

BOARD OF DIRECTORS SAN LORENZO VALLEY WATER DISTRICT AGENDA SEPTEMBER 19, 2019

MISSION STATEMENT: Our Mission is to provide our customers and future generations with reliable, safe and high quality water at an equitable price; to create and maintain outstanding service and community relations; to manage and protect the environmental health of the aquifers and watersheds; and to ensure the fiscal vitality of the San Lorenzo Valley Water District.

Notice is hereby given that a meeting of the Board of Directors of the San Lorenzo Valley Water District will be held on <u>Thursday</u>, <u>September 19</u>, <u>2019 at 5:30 p.m.</u>, SLVWD, 13057 Highway 9, Boulder Creek, CA 95006 and by teleconference at Motel 6, 3517 North US-101, Room No. 119, Lincoln City, OR 97367.

In compliance with the requirements of Title II of the American Disabilities Act of 1990, the San Lorenzo Valley Water District requests that any person in need of any type of special equipment, assistance or accommodation(s) in order to communicate at the District's Public Meeting can contact the District Secretary's Office at (831) 430-4636 a minimum of 72 hours prior to the scheduled meeting.

Agenda documents, including materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet, are available for public inspection and may be reviewed at the office of the District Secretary, 13060 Highway 9, Boulder Creek, CA 95006 during normal business hours. Such documents are also available on the District website at www.slvwd.com.subject.org/ ability to post the documents before the meeting.

- 1. Convene Meeting/Roll Call
- 2. Additions and Deletions to Closed Session Agenda:

 Additions to the Agenda, if any, may only be made in accordance with California Government
 Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for
 which the need to take action is declared to have arisen after the agenda was posted, as
 determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the
 members are present, a unanimous vote of those members present).
- 3. Oral Communications Regarding Items in Closed Session:

 This portion of the agenda is reserved for Oral Communications by the public for items which are on the Closed Session portion of the Agenda. Any person may address the Board of Directors at this time, on Closed Session items. Normally, presentations must not exceed five (5) minutes in length, and individuals may only speak once during Oral Communications. No actions may be taken by the Board of Directors on any Oral Communications presented; however, the Board of Directors may request that the matter be placed on a future agenda. Please state your name and town/city of residence at the beginning of your statement for the record.

4. Adjournment to Closed Session

At any time during the regular session, the Board may adjourn to Closed Session in compliance with, and as authorized by, California Government Code Section 54956.9 and Brown Act, Government Code Section 54950. Members of the public will be given the opportunity to address any scheduled item prior to adjourning to closed session.

 a. PUBLIC EMPLOYEE ANNUAL PERFORMANCE EVALUATION Government Code Section 54957 Title: District Manager

Closed Session Note:

The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential closed session information; regarding attorney/client privileged communications, the entire body is the holder of the privilege and only a majority vote of the entire body can authorize the waive of the privilege.

- 5. Convene to Open Session at 6:30 p.m.
- 6. Report of Actions Taken in Closed Session
- 7. Roll Call (Open Session):
- 8. Additions and Deletions to Open Session Agenda:

Additions to the Agenda, if any, may only be made in accordance with California Government Code Section 54954.2 (Ralph M. Brown Act) which includes, but is not limited to, additions for which the need to take action is declared to have arisen after the agenda was posted, as determined by a two-thirds vote of the Board of Directors (or if less than two-thirds of the members are present, a unanimous vote of those members present).

9. Oral Communications:

This portion of the agenda is reserved for Oral Communications by the public for items which are not on the agenda. Please understand that California law (The Brown Act) limits what the Board can do regarding issues raised during Oral Communication. Any person may address the Board of Directors at this time, on any subject that lies within the jurisdiction of the District. Normally, communication must not exceed five (5) minutes in Length, and individuals may only speak once during Oral Communications.

Any Director may request that a matter raised during Oral Communication be placed on a future agenda.

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10. Unfinished Business:

Members of the public will be given the opportunity to address each scheduled item prior to Board deliberations. The Chairperson of the Board may establish a time limit for members of the public to address the Board on agendum.

a. PUBLIC ADVISORY COMMITTEE TO EVALUATE ADMINISTRATION AND OPERATIONS FACILITY NEEDS
Discussion and possible action by the Board regarding proposed Resolution No. 8 (19-20) to establish a Public Advisory Committee to evaluate the District's administration and operations facility needs.

11. New Business:

Members of the public will be given the opportunity to address each scheduled item prior to Board deliberations. The Chairperson of the Board may establish a time limit for members of the public to address the Board on agenda items.

- a. LOMPICO ASSESSMENT DISTRICT OVERSIGHT COMMITTEE BROWN ACT REQUIREMENTS
 Discussion and possible action by the Board regarding the LADOC request to suspend Brown Act requirements for Annual Report meetings and discussion.
- b. AWARD OF CONSULTANT AGREEMENT FOR 2019 PIPELINES
 PROJECT
 Discussion and possible action by the Board regarding the Award of
 Consultant Agreement for the 2019 Pipelines Project.
- LONG SERVICE LINE AGREEMENT FOR APN 090-111-27
 Discussion and possible action by the Board regarding a long service line agreement for Carvalho Family Trust APN 090-111-27.

12. Consent Agenda:

- a. MINUTES FROM BOARD OF DIRECTORS MEETING AUGUST 28, 2019 Consideration and possible action by the Board to approve minutes from the BoD meeting on August 28, 2019.
- b. MINUTES FROM BOARD OF DIRECTORS MEETING SEPTEMBER 5, 2019 Consideration and possible action by the Board to approve minutes from the BoD meeting on September 5, 2019.

13. District Reports:

No action will be taken and discussion may be limited at the President's discretion. The District encourages that questions be submitted in writing (bod@slvwd.com) on items listed in the District Reports. Questions submitted, if any, will be posted in the next available District Reports, along with a reply.

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DEPARTMENT STATUS REPORTS

Receipt and consideration by the Board of Department Status Reports regarding ongoing projects and other activities.

- o Engineering
- o Finance & Business
- Legal
- Operations

COMMITTEE REPORTS

- o Future Committee Agenda Items
- o Committee Meeting Notes/Minutes
 - LADOC 8.27.19

14. Written Communication:

- o Letter from J. Reksoatmodjo 9.3.19
- Letter from N. Heaney 9.4.19

15. Adjournment

Certification of Posting

I hereby certify that on September 13, 2019 I posted a copy of the foregoing agenda in the outside display case at the District Office, 13060 Highway 9, Boulder Creek, California and Motel 6, 3517 North US-101, Room No. 119, Lincoln City, OR 97367, said time being at least 72 hours in advance of the meeting of the Board of Directors of the San Lorenzo Valley Water District (Government Code Section 54954.2).

Executed at Boulder Creek, California on September 13, 2019.

Holly B. Hossack District Secretary

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TO: Board of Directors,

San Lorenzo Valley Water District

FROM: Gina R. Nicholls, General Counsel

DATE: September 19, 2019

RE: Creation of a Public Advisory Committee to Make Recommendations

Regarding the District's Administration and Operations Facility Needs

502665-0001

RECOMMENDATION:

By motion of the Board of Directors, adopt San Lorenzo Valley Water District Resolution No. 8 (19-20). (See attachment.)

Alternatively, the Board may make or request modifications to the proposed resolution, or take no action.

BACKGROUND:

At the August 28, 2019 Board meeting, staff requested direction from the Board regarding the establishment of a public advisory committee to conduct a comprehensive review of the District's administration and operations facility needs, and to make recommendations to the Board. The Board expressed a desire to move forward with creating such a committee. Background information on the District's facility history, uses, and needs was presented and discussed, along with various possible committee structures, objectives, and time frames.

The attached resolution, if adopted, would create a public advisory committee comprised of five to seven public members to be appointed by the Board. The committee would exist for exactly one year from the date on which the first committee member is appointed. The committee would be subject to the Brown Act, and to all provisions of the District's Board Policy Manual that apply to other standing committees, except as otherwise specified.

FISCAL IMACT:

NONE

SAN LORENZO VALLEY WATER DISTRICT RESOLUTION NO. 8 (19-20) ESTABLISHMENT OF A PUBLIC ADVISORY COMMITTEE TO EVALUATE THE DISTRICT'S ADMINISTRATION AND OPERATIONS FACILITY NEEDS

WHEREAS, the San Lorenzo Valley Water District (District) has unmet administrative and operational facilities needs that are the subject of ongoing public discussion;

WHEREAS, the District seeks to promote the participation of all residents in decision-making related to adapting its facilities, a community asset, to meet present and future needs.

NOW, THEREFORE, BE IT RESOLVED that, effective September 19, 2019, there is hereby established the Public Advisory Committee on Facilities ("Committee") of the District. The Committee shall consist of five (5) to seven (7) voting members of the public who reside within the District, to be appointed by the District's Board of Directors; and

BE IT FURTHER RESOLVED that the Committee shall provide advice to the District regarding the District's administration and operations facility needs, including making recommendations in the form of one or more concise written reports to the Board on the following:

- a) History of the District's facilities-related procurements and current status;
- b) Facilities opportunities and constraints:
- c) Appraisal value of existing District facilities;
- d) Current and long-term facilities needs, including critical needs;
- e) Appropriate location(s) for the District's administration headquarters and operations facility;
- f) Key issues influencing facilities design;
- g) Consolidating repair materials & equipment to one location;
- h) Emergency response needs;
- i) Fuel storage and environmental concerns:
- j) Bulk water sales location:
- k) Size and design criteria for indoor spaces, including a public meeting room for Board of Directors' meetings and other functions;
- I) Whether to remodel or relocate existing administration and operations facilities; and
- m) Construction cost estimates; and

BE IT FURTHER RESOLVED that the District staff, at the direction of the District Manager, is authorized to provide logistical support and all necessary information to the Committee. The Committee shall meet at least every other month and may request or recommend to conduct meetings in a public workshop format regarding specified topics, for the purpose of developing recommendations on the issues set forth herein; and

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BE IT FURTHER RESOLVED that the Committee shall be subject to, and shall conduct its business pursuant to the Ralph M. Brown Act and all other applicable federal, state, or local laws, rules, and regulations. The Committee shall be subject to all provisions of the District's Board Policy Manual and any other District policy or practice that applies to all of the District's standing committees, except as otherwise specified herein; and

BE IT FURTHER RESOLVED that the Committee shall exist for the limited term of one (1) year from the date the first Committee member is appointed by the Board, and upon the expiration of the 1-year term the Committee shall terminate, and it shall cease to function and exist as a recognized committee of the District.

PASSED AND ADOPTED by the Board of Directors of the San Lorenzo Valley Water District, County of Santa Cruz, State of California, on the 19th day of September, 2019 by the following vote of the members thereof:

AYES: NOES: ABSTAIN: ABSENT:

Holly Hossack Secretary of the Board San Lorenzo Valley Water District

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TO: Board of Directors,

San Lorenzo Valley Water District

FROM: Gina R. Nicholls, General Counsel

DATE: September 19, 2019

RE: Brown Act and District Committees

502665-0001

This memorandum provides legal background information in connection with a request to suspend Brown Act requirements for the purpose of the Lompico Assessment District Oversight Committee's (LADOC's) preparation of its annual report.

The Brown Act applies to all "legislative bodies," which includes for purposes of the Act the District's board of directors and its standing committees. Standing committees are subject to the Brown Act assuming the committee has (1) continuing subject matter jurisdiction, and/or (2) a meeting schedule fixed by charter, ordinance, resolution, or formal action of a legislative body. LADOC is subject to the Brown Act, as acknowledged in its charter, because it has continuing subject matter jurisdiction as set forth in the District's Board Policy Manual and LADOC's charter. Also LADOC conducts regular meetings. It does not matter for purposes of Brown Act applicability whether a standing committee is comprised of board and/or public members.

In contrast, meetings of temporary advisory committees — as distinguished from standing committees — made up solely of less than a quorum of a legislative body (i.e., two board members or two of five LADOC members) are not subject to the Brown Act. Other types of communications that do not come within the Act's restrictions include:

- Communications not within the jurisdiction of the legislative body (again, LADOC is a "legislative body" for purposes of the Brown Act).
- Individual contacts or conversations between a member of a legislative body (including public committee members) and another person unless the contacts constitute a "serial meeting."
- Attendance by a majority of members at a seminar or conference or similar educational gathering, as long as District business is not discussed except as part of the program.
- Attendance by a majority of members at an open and public community meeting sponsored by an organization other than the District, at which issues of local interest are discussed and District business is not discussed.

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> Attendance by a majority of members at a purely social or ceremonial occasion provided that a majority of members do not discuss among themselves matters of District business.

The Brown Act is a state statute that sets minimum, state-wide standards for local governmental transparency. As such its requirements cannot be suspended or relaxed by a local agency such as the District. However, the District does have the power to impose more stringent requirements.

GRN/GRN

MEMO

To: Board of Directors

From: District Manager

Prepared by: Engineering Manger

Subject: Discussion and possible action related to the design of the

2019 Pipeline Project

Date: September 19, 2019

Recommendation:

It is recommended that the Board of Directors find Schaaf and Wheeler Consulting Civil Engineers to be the top ranked firm and award the consultant contract for the design of the 2019 Pipeline Project to Schaaf and Wheeler Consulting Civil Engineers.

Background

On August 1, the San Lorenzo Valley Water District (District) advertised a request for proposals (RFP) for consulting services for the design of the 2019 Pipeline Project. By 3pm on August 30, the District had received five proposals. The proposals were from the following firms:

- BKF Engineers
- WaterWorks Engineers
- Provost and Pritchard Consulting Group
- MME Civil Engineers
- Schaaf and Wheeler Consulting Civil Engineers

At 2pm on September 5th the Engineering Committee met to review the proposals. The proposals were evaluated using the criteria set forth in the RFP. All of the proposals were high quality and well presented. The major differences were the length of time required to complete the design work and the associated fee. After a lengthy discussion, the Committee made the determination that the Schaff and Wheeler proposal was the best and asked staff to interview the firm. The Schaaf and Wheeler proposal included both the lowest fee (\$341,100) and substantial completion of the design within the timeframe set forth in the RFP.

On September 10, District staff met with Schaaf and Wheeler to discuss the following components of the design:

- The firm's local experience with pipeline projects,
- Cost estimating,
- Utility mapping and potholes,
- CalTrans and County encroachment permits,
- · Geotechnical surveys and soil borings,
- Environmental permits and clearance,
- Project schedule.

Staff originally planned to complete the environmental work associated with the Quail Hollow Pipeline internally. However, the recent resignation of the District's Environmental Manager prompted staff to pursue a different approach and staff is now recommending that this environmental work be completed by Schaaf and Wheeler's environmental subconsultant, Denise Duffy and Associates. Staff requested a price from Schaaf and Wheeler for this work at our September 10th meeting and hope to have a proposal and dollar amount by the Board meeting on September 19th.

After the interview, District staff felt that Schaaf and Wheeler had a good understanding of the project complexities and had a comprehensive plan to complete the design of the 2019 Pipeline Project while meeting District standards and timelines. Therefore, staff concurs with the recommendation of the Engineering Committee that the Board of Directors award the design contract for the 2019 Pipeline Project to Schaff and Wheeler Consulting Civil Engineers.

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MEMO

TO: Board of Directors

FROM: District Manager

PREPARED BY: Engineering Manager

SUBJECT: Agreement for Water Service; APN 90-111-27

DATE: September 19, 2019

RECOMMENDATION:

It is recommended that the Board of Directors review this memo and approve the attached resolution authorizing and directing the District Manager to execute the subject agreement on behalf of the District.

BACKGROUND:

Earlier this year, Mr. Ken Carvalho applied for water service to APN 90-111-27 generally located on River Street, Boulder Creek. See Attachment 1. Staff's review indicates that the District has no water distribution facilities at this location and recommends that water service be provided by a long service line agreement. Several other homes on River Street are served by long service line agreements. The water meter would be generally located 100 ft. west of the parcel on River Street.

In the past the District has authorized long service line agreements where future water mainline extensions were not likely to be constructed. The applicant is required to provide the District with proof of rights-of-way. The applicant is required to participate in any future water mainline extension should such mainline provide service to the subject parcel.

It is recommended that the Board of Directors approve the attached resolution which authorizes a long service line agreement for APN 90-111-27.

SAN LORENZO VALLEY WATER DISTRICT

RESOLUTION NO. 7 (19-20)

SUBJECT:

APPROVAL OF AGREEMENT REGARDING WATER SERVICE FOR THE FAMILY TRUST OF KENNETH MICHAEL CARVALHO AND KATHERINE TOCH CARVALHO (Trust), APN 90-111-27, BOULDER CREEK

WHEREAS, the Trust desires to receive service as a customer of the District; and

WHEREAS, the Trust property, APN 90-111-27, generally located on River Street, Boulder Creek, California, is situated within the boundaries of the District; and

WHEREAS, the parcel is within the District's service area; and

WHEREAS, service will be by long service line from a water meter generally located 100 ft. west of the parcel on River Street; and

WHEREAS, the District and the Trust are interested in providing service to this parcel and this agreement provides the covenants necessary to resolve the current situation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Lorenzo Valley Water District that the District Manager is authorized and directed to execute the agreement regarding service to the Trust, APN 90-111-27, on behalf of the District.

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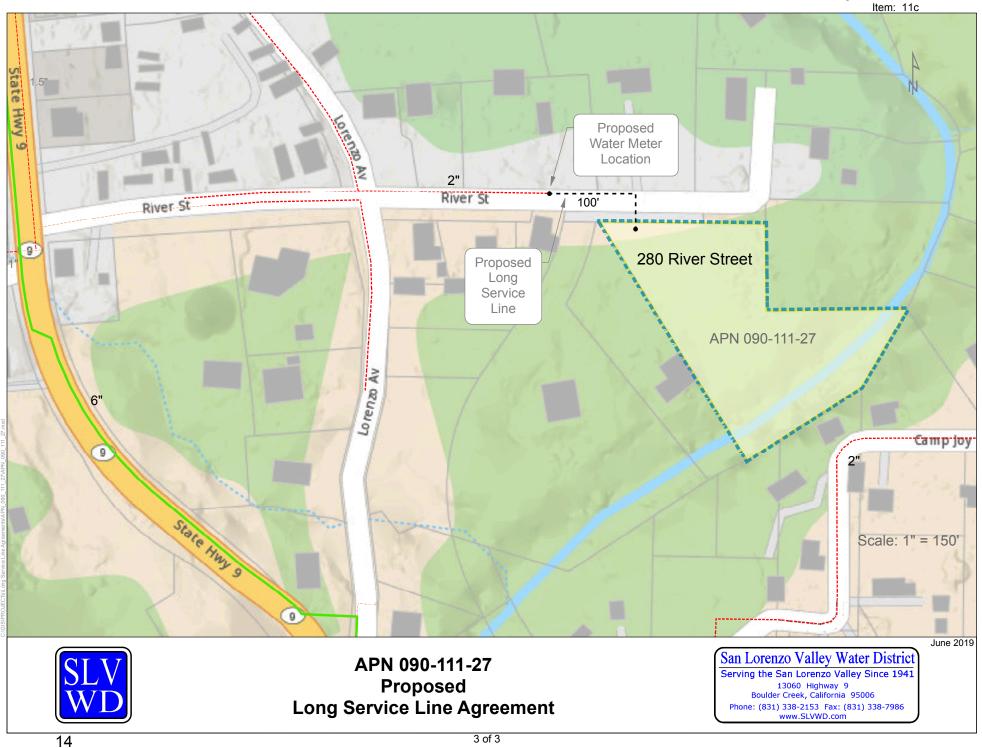
PASSED AND ADOPTED by the Board of Directors of the San Lorenzo Valley Water District, County of Santa Cruz, State of California, on the 19th day of September, 2019, by the following vote of the members thereof:

AYES:
NOES:
ABSENT:
ABSTAIN:

Holly B. Hossack, District Secretary San Lorenzo Valley Water District

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Agenda: 9.19.19





BOARD OF DIRECTORS SAN LORENZO VALLEY WATER DISTRICT MINUTES August 28, 2019

Wednesday, August 28, 2019 at 5:30 p.m., SLVWD, 13057 Highway 9, Boulder Creek, CA 95006 and by teleconference at 2017 American Dr., Lago Vista, TX 78645.

