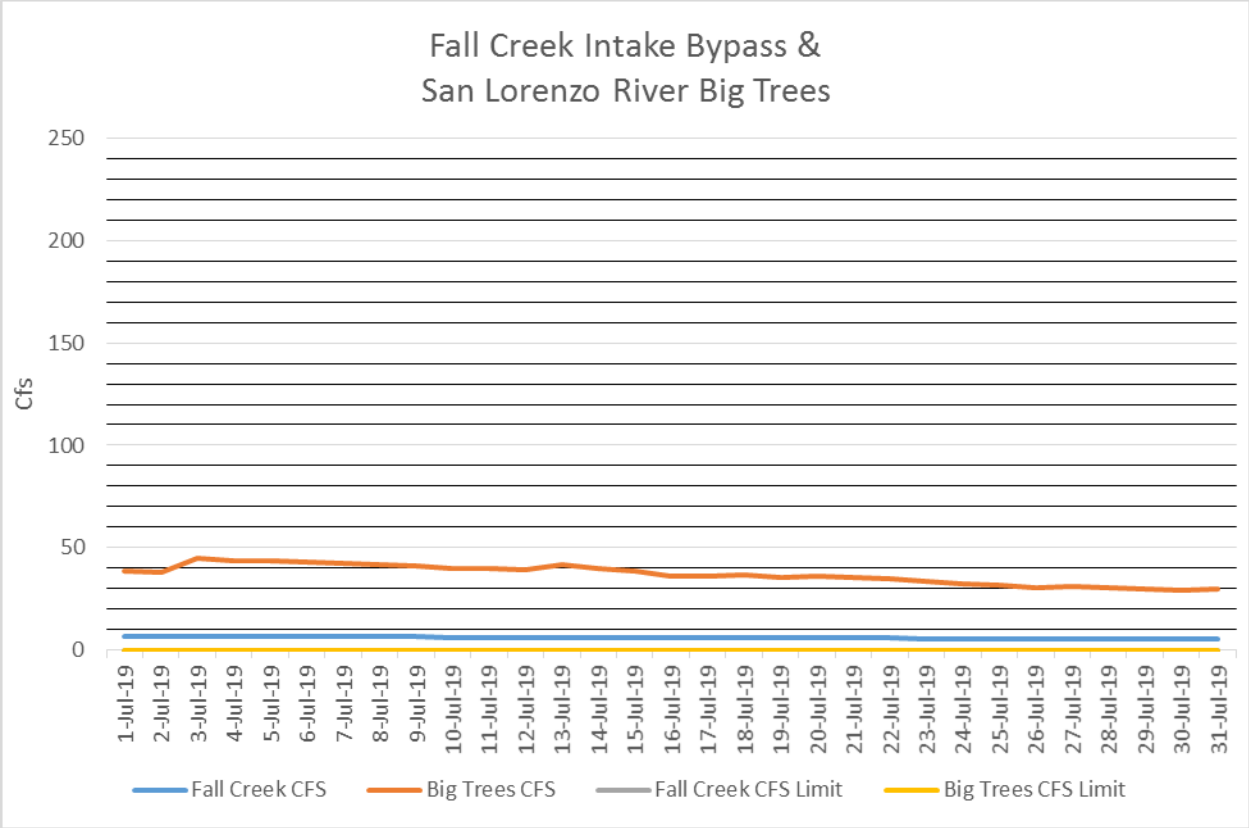
INTERTIE 6

SLV NORTH to SLV FELTON	**-**
SLV FELTON to SLV NORTH	**-**

LOMPICO INTERTIE

SLV NORTH to LOMPICO	**2,225,083**

Fall Creek Intake July 2019



Normal Rainfall Fall Creek Intake Bypass Requirements

April 1 through October 31	1.0 cubic feet per second
November 1 through March 31	1.5 cubic feet per second

Dry Conditions Fall Creek Intake Bypass Requirements

April 1 through October 31	0.5 cubic feet per second
November 1 through March 31	0.75 cubic feet per second

Number of Days in month 0.5 cfs or below, ZERO days

San Lorenzo River USGS Big Trees Flow Requirements

September	11 cubic feet per second
October	26 cubic feet per second
November 1 through May 31	21 cubic feet per second
June - August	No Requirements

Fall Creek Intake July 2019

For the protection of fish and wildlife, during the period: (a) April 1 through October 31 bypass a minimum of 0.5 cfs; (b) November 1 through March 31 bypass a minimum of 1.5 cfs past the Fall Creek point of diversion. The natural streamflow shall be bypassed whenever it is less than 1.5 cfs; provided, however, that during a dry year, the bypass requirement shall be reduced from 1.5 to 0.75 cfs. A dry year is defined on a monthly basis of cumulative runoff beginning October 1 of each season in the San Lorenzo River at the USGS gage at Big Trees. These runoff figures are based on approximately 50 percent of normal runoff as the dividing level between normal and dry year runoff and are as, follows:

- November 1 for the month of October 500 af
- December 1 for October-November, inclusive 1,500 af
- January 1 for October-December, inclusive 5,000 af
- February 1 for October-January, inclusive 12,500 af
- March 1 for October-February, inclusive 26,500 af

Fall Creek Weir Measurement

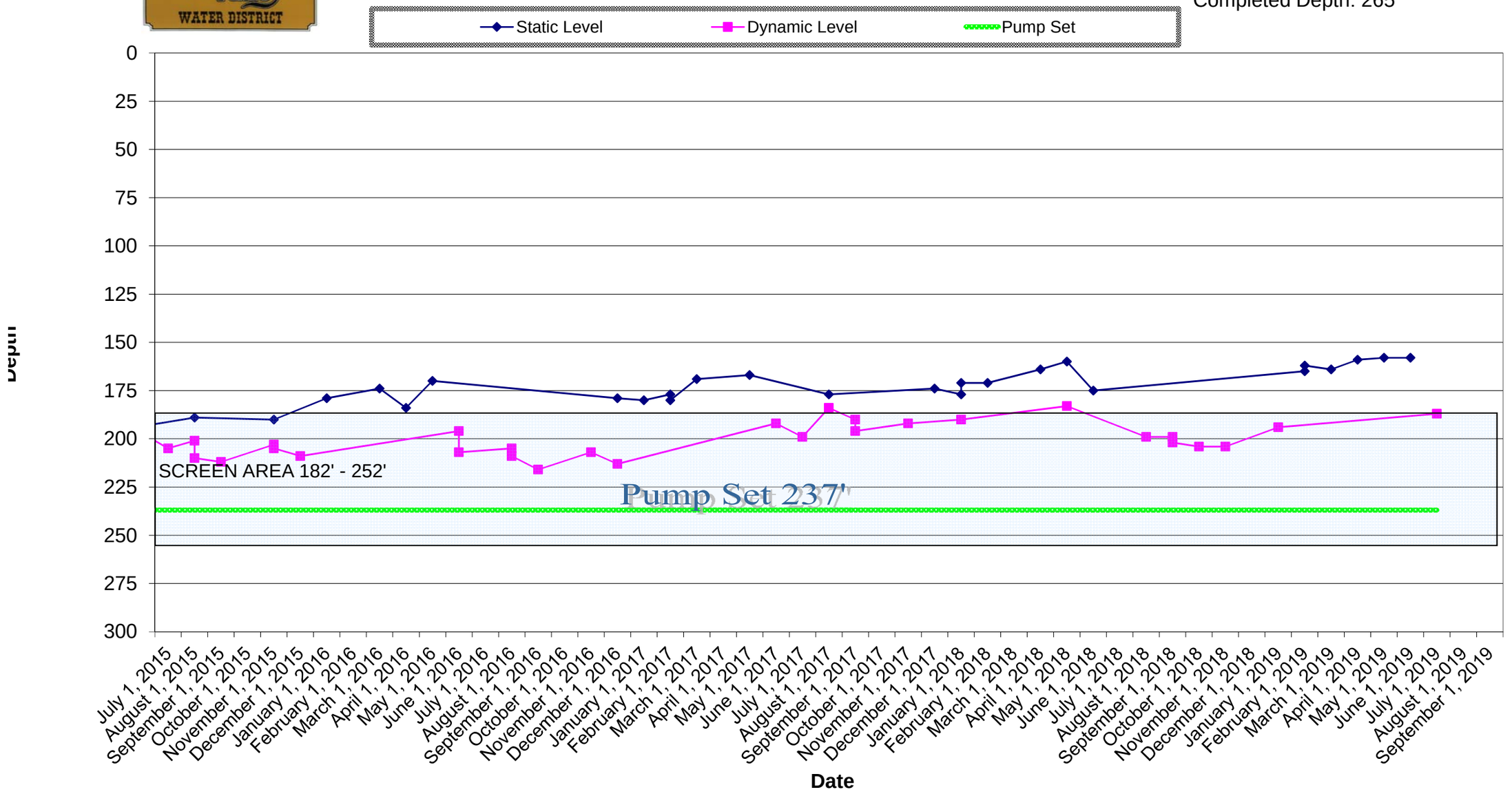
	Month:	July	Year:	2019	Big Trees > 26,500 Acre-ft Oct-Feb Normal Year	X	Big Trees <26,500 Acre-ft Oct-Feb Dry Year	

Date	Time	Initials	Pump #	Fall Cr. GPM into Kirby plant	Weir Board Height (inches)	Fall Creek Bypass (CFS)	Big Trees Bypass (CFS)	Rainfall (Felton gauge)	Met Fall Cr, Bypass Requirement: Normal Year Apil 1 - Oct 31 1.0 cfs; Nov 1 - March 31 1.5 cfs *Dry Year* April 1- Oct 31 0.5 cfs Nov. 1 - March 31 0.75 cfs (yes/no)	Met Big Trees Requirement Nov-May 20cfs Sept 10 cfs Oct 25 cfs (yes/no)	Notes
1	JG	830	1	187	25	6.794	38.7	0	Yes	Yes	
2	TH	830	2	166	25	6.794	38.0	0	Yes	Yes	
3	JG	930	2	167	25	6.735	44.6	0	Yes	Yes	
4	JT	730	2	156	25	6.720	43.9	0	Yes	Yes	
5	JT	730	2	146	25	6.715	43.9	0	Yes	Yes	
6	JT	910	2	148	25	6.630	43.1	0	Yes	Yes	
7	JT	900	2	129	25	6.590	42.3	0	Yes	Yes	
8	HO	800	2	176	25	6.470	41.6	0	Yes	Yes	
9	JG	845	2	180	25	6.413	40.9	0	Yes	Yes	
10	TH	800	2	172	25	6.402	40.1	0	Yes	Yes	
11	JG	815	2	172	25	6.324	40.1	0	Yes	Yes	
12	JG	930	2	148	25	6.334	39.4	0	Yes	Yes	
13	KS	800	2	166	25	6.220	41.6	0	Yes	Yes	
14	KS	740	2	175	25	6.180	40.1	0	Yes	Yes	
15	JG	745	2	173	25	6.099	38.7	0	Yes	Yes	
16	HO	730	2	168	25	6.070	36.0	0	Yes	Yes	
17	HO	920	2	170	25	6.031	36.0	0	Yes	Yes	
18	JG	900	2	168	25	6.005	36.6	0	Yes	Yes	
19	JG	835	2	147	25	6.089	35.3	0	Yes	Yes	
20	HO	800	2	150	25	6.070	36.0	0	Yes	Yes	
21	HO	945	2	148	25	6.070	35.3	0	Yes	Yes	
22	JG	800	2	148	25	5.865	34.7	0	Yes	Yes	
23	JG	830	2	187	25	5.767	33.4	0	Yes	Yes	
24	JG	930	2	186	25	5.630	32.1	0	Yes	Yes	
25	HO	730	2	170	25	5.611	31.5	0	Yes	Yes	
26	HO	800	2	158	25	5.718	30.3	0	Yes	Yes	
27	JG	1045	2	162	25	5.543	30.9	0	Yes	Yes	
28	JG	1200	2	190	25	5.406	30.3	0	Yes	Yes	

29	KS	850	2	187	25	5.310	29.7	0	Yes	Yes	
30	SS	730	2	163	25	5.390	29.1	0	Yes	Yes	
31	KS	945	2	166	25	5.350	29.7	0	Yes	Yes	

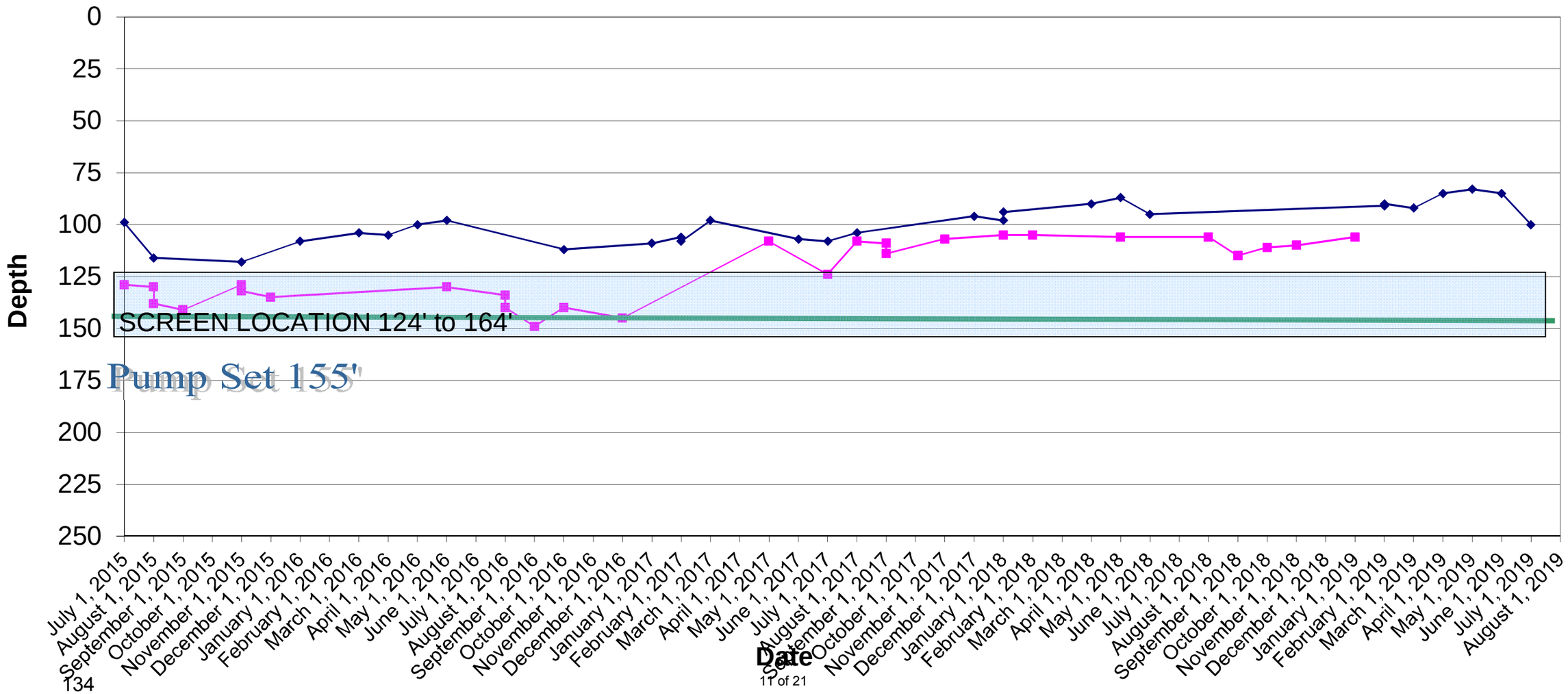
SAN LORENZO VALLEY WATER DISTRICT
Well Drawdown Report
Quail Well 4-A

