

**BOARD OF DIRECTOR'S MINUTES  
SAN LORENZO VALLEY WATER DISTRICT  
BOULDER CREEK, CALIFORNIA**

The regular meeting of the Board of Directors of the San Lorenzo Valley Water District was called to order by Dir. Vierra on Thursday, August 18, 2005 in the District's Operations Building, 13057 Highway 9, Boulder Creek, California at 7:30 p.m.

CONVENE MEETING/ROLL CALL:

Roll call showed Dirs. Nelson, Prather, Rapoza, Ross and Vierra present. District Manager Mueller, Director of Operations Rogers and Legal Counsel Baird were also present.

MINUTES:

- a. Minutes of the Regular Meeting of August 4, 2005

Motion was made by Dir. Rapoza to approve the Minutes of the Regular Meeting of August 4, 2005, as presented.

ROLL CALL:

Ayes:	Rapoza, Nelson, Ross, Vierra
Noes:	None
Abstain:	Prather
Absent:	None

ADDITIONS AND DELETIONS TO THE AGENDA:

Manager Mueller recommended moving agenda items 6a and 6b from the Consent Agenda and placing them under New Business as agenda items 8f and 8g for further discussion. The Board had no objections.

ORAL COMMUNICATIONS:

John Fassolas, Felton was present to address the Board. Mr. Fassolas thanked the Board for their continued support with the Felton acquisition.

WRITTEN COMMUNICATIONS: None

CONSENT AGENDA:

- a. Memorandum of Understanding for the Classified Employees Unit 2005-

2008

This item was moved to agenda item 8f under New Business for further discussion.

- b. Memorandum of Understanding for the Management, Supervisory and Confidential Employees Unit 2005-2008

This item was moved to agenda item 8g under New Business for further discussion.

UNFINISHED BUSINESS:

- a. Special District Risk Management Authority Board of Director's Election

Manager Mueller stated that in April 2005, SDRMA notified its membership that nominations were being accepted for seven (7) seats on the Board of Directors. Eleven (11) nominations were received and each candidate submitted a Statement of Qualifications. SDRMA's Board of Directors Policy specifies that member agencies desiring to participate in the balloting and election of candidates to serve on SDRMA's Board of Directors must be adopted by resolution of the member agency's governing body.

Manager Mueller stated that this issue was presented to the Board at the August 4, 2005 Board of Directors meeting. At that time, Dir. Vierra directed staff to reagendaize the item to give the Board time to review the Candidates Statements of Qualifications.

District Secretary Stephens took nomination votes from the Board of Directors on the eleven (11) candidates. The results were as follows:

- 1) Thomas N. Lewis
- 2) Gregory S. Hall
- 3) Harold L. Gano
- 4) John Woolley
- 5) John C. Yeakley
- 6) Alan G. Dyer
- 7) William R. Miller

Motion was made by Dir. Rapoza to approve Resolution No. 4 (05-06) Special District Risk Management Authority Board of Director's Election

of Seven (7) Directors to the Special District Risk Management Authority Board of Directors.

ROLL CALL:

Ayes: Rapoza, Nelson, Prather, Ross, Vierra,  
Noes: None  
Absent: None

NEW BUSINESS:

a. Budget Amendment for Juvenile Steelhead Survey Report

Manager Mueller reported that the Annual Budget for Fiscal Year 2005/2006 provides funds in the sum of \$17,500.00 for the 2005 Juvenile Steelhead Survey Project. In July 2005, District staff solicited a proposal from D.W. Alley & Associates for the 2005 Juvenile Steelhead Survey Project. The proposed scope of services includes complete habitat typing and sampling at nineteen (19) separate locations. The proposed 2005 Juvenile Steelhead Survey Project would be an interagency cooperative effort between the District and County of Santa Cruz. The scope of services for the proposed 2005 Juvenile Steelhead Survey has a total cost of \$30,645.00. Santa Cruz County would provide funds in the sum of \$11,570.00 for their share of the proposed project which leaves a shortfall of \$1,575.00

Don Alley stated that when the City of Santa Cruz was involved there were thirty (30) sampling sites. Now there are only nineteen (19) reaches.

Motion was made by Dir. Ross to approve Resolution No. 5 (05-06) Budget Amendment for Juvenile Steelhead Survey Report.

ROLL CALL:

Ayes: Ross, Nelson, Prather, Rapoza, Vierra  
Noes: None  
Absent: None

b. Revisions to the San Lorenzo Valley Water District CEQA Implementation Guidelines

Manager Mueller reported that the California Environmental Quality Act (CEQA) was first adopted into law in 1970. The purpose of the law is to inform decision makers about the potential environmental impacts of a project, identify ways to reduce the impacts, identify alternatives to the project and to disclose to the public the reasons for a project approval.

CEQA applies to all projects undertaken by a public agency, funded by a public agency or permitted by a public agency. State CEQA Guidelines require public agencies to adopt guidelines to implement CEQA. Pursuant to state CEQA Guidelines, on May 14, 1973 the District adopted a set of local guidelines to implement CEQA in the District. Manager Mueller is recommending that the Board rescind Resolution No. 479 (72-73) adopted May 14, 1973 and adopt by reference the state CEQA Implementation Guidelines and adopt future revisions as approved by the Office of Administrative Law.