1. Convene Meeting 5:30 p.m.

Roll Call: Dir. Farris, Dir. Fultz, Pres. Henry Staff: R. Rogers, G. Nichols, H. Hossack

- 2. Additions and Deletions to Closed Session Agenda:
- 3. Oral Communications Regarding Items in Closed Session: None
- 4. Adjournment to Closed Session
 - a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: APN 078-233-05, located along Scenic Way in Ben Lomond

Agency negotiator: Rick Rogers, District Manager

Negotiating party: Nick Naccari

Under negotiation: Price and terms of payment

b. PUBLIC EMPLOYEE MID-YEAR PERFORMANCE EVALUATION

Government Code Section 54957

Title: District Manager

- 5. Convene to Open Session at 6:30 p.m.
- 6. Report of Actions Taken in Closed Session
- 7. Roll Call (Open Session):

Dir. Farris, Dir. Fultz and Pres. Henry were present. Dir. Swan was on the phone.

Staff: R. Rogers, S. Hill, J. Furtado, D. Langfield, G. Nicholls and H. Hossack were present.

- 8. Additions and Deletions to Open Session Agenda: None
- 9. Oral Communications:

L. Henry explained that the public will have 5 minutes to address the Board on items not on the agenda.

L. Ford, Felton - said that he is concerned about habitat conservation, brooms and endangered species. He is concerned by the cuts to the Environmental program. He would like to know what the District plans to do about the Integrated Pest Management and habitat maintenance of the sandhills. He is alarmed about the loss of the remaining Environmental employee.

- V. Champlin, Brookdale said he thinks we need a strategy to better manage the SMGWA. He would like this agendized on the next BoD meeting because he thinks the District is being marginalized there. He's concerned about the aquifer.
- C. Baughman, Boulder Creek He said SMGWA is important issue. He explained that the Basin designation was inaccurate and was changed to medium priority.

Dave, Felton - said that he was impressed with the applications for the new Board member.

10. Unfinished Business:

- a. VACANCY IN AN ELECTIVE OFFICE OF THE BOARD OF DIRECTORS SAN LORENZO VALLEY WATER DISTRICT
 - G. Nicholls, District Counsel introduced this item.
- L. Henry explained her process for calling on the applicants to introduce themselves. She will ask each applicant;
- 1. Why do you want to be on the Board and what skills do you bring?
- 2. Do you understand the dynamics of being on a Board?
- 3. What is your commitment civil discourse?
- 4. Do you understand the time commitment for being on the Board?
- 5. Can you deal with criticism and listen?
- 6. Are you familiar with the mission of SMGWA?

She called on Brant Haddon, Jr. first. He was not in the audience.

Gail Mahood introduced herself lives in Felton, she attends SMGWA meetings. She has led students through this area as a retired geologist at Stanford. She thought that joining the Board would be a good way to contribute to the community. She understands that there are 2 BoD meetings per month and that there is considerable homework that goes along with the meetings as well as serving on committees. She understands that the Board deals with contentious issues and it is important to be civil. She has dealt with contentious issues in her 40 years with Stanford. One challenge she sees for the Board is the communication for buy-in of the public for SMGWA. She is used to criticism through her years at Stanford. It's an increasingly big job of the Board to manage the SMGWA and the conjunctive use of water.

Rick Moran, Ben Lomond - introduced himself and why he should be considered for the position. He said he grew up next to a pond near farmers that used DDT. He saw firsthand the results of poison to the environment. Pipes, pumps and tanks were vital to his life on a submarine and they are vital to the District as well. As a member of the Environmental Committee he warned the community about the dangers of glyphosate which resulted in banning of glyphosate by the Board. As a teacher he taught environmental literacy to students. At home he's a gardener and appreciates this beautiful place. His goal is to have a water system to pass on to next generation. He has been involved in District and sees what needs to be done. He thinks the infrastructure needs to be

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updated. Fiscal responsibility is important. We need to be environmentally sound caretakers of watershed. We need to put the grand jury behind us. He has a realistic expectation of what this job requires. Civil discourse means a respectful listener. The time commitment is understood. He's been married for 43 years so he understands criticism. He said he is familiar with SMGWA and supports regional cooperation but won't give up local control.

Lois called for Anders Steele but he was not in attendance.

Brant Haddon, Jr. introduced himself. From Lompico and runs a small security firm. He's a businessman, he has been lauded for his skill in quantitative analysis and solutions. He has the ability to step back and take a look at the issues. He is a Vice President on the San Jose State Hockey Board, and is also involved in student politics. He is committed to finding reasonable solutions. JFK said of civil discourse, from debate comes understanding. He said that he has the time and the youthful vigor to do his due diligence in that regard. He said that listening is the key to dealing with criticism. He is familiar enough with SMGWA to know that it is a massive undertaking and he is not going to stop learning about it.

- L. Henry invited the public to make comments about who impressed you and why.
- E. Fresco, Felton supported Gail Mahood's application to the Board. Her educational & professional qualifications can't be more impressive. Gail is the calm and reason and diplomat in heated discussions. She will be an incredible asset to the District.
- D. McClellan, Felton Said that the experience of Gail Mahood is impressive. Brant also has a really good grasp of business.
- V. Champlin, Brookdale Said that this is the best applicant group that he has ever seen. You get to pick the best of the best. He endorsed R. Moran.

Mrs. Haddon - Said the Brant is a fine young man, he worked, played hockey, put himself through San Jose State, he's smart, sharp and full of youthful vigor.

A. Krostue, Felton - said that Gail Mahood is extremely qualified. She urged the Board to appoint her.

Bill, supports Rick Moran because he has experience with the District already and will contribute a lot. Knowledgeable about the District.

- D. Loewen spoke in support of Rick Moran. She has worked with him a lot and is aware of his passion for environmental stewardship, which is missing from the Board. His depth of service and interest makes him stand out.
- V. Wright thinks that Gail Mahood will bring a lot to the District because she is new. She will bring a level professional interaction to the Board.
- M. Gerrity mother of Brant. Brant has a creative solutions approach to problem solving. He says how can we get it done? He will add diversity to Board. He's a very caring person and taking care of people has always been a priority. He's a hard worker.

Barbara - wanted to support R. Moran. She has seen his passion on environmental issues. She was also impressed with Gail Mahood.

Barbara Hanson, Felton - impressed with Gail Mahood's resume. Wants to see Santa Margarita succeed and knows it will take education of the public to do so.

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- P. Gelblum, Boulder Creek Brant sounds like a wonderful guy but the choice has to be Gail Mahood. She has an extraordinary depth of knowledge. Great deal easier for Gail to learn about the District's interworking.
- L. Ford, Felton said this is a difficult choice. Each of the 3 candidates have a lot to offer. He is concerned about fire management. The District needs technical and innovation skills. He was especially impressed by B. Haddon with his comment about big data. This is an extraordinary opportunity to pick someone like B. Haddon with innovation. You'd be crazy not to pick G. Mahood and all her skills.
 - L. Henry said she appreciated the comments and the candidates.
- B. Fultz agreed that this is a fabulous group of candidates. This Board needs to work and encourage the next generation to step into leadership on the Board. He addressed B. Haddon and encouraged him to get involved in a committee. He also recommended that G. Mahood join a committee. He supports R. Moran because he saw him articulate his position at a meeting. He also has environmental understanding.
- S. Swan said that when he first heard about the opening on the Board the first name that came to mind was R. Moran. He encouraged the others to join committees.
- L. Farris echoed that all of candidates are a strong group of applicants. He addressed all applicants and continue to say continue to engage, strive to serve because if you don't get on the Board keep trying and you will. I think about the skill set that is important to be a Board member. The one that jumps out is familiarity with district and its problems. The best candidate is R. Moran.
- L. Henry said B. Haddon would be great on the Board and encouraged him to apply to be on a committee. You have a lot to offer. G. Mahood you are very impressive she thought she'd be fabulous on the Board. She said it sounds like the decision is made for R. Moran.
- B. Fultz made a motion to appoint R. Moran as a Director of the San Lorenzo Valley Water District to serve through the 2020 election
 - L. Farris seconded the motion.

All present voted in favor of the motion. Motion passed.

7:30 recess called.

District Secretary, H. Hossack gave the oath to R. Moran.

b. SAN LORENZO VALLEY WATER DISTRICT REVENUE CERTIFICATES OF PARTICIPATION PROJECTS

- R. Rogers introduced this item and read from the memo.
- B. Fultz asked what are the payments?
- S. Hill responded are every 6 months, \$760,000 approx.
- B. Fultz questioned this money is sufficient to do all of the Lompico projects.
 - R. Rogers responded that it will cover the Lompico Tanks.
 - L. Farris commended R. Rogers for sheparding this process.
- R. Rogers said S. Hill had a huge undertaking when she removed the USDA loan, saving the District considerable funds. She put a lot of work into finding and executing this funding mechanism.
 - R. Moran asked about the order in which the projects will be done.

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- R. Rogers said the projects will be bundled by the District Engineer. The plan is for the pipeline projects and the tanks to be completed in the next 3 years.
- D. Langfield said that the Lompico tanks are in the design phase. The 5 Pipelines RFPs for design are due on Friday. We are currently trying to acquire a site for the Swim Tank. Once that has been done we will move forward with the design of the tank.
- R. Rogers there is a considerable amount of environmental work to be done and the District will be moving forward to replace the Environmental position.
- D. Loewen commented that she is happy to see the Quail Hollow Pipeline on the list.
- B. Fultz said that S. Hill also put together our debt service coverage. It gives us an indication of how leveraged the District is. The forecast out until 2024 is 2.5 and our high is 3.4 and our requirement is 1.25.
 - S. Hill said that the requirement is 1.25 and best practices is 2.5.
- B. Fultz said hopefully we'll be able to generate sufficient funds to do more.
- R. Rogers added that with our new website we will have projects section with updates and photos of the projects.
 - L. Henry made a motion to adopt Resolution No. 6 (19-20).
 - L. Farris seconded the motion.

All present voted in favor of the motion. Motion passed.

11. New Business:

- a. ADMINISTRATION/OPERATIONS FACILITIES UPDATE
- R. Rogers introduced this item. Read the memo. The Administration Committee recommended a public advisory or Ad Hoc committee be seated to research new facilities possibilities.
 - L. Henry agreed that this item was discussed at the Admin Committee.
- G. Nicholls said that an Ad Hoc committee would typically have an anticipated term of less than a year. If the timeframe is longer it should be a standing committee. The composition of the committee would affect whether it is subject to the Brown Act. If the majority of the Board is on the committee, it will definitely be subject to the Brown Act. If it's just members of the public, it would depend if it is a standing committee.
- B. Fultz said that the Admin Comm discussed if they should take on this project. He intends not to replicate what happened with the last "campus project". The Board should decide what the parameters of the project should be.
- R. Rogers said the Board many years ago gave the direction that the new facility would be located on the Hwy. 9 corridor with a bus stop.
- L. Henry noted that there was an architect's report in 2017 that was too much. The Dist. Mgr. needs an office for privacy and a secretary nearby, but he doesn't need a gigantic room. She said that a lot of the rest of the building can be open space.
- R. Rogers said that it is the facilities that are driving this. Restroom facilities, ADA compliance, the health of the building and the working conditions.

Discussion by the Board and staff regarding the need for new facilities. Barbara- questioned if the District is looking at a lease or purchase.

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- R. Rogers said that nothing is off of the table.
- L. Farris said he is ambivalent to the idea of an Ad Hoc committee. He has 2 recommendations;
 - Consider the Johnson Bldg.
 - 2. HR should have a closed office
 - R. Moran questioned if staff is considering selling the Admin Bldg.
- R. Rogers we got an appraisal about 15 years ago for the Ops Bldg. for \$700,000 and the Admin for \$500,000. As part of the recommendation we would get another appraisal.
- S. Swan said he likes the idea of an Ad Hoc committee. He thinks this project should be accomplished within a year.

Discussion by the Board and staff regarding the surplus of the Admin Building.

V. Champlin concerned about forming a committee without a clear goal "for this" Ad Hoc committee. Develop a simple charter that allows victory or failure

Discussion by the Board, staff and public regarding Ad Hoc meetings.

G. Nicholls explained that the agenda for tonight isn't set up to actually form the committee, the purpose is to get direction from the Board about the general direction the Board wants to take and then there will be a much more specific item for forming the committee.

Discussion by the Board and staff regarding the Ad Hoc/Public committee and space requirements for workers, parking and inventory.

- G. Nicholls recommends setting the committee up as a temporary standing committee. You can set any term limit that you want for it.
- R. Rogers said that opening it to the public will make it take longer just because of more people involved but it will also bring in more ideas. A lot of the work has already been done. Hopefully we can get people that have the time and expertise.
- S. Hill the committee may get to the point where they need outside, expert help to be consulted.
- R. Rogers said that we will undoubtedly need an expert for ADA compliance. We can come back to the Board if necessary. Staff and counsel will come back to the Board with some recommendations for the committee.
 - B. Fultz said what's the definition of success.

Discussion regarding some of the items for the committee on agenda for the 19th of Sept. and re-evaluation after one year or hard stop at one year.

b. DISTRICT EFFORTS FOR FIRE PREVENTION

- R. Rogers introduced this item. He explained the work that has been done and needs to be done on this item with Director Farris and Dr. Ford.
- L. Farris said he wants to make clear that the District does have procedures for fire prevention planning. Given what's been happening with fires around the state, we could be without power for up to 7 days, we need to go back and revisit these plans with some priority. Jen has resigned so we don't have an Environmental manager, putting into question the need for a public advisory or Ad Hoc committee.

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- R. Rogers said that there are others in the community that can assist us. We should continue to move ahead with the plans.
- L. Farris said that in the last several weeks Dr. Ford has provided multiple documents from Santa Cruz County, CalFire, Contra Costa County, Diablo Fire Safe Council, and from the California Resources Agency. He went out and made a proposal for a consultant who can help us to move this forward fast. That was a great plus that he gave to the District. He also proposed the planning process with 3 steps; assessment of fire management needs, supplemental assessments and the Fire Management Update. He has also helped to procure grant money as well. It's amazing how far we have come in the last month and we couldn't do it without Dr. Ford's efforts. On behalf of the District he would like to thank him.
- L. Ford said that he is really pleased with the informal discussions that they have been able to have and to be able to apply his own expertise to these challenges. He re-emphasized we just hit the beginning of the peak fire season. There's a weather forecast for high winds and high temperatures. This is urgent and there could be a catastrophic fire the goes beyond the amazing and heroic abilities of our firefighters. The Governor has declared a state of emergency with a 50% increase of fire fuel compared to last year. Rick didn't tell you everything that he has discovered that the District has accomplished. The District is on top of the fundamentals of operations and infrastructure. They have done an Analysis of various parts of the water system. He described some of the work the District has already been working on. This will be cooperative effort throughout the Valley, the County and the State. We need further assessments of the watershed conditions, hardening of the facilities for fire resistance and an evacuation plan. Finally, controlling the fire fuels. There are a lot of grants available so you don't have to worry about the cost to get going on these projects but they will require cooperation with other agencies.
- L. Farris said you can anticipate more about this from the Environmental Committee.
- B. Fultz questioned what is the ultimate scope of what we are trying to protect against here.
- R. Rogers several different points. The basic structure fire we need fire hydrants but we don't have a lot of them. He's worried about the watershed fires and PGE outages. Fear and evacuations will impede evacuations. Lompico was number 2 on the list for problems with evacuation.
- B. Fultz questioned are the neighboring properties, State and Federal, committed to controlling fire fuel.
- R. Rogers said fuel breaks will have to be evaluated. We will partner with State and Federal agencies to work on this area of concern.
- L. Farris said the next Enviro Comm he would like to discuss the District's priorities for the Fire Prevention Plan.

Discussion with Board and staff regarding standards and grants for District facilities. Preparation and planning is the key.

- J. Mosher addressed the Board regarding his appreciation for Dir. Farris, Rick and Larry taking on this issue. Reducing the fire fuel needs to be done.
- c. REQUEST FOR PURCHASE OF VACUUM EXCAVATOR
 - J. Furtado introduced this item and read the memo.

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- L. Henry said she has seen a video of this in action. She noted that it also saves on Workers Comp claims.
- R. Moran said he has seen the machine in action, removing trees and replanting. It has a soft touch and was able to preserve the fine root hairs.
- B. Fultz said he agrees this is a good idea. He questioned if these are 3 different brands.
- J. Futado said there are 3 different brands. The Ditch Witch has preferred specifications and their delivery date is the soonest.

Discussion on price by Board and staff.

- L. Farris said he believes the Board should accept the staff recommendation.
- S. Swan he agreed that the Board should accept the staff recommendation.
 - R. Moran also agreed.
- V. Champlin said he has always been impressed with the way staff evaluates things. They do a great job and they are able to explain their reasoning. They do their due diligence.
- L. Farris made a motion to accept the recommendation of staff and to purchase the Vacuum Excavator.
 - R. Moran seconded the motion

All present voted in favor of the motion. Motion passed.

12. Consent Agenda:

- a. MINUTES FROM BOARD OF DIRECTORS MEETING JULY 18, 2019
- b. MINUTES FROM BOARD OF DIRECTORS MEETING JULY 23, 2019
- c. MINUTES FROM BOARD OF DIRECTORS MEETING AUGUST 1, 2019

13. District Reports:

• DEPARTMENT STATUS REPORTS

Receipt and consideration by the Board of Department Status Reports regarding ongoing projects and other activities.

- o Engineering
- o Finance & Business
- o Legal
- Operations
 - L. Henry asked D. Langfield about his report.
 - D. Langfield said he had no highlights but will answer questions.

Discussion by Board and staff regarding Probation Tank.

Discussion by Board and staff regarding PRVs.

- S. Hill noted the status report has preliminary full year numbers. She pointed out that consumption for June was 18% below average after May rain.
- L. Farris noted that there are 31 pages outstanding invoices and checks, and wondered how many questions you receive on that section.

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- S. Hill explained that the District is required put that information on the report.
- L. Henry said that she always looks at that section and she doesn't always bring it up at meetings but she will ask about it. Our main job is fiscal responsibility.

Discussion by the Board and staff regarding Bill List and leak adjustments.

- G. Nicholls noted that the County Board of Supervisors approved the District's Conflict of Interest Code. This is a good time to reiterate that if there are any questions around Conflict of Interest please consult the District Counsel sooner rather than later.
- L. Farris questioned "other law firms" in the Code.
- G. Nicholls said she typically coordinates with all other law firms and oversees litigation.
- J. Furtado noted 3 large leaks.

Discussion by Board and staff regarding Ops Status Report. Barbara questioned the website.

S. Hill explained that a vendor was approved and now we are working on the new website.

COMMITTEE REPORTS

- Future Committee Agenda Items
- Committee Meeting Notes/Minutes
 - Budget & Finance Committee 7.2.19
 - Environmental Committee 7.11.19
 - LADOC 7.16.19
 - Budget & Finance Committee 8.6.19
 - Admin Committee 8.7.19
 - L. Farris questioned the Engineering Committee meeting minutes for 8.1.19.
 - B. Fultz questioned page 181 CalPERS should read underfunded.
- 14. Informational Material
- 15. Adjournment 9:27 p.m.

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MINUTES BOARD OF DIRECTORS SAN LORENZO VALLEY WATER DISTRICT AGENDA September 5, 2019

Thursday, September 5, 2019 at 6:30 p.m., SLVWD, 13057 Highway 9, Boulder Creek, CA 95006.

 Convene Meeting at 6:30 p.m. Pres. Henry called for a moment of silence in honor of the people who died in the dive boat off of Santa Barbara on Labor Day 9.2.19.

Roll Call: R. Moran, Pres. Henry, B. Fultz and L. Farris were present.

All present voted to excuse S. Swan from tonight's meeting.

Staff: R. Rogers, S. Hill, D. Langfield, J. Furtado, H. Hossack were present.

District Counsel G. Nicholls was on the phone.