Location: Cumora Ln. Ben Lomond
Elevation: 596.54 ft @ Pad
Installed: 6-07-2001
State Well #: 4410014-026
Completed Depth: 265



SAN LORENZO VALLEY WATER DISTRICT
Well Drawdown Report
Quail Well 5-A

Location: 1161 Quail Hollow Rd.
Ben Lomond
Elevation: 517.65 ft. @ Pad
Installed: March 2000
State Well #: 4410014-025
Completed Depth: 174'

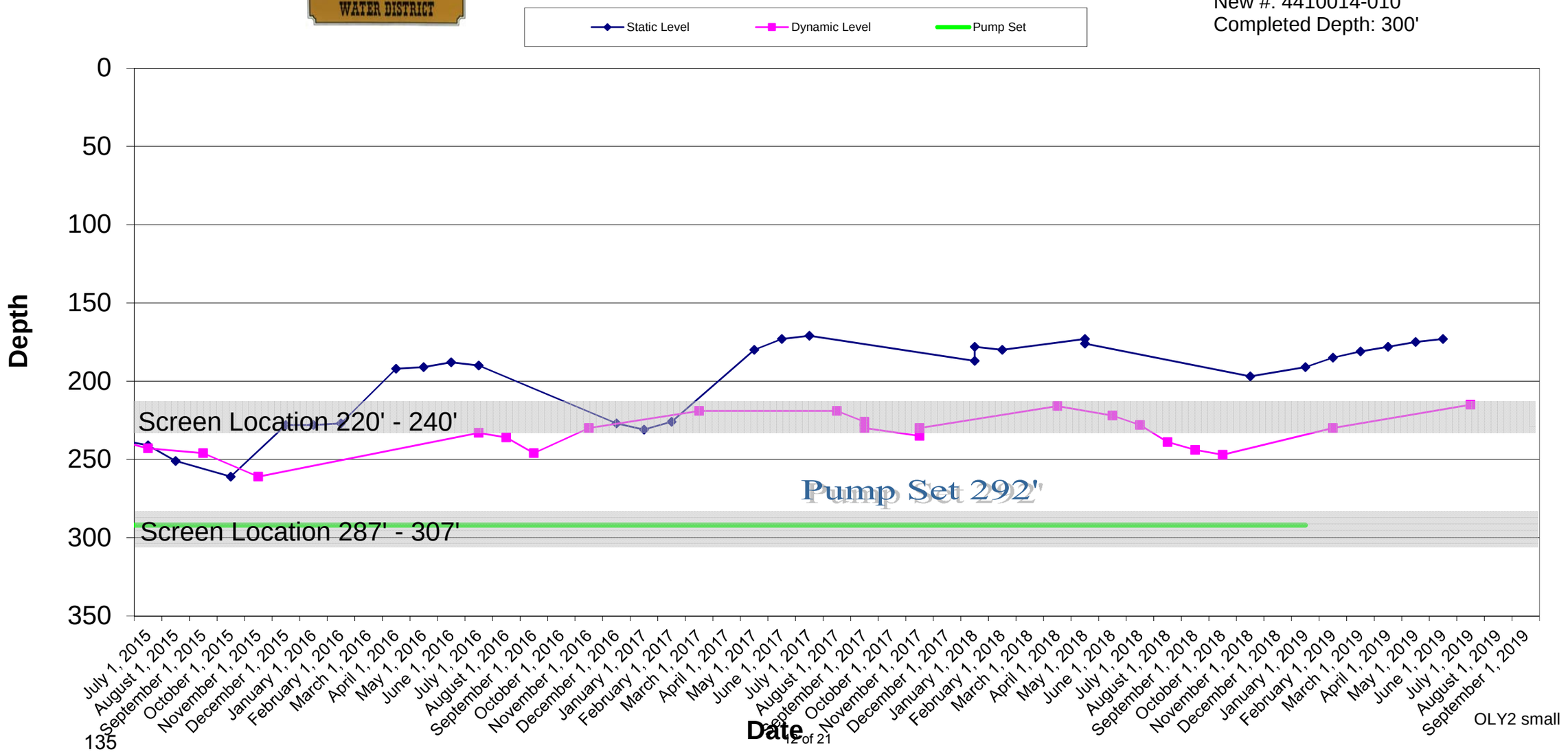


SAN LORENZO VALLEY WATER DISTRICT

Well Drawdown Report

Olympia 2

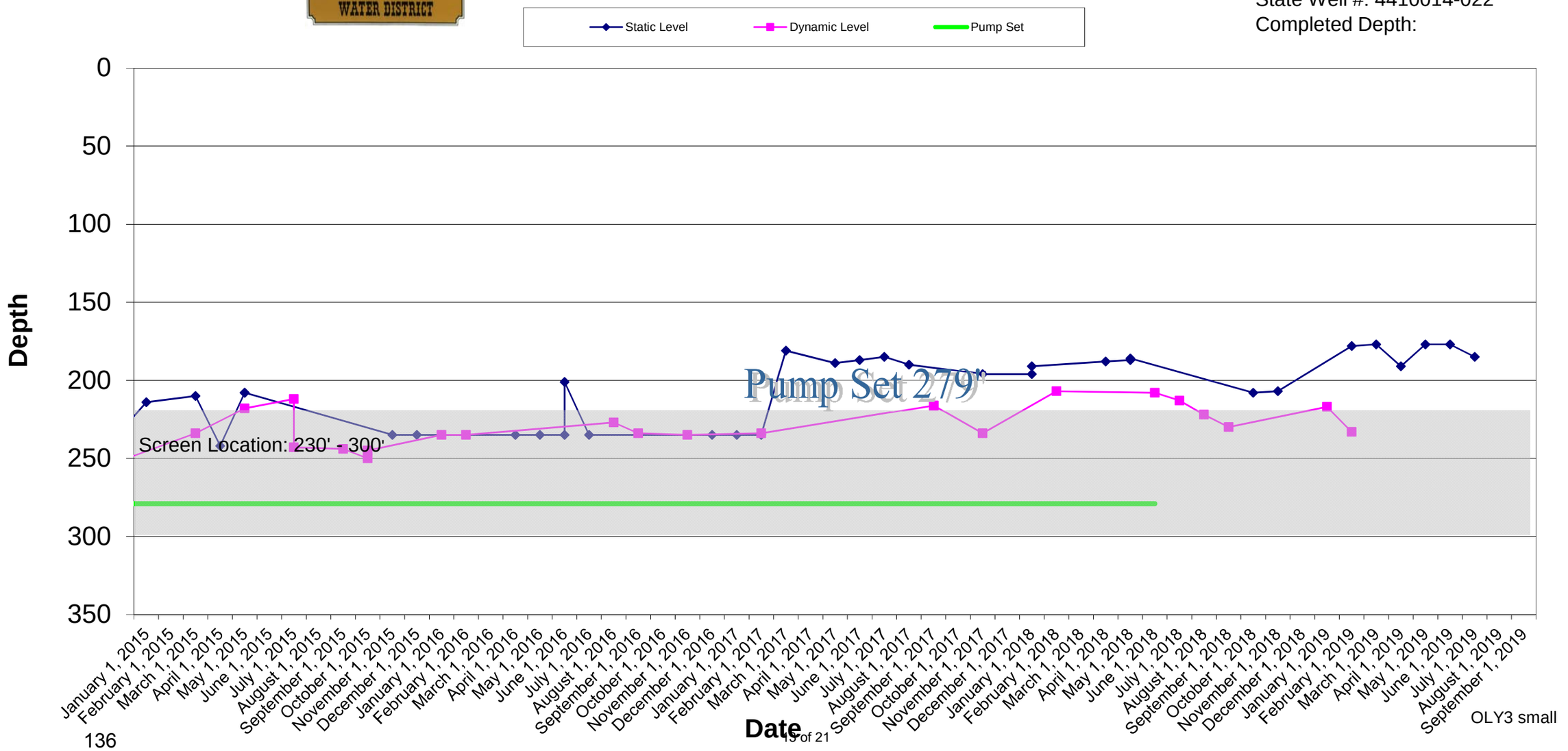
Location: 7701 E. Zayante Rd.
Elevation: 525'
Installed: April 28, 1980
State Well #:10S/O2W-11P01
New #: 4410014-010
Completed Depth: 300'



OLY2 small

SAN LORENZO VALLEY WATER DISTRICT
Well Drawdown Report
Olympia 3

Location: 7701 E. Zayante Rd
Elevation: 538' Mean Sea Level
Installed: 8-15-90
State Well #: 4410014-022
Completed Depth:

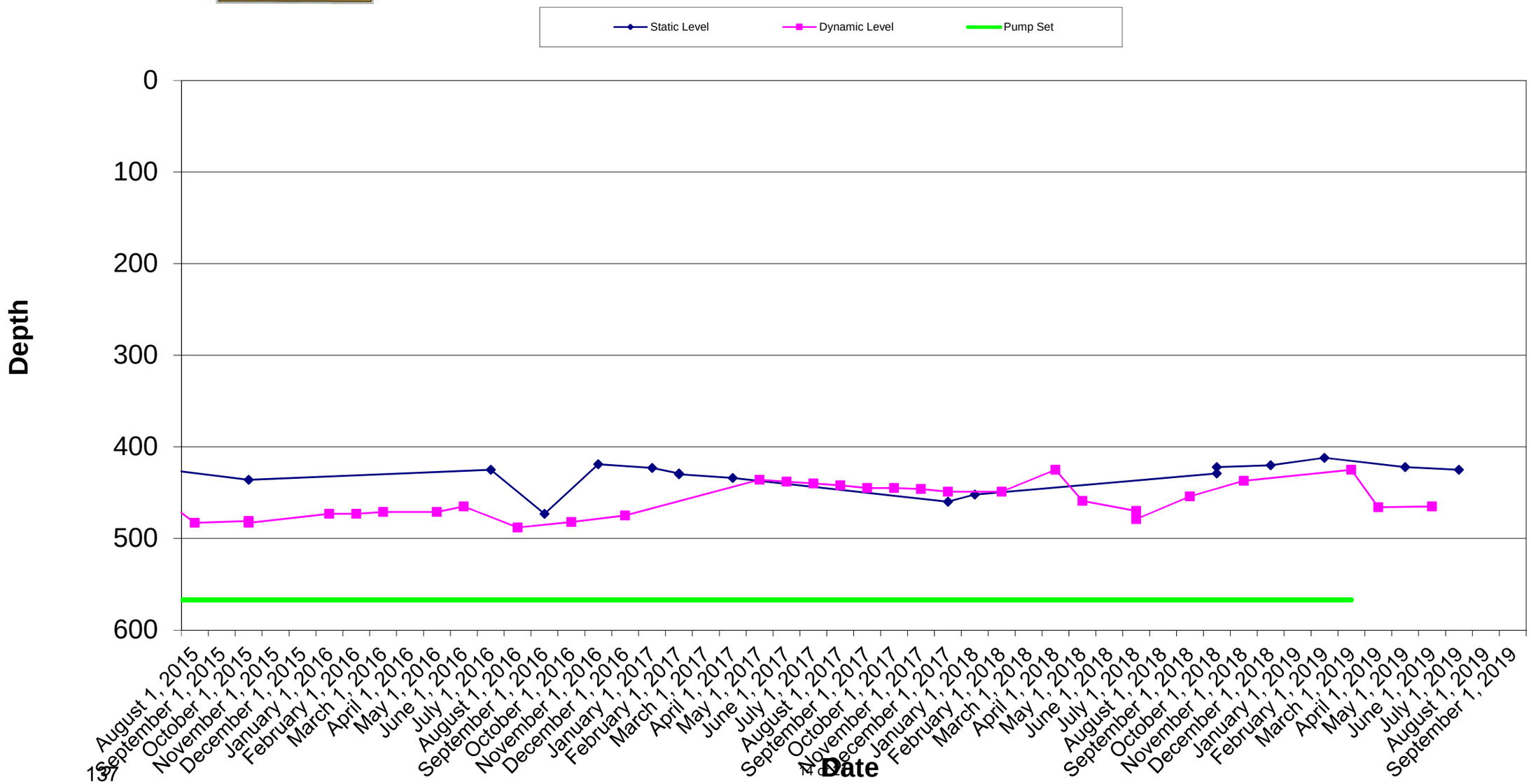


OLY3 small

136

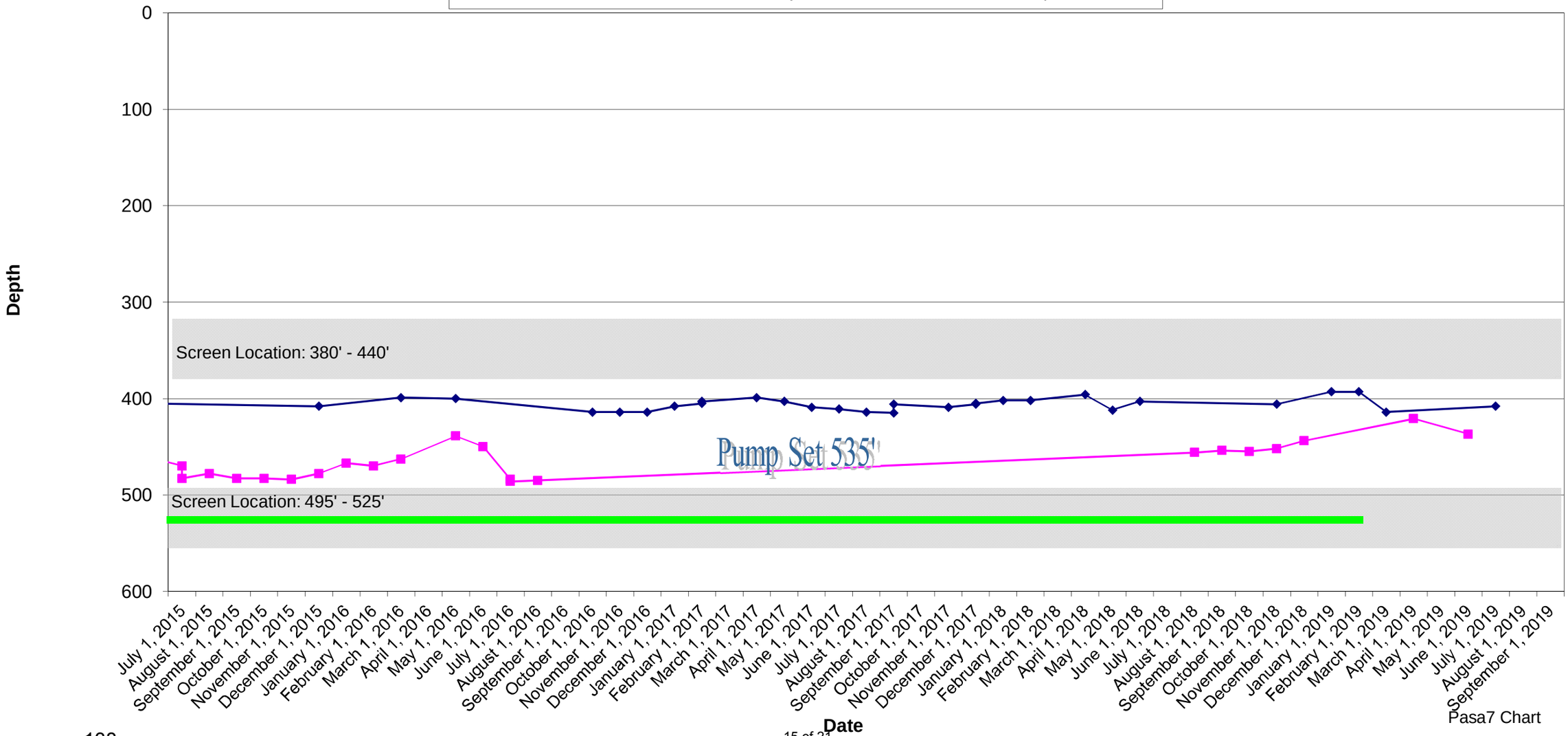
SAN LORENZO VALLEY WATER DISTRICT
Well Drawdown Report
Pasatiempo 5-A

