



MINUTES OF ADMINISTRATION COMMITTEE MEETING

Covering Policy, Administration and Community
Relations/Communications

Wednesday, May 1, 2019 at 8:30 am at the Johnson Building,
12788 #3, Highway 9, Boulder Creek, California.

AGENDA

1. Convene Meeting 8:30 am

Roll Call: L. Henry, B. Fultz, M. Bounds, C. White, A. Benkert
Staff: R. Rogers, S. Hill, H. Hossack

2. Oral Communications: None

3. Old Business:

A. DISTRICT WEBSITE RFP EVALUATIONS

S. Hill introduced this item. She explained the late Streamline proposal. She also suggested that the cost proposals be opened.

Discussion by the committee regarding initial impressions of applications.

V. Champlin gave his opinion on the applications. He said that certification for ADA compliance is important.

Discussion by committee continued.

S. Hill read pricing options for Streamline.

Discussion of Streamline pricing by committee and public.

S. Hill read Civic CMS pricing.

Discussion by committee regarding Civic CMS pricing.

S. Hill read pricing for Revize & Studio Holladay.

Discussion by committee, staff and public.

R. Rogers suggested that we ask for demos from the top 2 for the full board.

Discussion by committee.

B. Fultz closed out this item.

B. ADMINISTRATION/OPERATIONS FACILITY

R. Rogers said that he wants to form an ad hoc or citizen's advisory committee to work on this process. He will come back to the committee with options.

S. Hill said that in June or July of 2017 the Board deemed the Admin Bldg. unfit and named it surplus with intent to sell. At that time staff was tasked with finding space to rent in place of the Admin Bldg. Staff was unable find commercial space to replace the Admin Bldg.

R. Rogers noted that our dry storage area, the Old Zayante Fire Station, just had a car go through it so all of the dry storage files have been moved to the Johnson Bldg. The

County is planning to take that building any day and replace the bridge there, so we don't want to put money into it.

S. Hill said in 2017 there was also the option of putting the Johnson Bldg. up for sale.

R. Rogers said we have been looking at all of our different holdings and what we need and do not need. A lot of the work has been done, it just needs to be looked at again.

L. Henry said she is in favor of Citizen Advisory Committee rather than ad hoc.

R. Rogers said he will speak with Dist. Counsel regarding the committee.

Discussion by committee and staff.

E. Frech asked what the County is giving the District for the Old Zayante Fire Station property.

R. Rogers said he is in touch with the County but doesn't know at this point what we will be getting for the property. He explained the history of the property and the plan for relinquishing it.

4. New Business: None
5. Informational Material: None.
6. Adjournment 9:27