- 2. Additions and Deletions to Agenda: none
- 3. Oral Communications:
 - L. Henry explained the Oral Communications process. unidentified man, questioned why the BoD meets so frequently.
 - L. Henry responded to the man.

Elaine Fresco-Felton, questioned the plans for replacing Environmental Programs Manager.

- L. Henry said that they are working on it.
- M. Lee-Ben Lomond, said he would like to have a summary of what is going on with the regional water agency reporting to the Engineering Committee.
 - L. Henry responded that Santa Margarita isn't doing a whole lot.
- A. Benkert-Ben Lomond, questioned the cancelling of Admin Committee meetings. Out of the 7 meetings since March, 3 have been cancelled.
- T. Heaney-Santa Cruz, he said he sent a letter to the Board. He is a trustee with the Durst Family Trust. He said he would like to work with the Enviro Committee. He is also concerned about Homeland Security.
- 4. Unfinished Business:
 - a. BOARD POLICY MANUAL UPDATE
 - R. Rogers introduced the Board Policy Manual update requested and prepared by Director Fultz.
 - B. Fultz proposed 3 changes to the Board Policy Manual; a change to the calendar, a change in stipends for Special meetings, and a change to the Conflict of Interest Code making it a more robust discussion before the District is involved.
 - L. Farris said he would change the meeting stipends to \$50 for the Board meetings.

- R. Moran agrees to reducing the stipends but he doesn't think it should be 50%.
- L. Henry said that this should have gone to the Admin Committee. She also has changes she would like to make.
- B. Fultz said that these items need to be brought to the Board first and then sent to the Committee. If you want Board members to be able to take things to committee that should be clarified in the bylaws.

Discussion by the Board and public regarding clarification of who can take items to committee.

Discussion by the Board and public regarding voting on items on the agenda.

- P. Gelblum-Boulder Creek, said he has a couple substantive comments regarding the Conflict of Interest change. First, he doesn't think it's appropriate to discuss in public any possible litigation. Second, regarding what the Board needs to do before agreeing to defend. No evidence of fraud or malicious intent is an inappropriate standard.
- C. Baughman agrees this needs to go to committee for discussion for appropriateness.
- V. Champlin says that a Board member not on the Admin Committee referring an item to the Admin Committee might be a serial communication.
- L. Farris said that the subject is changes to the Board Policy Manual, now we're talking about whether it should go back to committee. We're way off topic.
 - M. Lee-Ben Lomond, said this is not as complicated as it should be.
- B. Fultz said he said there is no language in the Board Policy Manual that states a Board member can submit something directly to a committee.
 - L. Henry asked what does the Board wish to do?
 - L. Farris recommends that the changes to the BPM go to committee.
 - G. Nicholls recommends this item be formalized with a motion and a vote.
- L. Farris made a motion to take the discussion of the changes to the Board Policy Manual back to the Admin Committee.
 - L. Henry seconded the motion.
- R. Moran recommended that the Board set a time limit for this item to stay in committee.
 - G. Nicholls said that sounded like a substituted motion.
- L. Farris amended the motion to change the stipend section from \$100 to \$50.
- L. Henry said she has things she would like to change also. Let's just go back to Admin Committee.
 - L. Farris said he was wrong and wants to go back to the original motion. All present voted in favor of the motion. Motion passed.

b. REVISED FALL CREEK FISH LADDER CONTRACT

- R. Rogers introduced this item.
- B. Fultz asked about the cost of this.
- Discussion by Board and staff regarding the cost.
- R. Moran recommends going forward with this contract.
- R. Rogers said that the District has been working on this since 2013.

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- L. Henry said she would like the fish to get back to the way they were in 1971 when she first moved here.
 - M. Lee-Ben Lomond, questioned changes in costs to the contract. R. Rogers explained that this contract is for design only for construction of the actual fish ladder.
- R. Moran made a motion to approve the recommendation and go forward with the contract.
 - B. Fultz seconded.
- G. Nicholls said to clarify, the Board should authorize the District Manager to sign the contract.
- R. Moran amended his motion to approve the recommendation and authorize the District Manager to enter in contract with Waterways.

All present voted in favor of the motion. Motion passed.

c. SCHEDULED RATE INCREASE

- R. Rogers introduced this item. He read the memo.
- B. Fultz proposes that the Board freeze the volumetric rates in 2020 and leave them at \$10.83/unit. It will result in \$247,000 less revenue.
 - L. Henry said she would like to know how that will affect our loan.
- R. Rogers said staff is not prepared tonight to look at finances and rate reductions. Perhaps this is something to send to the Finance Committee for further review.
- S. Hill said that we looked at budget forecast without the rate increases and it showed it was not financially feasible. She will have to confer with Counsel on what that will mean for the loan.
- L. Henry said we passed the budget based on the rate increase. It might affect the loan and the budget.
 - B. Fultz said we'll have to find more cost reductions.
- R. Rogers said he would have concerns about more cost reductions. I would refer this to the Finance Committee. We can't recommend further cuts for this fiscal year.
- B. Fultz questioned if we have time to do that before the increase goes into effect.
 - R. Rogers said probably not. We'll have to call a special meeting.
- B. Fultz is happy to take this to the Finance Committee but it will have to be faster than the next scheduled meeting.
- R. Moran said he knows we've tried to increase our reserves; what effect will this have on our goal of building reserves? He would like to know the effect on the loan, budget and reserves.
- B. Fultz said our current debt ratio is about 2.5 and the covenant we signed requires 1.25. There is an explicit paragraph in the agreement that says it contemplates if surpluses are returned to the ratepayers. We will probably reduce what goes into reserves.
- L. Farris said he would recommend that we follow District Manager's recommendation and take no action on the rate increase.
- R. Moran said the Board has made great strides in the direction of funding. He appreciates what the Board has done in reducing costs.

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- L. Henry said she doesn't think this is the time to do this. While she was running for the Board she never promised that we would cut rates. Customer base determines the rates. She said she can't go for this rate reduction right now.
- B. Fultz said this would mean a reduction in money for reserves but the infrastructure won't be affected. We have a very large set of unknown numbers out there. We're going to have a very difficult conversation with the rate payers. He thinks we should do everything we can to support people who struggle with their water bills.
 - L. Henry said she believes in reserves for a rainy day.
 - B. Fultz agrees that the District needs reserves.
- R. Rogers said that staff put together a budget with the rate increases. The Board adopted that budget. He thinks the District should move ahead with the increase. He doesn't see anywhere in the budget where cuts can be made unless they look at staff reductions, that's where feels this is going and he has real issues with that.
- S. Hill thought this item on the agenda was only informational. To remind people that the rate increase they voted for is coming up. We just cancelled the Budget & Finance Committee that was scheduled for Sept. 3rd, that would have been the appropriate meeting to bring this up.
- L. Farris said his top priority is the rate payers followed by District staff. He believes the public is behind the infrastructure upgrades.

Rebecca-Ben Lomond, she appreciates the regard for rate payers and feels concern about infrastructure and cuts to environmental programs. Without environmental programs we don't have water. Paying for the water and the environment is important. There are other things that can be done to help people that are struggling with their water bills.

- E. Fresco- Felton, said she is confused by this proposal. You cut a lot of environmental programs and now you say we have enough money; we don't need a rate increase. What is going on?
- M. Lee said there's a balance that need we need to look for. It includes making sure that people with low and moderate income can afford water. He agrees with B. Fultz.
- P. Gelblum questioned if Mr. Fultz's proposal was in the Board packet. If not, it's not topic for discussion tonight.
- G. Nicholls said that the discussion is within the scope of the agenda item. But there is no specific action that can be taken tonight.
- J. Martin-Felton, said that Bob seems to be a sane person but his proposal sounds insane to her.
- R. Campbell-Felton, said he knows about the infrastructure. It's a wreck! Longer we wait the more it's going to cost.

Cynthia-Felton, said doesn't think the District is a charity organization. It's not just the water that's expensive here. We can't afford to not have water.

- V. Champlin a lot of people don't understand what has been happening. If you're not going to discuss affordability you can't discuss rate increases.
- R. Rune-Felton, this increase was approved, the budget was approved, stick with it and don't try to change it unless there was an unanticipated reason that comes up.

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- A. Benkert-Ben Lomond, said to bring this up at this stage is irresponsible and disrespectful of the staff. They've gone through the process and done the cuts. They've put the budget together and now at the last minute you bring up suspending the rate increase that was voted on by the public.
- L. Henry said we have to move on now. She is not going to refer this to the Budget & Finance Committee.
- B. Fultz said then he will put it on the next agenda as an action item unless R. Moran says he doesn't want that to happen.
 - R. Moran said it's not something he wants to do.

d. BOARD MEMBER COMMITTEE ASSIGNMENTS

- L. Henry introduced this item. We have a new Director and need to make changes to committees. She proposed the following:
 - L. Farris & R. Moran on the Environmental Committee
 - L. Farris & R. Moran on the Engineering Committee
- L. Farris & L. Henry on the SMGWA Board with R. Moran as the alternate All other committees will remain the same.
- C. Baughman said he thinks Lew will be great on the SMGWA and the other appointments are reasonable.
- G. Nicholls said that the committee appointments should be confirmed with a motion and vote.
- L. Farris made a motion to accept committee assignments as stated by Pres. Henry.
 - R. Moran seconded the motion.
 - All present voted in favor of the motion. Motion passed.

New Business:

a. DRAFT STRATEGIC PLAN FROM B. FULTZ

- L. Henry introduced this item.
- B. Fultz said that he recalled a March 21st BoD where he volunteered to bring back a draft of the Strategic Plan. At the time the alternative was to spend about \$10,000 on a consultant and he thought that was not a good use of money.
- L. Henry said she doesn't recall ever asking you to write this policy. This plan is a collaboration between Board, staff, and public.

Discussion by the Board regarding this item.

- E. Fresco- Felton, said she had no idea it was being done. It should have been addressed in committee.
 - L. Farris said social media was used instead of going to the source.
- V. Wright-Felton, said that her business is working on strategic plans, part of the process is listening to the public. It's disconcerting to see one person just change the mission.
- A. Benkert appreciates that Bob tried to jump start the project. This was talked about this in the Admin Committee a couple of months ago. The best step would have been to take this draft back to the Admin Committee.

unidentified high school student said that preserving the watershed should not have been taken out of the strategic plan. He wants a safe watershed.

C. Finney-Boulder Creek, said she will volunteer her professional services in editing and proof reading. She listed several specific issues with the document.

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- B. Springer-Felton, said that she believes that Bob meant well. The correct process would have been to bring to the Board just the statement, I would like to review the Strategic Plan, do others care. What is the process we want to use to review the Strategic Plan? This needs to be a complete and to have all of the stakeholders involved.
- P. Gelblum read into the record a letter signed by several people. (attached)
- V. Champlin disagrees with everything Peter said. Mostly because it is argument by distraction. That's not a legitimate form of discourse. His mission statement is better than the old statement, in his opinion.
 - C. Baughman, aske that this please be sent back to the Admin Committee.
- R. Rune-Felton, said likes the current mission statement. This is very important to her and why she is here. She thinks that B. Fultz's mission statement is a fundamental change in philosophy and doesn't reflect the public.
- B. Fultz said the process is not clear in the Board Policy Manual. This document was never approved. He ran on a change platform. His intent was to begin the discussion.
 - L. Henry she heard that this should be taken to committee.
- R. Moran said he liked what he heard tonight. We heard things that need to be heard. He said this needs to go to the Environmental Committee and the Admin Committee.

Discussion by the Board regarding where to go with this document.

S. Hill suggested that the draft be deconstructed and have the Admin Committee help create the outline and then start with a Board workshop.

Discussion by Board and staff regarding the Strategic Plan workshop.

- G. Nicholls said it would not be a Brown Act problem to send the policy to all of the committees at the same time, as long as the members of the committees don't cross discuss the issue.
 - G. Nicholls said this item doesn't need a motion.
- b. 2018/19 ANNUAL REIMBURSEMENT OF DISTRICT EMPLOYEES
 - S. Hill introduced this item as part of Government Code requirements.
 - B. Fultz made a motion to accept this item as recorded.
 - L. Farris seconded the motion.

All present voted in favor of the motion. Motion passed.

6. Adjournment 8:53 p.m.

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September 3, 2019

Dear SLV Water Board of Directors,

The San Lorenzo Valley Water District Board of Directors packet for the Thursday, September 5, 2019, meeting contains a draft revision to the District's mission and strategic plan. This revision was created by one Board member without public involvement and recommends radical changes to the District's vision and operations.

For example, the current mission is to "provide customers and future generations reliable, safe, high quality water at an equitable price." The new, draft version would drop "future generations" from the mission and replace "equitable price" with "lowest possible sustainable price." The current mission is to "manage and protect the environmental health of the aquifers and watershed". The new, draft version would drop the obligation to "manage and protect the environmental health of the watershed", and instead only protect the land and aquifer upon which the District's water sources depend and facilities reside. This change could have dramatic implications for ownership of lands by the District, and loss of control over the conservation of those lands.

We strongly believe that any revision to the District's mission should occur only after ample opportunity for public input and review. This is particularly the case when the Board is considering a profound departure from the District's historic mission to manage and protect our watershed for future generations. We therefore urge the Board to table the draft proposal and not consider it at the Board level until it has solicited public comments.

We recommend the following:

- 1. Clearly identify any proposed changes and provide reasons the Board is considering those changes;
- 2. Hold public meetings for discussion regarding the mission and strategic plan;
- 3. Survey SLV Water District customers asking for public comment on their highest priorities for the Water District;
- 4. Promote through mailings, social media, and the website that the SLVWD is soliciting public comments for shaping the SLVWD's mission and strategic plan;

In addition, the current Strategic Plan guides the agency through 2021. The current Strategic Plan included the skills of an experienced outside consultant, and involvement from the public, staff, SLVWD Board Committees, and the full Board of Directors. We would like to know why the Board feels that a significant revision is needed at this time, why it is not following established planning processes, and what changes to District operations or management of watershed lands and facilities are anticipated.

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Signed by San Lorenzo Valley Water District Customers,

Chuck Baughman
Elva Bolin
Larry Ford
Elaine Fresco
Jerry and Sheila De Lany
Cynthia Dzendzel
Peter Gelblum
Jenni Gomez
Alexis Krostue
Nancy Macy
Roberta McPherson
Jim Mosher
Debbie Rice
Barbara Sprenger

Lee Summers Donna Ziel Lea Watson Beckett Glass

MEMO

To: District Manager

From: Engineering Manager

Subject: September 2019 Engineering Department Monthly Report

Date September 19, 2019

Recommendation:

It is recommended that the Board of Directors review and file the Engineering Department Monthly Report for September 2019.

Projects in Construction:

Probation Tank Replacement: Work on the construction of the Probation Tank is continuing. During this reporting period the contractor completed work on the retaining walls and the tank foundation. Project completion is anticipated in October/November 2019.

Lompico PRV Replacement: Six PRV stations are being replaced in Lompico. The Contact has been signed and a Notice to Proceed letter has been sent to the Contractor. Material submittals for the project have been reviewed and materials have been ordered. A pre-construction meeting was held on August 21. Work is expected to start on September 23, 2019.

Projects in Design:

Lompico Tanks Replacement: Staff have commented on the 60% plans and design continues. The tentative completion date for the bid documents is September/October 2019 with bidding of the project slated for this Fall and construction slated for Spring 2020.

Swim Tank: District staff are working to obtain information about the alternate site. Survey work and geotechnical work have been completed and the District is awaiting a property appraisal.

RFP/RFQ:

Bear Creek Wastewater Facilities: On August 30, the District received three proposals for the Bear Creek Estates Wastewater Alternative Analysis. Staff discussed the proposals at the September 5th Engineering Committee meeting. Staff have made the proposals available to the property owners within Bear Creek Estates and plan to meet with them soon to discuss the proposals. Once we have input from the property owners, the proposals will be brought back to the Engineering Committee for further discussion and a possible recommendation to the Board of Directors.

2019 Pipeline Replacement Project: There is an agenda item on the September 19th Board meeting. The Engineering Committee and staff are recommending award of the design contract to Schaaf and Wheeler Consulting Civil Engineers of Salinas.

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MFMO

TO: Board of Directors

FROM: District Manager

PREPARED BY: Director of Finance & Business Services

SUBJECT: FINANCE & BUSINESS SERVICES STATUS REPORT

DATE: September 19, 2019

RECOMMENDATION:

It is recommended that the Board of Directors review and file the Finance & Business Services Department Status Report.

BACKGROUND:

AUDIT/YEAR END

Accounting staff are in the process of closing out the fiscal year. It is not uncommon for prior year invoices to continue to roll in thru August. Most revenue numbers should remain relatively untouched, but there are still invoices relating to the prior year that will need to be accrued. There is also entries for the OPEB and Pension liabilities that will come later on. Additionally, there is the SMGWA year end to also prepare. The auditors will be out in early October for their final fieldwork.

CUSTOMER SERVICE SUPPORT

- Customer Service stats and information
- Monthly Consumption by Customer Class
- Weekly Call Log

REVENUE STABILIZATION RATE ANALYSIS

This packet contains the current consumption as compared to the prior 3 year averages for the revenue rate stabilization. As of July 2019 consumption, the cumulative consumption is 7% below the baseline. There are no triggers identified per the revenue stabilization rate policy.

WEBSITE

The District finalized the initial design concept of the website, which was step 1. The next phase will be the most labor intensive for building out the different pages, cataloging and organizing all of the content and beginning data migration.

Additionally, the District is looking into a possible logo redesign. This will be something that will have public and Board input at a later Board meeting.

FINANCIAL SUMMARY

July typically looks skewed compared to other months. This is due to a lot of once a year invoices being paid, such as the workman comp and liability insurances. Additionally, there were 3 pay periods in the month of July. Please see the Monthly Financial report for further detail.

- Operating Revenue: Consumption was lower than anticipated. It was almost 10% below the budget expectation, which is based on previous years trends. This amounts to approximately \$80K in less revenue for July. At this point it is still too early to know if this will be a continuous trend.
- Operating Expenses: Expenses are in line with expectations, given the large volume of annual invoices typically paid in July of each year.
- Operating Income (loss): July typically runs at a loss for the high expenses that hit in July.
- Overall Outlook: July numbers are in line with expectations. We will continue to monitor consumption trends for any significant shifts from expectations.

		Jul	У		Full Year				
	Curr	ent Month		YTD	Budget	% of Budget			
Operating Revenue	\$	627,395	\$	627,395	\$10,817,670	6%			
Operating Expenses	\$	956,149	\$	956,149	\$ 7,817,156	12%			
Operating Income	\$	(328,754)	\$	(328,754)	\$ 3,000,514	-11%			

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CUSTOMER SERVICE DEPT SUMMARY

These statistics are meant to show some of the trends and fluctuations in utility billing related items. Management will use these to look for abnormalities or seasonal trends that can impact staff time. For example, the cut in/out process is typically correlated to the real estate market.

			*	*	*	*		*					*	
Monthly Stats:	Aug-19	Jul-19	Jun-19	May-19	Apr-19	Mar-19	Feb-19	Jan-19	Dec-18	Nov-18	Oct-18	Sep-18	Aug-18	Jul-18
Cut In/Outs	83	142	97	105	83	60	38	58	34	63	66	59	77	86
Tags	184	169	95	256	95	238	124	210	157	191	158	206	275	176
Turn-offs	38	23	21	30	35	19	34	38	25	26	42	32	36	22

These statistics were initially used to help show growth of online use with Springbrook. These will become even more meaningful as the District does a push to encourage people to savetime and money by signing up online to pay bills and e-bills.