Location: So. Of 3650 Graham Hill Rd
Elevation: 752'
Installed 1-1-14
State Well #:4410014-014
Completed Depth: 710'



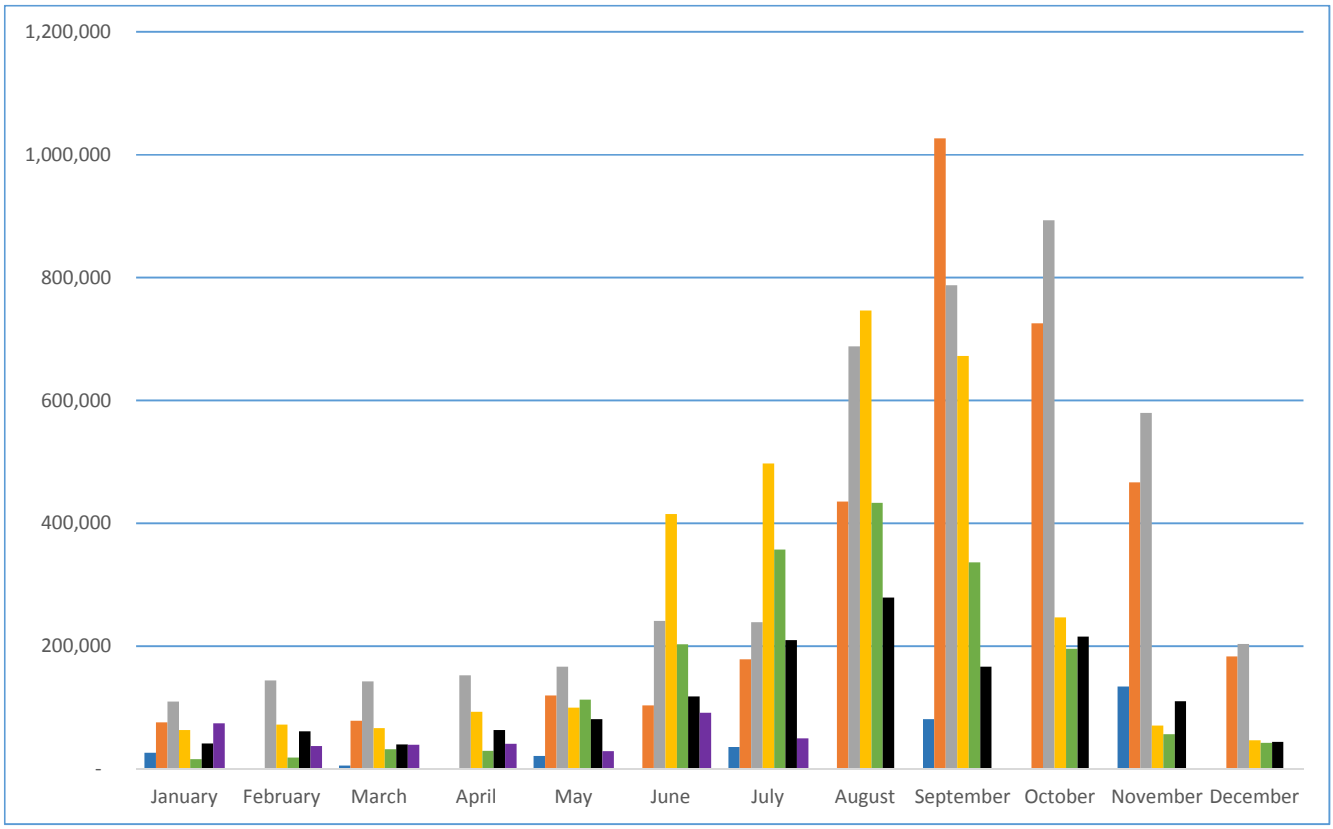
SAN LORENZO VALLEY WATER DISTRICT
Well Drawdown Report
Pasatiempo 7

Location: South of Probation Center
Elevation: 734' MSL
Installed: July 21,1990
State Well #: 4410014-024
Completed Depth: 540'



Pasa7 Chart

SAN LORENZO VALLEY WATER DISTRICT
BULK WATER SALES
GALLONS
July 2019



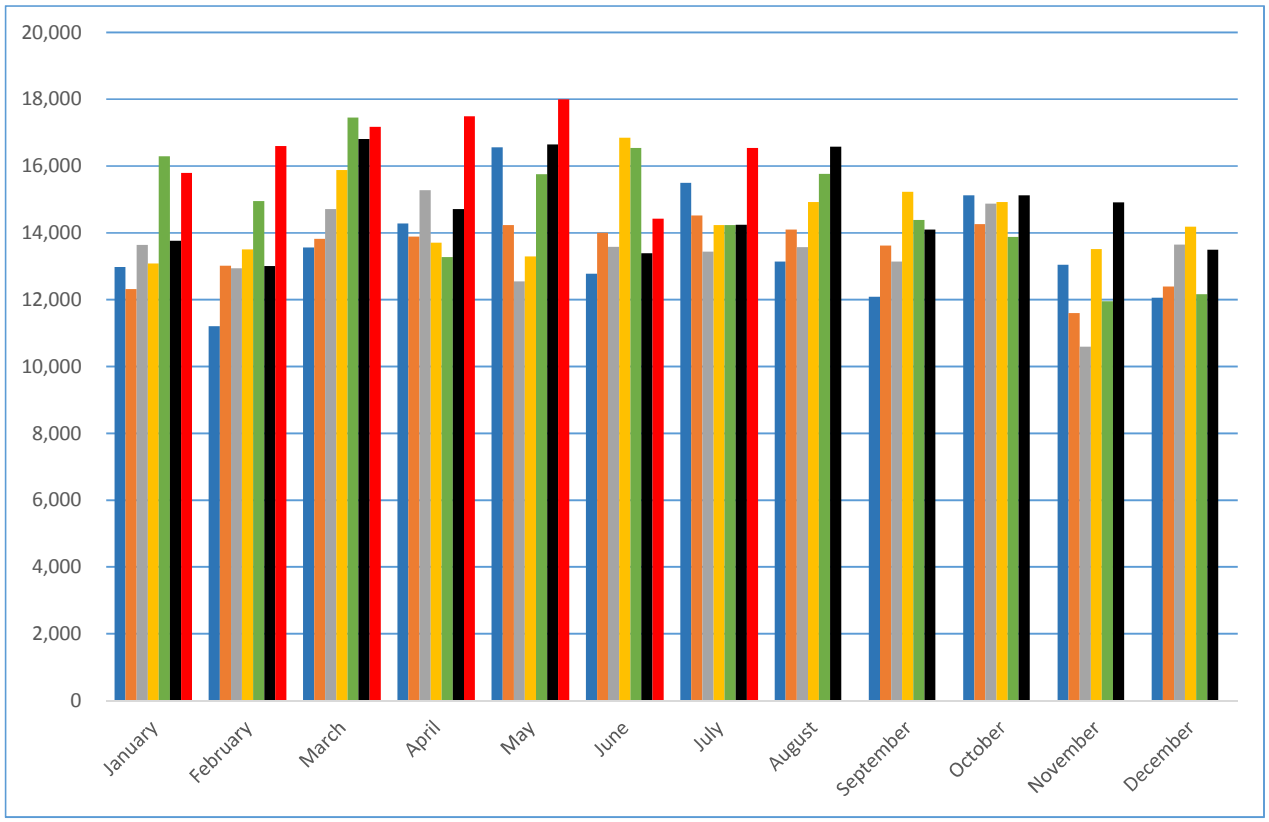
Month	2013	2014	2015	2016	2017	2018	2019
January	26,928	76,296	109,965	63,850	16,456	41,888	74,800
February			144,364	72,556	18,700	61,366	37,400
March	5,984	78,540	142,868	66,572	32,164	40,392	39,644
April			152,592	93,500	29,920	63,580	41,140
May	21,692	119,680	166,804	100,232	112,948	81,532	29,172
June		103,972	240,983	415,140	203,179	118,184	92,004
July	35,904	178,772	239,360	497,420	357,544	210,188	50,116
August		435,336	688,160	746,504	433,092	279,004	
September	81,352	1,026,256	787,644	672,183	336,570	166,804	
October		725,560	893,112	246,840	195,976	215,424	
November	134,640	466,752	579,700	71,060	56,848	110,704	
December		183,260	203,456	47,124	42,636	44,132	
Totals	306,500	3,394,424	4,349,008	3,092,981	1,836,033	1,433,198	364,276

SAN LORENZO VALLEY WATER DISTRICT
MONTHLY LEAK REPORT
JULY 2019

Leak Type	Location - NORTH SYSTEM	Town	Gallons Lost
400 MAIN LEAKING	Bear Creek Rd	BOULDER CREEK	3,600
400 MAIN LEAKING	168 WILLOW BROOK DR.	BEN LOMOND	12960
400 MAIN LEAKING	Scenic way & Hillcrest	BEN LOMOND	5,760
400 MAIN LEAKING	Oak ave	BEN LOMOND	3,960
400 MAIN LEAKING	750 PARK DR	BEN LOMOND	10,080
400 MAIN LEAKING	9460 Sunnyside ave	BEN LOMOND	600
400 MAIN LEAKING	433 MANZANITA AVE	BOULDER CREEK	270
400 MAIN LEAKING	MOUNTAIN ST.	BOULDER CREEK	600
400 MAIN LEAKING	14705 BEAR CREEK RD.	BOULDER CREEK	12,960
400 MAIN LEAKING	15131 TWO BAR	BOULDER CREEK	38,880
400 MAIN LEAKING	540 PRIMEVERA RD	BOULDER CREEK	100
400 MAIN LEAKING	364 BRIMBLECOM RD	BOULDER CREEK	1,000
400 MAIN LEAKING	206/216 CRESCENT DR	BOULDER CREEK	100
400 MAIN LEAKING	MANZANITA RD	BOULDER CREEK	500
400 MAIN LEAKING	15245 BEAR CREEK RD	BOULDER CREEK	500
400 MAIN LEAKING	13728 bear creek	BOULDER CREEK	28,800
400 MAIN LEAKING	221 AMITY WAY	BOULDER CREEK	3,600
400 MAIN LEAKING	11545 ALTA VIA	BROOKDALE	12,960
400 MAIN LEAKING	1115 FOREST DRIVE	BROOKDALE	2,880
		Total North	140,110
	FELTON SYSTEM		
400 MAIN LEAKING	Zayante School rd	FELTON	45,000
412 TANK LEAKING	550 EL SOLYO HEIGHTS DR.	FELTON	-
420 HYDRANT LEAK/REPAIRS	6915 SAN LORENZO WAY	FELTON	10,080
		Total Felton	55,080
	LOMPICO		
		Total Lompico	-
	SCOTTS VALLEY		
400 MAIN LEAKING	280 MIRAFLORES RD.	SCOTTS VALLEY	6,000.00
400 MAIN LEAKING	455 LOCKWOOD	SCOTTS VALLEY	4,320.00
		Total Scotts Valley	10,320
		Total All Systems	**205,510**

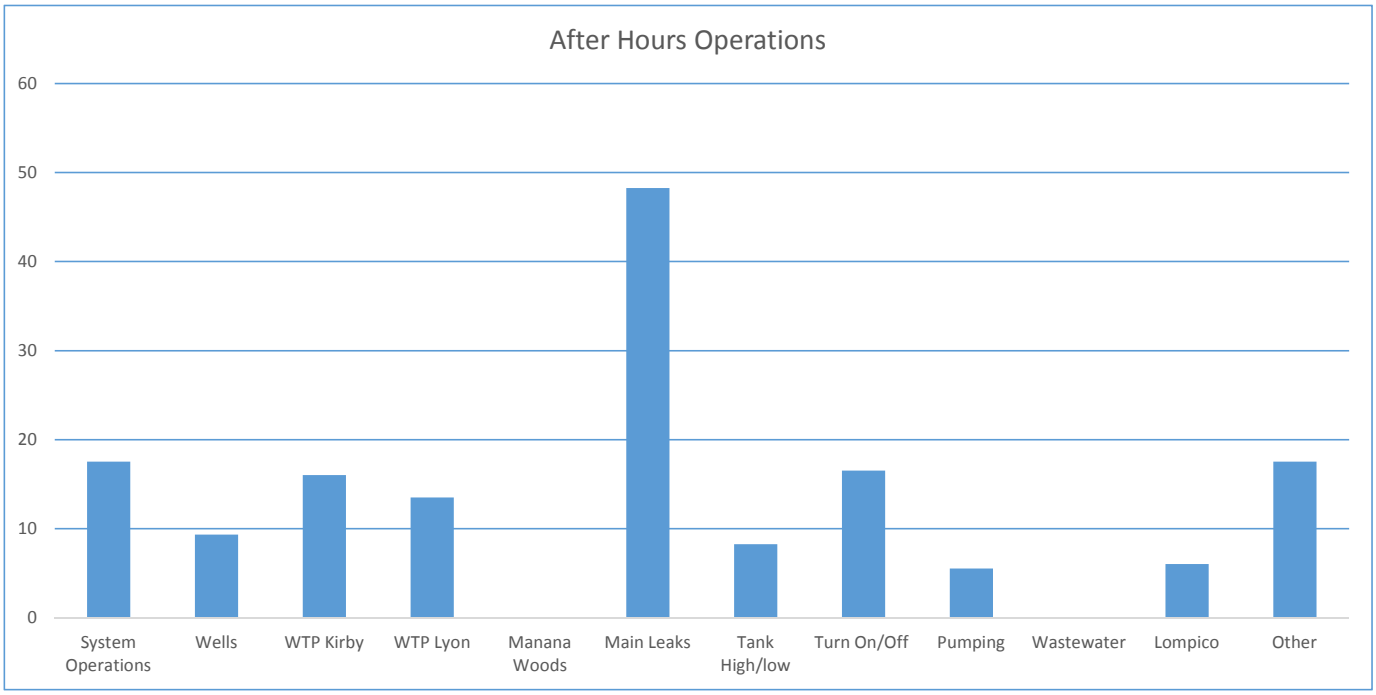
Water Quality Complaint List										
Date Received	Type Of Complaint							Address	Conclusion	System
	Taste/ Odor	Color	Turbidity/ Particles	Worms/ Other Visible Organisms	Pressure (High/Low)	Illness (Waterborne)	Other (Specify)			
7/8/2019	X						Customer states water has been tasting like chlorine for weeks.	209 Terrace Dr	Upon field investigation by SLVWD staff, water quality results appeared normal and within range at front hose tap. Free chlorine was 1.0 mg/L and no odor was detected in a field odor test by the investigating operator. Customer was informed of results and will call back with any future concerns.	SLVWD- North
7/12/2019	X						Customer stated that water had an off smell and taste.	101 Deerwood Dr	Upon field investigation by SLVWD staff, a slight odor of vinyl was observed at customer front hose bib. Upon further investigation of the property, the customer had a new vinyl hose connected to a nearby spigot. After disconnecting the hose and flushing the customers hose bib, the taste and odor was no longer apparent to the customer. Customer will call back if taste or odor returns.	SLVWD- North
7/15/2019		X					Customer stated that they had been observing cloudy water for a couple days.	11051 Lake Blvd	An operator from SLVWD arrived at customers residence to investigate cloudy water, but customer stated that the problem had cleared up and there was no longer a need to investigate further. The investigating operator verifed on the closest fire hydrant to the customer that the water was running clear.	SLVWD- North
7/18/2019							Customer reported that his neighbor was pumping out his septic tank and the customer was concerned that there was potential for a cross connection.	461 Wildwood Rd	Upon investigation by SLVWD staff, water quality results were normal and within range. Free chlorine was 1.0 mg/L and a bacteriological sample was collected. The bacteriological sample was absent of coliform bacteria. Customer was informed that water quality hadn't been compromised and to call back with any future concerns.	SLVWD- North
7/30/2019			X				Customer reported sand appearing in his toilet tank	275 Bobs Ln	Upon investigation by SLVWD staff, water quality results were normal and within range. At customers front hose bib, free chlorine was 0.9 mg/L, turbidity was 0.36 NTU and no sand or discolorization of the water was observed. Customer was informed of the results and will call back with any future concerns.	SLVWD- North

