

**SAN LORENZO VALLEY WATER DISTRICT
BOARD MEETING ACTION SUMMARY
December 4, 2003
7:30 p.m.**

ROLL CALL:

Roll call showed Dirs. Rapoza, Prather, Ross and Vierra present. Dir. Nelson was absent. District Manager Mueller and Counsel Hynes were also present.

MINUTES:

- a. Minutes of the Regular Meeting of November 20, 2003

Motion was made by Dir. Prather to approve the Minutes of the Regular Meeting of November 20, 2003.

ROLL CALL:

**Ayes: Prather, Ross, Vierra, Rapoza
Noes: None
Absent: Nelson**

ADDITIONS AND DELETIONS TO THE AGENDA:

Motion was made by Dir. Rapoza to add agenda item 8-b Changing the Start Time for the December 18, 2003 Board of Director's Meeting, as it arose subsequent to posting of the agenda.

ROLL CALL:

**Ayes: Rapoza, Prather, Ross, Vierra
Noes: None
Absent: Nelson**

ORAL COMMUNICATIONS: None

WRITTEN COMMUNICATIONS: None

CONSENT AGENDA: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- a. Authorization to Participate in the Special Districts Workers' Compensation Authority

Motion was made by Dir. Ross to approve Resolution No. 12 (03-04) Authorization to Participate in the Special Districts Management Workers' Compensation Program.

ROLL CALL:

Ayes: Ross, Prather, Vierra, Rapoza
Noes: None
Absent: Nelson

Motion was made by Dir. Ross to approve Resolution No. 13 (03-04) Authorizing Application to the Director of Industrial Relations, State of California, for a Certificate of Consent to Self Insure Workers' Compensation Liabilities.

ROLL CALL:

Ayes: Ross, Prather, Vierra, Rapoza
Noes: None
Absent: Nelson

- b. Changing the Start Time for the December 18, 2003 Board of Director's Meeting

Motion was made by Dir. Rapoza to Change the Start Time of the San Lorenzo Valley Water District Board of Director's meeting for Thursday, December 18, 2003 from 7:30 P.M. to 8:15 P.M.

ROLL CALL:

Ayes: Rapoza, Prather, Ross, Vierra
Noes: None
Absent: Nelson

GENERAL MANAGER REPORTS:

- a. Manager

- (1) Bill List Period Ending December 4, 2003

Motion was made by Dir. Ross to approve the Bill List in the amount of \$175,465.81.

ROLL CALL:

Ayes: Ross, Prather, Vierra, Rapoza
Noes: None
Absent: Nelson

- (2) Investment Report Period Ending October 31, 2003

The Board received the Investment Report Period Ending October 31, 2003.

(3) Department Status Reports

(i) Administration

Dir. Vierra inquired on the Administrative Building Project. Manager Mueller stated that he has scheduled a meeting with a property owner of a proposed site.

(ii) Operations

The Board received the Operations Department Status Report.

(iii) Engineering

The Board received the Engineering Department Status Report.

b. Committee/Director Reports (Oral):

(1) November 26, 2003 Finance Committee Report Regarding Investment Portfolio and Bear Creek Estates Wastewater Funding Project

Manager Mueller reported on the Finance Committee meeting of November 26, 2003.

INFORMATIONAL MATERIAL: None

ADJOURNMENT TO CLOSED SESSION:

Dir. Rapoza adjourned the regular meeting to closed session at 8:09 p.m. for the purpose of:

a. Minutes of the Closed Session Meeting of November 20, 2003

b. CONFERENCE WITH LEGAL COUNSEL -
ANTICIPATED LITIGATION
Significant Exposure to Litigation Pursuant to Subdivision (c) of
Government Code Section 54956.9:
One (1) Potential Case

RECONVENE TO OPEN SESSION/REPORT ACTIONS TAKEN IN CLOSED SESSION:

Dir. Rapoza reconvened the regular meeting at 8:35 p.m. and reported out that:

- a. Minutes of the Closed Session Meeting of November 20, 2003

Motion was made by Dir. Rapoza to approve the Minutes of the Closed Session Meeting of November 20, 2003, as presented.

ROLL CALL:

Ayes: Rapoza, Prather, Ross, Vierra
Noes: None
Absent: Nelson

- b. CONFERENCE WITH LEGAL COUNSEL -
ANTICIPATED LITIGATION
Significant Exposure to Litigation Pursuant to Subdivision (c) of
Government Code Section 54956.9:
One (1) Potential Case

No reportable action.

ADJOURNMENT:

The meeting was adjourned at 8:36 p.m.