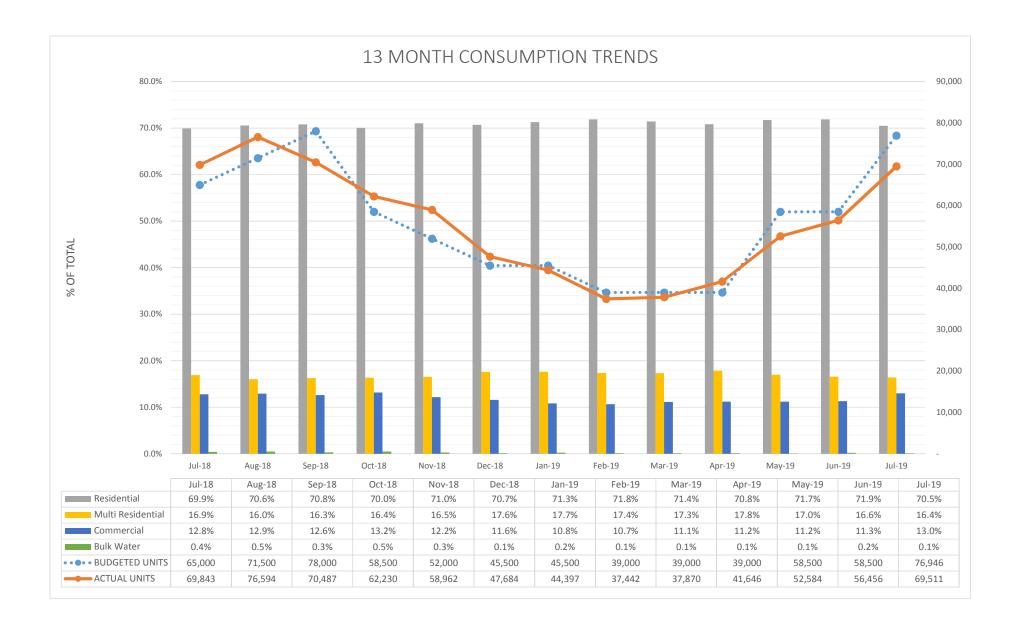
Online / Going Green [1]

As of 9/10/2019														
Online Sign-ups	4,439	4,414	4,334	4,293	4,240	4,184	4,120	4,078	4,033	3,980	3,938	3,883	3,839	3,779
E-Bills	1,697	1,686	1,624	1,590	1,522	1,413	1,378	1,356	1,326	1,302	1,284	1,260	1,238	1,210
Auto Pay	2,778	2,707	2,518	2,551	2,725	2,706	2,659	2,716	2,673	2,638	2,603	2,553	2,509	2,492

^{*} Due to timing, had abnormal tag periods

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^[1] Please note these numbers are slightly higher than actuals being utilized. When a person closes their account, they typically leave their online account active for a while for their own personal records. We currently do not have an easy way to break down to only active customers.



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	Incomi	ng Calls	Calls Outgoing Calls Total Calls Weekly Notes		Weekly Notes		
Week Ending	# Calls	Minutes	# Calls	Minutes	# Calls	Minutes	
5/4/2019	406	730	211	171	617	902	Tags, Main Breaks: 211 Camino Sinuoso, 135 Scenic Way.
5/11/2019	351	729	171	101	522	830	Turn off,Main Breaks: 12855 Iwrin Wy, 160 Shady Ln.,514 Primavera Rd., Hill Crest Dr., Lost Acres Dr.
5/18/2019	321	662	162	174	483	836	Tags, Main Breaks: Band Rd. 16 Haven Ln,160 river st.,
5/25/2019	279	586	145	110	424	695	Turn off, Main Breaks: 185 Arden Ave., Lovecreek Rd & Sunnyside Ave. 1513 Jackson Ave.
6/1/2019	264	577	106	89	370	666	Tags, Main Breaks:, 160 Ono Way, Hwy 9 & Western,
							Turn off, Main Breaks:, 15845 Kings Creek Rd, 751 Buckeye Dr., 660 Stewart St., 460 Riverview Dr., 14266 Bear Creek Rd., 14215 Bear
6/8/2019	300	505	187	211	487	715	Creek Rd., 13140 Irwin Way.
							Tags, Main Breaks:, 11181 Hwy 9 & Larkspur Dr., 13401 Big Basin Way, Hwy 9 & Marshall Creek, Hwy 236, Alameda Ave., 8074
6/15/2019	354	667	181	199	535	867	Fernwood, 520 Hill Crest, 525 Hill Crest, Scenic Way, Highland Dr., Sylvan Ave., Highland Dr.,
6/22/2019	266	485	196	285	462	770	Turn off, Main Breaks:, 11550 Alta Via Rd. 7171 Hihn Rd., 350 Redwood Dr., 10585 Vera Ave.,
6/29/2019	259	505	195	272	454	776	Tags, Main Breaks:, 251 Sunbeam, Bear Creek Rd, 1500 Two Bar Rd.,
7/6/2019	307	578	143	101	450	679	Tags, Main Breaks: 15131 Two Bar, Scenic Wy & Hillcrest, 455 Lockwood, Oak Ave., 540 Primevera.
							Turn off, Main Breaks: 168 Willow Brook Dr., 1115 Forest Dr., 285 Hoot Owl Wy, 11545 Alta Via, Zayante School Rd, 280 Miraflored Rd,
7/13/2019	373	753	236	137	609	890	220 Sylvan, 415 Fairview Ave., Prospect, 14705 Bear Creek Rd, 1111 Forest Way, 525 Hillcrest Dr., Kirby.
7/20/2019	316	592	194	230	510	821	Tags, Main Breaks: 10341 California Dr., 750 Park Dr., 206/216 Crecent Dr., 364 Brimblecom Rd., 555 Cook Wy., Scenic Wy, Manzanita F
7/27/2019	346	808	209	340	555	1,148	Turn off, Main Breaks: 145 Grove St., 433 Manzanita Ave., Mountain St., 225 Brier, 15245 Bear Creek Rd, 221 Amity Way,
8/3/2019	454	748	186	169	640	917	Tags, Main Breaks: 13728 Bear Creek Rd, 550 El Solyo Heights Dr., Scenic Wy & Hillcrest, 9460 Sunnyside Ave.
							Turn off, Main Breaks: 609 Redwood Dr., 225 Brier Dr., Scenic Way & Greenbank, 12704 Hwy 9, 8215 & 8225 Glen Arbor Rd., 5995
8/10/2019	361	779	214	185	575	965	Plaeau Dr., 9675 Brookside Ave., 320 Blue Ridge Dr., 1610 Jackson Ave.
							Tags, Main Breaks: 123 Baywood Rd., 12520 Boulder St., 240 Main St., Blue Ridge Dr., 10610 Visitar St., 315 St. Francis, 100 Brookside
8/17/2019	335	663	141	89	476	752	Dr., 15745 Kings Creek Rd., 255 Glenwood Rd., 212 riverside Park Dr.,
							Turn off, Main Breaks: 8195 Oak Ave., 12704 Hwy 9 , 455 Lockwood Ln, 140 Sweet Pea Ln, 230 Brackney Rd., 498 Ralston Ridge, 11871
8/24/2019	353	779	287	325	640	1,104	Van Allen, 1191 Laurel Ave.
							Tags, Main Breaks: 550 El Solyo Heights Dr., 14320 Big Basin Way, 280 Mesa Dr., 410 Rincon Way, 340 Bernstein Dr, 17990 Hwy 9, W.
8/31/2019	513	984	233	160	746	1,144	Zayante & Storm, 595 Romona Dr., 12520 Ramona Dr., 12520 Boulder ST, 825 Boulder St.

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REVENUE STABILIZATION RATE ANALYSIS FY1920

In accordance with the District's Revenue Stabilization Rates Policy & Procedures, the District Manager shall provide the Board of Directors with the average units of water sales (by month) for the rolling previous three years, which will serve as the baseline against which current annual sales to date will be compared. If the District Manager determines that budget-year water sales (in units) to date, and corresponding revenue, is more than 10% below expected year-to-date levels (based on monthly averages over the previous three years), the District Manager shall notify, at a public meeting, the Board of Directors of this determination at or before the next regularly scheduled Board meeting. For more information, please refer to the District's full Policy & Procedures.

MONTHLY CONSUMPTION IN UNITS BY FISCAL YEAR (BASELINE)

	July	August	September	October	November	December	January	February	March	April	May	June	TOTAL
FY1617	74,199	73,414	71,825	59,518	41,777	45,698	45,401	37,667	41,173	42,898	52,932	68,388	654,889
FY1718	81,254	78,331	76,259	65,658	58,601	42,693	48,947	40,431	42,401	41,263	52,088	69,321	697,247
FY1819	69,843	76,594	70,487	62,230	58,962	47,684	44,397	37,442	37,870	41,646	52,584	56,456	656,195
3 YR AVERAGE (BASELINE)	75,099	76,113	72,857	62,469	53,113	45,358	46,248	38,513	40,481	41,936	52,535	64,722	669,444

ACTUAL FY1920 CONSUMPTION

FY1920 69,511 **69,51**1

CUMULATIVE ANALYSIS

% Above or Below Average -7%

Cumulative % -7%

NOTES:

Consumption is cumulatively slightly above the prior three year average baseline. As of July 2019 consumption, the cumulative consumption is 7% below the baseline. There are no triggers identified per the revenue stabilization rate policy.

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OPERATING ANALYSIS - JULY 2019

REVENUE BY CATEGORY

DESCRIPTION

WATER USAGE
BASIC CHARGES
METERS, PENALTIES & OTHER
SEWER CHARGES

TOTAL OPERATING REVENUE

(OMPARII	NG A	COMPARING AGAINST BUDGET					
	% OF					Act. % of	ANNUAL	% of
ACTUALS	TOTAL	PR	IOR YEAR	\$ Diff.	% Diff.	Budget	BUDGET	Annual
\$ 358,244	57.1%	\$	359,119	\$ (876)	0%	5%	\$ 7,395,500	68%
253,518	40.4%		237,313	16,205	7%	8%	3,163,000	29%
5,620	0.9%		5,250	370	7%	4%	127,000	1%
10,013	1.6%		8,344	1,669	20%	8%	132,170	1%
\$ 627,395	100.0%	\$	610,027	\$ 17,368	3%	6%	\$ 10,817,670	100%

REVENUE COMMENTS

Water Usage: July 19 was about the same as in July of the prior year. Remaining increase was due to the rate increase.

Sewer Charges: New rates went into effect Dec 18.

EXPENSES BY CATEGORY

DESCRIPTION

SALARIES & BENEFITS
CONTRACT/PROF. SERVICES
OPERATING EXPENSES
MAINTENANCE
FACILITIES
GEN. & ADMIN.
TOTAL OPERATING EXPENSES

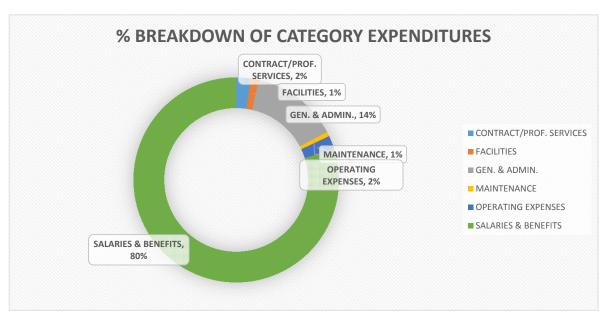
	C	OMPARI	NG A	AGAINST P	COMPARING AGAINST BUDGET					
		% OF					Act. % of		ANNUAL	% of
Α	CTUALS	TOTAL	PR	IOR YEAR	\$ Diff.	% Diff.	Budget		BUDGET	Annual
\$	764,139	79.9%	\$	514,027	\$ 250,112	49%	15%	\$	5,164,975	66%
	21,644	2.3%		5,572	16,072	288%	2%		1,070,711	14%
	20,127	2.1%		11,986	8,141	68%	5%		435,250	6%
	6,890	0.7%		3,079	3,811	124%	3%		218,850	3%
	11,977	1.3%		11,383	593	5%	2%		591,700	8%
	131,372	13.7%		101,568	29,804	29%	39%		335,670	4%
\$	956,149	100%	\$	647,615	\$ 308,534	48%	12%	\$	7,817,156	100%

EXPENSE COMMENTS

Sal.&Benefits: July 19 had 3 pay periods, compared to the prior year having 2.

Legal Bills: The June legal bill that normally posts in July is accrued back into prior FY.

Gen&Admin: \$18K increase to liability insurance year over year. \$12K timing of LAFCO fees that posted in September in PY.

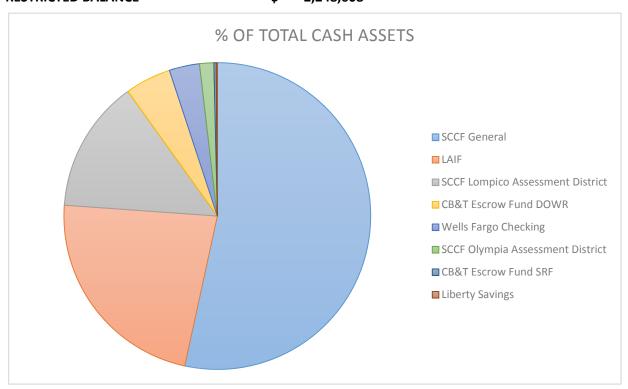


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CASH BALANCES AS OF

7/31/2019

			Ave	
			Interest	
OPERATING ACCOUNTS	CAS	H BALANCE	Rate	
Wells Fargo Checking	\$	121,810	0.35%	
Liberty Savings	\$	4,517	0.15%	
LAIF	\$	864,025	2.38%	
SCCF General	\$	2,031,789	2.35%	
OPERATING BALANCE	\$	3,022,141		
RESTRICTED ACCOUNTS				
SCCF Lompico Assessment District	\$	531,401	2.35%	For AD Projects
SCCF Olympia Assessment District	\$	57,112	2.35%	For Debt Repayment
SCCF Probation Tank Loan Proceeds	\$	1,466,857	2.35%	Loan Proceeds
CB&T Escrow Fund SRF	\$	8,849	0.09%	For Debt Repayment
CB&T Escrow Fund DOWR	\$	184,388	0.09%	For Debt Repayment
RESTRICTED BALANCE	\$	2,248,608		



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Local Agency Investment Fund P.O. Box 942809 Sacramento, CA 94209-0001 (916) 653-3001

www.treasurer.ca.gov/pmialaif/laif.asp August 22, 2019

SAN LORENZO VALLEY WATER DISTRICT

DISTRICT MANAGER 13060 HIGHWAY 9 BOULDER CREEK, CA 95006 **PMIA Average Monthly Yields**

Tran Type Definitions July 2019 Statement

Effective Transaction Tran Confirm Date Date Type Number

 Date
 Date
 Type
 Number
 Authorized Caller
 Amount

 7/15/2019
 7/12/2019
 QRD 1612434
 SYSTEM
 5,487.49

Account Summary

Total Deposit: 5,487.49 Beginning Balance: 858,537.77
Total Withdrawal: 0.00 Ending Balance: 864,025.26

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Page 1 of 1

G/L Balances

Criteria: As Of = 7/31/2019; Fund = 76644, 76530

G/L Account	Titlo	Beginning Balance	Year-To-Date Debits	Year-To-Date Credits	End Balance
·			Depits	Credits	Eliu balance
Fund 76530 SLV-LON	MPICO WTR, EFF 6/2/16				
Sub-Fund 76530001 -	SLV- WTR, EFF 6/2/16				
000	NOT APPLICABLE	0.00	4.93	(525.74)	(520.81)
101	EQUITY IN POOLED CASH	167,067.65	525.74	(4.93)	167,588.46
240	STALE DATED WARRANTS LIABILITY	(1,363.90)	0.00	0.00	(1,363.90)
344	FUND BALANCE	(165,703.75)	0.00	0.00	(165,703.75)
Total Sub-Fund 765	530001	0.00	530.67	(530.67)	0.00
Sub-Fund 76530200	SLV-LOMPICO WTR-ASSESSMENTS				
000	NOT APPLICABLE	0.00	0.00	(1,113.00)	(1,113.00)
101	EQUITY IN POOLED CASH	557,702.39	1,113.00	0.00	558,815.39
344	FUND BALANCE	(557,702.39)	0.00	0.00	(557,702.39)
Total Sub-Fund 765	530200	0.00	1,113.00	(1,113.00)	0.00
Total Fund 76530		0.00	1,643.67	(1,643.67)	0.00
Fund 76644 SAN LOF	RENZO VALLEY WATER TRUST				
Sub-Fund 76644001	SAN LORENZO VALLEY WATER TRUST				
000	NOT APPLICABLE	0.00	250,042.35	(4,709.96)	245,332.39
101	EQUITY IN POOLED CASH	1,681,679.61	4,709.96	(250,042.35)	1,436,347.22
201	VOUCHERS PAYABLE (VENDOR)	0.00	250,000.00	(250,000.00)	0.00
344	FUND BALANCE	(1,681,679.61)	0.00	0.00	(1,681,679.61)
Total Sub-Fund 766	544001	0.00	504,752.31	(504,752.31)	0.00
Sub-Fund 76644100	SAN LORENZO VLY WTR-OLYMPIA MU				
000	NOT APPLICABLE	0.00	0.00	(162.27)	(162.27)
101	EQUITY IN POOLED CASH	81,310.01	162.27	0.00	81,472.28
344	FUND BALANCE	(81,310.01)	0.00	0.00	(81,310.01)
Total Sub-Fund 766	644100	0.00	162.27	(162.27)	0.00
Sub-Fund 76644200 ·	SLV WATER-SUBFD FOR LOAN CASH				
000	NOT APPLICABLE	0.00	0.00	(3,670.59)	(3,670.59)
101	EQUITY IN POOLED CASH	1,839,265.23	3,670.59	0.00	1,842,935.82
344	FUND BALANCE	(1,839,265.23)	0.00	0.00	(1,839,265.23)
Total Sub-Fund 76644200		0.00	3,670.59	(3,670.59)	0.00
Total Fund 76644		0.00	508,585.17	(508,585.17)	0.00

Run: 8/20/2019 1:35 PM Includes transactions posted through: 8/20/2019

$M \in M O$

TO: Board of Directors

FROM: Director of Finance & Business Services

SUBJECT: BILL LIST

DATE: September 19, 2019

BACKGROUND:

The Bill List is required to be presented to the Board of Directors. It will list out all amounts paid out for District activities (check register). This allows the Board and the public to ask any questions on amounts or vendors that they are interested in knowing more about.

In the past the District would have the current accounts payable items that are about to be paid, in addition to the check register for all items paid. The accounts payable invoices end up being on here twice, as an open payable and then as a paid item.

These reports can become long and overwhelming. In an attempt to simplify, staff is presenting only the paid registers. This took the original bill list from 22 pages down to 10 pages. This decision was made after hearing multiple Board members and citizen concerns over how long some of these reports are.

RECOMMENDATION:

It is recommended the Board review the new report and direct staff if there are any additional changes requested.