SAN LORENZO VALLEY WATER DISTRICT
VEHICLE MILEAGE
July 2019



Month	2013	2014	2015	2016	2017	2018	2019
January	12,976	12,317	13,633	13,082	16,286	13,763	15,790
February	11,201	13,015	12,934	13,505	14,945	13,003	16,599
March	13,558	13,817	14,714	15,882	17,451	16,809	17,167
April	14,283	13,883	15,279	13,704	13,270	14,711	17,488
May	16,560	14,228	12,550	13,290	15,757	16,646	17,998
June	12,780	14,000	13,582	16,841	16,534	13,390	14,420
July	15,497	14,519	13,441	14,228	14,229	14,242	16,541
August	13,136	14,096	13,569	14,923	15,761	16,576	
September	12,087	13,622	13,137	15,229	14,388	14,094	
October	15,120	14,261	14,868	14,924	13,880	15,126	
November	13,046	11,594	10,591	13,510	11,952	14,908	
December	12,060	12,394	13,648	14,187	12,158	13,492	
Totals	162,304	161,746	161,946	173,305	176,611	176,760	116,003

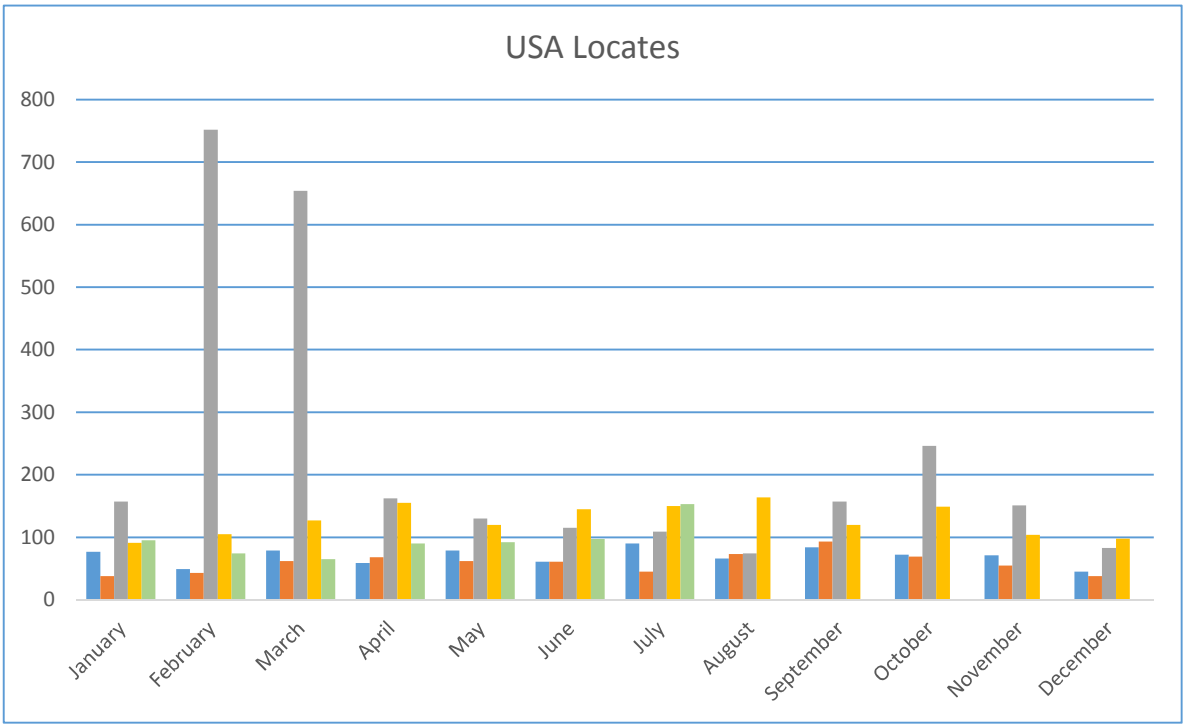
SAN LORENZO VALLEY WATER DISTRICT
OPERATIONS DEPARTMENT
July 2019



Description	Hours
System Operations	17.5
Wells	9.3
WTP Kirby	16
WTP Lyon	13.5
Manana Woods	0
Main Leaks	48.25
Tank High/low	8.25
Turn On/Off	16.5
Pumping	5.5
Wastewater	0
Lompico	6
Other	17.5
Total	158.3

	2015	2016	2017	2018	2019
January	N/A	145.00	280.75	90.50	96.50
February	N/A	86.50	192.25	72.00	180.00
March	N/A	153.75	105.75	80.25	106.25
April	82.50	72.00	128.75	156.75	76.25
May	104.75	49.25	132.75	105.5	82.5
June	172.50	83.25	112.75	89.00	136.75
July	124.25	80.25	162.00	145.25	158.3
August	111.75	81.25	141.25	134.5	
September	230.25	175.00	201.25	155.25	
October	128.25	78.50	104.00	111.5	
November	114.25	96.25	122.50	197.5	
December	186.25	130.75	134.00	220.25	
	1254.75	1231.75	1818.00	1558.25	836.55

SAN LORENZO VALLEY WATER DISTRICT
OPERATIONS DEPARTMENT
July 2019



Month	2015	2016	2017	2018	2019
January	77	38	157	91	95
February	49	43	752	105	74
March	79	62	654	127	65
April	59	68	162	155	90
May	79	62	130	120	92
June	61	61	115	145	97
July	90	45	109	150	153
August	66	73	74	164	
September	84	93	157	120	
October	72	69	246	149	
November	71	55	151	104	
December	45	38	83	98	
Total to Date	832	707	2,790	1528	666

MINUTES OF BUDGET & FINANCE COMMITTEE MEETING

Responsible for the review of District finances including: rates, fees, charges and other sources of revenue; budget and reserves; audit; investments; insurance; and other financial matters.

NOTICE IS HEREBY GIVEN that the San Lorenzo Valley Water District has called a meeting of the Budget & Finance Committee to be held on Tuesday, **July 2, 2019 at 9:00 a.m.** at the Operations Building, 13057 Highway 9, Boulder Creek, California.

MINUTES

1. Convene Meeting 9:03 a.m.
   Roll Call: S. Architzel, L. Sanders, B. Fultz, L. Henry
   Staff: S. Hill-Director of Finance & Business Services, H. Hossack-District Secretary

   Due to a technical problem the minutes are not being recorded.

2. Oral Communications
   C. Baughman-Boulder Creek, said that he was recording the meeting if we need it. He also noted that the Admin Committee was canceled but it is still on the website calendar.

3. Old Business:
   A. RESERVE FUND POLICY
   S. Hill introduced this item.
   L. Sanders read a statement he had prepared regarding the understandability of the Reserve Fund Policy as presented. (See attached documents.)
   S. Hill continued her discussion with the Board regarding Reserve Fund Policy.
   At 9:10 the recording started.
   Discussion by the Committee and staff regarding committed funds.
   S. Hill explained that they are discussing a draft document. The Committee can change anything they want and take it to the Board.
   B. Fultz questioned if the Capital Improvement Reserve can it possibly be used to take advantage of matching funds.
   S. Hill said yes.
   B. Fultz said that should be noted on the document.
   L. Henry questioned the target balance being 2.5% of the anticipated capital replacement costs. How do you come up with the replacement costs?
   S. Hill explained that the Master Plan will help identify this and add 2% inflation
   B. Fultz requested a footnote to that effect.
   L. Sanders said that he enjoyed the discussion and is in complete agreement with the approach the Committee is taking.
   S. Architzel asked about how the target levels are determined.
   S. Hill explained that the target levels were determined at a previous Committee meeting.
   Discussion by Committee and staff regarding target levels.
   S. Hill continued with compensated absences.

V. Champlin questioned the rationale for choice of number of 2.5% for Capital Improvement.
Discussion by Committee, public and staff regarding Capital Improvement 2.5%.
C. Baughman questioned how much it costs to have money in reserves.
S. Hill responded that financing debt is very affordable right now.
Discussion by Committee, public and staff regarding financing debt.
S. Architzel suggested a footnote saying what we're paying and what our return on investment is.
Discussion by the Committee, staff and public regarding debt expenses.
B. Fultz questioned the last table and what is the current liability on compensated absences.
Discussion by Committee and staff regarding compensated absences.
B. Fultz said he would like to see a report of reserve funds and unfunded liabilities, including pensions, deferred maintenance and also meter installations.
Discussion by Committee and staff regarding deferred maintenance, and use of plain language in government.
S. Hill said that so far the changes are; add at the Board's discretion, add a footnote to the capital reserves section, use of funds in the capital improvement section for matching funds, change compensated absences to assigned, add a column to spell out calculations, add a footnote for current debt financing, add a better definition for the District views assigned as being.
L. Sanders said the addition of visual aids for the ratepayers can reach an additional portion of the population.
C. Baughman questioned the assessment districts amount listed.
S. Hill said that is what we are projecting for FY 19-20 budget.
Discussion by Committee, public and staff regarding assessment districts.
B. Fultz with these changes do we have a consensus that we're ready to go to the Board with a recommendation from the Committee.
S. Hill said she will make the updates and prepare to take it to the Board.
Discussion by Committee and staff regarding Board agenda item.

4. New Business: None

5. Informational Material: None.

6. Adjournment 9:46

MINUTES OF ENVIRONMENTAL COMMITTEE MEETING

Responsible for matters of stewardship of the District's property including: Urban Water Management Plans; Water Conservation Programs; Classis Watershed Education Grants; Watershed Management; Resource Management and other environmental related matter.

Thursday, **July 11, 2019 at 9:30 a.m.** at the Operations Building, 13057 Highway 9, Boulder Creek, California.

MINUTES:

1. Convene Meeting 9:37
   Roll Call: Farris, Fultz, Fresco, O'Connor, Supp
   Staff: R. Rogers-District Manager, J. Michelsen-Environmental Programs Manager, H. Hossack-District Manager.

2. Oral Communications:

   L. Ford-Felton, said he is concerned about Fire Protection in the valley.
   Discussion by Committee and staff in response to L. Ford.

3. Old Business:
   A. RFP FOR HYDROGEOLOGIST
   J. Michelsen introduced the item. Explained the reason for a need for a hydrogeologist.
   Discussion by Committee and staff regarding evaluations.
   J. Michelsen's analysis of the proposals #1. EKI #2. Stetson also very good, locally known. #3. LSCE recommended by N. Johnson.
   J. Supp analysis ranking for EKI he liked their local experience and he thought they had a better approach to the problem. LSCE looked very generic with no clear approach, but talented. Stetson had the best explanation of what they thought we're confronting.
   Kevin agreed with John's analysis. EKI, he liked their local experience. LSCE while the skill is there, they haven't worked in similar region. Stetson has knowledge of area.
   E. Fresco said she preferred Stetson. They are the most local and a smaller company.
   L. Farris struggled with the evaluation. #1 EKI, #2 Stetson, #3 LSCE Size matters EKI never had a customer complaint.
   B. Fultz mostly concerned about technical requirements. The fact that Nick Johnson recommended LSCE interested him.
   R. Rogers said that EKI was his choice. Martin Feeney is an engineer with EKI that the District has worked with quite a bit.
   Discussion by Committee and staff regarding cost.
   L. Farris impressed with Stetson's client list.
   Discussion by Committee and staff. J. Michelsen was directed to research the customer testimonials.
   L. Ford said that the rates are all reasonable. He prefers smaller firms. Said he would go with Stetson.

L. Farris clarified his understanding.
B. Fultz explained his thoughts. Also prefers smaller firms. He prefers to let the staff decide.
J. Supp questioned surface water expertise. Do they all have an understanding of surface water?
R. Rogers responded that EKI stood out more.
Discussion with Committee and staff.
L. Farris brought up the resume for John Theo. He was very impressed.
J. Michelsen likes the way John's mind works. He's a highly technical person but he can explain a very technical explanation in an accessible communication that the general public can understanding.
B. Fultz made a motion to recommend to the Board EKI as the hydrogeologist and to direct staff to negotiate and execute a contract between the District and EKI for as needed hydrogeological consultation.
L. Farris seconded.
J. Michelsen said that she has one day to check references. If a red flag comes up for EKI, how would you like it handled?
B. Fultz said to just bring it to the Board.
Discussion by the Committee and staff.
All present voted in favor of the motion. Motion passed.

4. New Business: None

5. Informational Material: None

6. E. Fresco would like to schedule an August meeting to discuss Larry Ford's concern.
Discussion by Committee and staff regarding meeting schedule and fire prevention.

Adjournment 11:01

MINUTES OF LADOC Annual Report Workshop 7/16/19

prepared by Toni Norton

Chair Norton called the meeting to order at 6:06 PM

IN ATTENDANCE:

The current 3 LADOC Committee members were present; Debbie Loewen, Mary Ann LoBalbo, along with District Manager, Rick Rogers. SLVWD Chair, Lois Henry attended as a member of the public, along with Ed Frech.

ORAL COMUNICATIONS

None

NEW BUSINESS

Continued to review and update Annual Report Draft

Debbie Loewen presented an almost complete Draft. Mary Ann LoBalbo and Toni Norton had worked together to review and edit. Both original and edited versions were included in the Agenda Materials. Toni Norton covered a few additional edits she had prepared.

District Manager, Rick Rogers presented his summary of the work in progress on the projects listed in the Assessment District Engineering Report.

The meeting was adjourned at 7:38 PM

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LOMPICO ASSESSMENT DISTRICT ANNUAL REPORT 2019

San Lorenzo Valley WATER DISTRICT

This report covers the time period from inception June 1, 2016 through June 30, 2019

The Lompico Assessment District Oversight Committee (LADOC), with the approval of the San Lorenzo Valley Water District (SLVWD) Board of Directors (BoD) is pleased to present the LADOC 2019 FIRST ANNUAL REPORT. This report covers the time period from 6/1/2016 through 6/30/2019.

