

MEMO

TO: District Manager

FROM: Director of Operations

SUBJECT: OPERATIONS DEPARTMENT PROJECT STATUS REPORT
WEEK ENDING JUNE 12, 2009

DATE: June 12, 2009

RECOMMENDATION:

It is recommended that the District Manager review and file the Operations Department Project Status Report for the week ending June 12, 2009.

BACKGROUND:

DROUGHT CONTINGENCY PLAN

The District is continuing with a water conservation program requesting customer to continue with a twenty percent reduction in water use. Water conservation information was mailed May 08, 2009 to all District customers outlining the water conservation program. Water conservation billboards have been placed throughout the entire water system. The program will be very similar to last year's conservation program with the District educating the top 10% residential water users with individual contact.

MANANA WOODS SCADA

Staff is continuing with the installation of SCADA equipment throughout the Manana Woods Water system in Scotts Valley. This equipment will give full treatment process monitoring, water storage tank level monitoring, in addition to many alarms. This installation is part of a major upgrade to the Manana Woods and Pasatiempo Pines water system. The equipment also includes closed circuit television monitoring and other security measures.

MAIN LEAK HIGHWAY 9 FELTON

During the reporting period staff repaired a difficult main leak on Highway 9 in Felton. The main leak was located on a two-inch service line 7 ½ feet deep below grade. In order to make repairs traffic was rerouted utilizing South Bound lanes for bi-directional traffic. Staff installed a tap on the main line at a shallower location and abandoned the deep tap where the leak was located.

OPERATIONS BUILDING THEFT & SECURITY CAMERAS INSTALLATION

During the reporting period three District vehicles were vandalized while parked in the back of the Operations Building. Vandals enter the yard and cut fuel fill lines and removed gas from the vehicles. Staff installed a security camera system and has contacted the District's alarm provider to add additional alarms in the parking area. In addition the Sheriff's Department has been notified and is intensifying patrols in the area.

ADMINISTRATION BUILDING REMODEL

Staff relocated the District Secretary to her new office. Only one area is left to carpet and paint and the remodel will be completed. This work is scheduled to be completed by June 19, 2009.

Rick Rogers
Director of Operations