

MEMO

TO: District Manager

FROM: Finance Manager

SUBJECT: FINANCE DEPARTMENT STATUS REPORT
WEEK ENDING MAY 15, 2009

DATE: May 15, 2009

RECOMMENDATION:

It is recommended that the Board of Directors review and file the Finance Department status report for the week ending May 15, 2009.

BACKGROUND:

NEW SERVER

Staff received approval at the last Board of Director's meeting to move forward with the purchase of a new server for the HP system. Staff has processed the paperwork and expects the new server to be in place by the end of the fiscal year.

RATE INCREASE

Water rates (both basic and usage) increased 12% effective March 15, 2009. This is the final week for prorations on the bills. There have been very few calls or questions about the new rates.

DROUGHT CONTINGENCY MANAGEMENT LETTER

Staff in all departments worked together to produce and mail a new drought contingency management letter. This letter was mailed May 8, 2009 and emphasizes the need for continued restrictions and increased awareness.

Karen Alvarez
Finance Manager

/KA