Accounts Payable

Checks by Date - Detail by Check Number

User: rachelmunoz Printed: 9/10/2019 12:04 PM



13060 Highway 9 Boulder Creek, CA 95006-9119 (831) 338-2153 phone (831) 338-7986 fax

Check Amour	Void Checks	Check Date Reference	Vendor Name Description	Vendor No Invoice No	heck No
			ICMA RETIREMENT C/O M & T R	10005	ACH
3,707.2			RETIREMENT WITHHOLDING_PP EN	186377	
3,707.2	0.00	r this ACH Check for Vendor 10005:	Total 1		
252.4 252.4 252.4		08/23/2019	AT&T IP SERVICES IP SERVICES_ADMIN IP SERVICES_OPS IP SERVICES_WTP	00309 3545789404A 3545789404B 3545789404C	17844
757.2	0.00	Total for Check Number 17844:			
		08/23/2019	AT&T U-VERSE	00687	17845
80.0			U-VERSE_345 QUAIL TERRACE	8719_132182018	
80.0	0.00	Total for Check Number 17845:			
		08/23/2019	COMCAST	00788	17846
153.3	-		INTERNET_23 SUMMIT AVE	81119_1171123	
153.3	0.00	Total for Check Number 17846:			
148.3		08/23/2019	COMCAST INTERNET_264 ORCHARD ROAD	00788 71619_1018662	17847
148.3	0.00	Total for Check Number 17847:			
279.5		08/23/2019	COMMUNITY TELEVISION MEETING COVERAGE FOR JULY 18T	00265 2701	17848
279.5	0.00	Total for Check Number 17848:			
71.7 113.5 71.7 403.7 714.6		08/23/2019	VERIZON WIRELESS CELL PHONE_ADMIN CELL PHONE_FINANCE CELL PHONE_ENGINEERING CELL PHONE_OPS CELL PHONE_WTP	00011 9836071498A 9836071498B 9836071498C 9836071498D 9836071498E	17849
1,375.3	0.00	Total for Check Number 17849:			
355.7		08/27/2019 19-0	ANTHEM BLUE CROSS RETIRED EMPLOYEE MEDICAL_09/0	00162 91005774	17850
355.7	0.00	Total for Check Number 17850:			
116.9		08/27/2019	ANTHEM BLUE CROSS MEDICARE RX_09/01/19-10/01/19	00767 0982042151	17851
116.9	0.00	Total for Check Number 17851:			
		08/27/2019	AT&T LONG DISTANCE	00686	17852

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	834287386_0819A 834287386_0819B	LONG DISTANCE_ADMIN LONG DISTANCE_WTP			224.10 4.11
			Total for Check Number 17852:	0.00	228.21
17853	00011 9836071499A 9836071499B 9836071499C 9836071499D	VERIZON WIRELESS CELL PHONE_ADMIN CELL PHONE_OPS CELL PHONE_ENVIRON CELL PHONE_WTP	08/27/2019		53.90 350.48 80.70 117.51
			Total for Check Number 17853:	0.00	602.59
17854	10134 46289_SEPT19A 46289_SEPT19B	WESTERN ALLIANCE BANK - LOAN REFUNDING BOND_PRINCIPAL REFUNDING BOND_INTEREST	P. 08/27/2019		339,514.99 15,340.21
			Total for Check Number 17854:	0.00	354,855.20
17855	00034 SEPT2019_34	DAVE BASLER RETIREE MEDICAL_SEPT2019	08/28/2019		75.00
			Total for Check Number 17855:	0.00	75.00
17856	00099 SEPT2019_99	JOEL BUSA RETIREE MEDICAL_SEPT2019	08/28/2019		125.00
			Total for Check Number 17856:	0.00	125.00
17857	00566 190800059101A 190800059101B	C S S C ANSWERING SERVICE_AUGUST SERVICE ANSWERING SERVICE	08/28/2019		169.50 199.18
			Total for Check Number 17857:	0.00	368.68
17858	00784	CORE & MAIN LP	08/28/2019		
	K827950 K971165	FELTON METER CHANGE OUT PROJECT (TRNS 2"IRNML THD-DRS PLS SDR11	(E		3,161.00 541.79
			Total for Check Number 17858:	0.00	3,702.79
17859	00208 SEPT2019_208	LEONARD KUHNLEIN RETIREE MEDICAL_SEPT2019	08/28/2019		125.00
			Total for Check Number 17859:	0.00	125.00
17860	00662 SEPT2019_662	JAMES A. MUELLER RETIREE MEDICAL_SEPT2019	08/28/2019		50.00
			Total for Check Number 17860:	0.00	50.00
17861	10158 498854A 498854B	NOSSAMAN, LLP FEES FOR SERVICES THROUGH 07/31/19 DISPURSEMENTS MADE THROUGH 07/31	08/28/2019		9,953.00 553.10
			Total for Check Number 17861:	0.00	10,506.10
17862	00711 S1862143.003A S1862143.003B S1862170.006A S1862170.006B	ROBERTS & BRUNE CO. VALVE BOX RISER GRD RING 1" METER BOX LID B9 -BADGER ORION 20"H X 34"L INSULATED BLANKET HYMAX REDUCER CPLG 5X6 5.12-6.38 AN	08/28/2019 NI		286.94 128.91 187.25 1,072.34

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
	Invoice No	Description Post GAP	Reference		125.10
	S1862170.006C	VALVE BOX ALIGNER POSI-CAP			125.19
	S1862170.007A	FLOAT VALVE 2" THREADED 125#			2,191.77
	S1862170.007B	CPLG COPR-PIPE FEM 3/4" FULL CIRCLE 6.84-7.24 7.50"			157.18
	S1862170.007C				185.48
	S1862170.007D	MTR VLV PIPE-MTR ANG 1X1"			497.16
	S1862170.007E	MTR CPLG CORP-COPR 3PT 3/4"			120.82
	S1862170.007F	COMPRESSION COUPLING 1" G/T			199.62
	S1862170.007G	MTR VLV COPR-MTR STRT 3/4X5/8"			528.89
	S1862170.007H	MTR CPLG COPR-COPR 3PT 1"			246.65
	S1862170.007I	FULL CIRCLE 7.05-7.45 12.50"			150.75
	S1862170.007J	COMPRESSION COUPLING 3/4" G/T			335.93
	S1862170.007K	METER ADAPTER 1" X 1 1/4"			95.09
	S1862170.007L	FULL CIRCLE 3.96-4.25 7.50"			73.34
	S1862170.007M	FULL CIRCLE 4.45-4.73 12.50"			128.17
	S1862170.007N	SADDLE DS 12.62-14.32 X 2"			88.96
	S1862170.007O	COPR-PIPE MALE 1"			250.23
	S1862170.007Q	SADDLE SS 4.74-5.63 X 1"			134.18
	S1862170.007R	FULL CIRCLE 7.05-7.45 7.50"			94.13
	S1864125.001A	REPAIR CLAMP 3/4" X 3"			441.65
	S1864125.001B	REPAIR CLAMP 3/4" X 6"			387.01
	S1864125.001C	REPAIR CLAMP 1" X 3"			189.05
	S1864125.001D	REPAIR CLAMP 1-1/4" X 3"			167.57
	S1864125.001E	REPAIR CLAMP 2" X 3"			312.44
	S1867205.001A	4 MJXMJ A2362-23LN MUELLER GATE VAI	Ľ		1,904.04
	S1867205.001B	4 HYMAX 2 FLIP CPLG			1,409.92
			Total for Check Number 17862:	0.00	12,090.66
4=0.42	00.555	grappay, n.g	00/00/00/0		
17863	00555 53542195	STORDOK, INC. SHREDDING SERVICE_AUG 2019	08/28/2019		45.00
			Total for Check Number 17863:	0.00	45.00
17864	00369	CAROLE TRIANTAFILLOS	08/28/2019		
1/004	SEPT2019_369	RETIREE MEDICAL_SEPT2019	06/26/2019		125.00
	_	_			
			Total for Check Number 17864:	0.00	125.00
17865	00057	AFSCME COUNCIL 57	08/30/2019		
	AUG2019_57	UNION DUES_AUG2019			955.24
			Total for Check Number 17865:	0.00	955.24
				****	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
17866	00359	ALLIED ELECTRONICS	08/30/2019		
	9011463823	PASO 8 WELL CONTROL_WO#814			110.34
			Total for Check Number 17866:	0.00	110.34
15065	00000	DAVIDAM DING IANGTONIA DIG	00/20/2010		
17867	00220 32591	BAY BUILDING JANITORIAL,INC JANITORIAL SERVICES	08/30/2019		474.42
			Total for Check Number 17867:	0.00	474.42
17070	10145	DED FIDE DEOTECTION INC	09/20/2010		
17868	10145	BFP FIRE PROTECTION, INC	08/30/2019		506.00
	20034	SERVICE CALL_RE-SET PRE-ACTION SYS	1		596.00
			T (16 CL 1 N 1 17000	0.00	506.00
			Total for Check Number 17868:	0.00	596.00
17869	00146	BLUEPRINT EXPRESS	08/30/2019		
1,000	250250	COY OF DRAWING_ENG.			23.42
	- -				25.12

Check Amount	Void Checks	Check Date Reference	Vendor Name Description	Vendor No Invoice No	Check No
23.42	0.00	Total for Check Number 17869:			
		08/30/2019	BOULDER CREEK AUTO PARTS	00216	17870
5.98	_		POWER STEERING FLUID_VE-155	131058	
5.98	0.00	Total for Check Number 17870:			
119.73		08/30/2019	ALBERT BRUSH Refund Check	UB*00436	17871
119.73	0.00	Total for Check Number 17871:			
		08/30/2019	CINCINNATI LIFE INSURANCE CO	00363	17872
28.00			201 LIFE INSURANCE_AUG2019	AUG2019_363	
28.00	0.00	Total for Check Number 17872:			
		08/30/2019	COLONIAL LIFE	01050	17873
559.04	<u>-</u>	31	2019 INSURANCE PREMIUMS_PP ENDIN	4377735-08131	
559.04	0.00	Total for Check Number 17873:			
		08/30/2019	COMCAST	00788	17874
175.18	-		INTERNET_200 ANNIES WAY	81519_1236074	
175.18	0.00	Total for Check Number 17874:			
150.20		08/30/2019	COMCAST	00788	17875
158.38	-		INTERNET_264 ORCHARD ROAD	81619_1018662	
158.38	0.00	Total for Check Number 17875:			
153.38		08/30/2019	COMCAST INTERNET_7400 HIGHWAY 9	00788 81919_1028380	17876
153.38	0.00	Total for Check Number 17876:			
		08/30/2019	EUROFINS	00450	17877
460.00	_	D.	WATER ANALYSIS_OLYMPIA WELL_PAS	L0465615	
460.00	0.00	Total for Check Number 17877:			
		08/30/2019	FEDERAL EXPRESS CORP	00204	17878
47.39 1,025.56			FEDEX MAILING_ADMIN AUTO CLAVE SHIPPING_WTP	671564374A 671564374B	
	-	T. 10 CL 13 1 15050	_		
1,072.95	0.00	Total for Check Number 17878:	NATE OF LEGISLE	10070	15050
105.00		08/30/2019	NATE GILLESPIE T-4 OPERATOR CERTIFICATION	10069 81919	17879
105.00	0.00	Total for Check Number 17879:			
103.00	0.00	08/30/2019	ни іл інцер	UB*00657	17880
32.49		08/30/2019	JULIA HUFF Refund Check	OB*0005/	1/880
30.24	_		Refund Check		
62.73	0.00	Total for Check Number 17880:			
		08/30/2019	TAMARA & JEAN KUHN	UB*00656	17881
95.22			Refund Check		

Check Amoun	Void Checks	Check Date Reference	Vendor Name Description	Vendor No Invoice No	heck No
95.2	0.00	Total for Check Number 17881:			
40.1		08/30/2019	NORTH BAY FORD	00027	17882
49.1	-		BUMPER COVER_VE-380	273300	
49.13	0.00	Total for Check Number 17882:			
61.8	_	08/30/2019	OLIVE SPRINGS QUARRY HOT MIX_PAVING	00582 122086	17883
61.8	0.00	Total for Check Number 17883:			
		08/30/2019	CLIFF REINOSA	UB*00658	17884
13.0- 38.8-	_		Refund Check Refund Check		
51.9	0.00	Total for Check Number 17884:			
		08/30/2019	ROBERTS & BRUNE CO.	00711	17885
9,979.1 1,531.1			PASO 8 PARTS_WORK ORDER 814 6 HYMAX 2 FLIP CPLG RANGE 6.42-7.68	S1871266.001 S1872183.001	
11,510.20	0.00	Total for Check Number 17885:			
		08/30/2019	SCARBOROUGH LUMBER	00125	17886
15.4 39.2		N	WIRE BRUSH_SCREW DRIVER_WTP CUTTING WHEEL_HEARING PROTECTION	339628 339721	
49.2			OLY 2 PROJECT_CUTTING WHEEL_ALL	339757	
86.0			MISC. SUPPLIES_OPS	339790	
107.9 35.7			LYON PLANT_WTP MAIN REPAIR_LAUREL DRIVE	587255 587329	
333.6	0.00	Total for Check Number 17886:			
102.2		08/30/2019	SCOTTS VALLEY SPRINKLER RISER MATERIAL_OPS	00168 154204	17887
102.2	0.00	Total for Check Number 17887:			
		08/30/2019	SOIL CONTROL LAB	00047	17888
39.0			WATER ANALYSIS_OLY 2 WELL	9070559	
145.0 29.0			WATER ANALYSIS_5 LOCATIONS WATER ANALYSIS_OLY 2	9070918 9070919	
39.0			WATER ANALYSIS_OLY 2 WATER ANALYSIS_OLY 2	9070920	
145.0	_		WATER ANALYSIS_5 LOCATIONS	9080172	
397.0	0.00	Total for Check Number 17888:			
3,805.6		08/30/2019	STERLING WATER TECHNOLOGIES TREATMENT CHEMICALS_WTP	00156 9728	17889
3,805.6	0.00	Total for Check Number 17889:			
		08/30/2019	TIAA COMMERCIAL FINANCE, INC.	10231	17890
403.5	_		5 YR LEASE NEW COPIER	6472801	
403.5	0.00	Total for Check Number 17890:			
28.4		08/30/2019	VISION SERVICE PLAN - (CA) VISION INSURANCE_ADMIN	00399 807347233A	17891
150.3			VISION INSURANCE_FINANCE	807347233A 807347233B	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	807347233C 807347233D 807347233E 807347233F	VISION INSURANCE_ENG VISION INSURANCE_OPS VISION INSURANCE_ENG VISION INSURANCE_WTP			38.58 333.74 27.44 170.34
			Total for Check Number 17891:	0.00	748.88
17892	10156	VORTEX INDUSTRIES, INC	08/30/2019		540.00
	44-1370358	KEY PAD REPROGRAM_1526 QUAIL HOLI			548.00
			Total for Check Number 17892:	0.00	548.00
17893	10152 AUG2019_10152A AUG2019_10152B	WESTAMERICA BANK TRUCK LOAN_INTEREST_AUG2019 TRUCK LOAN_PRINCIPAL_AUG2019	08/30/2019		185.68 1,915.00
			Total for Check Number 17893:	0.00	2,100.68
17894	UB*00655	GORDON WINKELMAN Refund Check	08/30/2019		1.01
			Total for Check Number 17894:	0.00	1.01
17895	00612 L2100952672	EMPLOYMENT DEVELOPMENT DEPT EMPLOYMENT TAX_PERIOD ENDING 06/3			624.96
			Total for Check Number 17895:	0.00	624.96
17896	00573 073019_573	STEPHANIE HILL PLANT FOR FARMERS MARKET	08/30/2019		23.85
			Total for Check Number 17896:	0.00	23.85
17897	00589 080819_7785	ALLARD'S SEPTIC SERVICE SEPTIC SERVICES_AUG2019	09/04/2019		300.00
			Total for Check Number 17897:	0.00	300.00
17898	00729 9083268	ALPHA ANALYTICAL LABS LAB FEES-ANALYTICAL SERVICES	09/04/2019		882.00
			Total for Check Number 17898:	0.00	882.00
17899	00300 1144	APOLLO DRAIN SERVICE FELTON ACRES TOILET_OPS	09/04/2019		250.00
			Total for Check Number 17899:	0.00	250.00
17900	00055 819_8313355273	AT&T PHONE_FELTON ACRES	09/04/2019		165.54
			Total for Check Number 17900:	0.00	165.54
17901	00309 7498169406A 7498169406B 7498169406C	AT&T IP SERVICES IP SERVICES_ADMIN IP SERVICES_OPS IP SERVICES_WTP	09/04/2019		396.26 396.26
			Total for Check Number 17901:	0.00	1,188.78
17902	10145 20089	BFP FIRE PROTECTION, INC KIRBY PLANT_FIRE ALARM INSPECTION	09/04/2019		660.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 17902:	0.00	660.00
17903	00788 82619_0987198	COMCAST INTERNET_195 KIRBY ST	09/04/2019		153.38
			Total for Check Number 17903:	0.00	153.38
17904	00450	EUROFINS	09/04/2019		
	L0466028 L0466848 L0467366	WATER ANALYSIS_PASO 7_5A WATER ANALYSIS_PASO WELL WATER ANALYSIS_PASO 5A_7			60.00 60.00 60.00
			Total for Check Number 17904:	0.00	180.00
17905	00313	MET LIFE	09/04/2019		
	SEPTEMBER2019.A SEPTEMBER2019.C SEPTEMBER2019.C SEPTEMBER2019.E SEPTEMBER2019.F SEPTEMBER2019.G SEPTEMBER2019.H SEPTEMBER2019.I SEPTEMBER2019.J SEPTEMBER2019.L SEPTEMBER2019.L SEPTEMBER2019.M SEPTEMBER2019.N SEPTEMBER2019.O SEPTEMBER2019.P SEPTEMBER2019.Q	DENTAL_ADMIN DISABILITY_ADMIN LIFE INSURANCE_ADMIN DENTAL_FINANCE DISABILITY_FINANCE LIFE INSURANCE_FINANCE DENTAL_ENG DISABILITY_ENG LIFE INSURANCE_ENG DENTAL_OPS	Total for Check Number 17905:	0.00	192.14 84.83 33.30 1,425.60 287.43 138.19 258.32 96.24 33.30 1,778.27 310.11 176.49 195.75 46.45 16.65 1,243.97 314.81 139.86
17906	10246 14443	OVISS LABS INCORPORATED FALL CREEK_KIRBY PLANT CAMERAS	09/04/2019		1,350.00
			Total for Check Number 17906:	0.00	1,350.00
17907	00370 20264	RAC CONSTRUCTION PASO BLDG DOOR_WO#814	09/04/2019		2,014.00
			Total for Check Number 17907:	0.00	2,014.00
17908	10260 290723004	SIERRA TRUCK/VAN INC. REPLACE TRUCK BODY_VE-280	09/04/2019		14,996.77
			Total for Check Number 17908:	0.00	14,996.77
17909	00721 114-8981737	UNITED SITE SVCS.,INC PORTABLE TOILET_08/13/19-09/09/19	09/04/2019		196.70
			Total for Check Number 17909:	0.00	196.70
17910	UB*00659	MOLLY BRAVO Refund Check Refund Check	09/05/2019		53.61 21.39

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 17910:	0.00	75.00
17911	00415 SEPT2019_415	CA BANK & TRUST/GOV SVC DEPT_ 1976 SAFE DRINKING WATER BOND_SEP			15,581.43
			Total for Check Number 17911:	0.00	15,581.43
17912	00784 K710818	CORE & MAIN LP EXTRA COST FOR PIPE AND RESTOCKIN	09/05/2019 G		310.14
			Total for Check Number 17912:	0.00	310.14
17913	00703 272070A 272070B	DATAFLOW BUSINESS SYSTEMS, INCONTRACT SERVICES FOR PRINTERS/CC CONTRACT SERVICES FOR PRINTERS/CC)F		103.48 206.95
			Total for Check Number 17913:	0.00	310.43
17914	UB*00650	KENNETH GRAY Refund Check	09/05/2019	0.00	31.25
			Total for Check Number 17914:	0.00	31.25
17915	10267	DARREN LANGFIELD	09/05/2019	0.00	31.23
17713	82919_10267	WORK BOOTS	03/03/2013		150.00
			Total for Check Number 17915:	0.00	150.00
17916	10214 2129	MIKE PODLECH WATER AVAILABILITY FOR CONJUNCTIV	09/05/2019 /E		3,105.00
			Total for Check Number 17916:	0.00	3,105.00
17917	00711 S1862170.007	ROBERTS & BRUNE CO. FLEX COUPLING 1-1/2" X 5"	09/05/2019		433.61
			Total for Check Number 17917:	0.00	433.61
17918	UB*00660	TERRY SMALL Refund Check Refund Check	09/05/2019		12.36 27.62
			Total for Check Number 17918:	0.00	39.98
17919	00141	B & B SMALL ENGINE	09/10/2019		
	427091 427605	CART SAW TANK_OPS CUT OFF SAW_SERVICE			185.28 178.38
			Total for Check Number 17919:	0.00	363.66
17920	10113 SEPT2019_10113A SEPT2019_10113B	BANK MIDWEST SOLAR LOAN_INTEREST_SEPT 2019 SOLAR LOAN_PRINCIPAL_SEPT2019	09/10/2019		758.66 2,491.24
			Total for Check Number 17920:	0.00	3,249.90
17921	00290 11769A 11769B	CONTRACTOR COMPLIANCE & MON PREVAILING WAGE_ANNUAL REPORT PREVAILING WAGE_ANNUAL REPORT	NI 09/10/2019		150.00 150.00
			Total for Check Number 17921:	0.00	300.00

