

## MEMO

TO: District Manager

FROM: Director of Operations

SUBJECT: OPERATIONS DEPARTMENT PROJECT STATUS REPORT  
WEEK ENDING APRIL 30, 2010

DATE: April 28, 2010

### RECOMMENDATION:

It is recommended that the District Manager review and file the Operations Department Project Status Report for the week ending April 30, 2010.

### BACKGROUND:

#### FELTON WATER SYSTEM ACCOUNT REVIEWS

Staff completed the third group of in field account reviews of service connections in the Felton Water System. This review is to obtain important base line data in regards to meter sizing, multiple user sizing, cross-connection control, fire service, and water meter locations. Field reviews are being performed by meter book, in which approximately 200 service connections are in each book, with a total seven books. To date Staff has completed approximately 50% of the in-field house by house reviews totaling approximately 600 service connections and is continuing with the forth group.

#### WATER METER REPLACEMENT FELTON WATER SYSTEM

During the reporting period staff continued with water meter change-out program in the Felton Water System. Parts of Felton Water were found to have water meters over 25 years old and several non-operating meters were discovered. Staff is upgrading the meters to match the North Water System. There are approximately 600+/- meters in the Felton that will be changed out. To date 575 meters have been changed out.

#### OLYMPIA/QUAIL HOLLOW WELL FIELD SECURITY


During the reporting period staff completed with the installation of a security system at the Districts Olympia Well Sites. Closed Circuit Television Cameras (CCTV) are being installed at all the Districts well sources of supply in accordance with the Districts vulnerability assessment to vandalisms and terrorism. To date the District has approximately 32 CCTV installed at various locations. In addition to completing the Olympia Wells, staff completed security camera installations at the Districts Quail Hollow water storage tanks (high vandalism area) and started the installation at the Quail Hollow Well Field.

## AT&T UNDER GROUNDING PROJECT

During the reporting period staff attended a pre-construction meeting with AT&T regarding the installation of a fiber-optic phone line from West Park Ave to North Highway 9 & Highway 236. Tidwell Excavating Corp will be horizontal boring the new line. It is anticipated that locating of District facilities will take a significant amount of staff time, do to the large area of construction. The project is scheduled to begin Monday May 03, 2010 and take approximately 2 ½ months to complete.

## WATER SERVICE ABANDONMENT ZAYANTE

Staff abandoned two water service connections in the Zayante Area. These connections provided water service to unbuildable lots on a very steep embankment. Staff abandonment the water service back to the mainline and removed all meter boxes and service lines.

 H/Rick Rogers  
Rick Rogers  
Director of Operations

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