

MEMO

To: Board of Directors

From: District Manager

Subject: VALLEY WOMEN'S CLUB REQUEST TO USE DISTRICT PROPERTY
AT 12788 HIGHWAY 9, BOULDER CREEK

Date: March 13, 2009

RECOMMENDATION:

It is recommended that the Board of Directors review this memo and by Motion of the Board approve the request from the Valley Women's Club for use of District property located at 12788 Highway 9, Boulder Creek.

BACKGROUND:

By correspondence dated March 6, 2009 your Board received a request from the Valley Women's Club for use of District property. See Attachment 1. The Valley Women's Club is requesting the District's permission to use the front parking lot at 12788 Highway 9, Boulder Creek (Johnson Building) on Saturday, June 13, 2009 from 7:00 a.m. to 4:00 p.m. to conduct their annual Scholarship Rummage Sale. In addition, they are also requesting the use of vacant space from June 1, 2009 for storage of sale items. The Valley's Women's Club will provide the District with a certificate of insurance coverage.

It is recommended that your Board approve the use of District property located at 12788 Highway 9, Boulder Creek by the Valley Women's Club of June 13, 2009.

James A. Mueller
District Manager

JAM/bsb

VALLEY WOMENS' CLUB

*P.O. Box 574
Ben Lomond, CA 95005*

RECEIVED

MAR 09 2009

**SAN LORENZO VALLEY
WATER DISTRICT**

March 6, 2009

Board of Directors
San Lorenzo Valley Water District
13060 Highway 9
Boulder Creek, CA 95006

Gentlemen:

For the last several years the SLVWD has allowed the Valley Women's Club the use of the parking lot at 12788 Highway 9 in Boulder Creek for our annual Scholarship Rummage Sale. I would like to again request the use of that parking lot for our Rummage Sale on Saturday, June 13, 2009, from 7 a.m. until 4 p.m. This year the scholarships will again be for San Lorenzo Valley High School seniors attending Cabrillo College in the fall semester of 2009.

I was wondering if the Board would consider letting us use of one of the empty downstairs offices at 12788 Hwy. 9 to store our rummage sale items from June 1st until June 13th this year. The room I have used in the past is not available this year.

We will have a clean-up crew and a large truck to haul any remaining items away so the parking lot will be returned to its original condition after the sale. This event is also covered by our liability insurance and a notice of coverage for our event will be provided to you.

Thank you in advance for considering our use of the parking lot at 12788 Highway 9 and office space for 13 days for our annual Scholarship Rummage Sale.

Sincerely,



Hilary Stanley
Scholarship Chair
Contact phone: (831) 338-2247