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
	Invoice No	Description	Reference		
17922	00343	ERNIE'S SERVICE CENTER	09/10/2019		
	78929	STEERING WHEEL_VE-325			273.41
			Total for Check Number 17922:	0.00	273.41
17923	00118	FARMER BROTHERS COFFEE	09/10/2019		
	69379273	COFFEE SUPPLIES_OPS			160.41
			Total for Check Number 17923:	0.00	160.41
17924	00569	PITNEY BOWES GLOBAL FIN.LLC	09/10/2019		
1//21	3103363438	MAIL MACHINE LEASE_BILLING PERIO			461.01
		_			
			Total for Check Number 17924:	0.00	461.01
17925	00125	SCARBOROUGH LUMBER	09/10/2019		
	338942	PASO 8 WELL_WO#814			37.16
	339134	PASO 8 WELL_WO#814			23.87
	339155	PASO 8 WELL_WO#814			29.42
	340032	LYON PLANT_TUBING CONNECTORS			49.19
	399402	PASO 8 WELL_WO#814			39.02
	587500 587508	PUSH PINS_OPS ADMIN LIGHT			12.09 11.64
	587527	ADMIN LIGHT HARTMAN SERVICE			32.43
	587543	PHONE LINE CABLE_OPS			11.64
		_			
			Total for Check Number 17925:	0.00	246.46
17926	10174	BILL SMALLMAN	09/10/2019		
	52434	TO REPLACE CK#52434			296.88
			Total for Check Number 17926:	0.00	296.88
			Total for Check Number 1/920:	0.00	290.88
			Report Total (84 checks):	0.00	470,287.93

EFT & DIRECT CHECK TRANSACTIONS

AUGUST 2019



13060 Highway 9 Boulder Creek, CA 95006-9119 (831) 338-2153 phone (831) 338-7986 fax

Date	Check No	Vendor	Description	Amount
8/2/2019	EFT	BLUEFIN	BANK FEES	\$ 7,045.21
8/2/2019	EFT	MERCHANT TRANSACT	BANK FEES	\$ 4.34
8/12/2019	EFT	WELLS FARGO	BANK FEES	\$ 937.67
8/16/2019	EFT	CIVIC PAY	BANK FEES	\$ 658.29
8/7/2019	EFT	PAYCHEX	ADMIN & DELIVERY FEES	\$ 146.00
8/7/2019	EFT	PAYCHEX	PAYROLL	\$ 2,115.45
8/7/2019	DIRECT CHECK	PAYCHEX	PAYROLL	\$ 5,815.13
8/14/2019	EFT	PAYCHEX	ADMIN & DELIVERY FEES	\$ 236.75
8/14/2019	EFT	PAYCHEX	PAYROLL	\$ 111,083.87
8/14/2019	DIRECT CHECK	PAYCHEX	PAYROLL	\$ 7,032.78
8/28/2019	EFT	PAYCHEX	ADMIN & DELIVERY FEES	\$ 248.75
8/28/2019	EFT	PAYCHEX	PAYROLL	\$ 109,947.56
8/28/2019	DIRECT CHECK	PAYCHEX	PAYROLL	\$ 7,259.84
8/28/2019	EFT	PAYCHEX	PAYCHEX INVOICE	\$ 418.47
8/6/2019	EFT	CALPERS	RETIREMENT BENEFITS	\$ 49,348.79
			TOTAL EFT TRANSACTIONS	\$ 302,298.90

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TO: Board of Directors

PREPARED BY: Director of Finance & Business Services

SUBJECT: Q4 FY1819 LADOC Financial Report

DATE: September 19, 2019

RECOMMENDATION:

It is recommended that the Board of Directors review and file the Q4 FY1819 LADOC Financial Report.

BACKGROUND:

The LADOC financial reports are to help monitor assessment revenue and expenditures. Revenue is typically related to the assessments placed on the annual property tax roll. Expenses are typically related to the capital projects identified and any administrative costs associated with the assessment district.

Below is the summary report. The full report is reviewed quarterly by the LADOC, which includes copies of all invoices etc. Please visit the Lompico LADOC section on the District's website to see the full reports. There is a link at the bottom of www.slvwd.com or you can use http://slvwd.com/ Lompico.htm

QUARTERLY ACTIVITY:

Revenues:

- Q4 FY1819 had \$147,330 in assessment revenue recognized
- Q4 FY1819 had \$3,257 in interest revenue recognized

Expenses:

- WO #525 Service Line Replacements
 - Q4 FY1819 had an expense of \$931 recognized. This was for 1 service lines.
- WO #837 PRV's
 - Q4 FY1819 had \$3K in expenses recognized related mainly to consulting work for the PVR projects. These recently went out for bids and had a contractor awarded the bid. Construction will be starting shortly.
- WO# 1208-1210 Lewis, Madrone and Kaski Tanks

 Q4 FY1819 had \$24K for engineering consulting work for the tank projects

• NBS AD management fees of \$1,149 were incurred for Q4 FY1819.

Balance:

- Q4 FY1819 had an available cash balance of ~\$530K in the assessment district fund
 - The majority of the balance is expected to be used soon as the PRV project is about to start.

LOMPICO ASSESSMENT DISTRICT CASH RECONCILIATION SUB-FUND 76530200

BEG. CASH BALANCE	7/1/2018 \$ 353,723.75	7,	/31/201	8	8/31/2	018	9/	30/2018	1	10/31/2	2018	11	1/30/2018	12/	31/2018	1,	/31/2019	2,	/28/2019	3/	/31/2019	4/3	0/2019	5	/31/2019	6	5/30/2019	FY	1819 YTD
REVENUE ASSESSMENT INTEREST			499	80	49	94.77		475.60) \$	50	06.50	\$ \$	4,050.52 537.29		18,527.78 807.22		913.56	\$	865.77	\$	859.30		3,675.00 1,060.62		1,127.71	\$	13,655.44 1,068.79	\$:	299,908.74 9,216.93
TOTAL REVENUE		\$	499	80 9	3 49	94.77	\$	475.60	\$	50	06.50	\$	4,587.81	\$ 14	19,335.00	\$	913.56	\$	865.77	\$	859.30	\$ 134	1,735.62	\$	1,127.71	\$	14,724.23	\$ 3	309,125.67
EXPENSES																													
NBS AD Services		\$	(1,145	52)					\$	(1,1	49.21))				\$	(1,149.43)					\$ (:	1,149.13	,)				\$	(4,593.29)
WO 525 - Service Lines							\$	(4,915.82	2)					\$ (1	10,387.39)					\$	(3,459.36)					\$	(931.48)	\$	(19,694.05)
WO 837 MAIN PRV							\$	(2,335.00))					\$ (1	4,317.65)					\$ (11,008.75)					\$	(2,630.70)	\$	(30,292.10)
WO 1208 Lewis Tank														\$	(8,688.67)					\$	(6,602.30)					\$	(7,950.83)	\$	(23,241.80)
WO 1209 Madrone Tank														\$	(8,688.67)					\$	(6,602.30)					\$	(7,950.83)	\$	(23,241.80)
WO 1210 Kaski Tank														\$	(8,688.67)					\$	(6,602.30)					\$	(7,950.83)	\$	(23,241.80)
WO ? SCADA SURVEY																				\$	(8,256.86)							\$	(8,256.86)
TOTAL EXPENSES		\$	(1,145	52) (\$	-	\$	(7,250.82	2) \$	(1,1	49.21)) \$	-	\$ (5	0,771.05)	\$	(1,149.43)	\$	-	\$ (42,531.87)	\$ (:	1,149.13) \$	-	\$	(27,414.67)	\$ (:	132,561.70)
CASH BALANCE		\$ 3	53.078	03 9	353,5	72.80	\$ 3	46,797.58	\$ \$	346,1	54.87	\$ 3	350.742.68	\$ 44	19.306.63	\$ 4	149.070.76	\$ 4	149.936.53	\$ 4	08.263.96	\$ 54:	1.850.45	; \$!	542.978.16	Ś	530,287.72	Ś!	530.287.72

SINCE INCEPTION RUNNING T	0 1	TOTAL	FY	1819 YTD	FY1718	FY1617	FY1516
REVENUE	\$	922,013	\$	309,126	\$ 301,377	\$ 282,580	\$ 28,930
EXPENSES							
METER PROGRAM	\$	(197,888)				\$ (197,888)	
SCADA	\$	(19,540)				\$ (19,540)	
NBS AD Services	\$	(15,513)	\$	(4,593)	\$ (10,920)		
WO 525 - Service Lines	\$	(43,982)	\$	(19,694)	\$ (24,288)		
WO 837 MAIN PRV	\$	(36,820)	\$	(30,292)	\$ (6,528)		
WO 1208 Lewis Tank	\$	(23,242)	\$	(23,242)			
WO 1209 Madrone Tank	\$	(23,242)	\$	(23,242)			
WO 1210 Kaski Tank	\$	(23,242)	\$	(23,242)			
WO ? SCADA SURVEY	\$	(8,257)	\$	(8,257)			
	\$	(391,725)					
CASH BALANCE	\$	530,288					



TO: Board of Directors,

San Lorenzo Valley Water District

FROM: Gina R. Nicholls, District Counsel

DATE: September 13, 2019

RE: Legal Department Status Report

502665-0001

I have been asked by the San Lorenzo Valley Water District ("District") to provide information about the District's legal expenditures in a format that is suitable for public disclosure. Since the last legal department status report dated August 23, 2019, the most significant broad categories of expenses arise from providing legal advice and support in the following areas, listed in descending order of their approximate significance in terms of cost to the District:

- Board meetings
- District policies & procedures
- Contracts
- Other

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¹ Legal work performed for the District is confidential and privileged. Accordingly, the information provided herein is written in broad and general terms to avoid waiver and any disclosures that might compromise the District's interests in pending or future legal matters.

² List includes general and special counsel work by Nossaman and other law firms, if any, representing the District; however, it excludes any such work performed by counsel appointed and paid by the District's insurance providers (i.e., counsel not paid by the District).

Memorandum September 13, 2019 Page 2

The most significant areas of effort over the next month are likely to include the following:

- Board meetings
- District policies & procedures
- Contracts
- Personnel & employment matters

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MEMO

TO: District Manager

FROM: Director of Operations

SUBJECT: OPERATIONS DEPARTMENT STATUS REPORT

AUGUST 2019

DATE: SEPTEMBER 19, 2019

RECOMMENDATION:

It is recommended that the District Manager review and file the Operations Department Project Status Report for the month of August 2019.

BACKGROUND:

PROBATION TANK REPLACEMENT

The contractor is in full construction on the replacement of the Probation tank. The contractor completed the ring foundation for the tank and tank pad. Construction is expected to continue until October 2019.

The Old 100,000 gallon redwood tank at the probation site was in very poor condition and was leaking towards the end of its life at an estimated 35-40 gallons per minute. Temporary poly tanks were installed by District staff in the summer of 2018. The system is running on minimal storage through construction. The residents of this area have been cautioned to conserve water during this time.

PASO WELL #8

The new Paso Well #8 construction continues. The District has been working with the concrete contractor on construction of the Well head pad and chlorination building and both were completed. The Well drilling contractor has completed the installation of the well column, pump, and motor. District staff is working on the discharge piping and the electrical for running the well. Expected completion of the Well is late September.

Paso Well #8 is a replacement to Paso Well #6 that began splitting in its casing in 2015, which was allowing sand to overcome the pump and motor. Many attempts to fix and seal the casing on the Well were unsuccessful leading to full replacement of the Well.

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FELTON WATER SYSTEM WATER METER REPLACEMENT

Domestic water meters are being replaced as existing meters have reached their life expectancy. Meters are being changed to the new Beacon "Eye on Water" system that will allow customers to monitor their water usage over the internet.

LOMPICO PRV'S

District staff has continued to install main line isolation valves. The isolation valves are crucial to this project for isolation of the PRV stations during construction. Construction installation of the PRV stations was set to begin the first week of September this has been pushed out to the end of September due to delivery of the PRV stations.

The District is in contract to have the Lompico PRV's replaced as part of the assessment. Having functioning PRV's is important to a system like this with a large span of elevations. Pressures have to be reduced as the water gets lower in elevation from the tanks as they gain pressure the lower the elevation gets. With non-functioning PRV's the pressure gets very high in the lower elevations and causes failure of main lines and service lines.

MAINTENANCE ISSUES

System Wide

6 inch check valve replacement Olympia Well 2.

6 inch main break Fairview Road Boulder Creek.

Two 6 inch main breaks Hermosa Ave Ben Lomond.

6 inch main break Brookside Ave Ben Lomond.

50 feet of 2 inch main replaced on Laurel Ave Felton

Replaced valve boxes on Love Creek Road for road sealing.

Fixed approximately 22 other various leaks throughout the District.

James Furtado

Director of Operations

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SAN LORENZO VALLEY WATER DISTRICT PRODUCTION COMPARRISON

PRODUCTION COMPARKISON											
Source	August-19	July-19	August-13	Difference This Year To 2013							
North System				20.0							
Surface Water Sources											
Foreman Creek	8,525,018	14,003,596	9,503,000								
Peavine Creek + Hydro	1,220,639	1,443,109	2,662,000								
Clear Creek	10,200,206	10,689,177	0								
Sweetwater Creek	6,800,137	7,126,118	0								
Sub-Total (Streams)	26,746,000	33,262,000	12,165,000	119.86%							
Wells (North)	20,140,000	33,202,000	12,100,000	113.0070							
Olympia No. 2	6,242,000	1,590,000	15,905,000								
Olympia No. 3	-	-	10,475,000								
Quail Well No. 4-A	9,412,000	7,131,000	7,841,000								
Quail Well No. 5-A	3,209,300	3,682,000	4,843,000								
Sub Total North Wells	18,863,300	12,403,000	39,064,000	-51.71%							
South System Wells	10,000,000	12, 100,000	33,00 1,000	0111170							
Pasatiempo 5A	8,719,600	9,992,600	N/A								
Pasatiempo 6	-	-	9,923,000								
Pasatiempo 7	1,908,000	1,606,000	3,078,000								
Sub Total Pasatiempo Wells	10,627,600	11,598,600	13,001,000	-18.26%							
North South All Sources Combined	56,236,900	57,263,600	64,230,000	-12.44%							
Felton System - Surface Water	33,233,333	01,200,000	0.,200,000	12.1170							
Fall Creek	7,359,474	7,284,957	10,724,420								
Bennett Spring	3,137,860	3,364,504	3,137,000								
Bull 1 & 2	1,133,968	1,264,868	0								
Total Felton System Sources	11,631,302	11,914,329	13,861,420	-16.09%							
Manana Woods System	,	,,.	10,001,120	. 0.0070							
Well 1		-	0								
Total Manana Woods Sources	_	-	0								
Sub - Total Production											
North / Felton / Manana	67,868,202	69,177,929	78,091,420	-13.09%							
Surface	38,377,302	45,176,329	26,026,420	47.46%							
Wells	29,490,900	24,001,600	52,065,000	-43.36%							
Total Surface Water Percentage Total Wells Percentage	56.55 43.45	65.30 34.70	33.33 66.67	69.67% -34.83%							

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SAN LORENZO VALLEY WATER DISTRICT PRODUCTION BY SYSTEM +/- INTERTIES August 2019

North System All Sources	56,236,900
Interties IN +	57
Interties OUT -	3,171,954
TOTAL NORTH SYSTEM	53,065,003
Felton Water system All Sources	11,631,302
Interties IN +	0
Interties OUT -	0
TOTAL FELTON SYSTEM	11,631,302
Manana Woods System	
Manana Woods Well 1	0
Interties IN +	0
TOTAL MANANA WOODS	0

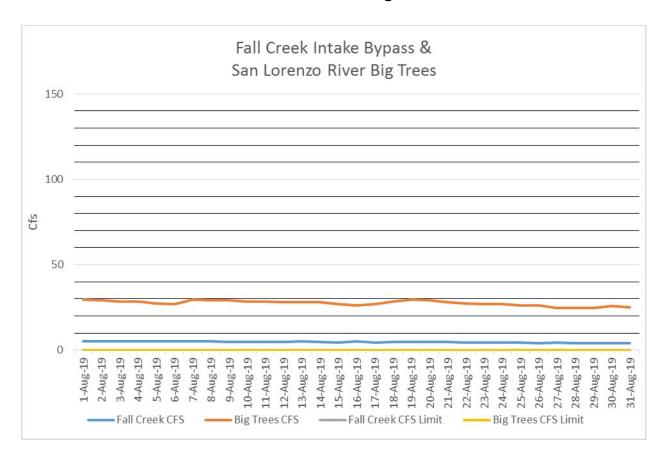
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SAN LORENZO VALLEY WATER DISTRICT INTERTIE USAGE August 2019

INTERTIE 2		
	SLVWD to SVWD	0
	SVWD to SLVWD	0
INTERTIE 3		
SLV SC	OUTH to SLV NORTH	57
SLV NO	ORTH to SLV SOUTH	715,081
INTERTIE 4		
	SLVWD to MHWD	0
	MHWD to SLVWD	0
INTERTIE 6		
SLV NO	RTH to SLV FELTON	-
SLV FEI	LTON to SLV NORTH	-
LOMPICO INTER	RTIE	
SLV	NORTH to LOMPICO	2.456.873

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Fall Creek Intake August 2019



Normal Rainfall Fall Creek Intake Bypass Requirements

April 1 through October 31 1.0 cubic feet per second

November 1 through March 31 1.5 cubic feet per second

Dry Conditions Fall Creek Intake Bypass Requirements

April 1 through October 31 0.5 cubic feet per second

November 1 through March 31 0.75 cubic feet per second

Number of Days in month 0.5 cfs or below, ZERO days

San Lorenzo River USGS Big Trees Flow Requirements

September 11 cubic feet per second

October 26 cubic feet per second

November 1 through May 31 21 cubic feet per second

June - August No Requirements

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Fall Creek Intake August 2019

For the protection of fish and wildlife, during the period: (a) April 1 through October 31 bypass a minimum of 0.5 cfs; (b) November 1 through March 31 bypass a minimum of 1.5 cfs past the Fall Creek point of diversion. The natural streamflow shall be bypassed whenever it is less than 1.5 cfs; provided, however, that during a dry year, the bypass requirement shall be reduced from 1.5 to 0.75 cfs. A dry year is defined on a monthly basis of cumulative runoff beginning October 1 of each season in the San Lorenzo River at the USGS gage at Big Trees. These runoff figures are based on approximately 50 percent of normal runoff as the dividing level between normal and dry year runoff and are as, follows:

- November 1 for the month of October 500 af
- December 1 for October-November, inclusive 1,500 af
- January 1 for October-December, inclusive 5,000 af
- February 1 for October-January, inclusive 12,500 af
- March 1 for October-February, inclusive 26,500 af

