

MEMO

TO: District Manager

FROM: Finance Manager

SUBJECT: FINANCE DEPARTMENT STATUS REPORT
WEEK ENDING OCTOBER 30, 2009

DATE: October 30, 2009

RECOMMENDATION:

It is recommended that the Board of Directors review and file the Finance Department status report for the week ending October 30, 2009.

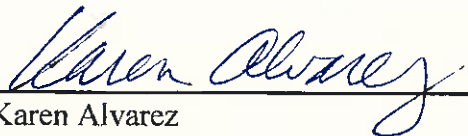
BACKGROUND:

AUTO BILL PAY

Staff is continuing to work with Datastream to prepare for auto bill pay (coming soon!). Additionally, staff met with Liberty Bank to discuss interfacing with this new process.

AUDITOR

The auditor will be meeting with the Finance Committee on Friday, November 6, 2009 to present a draft of the Annual Financial Statement for the fiscal year ending June 30, 2009.



Karen Alvarez
Finance Manager