

M E M O

TO: Board of Directors  
FROM: District Manager  
SUBJECT: BEAR CREEK ESTATES WASTEWATER SERVICE CHARGE  
DATE: March 13, 2008

**RECOMMENDATION:**

It is recommended that the Board of Directors review this memo and provide direction to Staff to initiate all necessary actions relative to a proposed increase in the service rate schedule for Bear Creek Estates Wastewater System.

**BACKGROUND:**

At the March 6, 2008 Board of Director's meeting your Board confirmed the final tabulation of ballots received relative to a proposed property related charge for Bear Creek Estates Wastewater System. Based upon the final tabulation of official ballots there was a majority protest. As a result of the majority protest, your Board did not impose the proposed property related charge. During the discussion of this matter, your Board directed Staff to propose an increase to the current service rate schedule for Bear Creek Estates Wastewater System.

Staff has developed a proposed increase to the existing wastewater service rate schedule. The proposed increase includes the following:

1. A three (3) year sequence of increases to the wastewater service rate schedule.
2. Recovery of costs associated with the Bear Creek Estates Wastewater System Improvement project.
3. Recommended increases relative to operation and maintenance expenses and future capital replacement costs pursuant to the Long Term Financial Plan prepared by Municipal Financial Services (January 2007).

The existing wastewater service charge is \$140.00/bi-monthly. The proposed wastewater service charge is as follows:

Year 1	\$246.00/bi-monthly
Year 2	\$270.00/bi-monthly
Year 3	\$298.00/bi-monthly

The District must undertake the following actions prior to increasing wastewater service charges.

- Mail information regarding the proposed increases to wastewater service charges to every property owner.
- Hold a public hearing at least 45 days after the mailing.
- Reject the proposed increase to wastewater service charges if written protests are presented by a majority of affected property owners.

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JAM/bsb

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James A. Mueller  
District Manager