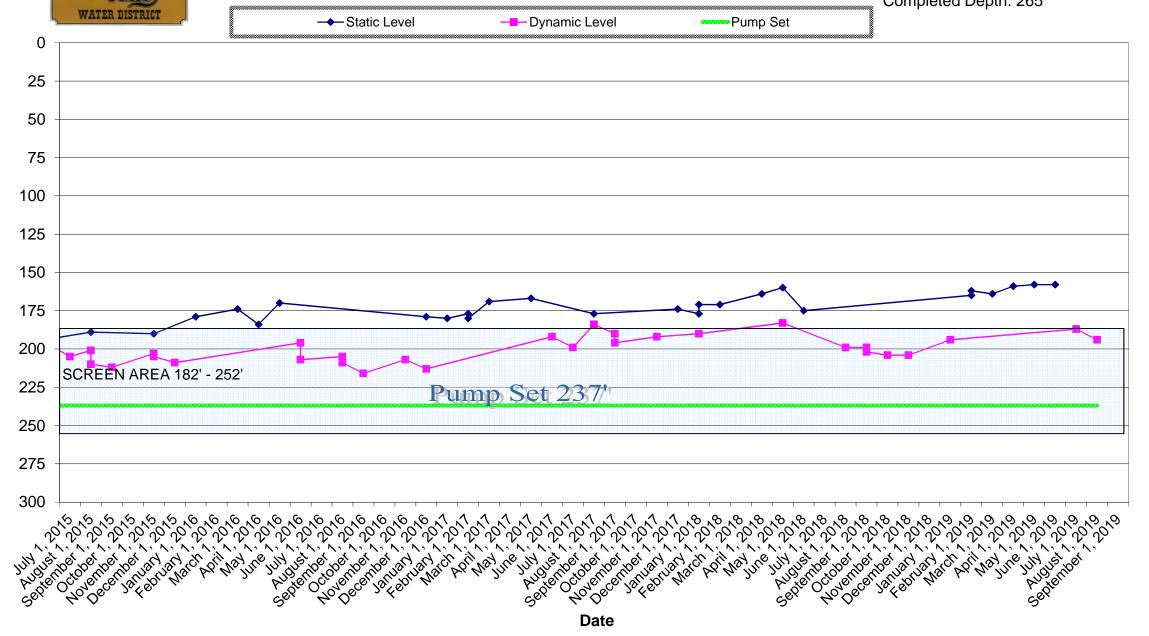
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	Fall Creek Weir Measurement											
		_				Big Trees > 26,	,500 Acre-ft Oc	t-Feb Normal	Big Trees <26,500 Acr	e-ft Oct-Feb Dry		
	Month:	Aug	just	Year:	2019	Year		X				
Date	Time	Initials	Pump #	Fall Cr. GPM into Kirby plant	Weir Board Height (inches)	Fall Creek Bypass (CFS)	Big Trees Bypass (CFS)	Rainfall (Felton gauge)	Met Fall Cr, Bypass Requirement: Normal Year Apil 1 - Oct 31 1.0 cfs; Nov 1 - March 31 1.5 cfs Dry Year April 1- Oct 31 0.5 cfs Nov. 1 - March 31 0.75 cfs (yes/no)	Met Big Trees Requirement Nov-May 20cfs Sept 10 cfs Oct 25 cfs (yes/no)	Notes	
1	0810	SS	2	166	25	5.31	29.7	0	Yes	Yes		
2	0900	SS	2	161	25	5.31	29.1	0	Yes	Yes		
3	0915	SS	2	182	25	5.15	28.5	0	Yes	Yes		
4	0900	SS	2	168	25	5.15	28.5	0	Yes	Yes		
5	0750	SS	2	145	25	5.12	27.4	0	Yes	Yes		
6	1345	KS	2	158	25	5.11	26.8	0	Yes	Yes		
7	1020	SS	2	176	25	5.05	29.7	0	Yes	Yes		
8	0745	SS	2	145	25	5.05	29.1	0	Yes	Yes		
9	0845	SS	2	162	25	4.94	29.1	0	Yes	Yes		
10	0945	SS	2	158	25	4.97	28.5	0	Yes	Yes		
11	1030	SS	2	188	25	4.90	28.5	0	Yes	Yes		
12	0745	SS	2	220	25	4.66	27.9	0	Yes	Yes		
13	0800	SS	2	207	25	5.15	27.9	0	Yes	Yes		
14	0940	SS	2	195	25	4.63	27.9	0	Yes	Yes		
15	0800	SS	2	186	25	4.55	26.8	0	Yes	Yes		
16	0730	SS	2	170	25	4.99	26.3	0	Yes	Yes		
17	1130	JG	2	176	25	4.57	26.8	0	Yes	Yes		
18	1215	JG	2	179	25	4.69	28.5	0	Yes	Yes		
19	0745	НО	2	136	25	4.80	29.7	0	Yes	Yes		
20	0740	НО	2	181	25	4.70	29.1	0	Yes	Yes		
21	0740	НО	1	141	25	4.63	27.9	0	Yes	Yes		
22	0820	SS	1	172	25	4.47	27.4	0	Yes	Yes		
23	0745	SS	1	177	25	4.44	26.8	0	Yes	Yes		
24	0845	НО	1	163	25	4.57	26.8	0	Yes	Yes		
25	1005	НО	1	156	25	4.37	26.3	0	Yes	Yes		
26	0800	SS	1	181	25	4.21	26.3	0	Yes	Yes		
27	0800	SS	1	180	25	4.27	24.7	0	Yes	Yes		
28	1100	SS	1	177	25	4.20	24.7	0	Yes	Yes		
29	0800	SS	1	181	25	4.17	24.7	0	Yes	Yes		
30	0800 6	4 SS	1	179	25	4.10	25.7	8 of 200	Yes	Yes		
31	1210	JG	1	176	25	4.05	25.2	0	Yes	Yes		

SAN LORENZO VALLEY WATER DISTRICT Well Drawdown Report Quail Well 4-A

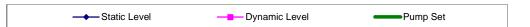
Location: Cumora Ln. Ben Lomond Elevation: 596.54 ft @ Pad

Installed: 6-07-2001 State Well #: 4410014-026 Completed Depth: 265





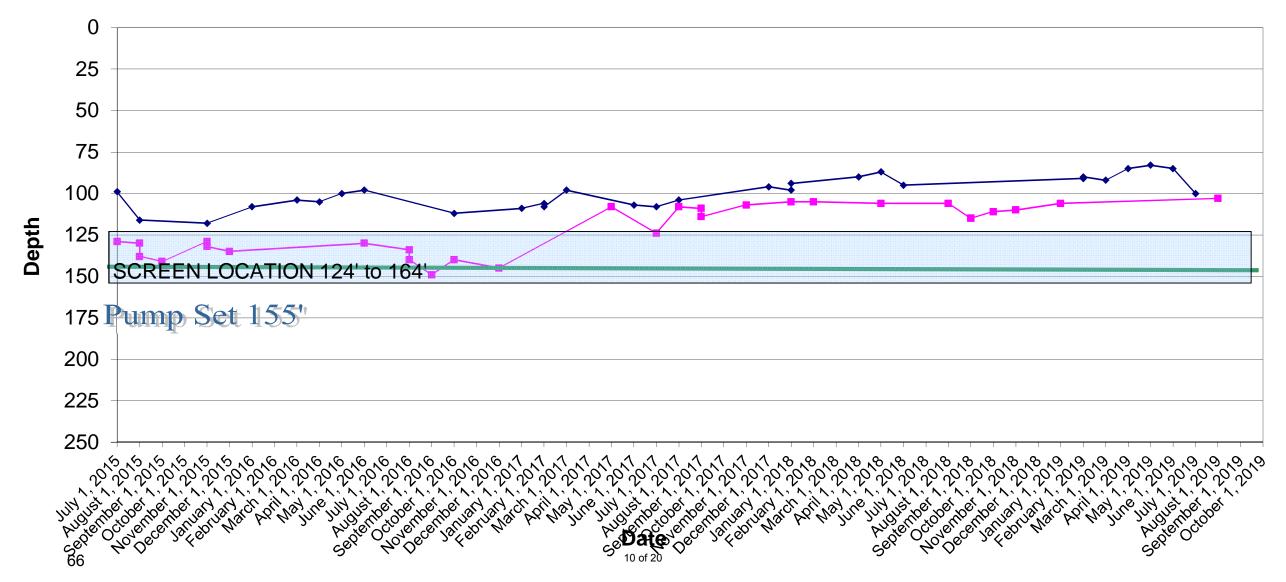
SAN LORENZO VALLEY WATER DISTRICT Well Drawdown Report Quail Well 5-A



Location: 1161 Quail Hollow Rd.

Ben Lomond

Elevation: 517.65 ft. @ Pad Installed: March 2000 State Well #: 4410014-025 Completed Depth: 174'





SAN LORENZO VALLEY WATER DISTRICT Well Drawdown Report Location Elevation

Olympia 2

→ Static Level — Dynamic Level — Pump Set

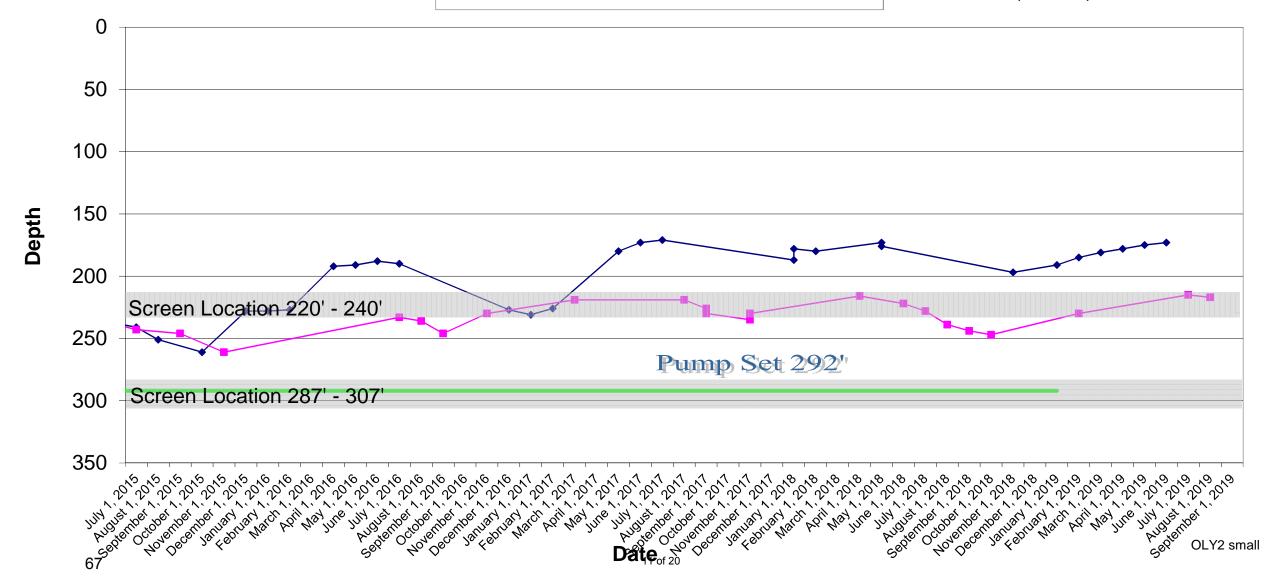
Location: 7701 E. Zayante Rd.

Elevation: 525'

Installed: April 28, 1980

State Well #:10S/O2W-11P01

New #: 4410014-010 Completed Depth: 300'



OLY3 small



350

SAN LORENZO VALLEY WATER DISTRICT Well Drawdown Report Olympia 3

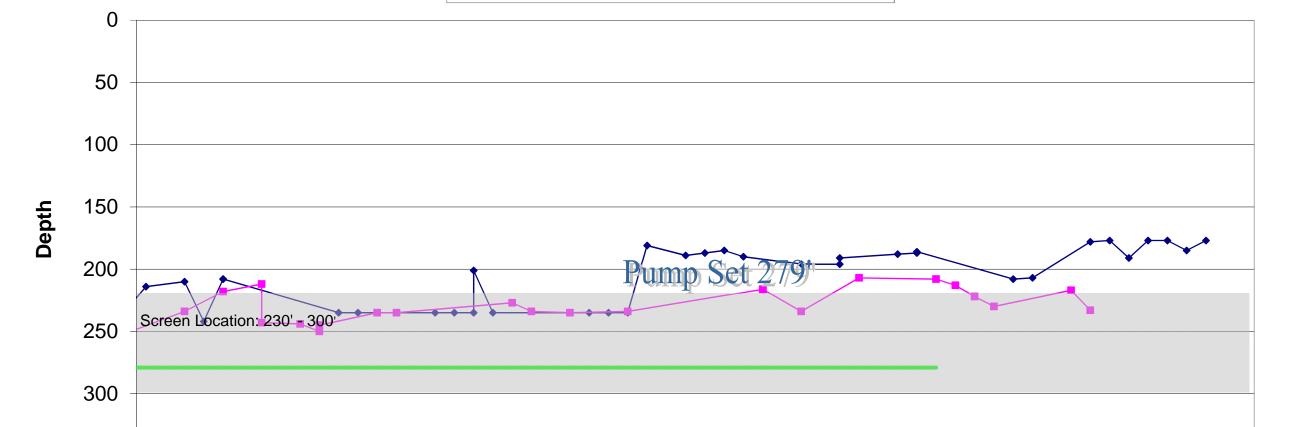
Pump Set

Installed: 8-15-90

State Well #: 4410014-022

Location: 7701 E. Zayante Rd Elevation: 538' Mean Sea Level

Completed Depth:



--- Dynamic Level

---- Static Level

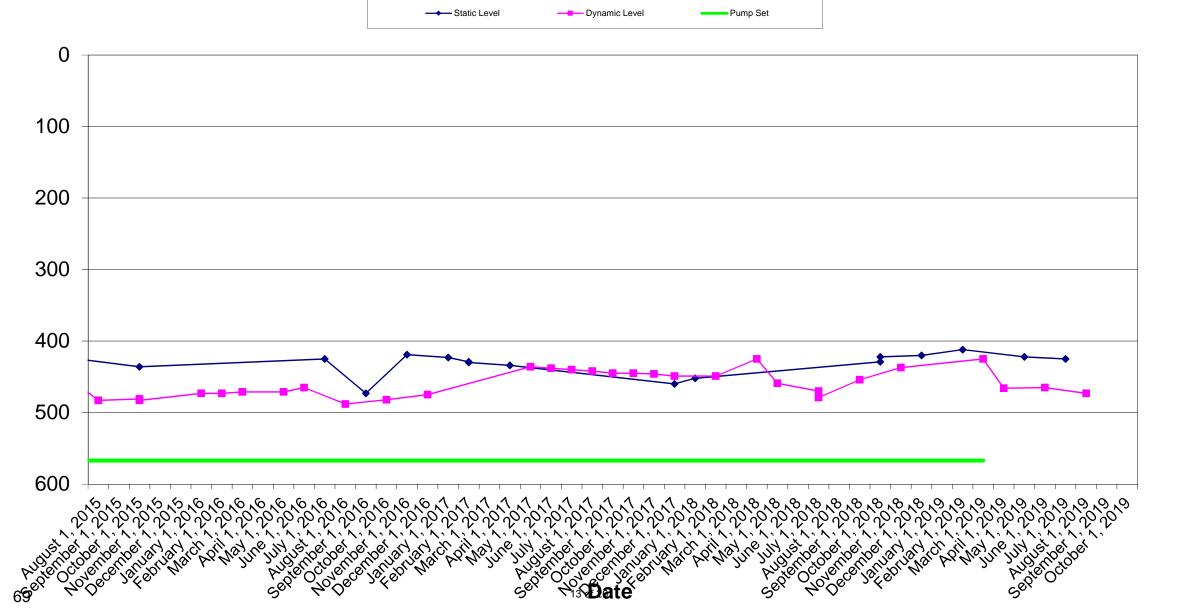


SAN LORENZO VALLEY WATER DISTRICT Well Drawdown Report Pasatiempo 5-A

Location: So. Of 3650 Graham Hill Rd Elevation: 752'

Installed 1-1-14

State Well #:4410014-014 Completed Depth: 710'



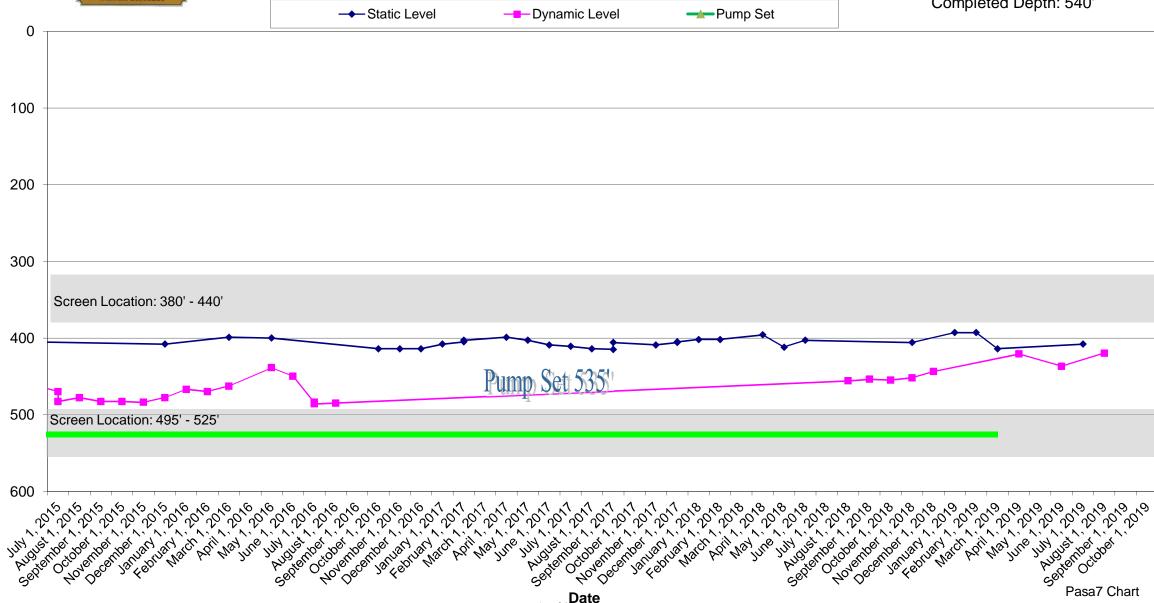


SAN LORENZO VALLEY WATER DISTRICT Well Drawdown Report Pasatiempo 7

Location: South of Probation

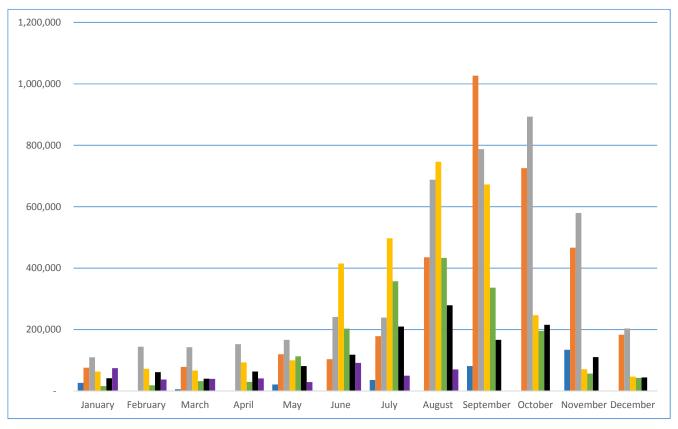
Center

Elevation: 734' MSL Installed: July 21,1990 State Well #: 4410014-024 Completed Depth: 540'



Depth

SAN LORENZO VALLEY WATER DISTRICT BULK WATER SALES GALLONS August 2019



<u>Month</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	2019
January	26,928	76,296	109,965	63,850	16,456	41,888	74,800
February			144,364	72,556	18,700	61,366	37,400
March	5,984	78,540	142,868	66,572	32,164	40,392	39,644
April			152,592	93,500	29,920	63,580	41,140
May	21,692	119,680	166,804	100,232	112,948	81,532	29,172
June		103,972	240,983	415,140	203,179	118,184	92,004
July	35,904	178,772	239,360	497,420	357,544	210,188	50,116
August		435,336	688,160	746,504	433,092	279,004	70,312
September	81,352	1,026,256	787,644	672,183	336,570	166,804	
October		725,560	893,112	246,840	195,976	215,424	
November	134,640	466,752	579,700	71,060	56,848	110,704	
December		183,260	203,456	47,124	42,636	44,132	
Totals	306,500	3,394,424	4,349,008	3,092,981	1,836,033	1,433,198	434,588

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SAN LORENZO VALLEY WATER DISTRICT MONTHLY LEAK REPORT August 2019