LADOC will strive to deliver the report each remaining year of the Assessment District term, which is scheduled to continue through June of 2025.

We are committed to meeting the following Annual Report guidelines as specified in the

LADOC Charter:

1. A statement indicating whether the proposed Assessment District expenditures are in compliance with the requirements as set forth in the Assessment District ballot measure Engineer's Report.
2. A statement indicating whether the prior fiscal year Assessment District expenditures have been reviewed by LADOC and are in compliance with the requirements as set forth in the Assessment District ballot measure Engineer's Report. Said statement shall include an itemization and summary of the prior fiscal year Assessment District revenues and expenditures. Included in the itemization and summary shall be information about any loans related to completing the Assessment District projects (i.e., terms, interest and balances.)
3. Any other information LADOC deems as useful for furthering understanding of Assessment District revenue and expenses, projects, funding, history or purpose.
4. The Annual Report shall be based on the District Fiscal Year and will be completed as soon as possible after June 30, each year, using preliminary data.

LADOC MISSION STATEMENT

To serve as a Liaison between the Lompico Assessment District customers and the District. To strive to advocate for the community and obtain answers to questions and concerns regarding Lompico Assessment District expenditures and projects.

Commitment to Excellence. The Committee is committed to applying the highest standards to public outreach, research and reporting, with excellent representation on behalf of AD-16 property owners, exemplifying the District's commitment to transparency and support.

LADOC PURPOSE

The purpose of the Committee is to review and oversee income and expenses related to construction projects in the Assessment District AD-16 Engineer's Report, to serve as liaison for customers residing within the Lompico Assessment District boundaries, and to inform the Board and public at least annually concerning the revenue and expenditure of assessment district proceeds and projects approved by the voters of Lompico on March 6, 2015, by issuing a written report.

COMMITTEE ESTABLISHED

The Board of Directors (the "Board") of San Lorenzo Valley Water District (the "District") established the Lompico Assessment District Oversight Committee (LADOC, or the "Committee"), in accordance with Local Agency Formation Commission (LAFCO) resolution 953-A for annexation, also called the "merger" agreement. On May 4, 2016, Lompico property owners voted in favor of a 10-year assessment district (AD 2016-1) to generate $2.75 million in revenue to repair, replace and upgrade infrastructure in the Lompico service area, as requirement for joining the District. The resolution was amended from a "bond" to an "assessment" for the revenue source and went into effect on June 1, 2016. The first five members of the Lompico Oversight Committee were seated on July 21, 2016 by Board action, in accordance with provisions of amendment to Section 15 of the Board Procedure Manual (May 19, 2016) and duties as amended on January 28, 2019 by the Board in a updated charter. Many of these changes were initiated due to recommendations outlined in the Grand Jury Report "Encouraging the Flow of Information to the Public" published May 31, 2018.

SUMMARY OF FINDINGS

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LOMPICO ASSESSMENT DISTRICT BALANCE SHEET

Running Totals Since Inception	TOTAL	FY1819 YTD	FY1718	FY1617	FY1516
ASSESSMENT REVENUE	**$768,787**	$155,899	$301,377	$282,580	$28,930
EXPENSES					
METER PROGRAM	**-$197,888**			-$197,888	
SCADA	**-$19,540**			-$19,540	
SERVICE LINES	**-$39,591**	-$15,303	-$24,288		
MAIN PRV	**-$23,181**	-$16,653	-$6,528		
Lewis Tank	**-$8,689**	-$8,689			
Madrone Tank	**-$8,689**	-$8,689			
Kaski Tank	**-$8,689**	-$8,689			
NBS Administration Services*	**-$13,214**				
	-$319,481				
CASH BALANCE	**$449,307**				

*Company that provides administrative services for Assessment Districts

LOMPICO ASSESSMENT DISTRICT PROJECTS AND EXPENSES*

ASSESSMENT DISTRICT PROJECTS	STATUS	Assessment Estimate	BID	Prelim work Total
Install 3 New Bolted Steel Tanks		$ 682,500		
Lewis Tank(s) – replace two	Engineering and consulting completed-awaiting RFQ response			$ 8,689
Madrone Tank(s) – replace two	Engineering and consulting completed			$ 8,689
Kaski Tank(s) -replace two	Engineering and consulting completed			$ 8,689
Refurbish Mill Creek WTP	Project cancelled - see details	$ 105,000		$ -
Service Line and Meter Replacements		$ 862,500		
Meter Program	**Complete**			$ 197,888
Service Line/Lateral	Ongoing - 34 replaced - see details			$ 39,591
Distribution System Interconnect	Ongoing - see details	$ 301,000		$ -
SCADA System	Temporary- see details	$ 441,000		$ 19,540
Remove and Replace Existing PRVs	In progress	$ 358,000		
6 PRV units on water mains	Expenses for consulting work. Awarded Bid for all $468k Feb 2019		x	$ 23,181

* Represents all Assessment revenue and expenses since inception of Lompico Assessment District. Please see Assessment District AD-16 Engineer's Report included for additional details regarding estimates

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LOMPICO ASSESSMENT DISTRICT OVERSIGHT COMMITTEE

LETTER FROM THE CHAIR Toni Norton

Dear Residents of the Lompico Assessment District and Customers of SLVWD,

Although it may appear that very little has been accomplished in meeting the Assessment purpose "to repair, replace and upgrade infrastructure in the Lompico Service Area." I realized that it would be more productive to focus on the positives of where we are today. I've been a member of the committee since its inception. It's been a tough three years, but finally we are on the right track to meeting our goals.

- Thanks to a grant provided by the State of California, we have an Intertie connected to SLVWD that delivers fresh, safe, clean water to our taps
- Finally, there are specific plans and timelines in place to address all of the projects listed in the Assessment District Engineer's Report. You'll read the details in the District Manager report
- We have a District Manager that is extremely knowledgeable about the specific water needs of the entire San Lorenzo Valley, including Lompico and is dedicated to completing the Assessment projects as quickly and efficiently as possible always with an eye to cost savings. DM Rick Rogers is also accessible, responsive and quick in addressing our concerns.
- We now have access to the SLVWD Financial Manager, Stephanie Hill. She and Rick Rogers meet with us quarterly to provide a detailed financial report updating us on the expenditures of the Assessment District funds and status regarding the Assessment Engineering Report projects
- We now have a SLVWD Board in place that understands and supports the terms of the Merger Agreement's requirement for an Oversight Committee. They support us in giving us access to information, support from their staff and support our desire and responsibility to report back to the Lompico Assessment District Community.
- With the full support and approval of the Board, with no restrictions, our committee published both the Lompico Assessment District Oversight Committe (LADOC) Charter and the Assessment District First (ever!) Annual Report.

While I can't say all the recommended steps to support the Lompico Assessment District Oversight Committee (LADOC) listed in last year's May 2018 Grand Jury have been fulfilled, many have and I have confidence that we'll get there soon.

We welcome both the residents living in the Lompico Assessment District and all customers of San Lorenzo Valley Water District to attend our Quarterly Meetings that are held currently at the SLVWD Operations Building. We schedule additional meetings, as needed and try to hold them at the Zayante Fire Station, if the space is available. All meetings are posted on the SLVWD.com website.

For those of you that would like to see details of why it's taken so long to get our first Annual Report published, I invite you to read the LADOC Chair Timeline which is posted to the LADOC page at SLVWD.COM. You'll find our page linked in the menu at the bottom of the Main SLVWD.com site.

I hope you'll all join me in my hope that our projects will be SUCCESSFULLY COMPLETED, Lompico's Infrastructure will be safe and sound and the LADOC's responsibilities will be fullfilled!

Sincerely,

Toni Norton, Lompico Resident and Chair of LADOC

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DRAFT To Do list on last page 6-10 version

Brief History of Lompico County Water District

Lompico County Water District was formed in 1963 by the community of Lompico Canyon, located within the watershed of San Lorenzo River in the Santa Cruz Mountains. In 1964, the 70 registered voters in Lompico approved a 1.5 million dollar water infrastructure bond. In 1974 the State of California set a moratorium limiting customer hookups to no more than 500, based on a limited water supply. The system was completed in 1978, and the last of the four series of 40-year bonds paid off in 2018.
The district's water sources were from Lompico Creek, a federally protected steelhead trout habitat, and half a dozen wells located in the low-yield Monterey aquifer.

After several earlier attempts, in response to recommendation by *Insert photo MAL/TN 2* State and County agencies, Lompico resumed talks in 2010 with larger neighboring water district SLVWD as to the possibility of a merger. In 2015 Lompico County Water District (LCWD) was named by the State as one of 17 small water systems in danger of running out of water resources during the drought.

Thanks to an emergency grant from the State of California, an intertie was installed connecting LCWD to SLVWD. The emergency intertie has been converted to a full-time water supply for Lompico Canyon residents. This was funded via the Assessment District funds which were available after a successful annexation and Assessment vote was completed in 2016.

What is an Assessment District? *

Insert photo MAL/TN 3

Insert photo MAL/TN 4

…..and how much do we pay?

"Assessment districts have been in use in California for the past 150 years. Local agencies, including cities, counties, and special districts, may establish assessment districts for the purposes of financing all or a portion of the cost of certain public improvements and services. Each property within an assessment district is assessed an amount sufficient to cover the proportional cost of the special benefit that it receives from the improvements or services that are paid for by the assessment."

"The proposed assessment must be supported by a detailed engineer's report prepared by a registered professional engineer, which would, under Proposition 218 … include identifying the parcels that will receive a special benefit from the improvements or services to be funded by the assessment, determining the proportionality of the special benefit among the parcels, and making certain the assessment levied upon a parcel is not greater than its proportionate share of the costs of the special benefit received." **From the California Debt and Investment Advisory Commission, State Treasurer's Office,* www.treasurer.ca.gov/cdiac/

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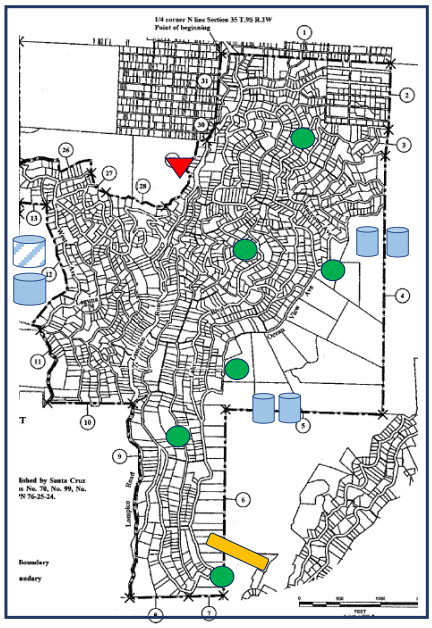
The Assessment amount for each improved parcel having a water meter in Lompico is $587 a year for ten years, per the Engineer's Report, calculated at 500 service connections. In addition, the Assessment District allowed the County to add a small fee to collect the revenue on property taxes, initially up to 2% of the annual installment. *[ref Assessment to voters]*

ENGINEER'S REPORT FOR LOMPICO ASSESSMENT DISTRICT

The Assessment required an Engineer's Report, describing its specific purpose:
Established a fund for construction projects in Lompico Six projects:

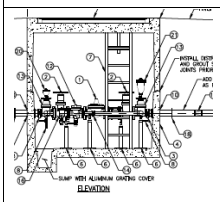
Replacement of 6 redwood tanks	$682,500	3 sites
Refurbish Mill Creek treatment plant	$105,000	
Service line and meter replacement	$862,500	System wide
Distribution system Interconnection	$301,000	
SCADA (*automated control system*)	$441,000	System wide
Replace PRVs (*pressure reducing valves*)	$358,000	6 sites
Total Construction	**$2,750,000**	
Loan Interest	$183,734	
Total Assessment	**$2,933, 734**	



LOMPICO ASSESSMENT DISTRICT

PROJECTS

Lompico Assessment District Projects- Overview

	Tanks [description]
	Treatment plant [description]
	Service lines and meters [description]
[insert photo or graphic]	**Interconnection** [description]
[insert photo or graphic]	**SCADA** [description]
	**PRVs** [description] ie:Six sites located on Coleman Ave, Van Allen Rd , Edgewood Dr, Visitar St , Lake Blvd & Lakeview Ave. Replacement of six Pressure Reduction Valve stations. Awarded bid to Earthworks on February 21, 2019 for total $468,000.

District Manager's Report [insert Rick's write-up; rough draft of ideas to cover]

Projects commentary [links to SLVWD website?: capital project descriptions, RFP's bids, et al]

Priorities

Work completed or in progress

Timeline [gantt chart?] [what needs to be done before interconnection, for example]

Future [what if assessment money runs out before all projects completed? Or ref to FAQ]

LOMPICO ASSESSMENT DISTRICT
FINANCIAL REPORT
BUDGET & EXPENSES

Financial Report [insert descriptions, examples:]

The loan

NBS Administrative Services

Details, Charts and graphs

[from previous draft – to be edited]

Tracking Assessment Funds Water district tracking and financial reporting follows Government Accounting Standard Board (GASB) guidelines, including No. 6 which is financial reporting standards for capital improvements and services financed by special assessments. Revenue is collected from Lompico property taxes by the County and held in a special account. Assessment funds may not be used for any purpose other than described Lompico projects of AD-16 in the Engineer's Report.

Source of Report Data Quarterly LADOC meets with the SLVWD Finance Director who presents a Quarterly Finance Report. Included is an itemization of revenue per quarter and to date with an itemization of ongoing expenses per project, including labor and materials. Reports may also include receipts and labor timecards. The LADOC charter allows committee members to request and review all relevant data sources.

