

SAN LORENZO VALLEY WATER DISTRICT CONFLICT OF INTEREST CODE

SECTION 1. INCORPORATION OF STATE REGULATIONS BY REFERENCE

The Political Reform Act of 1974 (California Government Code Section 81000, *et seq.*), hereinafter referred to as "Act," requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission, hereinafter referred to as "FPPC," has adopted regulations which contain the terms of a standard conflict of interest code. Therefore, the terms of Title 2, California Administrative Code, Section 18730, hereinafter referred to as "Regulation," and any amendments thereto duly adopted by the FPPC, are hereby incorporated by reference and made a part of the San Lorenzo Valley Water District Conflict of Interest Code.

Said Regulation, along with the attached Appendices: Exhibit 1 designating officials and employees of the San Lorenzo Valley Water District subject to reporting requirements, and Exhibit 2 establishing disclosure categories, shall constitute the San Lorenzo Valley Water District Conflict of Interest Code.

SECTION 2. DESIGNATED POSITIONS WITH REPORTING REQUIREMENTS

Elected officials, members of board and/or commissions appointed by the Board of Directors, District Employees and consultants holding designated positions as stated in Exhibit "1," attached hereto and made a part hereof, shall be considered designated positions subject to reporting requirements under the San Lorenzo Valley Water District Conflict of Interest Code. Persons holding designated positions shall disclose interests as stated in Exhibit "1" and Exhibit "2," attached hereto and made a part hereof, listing individual disclosure categories under the San Lorenzo Valley Water District Conflict of Interest Code.

SECTION 3. FILING OF STATEMENTS

Persons holding designated positions shall file a Statement of Economic Interests with the San Lorenzo Valley Water District on FPPC forms, in conformance with the individual disclosure categories and State of California law and guidelines. The District Secretary shall coordinate with the Santa Cruz County Clerk of the Board of Supervisors to comply with the County's online filing system. Statements of Economic Interests are public records subject to Government Code Section 81008, available for public inspection not later than the second business day following the day on which the request for inspection was received.

SECTION 4. EFFECTIVE DATE OF CONFLICT OF INTEREST CODE

The effective date of the Conflict of Interest Code shall be the date the Code is approved by the code reviewing body. Notwithstanding the effective date, the adoption of this Conflict of Interest Code shall not be considered an original adoption as to those designated officials or employees who have already been filing annual Statements of Economic Interest; those persons shall not be required to file again this year. Newly designated officials or employees shall file statements within 30 days of the effective date of this Code, and all designated officials and employees shall continue to file statements upon assuming or leaving office.

EXHIBIT "1"

SAN LORENZO VALLEY WATER DISTRICT CONFLICT OF INTEREST CODE

LIST OF DESIGNATED POSITIONS

GENERAL PROVISIONS

Persons occupying the following specifically enumerated designated positions are subject to reporting requirements under the San Lorenzo Valley Water District Conflict of Interest Code and shall disclose interests as set forth in Exhibit "2" listing individual reporting requirements:

<u>LIST OF DESIGNATED POSITIONS</u>	<u>DISCLOSURE CATEGORIES</u>
MEMBERS OF THE BOARD OF DIRECTORS	1, 2 *
DISTRICT COUNSEL	1, 2
DISTRICT MANAGER	1, 2 *
DISTRICT SECRETARY/ADMINISTRATIVE ASSISTANT	1, 2
ENVIRONMENTAL PROGRAMS MANAGER	1, 2
DIRECTOR OF FINANCE AND BUSINESS SERVICES	1, 2
DIRECTOR OF OPERATIONS	1, 2
CONSULTANTS	3

* The manner of reporting reportable items shall be as provided by Government Code section 87200.

EXHIBIT "2"

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DISCLOSURE CATEGORIES

GENERAL PROVISIONS

Persons holding designated positions subject to reporting requirements shall conform with the following disclosure categories:

CATEGORY 1

Persons in this category shall disclose all interests in real property within the jurisdiction of the San Lorenzo Valley Water District. Real property shall be deemed to be within the jurisdiction of the San Lorenzo Valley Water District if the property or any part of it is located within or not more than two miles outside the boundaries of the San Lorenzo Valley Water District or within two miles of any land owned or used by the San Lorenzo Valley Water District.

CATEGORY 2

Persons in this category shall disclose:

- (a) All investments, business positions, and income (including gifts, loans and travel payments) from:
 - (i) all sources subject to the regulatory, permit or licensing authority of the District; and
 - (ii) all sources that provide, plan to provide, or have provided in the last two years, facilities, goods, software, hardware, or related technology, equipment, vehicles, machinery, or services, including training or consultant services, to the District; and
 - (iii) all sources that are engaged in any real estate activity including, but not limited to, real estate appraisal, development, construction, planning/architectural design, engineering, sales, brokerage, leasing, lending, insurance, rights of way, and/or studies; and/or property or facilities management/maintenance/custodial and utility services, used by the District or provides capital for the purchase of property used or sold by the District.

CATEGORY 3

Consultants shall disclose pursuant to the broadest disclosure category in the Conflict of Interest Code subject to the following limitation: The District Manager may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements of the broadest but instead must comply with more detailed disclosure requirements specific to that consultant. Such a determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. All such determinations are public records and shall be retained for public inspection along with this Conflict of Interest Code.