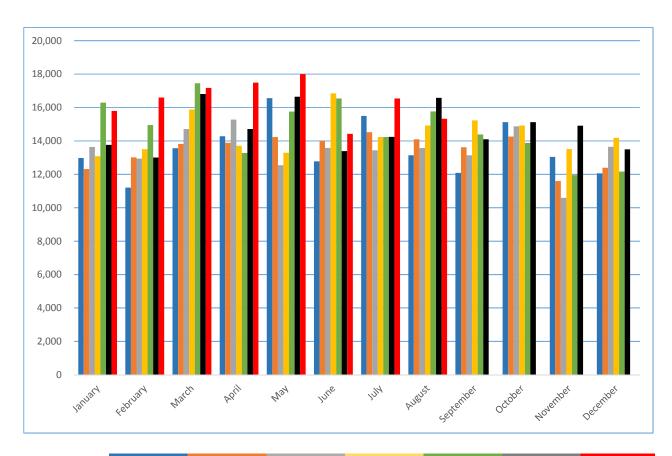
Agenda: 9.19.19 Item: 13.4

400 MAIN LEAKING 123 BAYWOOD RD BOULDER CREEK 400 MAIN LEAKING 225 Brier Dr BOULDER CREEK 400 MAIN LEAKING 255 GLENWOOD RD BOULDER CREEK 400 MAIN LEAKING 100 BROOKSIDE BOULDER CREEK 400 MAIN LEAKING 280 Mesa dr BOULDER CREEK 400 MAIN LEAKING 320 BLUE RIDGE DR BOULDER CREEK 400 MAIN LEAKING 12520 Boulder St BOULDER CREEK 400 MAIN LEAKING 415 Fairview ave BOULDER CREEK 400 MAIN LEAKING 498 RALSTON RIDGE BOULDER CREEK 400 MAIN LEAKING 12704 HWY 9 BOULDER CREEK Total North FELTON FELTON FELTON FELTON FELTON FELTON FELTON	50 1440 2,340 7,200
SCENIC WAY & GREENBANK DR	2,340
SCENIC WAY & HILLCREST BEN LOMOND	
### SCENIC WAY BEN LOMOND ### SEN	7,200
100 MAIN LEAKING 230 Brackney Road BEN LOMOND 10341 CALIFORNIA DR BEN LOMOND 10341 CALIFORNIA DR BEN LOMOND 10400 MAIN LEAKING 1610 JACKSON AVE BEN LOMOND 10400 MAIN LEAKING 609 redwood dr BEN LOMOND 10400 MAIN LEAKING 240 Main St BEN LOMOND 10400 MAIN LEAKING 8195 OAK AVE BEN LOMOND 10400 MAIN LEAKING 555 COOK WAY BEN LOMOND 10400 MAIN LEAKING BLUE RIDGE DR BOULDER CREEK 10400 MAIN LEAKING 12704 HWY 9 BOULDER CREEK 10400 MAIN LEAKING 112704 HWY 9 BOULDER CREEK 10400 MAIN LEAKING 1123 BAYWOOD RD BOULDER CREEK 10400 MAIN LEAKING 123 BAYWOOD RD BOULDER CREEK 10400 MAIN LEAKING 123 BAYWOOD RD BOULDER CREEK 10400 MAIN LEAKING 123 BAYWOOD RD BOULDER CREEK 10400 MAIN LEAKING 1255 GLENWOOD RD BOULDER CREEK 10400 MAIN LEAKING 225 Brier Dr BOULDER CREEK 10400 MAIN LEAKING 225 GLENWOOD RD BOULDER CREEK 10400 MAIN LEAKING 225 GLENWOOD RD BOULDER CREEK 10400 MAIN LEAKING 22500 BOULDER CREEK 10400 MAIN LEAKING 24500 MESA dr 10400 MESA DROAD 10400	
10341 CALIFORNIA DR	7,200
1610 JACKSON AVE	500
### ### ##############################	23,040
240 Main St	10,000
### ### ##############################	2,880
### ### ##############################	2,160
### ### ##############################	25,920
12704 HWY 9 BOULDER CREEK	10,080
14320 BIG BASIN WAY BOULDER CREEK	11,520
400 MAIN LEAKING 315 ST FRANCIS BOULDER CREEK 400 MAIN LEAKING 123 BAYWOOD RD BOULDER CREEK 400 MAIN LEAKING 225 Brier Dr BOULDER CREEK 400 MAIN LEAKING 255 GLENWOOD RD BOULDER CREEK 400 MAIN LEAKING 100 BROOKSIDE BOULDER CREEK 400 MAIN LEAKING 280 Mesa dr BOULDER CREEK 400 MAIN LEAKING 320 BLUE RIDGE DR BOULDER CREEK 400 MAIN LEAKING 12520 Boulder St BOULDER CREEK 400 MAIN LEAKING 415 Fairview ave BOULDER CREEK 400 MAIN LEAKING 415 Fairview ave BOULDER CREEK 400 MAIN LEAKING 416 Fairview ave BOULDER CREEK 400 MAIN LEAKING 41704 HWY 9 BOULDER CREEK 400 MAIN LEAKING 12704 HWY 9 BOULDER CREEK 400 MAIN LEAKING 12704 HWY 9 FELTON FELTON FELTON FELTON FELTON	50
123 BAYWOOD RD	51,840
225 Brier Dr	1,800
### 400 MAIN LEAKING 255 GLENWOOD RD BOULDER CREEK ####################################	30
100 BROOKSIDE BOULDER CREEK	500
280 Mesa dr	14
400 MAIN LEAKING 320 BLUE RIDGE DR BOULDER CREEK 400 MAIN LEAKING 12520 Boulder St BOULDER CREEK 400 MAIN LEAKING 415 Fairview ave BOULDER CREEK 400 MAIN LEAKING 498 RALSTON RIDGE BOULDER CREEK 400 MAIN LEAKING 12704 HWY 9 BOULDER CREEK Total North FELTON SYSTEM 400 MAIN LEAKING 1191 LAUREL AVE FELTON FELTON FELTON	2,88
12520 Boulder St	21,600
### 400 MAIN LEAKING ### 415 Fairview ave ### BOULDER CREEK ### 400 MAIN LEAKING ### 498 RALSTON RIDGE ### BOULDER CREEK ### Total North ### Total North ### Total North ### ### ### ### ### ### ### ### ### #	2,88
498 RALSTON RIDGE 400 MAIN LEAKING 12704 HWY 9 BOULDER CREEK Total North FELTON SYSTEM 400 MAIN LEAKING 1191 LAUREL AVE FELTON 5995 PLAEAU DR. FELTON	1,800
### Total North Total North FELTON SYSTEM	11,250
### Total North FELTON SYSTEM	32,400
FELTON SYSTEM 400 MAIN LEAKING 1191 LAUREL AVE FELTON 400 MAIN LEAKING 5995 PLAEAU DR. FELTON	500
FELTON SYSTEM 400 MAIN LEAKING 1191 LAUREL AVE FELTON 400 MAIN LEAKING 5995 PLAEAU DR. FELTON	
400 MAIN LEAKING 1191 LAUREL AVE FELTON 400 MAIN LEAKING 5995 PLAEAU DR. FELTON	244,834
400 MAIN LEAKING 1191 LAUREL AVE FELTON 400 MAIN LEAKING 5995 PLAEAU DR. FELTON	
400 MAIN LEAKING 5995 PLAEAU DR. FELTON	
F51 T011	60,48
400 MAINLE EARING INJEST ZAVANTE & STORM IFFI TONI	2,160
400 MAIN LEAKING WEST ZAYANTE & STORM FELTON	-
Total Felton	62,640
LOMPICO	
Total Lompico	-
POOTTO VALLEY	
SCOTTS VALLEY 400 MAIN LEAKING 455 LOCKWOOD LANE SCOTTS VALLEY	50.00

	Total Scotts Valley	50
	Total All Systems	307,524
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		Water Quality Complaint List				plaint List				
		Type Of Complaint								
Date Received	Taste/ Odor	Color	Turbidity/ Particles	Worms/ Other Visible Organisms	Pressure (High/Low)	Illness (Waterborne)	Other (Specify)	Address	Conclusion	System
8/13/2019	X						Customer complained o heavy chlorine odor.	f 6338 Cooper St	Upon investigation by SLVWD staff at customers residence, water quality results appeared to be normal and within range at customers front hose bib. Free chlorine was 1.0 mg/L. Customer was notified of results.	SLVWD- Felton
8/20/2019	X						Customer compained or cloudy, smelly water	10121 E. Zayante Rd	Upon investigation by SLVWD staff, water quality results were normal and within range. At customers front hose bib, free chlorine was 0.8 mg/L, turbidity was 0.32 NTU and no odor was observed in a field odor test. Customer was informed of results and told to call back with any future concerns.	
8/21/2019			X				Customer reported sand appearing in his toilet tank	I 275 Bobs Ln	Upon investigation by SLVWD staff, water quality results were normal and within range. At customers front hose bib, free chlorine was 0.8 mg/L, turbidity was 0.36 NTU and no sand or discolorization of the water was observed. In addition, the fire hydrant closest to customers home was spot flushed, no color or sand was observed during flushing of hydrant. Customer was informed of the results and will call back with any future concerns.	SLVWD- North

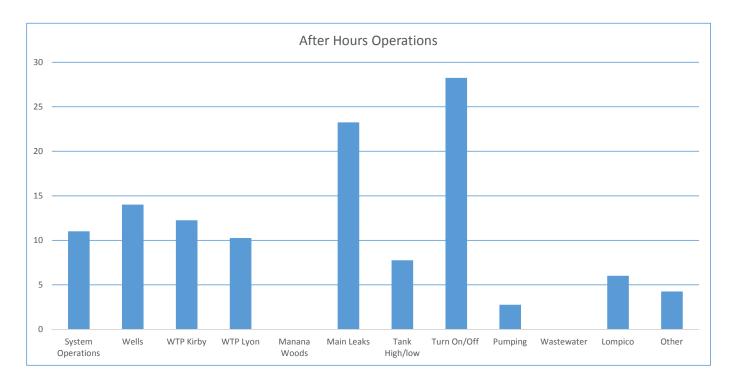
SAN LORENZO VALLEY WATER DISTRICT VEHICLE MILEAGE August 2019



<u>Month</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
January	12,976	12,317	13,633	13,082	16,286	13,763	15,790
February	11,201	13,015	12,934	13,505	14,945	13,003	16,599
March	13,558	13,817	14,714	15,882	17,451	16,809	17,167
April	14,283	13,883	15,279	13,704	13,270	14,711	17,488
May	16,560	14,228	12,550	13,290	15,757	16,646	17,998
June	12,780	14,000	13,582	16,841	16,534	13,390	14,420
July	15,497	14,519	13,441	14,228	14,229	14,242	16,541
August	13,136	14,096	13,569	14,923	15,761	16,576	15,319
September	12,087	13,622	13,137	15,229	14,388	14,094	
October	15,120	14,261	14,868	14,924	13,880	15,126	
November	13,046	11,594	10,591	13,510	11,952	14,908	
December	12,060	12,394	13,648	14,187	12,158	13,492	
Totals	162,304	161,746	161,946	173,305	176,611	176,760	131,322

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SAN LORENZO VALLEY WATER DISTRICT OPERATIONS DEPARTMENT August 2019



<u>Description</u>	<u>Hours</u>		2015	2016	2017	2018	2019
System Operations	11	January	N/A	145.00	280.75	90.50	96.50
Wells	14	February	N/A	86.50	192.25	72.00	180.00
WTP Kirby	12.25	March	N/A	153.75	105.75	80.25	106.25
WTP Lyon	10.25	April	82.50	72.00	128.75	156.75	76.25
Manana Woods	0	May	104.75	49.25	132.75	105.5	82.5
Main Leaks	23.25	June	172.50	83.25	112.75	89.00	136.75
Tank High/low	7.75	July	124.25	80.25	162.00	145.25	158.3
Turn On/Off	28.25	August	111.75	81.25	141.25	134.5	119.75
Pumping	2.75	September	230.25	175.00	201.25	155.25	
Wastewater	0	October	128.25	78.50	104.00	111.5	
Lompico	6	November	114.25	96.25	122.50	197.5	
Other	4.25	December	186.25	130.75	134.00	220.25	
Total	119.75		1254.75	1231.75	1818.00	1558.25	956.30

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SAN LORENZO VALLEY WATER DISTRICT OPERATIONS DEPARTMENT August 2019



<u>Month</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
January	77	38	157	91	95
February	49	43	752	105	74
March	79	62	654	127	65
April	59	68	162	155	90
May	79	62	130	120	92
June	61	61	115	145	97
July	90	45	109	150	153
August	66	73	74	164	106
September	84	93	157	120	
October	72	69	246	149	
November	71	55	151	104	
December	45	38	83	98	
Total to Date	832	707	2,790	1528	772



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MINUTES OF LOMPICO ASSESSMENT DISTRICT OVERSIGHT COMMITTEE MEETING

Responsible for review of matters of revenue and expenses directly related to Assessment District 2016-1 projects. To serve as liaison between the Lompico Assessment District Customers and the District.

Tuesday, August 27, 2019 at 5:30 pm at the Operations Building, 13057 Highway 9, Boulder Creek, California.

MINUTES

1. Convene Meeting 5:32 p.m.

Roll Call: N. Hagen, D. Loewen, T. Norton and M. LoBalbo were all present. Staff: R. Rogers, S. Hill, H. Hossack

- 2. Oral Communications: None
 - T. Norton proposed starting with new business and then going back to old business.
- New Business:

Members of the public will be given the opportunity to address each scheduled item prior to Committee action. The Chairperson of the Committee may establish a time limit for members of the public to address the Committee on agendized items.

- A. WELCOME NEW LADOC MEMBER
 - T. Norton welcomed Norm Hagen to the Committee.
 - N. Hagen introduced himself as a resident of Lompico for 35 years.
- B. WELCOME PACKET AND TRAINING FOR NEW COMMITTEE MEMBERS

T. Norton said that the Committee had discussed a Welcome Packet for new members but it hasn't been prepared yet. The Committee started with the committee charter, and now they are working on the annual report, next she would like to start on the Welcome Packet.

- C. QUARTERLY LADOC FINANCIAL REPORT
 - T. Norton introduced Director of Finance, Stephanie Hill.
- S. Hill shared the LADOC Financial Report closing out fiscal year 2018/19 including the assessment revenues, interest, and expenses. This was the 4th quarter, April, May and June 2019.
 - R. Rogers explained the delay on the PRV project and what is currently being done.
 - S. Hill unless any unexpected invoices come in these will be the final numbers.
 - T. Norton questioned when does S. Hill actually call it final.
- S. Hill said when the audit is complete, in November or December. If additional invoices come in before that time the District will continue to accrue them.

Discussion by the Committee regarding preliminary LADOC Annual Report finalization and appreciation for the report.

D. QUARTERLY LADOC PROJECT UPDATE

Discussion by Committee and staff regarding the LADOC projects update and setting a meeting for another workshop.

R. Rogers gave a quick update on the LADOC projects.

Discussion by the Committee and staff regarding Lompico Tanks and notification of customers for traffic issues during tank construction.

R. Rogers spoke about service lines and booster pump station.

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Discussion by the Committee and staff regarding pump station.

R. Rogers continued with SCADA information.

Discussion by the Committee and staff regarding time frame of work being done.

D. Loewen guestioned the sizes of the tanks.

Committee discussion regarding tank sizes and SCADA radio study.

E. Frech questioned where is the District chlorinating.

R. Rogers chlorinating is in Ben Lomond.

Discussion by Committee, staff and public regarding chlorinating.

D. Loewen asked for explanation on the intertie.

R. Rogers said that when Lompico was a stand-alone system the State funded a grant to upgrade the emergency intertie.

Discussion by the Committee, staff and public regarding fire flow and tank storage.

N. Hagen questioned if they are still pumping well water.

R. Rogers said that none of the Lompico sources are being used.

Discussion by Committee and staff Lompico water quality.

T. Norton asked if there are any other questions from the public.

Discussion by Committee and staff timeline regarding for Lewis Tank RFP.

E. SUMMARY OF ASSESSMENT DISTRICT QUARTERLY FINANCE REPORT FOR BOARD OF DIRECTORS MEETING.

- T. Norton introduced a memo from D. Loewen.
- D. Loewen would like the quarterly LADOC Financial Report included in the Board packet.
- R. Rogers all project updates are listed with the Engineering Committee, including Lompico.

Discussion by the Committee regarding financial reports regarding Lompico finances.

F. REQUEST SUSPENSION OF BROWN ACT REQUIREMENTS FOR ANNUAL REPORT COLLABORATION

T. Norton would like to suspend Brown Act just for the Annual Report project.

R. Rogers said that he discussed this with District Counsel, G. Nicholls. She said that the Brown Act is a state statute and can't be suspended by anyone. If the LADOC members want to work on the report without complying with Brown Act requirements is to delegate the function to less than a majority of the committee.

Discussion by the Committee, staff and public regarding Brown Act requirements.

- R. Rogers will add to second September 2019 BoD when District Counsel will be available. Discuss by the Committee and staff continued.
- C. Baughman said Brown Act compliance by the LADOC is in the Board Policy Manual.

Discussion by the Committee, staff and public continued.

G. PUBLIC OUTREACH FOR PHOTOS OF LOMPICO FALLS

- T. Norton is asking the public for photos of the Lompico Falls.
- D. Loewen questioned why limit it to Lompico Falls.
- M. LoBalbo said that the size of the photo file matters for reproducing.
- T. Norton questioned if the Committee has to ask permission of the Board to request photos.
 - R. Rogers said he didn't see any reason to make this request to the public.
 - C. Baughman said he thinks it should be a staff decision and not the Board.

Old Business:

A. ANNUAL REPORTS - June 1, 2016 - June 30, 2019

T. Norton introduced this item. She made the updates that were discussed and she added Rick's comments. Photos are still needed.

Discussion by the Committee regarding photos.

- D. Loewen said a workshop will be best for working on the project. She suggested that frequently asked questions be given to R. Rogers. For example, projects that are removed, returning unused funds to rate payers, what if it goes over.
 - S. Hill said that NBS gave her some questions.

Discussion by Committee and staff regarding NBS and their role in the Assessment District.

- D. Loewen said that Committee analysis needs to be talked about at a workshop.
- T. Norton guestioned if they should set a meeting at the firehouse.

Discussion by Committee regarding things that still need to be done for the next meeting.

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Discussion by the Committee regarding workshop dates Sept. 16, 18, 23 or 25 5:00 p.m.

MINUTES FROM 7.16.19 WORKSHOP MEETING B.

- 5. Informational Material:
 - Minutes from 7.16.19 LADOC Workshop meeting 0

 - Draft of Annual ReportLADOC 4th Qtr. 2018-19 Financial Report
 - o Photos by Mary Ann LoBalbo
 - Memo from D. Loewen
- 6. Adjournment 6:50 p.m.

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9/3/19

Hello. 1 want to let you Know how much 1 appreciate the EyeonWater tool that you've provided. I am sorry I didn't start using it earlier and that it took me 2 months of high water bills to notice Something was wrong, but now I opened an account and love using it! It helped me know that I had fixed the problem (a running toilet) cuz l could see the usage charts showing it immediately. Gave me such peace of

mind!

THANK YOU!

A grateful customer,

Janes Reksouth.

Holly Hossack

From:

Norman Heaney <nheaney@gmail.com>

Sent:

Wednesday, September 04, 2019 11:00 AM

To:

Board of Directors

Cc:

boone

Subject:

Water security measures

San Lorenzo Valley Water District 13060 Highway 9 Boulder Creek, CA 95006

Dear board members,

I would like your board to support a common public interest to improve the security of the water company's water diversion plant area located above Boulder Brook Dr., in Boulder Creek, CA.

I asked Supervisor Bruce McPherson to get the area surveyed for the above purpose. I have received an expected rejection from the Planning/ Surveyors office because of funding and lack of interest in the area. I did not point out that Homeland Security Act has provided tens of millions of dollars in state and federal grants to ensure our vulnerable infrastructures and water systems are made as secure as reasonably possible from terrorist attack.

The Newly granted Durst Forest Family Trust is willing to assist in improving access security measures as the Trust lands lead to your facility. I think it is in the best interests of the public to nudge our county supervisors to take seriously the potential biological threat by beginning at the beginning. Re-locate damaged or missing property monuments in the area and proceed in a legal and appropriate fashion.

I would like the board to ask one of your members to work with me on this endeavor. I'm hopeful the board sees the value and importance of the effort. The county has purchased an armored vehicle and a few other things but I have not seen "infrastructure security improvements". But I don't get around that much. I will attend your 5 September meeting to discuss the issue if convenient.

Best regards,

Tony Heaney, Durst Trustee