



ADMINISTRATION COMMITTEE MEETING Minutes October 2, 2019 Covering Policy, Administration and Community Relations/Communications

Wednesday, October 2, 2019 at 9:15 a.m. at the Operations Building, 13057 Highway 9, Boulder Creek, CA.

MINUTES

1. Convene Meeting/Roll Call

Meeting Convened: 9:15 am

Present: B. Fultz, C. White, L. Henry, A. Benkert

Absent: M. Bounds

Staff: Dist. Manager R. Rogers, Dir. Finance S. Hill, Customer Serv. C. Sladwick,
Dir. Ops. J. Furtado

2. Oral Communications

C. Baughman addressed the board regarding past meetings of the Admin Committee.

Discussion by Committee, staff and public regarding Admin Committee meetings and the Strategic Plan.

3. Old Business: None

4. New Business:

- A. BOARD POLICY MANUAL - REVIEW B. Fultz introduced this item.

L. Henry said that she also had things that she would like to discuss changing.

B. Fultz said that they would start with his proposed changes and then address other possible changes. He listed the 3 changes; meeting schedule clarification, compensation, and Director legal liabilities.

L. Henry said that she wanted to talk about expenditures, in 8. Role of Individual Directors. She also pointed out that item A Items Placed on the Agenda was changed in one place but not in another place.

Discussion by Committee and staff regarding Role of Individual Directors regarding expenditures.

Discussion by Committee, staff and public regarding placing item(s) on an agenda by Board members.

L. Henry addressed Board minutes.

Discussion by Committee, staff and public regarding minutes.

L. Henry addressed Committees.

Discussion by the Committee, staff and public regarding Committees.

B. Fultz recapped the discussion so far and went back to the 3 items he wanted to address.

Discussion by the Committee, staff and public regarding meeting schedule clarification, compensation, and Director legal liabilities.

S. Hill brought up the stipend not to exceed \$100 per day item in the Board Policy Manual.

Discussion by the Committee, staff and public regarding stipends.

B. STRATEGIC PLAN - REVIEW B. Fultz introduced this item. He noted that the Committee was tasked with looking at the outline of the Strategic Plan and the process for reviewing and adopting the Strategic Plan.

Discussion by Committee, staff and public regarding Strategic Plan.

5. Informational Material: None.

6. **Adjournment**-11:09 am