

MEMO

TO: District Manager

FROM: Finance Manager

SUBJECT: FINANCE DEPARTMENT STATUS REPORT
WEEK ENDING JULY 9, 2010

DATE: July 9, 2010

RECOMMENDATION:

It is recommended that the District Manager review and file the Finance Department status report for the week ending July 9, 2010.

BACKGROUND:

AUTO BILL PAY

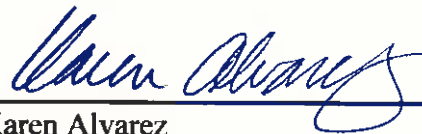
Staff is continuing to work with Datastream to prepare for auto bill pay.

FELTON

The Finance staff is working with the Operations staff to coordinate updating information for the Felton customers.

YEAR END PREPARATION

Staff is beginning to prepare for year end processing that will be needed. The auditor, Berger -- Lewis has been contacted to let them know that they received approval to provide audit services to San Lorenzo Valley Water District for the next three years.



Karen Alvarez
Finance Manager

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