Motion was made by Dir. Prather to approve Resolution No. 6 (05-06) Revisions to the San Lorenzo Valley Water District CEQA Implementation Guidelines.

ROLL CALL:

Ayes:	Prather, Nelson, Rapoza, Ross, Vierra
Noes:	None
Absent:	None

c. Switzer Foundation Leadership Grant Program

Manager Mueller reported that the District received a request from Betsy Herbert to develop and submit a pre-application concept letter to the Switzer Foundation for a Leadership Grant Program Project to provide additional staff support to facilitate District activities relative to the potential acquisition of Cal-Am's Felton District. The Robert and Patricia Switzer Foundation funds collaborative projects between Switzer Fellowship Alumni and public agencies and/or non-profit environmental agencies. Ms. Herbert is a Switzer Fellowship Alumni. In collaboration with Ms. Herbert, staff prepared a draft pre-application concept letter for a proposed project entitled "Felton Water System Public Acquisition Project". The concept letter needs to be submitted to the Switzer Foundation Leadership by September 1, 2005.

Dir. Ross stated that this is a great idea and would like to strengthen the pre-application concept letter. Dir. Ross believes that the letter could be stronger in environmental issues.

Dir. Nelson stated that this is a great idea and agrees with Dir. Ross's suggestions.

Dir. Vierra stated that he is very excited about this concept. Ms. Herbert's qualifications and expertise will be very helpful.

Dir. Rapoza informed that Board that they should be prepared to make revisions to the pre-application concept letter.

Manager Muller will work with Dir. Ross to strengthen the pre-application concept letter before submitting to the Switzer Foundation Leadership.

Motion was made by Dir. Vierra to authorize submittal of a pre-application concept letter to the Switzer Foundation for a Leadership Grant Program Project.

ROLL CALL:

Ayes: Vierra, Nelson, Prather, Rapoza, Ross  
Noes: None  
Absent: None

- d. Award of Bid; Highway 9 Water Mainline Relocation Project, Milepost 10.85

Manager Mueller reported that on Tuesday, August 16, 2005 the District received bids for the Highway 9 Water Mainline Relocation Project, Milepost 10.85. The District received a total of four (4) bids. Staff is recommending the project be awarded to the apparent lowest responsible bidder, San Jose Water Company in the sum of \$94,457.00.

Motion was made by Dir. Vierra to approve Resolution No. 7 (05-06) Award of Bid; Highway 9 Water Mainline Relocation Project, Milepost 10.85.

ROLL CALL:

Ayes: Vierra, Nelson, Prather, Rapoza, Ross  
Noes: None  
Absent: None

- e. July 19, 2005 Loss Control Committee Meeting Minutes

Motion was made by Dir. Ross to approve the July 19, 2005 Loss Control Committee Meeting Minutes, as presented.

ROLL CALL:

Ayes: Ross, Nelson, Prather, Rapoza, Vierra  
Noes: None  
Absent: None

- f. Memorandum of Understanding for the Classified Employees Unit 2005-

2008

Manager Muller recommended pulling this item from the Agenda as the Classified Employees Unit was not prepared to approve at this time. Manager Mueller stated that he would reagendaize for a future meeting. The Board had no objections.

- g. Memorandum of Understanding for the Management, Supervisory and Confidential Employees Unit 2005-2008

Manager Mueller reported that there was a typo in the cover memo referencing new supervisory positions. This information was not relative to this negotiation period. In addition, the Final Draft of the MOU has both Larry Prather and Terry Vierra on the signature block. Staff will correct before final execution.

Motion was made by Dir. Ross to approve Resolution No. 8 (05-06) Memorandum of Understanding for the Management, Supervisory and Confidential Employees Unit 2005-2008.

ROLL CALL:

Ayes:	Ross, Nelson, Prather, Rapoza, Vierra
Noes:	None
Absent:	None

GENERAL MANAGER'S REPORTS:

- a. Manager

- (1) Bill List Period Ending August 18, 2005

Motion was made by Dir. Vierra to approve the Bill List Period Ending August 18, 2005 in the amount of \$244,294.30, as presented.

ROLL CALL:

Ayes:	Vierra, Nelson, Prather, Rapoza, Ross
Noes:	None
Absent:	None

- (2) Cash Flow Report Period Ending July 31, 2005

The Board received the Cash Flow Report Period Ending July 31, 2005.

(3) Investment Report Period Ending July 31, 2005

The Board received the Investment Report Period Ending July 31, 2005.

(4) Department Status Reports

(i) Administration

The Board received the Administration Department Status Report.

(ii) Operations

The Board received the Operations Department Status Report.

(iii) Engineering

The Board received the Engineering Department Status Report.

b. Committee/Director Reports (Oral): None

INFORMATIONAL MATERIAL:

a. Newspaper Articles

The Board received the Newspaper Articles.

ADJOURNMENT:

The meeting was adjourned at 8:16 p.m.

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Kelly Stephens  
District Secretary