



# NOTICE OF LOMPICO ASSESSMENT DISTRICT OVERSIGHT COMMITTEE MEETING

Responsible for review of matters of revenue and expenses directly related to Assessment District 2016-1 Projects.

**NOTICE IS HEREBY GIVEN** that the San Lorenzo Valley Water District has called a special meeting of the Lompico Assessment District Oversight Committee to be held **Wednesday, November 15, 2017 at 5:30 p.m.** at the SLVWD Board Room, 13057 Highway 9, Boulder Creek.

## AGENDA

### CONVENE MEETING/ROLL

### ORAL COMMUNICATIONS

### REVIEW OF MINUTES

MINUTES FROM LADOC 10/5/2017 REGULAR MEETING

Review and discuss minutes

### OLD BUSINESS

NONE

### NEW BUSINESS

- o Discussion of Lompico related Agenda Items at SLVWD 10/19/17 regular meeting and possible impact on LADOC
- o Review, discussion and Q & A's regarding Lompico Assessment District finance reports to be presented by SLVWD Finance Manager, Stephanie Hill
- o Discussion and decision regarding the date of next LADOC Meeting

### INFORMATIONAL MATERIAL (see attached)

- o **Minutes from 10/5/2017 Regular LADOC Meeting**
- o **Lompico Assessment Finance reports (FY16/17 to FY1718 {7/1-9/30})**

### ADJOURNMENT

*In compliance with the requirements of Title II of the American Disabilities Act of 1990, the San Lorenzo Valley Water District requires that any person in need of any type of special equipment, assistance or accommodation(s) in order to communicate at the District's Public Meeting can contact the District Office at (831) 338-2153 a minimum of 72 hours prior to the scheduled meeting.*

*Agenda documents, including materials related to an item on this agenda submitted to the Committee after distribution of the agenda packet, are available for public inspection and may be reviewed at the office of the District Secretary, 13060 Highway 9, Boulder Creek, CA 95006 during normal business hours. Such documents may also be available on the District website at [www.slvwd.com](http://www.slvwd.com) subject to staff's ability to post the documents before the meeting.*

**Certification of Posting**

I hereby certify that on February 6, 2017, I posted a copy of the foregoing agenda in the outside display case at the District Office, 13060 Highway 9, Boulder Creek, California, and at the meeting location 11255 Lompico Rd, Lompico, California, said time being at least 72 hours in advance of the meeting of the Lompico Assessment District Oversight Committee of the San Lorenzo Valley Water District in compliance with California Government Code Section 54956.

Executed at Boulder Creek, California, on February 6, 2017.

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Holly B. Morrison, District Secretary  
San Lorenzo Valley Water District

## LADOC Meeting 10/5/2017

CONVENE MEETING/ROLL: 12:00pm at new location Zayante Fire Station

ORAL COMUNICATIONS: none

### REVIEW OF MINUTES:

- MINUTES FROM LADOC 8/8 REGULAR MEETING
  - Review and discuss minutes revised/updated minutes from 8/8 regular meeting
- MINUTES FROM LADOC 9/12 REGULAR MEETING
  - Review and discuss minutes from 9/12 regular meeting

### OLD BUSINESS:

- DISCUSSION OF PLANS, QUESTIONS AND TOPICS OF DISCUSSION FOR FIRST QUARTERLY MEETING WITH FINANCE MANAGER AND CHAIR OF BUDGET AND FINANCE COMMITTEE
  - General discussion and brainstorming in preparation for November First Quarterly Meeting with SLVWD Finance Manager and Chair of Budget and Finance Committee
  - Toni will send email to Stephanie Hill to request the financial report by end of October so we all have time to review.
  - All committee members will review the report and be prepared to discuss at the quarterly meeting next month.
  - Brainstorm questions to ask at meeting and to consider when reviewing financials:
    - Final cost for the meters (labor & materials)
      - Verify accuracy of administrative cost for meters (10 minutes/household)
    - Confirm SCADA is not included in our expenses
    - Ask for more information about NBS including whose paying their fees
      - If are they managing the money what is their role?
    - How is money received from the county used? How much? Who are they accountable to?
    - Is money only distributed from the county to SLVWD as projects are started?
    - June 2016 – June 2017 & first quarter end Sept 2017
    - What is the process if we challenge figures in the report
      - Board, Grand Jury, County, Door to Door in Lompico to make it public
    - Where is the value of the meters (recycling fees) taken out of AD
    - \$1300 into Lompico truck? Where is the truck? Is this being billed to the AD?
    - Sawblades charged to AD \$1300 where are they? It is likely they are used to service the entire SLVWD district. Is this being billed to the AD?
    - What are the Assessment rules governing how money is spent? Where can we get more information on this? Email sent to county and we never heard back. Toni will talk to Bruce McPherson to see if he can provide more info.
    - How have assessment costs being tracked? Is there a system for tracking them moving forward?
    - We have been informed that the administrative committee was able to hire a consultant and we are wondering if we can do the same? Would this be charged to the AD or would it be an operations cost? How would we do it?
    - What happens to the money if they do not ever do a project that money is allocated for in the AD?

- What happens to the interest money we paid for a loan that they have not yet gotten? 183K extra was paid by Lompico to cover the interest of a loan that SLVWD is not actively trying to obtain.
- DISCUSSION OF ASSESSMENT CONSTRUCTION RELATED COSTS/LOW INTEREST LOANS
  - Discuss DM Lee's assertion that the Assessment Agreement is "pay as you go". If that's the case, then will SLVWD be repaying us the \$183,734 that was added to the Assessment charges to pay for a low interest loan so SLVWD could, as they said, "Get a head start on the listed projects"?
- DISCUSS PROBLEMS RELATED TO ATTEMPTS TO REACH LADOC VIA SLVWD LADOC PAGE.
  - Sent email to BOD email asking for information regarding how they respond to email messages asking for info from LADOC. Have received complaints regarding no response and we have yet to receive any forwarded requests from that source or any requests from SLVWD to LADOC from customers. Will share any response if received.
- POSSIBLE RESPONSE FROM FINANCE MANAGER REGARDING WHETHER OR NOT WE'LL BE RECEIVING REPORTS FROM PAST QUARTERS OR IF ALL INFO TO DATE WILL BE INCLUDED IN OCT QUARTERLY REPORT
  - Sent Finance Manager Hill an email query, awaiting response.
    - All reports provided will be to end of Sept 2017.

#### NEW BUSINESS

- DISCUSS NEED FOR COMMON COURTESY AND RESPECT
  - Discuss difficulties obtaining info and receiving responses to requests. Discuss possible solutions.
    - No friends in SLVWD no friends on the Board.
- Plan to add a new standing agenda item for a report from LADOC members who have attended other SLVWD meetings.

ADJOURN MEETING: 1:20pm