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Assessment Collection Management is contracted by SLVWD to a consultant, NBS Government Finance Group via their Special Finance District (SFD) Administration service, for tasks not included by the County when collecting the Assessment on property taxes. NBS services include delinquency management, tracking parcel changes, calculations of penalties and interest, correspondence and follow up. The cost for this service has been about $1,150.00 per quarter, charged to the Assessment District. *Description of NBS duties and fee, ($4500 yr + exp ref addendum 6.9.16) can we see and include a copy of contract?.*

SLVWD Capital Budgets – Lompico Projects

SLVWD Capital Budgets – Lompico Projects [track per grand jury recommendation; ROUGH DRAFT data]

FY 16-17

Capital Project Summary						
	Planning/ Design (8%)	CEQA (2%)	Construction (80%)	Contingency (10%)	2016-17 Total	Overall Project Total
Lompico Service Area			$ 168,000	$ 16,800	$ 184,800	$ 184,800
Lompico Service Area Tank Replacement	$ 75,000			$ -	$ 75,000	$ 75,000
Lompico SCADA	$ 2,500		$ 25,000	$ 2,750	$ 30,250	$ 30,250

Fiscal Year 2016/2017	
Water Enterprise Fund	$ 3,025,850
Lompico Assessment District	$ 354,050
Sewer Enterprise Fund	$ 400,000
TOTAL	$ 3,779,900

FY 17-18

#	Project	Funding Type	Spent in Prior FY	FY1718 Budget	Future FY Projection	Project Cost
	Lompico Assessment District					
20	Lompico Lewis Tank Replacement	Assessment District		25,000	175,000	200,000
21	Lompico PRV Replacements	Assessment District		50,000	150,000	200,000

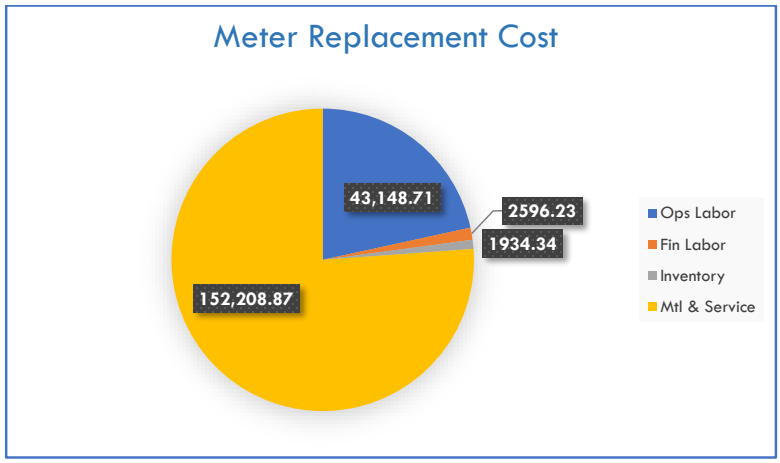
FY 18-19

#	Project	Funding Type	Spent in Prior FY(s)	FY1819 Budget	Future FY Projection	Total Project Cost
	Lompico Assessment District					
30	Service Line Replacements	LOMPICO AD	25,000	150,000	489,600	664,600
31	PRV's	LOMPICO AD	50,000	90,000	218,000	358,000
32	Interconnection Booster	LOMPICO AD		45,000	256,000	301,000
33	Lewis Tank	LOMPICO AD		34,000	193,334	227,334

Detail of Expenses [rough draft example]

LOMPICO METER CHANGEOUT WORK ORDER #129

Labor & Overhead 22%	$43,744.94	Operations Dept $41,148.71	Payroll $ total per 5- pay periods Aug 17 to Oct 26, 2017 Labor $27,728.24 OH $13,420.47
		Finance Dept $2,596.23	80 hrs @ $23.88 Labor $1,910.40; OH $685.83
Materials	$154,143.21	$1,934.34	inventory
78%		$152,208.87	Materials and Service: Rent vac truck $1,843.94 5/8 meter w/lid approx. $230 ea
TOTAL	**197,888.15**	Average cost each	Installed at 500 meters is +-$396.



Committee Analysis:

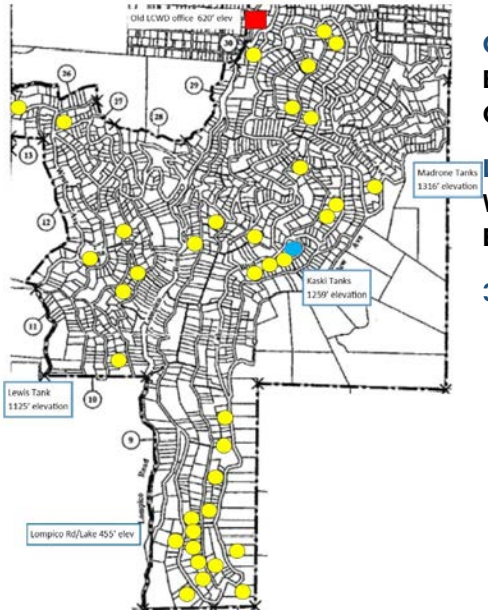
[Planned and staged, efficiently done, meets the estimate]

[add other project expense itemizations and analysis/opinion: tanks, PRVs…see chart]

[chart reference for expenditure details] [requested itemized project exp from S. Hill, or get from Q's]

ASSESSMENT DISTRICT PROJECTS	List or describe vendor/work/bid STATUS	Assessment Estimate	Prelim work Total
Install 3 New Bolted Steel Tanks		$ 682,500	
Lewis Tank(s) – replace two	Engineering and consulting completed-awaiting RFQ response		$ 8,689
Madrone Tank(s) – replace two	Engineering and consulting completed		$ 8,689
Kaski Tank(s) -replace two	Engineering and consulting completed		$ 8,689
Refurbish Mill Creek WTP	Project cancelled - see details	$ 105,000	$ -
Service Line and Meter Replacements		$ 862,500	
Meter Program	**Complete**		$ 197,888
Service Line/Lateral	Ongoing – as needed		$ 43,050.44
Distribution System Interconnect	Ongoing - see details	$ 301,000	$ -
SCADA System	Temporary- see details	$ 441,000	$ 19,540

Service Line/Lateral replacements were done on an as-needed basis as they failed:



Total replaced to date: 37

Original material replaced:
Blue poly pipe: 35
Copper pipe : 2

Location:
West side: 7
East side: 30

38% (14) are in Kaski zone (Visitar/Lake)

Cost:
Range of cost to replace: $635 to $1610
Total cost for 37 replacements: $43,050.44
=Average cost each $1164

Committee Analysis and Recommendations

[insert statements as per Charter and grand jury report] example:

Assessment District expenditures have been reviewed by LADOC and, to the best of our knowledge, are in compliance with the requirements as set forth in the Assessment District ballot measure Engineer's Report. The Annual Report presented includes an itemization and summary of all prior fiscal year Assessment District revenues and expenditures as provided by the district, from June 1, 2016 to June 30, 2019. At the time of this report, no loans have been taken out for Assessment District projects.

The Committee and district are in agreement that a third party expert in Assessment Districts is needed, as well as training on assessments and oversight for members, staff and the board.

The Committee would like the district to move forward on securing a loan, as in the Assessment Engineer's Report, to expedite all projects being completed in a timely manner.

The Committee recommends the SLVWD website include an area for the AD with details on projects and ongoing updates on progress and expenses, per GJ recommendation [district website in process of being redesigned]

Deleted: to be re-done

The Committee recommends more frequent district website public reports or posts on AD finances, in addition to Annual Report.

The Committee commends current staff and board for their support.

The Committee thanks the 2017-18 Grand Jury for their investigation and recommendations, which have been instrumental in defining and supporting LADOC duties.

Frequently Asked or Unanswered Questions

[examples]
From the Grand Jury investigation
What is/about

- the process for changing or removing projects from the Engineer's Report list
- the possibility of reducing Assessment District collections in later years
- ending the Assessment District early
- whether the AD is collecting interest on a future loan
- whether obtaining a loan against the AD is required
- using the $183,000 collected for loan interest for other AD expenses
- returning unused funds to the ratepayers
- postponing the completion of Assessment District capital projects beyond ten years

Other questions from previous meetings:

- Will SLVWD come back to Lompico ratepayers for more money if the original assessment no longer covers the cost to complete projects in the original plan?
- Can projects be dropped from the original Engineers report list? What is the process, and what happens to those funds?
- If SLVWD does not intend to use the treatment plants, can they be sold and the money used for Assessment District projects, or returned to Lompico ratepayers?
- Will the district plan to sell the old growth redwood from replaced tanks?
- Is the metal recycle payback value of removed materials (old meters, fittings, etc) being put back in the Assessment District fund?
- Does the present intertie meet flow requirements of the State? (ref BOD agenda 9.20.18 item 13.1(page 229) Permit Change and Report from State Water Resources)

LOMPICO ASSESSMENT DISTRICT

BACKGROUND INFORMATION

Insert photo MAL/TN

Lompico Citizen Oversight Committee

A Lompico Citizens Oversight Committee was an element proposed and approved by SLVWD to be included in LAFCo "merger" Resolution 953-A. The SLVWD board reviewed applications and appointed the first five Lompico members in July of 2016. The first meeting was held at the old LCWD office in August. The original description/purpose of the committee written by SLVWD staff and published in the SLVWD stated "The Committee shall be responsible to review matters of stewardship, design, construction, replacement, and repair of the Assessment District facilities and property". This was revised in 2017 to include only assessment district fund and project oversight, and the name changed to LADOC, for Lompico Assessment District Oversight Committee.

The committee faced challenges of district support throughout 2017. At the October 19, 2017, meeting the District Manager proposed making the following changes to the Board of Directors Policy impacting LADOC: redefine and differentiate LADOC as a "Public Committee" whose only purpose is to deliver and receive information, who therefore will have no need to produce and publish minutes, who will meet once annually at the time and place specified by the Board, the Board will appoint the Chair and Vice Chair of the LADOC. Fortunately, the October 19, 2017 meeting was well attended. Three LADOC members attended the meeting and spoke out against these aggregious changes. Many members of public and all three public members of the other SLVWD Committes spoke out against the changes. Only one member of the Board spoke in favor of the changes and she also admitted that she had assisted the District Manager in preparing the recommendation. No action was taken on the proposal.

In the meantime, months earlier LADOC had approached and met with members of the Finance Committee to request assistance in developing the Finance Report which had been promised by the District Manager since the very first meeting. The Chair of LADOC met with the Chair of the Finance Committee (also a Board Director) and engage the Finance Manager and place the item on the Finance Committee agenda. An agreement was struct for the LADOC to hold a meeting once Quarterly at the

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Deleted: oversight of engineering, projects, the surcharge, and the assessment district funds

Boulder Creek Operations Bld with both the Finance Manager (now a Finance Director) Board Member (preferably the Chair) in attendance to present the Lompico Assessment District Quarterly Finance Report. It was also agreed that LADOC could continue to meeting as often as they deemed necessary to meet their obligation.

A series of resignations throughout 2018 resulted in lack of a quorum and irregular meetings. The committee has met regularly on a quarterly basis since November 2018, with greatly improved district support under the new District Manager and board of directors.

Deleted: meetings were changed from monthly to quarterly, with regular financial reports beginning in early 2018.

A new Charter was written by the committee in January 2019, and adopted by the Board, to meet recommendations of a Grand Jury investigation and report released May 2018.

Members of the Committee 2016 to present:

April Crittenden	July 2016 – Feb 2018	Secretary 2016-2018
John Grunow	July 2016 – April 2018	
Lydia Hammack	July 2016 – June 2018	Chair Jan 2018-June 2018
Ruth Shaw	July 2016 – June 2018	Vice chair Jan 2018-June 2018
Toni Norton	July 2016 to present	Chair July 2016-Jan 2018; Nov 2018 to present
Andrew Rippert	April 2018 – June 2018	
Mary Ann LoBalbo	April 2018 to present	Vice Chair Nov 2018 to present
Jennifer Gomez	Sept 2018 to April 2019	
Dennis Lynch	Sept 2018 – Oct 2018	
John Wright	Sept 2018 to April 2019	
Debra Loewen	January 2019 to present	

Members of the Committee, shown above, *front to back, left to right are*

[Or a picture of the old water district office?]

Insert photo MAL/TN 7

More history of the Lompico merger and LADOC follows in the next two sections: **2017-18 Grand Jury investigation and Findings,** and **References and Resources.**

2017-18 Grand Jury Findings and Recommendations

San Lorenzo Valley Water District
"Encouraging the Flow of Information to the Public"

Published May 31, 2018

Summary

"Since mid-2016 the San Lorenzo Valley Water District (SLVWD or District) has struggled to address public concerns about a number of controversial issues. The administration of the Lompico surcharge and capital projects, use of glyphosate in the watershed, and a lawsuit involving a former Board member, were among the issues that drew sharp criticism from citizen groups and the press. The criticisms tested the capacity of the District's representatives to maintain productive and civil interactions with the community and, at times, with one another.

Although the Lompico surcharge has now been eliminated, other disputes and communication challenges remain. Issues such as the District's handling of legal matters, management of the Lompico Assessment District and capital projects, and support for the Lompico citizen oversight committee continue to be divisive. In addition, District changes to meeting practices in 2017 have reduced public access to the debate and decision-making process and compromised the community's understanding of the issues."

"Better communication on difficult matters, an informed and effective Assessment District oversight committee, and an unwavering commitment to public access, will enable greater transparency and may restore trust and foster better relationships within the SLVWD community."

Three Findings and Four Recommendations regarding Lompico

See the complete Grand Jury Report Online:
www.co.santa-cruz.ca.us/Portals/0/County/GrandJury/GJ2018_final/SLVWDAndThePublic.pdf

F1	The lack of effective communication between the District and the community concerning the administration of the Assessment District has caused public concern regarding the timing and implementation of the Assessment District projects.
F2	The District has not provided adequate authority, guidance, training or support to the Lompico Assessment District Oversight Committee (LADOC) to ensure that the committee can fulfill its assessment district oversight responsibilities, thus reducing transparency and accountability to the public.
F3	Lack of effective District communication practices has reduced pubic access to the decision-making process and contributed to acrimony and on-going relationship challenges with the community, causing stress on elected officials and staff, as well as frustration among ratepayers.
R1	LADOC should produce an annual report detailing the status of the Assessment District revenues and expenditures (F1, F2)
R2	The District should schedule annual public study sessions or workshops to review the LADOC annual report and discuss the administration of the Assessment District (AD), in order to provide in-depth information to the public about the timing, funding, and execution of the AD projects. (F1, F3)
R3	The Board and LADOC should work in concert to create a charter for LADOC that describes in detail the committee's responsibilities and its authority to fulfill its oversight role (F2, F2)
R4	The Board should ensure that LADOC receives adequate professional, technical and administrative support from the District, as well as the authority to carry out its oversight responsibilities (F2)
R5	The District should provide formal training for all LADOC citizen committee members in

	governance, meeting management and the Brown Act. (F2)

Previous board response Aug 22, 2018 [edit and condense? Link?]

F1-2-3 Cites "…*confusion about the mechanics of the assessment district and unaligned expectations*" and "…*commonly held misconceptions about assessment districts generally*…" leading to poor communications.

R1 "*staff will help jump start the process… by generating a template to help facilitate the first annual report*" within 6 months.

R2 "We believe it is important to note that comments and questions about the implementation of AD-16 projects, including priority, timeline, bidding and design considerations etc., are within the purview of the Engineering Committee and ultimately the Board. We encourage members of the public to bring these types of issues to the Engineering Committee rather than LADOC."

R3 Within 6 months we will revise the LADOC Charter to replace its current Charter. A draft will be presented to LADOC for its review and comment and to the Board for approval.

R4 We "*believe the district has professional expertise up to the task of locating appropriate resources…*" Within 6 months, we will make governance, meeting management, and Brown Act training available to all members of the Board and the District's public committee members. Within a year, we will evaluate and select a means of making such training available on a recurring or ongoing basis. For example, staff may consider creating tailored training materials for in-house use and reproduction versus hiring consultants and/or procuring online subscriptions, etc.

R6 "*training on key topics*" We believe the District has professional expertise up to the task of locating or adapting existing training, or creating new materials as necessary.

Committee comment: While an Ad Hoc committee of two board members was created June 27,2018 for the above, no actions were taken beyond writing the initial response to the Grand Jury.

Current board response to GJ follow-up June 2019 [under construction]

[May summarize and provide link here and/or in Reference section at end of report]

Excerpts from Grand Jury report. *Footnote [#] references are found in the Grand Jury report.*

LCWD-SLVWD Merger

Financial problems, an aging infrastructure, and the threat of state intervention obliged the Lompico County Water District (LCWD) to look to SLVWD for help in 2013. After two years of complex negotiations, SLVWD agreed to annex LCWD if Lompico ratepayers would pass a bond issue to fund infrastructure improvements, and agree to pay a surcharge to cover extra costs related to integrating Lompico operations into SLVWD. The conditions were laid out formally in Resolution 953-A, which all parties refer to as the "merger agreement." Similarly, while the transaction is more correctly termed an annexation, all parties refer to it as the "merger."

