

**SAN LORENZO VALLEY WATER DISTRICT  
BOARD MEETING ACTION SUMMARY  
November 20, 2003  
7:31 p.m.**

**ROLL CALL:**

Roll call showed Dirs. Rapoza, Nelson, Prather and Ross present. Dir. Vierra was absent. District Manager Mueller and Counsel Hynes were also present.

**MINUTES:**

- a. Minutes of the Regular Meeting of November 6, 2003

**Motion was made by Dir. Ross to approve the Minutes of the Regular Meeting of November 6, 2003.**

**ROLL CALL:**

<b>Ayes:</b>	<b>Ross, Nelson, Rapoza</b>
<b>Noes:</b>	<b>None</b>
<b>Absent:</b>	<b>Vierra</b>
<b>Abstain:</b>	<b>Prather</b>

**ADDITIONS AND DELETIONS TO THE AGENDA:** None

**ORAL COMMUNICATIONS:** None

**WRITTEN COMMUNICATIONS:** None

**CONSENT AGENDA:** None

**UNFINISHED BUSINESS:**

- a. Education Program Advisory Commission

**Dir. Prather appointed Donna Ziel to the Education Program Advisory Commission.**

**NEW BUSINESS:**

- a. Investment Portfolio Review and Update

**Jim Bargetto, Investment Consultant with Morgan Stanly was present to update the Board on the District's Investment Portfolio.**

- b. Authorization to Purchase Vehicle Replacement for Truck #238

**Motion was made by Dir. Ross to approve Resolution No. 11 (03-04) Authorization to Purchase Vehicle Replacement for Truck #238.**

**ROLL CALL:**

**Ayes: Ross, Nelson, Prather, Rapoza**  
**Noes: None**  
**Absent: Vierra**

**GENERAL MANAGER REPORTS:**

a. Manager

- (1) Bill List through November 6, 2003

**Motion was made by Dir. Prather to approve the Bill List in the amount of \$186,785.81.**

**ROLL CALL:**

**Ayes: Prather, Nelson, Ross, Rapoza**  
**Noes: None**  
**Absent: Vierra**

- (2) Cash Flow Period Ending October 31, 2003

**The Board received the Cash Flow Period Ending October 31, 2003.**

- (3) Department Status Reports

- (i) Administration

**The Board received the Administration Department Status Report.**

- (ii) Operations

**The Board received the Operations Department Status Report.**

- (iii) Engineering

**The Board received the Engineering Department Status Report.**

b. Committee/Director Reports (Oral):

- (1) November 13, 2003 Felton Neighborhood Meeting Regarding California American Water Company

**Dir. Prather reported on the November 13, 2003 Felton neighborhood meeting.**

**INFORMATIONAL MATERIAL:**

- a. Waterman Gap Promissory Note

**The Board received the memo from staff regarding the Waterman Gap Promissory Note.**

**ADJOURNMENT TO CLOSED SESSION:**

Dir. Rapoza adjourned the regular meeting to closed session at 8:05 p.m. for the purpose of:

- a. Minutes of the Closed Session Meeting of November 6, 2003
- b. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
Significant Exposure to Litigation Pursuant to Subdivision (c) of Government Code Section 54956.9:  
One (1) Potential Case
- c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION as provided in California Government Code Section 54957  
District Manager

**RECONVENE TO OPEN SESSION/REPORT ACTIONS TAKEN IN CLOSED SESSION:**

Dir. Rapoza reconvened the regular meeting at 8:45 p.m. and reported out that:

- a. Minutes of the Closed Session Meeting of November 6, 2003

**Motion was made by Dir. Rapoza to approve the Minutes of the Closed Session Meeting of November 6, 2003, as presented.**

**ROLL CALL:**

<b>Ayes:</b>	<b>Rapoza, Nelson, Ross</b>
<b>Noes:</b>	<b>None</b>
<b>Abstain:</b>	<b>Prather</b>
<b>Absent:</b>	<b>Vierra</b>

- b. CONFERENCE WITH LEGAL COUNSEL -

ANTICIPATED LITIGATION

Significant Exposure to Litigation Pursuant to Subdivision (c) of  
Government Code Section 54956.9:

One (1) Potential Case

**No reportable action.**

- c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION as provided in  
California Government Code Section 54957  
District Manager

**The Board of Directors completed an annual performance evaluation  
of the District Manager with a satisfactory rating.**

**ADJOURNMENT:**

The meeting was adjourned at 8:46 p.m.