A bond issue to provide SLVWD with immediate funding for the Lompico infrastructure projects failed by a narrow margin in 2015. The parties then agreed to the formation of an assessment district as a "similar revenue instrument" which would collect the required funds over a 10-year period. In addition, the parties retained the requirement that SLVWD would create a "Lompico oversight committee."[3] The assessment district passed in a new ballot measure in March 2016, clearing the way for the merger on June 1, 2016.

Another condition of the merger, the 10-year Assessment District, provided $2.75 million to fund a set of capital improvement projects specified in the accompanying Engineer's Report.[12] It also provided for

the collection of an additional $183,000 for interest payments on anticipated loans taken against future Assessment District collections. The Engineer's Report lists the Lompico capital improvement projects and the estimated cost of each project. It contains few other details about the projects or their implementation.

Since the merger, District representatives and members of the public have raised financial issues not addressed in either the merger agreement or the Engineer's Report. These concerns include questions about what adjustments are possible under the Assessment District (AD) if some projects come in substantially over or under budget, or if the District obtains grants to fund any of the listed projects.[13] [14] Other questions have focused on the disposition of the funds collected over the years for loan interest if no loans are obtained.[15] Still other financial concerns are centered on what would happen with the designated AD funds if a listed project is later determined to be unnecessary.[16]

The construction timeline has been another area of concern. Public discussions and presentations before the merger had laid out the District's plans to start the Lompico projects shortly after the merger, with funding coming from loans taken out against the AD.[17] [18] After the merger however, the District staff investigated loan funding and reported back that it found fewer acceptable loan opportunities than it had anticipated. Instead, the District opted for pay-as-you-go construction funding for most years, with a possible bridge loan in years four through seven.[19] [20]

Lompico ratepayers have expressed their concerns that the lower priority ranking of the Assessment District projects might lead to delays and higher construction costs, with a possible consequence that some of the AD projects might not be done.

SLVWD updated its policy manual to add the new oversight committee.[23] It then solicited applicants.[24] The policy manual described the committee's role in broad terms: *The Committee shall be responsible to review matters of stewardship, design, construction, replacement, and repair of the District facilities and property directly related to Assessment District 2016-1, the Lompico Service Area.*[25]

LADOC's opening meeting was August 23, 2016. At its second meeting, held on October 6, 2016, the committee decided to pursue several open questions and issues that appeared to fall under its purview. Less than two weeks later, at the October 16, 2016 Board of Directors meeting, the Board debated the reduction of LADOC's duties,[26] by changing the description of its role to one which it said more closely resembled the wording of the merger agreement.[27] At the next Board meeting, the SLVWD policy manual was amended to read: *The Committee shall be responsible to review matters of revenue and expenses directly related to Assessment District 2016-1 projects.*[28] [29] District representatives refer to this one sentence description of the responsibilities of LADOC as the LADOC "charter."[30] The responsibilities of LADOC continue to be the subject of discussion and disagreement.[31]

Investigation

Assessment District 2016-1

In its investigation of the Assessment District (AD), the Grand Jury found notable differences in understanding among District representatives regarding the construction strategy for the AD's projects, including District plans in the event of project delays, cost differences, or possible changes in projects undertaken.

While the District recognizes that AD funds may be used only for the benefit of Lompico, understandings differ among decision makers on what flexibility exists under the AD as written. Varying interpretations of the Assessment District terms have, in several cases, led to conflicting assertions made to the Grand Jury or to the public, about:

- the process for changing or removing projects from the Engineer's Report list[36]
- the possibility of reducing Assessment District collections in later years[37]
- ending the Assessment District early[38] [39] [40]

- whether the AD is collecting interest on a future loan[41]
- whether obtaining a loan against the AD is required[42]
- using the $183,000 collected for loan interest for other AD expenses[43]
- returning unused funds to the ratepayers[44] [45]
- postponing the completion of Assessment District capital projects beyond ten years[46]

The Grand Jury has found that, nearly two years after the merger, District representatives still communicate differing views of the AD and its projects. The varying interpretations have caused public concern, and warrant serious and sustained discussion.

The District-wide Capital Improvement Program introduced in November 2017 has presented another communication challenge. The District used a priority rating system to rank each capital project, which resulted in a timetable for the execution of each project on the list. The CIP assumes, however, that there are no differences between Lompico and non-Lompico projects except for the funding source; that is, that the projects for which Lompico ratepayers pay an extra assessment have no special status.

In contrast, Lompico ratepayers contend that they gave their vote to accept the Assessment District in exchange for the District's promise to complete the specific projects listed in the Engineer's Report in an expeditious manner.[47]

At minimum, adequate guidance and support for LADOC would include:

- Comprehensive orientation prior to beginning work
- Members handbook of key documents, including items such as a LADOC charter (description of duties), the Engineer's Report, relevant resolutions,[75] [76] [77] [78] relevant District policies and procedures, project descriptions, budgets and schedules, financial reports, minutes of prior meetings, guides to Brown Act and parliamentary procedures
- Regular meeting schedule, at least quarterly

Expected duties of the oversight committee would include:

- Tracking expenditures of assessment proceeds back to the capital improvement plan
- Actively reviewing and reporting on the proper expenditure of assessment money for the Lompico construction and replacement projects listed in the Engineer's Report
- Maintaining a committee webpage with (1) detailed information about the progress of each project, (2) committee minutes, and (3) materials it has received
- Preparing and publishing an annual report for ratepayers

Expected duties of the District would include:

- Providing timely, comprehensive data to the oversight committee, including financial reports that display original budget, current budget, actual expenditures, budget balance, and approved commitments to projects to date across all fiscal years
- Providing technical and administrative assistance

LADOC meeting notes and internal emails from April 2017, and subsequent Grand Jury interviews, confirm that LADOC sought more support from the Board and staff, but the District did not have the resolve to provide effective support.[81] [82] [83]

References and Resources

1964 June 7	"$1.5 Million Water Bond Issue Before Lompico's 70 Voters" *Santa Cruz Sentinel*; Library clipping file: Lompico; Viewed on microfiche, California Room. Also may be found by title on https://cdnc.ucr.edu UCR Center for Bibliographical Studies and Research, California Digital

	Newspaper Collection.
2010 May	"Up a Creek without a Financial Paddle: The Lompico County Water District", Grand Jury Report 2009-10. http://www.co.santa-cruz.ca.us/Portals/0/County/GrandJury/GJ2010_final/Up_the_Creek.pdf
2010 July	Beginning of merger discussion between districts: SLVWD District Manager Jim Mueller; BOD consists of Jim Rapoza, Terry Vierra, ; Lompico County Water District board: Lois Henry, Bill Smallman, Rick Harrington, and
2010 July 8	"Lompico Summary of Costs", SLVWD announcement. "On July 8, 2010 Lompico County Water District held a meeting with representatives from the San Lorenzo Valley Water District to discuss and provide information relative to potential merger options for Lompico County Water District at the Zayante Fire Station." http://www.slvwd.com/agendas/OTHER/2010/Lompico/Lompico%20July%208%202010.pdf
2010 July 15	"Lompico Water considers merger with SLV", *Press Banner*. "Jim Mueller, San Lorenzo Valley Water District's general manager, presented his district's evaluation of Lompico, including what a merger would cost customers." http://www.goldenstatenewspapers.com/press_banner/news/lompico-water-considers-merger-with-slv/article_433d800b-7aa1-561f-bf80-fa6947c3abf2.html
2011 July 13	"Cash strapped Lompico to consider increases to water rates", *Santa Cruz Sentinel*. "Meanwhile, talks are continuing with the larger San Lorenzo Valley Water District, which serves 7,300 connections. Lompico, which has approximately 500 connections, is seeking members of the community to sit on a citizens advisory committee to research and prepare information related to the potential merger, with those members chosen at next week's meeting. https://www.santacruzsentinel.com/2011/07/13/cash-strapped-lompico-to-consider-increases-to-water-rates/
2012 April 20	"SLV Water to assist Lompico", *SLV news* slvnews.net "The San Lorenzo Valley Water District Board voted 5-0 to assist the Lompico County Water District by providing technical and contract management assistance for a pair of studies that will help determine the costs to replace tanks and install a connection between the two systems" http://slvnews.blogspot.com/
2012 Aug 8	"For tiny Lompico County Water District, a huge retirement bill", *Santa Cruz Sentinel*. "The 494-hookup district has navigated years of rocky waters and criticism of sky-high water bills. Its former district manager was charged with falsifying water reports, and since his firing the district has operated with a secretary and three technicians, one part-time. Its annual payroll is a threadbare $130,000." https://www.santacruzsentinel.com/2012/08/08/for-tiny-lompico-county-water-district-a-huge-retirement-bill/
2013 July 25	"Potential Consolidation of Lompico and San Lorenzo Valley water districts". *Letter of Recommendation to Board of Supervisors from Health Services,* Santa Cruz County. "Operation of the District has been subject to many challenges, including: inadequate water supply, lack of any potential new water sources, aging infrastructure, leaking water tanks, inadequate treatment facilities, management issues, and disagreements among the community about how best to govern. Lompico has the highest water rates in the County, which has posed a challenge to the many low and moderate income residents of the community." http://sccounty01.co.santa-cruz.ca.us/BDS/Govstream2/Bdsvdata/non_legacy_2.0/Minutes/2013/20130625-599/PDF/067-1.pdf
2013 Sept 23	Water board President of the Year, California Special Districts Association, awarded to Lois Henry, Lompico County Water District: *County Press Release*

	https://patch.com/california/scottsvalley/lompico-water-board-president-wins-state-honor
2013 Dec 4	Public Meeting at Zayante Fire Station, Presentation of Merger Options SLVWD-LCWD http://www.santacruzlafco.org/wp-content/uploads/2015/09/Lompico-Merger-Options.pdf
2014 - 2016	Santa Cruz Local Agency Formation Commission (LAFCo) containing reports on Lompico County Water District. https://www.santacruzlafco.org/reports/ and links. Feb 2014 presentation on draft merger options: http://santacruzlafco.org/Library/Lompico%20Merger%20Options%20Dec%205.pdf
2014 Jan 30	"California drought: communities at risk of running dry", *San Francisco Chronicle.* State Department of Public Health lists Lompico County Water District among 17 small communities throughout the State likely to run out of water within 100 days; requirements to cut water use by 30% during the drought. https://www.sfgate.com/news/article/California-drought-communities-at-risk-of-5184906.php
2014 Feb 4	"What happens when a town runs out of water?", *Newsweek*. "For now, Lompico has enough water to limp by. But [LCWD Chair Lois] Henry says one of the town's three wells has recently been cutting out, reducing even further the approximately 35 gallons per minute the district is able to pump to its 494 water hookups. The water supply is so precarious that, Henry says, Lompico is one water main break or major fire away from disastrously low levels." https://www.newsweek.com/what-happens-when-town-runs-out-water-227929
2014 Feb 14	SLVWD-Lompico Intertie Agreement. Board of Directors agenda packet Feb 20, 2014. http://slvwd.com/agendas/Full/2014/02-20-2014/Item%208b.pdf
2014 April 18	"Bad week as Lompico loses two of its three water wells to motor damage" *KION news.* "Not only is Lompico in a phase three rationing stage-- which means no water use between specified hours and no outdoor irrigation-- but with two out of their three wells went down.. ,'it means we have a lot of work to do' " https://www.kion546.com/news/santa-cruz-county/bad-week-as-lompico-loses-two-of-its-three-water-wells-to-motor-damage/66224358
2014 May 4	"Lompico emergency pipeline completed fears eased ", *Santa Cruz Sentinel*. http://www.santacruzsentinel.com/general-news/20140504/lompico-emergency-pipeline-completed-fears-eased
2015 Feb	Measure N: Bond Issue, Parcel Tax and Appropriations Limit Increase, Santa Cruz Community Facilities District No. 2 https://ballotpedia.org
2015 Feb 27	"Lompico water bond fails by one vote", *Santa Cruz Sentinel*. "Of the 516 votes, 343 backed the measure — 66.47 percent — and 173 voted against it — 33.53 percent." Total voter turnout was 69%, "which is a good turnout when it comes to elections but what happened to the other 31 percent of the people?"- Gail Pellerin, County Clerk, on why every vote counts. http://www.santacruzsentinel.com/20150227/lompico-water-bond-fails-by-one-vote
2015 Aug 20	SLVWD board memo to approve Lompico Assessment District and recommitting to merger. Board agenda packet. http://www.slvwd.com/agendas/Full/2015/8-20-2015/10c.pdf
2015 Aug 24	Commentary on SLVWD-Lompico merger, *Fifth District Supervisor Bruce McPherson* on change to Assessment District for funding mechanism http://supervisorbrucemcpherson.org/san-lorenzo-valley-water-district-to-merge-with-the-lompico-water-district/
2015 Nov 25	County Board of Supervisors approve Lompico Assessment District With letter of recommendation from County Health Services, after failure of bond vote and

	granting of one year extension by LAFCo: "LCWD now proposes to form an assessment district within its boundaries, in order to finance the infrastructure upgrades required to complete the annexation to SLVWD. This financing method has broader support in the community than the CFD had,and is expected to be approved by Lompico property owners." http://scceh.com/Portals/6/Env_Health/water_resources/WAC/WAC%20Meeting%202015%2012%209/J5.pdf
2016 March 16	Assessment District mail-in vote deadline
2016 March 17	"Assessment District vote count delayed", *Santa Cruz Sentinel*. https://www.santacruzsentinel.com/2016/03/17/lompico-water-vote-count-stalled-until-may-4/
2016 May 5	"Lompico votes for merger with San Lorenzo Valley Water District" *Santa Cruz Sentinel*. "Dealing with increasing stringent state regulations was a challenge for Lompico, limited in revenue with 500 customers compared to 8,800 in the San Lorenzo Valley Water District." "This is terrific, a tremendous ending to a three-year process," said county Supervisor Bruce McPherson." https://www.santacruzsentinel.com/2016/05/05/lompico-votes-for-merger-with-san-lorenzo-valley-water-district/
2016 June 1	"Lompico merger with San Lorenzo Valley Water District is complete", *Santa Cruz Sentinel*. The Assessment District was "approved by voters 287-74 on May 4…Lompico residents with one hookup will pay $5,786 over 10 years, about $48 per month, paying in property tax bills mailed twice a year." "Applications are being sought for the five-member Lompico Oversight Committee." http://www.santacruzsentinel.com/article/NE/20160601/NEWS/160609982
2016 June 2	"Merger Official after Assessment District vote", *Santa Cruz County Press Release*. "In May, 79.5 percent of District customers voted in favor of a merger."http://www.co.santa-cruz.ca.us/Portals/0/County/CAO/press%20releases/06022016Lompico.pdf
2017 Mar 11	"SLV water should drop unfair Lompico surcharge", *Press Banner* Commentary by B. Holloway. http://www.goldenstatenewspapers.com/press_banner/slv-water-should-drop-unfair-lompico-surcharge/article_1143a73e-06ef-11e7-b2f8-c773d6a70fd2.html
2017 May 11	District Manager Brian Lee informs LADOC he will no longer attend meetings, and says all further questions must be in writing to the board of directors. LADOC drafts first list of questions, included a request for a meeting with the Finance Manager to work together to design a monthly Finance Report and a quarterly meeting with Rick Rogers, the Director of Operations to obtain updates on Lompico Projects.
2017 Sept 7	"San Lorenzo Valley residents to pay most for water after rate increase", *Santa Cruz Sentinel*. "According to water district staff, the increase is necessary to fund long-overdue replacement and repair of pipes, pumps and tanks throughout the widespread rural region. The district estimates the work to cost $30 million over the next 10 years." http://www.santacruzsentinel.com/environment-and-nature/20170927/san-lorenzo-valley-residents-to-pay-most-for-water-after-rate-increase
2017 Oct	LADOC chair memo to the Board of Directors: *"The committee has been meeting for fifteen months and has not yet been provided with a report that would assist us in this task [review of expenses]."*
2017 Oct 19	BOD meeting. District Manager and director Margaret Bruce propose to either eliminate the Lompico Assessment District Oversight Committee (LADOC) or reduce it to meeting "no more than once a year".

2017 Nov	First financial reports? Per Toni
2018 Jan	First financial reports received by LADOC at a meeting: included water meter changeouts completed in June 2016, and a temporary SCADA (control system) installed in August of 2016.
2018 Feb	End of LADOC monthly meetings, changed to quarterly. A series of resignations resulted in periods having a lack of quorum, with meetings thereafter only in May and November 2018.
2018 May 31	"Encouraging the Flow of Information to the Public", *Santa Cruz County Grand Jury report* http://www.co.santacruz.ca.us/Portals/0/County/GrandJury/GJ2018_final/SLVWDAndThePublic.pdf
2018 May 31	"San Lorenzo Valley Water District challenged by grand jury findings", *Santa Cruz Sentinel*. "The San Lorenzo Valley Water District since 2016 has struggled to address divisive issues, management of Lompico Assessment District capital projects and support for the Lompico Citizen Oversight Committee, the Santa Cruz County civil grand jury reported Thursday." https://www.santacruzsentinel.com/2018/05/31/san-lorenzo-valley-water-district-challenged-by-grand-jury-findings/
2018 June 27	Special meeting: SLVWD BOD agenda item 3a (pgs 4-43) Presentation of Grand Jury report to the board and formation of an Ad Hoc committee of directors Baughman and Hayes, to draft a board response to the Grand Jury; Ad Hoc amended to fulfill changes proposed. https://www.slvwd.com/agendas/OTHER/2018/SpecBoDAgenda%206.27.18%20with%20Closed%20Session.pdf
2018 Aug 22	SLVWD board grand jury response. The board "agreed" with all findings and responded to all recommendations with "has not been implemented but will be implemented in the future". http://www.co.santa-cruz.ca.us/Portals/0/County/GrandJury/GJ2018_final/SLVWDAndThePublic_BoD_Response.pdf
2018 Sept 20	BOD regular meeting, agenda item 13.1 SWRCB Permit Amendment [adding Lompico and Manana Woods to SLVWD system] and Supplemental Engineering Report on conditions in Lompico re: redwood tank replacements, water testing, minimum flow requirements of intertie. https://www.slvwd.com/agendas/Full/2018/9-20-2018/BoD%20MEETING%20AGENDA%209.20.18.pdf
2018 Oct 25	"Familiar face to lead SLV", *Press Banner* ; on appointment of Rick Rogers as District Manager, after serving as interim manager since Brian Lee resigned in August. http://www.goldenstatenewspapers.com/press_banner/news/a-familiar-face-to-lead-slvwd/article_1259c7e6-d87d-11e8-b959-6b5557a6560d.html
2018 Nov 29	"Fultz, Henry, Swan elected to SLVWD BoD", *Press Banner*. "[Lois] Henry, long-time resident of Lompico,"…"served eight years on the board of directors of the Lompico Water District from 2008 to 2016 through the merger with SLVWD. http://www.goldenstatenewspapers.com/press_banner/news/fultz-henry-swan-elected-to-slvwd-bod/article_65fca5ec-f409-11e8-bbb2-5773f02afbb4.html
2019 Jan-Feb	LADOC new charter detailing duties of the committee and district support was written by the committee in a series of workshops; approved and adopted by the Board on March 21. BOD agenda 3.21.19, New Business, item 5B (pages 118-125). http://www.slvwd.com/agendas/Full/2019/3-21-2019/BoD%20MEETING%20AGENDA%203.21.19%20with%20backup.pdf
2019 April-July	LADOC workshops on preparation of first Annual Report. Approved by the board on – [link]

Notes on working copy draft 6.10

Edits/add

- Photos: Toni and Mary Ann
- Mission Statement: Toni to update
- Charter: add link [added to reference list]
- Overview: update financials to June 30 [S.Hill Q4 1819]
- Assessment District vote document: find
- Engineer's report: link to entire report
- Project Overview: Rick will write short descriptions; refer to more detailed descriptions online?
- Photo: news photo PR when intertie was under construction – Rick provided – Mary Ann to review
- The loan: update on status, write short description
- NBS: write short description, and expense itemization here or under project expense detail
- Accounting: write short description of money flow; account earns interest -how much current rate?
- Capital budget history: grand jury says LADOC is to track projects to budgets
- Itemizing expenses per project (including NBS here, or above); chart? Graph? Printout report from S.Hill per project to date?
- Map service line replacements -in progress, Debbie
- Photo: all LADOC members to date
- Committee analysis and statement for this report; add paragraph from committee; presented by?
- Grand Jury: Leave summary for background; edit board response/add links?
- FAQs: review, edit, add
- Timeline of Activity: eliminated section and included highlights in References and Resources.
- Photo: group when the merger agreement was signed, Press release- locate?
- Board history: adding DM and boards by dte to Reference list in background
- References: additions, ie: full Engineer's Report (on lafco site?); links to project bids et al SLV site; links to board meeting agenda items on AD-16, ref: Resource list
- Index to LADOC meetings and BOD meetings referencing AD-16 projects or LADOC [in progress] or add summaries to Resource list by date

REVIEW

- Input from the public

- Suggestions by staff

MINUTES OF BUDGET & FINANCE COMMITTEE MEETING

Responsible for the review of District finances including: rates, fees, charges and other sources of revenue; budget and reserves; audit; investments; insurance; and other financial matters.

Tuesday, **August 6, 2019 at 9:00 a.m.** at the Operations Building, 13057 Highway 9, Boulder Creek, California.

MINUTES

1. Convene Meeting 9:00 a.m.
   Roll Call: S. Artchitzel, L. Sanders, B. Fultz, L. Henry
   Staff: R. Rogers, S. Hill, H. Hossack

2. Oral Communications: None

3. Old Business: None

4. New Business:
   A. YEAR END AUDIT PROCESS

   S. Hill introduced this item. She was asked to show the process for the annual audit. April/May the process starts with getting ready for yearend inventory, the auditors do an interim audit testing certain controls. Through June/July/August we are still getting invoices related to the prior fiscal year. A complete trial balance is coordinated with the auditors. The reports aren't complete until August/Sept. Final report from the auditors will be in Nov./Dec.

   L. Sanders thanked S. Hill saying she seems very comfortable discussing this process. He questioned if the accountant position listed on the Org Chart is a CPA.
   S. Hill said that the accountant is not a CPA.
   S. Architzel said the auditors are CPAs, he believes.
   Discussion by the Committee and staff regarding auditors.

   L. Sanders questioned the size of organization the auditors consider SLVWD and SMGWA to be.
   S. Hill said SLVWD is small and SMGWA is extra small.
   L. Sanders questioned the annual cost to the rate payers for the audit.
   S. Hill said the audit is approximately $25,000.
   S. Architzel noted that the District has used the same accounting firm for a number of years.
   S. Hill we have a 3-year contract, with a possible 2-year extension, so it's a 5-year contract. They change partners midway through. We will be going out with an RFP for selecting the next firm when their term is over.
   S. Architzel noted that just so people are aware; one way for audit firms to maintain independence is by having forced rotation of partners.
   L. Henry found errors in the audit when she was with Lompico Water Dist. The County said it was time for a change.
   D. Loewen made a comment about Lompico.

V. Champlin asked what is the metric for small or large?
Discussion by Committee, staff and public regarding size of District. Financial metric.
S. Hill will ask the auditors what the metric is for determining size of a District.
Discussion by Committee and staff regarding schedule for audit.

B. CALPERS PENSION LIABILITY

S. Hill introduced this item. CalPERS is the largest pension provider in the nation. Meeting projected yields impact actuarial reports. They have changed a lot of assumptions over the last few years.

B. Fultz said that he heard the California public agencies are funded by $800,000,000 billion.

S. Hill continued with her presentation.

B. Fultz asked what is the District's total liability?

S. Hill said the report comes out in August but the August 2018 report is approx. $4million.

B. Fultz asked what is the annual payroll?

S. Hill she doesn't have that information off the top of her head.

Discussion by the Committee and staff regarding unfunded liability.

Discussion by Committee and staff regarding alternatives to CalPERS.

B. Fultz shared his plan for unfunded liabilities.

L. Sanders questioned if we are allowed to form a sub-committee that just looks at CalPERS?

B. Fultz said that the Committee and Board need to educate ourselves. Unfunded liabilities need to be articulated to the public.

S. Hill explained that CalPERS has new Chief Investment Officer that is addressing CalPERS approach to addressing these issues.

Discussion by Committee and staff regarding unfunded liability.

S. Hill explained the amortization schedules.

Discussion by Committee and staff regarding amortization.

S. Architzel questioned what stops us from taking a loan with a lower interest rate and paying this down?

S. Hill there are laws that won't allow that.

Discussion by Committee and staff regarding taking out debt to pay operational costs.

V. Champlin said CalPERS has always been more than naïve about their opportunities and if it's our only choice, Stephanie's strategy of learning how best to play the game is probably the best strategy.

Discussion by Committee, staff and public regarding debt strategy.

S. Hill introduced the Analysis of Discount Rate Sensitivity.

Discussion by Committee and staff regarding next steps for funding unfunded liability.

V. Champlin questioned the current assumption.

Discussion by Committee, staff and public understanding pool fund.

S. Hill introduced the Hypothetical Termination Liability.

Discussion by Committee and staff regarding termination.

S. Hill said this has been an overview. There will be more information to follow.

L. Sanders questioned the CalPERS seminar.

S. Hill said that the seminar was free and she was the only employee to attend.

C. OTHER POST EMPLOYMENT BENEFIT (OPEB) LIABILITY

S. Hill introduced this item. The District offers medical benefits after retirement through CalPERS.

Discussion by the Committee and staff regarding OPEB pay as you go.

B. Fultz stated his understanding of the OPEB process.

Discussion by Committee and staff.

5. Informational Material: None.

6. Adjournment 10:43 a.m.

MINUTES OF ADMINISTRATION COMMITTEE MEETING

Covering Policy, Administration and Community Relations/Communications

Wednesday, August 7, 2019 at 9:00 am at the Operations Building, 13057, Highway 9, Boulder Creek, California.

MINUTES

1. Convene Meeting
   Roll Call: A. Benkert, M. Bounds, B. Fultz, L. Henry were present. C. White was absent.
   Staff: R. Rogers, S. Hill, H. Hossack

2. Oral Communications: None

3. Old Business:
   A. DISTRICT WEBSITE UPDATE
   S. Hill introduced this item. She the noted the logo change.
   L. Henry asked if you change one thing on the calendar will it change all places that item shows up on the website.
   S. Hill responded yes. She then continued to explain the website.
   Discussion by Committee and staff regarding the design of the front page.
   E. Frech questioned the San Lorenzo Valley Spotlights, is this about SLV or SLVWD.
   Discussion by Committee and staff and public regarding What's Happening in the District.
   E. Frech questioned if there is a section that has photos of staff.
   R. Rogers said there will not be photos of staff.
   Discussion regarding photos or badges for field staff.
   C. Baughman questioned functionality behind Log In.
   S. Hill explained the Log In.
   E. Frech asked if we are redesigning the logo?
   R. Rogers said that we are redesigning the logo.
   V. Champlin said that the logo is uninspiring.
   Discussion by the Committee, staff and public regarding the District logo, the scrolling photos and priorities for the homepage of the website.

   B. ADMINISTRATION/OPERATIONS FACILITIES UPDATE
   B. Fultz introduced this item.
   R. Rogers said we brought this to the Committee before. Staff is looking for input from the ratepayers/customers. A citizen's committee was discussed.
   Discussion by Committee and staff regarding this project.
   V. Champlin said that we need to stop talking about getting started and get started.
   Discussion by Committee and staff regarding input from the public.
   S. Hill said that staff can come to the committee with a general plan, with guidance from the Board.
   V. Champlin proposing options vs. framework are different. High level goals are a good idea.
   C. Baughman said that 5 is a good goal for the number of committee members – give a purpose and a time frame.
   R. Rogers said that he can envision a significantly reduced project. He would like to revisit a remodel of the Johnson Bldg.
   Discussion by the Committee, staff and public regarding the Facilities Project Committee needs.
   D. Loewen says that staff needs to define minimum requirements and a wish list.
   Discussion about what everyone needs.

C. Baughman said it's important to get the word out to the public.

C. White arrived at 9:53 am

Discussion continued.
B. Fultz asked the Admin Committee if they want to handle this discussion and be the Facilities Committee or do they want to recommend the Board appoint another committee.
Discussion by the Committee.
V. Champlin said an important consideration is other things the Admin Committee already has on its agenda.
Discussion by Board and staff regarding Admin upcoming agendas.
B. Fultz said it sounds like the consensus is to get representation for the Committee from the community and that it needs to go to the Board.
R. Rogers would like the Board to give direction as to parameters for the facilities.
Discussion by the Committee, staff and public continued.

4. New Business:
   A. CHANGE OF LOCATION, TIME & DAY OF ADMINISTRATION COMMITTEE
   R. Rogers introduced this item. Staff would like to bring the meeting to the Operations building, which means changing the time to accommodate Wednesday Safety Meetings.
   Discussion by Committee regarding proposed changes.
   B. Fultz said that the meeting will change to 9:15 am on the first Wednesday at the Operations Building.

   B. SURPLUS PROPERTY
   R. Rogers introduced this item. He plans to move ahead and update catalog of more than 150 parcels.
   Discussion by Committee, staff and public regarding appraisals and what to do with parcels that can't be sold.
   This item will be brought to the Board for consideration.

5. Informational Material: None.

6. Adjournment 10:44 am

County of Santa Cruz

Clerk of the Board of Supervisors
701 Ocean Street, 5th Floor, Santa Cruz, CA 95060-4073
Phone:(831) 454-2323 Fax:(831) 454-2327 TDD: call 711 www.santacruzcounty.us

August 9, 2019

Gina Nicholls
Not Available

gnicholls@nossaman.com

Dear Gina Nicholls:

Please be advised that, at a meeting held on August 6, 2019, the County of Santa Cruz Board of Supervisors took action on the following agenda item(s):

DOC-2019-605 *Approve the amended Conflict of Interest Code for the San Lorenzo Valley Water District, as recommended by Chair Coonerty*

RESULT:	**APPROVED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	John Leopold, First District Supervisor
SECONDER:	Bruce McPherson, Fifth District Supervisor
AYES:	Leopold, Friend, Coonerty, Caput, McPherson

Click on the description (blue text) above to access agenda materials for this item.

This is being forwarded to you for your information and records. Any comments or responses to this item may directed to your District Supervisor at: 701 Ocean Street, Fifth Floor, Rm 525, Santa Cruz, CA 95060. Additional information is available for viewing electronically on the County's website at http://santacruzcountyca.iqm2.com, and available for viewing in the office of the Clerk of the Board, Room 520.

Respectfully,

Susan Galloway
Chief Deputy

cc: County Counsel, County Clerk -Elections, Gina Nicholls, Clerk of the Board, Board of Supervisors